



MEASURE E CITIZENS' OVERSIGHT COMMITTEE

MONDAY, DECEMBER 1, 2008 – 6:30 PM

**CREEKVIEW RANCH MIDDLE SCHOOL MULTIPURPOSE ROOM
8779 COOK RIOLO ROAD, ROSEVILLE, CA 95747**

MINUTES

I. Call to order

Marcus Reinhardt, President, called to order the meeting of the MEASURE E CITIZENS' OVERSIGHT MEETING (MECOC) at 6:32 PM on December 1, 2008 in Creekview Ranch Middle School Multipurpose Room.

II. Tour of Creekview Ranch Middle School

Gordon Medd and George Tsai, Principal of CRMS led all in attendance on a tour of the newly constructed Middle School. Phase I and Phase II are completed and Phase III is scheduled to be completed in April of 2009.

III. Roll call

The following committee members were present: Harry Belt, Isabel Bennett, Julie Carlson, Frank Chapman, Judy Cunningham, Sandra Foster, Charles Knabe, Marcus Reinhardt, William Shadle, Dennis Sindelar, Kymberly Sindelar

The following committee members were absent: Aaron Adams, Kelli Alten, David Fiddiment, Tyler Holzer Joshua Koch, and Tirence McCoy

The following Dry Creek Administration and Guests were present: Gordon Medd, Assistant Superintendent/Business Services, Roger VanPutten, Director of Fiscal Services, Ron Warfield, Director of Facilities, Matthew Nethaway, Senior Vice President, Perry-Smith LLP, Independent Auditor

IV. Introductions

- A. District Staff - Gordon Medd, Assistant Superintendent/Business Services, Roger VanPutten, Director of Fiscal Services, Ron Warfield, Director of Facilities
- B. Guest - Matthew Nethaway, Senior Vice President, Perry-Smith LLP, Independent Auditor
- C. All present committee members introduced themselves.
- D. Gordon Medd reviewed the Process of presentations and encouraged committee members to hold questions until the conclusions since many questions will be answered as we proceed through the presentations.

V. Measure E Issuance of Funds (Initial and Future Issuances)

- A. Gordon Medd delivered a presentation
- B. First Measure E Bond Issuance (June 2008)
 - a. Approximately \$25 million
 - b. AAA rating
 - c. Cost of Issuance approximately \$1.2 million
- C. Next Bond Issuance (June/July 2009)
 - a. Approximately \$11 million
 - b. Funds to pay off Certificate of Participation
- D. Future Bond Issuances
 - a. Undetermined at this time
 - b. Several factors – Housing market, student growth, Board decision regarding Dry Creek and Morgan Creek
 - c. Final costs of 2009-10 projects

VI. Measure E Funded Project Update

- A. Ron Warfield delivered a presentation
- B. Current Project Update
 - a. Creekview Ranch Middle School
 - i. Phase 2 completed
 - ii. Phase 3 scheduled to complete April 2009
 - b. Surveillance Systems
 - i. Completed installations at Antelope Crossing Middle School, Quail Glen, Antelope Meadows, Heritage Oak
 - ii. Coyote Ridge will be bid in February
 - c. Digital Classrooms
 - i. Silverado Middle School and Olive Grove pilot campuses
 - ii. Timeline for installation and training developed
 - iii. Curriculum analysis of needs in process
 - iv. Bids - spring of 2009
 - d. Additional Projects for 2008/09
 - i. Computer Lab Upgrades at Quail Glen and Dry Creek
 - ii. Band Room at Antelope Crossing
 - iii. Shade Structures at Coyote Ridge and Barrett Ranch

- iv. Sidewalk/stairs at Barrett Ranch
- v. Playground Equipment at Heritage Oak
- vi. Parking Lot Expansion at Antelope Meadows
- vii. Performing Arts Renovations at Silverado Middle School

e. Next Steps

- i. Infrastructure and Utilities at Dry Creek School
- ii. Additional Projects starting in 2009/10
- iii. Digital Classroom installations at Antelope Crossing, Antelope Meadows, Coyote Ridge, Dry Creek, Heritage Oak, and Quail Glen
- iv. Computer Lab Upgrades at Olive Grove, Silverado Middle School, and Antelope Crossing Middle School
- v. Playground Equipment at Heritage Oak
- vi. Parking Lot Expansion at Antelope Meadows
- vii. Performing Arts renovation at Quail Glen

VII. Measure E 2007-08 Expenditures

- A. Roger VanPutten delivered a presentation
- B. Slightly more than \$4.4 million was spent on Measure E approved projects during the 2007-08 fiscal year
- C. Surveillance Systems received a matching grant from the Roseville Police Department
- D. Additional funding from State and County sources will supplement Measure E funds for various projects

VIII. Independent Auditor Report for 2007-08 Expenditures

- A. Matthew Nethaway updated us on the audit. The audit should be completed in the next week, meeting the required deadline.
- B. The audit is made up of two parts – a financial piece and a compliance/performance piece. – both a smaller and larger sampling. Review to confirm funds are accounted for properly and were items funded stated in the original bond project list.

IX. Committee Member Terms

- A. Marccus Reinhardt led a discussion regarding determination of 1 year and 2 year terms.
 - a. The following committee members were designated for 1 year terms:
 - i. Aaron Adams (At Large)
 - ii. Tyler Holzer (At Large)
 - iii. Kelli Alten (Parent)
 - iv. Judy Cunnington (Parent)
 - v. Joshua Koch (Parent)
 - vi. Tarence McCoy (Parent)
 - vii. Kymberly Sindelar (Parent)

- b. The following committee members were designated for 2 year terms:
 - i. Marccus Reinhardt (At Large)
 - ii. David Fiddymment (Senior Org.)
 - iii. Sandra Foster (Tax Payer Org.)
 - iv. Harry Belt (Parent)
 - v. Isabel Bennett (Parent)
 - vi. Julie Carlson (Parent)
 - vii. Frank Chapman (At Large)
 - viii. Charles Knabe (Parent)
 - ix. Joshua Koch (Parent)
 - x. William Shadle (Parent)
 - xi. Dennis Sindelar (Parent)

X. Next Meeting/Other

- A. Next Meeting scheduled for Monday, May 18, 2009, 6:30 PM at Creekview Ranch Middle School
- B. Agenda Items
 - a. Summary of 2008/2009 Projects
 - b. Review of proposed projects for 2009/2010
- C. Oversight Committee report to Board of Trustees
 - a. Scheduled for April 16, 2009
 - b. Sub-committee to prepare presentation
 - i. Judy Cunningham
 - ii. Dennis Sindelar
 - iii. Marccus Reinhardt
 - iv. Sandra Foster
 - c. Presentation to Include
 - i. Organization Makeup/Term of Committee
 - ii. Expenditures
 - iii. Projects in Flight 2008/2009

XI. Adjournment

- A. Marccus Reinhardt adjourned the meeting at 8:45 PM
- B. Minutes submitted by: Harry Belt, Secretary