Twin Hills Union School District Board of Trustees Regular Meeting February 9, 2023 Agenda

February 9, 2023 @ Apple Blossom Computer Lab (Room 33) MEETING STARTS 4:15PM – CLOSED SESSION 4:18 TO 4:30PM OPEN SESSION 4:30pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Twin Hills Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof.

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Laurie Brown, Administrative Assistant, Twin Hills Union School District, 700 Watertrough Rd, Sebastopol, CA 95472 Telephone (707) 823-0871.

AB2449 Virtual Meeting Requirements: Board Member and members of the public attending virtually must disclose whether any individuals 18 years or older are present in the same room and the nature of the relationship.

All open session documents that are distributed to the Board of Trustees are available for public review in the Twin Hills Union School District Office. The agenda is available at www.thusd.k12.ca.us.

Call to Order

 A. Flag Salute
 B. Roll Call/ Establishment of Quorum

 Approval of Agenda

 Approval of Minutes:
 A. Regular Meeting January 12, 2023

 Closed Session

 4:18

- A. Public Comment: At this time members of the public may express opinions or make statements regarding items in the Closed Session. Action may not be taken on statements or testimony made regarding any item not on the Agenda. In the interest of time, there will be a limit of two minutes placed on each individual making a statement. Comments for closed session are limited to ten minutes per item.
- B. Closed Session to Consider and/or take action upon the following items:
 a. Personnel
- C. Return to Open Session and report on any action in Closed Session
- 5. Open Session Public Comment

4:30

Members of the Public are entitled to speak on <u>matters not on the agenda</u> at this time. Please state your name and school, and keep your comments concise, brief, and limited to two minutes or less. There is a ten minute limit on any one topic. The Brown Act restricts the Board from considering any item not appearing on the posted agenda.

Members of the public are entitled to speak to any item <u>on the agenda</u> immediately after the item is called by the Board President. Each person is entitled to speak on any agenda item only once at any meeting. Participation in debate on any item before the board shall be limited to members of the Board. Comments are limited to two minutes per individual and ten minutes per agenda item.

Twin Hills Union School District Board of Trustees Regular Meeting February 9, 2023 Agenda

 6. Consent The following items are presented for overall approval: A. Donation Report B. Payroll and Expenditures C. Purchase Order Report D. Employment: See attached exhibit for details 	Action	4:35
 7. Administrative Reports A. District, Anna-Maria Guzman, Ed.D., Superintendent B. SunRidge School, Karen Ertel, Principal C. Orchard View School, Maura DuVall, Principal a. Maker Lab b. Green Team D. District, Jessica Romero, Student Services E. District Financial Report, Patty Nosecchi, Business Managa. a. SCOE Approval Letter 1st Interim 22-23 	ger	4:40
8. Board of Trustees Reports		5:00
9. Request Approval of SSU Contract Excel for Youth	Action	5:10
10. Request Approval of Budget Updates	Action	5:15
11. Public Hearing on Initial THTA Proposal to the To the District 2023-24	Public Hearing	5:20
12. Acknowledgement of Receipt of Initial District Proposal To THTA for 2023-24		5:25
13. Request Approval of updated 2022-23 CalendarsA. Apple Blossom/Twin Hills CMSB. Orchard ViewC. SunRidge	Action	5:30
14. Adjournment		5:35
Dr. Anna-Maria Guzman is inviting you to a scheduled Zoom meeting Topic: Board Meeting Time: Feb 9, 2023 04:15 PM Pacific Time (US and Canada)	g.	
Join Zoom Meeting https://twinhillsusd-org.zoom.us/j/87898790835		

Meeting ID: 878 9879 0835

Twin Hills Union School District Board of Trustees Regular Meeting February 9, 2023 Agenda

One tap mobile

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- +15074734847,,87898790835# US

Dial by your location

+1 408 638 0968 US (San Jose) +1 507 473 4847 US +1 564 217 2000 US +1 646 876 9923 US (New York) +1 646 931 3860 US +1 669 444 9171 US +1 669 900 6833 US (San Jose) +1 689 278 1000 US +1 719 359 4580 US +1 253 205 0468 US +1 253 215 8782 US (Tacoma) +1 301 715 8592 US (Washington DC) +1 305 224 1968 US +1 309 205 3325 US +1 312 626 6799 US (Chicago) +1 346 248 7799 US (Houston) +1 360 209 5623 US +1 386 347 5053 US Meeting ID: 878 9879 0835 Find your local number: https://twinhillsusd-org.zoom.us/u/kdrBw5RkUY

TWIN HILLS UNION SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING January 12, 2023

January 12, 202. MINUTES

- 1. The Board Meeting was called to order at 4:30 pm by President Ost.
 - A. All present
 - B. Flag Salute
- 2. Motion to approve agenda with addition of 1B. Flag Salute by Trustee Harding and Second by Trustee Moise. Approved 5-0.
- 3. Motion to approve the minutes of the Regular meeting of December 8, 2022, by Trustee Harding and Second by Trustee Bechtel. Approved 5-0.
- 4. Open Session.
- 5. Motion to approve consent items by Trustee Harding and Second by Trustee Moise. Approved 5-0.
- 6. Administrative Reports including LCAP information by Liz Schott, Principal, Apple Blossom, LCAP goal MTSS, and by Shawna Whitestine, Principal, Twin Hills CMS, LCAP community engagement.
- 7. Board Member Reports.
- 8. Motion to approve Overnight field trips by Trustee Harding and Second by Trustee Bechtel. Approved 5-0.
- 9. Motion to approve 2021-22 Audit Report by Trustee Beck and Second by Trustee Moise. Approved 5-0.
- 10. Acknowledgement of Receipt of Initial THAT Proposal to the District for 2023.24.
- 11. Discuss new virtual meting requirements. Add information to future agendas.
- 12. Motion to approve Resolution 2022-561: Annual Developer Fee Report 2021-22 by Trustee Beck and Second by Trustee Harding. Approved 5-0.
- 13. Closed session. Returned from closed session with no report.
- 14. Adjournment 5:45 pm.

		Respectfully submitted,
Approved:		Anna-Maria Guzman, Ed.D. Recording Secretary to the Board of Trustees
John Moise, Boar	rd Clerk	Michael Ost, Board President

TWIN HILLS UNION SCHOOL DISTRICT

Consent Calendar: Acceptance of Donations JANUARY 1 THROUGH JANUARY 31, 2023

Date Received Donor	Amount	Purpose	
District 53, Fund 01: Apple Blossom Elementary Scho	ol /General Dis	strict	
01/27/23 Various Families	01/27/23 Various Families \$90.00		
Total	\$90.00		
District 53, Fund 03: Twin Hills Charter Middle School			
01/27/23 THABEF	\$7,940.00	Drama	
Total	\$7,940.00		
District 53, Fund 09: Orchard View Charter School	· · · · · · · · · · · · · · · · · · ·		
Total	\$0.00	·	
District 53, Fund 12: Apple Blossom After School Pro	gram		
Total	\$0.00		
District 21, Fund 09: SunRidge Charter School			
01/01-31/23 Various families	\$14,294.98	Pledges/specialty pgm 2022-23	
Total	\$14,294.98	-	

Other Donations: Thank you to the following parents for donating their fingerprinting fee - THCMS: Edwin Ruddick

Thank you to all our donors, your support is greatly appreciated.

Note: Generally, donations are recorded here when funds are deposited to SCOE account. Donations marked * have not yet been deposited to SCOE.

{Date Received may actually be date deposited to bank or SCOE}

For the February 9, 2023 board meeting.

D53 – Twin Hills USD # 2022-23 PR & Expenditures # Agenda Item #6 – B ReqPay12b

Check Number	Check Date	Pay to the Order of	Check Amount
	01/06/2023	Alhambra	81.93
937964		Employment Development Dept.	8,755.62
937965	01/06/2023	, ,	1,655.76
937966	01/06/2023	Fishman Supply Company	2,099.47
937967	01/06/2023	Friedman's Home Improvement	4,738.78
937968	01/06/2023	Roberts Mechanical & Elect Inc	2,100.00
937969	01/06/2023	T-Mobile	84.42
937970	01/06/2023	T-Mobile	45.00
937971	01/06/2023	School & College Legal Services of Calif.	22.00
937972	01/06/2023	New Answernet, Inc.	
937973	01/06/2023	ODP Business Solutions, LLC	378.40
937974	01/06/2023	Pace Supply Corp.	223.79
937975	01/06/2023	Sebastopol Hardware Center	265.68
1937976	01/06/2023	Aeries Software Inc. dba Eagle Software	4,820.00
1937977	01/06/2023	West County Transport. Agency	1,829.23
1937978	01/06/2023	West So. Cty. Union Hs Dist.	149,006.00
1937979	01/06/2023	Flyers Energy LLC	120.51
1939332	01/13/2023	ATT	313.92
1939333	01/13/2023	ATT	25.17
1939334	01/13/2023	ATT	109.77
1939335	01/13/2023	ATT	157.23
1939336	01/13/2023	ATT	26.65
	01/13/2023	ATT	26.65
1939337	01/13/2023	Revolution Foods PBC	15,599.63
1939338		Carter, Deneen	25.00
1939339	01/13/2023		79.82
1939340	01/13/2023	Cirimele, Terri	134.78
1939341	01/13/2023	TIAA, FSB	2,533.79
1939342	01/13/2023	Kyocera Document Solutions Northern CA	18.69
1939343	01/13/2023	Correa, Karen	128.00
1939344	01/13/2023	Department Of Justice	
1939345	01/13/2023	Recology Sonoma Marin	943.08
1939346	01/13/2023	Recology Sonoma Marin	473.71
1939347	01/13/2023	Shura, Samantha	1,380.00
1939348	01/13/2023	Alhambra	3.99
1939349	01/13/2023	Benchmark Home Elevator Inc.	700.00
1939350	01/13/2023	Gibbs, Christina	25.00
1939351	01/13/2023	ODP Business Solutions, LLC	193.51
1939352	01/13/2023	Terminix Processing Center	72.00
1939353	01/13/2023	Redwood Pediatric Therapy Associates Inc.	735.49
1939354	01/13/2023	TCI	9,113.65
939355	01/13/2023	Twin Hills Usd Afterschool Pgm	2,435.19
1939356	01/13/2023	Weeks Drilling & Pump Co.	861.42
940518	01/20/2023	SYNCB/Amazon	1,330.42
1940519	01/20/2023	TIAA, FSB	332.01
1940520	01/20/2023	Kyocera Document Solutions Northern CA , Inc.	432.92
1940520 1940521	01/20/2023	Kyocera Document Solutions Northern CA	208.87
	01/20/2023	LIFEmaps LLC	1,450.00
940522		· · · · · · · · · · · · · · · · · · ·	54.96
1940523	01/20/2023	Alhambra	26.25
1940524	01/20/2023	Mountain Fresh Spring Water	216.50
1940525	01/20/2023	Galbraith, Sunshine	ESCAPE ONLIN

2022-23 PR & Expenditures # Continued Board Report

Checks Dated 0°	1/01/2023 through 01/3	31/2023 Boa	rd Meeting Date February 9, 2023
Check Number	Check Date	Pay to the Order of	Check Amount
1940526	01/20/2023	McGraw-Hill Edcation, Inc.	1,111.83
1940527	01/20/2023	Mobile Modular Mgmt Corp.	1,770.00
1940528	01/20/2023	Nasco	260.18
1940529	01/20/2023	ODP Business Solutions, LLC	686.05
1940530	01/20/2023	Precision Wireless Service	744.38
1940531	01/20/2023	Rainbow Resource Center	276.69
1940532	01/20/2023	Turner, Elise	51.09
1940533	01/20/2023	Woodwind Brasswind	172.79
1941947	01/27/2023	Kyocera Document Solutions Northern CA , Inc	631.48
1941948	01/27/2023	Shura, Samantha	40.80
1941949	01/27/2023	SWRCB Accounting Office	1,268.00
1941950	01/27/2023	SWRCB Accounting Office	1,268.00
1941951	01/27/2023	Alpha Analytical Laboratories	254.00
1941952	01/27/2023	Alhambra	28.96
1941953	01/27/2023	Howe, Kate	25.00
1941954	01/27/2023	Ives Pool	250.00
1941955	01/27/2023	O'Kane, Kari	59.10
1941956	01/27/2023	NCS Pearson Inc.	36.00
1941957	01/27/2023	Savvas Learning Company LLC	280.00
1941958	01/27/2023	Collin, Mark	219.23
	yer # A dam 3//E day of day of	Total Number of Checks	69 225,828.24

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	. 39	186,643.09
03	Charter School: Twin Hills	22	16,377.45
09	Charter School Fund: Orchrd Vw	14	4,567.73
12	Child Development Fund	4	2,640.34
13	Cafeteria Fund	1	15,599.63
	Total Number of Checks	69	225,828.24
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		225,828.24

Total Expenditures January 2023	
Total Vendor Warrants, January 31, 2023	\$ 225,828.24
Payroll: January 10, 2023 Supplemental	13,112.62
Payroll: January 31, 2023 Regular	584,870.58
Total PR & Expenditures	\$ 823,811.44

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE Page 2 of 2

Checks Dated 0	1/01/2023 through 0	1/31/2023	Board Meeting Date	February 9, 2023
Check Number	Check Date	Pay to the Order of		Check Amount
1937808	01/06/2023	Employment Development Dept.	<u></u>	2,430.20
1937809	01/06/2023	Fishman Supply Company		8.03
1937810	01/06/2023	Friedman's Home Improvement		43.75
1937811	01/06/2023	Roberts Mechanical & Elect Inc		404.61
1937812	01/06/2023	Pace Supply Corporation		32.05
1937813	01/06/2023	Sauter, Jonathan		153.88
1937814	01/06/2023	T-Mobile		400.00
1939111	01/13/2023	Allison, Esther		106.78
1939112	01/13/2023	Andy's Produce Market		573.62
1939113	01/13/2023	ATT		232.45
1939114	01/13/2023	Baker, Brian		62.88
1939115	01/13/2023	Revolution Foods PBC		7,780.15
1939116	01/13/2023	Kyocera Document Solutions Norther	n CA	701.28
1939117	01/13/2023	Recology Sonoma Marin		602.21
1939118	01/13/2023	Fircrest Market		256.20
1939119	01/13/2023	Fuko, Karen		300.44
1939120	01/13/2023	Gregg, Tammy		80.48
1939121	01/13/2023	Singleton-Morrisseau, Jamie		93.03
1939122	01/13/2023	Wells Fargo Vendor Fin Serv		393.30
1940338	01/20/2023	SYNCB/Amazon		67.98
1940339	01/20/2023	Kyocera Document Solutions Northern	n CA	117.42
1940340	01/20/2023	Fuko, Karen		29.00
1940341	01/20/2023	Roberts Mechanical & Elect Inc		972.00
1940342	01/20/2023	Mercurius USA		45.01
1940343	01/20/2023	Quirt, Mark		313.46
1940344	01/20/2023	Pellascini, Richard L.		17,864.88
1940345	01/20/2023	Kyocera Document Solutions		204.30
1940346	01/20/2023	West Earl Woolen Mill		75,10
			paid Tax 6.95	
		Expensed		
1941793	01/27/2023	Gosling, Maria		121.15
1941794	01/27/2023	Loveday, Steve		618.63
1941795	01/27/2023	PG&E		3,357.06
1941796	01/27/2023	Terminix Processing Center		122.00
1941797	01/27/2023	Thomasson, Theresa		329.06
	- 1121/2020	Total Number of	of Checks 33	38,892.39

Fund Recap

Fund	Description	Check Count	Expensed Amount
09	General Fund (charter Schools)	33	38,899.34
	Total Number of Checks	33	38,899.34
	Less Unpaid Tax Liability		6.95
	Net (Check Amount)		38,892.39

Total Expenditures January 2023	
Total Vendor Warrants, January 31, 2023	\$ 38,892.39
Payroll: January 10, 2023 Supplemental	10,537.18
Payroll: January 31, 2023 Regular	157,931.05
Total PR & Expenditures	\$ 207,360.62

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Page 1 of 1

D53 – Twin Hills USD # 2022-23 Purchase Order Report # Agenda Item #6 – C ReqPay11a Board Report with Fund/Object

Includes Purchase Orders dated 01/01/2023 - 01/31/2023 ***		ludes Purchase Orders dated 01/01/2023 - 01/31/2023 *** Board Meeting Date February			ıary 9, 2023
PO Number	Vendor Name	Loc	Description	Fund Object	Account Amount
P23-00324	West County Transport. Agency	7DSW	PO #7128 - SPEC ED TRANSPO	01-5804	7,500.00
		Total Nu	mber of POs 1	Total	7,500.00

Fund Recap

Fund	Description	PO Count	Amount
01	General Fund	1	7,500.00

Information is further limited to:

(Minimum Amount = 5,000.00)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE

Page 1 of 1

D21 – SunRidge ReqPay11a

2022-23 Purchase Order Report Board Report with Fund/Object

Includes Purchase Orders dated 01/01/2023 - 01/31	/2023 ***	Board I	Meeting Date	February 9, 2023
PO Number Vendor Name Loc	Description	e e e e e e e e e e e e e e e e e e e	Fund Object	Account Amount

*** NONE ***

Information is further limited to:

021 - No Data

(Minimum Amount = 5,000.00)

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

ESCAPE

ONLINE

Page 1 of 1

Twin Hills USD Monthly Personnel Report February 9, 2023

Certificated

Additions:

• Carter, Deneen – THCMS Temporary Teacher – Leave replacement for remainder of 2022-23 schoolyear.

Changes:

McKenna, Karen - AB Teacher 40% Leave of Absence in 2023-24

Terminations:

Classified

Additions:

 Donovan, Harriett – ABASP Childcare Assistant & AB Health Tech, Instructional & Yard Assistant

Changes:

- William, Kim AB Health Tech Request for unpaid Leave of Absence from 1/7/23 through 6/7/23. (2nd of 3 maximum)
- Godfrey-Nunes SR Full Inclusion IA moved to SR Instructional Assistant & Specialty Instructor
- Puetz, Doug AB/TH Maintenance & Custodian, moved from SR temporary position

Terminations:

TWIN HILLS UNION SCHOOL DISTRICT

SUPERINTENDENT'S MONTHLY ENROLLMENT REPORT 2022-23

For the February 9, 2023 board meeting

ENROLLMENT	2
MO/YR	Sep1
Apple Blossom	4
Twin Hills CMS	3
Sub Total	7
Orchard View	2
SunRidge	2
Total	1,2

2015	5-16	2010	6-17	2017	7-18	2018	-19	2019-20 202			2020	0-21			
Sep15	Jun16	Sep 16	Jun 17	Sep 17	Jun18	Sep18	Jun19	Sep19	Jan20	Apr20	Jun20	Sep20	Jan 21	Apr21	2021
434	439	431	423	406	399	416	404	396	405	409	408	355	348	344	343
326	324	330	309	269	262	281	267	246	245	240	240	225	219	220	219
760	763	761	732	675	661	697	671	642	650	649	648	580	567	564	562
222	222	234	228	236	237	236	226	228	226	234	233	247	245	229	227
271	267	276	279	283	281	275	276	282	279	278	279	272	268	263	261
1,253	1,252	1,271	1,239	1,194	1,179	1,208	1,173	1,152	1,155	1,161	1,160	1,099	1,080	1,056	1,050

ENROLLMENT
MO/YR
Apple Blossom
Twin Hills CMS
Sub Total
Orchard View
SunRidge
Total

			2021	-22			2022-23							
Aug 21	Sep21	Nov21	Jan22	Feb22	Mar22	Apr 22	May 22	Aug 22	Oct 22	Nov 22	Dec22		Estimate @ AB	
327	322	321	319	320	319	317	317	295	298	299	299	302	320	
204	207	208	210	212	210	210	206	204	203	201	201	199	205	
531	529	529	529	532	529	527	523	499	501	500	500	501	525	
217	222	221	224	217	219	219	219	216	216	215	212	211	222	
213	213	213	220	223	219	221	221	241	239	238	238	226	259	
961	964	963	973	972	967	967	963	956	956	953	950	938	1006	

AB = Adopted Budget

Agenda Item #7 - E - a

Sonoma County
Office of Education

5340 Skylane Boulevard Santa Rosa, CA 95403-8246 (707) 524-2600 | scoe.org

January 12, 2023

Anna-Maria Guzman, Ed.D., Superintendent Twin Hills Union School District 700 Watertrough Road Sebastopol, CA 95472

Dear Dr. Guzman,

In accordance with Education Code Section 42131, a review of Twin Hills School District's (District) First Interim Report for Fiscal Year 2022-23 has been completed by the Sonoma County Office of Education (County). The District self-certified its 2022-23 First Interim Report as Positive. After a review of the financial data provided by the District, it appears that the District will meet its financial obligations for the current and two subsequent years. Therefore, the County concurs with the District's positive certification.

State Budget

The 2022-23 enacted State Budget provides investments to the Local Control Funding Formula (LCFF) by increasing the base grants 6.70%, in addition to the Cost-of-Living-Adjustment (COLA) of 6.56%, adding COLA to the transportation add-on, funding a Transitional Kindergarten (TK) add-on, and expanding funded Average Daily Attendance (ADA) for school districts to include a three-year rolling average. Additionally, two block grants: Art, Music and Instructional Materials Discretionary Block Grant and Learning Recovery Emergency Block Grant, were included in June and are considered restricted one-time funding, yet have flexibility around spending restrictions.

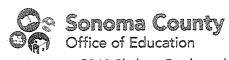
Since the State Budget adoption, the Legislative Analyst's Office has published a fiscal outlook that projects a softening of the state's economy largely due to persistent inflation. The LAO projects a \$25 billion budget deficit going into fiscal year 2023-24. Governor Newsom has released his State Budget Proposal on January 10, 2023, which provides an update on how the shortfall in revenues and changes in the economy will impact education. As always, with the volatility of state revenues, the completion of one-time federal and state COVID relief funding, and economic risks on the horizon, it is important for local education agencies (LEAs) to remain cautious, avoid structural deficit spending, and maintain adequate reserves.

<u>First Interim and Multi-Year Projection (MYP)</u>

The District's First Interim Report MYP, which includes its conversion charter, projects <u>unrestricted</u> <u>deficit spending</u> of -\$5,002, -\$311,164, and -\$622,706 in 2022-23, 2023-24, and 2024-25, with the State minimum reserve for economic uncertainty of 4% met in all years. Deficit spending is of concern to the County and the elimination of structural deficit spending is critical in order to maintain <u>required</u> reserve levels. Therefore, we urge the District to review and monitor revenues, expenditures, and fund balances of all funds.

Amie R. Carter, Ed.D. | Sonoma County Superintendent of Schools

Board of Education | Gina Cuclis, Herman G. Hernandez, Steven Herrington Ph.D., Peter Kostas, Andrew Leonard



5340 Skylane Boulevard Santa Rosa, CA 95403-8246 (707) 524-2600 | scoe.org

Collective Bargaining

Based upon the Criteria and Standards, negotiations with all bargaining units in the 2022-23 fiscal year are settled. Because these costs make up the largest portion of the district's budget, any salary and/or benefit increase could adversely impact the fiscal condition of the district. We caution the district to ensure that the costs of any proposed agreement be supported by ongoing revenues to avoid creating or exacerbating structural deficits. Before the district takes any <u>future</u> action on a proposed collective bargaining agreement, Government Code Section 3547.5 requires the district to certify financial projections reflecting the impact of any salary negotiations on the current or two subsequent years.

Charter Schools

The District reports Orchard View Charter School outside of the General Fund. The board approved First Interim Report included Fund og for the Charter. The 2022-23 ending balance in Fund og reported is \$353,778 with an increase to the fund balance of \$167,465.

Sunridge Charter School reported in Org. 21, Fund og and the board approved the First Interim Report included Fund og for the Charter. The 2022-23 ending balance in Fund og reported is \$1,164,911 with an increase to the fund balance of \$617,774.

<u>Summary</u>

Our Office appreciates the preparation and timely submittal of your First Interim report. A technical review will be communicated to the business office. The Second Interim Report is due to our office no later than March 15, 2023. **Please see the attached for standard reminders**. If you have any questions, please feel free to call me at (707) 524-2635.

Sincerely,

Sarah Lampenfeld
Sarah Lampenfeld

Director, External Fiscal Services

c:

Patty Nosecchi, District Chief Business Official Amie R. Carter, Ed.D., County Superintendent of Schools Greg Medici, SCOE Deputy Superintendent, Business Services



5340 Skylane Boulevard Santa Rosa, CA 95403-8246 (707) 524-2600 ■ www.scoe.org

2022-23 Annual Standard Reminders ~ All Districts

Collective Bargaining Disclosure

SCOE Business requests copies of collective bargaining disclosures 10 days prior to board approval: If any collective bargaining settlements are reached during the current year all districts are being reminded of the public disclosure obligation. An important AB 1200 reporting requirement is the statute for tentative collective bargaining agreements to meet the requirements of Government Code Section 3547.5 and Education Code Sections 42131 and 42142, both of which outline the District's responsibilities for public disclosure and budget revisions for collective bargaining agreements. A three-year analysis must be completed to determine the impact of negotiations in future years. The superintendent and chief business officer must certify that the District can meet the costs incurred under the agreement. The governing board must take formal board action to approve the proposed agreement. Please note that within 45 days of the settlement, the District must send to SCOE any revisions to the District's current budget necessary to fulfill the terms of the agreement.

Submission of Studies, Reports, Evaluations and/or Audits

Education Code Sections 42127 and 42127.6 require districts to submit to the County Office any studies, reports, evaluations, or audits done of the district that contain evidence that the district is showing fiscal distress. They also require the County Office to incorporate that information into the analysis of budgets, interim reports, and the District's overall financial condition.

We request that the District submit to this office any such documents commissioned by the District (e.g. reports done by Fiscal Crisis and Management Assistance Team), or by the State Superintendent of Public Instruction and/or a state control agency any time they are received by your District.

SB740

Please note that a SB740 funding determination may be required when a charter school offers instructional time in a non-classroom-based setting. Charter schools that do not submit a request by the due date may not receive a funding determination, and could have their State apportionment associated with its non-classroom-based ADA reduced to zero. SB740 regulations, instructions and form can be found at:

https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp

Requirements for Debt Management Policy and Practices

Effective January 1, 2017, (per **Senate Bill (SB) 1029,** Hertzberg) issuers must certify on the **Report of** <u>Proposed Debt Issuance</u> (http://www.treasurer.ca.gov/cdiac/reporting.asp) that they have:

- Adopted local debt policies concerning the use of debt; and
- The proposed debt issuance is consistent with those policies.

The issuer's **local debt policies** must include (A) through (E), below:

- A. The purposes for which the debt proceeds may be used.
- B. The types of debt that may be issued.
- C. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
- D. Policy goals related to the issuer's planning goals and objectives.
- E. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

FCMAT has prepared a Fiscal Alert which provides a **sample Debt Management Policy** which is located at http://fcmat.org/fcmat-fiscal-and-legal-alerts/.

SB 1029 contains a declaration that state and local agencies should adopt comprehensive written debt management policies pursuant to the recommendation of the Government Finance Officers Association (GFOA). The GFOA is a national association of government finance professionals with a shared mission to promote excellence in state and local government financial management. The GFOA provides **best practices** and a link to the **Debt Issuance Checklist: Considerations When Issuing Bonds** at http://www.gfoa.org/debt-management-policy (bottom of the webpage).

California Debt and Investment Advisory Commission's (CDIAC) website contains the necessary reporting forms and fees which can be found at the website http://www.treasurer.ca.gov/cdiac/reporting.asp. CDIAC's guidance regarding SB1029 is located at http://www.treaurer.ca.gov/cdiac/ by clicking on "Guidance on 1029 Implementation with SB1029" on the left side of the webpage. Some of its guidance is noted below:

Government Code 8855(i) requires any issuer of public debt to provide a *Report of Proposed Debt Issuance* to the California Debt Investment and Advisory Commission *no later than 30 days <u>before</u> the sale* of such debt.

Government Code section 8855(k) ~ Effective January 1, 2017, state and local issuers are required to submit an *annual* debt transparency report for any issue of debt for which they have submitted a *Report of Final Sale* during the reporting period. The annual debt transparency report is due to CDIAC within seven (7) months of the close of the reporting period, defined as July 1st to June 3oth. This provision makes January 31st the effective deadline for submittal of the annual debt transparency report. Debt issued between January 1, 2017 and June 30, 2017, and reported to CDIAC on or after January 21, 2017 will be required to submit an annual debt transparency report no later than January 31, 2018.

Minimum annual debt transparency report information and additional requirements/stipulations apply. Please see the Guidance from CDIAC for more detailed information.

Reporting Requirements for Proposed Debt Issuances

AB 2274 amended Government Code Section 8855 and is effective January 1, 2015. It requires LEAs to notify the California Debt Investment Advisory Commission (CDIAC) of *any* proposed debt issuance, which would include refinancing and other secondary issuances. In addition, the bill established reporting timeframes. No later than 30 days *prior to the sale* of any debt issue, the issuer shall submit a report of the proposed issuance to CDIAC. Not later than 21 days *after the sale* of the debt, the issuer shall submit a report of final sale to CDIAC. Instructions to all of

the requirements that CDIAC needs depending on the type of debt transaction and applicable reporting forms are available at: http://www.treasurer.ca.gov/cdiac/reporting.asp

AB 2551 enhances transparency requirements for local bond elections, including Proposition 39 (2000) and two-thirds vote general obligation bonds. The bill requires LEAs attempting to pass local bonds to *submit to their local elections office* the total estimated debt service, including principal and interest, if all bonds are issued, as part of the Tax Rate Statement required pursuant to Elections Code Sections 9400-9401. The aforementioned reporting requirements are applicable to any issuance of debt after AB 2274 adds reporting requirements to debt from bonds already approved by voters. It requires agencies to notify CDIAC of *any* proposed debt issuance, which would include refinancing and other secondary issuances. The provisions of AB 2551 will be required for any local bond elections after January 1, 2015.

Reporting Requirements for Non-Voter-Approved Debt

Education Code Section 17150 requires school districts to notify the County Superintendent of Schools and County Auditor at least 30 days prior to the governing boards' approval of the issuance of certificates of participation (COPs) or other non-voter-approved debt secured by real property such as: Lease purchases (LP) secured by real property; Qualified Zone Academy Bonds (QZABs) secured by real property; Revenue bonds; Energy Loans or Bond Anticipation Notes (BANs). Under the new law, the district must provide repayment schedules, evidence of the ability to repay, and costs of issuance as well as information necessary to assess the anticipated effect of the debt issuance. Within 15 days of the receipt of the information, the County Superintendent of Schools and the County Auditor are authorized to comment publicly regarding the district's capacity to repay the debt obligation, based on the information provided.

<u>Additional Standard Reminders for School Districts with</u> <u>Qualified or Negative Certifications</u>

Debt Issuance

The statutory requirements for debt issuance for school districts with qualified or negative interim report certifications are specifically addressed by E.C. Section 42133(a), and read as follows:

"A school district that has a qualified or negative certification in any fiscal year may not issue, in that fiscal year or in the next succeeding fiscal year, certificates of participation, tax anticipation notes, revenue bonds, or any other debt instruments that do not require the approval of the voters of the district, nor may the district cause an information report regarding the debt instrument to be submitted pursuant to subdivision (e) of Section 149 of Title 26 of the United States Code, unless the county superintendent of schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. A school district is deemed to have a qualified or negative certification for purposes of this subdivision if, pursuant to this article, it files that certification or the county superintendent of schools classifies the certification of that fiscal year to be qualified or negative."

E.C. Section 15140 (b) notes that a district that has received a qualified or negative certification in its most recent interim report, may not issue and sell bonds on its own behalf pursuant to this chapter without further action of the board of supervisors or officers of that county or of any other county in which a portion of the school district or community college district is located.

Collective Bargaining

Government Code Section 3540.2 provides added oversight related to the collective bargaining process. Any school district with a Qualified or Negative certification under Education Code Section 42131 shall allow the county office of education at least ten working days to review and comment on any proposed agreement made between the exclusive representative and the public school employer, or designated representative, before it is ratified. The school district shall provide the county office with all information relevant to yield an understanding of financial impact of that agreement. The county superintendent shall notify the school district, county board of education, district superintendent, governing board of the school district, and each parent and teacher organization of the district within those 10 days if, in his or her opinion, the agreement would endanger the fiscal well-being of the school district.

Per Government Code 3540.2(d), a school district shall, upon request, provide the county superintendent of schools with all information relevant to provide an understanding of the financial impact of any final collective bargaining agreement reached.



Twin Hills Union School District Summer Proposal 2023

- 2 weeks of instruction @ THUSD location (Apple Blossom Elementary)
 - July 17 to July 21 (5 days) | 9:00am to 12:00pm and 1:00pm to 4:00pm | 3 morning and 3 afternoon classes
 - July 24 to July 28 (5 days) | 9:00am to 12:00pm and 1:00pm to 4:00pm | 3 morning and 3 afternoon classes
- Maximum 20 students per class
- THUSD will:
 - Provide one THUSD site staff for the two weeks
 - Provide lunch and lunch time help for the two weeks at an THUSD location
 - Promote the program in District
 - Registration
- EXCEL for Youth and the School of Ext. Education @ SSU will:
 - Hire and select instructors
 - Provide class materials and supplies
 - Provide staffing (EXCEL Program Coordinator, On-site Coordinator)
 - T-shirts for every student
 - Generate and provide schedule of classes and flyer PDFs
- Proposed Fees:
 - Week 1 @ Apple Blossom Elementary location (am and pm classes) | 100 students =
 \$28.000
 - Week 2 @ Apple Blossom Elementary location (am and pm classes) | 100 students =
 \$28,000
- TOTAL: \$56,000 for 200 students



Week 1 (July 17 – July 21)

AM Course Titles

- 1. Engineering a Better Solar Oven
- 2. Manga & Pokémon Art Camp. Draw your favorite Manga & Pokémon Characters
- 3. Wild about Animals and Oil Pastels and Art Attack abstract art

PM Course Titles

- 1. Manga & Anime draw like the pros! Manga & Anime Art Camp
- 2. It Happened at Hogwarts/Sorcerer's Stone
- 3. Outside Art- Let Nature Inspire You!

Week 2 (July 24 - July 28)

• AM Course Titles

- 1. Criminal Justice and Criminology for Kids!
- 2. Beautiful world under the Sea -Art
- 3. Wild about Animals and Oil Pastels and Art Attack abstract art

• PM Course Titles

- 1. Nature & Art /Endangered species art class
- 2. Fairy and Sprite House Design
- 3. It Happened at Hogwarts/ Chamber of Secrets

TWIN HILLS UNION SCHOOL DISTRICT

BUDGET TRANSFERS

	January, 2023 - Page 1 of 1	REVE	NUE	EXPEND!		NET CHANGE TO FUND BALANCE	
BR/BT #	GENERAL BUDGET CATEGORY	BUDGET	BUDGET DECREASE	BUDGET INCREASE	BUDGET DECREASE	(DECREASE)	ADDITIONAL INFORMATION
		Increases FB	Decreases FB		Increases FB		
District 53,	Fund 01						Set up Res3305+3308: Special Ed IDEA ARP (American
BR 40	Rev/Exp: Federal / Services	23,960		23,960		0	Rescue Plan) revenue and matching service expenses. Update Res3010+4035: Federal Title 1 and Title 2
BR 42	Rev/Exp: Federal / Supplies + Services	1,233		1,233		0	revenue with expenses to match.
	Rev/Exp: Local / Salaries + Benefits						Update Res9052: Walkathon/Jogathon revenue and matching classified IA salary and benefits plus small
BR 43	+ Supplies	1,880		1,880		0	amount of supplies.
	Rev/Exp: Other State + Local / Salaries + Benefits + Supplies +						Update Res0000: Unrestricted miscellaneous state, interest and MAA revenue plus salary, benefit, supply and
BR 44	Services	18,725		4,505		14,220	service expenses updated as needed for 2nd interim. Update Rest6266+6762+7422+8150+9032+9050: Adjust
	Rev/Exp: Local + Contribution/						necessary expenses for 2nd interim. Res8150 RRM
BR 45	Salaries + Benefits + Supplies + Services	140		8,340			adjust for staffing changes. Increase contrib to PIP R9050 for additional SEL.
	Totals	45,938	0	39,918	0	6,020	Net Increase/(Decrease) to Fund Balance
District 53,	Fund 03 Twin Hills Charter Middle						
							Update Lottery Res1100+6300: Expenses moved between
BR 39	Rev/Exp: Local / Supplies + Services	2 140		6,340	4,200	0	resources. Res6266 minor expense adjustment.
DK 39		2,140		6,340	4,200	0	Res9032+9053 donation revenue and matching expenses. Update Res0000: Unrestricted interest revenue and salary
BR 41	Rev/Exp: Local / Salaries + Benefits + Supplies + Services	1,500	al:	2,380		(880)	benefit, supply and service expenses updated as needed for 2nd interim.
	Totals	3,640	0	8,720	4,200	(880)	Net Increase/(Decrease) to Fund Balance
District 53.	Fund 08: Student Body: All Schools						-
	Totals	0	0	0	0	0	Net Increase/(Decrease) to Fund Balance
	Totals	U		0		0	Net increase/(Decrease) to Fund Balance
District 53,	Fund 09: Orchard View						NAME OF THE PARTY
BR 37	Exp/ FB: Services			37,100		(37,100)	Update Res6762: Set up Art Music IM Disc Block Grant expenses for software and counseling.
BR 38	Exp/ FB: Salaries + Benefits + Services			8,025	13,525	5,500	Update Res0000: Unrestricted Salaries, Benefits and service expenses updated as needed for 2nd interim.
DIX 30	Totals	0	0	45,125	13,525		Net Increase/(Decrease) to Fund Balance
District 53	Fund 12: Child Development	-	I				
District 55,		0	0	0	0	0	Net Increase/(Decrease) to Fund Balance
	Totals	0		0		U	Net Increase/(Decrease) to Fund Dalance
District 53,	Fund 13: Cafeteria						
							Update meal program revenue by decreasing federal and increasing state based on expected reimbursements for
BR 36	Rev/Exp: Federal + State + Local / Meals	86,000	81,000	25,000	20,000	0	balance of this year. Reduce snack sales revenue, no snacks yet. Increase meal costs at AB and decrease at TH.
DI CO	Totals	86,000	81,000	25,000	20,000	0	Net Increase/(Decrease) to Fund Balance
District 53.	Fund 14: Deferred Maintenance						
BR 35	Rev/Exp: Local / Services	400 400	0	400 400	0	0	
	Totals	400		400	0	0	(Net increase/(Decrease) to Fund Balance
	Fund 17: Reserve for Other Than Ca					1,000	Increase interest revenue
BR 35	Rev/FB: Local Totals	1,000 1,000	0	0	0	1,000	Increase interest revenue. Net Increase/(Decrease) to Fund Balance
	Fund 20: Reserve for Postemployme	nt Ronofita	T				
District E2	, rund 20: Reserve for Postemployme	1,000				1,000	Increase interest revenue.
District 53, BR 35	Rev/FB: Local	1,000	0	0	0	1,000	Net Increase/(Decrease) to Fund Balance
	Rev/FB: Local Totals	1,000	I 0	0			
BR 35 District 53,	Totals , Fund 21: Bond (Measure M)	1,000	U	0			
BR 35	Totals		0	0	0	500 500	Increase interest revenue. Net Increase/(Decrease) to Fund Balance
BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals	1,000			0		
BR 35 District 53, BR 35	Fund 21: Bond (Measure M) Rev/FB: Local	1,000			0		
BR 35 District 53, BR 35 District 53,	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities	500 500			0	500	Net Increase/(Decrease) to Fund Balance
BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local	500 500	0	0		200	Net Increase/(Decrease) to Fund Balance Increase interest revenue.
BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local Totals Fund 40: Capital Outlay Rev/FB: Local	1,000 500 500 200 200	0	0	0	200 200 400	Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue.
BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local Totals Fund 40: Capital Outlay	1,000 500 500 200 200	0	0		200 200	Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance
District 53, BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local Totals Fund 40: Capital Outlay Rev/FB: Local	1,000 500 500 200 200	0	0	0	200 200 400	Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance
District 53, BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local Totals Fund 40: Capital Outlay Rev/FB: Local Totals	1,000 500 500 200 200	0	0	0	200 200 400	Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Update Res 9013: Meal program revenue changed by decreasing federal and increasing state based on
District 53, BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local Totals Fund 40: Capital Outlay Rev/FB: Local Totals	1,000 500 500 200 200	0	0	0	200 200 200 400 400	Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Update Res 9013: Meal program revenue changed by decreasing federal and increasing state based on expected reimbursements. Update Res9041: Specialty by decreasing employee salaries and costs and decreasing
District 53, BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local Totals Fund 40: Capital Outlay Rev/FB: Local Totals : SunRidge	1,000 500 500 200 200	0	0	0	200 200 400	Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Update Res 9013: Meal program revenue changed by decreasing federal and increasing state based on expected reimbursements. Update Res9041: Specialty by decreasing employee salaries and costs and decreasing
District 53, BR 35 District 53, BR 35 District 53, BR 35 District 21:	Totals	1,000 500 500 200 200 400 400	0	0	0	200 200 200 400 400	Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Update Res 9013: Meal program revenue changed by decreasing federal and increasing state based on expected reimbursements. Update Res9041: Specialty by decreasing employee salaries and costs and decreasing expected pledges. Update Res0000: Unrestricted interest and miscellaneous revenue increased. Salaries, Benefits and services
District 53, BR 35 District 53, BR 35 District 53, BR 35 District 53, BR 35	Totals Fund 21: Bond (Measure M) Rev/FB: Local Totals Fund 25: Capital Facilities Rev/FB: Local Totals Fund 40: Capital Outlay Rev/FB: Local Totals SunRidge Rev/Exp: Federal + State + Local / Salaries + Benefits + Supplies Rev/Exp: Local / Salaries + Benefits + Services	1,000 500 500 200 200 400 400 36,000	0	0	0	200 200 200 400 400	Increase interest revenue. Net Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Update Res 9013: Meal program revenue changed by decreasing federal and increasing state based on expected reimbursements. Update Res9041: Specialty by decreasing employee salaries and costs and decreasing expected pledges. Update Res0000: Unrestricted interest and miscellaneous revenue increased. Salaries, Benefits and services expenses updated as needed for 2nd interim. Update Res6500: Special Ed decrease to classified
District 53, BR 35 District 53, BR 35 District 53, BR 35 District 21:	Totals	1,000 500 500 200 200 400 400	0	0	0	200 200 200 400 400	Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Increase interest revenue. Net Increase/(Decrease) to Fund Balance Update Res 9013: Meal program revenue changed by decreasing federal and increasing state based on expected reimbursements. Update Res9041: Specialty by decreasing employee salaries and costs and decreasing expected pledges. Update Res0000: Unrestricted interest and miscellaneous revenue increased. Salaries, Benefits and services expenses updated as needed for 2nd interim. Update Res6500: Special Ed decrease to classified salaries and benefits and update resulting in decreased

Twin Hills Teachers' Association

Written Notice of Intent to Negotiate

To: Twin Hills Board of Trustees

From: Twin Hills Teachers' Association

Date: January 12, 2023

Subject: Written Notice of Intent to Negotiate for the 2023/24 School Year

The Twin Hills Teachers' Association wishes to negotiate the following items for the 2023/24 school year:

- Article 4 Grievance/Arbitration Procedures

 The Association has an interest in clarifying the grievance process and ensuring that the Grievance Report Form

 (Appendix A) matches the process.
- Article 18 Part-Time Employment with Full Retirement Credit
 The Association has an interest in making changes to the
 Guidelines for Eligibility Determination for Reduced Workload
 Program found in Appendix G to align it with the requirements
 found in Ed Code.

Agenda Item #12
APPLE BLOSSOM | K-5
ORCHARD VIEW | K-12
SUNRIDGE | K-8
TWIN HILLS | 6-8

700 Watertrough Rd. | Sebastopol, CA 95472 | tel (707) 823-0871 | fax (707) 823-5832 | www.twinhillsusd.org

February 9, 2023

To:

Members of the Public

Twin Hills Teachers Association

From:

Anna Maria Guzman, Ed.D., Superintendent

Twin Hills Union School District

RE:

Initial Contract Proposal for Successor Agreement

In accordance with the Rules and Regulations of the Public Employment Relations Board (PERB) and the provisions of Article 26 of the current collective bargaining agreement (CBA) between the Twin Hills Union School District (District) and Twin Hills Teachers Association (THTA), the following serves as the District's initial openers for changes to the existing CBA for the 2023-24 school year.

ARTICLE 10 – LEAVES

The District has an interest in modifying 10.2.5 regarding definition of immediate family.

ARTICLE 18 – PART-TIME EMPLOYMENT WITH FULL RETIREMENT CREDIT

The District has an interest in modifying 18.2.1 regarding the notification date.

The District looks forward to continuing a collaborative problem solving approach to negotiating.

Twin Hills Union School District

Apple Blossom Elementary Twin Hills Charter Middle 2022-2023 School Year Calendar

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	January	1-2		Winter B	reak				June 12 June 19			Teacher Junetee		у	

<u>Legend:</u> <Bold> = First/Last Student Days []=Teacher Workdays __= School Holidays and Breaks

19 Juneteenth

= District Holidays ^ = 12mo EE Holiday

June 19

italic = Early Release * Students will be dismissed one hour early. Minimum Days * K and Grades 6-8 out @ 12:45, Grades 1-5 out @ 1:00.
* Early Release is every Wednesday beginning August 24 and ending May31. Minimum Days: August 18-19 (October 17-21 AB only), June 5-7

Update Board approved:

Twin Hills Union School District Orchard View School

2022-2023 School Year Calendar

10 11 17 18	T W 5 6 12 13 19 20 26 27	7 14 21 28	F 1 8 15 22 29	S 2 9 16 23 30		Janua S M I 2 8 9 15 1 22 2 29 3	1 T 3 10 6 17 3 24	W 4 11 18 25	T 5 12 19 26	F 6 13 20 27	S 7 14 21 28	(19)	July 4 August 15 - 19 August 22 September 5 October 10	Independence Day Teacher Workdays First Student Day Labor Day Teacher Workday -
14 15 21 22	T W 2 3 9 10 16 17 23 24 30 31	T 4 11 18 25	F 5 12 19 26	S 6 13 20 27	(8)	5 6 12 1 19 2	I T	W 1 8 15 22	T 2 9 16 23	F 3 10 17 24	S 4 11 18 25	(18)	November 11 November 21 - 25 December 19 - January 2 January 16 February 17	Professional Development Veterans' Day Observed Thanksgiving Break Winter Break Martin Luther King Jr. Day Lincoln's Day Observed
4 5 11 12 18 19	6 7 13 14 20 21 27 28	T 1 8 15 22 29	F 2 9 16 23 30	S 3 10 17 24	(21)	March S M 5 6 12 1. 19 20 26 2	T 7 7 3 14 0 21	W 1 8 15 22 29	T 2 9 16 23 30	F 3 10 17 24 31	S 4 11 18 25	(18)	February 20 March 20 - 24 April 7 - OPEN April 10 - Closed May 29 June 2 June 5 - 7	President's Day Observed Spring Break Local Holidays (for emergencies) Memorial Day Observed Last Student Day Teacher Workdays
2 3 9 10 16 17	T W 4 5 11 12 18 19 25 26	T 6 13 20 27	F 7 14 21 28	S 1 8 15 22 29	(20)	April S M. 2 3 9 16 17 23 2- 30	4 0 11 7 18	W 5 12 19 26	T 6 13 20 27	F 7 14 21 28	S 1 8 15 22 29	(19)	1	Teacher Workdays- Professional Dev. Juneteenth Holiday = First Student Day = Last Student Day = Vorkdays (186) =
6 7 13 14 20 21	T W 1 2 8 9 15 16 22 23 29 30	T 3 10 17 24	F 4 11 18 25	S 5 12 19 26	(16)	May S M 1 7 8 14 12 21 22 28 29	2 9 5 16 2 23	W 3 10 17 24 31	T 4 11 18 25	F 5 12 19 26	S 6 13 20 27	(22)	Total Studer	nt Days: 175
4 5 11 12 18 19 1	T W 6 7 13 14 20 21 27 28	T 1 8 15 22 29	F 2 9 16 23 30	S 3 10 17 24 31	(12)	June S M 4 5 11 12 18 13 25 26	6 2 13 2 20	W 7 14 21 28	T 1 8 15 22 29	$ \begin{array}{c} F \\ \hline 2 \\ \hline 9 \\ 16 \\ 23 \\ 30 \end{array} $	S 3 10 17 24	(2)	Board adopt	ed: <u>8/24/2022</u>

SunRidge School

Twin Hills Union School District

2022-2023 School Year Calendar

<u>Su</u>	<u>M</u>	Ι	W	<u>Th</u>	<u> </u>	<u>Sa</u>		<u>Su</u>	<u>M</u>	I	W	<u>Th</u>	E	<u>Sa</u>	
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			<u>Augus</u>		_	_		_	_		1	2	3	4	
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	<u>Date</u>			Event	dana Di				January			Winter E		a Ir Dau	•
	July 4	15-17		Independ Teacher	Workda	ys			January Februar	y 20-24		Presider	nts Week		
	August 1					,			March 1	7		Kinder C	onferenc	oc/DD	
	August 1 August	18		First Stu		,			April 10.	.14		Spring P		es/i-D	
	August 1 August Septemb October	18 per 5 7		Labor Da Indigeno	ay us Peopl	les Day (C			April 10- May 5-				reak Open due	to ER clo	sure 1/5/23
	August 1 August Septemb October October	18 per 5 7 10	ember 1	Labor Da Indigeno Teacher	ay us Peop Workda	les Day (C	sional Development					School (Local Ho	reak Open due	to ER clo	
	August 1 August Septemb October October 3 Novemb	18 oer 5 7 10 31 & Nove		Labor Da Indigeno Teacher Parent T Veterans	ay us Peop Workda eacher 0 s Day	les Day (C y - Profes Conference	sional Development		May 5-0 May 26 May 29 June 9	OPEN		School (Local Ho Memoria Last Stu	reak Open due oliday (Fo al Day Ob dent Day	to ER clo r Emerge served	ncies)
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italic/bold = Early Release is every Thursday beginning August 18 and ending June 8. Grades 1-3 out @ 12:55pm, Grades 4-8 out @ 1:05pm.

Early Release is every Thursday , AND 12/16, 4/7, and 6/9 (8/19, 11/18 and 2/17 are full days)

<Bold> = School Holidays and Breaks

Charter Council Approved: 4/4/2022