

**Minutes of the Site and Facilities Committee Meeting of  
Hawthorn Community Consolidated District #73, Lake County, Illinois  
841 West End Ct, Vernon Hills, IL 60061  
5:30 pm on the 16th day of February 2023**

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, Jennifer Akin, Business Office and Payroll Supervisor, Lindsay Morley, Instructional Coach, VP Trinh, Arcon Associates and Tom McGrath, Lamp Inc.

1.1 Meeting called to order at 5:30pm

1.2 Roll Call: Joel Finfer and Sonali Patil present

1.3 Public Comment: None

**Discussion Items**

2.1 In House Summer Projects

Mike Labbe informed the committee that in-wall cafeteria tables at Elementary North will be done in house this summer. The District will work directly with the supplier and contract pricing will be honored. Also, flooring, cabinetry and millwork at Elementary South is slated for this summer.

**Action Items**

3.1 Approval of Site and Facilities Minutes January 10, 2023 motion by Sonali Patil and second by Joel Finfer

3.2 Review Bid Results

Bid tabulations were discussed for Townline/Dual library, District Office remodel and Elementary South. Results will be presented to the Board at the next meeting scheduled for February 23, 2023.

Mike Labbe reported glass was installed at Middle South and construction is due to be completed this summer with the installation of the remaining mechanicals.

LeeAnn Taylor reminded the committee the estimated start of construction at Elementary North will be better determined when all heating/cooling/air handling units are delivered and on hand.

3.3 Future Meeting Dates and Topics

Date: May 23, 2023

Topic:

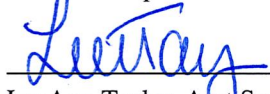
- 1.) Review 5 year plan

Motion to adjourn meeting made by Joel Finfer and seconded by Sonali Patil

Meeting adjourned at 6:03 pm

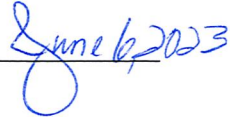
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Respectfully submitted,  
Jennifer Ezop



LeeAnn Taylor, Asst Superintendent  
Of Finance and Business Operations

Date Minutes Approved:



Joel Finfer, Board Member