



The Hayward Center/Adult School

www.has.edu



Office Hours:

Monday thru Thursday 8:30 am – 3:00 pm

We will make every effort to complete these requests within 24 hours from the date of your request. * Please note that we have 5 business days to complete the request.

***Transcript requests must be in writing
and must include:***

Legal Name

Birthdate

Telephone Number

Your Signature

Dates of Attendance at Hayward Adult School

Payment of \$3.00

Address of person or agency to receive mailed transcript if applicable.

COST OF TRANSCRIPT IS \$3.00

Pay by cash, credit, debit or money order.

You can also pay online: <https://has.asapconnected.com/#Products>

