

## STUDY TRIP – WATER MEMO: AT OR NEAR WATER

To: Matt Wayne, Superintendent

Cc: Peter Parenti, Assistant Superintendent, Educational Services  
Academic Directors, Elementary and Secondary

Submitted by: \_\_\_\_\_ On \_\_\_\_\_  
Print name of Principal Date

Teachers in charge of Study Trip: \_\_\_\_\_

Re: \_\_\_\_\_ to \_\_\_\_\_ on date \_\_\_\_\_  
School Name Destination

- The students attending this field trip will not be entering the water.
- All students attending this trip will have a signed permission slip from his/her parent/guardian indicating that they will be at or near water but students will not be allowed to enter the water.
- Students and study trip volunteers will be informed that students are not to enter the water.
- There is adequate supervision to ensure student safety.

This study trip brings many resources within our community to our students' learning experience and will endeavor to arouse new interests among them.

\_\_\_\_\_  
Principal's signature

\_\_\_\_\_  
Date