

Warren County Board of Education Regular Meeting August 15, 2019

Minutes of a regular meeting of the Warren County Board of Education held on Thursday, August 15, 2019, 7:00 p.m. at South Warren High School, Auditorium, 8140 Nashville Road, Bowling Green, KY.

A. CALL TO ORDER: The Chairman called the meeting to order at 7:00 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Young, Mr. Chaffin, Mrs. Duvall, Mr. Jackson, Mr. Williford

D. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

E. RECOGNITIONS AND PRESENTATIONS

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. APPROVE MINUTES OF THE JULY 23, 2019 SPECIAL BOARD OF EDUCATION MEETING

Order # 13 – Primary Motion Passed: Motion to Approve Minutes of the July 23, 2019 Special Board of Education Meeting passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

H. APPROVE PERSONNEL ITEMS

Order # 14 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

Approve the following personnel requests of Mr. Rob Clayton:

1. Approve the pre-approval of ten (10) Certified and fifteen (15) Classified position for assignment as needed in the 2019-20 school year.
2. Approve the creation of two (2) additional School Social Worker positions and one (1) Mental Health Counselor position for the 2019-20 school year.
3. Approve the creation of one (1) Dean position at GEO International High School to replace the current Head Teacher position for the 2019-20 school year.
4. Approve the creation of two (2) additional Technology Engineer positions for the 2019-20 school year.
5. Approve the assignment of the following positions that were pre-approved at the May 16, 2019 Regular Board meeting for the respective schools:
 - Assistant Principal - Natcher - SBDM
 - Sp Ed Teacher - Moss - Board
 - Assistant Principal/AD - WEHS - Board
 - Instructional Assistant, 7 hrs/day; 180 days/yr - WEMS - Board & Title I
 - Sp Ed Instructional Assistant, 7 hrs/day; 180 days/yr - Moss - Board
 - Kindergarten Aide, 7 hrs/day; 180 days/yr - Plano - Title I
 - Kindergarten Teacher - Plano
 - Sp Ed Instructional Assistant, 7 hrs/day; 180 days/yr - JCES / Briarwood - Preschool

Approve the following requests for leaves of absence:

NAME	POSITION	SCHOOL	EFFECTIVE DATE
Walter Gillum	Custodian	NW	07/22/2019 through 07/30/2019
Katherine Schuknecht	Teacher	Rockfield	11/24/2019 through 01/06/2020
Amber Cline	SLP	District	01/31/2020 through 03/16/2020
Ashley Gary	ESL Aide	LR	08/05/2019 through 10/02/2019

Kaleigh Davenport	Curriculum Coord	Plano	09/24/2019 through 10/11/2019
Mike Blair	Custodian	Richardsville	07/23/2019 through TBD
Sarah Haycraft	Teacher	Oakland	09/23/2019 through 11/15/2019
Brittney George	Teacher	JCES	10/17/2019 through 12/02/2019

I. APPROVE FINANCIAL REPORT FOR JULY 2019

Order # 15 – Primary Motion Passed: Motion to Approve Financial Report for July 2019 passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

J. APPROVE PAYMENT OF BILLS AND REIMBURSEMENT

Order # 16 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Jackson and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

K. APPROVE OPERATIONS ACTIONS

Order # 17 – Primary Motion Passed: Motion to Approve Operations Actions passed with a motion by Mrs. Duvall and a second by Mr. Jackson.

Kerry Young	Yes
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Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Mr. Jamie Woosley, Principal, Jennings Creek Elementary School:

- School to participate in Donor's Choose to raise money to purchase a document camera

Approve the following requests of Mrs. Beth Croslin, Principal, Lost River Elementary School:

- Field Trip for 5th Grade to Washington DC April 21, 2020 through April 25, 2020

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- School to collect fees for 3rd District Choir

Approve the following requests of Mrs. Debra Lasala, Principal, North Warren Elementary School:

- School to collect donations to buy books from Scholastic for students each month

Approve the following requests of Mr. Ben Frasier, Principal, Plano Elementary School:

- School to accept donations from Donor's Choose for dojo behavior incentives
- School to accept donations from Donor's Choose for Chromebooks
- School to accept donations from Donor's Choose for 4 Computers

Approve the following requests of Mr. Brian Womack, Principal, Richardsville Elementary School:

- School to hold Great American Sale to raise money for classrooms

Approve the following requests of Mr. Monte Cassady, Principal, Rockfield Elementary School:

- School to hold Fall Book Fair to raise funds to purchase books for Media Center

Approve the following requests of Ms. Jennifer Jenkins, Principal, Warren Elementary School:

- School to participate in Donor's Choose for classroom supplies for Crista William's classroom
- School to participate in Donor's Choose for classroom supplies for Michaela Brown's classroom

Approve the following requests of Mr. Daryl Woods, Principal, Drakes Creek Middle School:

- School to collect fees from KMEA for related activities
- School to collect fees from Orchestra students for field trips
- School to collect fees from Choir for Choir Event
- School to hold Penny Wars to collect money to purchase supplies and equipment
- School to hold Spirit Shop to raise funds to cover the annual budget for teacher and student appreciation
- School to hold Spirit Day/Night to raise money to support the PTO budget
- School to collect fees from PTO for membership dues
- School to collect fees from Band for instrument repairs and replacements
- School to collect fees from Band for class supplies, copies and student membership fees
- School to collect fees from Archery to purchase shooting equipment, uniforms and registration fees
- School to participate in Kroger Cares to raise funds to support PTO budget
- School to collect fees from Academic Team for club dues and t-shirts
- School to collect fees from KYA for membership and field trips

Approve the following requests of Mr. David Nole, Principal, Henry F. Moss Middle School:

- School to hold Spirit Nights to raise money for holiday assistance to families
- School to hold concessions to raise funds for teacher appreciation and supplies for school
- School to hold Christmas/Spring Dance to raise funds to help with school materials
- School to sell Valentine Candy Grams to raise money to help with Teacher Appreciation
- School to sell T-shirts to raise funds to help with school materials
- School to hold Fall/Spring Fling to raise funds for school beautification and assembly programs

Approve the following requests of Mr. Michael Wix, Principal, South Warren Middle School:

- School to hold tournament to raise funds for softball uniforms, team apparel and field maintenance
- School to sell spectator gate fee for Softball tournament to raise funds for uniforms, team apparel and field maintenance

Approve the following requests of Mr. David Cloyd, Principal, Warren East Middle School:

- School to sell Birthday Grams to raise money for students and school

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- School to hold Youth Summer camp for softball to raise funds for team expenses and equipment for student athletes
- School to collect fees from Orchestra student for KMEA related activities
- School to hold Pink Out to raise funds for team expenses and equipment for student athletes
- School to collect fees from Orchestra students to pay for field trips
- School to collect fees from Orchestra students to pay for instruments, music and other music accessories
- School to hold Ribeye Fundraiser to raise funds for girls basketball account
- School to sell Student Parking Passes to raise funds for school-wide PBIS program
- Field Trip for Softball team to Gulf Shores, AL Spring Break 2020

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:

- School to host SnapRaise to raise funds to purchase consumable supplies to be utilized by Art Club members and student artists
- School to hold SnapRaise to raise funds to purchase consumable supplies to be utilized by Art Club members and student artists
- School to host SnapRaise to raise funds for LaCrosse uniforms, equipment, fees and travel
- School to hold SnapCount to raise funds for band uniforms, instruments and travel
- School to host SnapCount to raise funds for Girls Basketball team
- School to hold Casino Night to raise funds for equipment, field maintenance and meals
- School to hold Penny Wars to raise money for student and teacher rewards and school beautification
- School to sell apparel to provide student and teacher rewards and school beautification
- School to collect fees from Environmental Club for spring field trip
- School to collect fees from Environmental Club for fall field trip
- Field Trip for Volleyball to Sevierville, TN September 13, 2019 through September 15, 2019
- Field Trip for Volleyball to Lexington, KY September 27, 2019 through September 28, 2019
- Field Trip for Volleyball to Lexington, KY August 30, 2019
- Field Trip for Volleyball to Portland, TN August 20, 2019
- Field Trip for FFA to Indianapolis, IN October 29, 2019 through November 1, 2019
- Field Trip for FFA to Louisville, KY November 8, 2019
- Field Trip for FFA to Murray, KY November 12, 2019 through November 13, 2019

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- School to participate in Donor's Choose to raise funds for Art Materials
- School to collect fees from Art Club for art club materials
- Field Trip for Girls Soccer to Portland, TN September 17, 2019
- Field Trip for Girls Soccer to Portland, TN August 3, 2019
- Field Trip for FFA to Hardinsburg, KY September 13, 2019 through September 14, 2019
- Field Trip for FFA to Hardinsburg, KY September 26, 2019 through September 27, 2019
- Field Trip for FF to Indianapolis, IN October 29, 2019 through October 31, 2019

Approve the following requests of Mr. Jonathan Williams, Principal, Warren East High School:

- Field Trip to Louisville, KY for Beta Club January 19, 2020 through January 22, 2020

b. Consider Memorandum of Understanding between Jobs for Kentucky's Graduates and Henry F. Moss Middle School

c. Consider Contract between Bristow Elementary and Graham Photography

d. Consider Contract between Jody Richards Elementary and Graham Photography

e. Consider Contract between Cumberland Trace Elementary and Graham Photography

f. Consider Contract between Natcher Elementary and Graham Photography

2. Consider Attendance Requests

3. Consider Agreement with Consultant Group for Culturally Responsive Teaching Training

Proposal

4. Consider Agreement with Apex Learning
5. Consider First Reading of Revisions to Policy 03.2327 (Use of Tobacco and Vapor Products - Classified Personnel)
6. Consider First Reading of Revisions to Policy 03.1327 (Use of Tobacco and Vapor Products - Certified Personnel)
7. Consider First Reading of Revisions to Policy 09.4232 (Tobacco and Vapor Products - Students)
8. Consider First Reading of Revisions to Policy 09.436 (Search and Seizure)
9. Consider Request to Serve Contract Meals to Bowling Green Christian Academy
10. Consider Request to Partner with Kentucky Science Center to hold Camp S.T.E.A.M for the 2019-2020 School Year
11. Consider District Data Management Procedures Guide
12. Consider ESCRAP lists for August 2019
13. Consider Memorandum of Agreement with Family Enrichment Center
14. Consider Contract of Sale with Leachman Buick GMC
15. Consider Sanitation & Recycling Services RFP
16. Consider Roofing Services RFP
17. Consider WKU Contract for New Teacher Academy
18. Consider Contract with Licensed Hearing Interpreters 2019-2020 School Year
19. Consider Revision to Procedure 03.123 AP.2 (Leave Request Form & Affidavit - Certified)
20. Consider Revisions to Procedure 03.223 AP.2 (Leave Request Form & Affidavit/Absentee Card - Classified)

L. APPROVE STUDENT LEARNING SERVICES

Order # 18 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Williford and a second by Mr. Chaffin.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Essential Skills Workplace Ethics Program
2. Consider South Warren High Students to attend ROTC Courses at Greenwood High School for the 2019-2020 School Year
3. Consider Early Release for Warren East High School Students

M. ARCHITECT REPORT/UPDATE

N. APPROVE STUDENT SUPPORT SERVICES

Order # 19 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mr. Chaffin and a second by Mr. Jackson.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

1. Consider Building Usage for Cumberland Trace for Tippi Toes SoKY & TN for September 2019
2. Consider Building Usage for Plano Elementary for Destiny Church
3. Consider Building Usage for Briarwood Elementary for Tippi Toes SoKY & TN
4. Consider Building Usage for Cumberland Trace Elementary for Tippi Toes SoKY & TN
5. Consider Cumberland Trace Elementary Construction Bid Group II
6. Consider Revised BG-1 Cumberland Trace Elementary New Construction
7. Consider Invoice to Sherman Carter Barnhart for New Cumberland Trace Elementary in the amount of \$11,420.67
8. Consider Invoice to Sherman Carter Barnhart for WCHS Phase II Addition & Renovation in the amount of \$11,205.38
9. Consider Invoice to Sherman Carter Barnhart for Rockfield Elementary Roof Replacement in the amount of \$4,494.77
10. Consider Board Waiver Request to Allow Volleyball Inserts in the Wood Floor of Greenwood High School Auxiliary Gym
11. Consider BG-4 for Scott & Ritter WCHS Renovation Phase 2
12. Consider BG-4 for Diversified Electrical for WCHS Renovation Phase 2
13. Consider Summary of Payments No. 7 for WCHS Addition/ Renovation
14. Consider Pay Application 020 to CMTA for Warren County Schools GESG
15. Consider Change Order 016 for Porta King Systems as an increase of \$28,513.70 for WCHS Renovation
16. Consider Change Order 018 for Olympic Construction as a decrease of \$4,351.00 for WCHS Renovation
17. Consider Change Order 019 for Holdfast Technologies as a decrease of \$2,247.00 for WCHS Renovation
18. Consider Change Order 020 for A & K Construction as an increase of \$106.95 for WCHS Renovation
19. Consider Change Order 021 for A & A Contracting as an increase of \$9,549.00 for WCHS Renovation
20. Consider Change Order 022 for Midsouth Lumber as an increase of \$6,698.00 for WCHS Renovation
21. Consider Change Order 023 for Smyrna Ready Mix as a decrease of \$1,819.00 for WCHS Renovation
22. Consider Change Order 024 for Mills Supply as a decrease of 1,400.00 for WCHS Renovation
23. Consider Cumberland Trace Elementary Summary of Payments No. 2
24. Consider Change Order 001 increase to Holland Inc. in the amount of \$9,975.10 for

Cumberland Trace Elementary School Site Excavation

25. Consider Invoice to CMTA for WCHS Commissioning in the amount of \$25,000.00

26. Consider Invoice to Alliance Corporation for GHS Electric Line Relocation in the amount of \$12,940.00

27. Consider Rockfield Pay Application 002 to Collier Roofing for Rockfield Roof Replacement in the amount of \$554,645.22

28. Consider Awarding Contracts and Purchase Orders for CTES Bid Group II, and Awarding Interim Contracts to Bid Packages 031- Concrete, 040- Masonry, 220- HVAC & Plumbing, and 260- Electrical. (\$250,000 each) for a total of \$1,000,000

O. INFORMATION ITEMS

1. PERSONNEL INFORMATION ITEMS

Resignations for 2019-20 school year

Retirements for 2019-20 school year

Terminations for 2019-20 school year

Hires for 2019-20 school year

Assignments for the 2019-20 school year

2. SBDM MINUTES

P. PUBLIC COMMENT

Q. BOARD MEMBER COMMENTS

R. SUPERINTENDENT REPORT

S. ENTER EXECUTIVE SESSION

Order # 20 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Duvall and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

T. RETURN TO OPEN SESSION

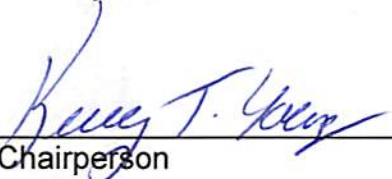
Order # 21 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Chaffin and a second by Mr. Williford.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes

U. ADJOURN

Order # 22 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Chaffin and a second by Mrs. Duvall.

Kerry Young	Yes
Garry Chaffin	Yes
Amy Duvall	Yes
Kevin Jackson	Yes
Lloyd Williford	Yes


Chairperson


Superintendent