Warren County Board of Education Regular Meeting March 9, 2023

Minutes of a regular meeting of the Warren County Board of Education held at Warren Central High School's Auditorium, 559 Morgantown Road, Bowling Green, KY on Thursday, March 9, 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mr. Williford, Mr. Jackson
Absent: Mrs. Duvall, Mr. Manco

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENT TO AGENDA: N/A

G. ARCHITECT REPORT/UPDATE

H. PRESENTATIONS AND RECOGNITIONS

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE FEBRUARY 9, 2023 REGULAR BOARD OF EDUCATION MEETING (TABLED)

Order # 271 – Primary Motion Passed: Motion to Table Minutes of the February 9, 2023 Regular Board of Education Meeting passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

K. APPROVE PERSONNEL ITEMS

Order # 272 – Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

Approve the following personnel requests of Mr. Rob Clayton:

1.) Approve the revised Finance Associate I job description.

2.) Approve the revised Instructional Technology Coordinator job description.

Approve the following requests for leaves of absence:

FIRST NAME	LAST NAME	POSITION	LOCATION	EFFECTIVE DATE
Rejeana	Norris	Teacher	WCHS	**REVISED** 02/01/2023-05/03/2023
Jillian	Scott	Inst. Asst.	CTE	01/30/2023-05/25/2023
Holli	Paver	Teacher	WEMS	01/25/2023-03/29/2023
Rodney	Martin	Bus Driver	Transportation	01/26/2023-03/31/2023
Jessica	Riedel	Teacher	Briarwood	04/10/2023-05/17/2023
Emily	Honshell	Teacher	Rockfield	04/12/2023-05/25/2023
Elizabeth	Keadle	Teacher	WEMS	**REVISED** 11/14/2022-02/24/2023
Paul	Stigers	Bus Driver	Transportation	**REVISED** 01/27/2023-02/10/2023
Sarah	Butler	Teacher	SWHS	**REVISED**

				01/03/2023- 02/10/2023
Stephanie	Beason	Teacher	Aquatic Center	02/13/2023- 02/23/2023
Miranda	Summers	Teacher	Moss	02/23/2023- 03/31/2023
Roger	Laird	Bus Driver	Transportation	01/19/2023- 04/28/2023
Delsie	Bargo	Teacher	SWMS	03/13/2023- 05/25/2023
Elizabeth "McCall"	Hood	Guidance Counselor	Richardsville	**REVISED** 02/10/2023- 03/31/2023
Joe	Hood	Teacher	WCHS	**REVISED** 02/10/2023- 02/24/2023
Jamie	Howell	Inst. Asst.	SWMS	02/22/2023- 03/15/2023
Samantha	Gallegos	Teacher	GEO HS	01/03/2023- 02/17/2023
Deborah	Petersen	Library Media Clerk	SWMS	02/06/2023- 02/24/2023
Allison	Billingsley	Teacher	Briarwood	02/08/2023- 02/17/2023
Jenna	Woodmansee	Inst. Asst.	Oakland	02/09/2023- 04/18/2023
Ashley	Hudnall	Inst. Asst.	JRES	**REVISED** 12/2/2022- 02/15/2023
Rebecca	Litsey	Teacher	JCES	02/21/2023- 04/28/2023
Melissa	Smith	NDS	Natcher	**Intermittent** beginning 02/10/2023
Toni	Langevin	Secretary	CO	**REVISED**

				12/02/2022- 03/27/2023
Lyndsey	Thomason	Dean of Students	Richardsville	**Intermittent** begining 02/14/2023
Heather	Rossi	Teacher	Plano	02/09/2023- 03/31/2023
Johnson	Madeline	Guidance Counselor	GEO HS	03/02/2023- 03/10/2023

L. APPROVE FINANCIAL REPORT FOR FEBRUARY 2023

Order # 273 – Primary Motion Passed: Motion to Approve Financial Report for February 2023 passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 274 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

N. APPROVE OPERATIONS ACTIONS

Order # 275 – Primary Motion Passed: Motion to Approve Operation Actions passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

1. Consider School Requests

Approve the following requests of Mrs. Pauletha Butts, Principal, Alvaton Elementary School:

- School to hold Author visits to raise funds for PTO

Approve the following requests of Mr. Chris Stunson, Principal, Bristow Elementary School:

- Field Trip for 6th Grade to Nashville, TN March 30, 2023
- Contract with United Coach and Tour for Nashville, TN Field Trip
- Field Trip for Boys 2 Men Atlanta, GA May 15, 2023, through May 16, 2023
- Field Trip for Leading Ladies St. Louis, MO May 15, 2023, through May 16, 2023
- Contract with United Coach and Tour for St. Louis, MO Field Trip
- Contract with United Coach and Tour for Atlanta, GA Field Trip
- School to hold Book Fair to earn money for library and technology needs, professional development, and training

Approve the following requests of Ms. Lori Darnell, Principal, Cumberland Trace Elementary School:

- School to sell Candy Grams to raise money for student lighthouse
- Field Trip for STLP to Lexington, KY April 19, 2023

Approve the following requests of Mr. Cody Rich, Principal, Jennings Creek Elementary School:

- School to hold Cookbook Fundraiser to raise funds for Parent-Teacher Organization
- School to hold My Awesome Influence Dance to raise funds for Parent-Teacher Organization
- School to sell Candy Grams, hold Pennywars, restaurant spirit nights, sell bundt cakes and Krispy Kreme donuts to raise funds for Beta Club activities
- School to collect fees from Physical Education class to rent the skates from skate time
- School to hold My Awesome Influence Dance to raise funds for PTO
- School to hold Cookbook fundraiser to raise funds to PTO

Approve the following requests of Ms. Leslie Shultz, Principal, Jody Richards Elementary School:

- Field Trip for 5th Grade to Goodlettsville, TN March 31, 2023
- School to hold Rocket Run to raise funds for PTO

Approve the following requests of Ms. Beth Croslin, Principal, Lost River Elementary School:

- Field Trip for FPS Team to Louisville, KY March 17, 2023, through March 18, 2023
- School to collect fees from gym class for roller skating program
- Field Trip for STLP for Lexington, KY April 16, 2023

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- Field Trip for Boys to Men, Student Lighthouse Team, and GT Art Students to Clermont,

KY May 1, 2023
- Contract with United Coach and Tour for May 1, 2023 Field Trip
- School to collect fees for field trips
- School to collect fees from 5th and 6th-grade choir for choir folder and registration fees
- School to collect fees from 4th grade for field trips
- School to collect fees from choir for field trips
- School to collect fees from 1st grade for field trips

Approve the following requests of Ms. Debra LaSala, Principal, North Warren Elementary School:
- School to collect fees for various field trips

Approve the following requests of Mr. Daryl Woods, Principal, Drakes Creek Middle School:
- Field Trip for STLP Students to Lexington, KY April 19, 2023
- Field Trip for EF Tour to Japan July 10, 2024, through July 20, 2024

Approve the following requests of Ms. Rita Daniels, Principal, Henry F. Moss Middle School:
- Field Trip STLP/Robotics to Lexington, KY April 19, 2023
- School to collect fees for Hot Rods Field Trip

Approve the following requests of Mr. Matt Deaton, Principal, South Warren Middle School:
- Field Trip for Academic Team to Louisville, KY March 17, 2023, through March 20, 2023
- School to collect fees from Academic Team for field trip expenses

Approve the following requests of Mr. David Cloyd, Principal, Warren East Middle School:
- School to collect fees from JAG for field trip expenses
- School to hold Book Fair to raise funds for books for the library
- School to collect fees from GT to purchase t-shirts

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:
- Field Trip for Tennis to Charleston, WV May 5, 2023, through May 6, 2023
- Field Trip for Academic Team to Lexington, KY March 3, 2023, through March 4, 2023
- Field Trip for Academic Team to Louisville, KY March 18, 2023, through March 20, 2023
- Field Trip for Academic Team to Atlanta, GA May 25, 2023, through May 29, 2023
- Field Trip for FCCLA to Louisville, KY March 22, 2023, through March 24, 2023
- Field Trip for SPEECH and Debate Team to Northern KY University March 9, 2023, through March 11, 2023
- Field Trip to Huntsville, AL March 31, 2023, through April 1, 2023
- Field Trip for Softball Team to Liberty Creek, TN March 25, 2023
- School to sell Rada Knives to raise funds for Softball
- School to hold My Team Works Donations for team expenses and equipment for student-athletes and programs
- School to hold freshman/JV tournament to raise funds for volleyball

- School to hold fundraising square calendar to raise funds to support the volleyball program
- School to hold spirit nights at local restaurants to raise funds for volleyball
- School to hold Duke's apparel order to raise funds for volleyball
- School to hold Email fundraiser to raise funds for volleyball
- School to host car wash fundraiser to raise funds for volleyball
- School to participate in Kroger rewards to raise funds for volleyball
- School to sell media guides, ads, and screen ads to raise funds for volleyball
- School to sell gator cards to raise funds for volleyball
- School to host Egg my Yard fundraiser to raise funds for volleyball
- School to hold middle school clinic to raise funds for volleyball
- School to hold Little Gator Camp to raise funds for volleyball
- School to hold Pink Out Bake sale to raise funds for volleyball
- School to hold Grass Volleyball Tournament to raise funds for volleyball

Approve the following requests of Mrs. Jenny Hester, Principal, South Warren High School:

- Field Trip for Track & Field to Lebanon, TN March 18, 2023
- Field Trip for E-sports to Louisville, KY March 17, 2023, through March 19, 2023
- Field Trip for Girls Lacrosse to Elizabethtown, KY March 18, 2023
- Field Trip for Girls Lacrosse to Lexington, KY March 11, 2023
- Field Trip for Boys and Girls Tennis to Beech High School, TN April 24, 2023
- Field Trip for Boys Tennis to North Laurel High School April 15, 2023, through April 16, 2023
- Field Trip for Boys and Girls Tennis to Hendersonville, TN April 21, 2023
- School to hold t-shirt sales to raise funds for Track & Field
- School to sell concessions at hot rods game to raise funds for bowling
- School to sell concessions to raise funds for track & field
- School to host a track meet to raise funds for track & field
- School to sell gate tickets and concessions at home games to raise funds for girls' lacrosse
- School to sell t-shirts to raise funds for girls' lacrosse
- School to sell Rita's Italian Ice to raise funds for girls' lacrosse
- School to hold bake sales to raise funds for girls' lacrosse
- School to sell team photos to raise funds for girls' lacrosse
- School to hold Rians Fatted Calf fundraiser to raise funds for girls' lacrosse
- School to sell plants to raise funds for girls' lacrosse
- School to hold Slim Chicken's fundraiser to raise funds for girls' lacrosse
- School to hold gift card raffle to raise money for softball
- School to sell tickets to the tournament to raise funds for softball
- School to charge an entry fee for team participants at Best of the West to raise funds for softball
- School to hold apparel sales to raise funds for softball
- School to participate in season family donations to raise funds for softball
- School to sell concession to raise funds for softball
- School to sell smart cards to raise funds for Grid Iron Club

- School to hold Soap my Ride fundraiser to raise funds for Grid Iron Club
- School to sell banners for field to raise funds for Grid Iron Club
- School to sell fan cloth apparel to raise funds for Grid Iron Club
- School to accept donations for Grid Iron Club
- School to hold baseball tournament to raise funds for baseball
- School to hold spirit pack fundraiser to raise funds for baseball
- School to sell banners to raise funds for baseball
- School to sell sonic fundraising cards to raise funds for baseball
- School to hold pancake breakfast to raise funds for baseball
- School to accept donations/contributions to raise funds for football club
- School to accept friends and family donations to raise funds for baseball
- School to host a golf outing to raise funds for baseball
- School to hold youth baseball camp to raise funds for baseball
- School to sell Chaney's ice cream to raise funds for girls' lacrosse
- School to collect fees from FBLA for registration and hotel
- School to hold Pancake Breakfast to raise funds for the fishing team
- School to hold spirit nights to raise funds for the musical program

Approve the following requests of Mr. Joey Norman, Principal, Warren Central High School:

- Field Trip for Boys Basketball to Lexington, KY March 14, 2023, through March 19, 2023
- Field Trip for Cheer to Lexington, KY March 15, 2023, through March 19, 2023
- Field Trip for Softball to Clarksville, TN April 17, 2023
- Field Trip for Student Technology Leadership to Lexington, KY April 19, 2023
- Field Trip for Essayons & Lunch Bunch to Nashville, TN April 26, 2023
- Field Trip for JROTC to attend Jr. Cadet Leadership Camp Greenville, KY June 1, 2023, through June 5, 2023
- School to collect fees from Spanish Class for Hispanic Dance

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- Field Trip for AFJROTC to Louisville, KY March 17, 2023
- Field Trip for AFJROTC to Greenville, KY May 4, 2023, through May 6, 2023
- School to hold Little Raider Volleyball Camp to raise funds for volleyball
- School to hold a car wash to raise funds for b-ball boosters
- School to sell apparel to raise funds for baseball
- School to sell sponsor signs to raise funds for baseball
- School to hold 20/20 sponsor fundraiser to raise funds for baseball
- School to hold mulch madness fundraiser to raise funds for Quarterback Club
- School to hold spirit nights to raise funds for volleyball
- School to hold Pick a Date to Donate fundraiser to raise funds for volleyball
- School to sell district champion shirts to raise funds for boys' basketball
- School to hold spirit night at Donatos to raise funds for volleyball
- Field Trip for Marine Biology to Newport Aquarium April 22, 2023

2. Consider Attendance Requests

3. Consider Pledge of Collateral Agreement for Public School Funds
4. Consider District Partnership Memorandum of Understanding with OneGoal
5. Consider Second Reading of Revision to Policy 03.123 (Leaves and Absences)
6. Consider Second Reading of Revision to Policy 03.4 (Substitute Teachers)
7. Consider March 2023 Escrap
8. Consider Resolution to Support Counsel for Better Education's (CBE) legal challenge of HB 9 and payment of assessment.
9. Consider Settlement Offer for Government Entity Claims Against JUUL Labs, Inc.
10. Consider Monetary Donation to WKU Young Male Leadership Academy (YMLA)
11. Consider Agreement for Legal Services for Social Media Litigation

O. APPROVE STUDENT LEARNING SERVICES

Order # 276 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

1. Consider Shortened School Day for GEO International High School Student
2. Consider Early Release/Graduation from Lighthouse Academy
3. Consider North Warren Elementary to apply for the Wellness NWES Grant
4. Consider Bristow Elementary to apply for the Calming Space Mini Grant
5. Consider 2023 Graduation Ceremony Schedule
6. Consider Warren County Board of Education to enter into Agreements with KAGAN to offer Professional Development for 2023-24 School Year

P. APPROVE STUDENT SUPPORT SERVICES

Order # 277 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

1. Consider Building Usage for WCHS for Western Kentucky University Athletics
2. Consider Building Usage for SWHS for Community Easter Egg Hunt
3. Consider Building Usage for Cumberland Trace Elementary School for Down Syndrome of South Central Kentucky Hardwood Heroes
4. Consider Building Usage for the Aquatic Center for Beech Bend Park

5. Consider Building Usage for Jennings Creek Elementary School for Jennings Creek Community Church
6. Consider GHS Addition/Renovation Summary of Payments 3
7. Consider SWHS Multipurpose Facility Summary of Payments 13
8. Consider RPES Replacement Change Order 078 decrease to Louisville Tile in the amount of $23,749.60
9. Consider RPES Replacement Change Order 079 increase to KV Flooring in the amount of $23,749.60
10. Consider Sherman, Carter, Barnhart Invoices
11. Due to district growth, the district is considering a renovation of the current Warren Elementary building into a Preschool Center. Due to the existing facility layouts the Warren Co Board of Education requests a waiver to the Preschool Requirement set by 702 KAR 4:170, requiring each Preschool Classroom to have an individual toilet.
12. Warren Co Board of Education requests a waiver to the Operable Window Vent requirement set by 702 KAR 4:170, requiring each Classroom to have a minimum square footage of operable window/ storefront.
13. Consider WCPS Guaranteed Energy Savings Contract-Phase II Pay Application 1
14. Consider Bid for Greenwood Bid Group 2 Terrazzo

Q. INFORMATION ITEMS

1. Personnel Information Items

Resignations for 2022-23 school year
Retirements for 2022-23 school year
Suspensions for 2022-23 school year
Terminations for 2022-23 school year
Hires for the 2022-23 school year
Assignments for the 2022-23 school year
Transfers for the 2022-23 school year

2. SBDM Minutes

R. BOARD MEMBER COMMENTS

S. SUPERINTENDENT REPORT

T. ENTER EXECUTIVE SESSION:

Order # 278 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

U. RETURN TO OPEN SESSION:

Order # 279 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Williford and a second by Mr. Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

V. ADJOURN

Order # 280 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Jackson and a second by Mr. Williford.

Garry Chaffin	Yes
Amy Duvall	Absent
Lloyd Williford	Yes
Thomas Manco	Absent
Adam Jackson	Yes

Chairperson

Superintendent