

**Alvaton Elementary School-Based  
Decision Making Council Regular Meeting Minutes  
January 15, 2013 at 6:00 p.m. Canceled due to bad weather and  
rescheduled to January 22, 2013 at 6:00 p.m.**

**Members present: Parent Representatives: Littrell and Walker  
Teacher Representatives: Bush, Cutright, and Hardcastle; Principal: Rathbun**

- I. Approved Minutes from our December 18, 2012 Regular SBDM Meeting.  
(All members in agreement).**
- II. Reviewed and discussed Alvaton Elementary accounts' balances,  
deposits, and withdrawals. Need to check with Chris McIntire about the  
charge for 40 cases of paper. We have not been charged for paper in the  
past.**
- III. Reviewed and discussed SWIS data to this point in the year.**
- IV. Reviewed the following Discipline Policy for first reading approval and  
approved for first reading. (All members in agreement).**

Alvaton Elementary Discipline Policy (DRAFT for first reading approval)

All faculty and staff members at Alvaton Elementary will work in a positive way to help students learn and follow our guidelines for success. Teachers and staff members will address discipline issues as they arise and administer consequences as needed. When students are not adequately responding to these consequences, or in cases of extreme misbehavior, the involved faculty or staff member will complete an office referral and the student will be sent to the office. The Student Services Coordinator or the Principal will conference with the student, contact a parent/guardian as needed, and administer an appropriate consequence. Regarding issues of major misbehavior and issues of safety concerns, we will follow the Warren County Board of Education policies for consequences. Students who are repeat offenders and who show little to no signs of improvement will be referred to our Target Behavior Team for review for Tier 2 or Tier 3 services. In the event that our interventions fail to produce successful results, the Alternative to Suspension Program will be utilized for our 5th and 6th grade students who are eligible.

- V. Adjourned at 6:27 p.m.**

January 22, 2013 SBDM Regular Meeting Minutes approved at our February 19, 2013 SBDM Meeting.  
Rita Hardcastle: \_\_\_\_\_ Mark J. Rathbun: \_\_\_\_\_