

Brownsboro Independent School District

School Health Advisory Council

Bylaws

Article I: Purpose, Mission, Vision

Section I: Purpose

The purpose of the Brownsboro Independent School District (BISD) School Health Advisory Council (SHAC) is to provide opportunities to ensure that our local school system creates and implements an age-appropriate, sequential health education program that responds to the individual needs and the unique values of our community.

Section II: Mission

The mission of the BISD School Health Advisory Council is to promote healthy lifestyles and safe schools for children by promoting the implementation of coordinated school programs, including

- Health Education
- Physical Education
- Health Services
- Nutrition Services
- Counseling, Psychological, and Social Services
- Healthy and Safe School Environment
- Health Promotion for Staff
- Parent and Community Involvement

Section III: Vision

The Brownsboro Independent School District SHAC envisions communities where all children feel safe and are healthy, thus promoting successful student achievement.

Article II: Meetings

Section I: Regular Meetings

Regular meetings will convene a minimum of four times per year. Meetings will be held BISD Board Room.

Section II: Special, Called Meetings

Special, called meetings may occur at the request of any given council member. A minimum of ten business days shall elapse between the receipt of a written request by the Chair and the convening of the special, called meeting.

Section III: Quorum

For the transaction of business at any meeting, the presence of one-half of the council's membership will constitute a quorum.

Section IV: Approval of Agenda

To approve an agenda item, two-thirds of the given quorum must vote affirmatively.

Section V: Adjournment for Lack of a Quorum

If less than one-half of the council membership is present at a meeting, a majority vote of those in attendance may adjourn the meeting.

Article III: Membership

Section I: Selection, Composition

The Council shall be appointed by the board of trustees and may include representation from parents (a minimum of five parents), civic and service organizations, the business community, law enforcement, health care professionals, the clergy, and school personnel. A majority of the council members must be parents of students enrolled in the district who are not district employees. Any member may appoint a designee to attend a meeting but may not do so more than twice annually.

Section II: Number

The council shall be composed of at least eleven (11) members.

Section III: Vacancies

By a majority vote of a quorum, the council shall annually recommend to the board of trustees candidates to fill vacancies that may occur.

Section IV: Removal

Any member failing to attend three or more consecutive meetings will be removed from the membership.

Article IV: Officers

Section I: Positions

The officers of this council shall be 2 co-chairs, vice-chair, and secretary. The vice-chair and secretary will be the only officers with voting privileges.

Section II: Selection, Qualifications

The chair (or co-chair) must be appointed by the board. The vice-chair and the secretary will be elected by a plurality vote of a quorum.

Section III: Terms

The chair (co-chair) will serve a term designated by the Superintendent of Schools or his designee. The vice-chair and the secretary will serve a three (3) year term.

Section IV: Vacancies

By an affirmative vote of a quorum, the SHAC shall elect a member to fill a vacancy of the vice-chair or secretary positions for the unexpired term. A vacancy of the chair (co-chair) will be filled by an appointment by the school board.

Article V: Committees

Section I: Establishment

The council may establish one or more committees as the need arises. Ad-Hoc committee members will be appointed by the Superintendent or his designee. These committee members will not have voting privileges.

Section II: Reports

A report containing a detailed account of SHAC activities and recommendations will be presented to the BISD Board of Trustees at least once annually.

Committees shall report back to the SHAC within a reasonable amount of time, as determined by the chair.

Article VI: Communication

Section I: Process, Methods

Any internal or external communication shall be reviewed by the chair and disseminated at his/her direction via mail, e-mail, fax, telephone, or other means.

Section II: Media Requests

Media requests will be directed to the chair (co-chair).

Article VII: Amendments

Section I: Changing Existing Bylaws

The bylaws of the Council may be amended, repealed, or added to by consensus of a quorum.

Section II: Adding New Bylaws

New bylaws may be adopted by consensus of a quorum.