

## **581 STUDENT TRAVEL**

### **I. PURPOSE**

It is the purpose of this policy to provide guidelines assuring the safety and well being of Little Falls School District students when taking district sponsored/supported trips. It is expected, therefore, that all participants' behavior and decisions be: responsible, prudent, reasonable, and legal.

### **II. GENERAL STATEMENT OF POLICY**

- A. All Little Falls School District district policies, building rules and procedures and Minnesota State High School League rules shall be followed on all district sponsored student trips. Additional requirements may be established by the trip supervisor.
- B. Infractions of these policies or rules will result in disciplinary actions.
  - i. Infractions considered serious by the trip supervisor could result in the supervisor calling the student's parent/guardian to arrange immediate student transport home at parent/guardian expense.
  - ii. Trip supervisors may consult the appropriate resource person in the school district for advice.
- C. Students are expected to participate in all planned activities. Additional activities must be approved by the trip supervisor and/or host family.
- D. Hotel management rules will be followed.
- E. For safety and protection reason, students may not go out alone but always with one or more students or chaperones with permission of trip supervisor or chaperone.
- F. No student is allowed to drive any motorized vehicle without written permission of his/her parent and permission from the high school principal.
- G. It is expected that students will know and respect the customs, laws and cultures of the areas visited and conduct themselves in a manner that will reflect positively on themselves, the school district and the community.
- H. Trip supervisors have the option of requiring \$100 deposit from each student prior to departure of the trip. This deposit will be returned in full providing there have been no policy or rule infractions. Deposits which are not returned due to infraction of policies or rules will be placed into the travel group account to cover any unusual expenses or for future trips.

### **III. DISSEMINATION OF POLICY**

- A. The trip supervisor will communicate district policy, building rules and procedures, and Minnesota State High School League rules with the chaperones and make sure they understand all instructions.
- B. The supervisor of trip will go over the district policies building rules and procedures, Minnesota State High School League rules and instructions with students to make sure they understand all instructions.
- C. A summary of this policy will be printed in the student handbook or disseminated in any other way that school officials/trip supervisors deem appropriate. The school district shall provide a complete copy of this policy to a student upon request.

Cross References: ISD 482 Policy 419 Tobacco-Free Environment  
ISD 482 Policy 417 Drug-Free Environment and Chemical Health Policy  
ISD 482 Policy 501 Weapons Policy  
ISD 482 Policy 506 Student Code of Conduct  
ISD 482 Student Handbooks  
ISD 482 Policy 531

