

To Be Approved Mayor and Selectmen's Meeting
 June 5, 2023
 Also Via Zoom:
 Meeting ID # 853 222 1633

TOPIC	DISCUSSION		
PRESENT:	Mayor Seney, Deputy Mayor Simmons, Selectman Rawson, Selectwoman Marion, Selectman Pempek, Selectman Paquin		
ABSENT:	Selectman Hayes		
1.	Call to Order	Mayor Seney called the meeting to order at 7:00 PM	
2.	Pledge of Allegiance	Led by Mayor Seney	
3.	Public Comment		None
4.	Approval of the Minutes	A.	Minutes from May 15, 2023, Board of Selectmen Meeting Selectwoman Marion made a motion to approve the minutes of the May 15, 2023 as presented. The motion was seconded by Selectman Paquin and passed unanimously.
5.	Petitions & Communications	A.	Letter from Chairman Paquin from WPCA Commission Selectwoman Marion made a motion to move item 5A, to item 8 C. The motion was seconded by Selectman Paquin and passed unanimously.
6.	Reports of Standing Committees	A.	General Government Committee None
7.	Reports of Special Committees		None

8.	Unfinished Business	<p>A. Putnam High School Financials Town Administrator Sistare reviewed information regarding the Putnam High School Financials and what is anticipated to be received from the State.</p> <p>B. Employee Hours The Board reviewed the duties of the Mayor and Board of Selectmen as stated in the Charter, as well as the employee manual.</p> <p>C. Letter from Chairman Paquin from WPCA Commission Selectman Paquin asked that Vice Chairman Perron speak regarding the letter. Vice Chairman Perron stated he was in support of the letter.</p>
9.	Grant Considerations and Updates	None
10.	New Business	<p>A. Special Event Permit Application – Hartford Marathon Deputy Mayor Simmons made a motion to approve the Special Event Permit Application for the Hartford Marathon. The motion was seconded by Selectman Pempek and passed unanimously.</p> <p>B. Consider waiving building permit fees for Putnam Fire Department Generator project. Selectwoman Marion made a motion to waive the building permit fee for the Putnam Fire Department Generator project. The motion was seconded by Deputy Mayor Simmons and passed unanimously.</p> <p>C. Recognition of Emma Barbeau – Eagle Scout The Mayor and Board of Selectmen will send a letter to Emma Barbeau congratulating her on her Eagle Scout achievement.</p>
11.	Public Comments	<p>3 minute maximum per person</p> <p>Deputy Mayor Simmons made a motion to go into Executive Session for the purpose of Potential Claim(s), inviting in Town Administrator Sistare at 8:00 PM. The motion was seconded by Selectman Pempek and passed unanimously.</p>
12.	Executive Session –	<p>Potential Claim(s)</p> <p>No action was taken in Executive Session.</p>
13.	Adjournment	Deputy Mayor Simmons made a motion to reconvene the BOS meeting and adjourn at 9:17 PM. The motion was seconded by Selectman Pempek and passed unanimously.
		Respectfully submitted: Denise A. Geeza, Executive Assistant

