



H.U.S.D. BOARD MEETING SUMMARY  
Wednesday, September 7, 2011

**Board Roll Call:**

Present: Ms. Lisa Brunner, President  
Mr. William McGee, Vice President  
Mr. Luis Reynoso, Clerk  
Ms. Maribel Heredia, Member  
Mr. Jesús Armas, Member

**In Closed Session the Board of Education approved the following:**

- **The Board approved the denial of two Government Claims on a vote of 5-0-0 and a denial of two E.E.O.C. claims**

**CONSENT ITEMS**

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between August 5, 2011 through August 25, 2011 (Business Services)

Payroll – Direct Deposit	\$ 2,415,281.02
Payroll Warrants (591885-591898; 10028261-10028467)	395,390.26
General Fund (total Non-Payroll) (165583-165587; 50031501-50031923) (165582; 50031676-50031680 void)	3,135,323.62
Adult Education Fund	76,374.29
Food Services Fund	56,677.40
Child Development Fund	23,870.05
Deferred Maintenance Fund	108,737.05
Special Reserve Fund for Capital Outlay Projects	61,465.00
Building Fund 2008 Measure I Bond	7,182,711.00
School Facilities/Proposition 1A	98,158.50
Building Fund	871,176.25
Capital Facilities/Developer Fees Fund	<u>2,250.00</u>
<b>TOTAL EXPENDITURES:</b>	<b>\$14,427,414.44</b>

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3. **The Board Approved** – Approve Agreement Between Hayward Unified School District and Hayward Education Association (HEA) to Include School Psychologists to the Bargaining Unit. (Human Resources)

On April 5, 2011, the Hayward Education Association (HEA) submitted a petition to the Public Employees Relations Board to include School Psychologists into the HEA bargaining unit. Previously School Psychologists were included in the management structure. HEA will become the exclusive representatives for the School Psychologists. The parties met on August 15, 2011 to discuss changes in the Collective Bargaining Agreement to address the inclusion of the School Psychologists. The Board approved the agreed upon changes.

4. **The Board Approved** – Approve University of California early Academic Outreach Program (EAOP) Partnership Agreement with Tennyson High School (Educational Services)

The Center for Educational partnerships, working in partnership with local schools, school districts and communities, improves academic achievement and expands post-secondary educational opportunities for students who face significant barriers to college. Its diverse programs help young people overcome educational and financial barriers to prepare for and be accepted at two- or four-year colleges. Ten programs provide services free-of-charge to well over 35,000 students annually including summer programs that give hundreds of students academic enrichment while they experience campus life at Cal. Almost 9,000 6-12 grade and community college students benefit from intensive cohort programs; about 90% of these high school seniors immediately attend higher education and over 90% of these community college students successfully transfer to UCB – and they are often the first in their family to do so. In addition, over 26,000 students are served through CEP's school-wide and systemic change programs which build and strengthen college-going cultures in schools and districts by serving teachers, counselors, administrators and families. CEP, within UCB's Division of Equity & Inclusion, provides services free of charge at 96 schools and 30 California community colleges each year. This is a Partnership Agreement between Tennyson High School and the Program for the 2011-2012 academic-year. The period of performance of this agreement shall commence on September 2011 and continue through May 2012. Either the Program or Tennyson High School may terminate this agreement at any time, without cause, by giving the other thirty days written notice of such action. The goal of UC Berkeley, through this program, is to increase the college-going rate of students from Tennyson High School providing comprehensive college awareness, preparation, advising and information through the efforts of a full-time Advisor. This Advisor will provide intensive services in using the best practices of the highly successful college access programs and strategies that build college going culture through one-to-one, small group, classroom, and whole school services. The program is partially funded through the San Francisco Foundation through May 31, 2012 with additional funding from the National College Advising Corps.

5. **The Board Approved** – Approve Facility License Agreements with:  
(Business Services)

- Spectrum Schools
- Child, Family and Community Services
- Project Eat

This is an opportunity to generate a revenue stream from our properties until formal plans for use are completed. The following tenants will be leasing property in the District:

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<b>Name of Lessee</b>	<b>Address of Property</b>	<b>Rent</b>
Spectrum Center Schools	22100 Princeton Street Hayward, CA 94542	\$14,950.00 per month
Child Family & Community Services	29150 Ruus Rd., Hayward CA 94544 175 Fairway, Hayward, CA 94544 975 Schafer Rd., Hayward CA 94544 2652 Vergil Ct., Castro Valley CA 94546 22100 Princeton St., Hayward CA 94541 (Additional 2 Classrooms) 1570 Ward Street, Hayward, CA 94541 (3 Classrooms)	\$23,726.00 per month
Project Eat	313 W. Winton Ave Hayward, CA 94544	\$ 3,026.00 per month

6. **The Board Adopted** – The minutes of the regular Board Meeting of May 25, 2011 (Office of the Superintendent)

**ACTION/DISCUSSION ITEMS**

1. **The Board Adopted** – Resolution 1112-08 in Appreciation of the Seamless Summer Feeding Program (Human Resources)

The Board of Education would especially like to recognize Mr. Mark Salinas, Ms. Robin Jones, and Ms. Terri Anderson for their selfless and outstanding work by ensuring that the families of Hayward have access to meals through the non-school days at no cost. This program was operated by the Hayward Unified School District Food Services Department which was funded by the California Department of Education and the USDA under the Seamless Summer Feeding Program. From June 13, 2011 until August 12, 2011, the Program served over 140,012 meals to the children and families of Hayward who might not have otherwise had either lunches or breakfast. All of these meals served were at no charge. This effort was successful due in part to the support and work of our Community Partners and to the Sponsors and Sites that made the distribution of these meals possible. The Board presented the resolution to City Council Member Mark Salinas and the HUSD Food Services staff in appreciation for their work.

2. **Information to the Board** – California Standards Test (CST) Achievement Data (Educational Services)

Staff provided a summary of Hayward Unified School District’s results as reported in the Accountability Progress Report released to the public on Aug. 31, 2011. The summary included the number of schools meeting Adequate Yearly Progress (AYP) as required by the No Child Left Behind Act (NCLB). The AYP summary also included the results of schools meeting and not meeting their Annual Measureable Objectives (AMOs) in ELA and Math. This summary also

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included Program Improvement status for HUSD and all HUSD Title I schools. Staff also provided a summary of the results for HUSD significant subgroups.

### 3. **The Board Approved** – Update on the African American Student Achievement Initiative Progress (Educational Services)

Over the past two months, the Associate Superintendent and the Educational Services Executive Directors have been working with staff, community members, recognized experts, and Board Members to plan for the design of a culturally and linguistically responsive 21<sup>st</sup> Century African American Student Achievement Initiative that will respond to the District's and community's concerns and that will yield dramatically improved engagement, achievement, and 21<sup>st</sup> century success for HUSD's African American students. Staff updated the Board on progress to date on the African American Student Achievement Initiative, with a focus on three components of the Initiative: (1) Design Team Convening; (2) Formation of a parent advisory group; and (3) Draft Action Plan. Additionally, staff provided recommendations regarding actions connected to the August 24<sup>th</sup> presentation to the Board and to the proposed Design Team Convening. The Board approved moving forward with the Convening and Draft Action Plan, but asked staff to get more input from community before a Task Force is formed.

### 4. **The Board Approved** – Approve Assistant Principal Job Description (Human Resources)

Some of the District's job descriptions are more than 10 years old. As the District fills positions, it is important to review and update job descriptions to assure that the duties that need to be completed are listed. The Board of Education has had a number of discussions regarding restoring the Assistant Principal position at the High School and in reviewing the current job description noted that it did not reflect the duties necessary for the smooth and efficient administration of a school. The revised Assistant Principal job description will apply to Assistant Principal at the elementary, middle, and high school levels.

### 5. **The Board Adopted** – Resolution # 1112-07 to Support Hayward Unified School District's AmeriCorps Grant Program (Educational Services)

The Hayward Unified School District's AmeriCorps Grant program, titled "Viva Bien, Coma Bien, Siéntase Bien" (VCS!), main focus is to improve health and fitness for students and families in a school-based delivery system. In serving Hayward students and families, the VCS! program was able to address the poor fitness and widespread health risks among Hayward's young people and adults. Specifically:

- Hayward continues to be the highest prevalence of overweight children in our county's fourteen cities and six unincorporated areas.
- The vast majority of Hayward young people are not physically fit, far exceeding unfitness levels county- and state-wide
- Hayward is one of the communities with the greatest burden of morbidity, mortality, and other indicators of poor health in Alameda County. Our young people and families continue to have a need for activities that promote healthy habits and fitness, to reduce their health risks and lower the high burden of health problems in our city now and over time.

During the first year of implementation, VCS! was able to provide our community and schools with a variety of resources that included physical fitness, health and nutrition classes, and numerous

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options to live a better healthy life. In addition, members supported HUSD's community health and fitness goals by engaging the community in the following campaigns; Attendance Campaign, Young Black Male Academy Recognition, and The Million Father March. The primary outcome measures for VCS! are to 1) Enable students and parents rated as deficient in healthy living patterns to improve into the healthy living zone, and 2) Enable physically unfit students and parents to achieve fitness. Through the use of California Physical Fitness test (PFT) and the Adult Healthy Living Survey (HLS), VCS! members were able to provide services to students and parents identified as high needs with a daily dosage of vigorous physical activities. In an attempt to increase our services and achieve sustainability, for the 2011-2012 year we applied for and were awarded the following grants: Fresh Fruits and Vegetables, San Francisco Foundation, and Aetna Foundation for a total of \$115,000. HUSD's department of Student and Parent Support Programs has the infrastructure to recruit, train, and support AmeriCorps members to provide over 48,000 hours of service to HUSD families. The department contracts an independent evaluator to analyze program data and provide information and data for staff to make informed program changes.

### **6. The Board Approved – Memorandum of Understanding with Golden Oak Montessori (Educational Services)**

Golden Oak Montessori Charter School was chartered by the HUSD in November 2008 for a five year period. This MOU seeks to extend the current MOU to provide special education and related services to the students enrolled in Golden Oak Montessori Charter School for the 2011-2012 school year. This MOU will provide special education and related services to the eligible students at Golden Oak Montessori Charter School. Currently there are 3 students receiving speech therapy and 1 student receiving both resource specialist support and speech therapy.

### **7. The Board Approved – Occupational Therapist Job Description (Human Resources)**

Currently, the District contracts with NPA providers for Occupational Therapy services. The Special Education Department has been working to decrease the costs of Occupational Therapy, a Special Education Related service. Occupational Therapists usually serve students with the following types of disabilities: Orthopedic Impairment, Autism, Intellectual Disability (Mental Retardation), Multiple Disabilities, and TBI (Traumatic Brain Injury). In all of the disability categories listed above, HUSD has remained fairly consistent with regard to the number of students who receive Special Education services, with the exception of one – Autism. The number of HUSD students receiving Special Education services under the eligibility of Autism has risen 180%, since school year 2005-2006. The Special Education Office has contracted with NPAs to deliver Occupational Therapy services to students in the following ways: Direct Service, Consultation, and through Motor Movement Programs. Given the rising numbers of Special Education students who require Occupational Therapy, if HUSD employed its own Occupational Therapist, the majority of the costs for these services could be contained at salary and the availability of services would be faster. This would greatly assist new incoming students needing early intervention assistance.

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### 8. The Board Approved – the following consultant contracts (Educational Services)

	<b>Vendor</b>	<b>Purpose</b>	<b>Div/Program</b>	<b>Amount</b>
a)	National Urban Alliance – Yvette Jackson	Facilitation of African American Student Achievement Convening and provide 2 days of staff development	Educational Services	\$13,900 – EIA/Title 1 (previously contracted for \$4,900)
b)	Geneva Gay	Provide expertise for African American Student Achievement Convening	Educational Services	\$6,000 – EIA/Title 1
c)	Parent Institute for Quality Education (PIQE)	Provide a parent training course for parents of children enrolled in Longwood Elementary designed to develop skills and techniques that enable parents to address the educational needs of their school aged children	Educational Services	\$9,900 – SIG Grant
d)	Counseling Community Center	Provide services and advice to students of four high schools and five middle schools on Tobacco Cessation and Prevention	Student & Family Support Services	\$13,600 – Tobacco Use Prevention Education (TUPE) Grant

### 9. The Board Accepted – The Donation Report (Clerk)

<b>DONOR</b>	<b>ITEM</b>	<b>APPROX VALUE</b>	<b>SITE</b>
Carmina Prado	School supplies	\$40.00	Eldridge Elementary

### Future Board Meetings:

Special Board Meeting: Wednesday, September 14, 2011 – 5:00 p.m. – 8:00 p.m. (Open Session)  
Topic: Asset Management Study      Location: HUSD Board Room

Regular Board Meeting: Wednesday, September 21, 2011 – 6:30 p.m. (Open Session)  
City Hall

Special Board Meeting: Wednesday, October 5, 2011 – 4:30p.m. – 8:00 p.m. (Open Session)  
Topic: 4:30 p.m. – 5:30 p.m. Agenda on Line Training  
6:00 p.m. – 8:00 p.m. Achievement Results Spring 2011  
Location: HUSD Board Room

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Regular Board Meeting: Wednesday, October 12, 2011 – 6:30 p.m. (Open Session)  
City Hall

Special Board Meeting: Wednesday, October 19, 2011 – 5:30 p.m. (Open Session)  
Topic: Joint Meeting with Personnel Commission  
Location: HUSD Board Room

Regular Board Meeting: Wednesday, October 26, 2011 – 6:30 p.m. (Open Session)  
City Hall