

Hayward Unified School District



BOARD OF EDUCATION

AGENDA

Ms. Lisa Brunner, President
Mr. William McGee, Vice President
Mr. Luis Reynoso, Clerk
Ms. Maribel Heredia, Member
Mr. Jesús Armas, Member

Ms. Janis Duran, Superintendent

September 21, 2011

Hayward Unified School District



BOARD OF EDUCATION

Regular Meeting – Wednesday, September 21, 2011

2nd Floor, Hayward City Hall
777 B Street, Hayward, CA 94541

Closed Session: 5:00 p.m. – Rm. 2B
Open Session: 6:30 p.m. – Council Chamber

AGENDA

A. CALL TO ORDER

1. Call to Order by the President of the Board ____ at 5:00 p.m.

2. Board Roll Call:

- ☐ Ms. Lisa Brunner, *President*
- ☐ Ms. Maribel Heredia, *Member*
- ☐ Mr. William McGee, *Vice-President*
- ☐ Mr. Jesús Armas, *Member*
- ☐ Mr. Luis Reynoso, *Clerk*

Student Board Members:

- ☐ Salina Cruz, *Brenkwitz High School*
- ☐ Justin Sosa, *Hayward High School*
- ☐ Dayana Morales, *Mt. Eden High School*
- ☐ Mariel Elen, *Tennyson High School*

Administration:

- ☐ Ms. Janis Duran, *Superintendent*

(Immediately adjourn to Closed Session at 5:05 p.m.)

3. ADJOURN TO CLOSED SESSION (Closed Session Room 2B) to discuss:

- **Personnel** (Government Code Section 54957)
Public Employee Appointment/Discipline/Dismissal/Release
- **Conference with Labor Negotiator** (Government Code 54957.6)
Agency Designated Representative: Superintendent
Name of organization representing employees: HEA, AEOTE, SEIU 1021
- **Conference with Legal Counsel** – Anticipated Litigation
Government Code Section 54956.9 (b) (3) (C)
- **Conference with Legal Counsel** – Existing Litigation
Government Code Section 54956.9
- **Consideration of Student Expulsion** (Ed. Code Sec. 48918[c])
- **Consideration of Student Admission** (Ed. Code Sec. 48915.1)

Remarks

OPEN SESSION

5:00 p.m.

CLOSED SESSION

5:05 p.m.

* Denotes items that the Board **MUST** consider at this meeting.

Times indicated are estimates and may be changed at the Board's discretion.

REMARKS

(Reconvene in Open Session at 6:30 p.m.)

4.
 - a) Pledge of Allegiance to the Flag by _____.
 - b) Report Actions Taken by the Board of Education in Closed Session
 - c) Collect "Request to Address the Board of Education" cards
 - d) Announcement of Interpretation Service for Audience
 - e) Approve Agenda

OPEN SESSION
6:30 p.m.

B. SPECIAL FEATURE/STUDENT RECOGNITION

Perfect 600 CST Scores

C. COMMENTS BY THE STUDENT BOARD MEMBERS**D. ITEMS FROM THE COMMUNITY**

This part of the meeting provides an opportunity for the public to address the Board of Education on items that are not listed on the Agenda. Comments are welcome; however, the Board is prohibited by law from having a discussion with the speaker(s) during this segment of the meeting. Board members may respond briefly, refer an item to staff, or ask clarifying questions. Those wishing to speak must fill out and submit a "Request to Address the Board" card located on a table near the entrance to the meeting room. This card should be given to the recording secretary, along with any material to be shared with the Board. Your item will be taken under consideration and referred to appropriate staff, if necessary.

E. COMENTS BY THE BOARD MEMBERS**F. COMMENTS BY THE SUPERINTENDENT****G. CONSENT AGENDA** Move 2nd Act**Consent Agenda**

1. Approve personnel appointments, retirements, changes of status, waivers, leaves of absence, and terminations. (Human Resources)
2. Approve the following warrants from September 7, 2011 through September 7, 2011 (Business Services)

General Fund (total Non-Payroll) (500031924-500032167)	\$951,165.96
Adult Education Fund	27,151.25
Food Services Fund	32,934.89
Child Development Fund	28,308.35
Deferred Maintenance Fund	349,486.29
Special Reserve Fund for Capital Outlay Projects	4,221.24
Building Fund 2008 Measure I Bond	396,391.70
School Facilities/Proposition 1A	16,066.22
TOTAL EXPENDITURES:	\$1,805,725.90

REMARKS

3. Approve the following non public school placements and non-public agency services (Educational Services)

<u>Vendor</u>	<u>Purpose</u>	<u>State Funds</u>	<u>HUSD</u>
Non-public agency	Various non-LCI students	None	\$41,790

4. Approve the following overnight study trips, in accordance with Board Policy 6153 (Educational Services)

a) Hayward High – **September 24-25, 2011:** Sixteen 9-12th grade students will participate in a leadership retreat in Castro Valley, California.

b) Park – **September 24-25, 2011:** Thirty 2nd grade students will participate in a camping trip to the Presidio in San Francisco, California.

c) Hayward High – **February 23-26, 2012:** Fifty 10-11th grade students will participate in a college tour to Sacramento, Merced, Sonoma, UC Davis, Fresno and Chico, California.

d) Mt. Eden – **March 24- April 3, 2012:** Forty 9-12th grade students will participate in a music performance in Anaheim, California.

5. Approve Memorandum of Understanding with Project EAT (Educational Services)

6. Approve Memorandum of Understanding with Thornhill (Educational Services)

7. Approve Memorandum of Understanding with Chabot and Tennyson High School (Educational Services)

8. Declaration of Surplus Items (Business Services)

9. Approve Partnership Agreement with the University of California, Berkeley Center for Educational Partnerships (CEP) Early Academic Outreach Program (EAOP) and Mt. Eden High School (Educational Services)

10. Adopt Resolution 1112-09 Excusing Board Member's Absence from the Special Board Meetings of September 14, 2011 (Office of the Superintendent)

REMARKS

11. Approve Grand Jury Letter Response from the Board of Education
(Office of the Superintendent)

12. Adopt the minutes of the regular Board Meeting of June 22, 2011
(Office of the Superintendent)

H. ACTION/DISCUSSION ITEMS**Action/Discussion
Items**

1. Superintendent's Action Plan for Hayward Unified School District's
Board Adopted District Goals 2011-2012 (Office of the Superintendent)

___ **Information**

2. Measure I Construction Update (Facilities Measure I)

___ **Information**

3. Approve Furniture and Equipment Contracts for Measure I Projects
(Facilities Measure I)

___ **Move** ___ **2nd** ___ **Act**

4. Accept Unaudited Actual Financial Report for 2010-11
(Business Services)

___ **Move** ___ **2nd** ___ **Act**

5. Adopt Resolution #1112-04, GANN Amendment Limitation
(Business Services)

___ **Move** ___ **2nd** ___ **Act**

6. District Discipline/Suspension Plan (Educational Services)

___ **Information**

7. Conduct 1st Reading of BP/AR 5117 *Transfer Policy*
(Educational Services)

___ **Information**

8. Conduct 1st Reading of BP/AR 5126 *Awards for Achievement*
(Educational Services)

___ **Information**

REMARKS**9. Williams Complaint Update (Educational Services)** **Information****10. Attendance Initiative Plan (Educational Services)** **Information****11. Approve the following consultant contracts (Educational Services)** **Move** **2nd** **Act**

Vendor	Purpose	Div/Program	Amount
a) GEMAS Consulting	Conduct analysis of our policies, procedures and structures in support of graduating all students college, career, and 21 st century read; develop an action plan to reach our board goal in the area of Academics and support staff implementation of adopted action plan	Educational Services	\$46,200 – EIA/Title 1
b) Amy Graybeal	Provide 2 days of graphic recording/facilitation for African American Student Achievement Convening	Educational Services	\$2,900 – EIA/Title 1 (previously contracted for \$2700)
c) Dutra, Cerro and Graden, Inc.	Second phase analysis of asset management study.	Business Services	Not To Exceed \$138,750.00 General Fund

12. Student Discipline (Educational Services)**Reinstatement**

- Consider the reinstatement of student # 30972 2010/2011
- Consider the reinstatement of student # 28900 2011/2012
- Consider the reinstatement of student # 80088 2009/2010
- Consider the reinstatement of student # 39594 2010/2011

Admission Denial

- Consider the denial of admission of student # 1111100 2011/2012
- Consider the denial of admission of student # 47561 2011/2012
- Consider the denial of admission of student # 50330 2011/2012

 Move **2nd** **Act**

REMARKS**I. BOARD CORRESPONDENCE REPORT****J. RETURN TO PUBLIC COMMENTS****K. FUTURE MEETING DATES**

**Board
Correspondence
Return to Public
Comments**

**Future Meeting
Dates**

Special Meeting: **Saturday, September 24, 2011**
 Topic: Superintendent's Search
 Location: Hayward Unified School District – Board Room
 24411 Amador Street, Hayward, CA
 9:00 a.m. (**CLOSED SESSION**)

Special Meeting: **Monday, September 26, 2011**
 Topic: Superintendent's Search
 Location: Hayward Unified School District – Board Room
 24411 Amador Street, Hayward, CA
 9:00 a.m. (**CLOSED SESSION**)




Special Meeting: **Wednesday, October 5, 2011**
 Topic: Agenda on Line Training, CST Results
 Location: Hayward Unified School District – Board Room
 24411 Amador Street, Hayward, CA
 Agenda On Line Training: 4:30 p.m. – 5:30 p.m.
 CST Results 6:00 p.m. (**OPEN SESSION**)

Regular Meeting: **Wednesday, October 12, 2011**
 Location: Council Chambers, 2nd Floor (Hayward City Hall)
 777 B Street, Hayward, CA
 5:00 p.m. (**CLOSED SESSION**)
 6:30 p.m. (**OPEN SESSION**)

Special Meeting: **Wednesday, October 19, 2011**
 Topic: Joint Meeting with the Personnel Commission
 Location: Hayward Unified School District – Board Room
 24411 Amador Street, Hayward, CA
 5:30 p.m. (**OPEN SESSION**)

Regular Meeting: **Wednesday, October 26, 2011**
 Location: Council Chambers, 2nd Floor (Hayward City Hall)
 777 B Street, Hayward, CA
 5:00 p.m. (**CLOSED SESSION**)
 6:30 p.m. (**OPEN SESSION**)

REMARKS**L. RETURNING AGENDA ITEMS****Returning Agenda
Items****M. ADJOURNMENT**

   This agenda is available on the Internet www.husd.k12.ca.us.



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Most Frequently Used Hayward USD Acronyms

ADA	Average Daily Attendance
ALD	Academic Language Development
API	Academic Performance Index
AYP	Adequate Yearly Progress
CAHSEE	California High School Exit Examination
CBEDS	California Basic Educational Data System
CELDT	California English Language Development Test
CST	California Standards Tests
CWA	Child Welfare and Attendance
EIA	Economic Impact Aid
ELA	English Language Arts
ELD	English Language Development
FAPE	Free and Appropriate Education
FEP	Fluent-English-Proficient
FTE	Full Time Equivalent
IDSG	Intentional Data Study Groups
IEP	Individualized Education Program
LEA	Local Education Agency
LEP	Limited English Proficient (English Language Learner)
LRE	Least Restrictive Environment
MAC-SELPA	Mid-Alameda County Special Education Local Plan Area
MOU	Memorandum of Understanding
NCLB	No Child Left Behind Act of 2001
NPA	Nonpublic Agency
NPS	Nonpublic School
OARS	Online Assessment Reporting System
OCR	Office for Civil Rights
PERB	Public Employment Relations Board
PI	Program Improvement
PLAS	Persistently Low Achieving Schools
ROC/ROP	Regional Occupational Center/Regional Occupational Program
RSP	Resource Specialist Program
SARB	Student Attendance Review Board
SARC	School Accountability Report Card
SH	Safe Harbor
SIG	School Improvement Grant
SIP	School Improvement Program
SPSA	Site Plan for Student Achievement
SRO	School Resource Officer
SSC	School Site Council
SST	Student Study Team
STAR	Standardized Testing and Reporting Program
TOSA	Teacher on Special Assignment
YEP	Youth Enrichment Program
YRE	Year-Round Education

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Human Resources

SUBMITTED BY: Donna Becnel
Assistant Superintendent

SUBJECT: APPOINTMENTS, CHANGES OF STATUS, WAIVERS,
RETIREMENTS, LEAVES OF ABSENCE AND
TERMINATIONS

BOARD GOAL: N/A

PURPOSE OF PRESENTATION

Approval of personnel appointments, changes of status, waivers, retirements, leaves of absence and terminations.

RECOMMENDATION

Recommend approval of these appointments, changes of status, waivers, retirements, leaves of absence, and terminations.

A. CERTIFICATED PERSONNEL

1. Approve Appointments, Changes of Status, Leaves of Absence and Terminations.

APPOINTMENTS:

TEMPORARY: (Replacement for employee on leave)
(* holds preliminary or professional clear credential)
(** holds intern credential – NCLB compliant)

	<u>Name</u>	<u>Position#</u>	<u>Position/Site</u>
*	Bouzas, Margarita	510197	Spanish/Tennyson
*	Chen, Mark	892144	Language Arts/King
*	Knights, Dennis	511739	Math/Brenkwitz
*	Robbins, Blair	892367	Health/Mt.Eden

LEAVES OF ABSENCE:

<u>Name</u>	<u>Position#</u>	<u>Position/Site</u>	<u>Effective Date</u>	<u>Percent</u>	<u>Reason</u>
Condit-Gordon, Seana	892230	TSA/Ochoa	9/7/11-9/28/11	100%	Surgery
Delaney, Danielle	520084	K/1 st /Southgate	9/13/11-2/3/11	100%	Maternity Leave

RESIGNATIONS:

<u>Name</u>	<u>Position#</u>	<u>Position/Site</u>	<u>Effective Date</u>	<u>Reason</u>
Cheever, Ethan	892367	Health/Mt. Eden	02/02/11	Another position

B. CLASSIFIED PERSONNEL**1. Approve Appointments, Changes of Status, Leaves of Absence and Terminations.****APPOINTMENTS:****PROBATIONARY:**

<u>Name</u>	<u>Position #</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step</u> <u>Hourly Rate</u>	<u>Reason</u>
Bonilla, Jonathan	111196	Para-SE/Glassbrook	08/29/2011	13A/\$18.60	New Position
Cruz, Laurie	510521	YEP Leader/Faith Ringgold	09/08/2011	6A/\$16.29	Replacement
Convocar, Sheila	111204	Para-SE/Glassbrook	08/31/2011	13A/\$18.60	New Position
Jackman, Anahita	892562	Para-Bilingual/SIAC	08/25/2011	13A/\$18.60	Replacement
Klimas, Debra	280007	Admin. Secretary/Helen Turner	09/07/2011	14A/\$22.29	Replacement
Ojascastro, Joana	892315	Admin. Secretary/Student & Parent Support	09/06/2011	14A/\$22.29	Replacement
Petty, Reyna	111131	Secretary/Student & Parent Support	08/25/2011	9A/\$20.28	New Position
Ruiz Negrete, Maria	101178	School Crossing Guard/Schafer Park	08/29/2011	1A/\$14.92	Replacement
Shirley, Jozlyn	240112	Office Specialist/Hayward Adult School	09/02/2011	8A/\$20.44	Replacement
Talavera, Ryan	450014	Groundskeeper/Tennyson	08/25/2011	17A/\$20.42	Replacement
Talavera, Ryan	450004	Groundskeeper/Mt. Eden	08/25/2011	17A/\$20.42	Replacement
Washington, Robbeana	111144	YEP Leader/Park	08/25/2011	6A/\$16.29	New Position
Wong, Jessica	260609	Para SE/Stonebrae	08/24/2011	13A/\$18.60	Replacement

PROMOTION:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step</u> <u>Hourly Rate</u>	<u>Reason</u>
Arias, Christine	240063	Instructional Materials Tech/Assessment	09/01/2011	35A/\$25.87	Replacement
Ou, Debbie	784015	HR Analyst/Human Resources	09/06/2011	28C/\$32.94	Replacement
Wooten, Estacia	290102	Serving Kitchen Operator/Chavez	08/23/2011	8B/\$18.82	Replacement

SUBSTITUTES:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step</u> <u>Hourly Rate</u>	<u>Reason</u>
Chand, Sanjna	610202	YEP Leader/Various	08/18/2011	\$12.13	As Needed
Convocar, Sheila	610200	Para-SE/Glassbrook	02/03/2011	\$14.44	As Needed
Dickson/Michele	800000	Office Specialist/Various	09/01/2011	\$15.35	As Needed
Gardner, Paula	888888	Admin Secretary/Various	08/25/2011	\$26.44	As Needed
Garcia, Karina	800000	Attendance Clerk/Various	09/06/2011	\$15.75	As Needed
Gutierrez, Stephanie	800000	Office Manager/Various	09/06/2011	\$18.73	As Needed
Hague, Jewell	888888	Academic Vocational Evaluator/Hayward Adult	07/01/2011	\$28.58	As Needed
Millhouse, Ashatae	610202	YEP Leader/Various	08/18/2011	\$16.29	As Needed
Marquez, Laura	610202	YEP Leader/Various	08/22/2011	\$16.29	As Needed
Navas, Mary	888888	Admin Secretary/Various	08/23/2011	\$19.19	As Needed

EXEMPT POSITIONS:MISCELLANEOUS:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step</u> <u>Hourly Rate</u>	<u>Reason</u>
Athey, Barbara	101102	Tutor-Reader/Bowman	08/08/2011	\$10.00	As Needed
Abatayo, Carolina	101103	Child Care Wrk/Schafer Park	08/22/2011	\$10.00	As Needed
Collins, Jodie	101102	Tutor/Bret Harte	08/30/2011	\$10.00	As Needed
Canales, Isabel	101101	Tester/Cherryland	08/22/2011	\$12.26	As Needed
De Lara, Luisa	101102	Tutor/Bowman	08/08/2011	\$10.00	As Needed
Faorkhi, Kobra	610310	Child Care Wrk/Schafer Park	08/22/2011	\$10.00	As Needed
Halatsis, Tricia	610310	Child Care Wrk/Fairview	08/24/2011	\$10.00	As Needed
Iniguez, Lidia	101101	Tester/Bowman	08/08/2011	\$12.26	As Needed
Iniguez, Lidia	101102	Tutor/Bowman	08/08/2011	\$10.00	As Needed
Martin, Maria	610310	Child Care Wrk/Schafer Park	08/22/2011	\$10.00	As Needed
Rodriguez, Ofelia	101101	Tester/Bowman	08/08/2011	\$12.26	As Needed
Souza, Janet	101101	Tester/Cherryland	08/22/2011	\$12.26	As Needed
Troung, Sam	101102	Tutor/Bret Harte	08/23/2011	\$10.00	As Needed

CHANGES OF STATUSINCREASE IN HOURS:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step</u> <u>Hourly Rate</u>	<u>Reason</u>
Anderson, Maggie	892265	Para-SH/Ruus	08/22/2011	17B/\$20.89	Due to Increase of Instructional Class time
Arcelo, Eutropio	260117	From 5 to 6.1 hours/day Para-SH/Eldridge	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Baxter, Shaunna	510954	From 5.5 to 6.1 hours/day Para-SH/Stonebrae	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Biven, Shannan	510955	From 5 to 6.1 hours/day Para-SH/Stonebrae	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Carlson, Jocelyn	260309	From 5 to 6.1 hours/day Para-SH/Mt. Eden	08/22/2011	17D/\$22.61	Due to Increase of Instructional Class time
Castaneda, Lydia	892264	From 5.5 to 6.5 hours/day Para-SH/Mt. Eden	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Catacoly, John	510847	From 5.5 to 6.5 hours/day Para-SH/Eden Gardens	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Coleman, Debbie	260319	From 5.1 to 6.1 hours/day Para-SH/Tennyson	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Coleman, Denise	260265	From 5.5 to 6.5 hours/day Para-SH/Southgate	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Davis, Rona	510945	From 5.5 to 6.1 hours/day Para-SH (HC)/Spec. Ed.	08/22/2011	21A/\$21.73	Due to Increase of Instructional Class time
Edgerly, Amy	111203	From 6 to 6.5 hours/day Para SH/Glassbrook	08/22/2011	17E/23.54	Due to Increase of Instructional Class time
Enriquez, Aida	260027	From 5.5 to 6.1 hours/day Para-SE/East Ave.	08/22/2011	13E/\$21.73	Due to Increase of Instructional Class time
Ettleman, Susana	510953	From 5.5 to 6.1 hours/day Para-SH/Stonebrae	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time
Estrada, Nellie	1011027	From 5 to 6.1 hours/day Para-Bilingual/Burbank	08/22/2011	13E/\$21.73	Due to Increase of Instructional Class time
Fagundes, Renee	260106	From 3 to 3.75 hours/day Para-SE/Strobridge	08/22/2011	13E/\$21.73	Due to Increase of Instructional Class time
Fobbs, Jr., Greg	890228	From 5 to 6.1 hours/day Para-SE/Bidwell	08/22/2011	13A/\$18.60	Due to Increase of Instructional Class time
Gonzalez, Luz	101295	From 5 to 6.1 hours/day Para-SH/Park	08/22/2011	17E/\$23.54	Due to Increase of Instructional Class time

Govind, Uma	892408	From 5 to 6.1 hours/day Para SE/Hayward High	08/22/2011	13E/\$21.73	Instructional Class time
Green, Lance	260647	Para-SH/Hayward High	08/22/2011	17E/\$23.54	Extra Hour During
Gichana, Beatrice	100059	From 5.5 to 6.5 hours/day Para-SH/Park	08/22/2011	17C/\$22.61	Transition into RSP
Hawkins, MaryAnn	510416	From 5 to 6.1 hours/day Para-SH/Fairview	08/22/2011	17A/\$20.07	Due to Increase of
Henry, Angela	260337	From 5.5 to 6.1 hours/day Para-SH/Harder	08/22/2011	17E/\$23.54	Instructional Class time
Housley, Glenda	260201	From 5.5 to 6.1 hours/day Para-SH/Hayward High	08/22/2011	17E/\$23.54	Due to Increase of
Jocson, Helen	892271	From 5.5 to 6.5 hours/day Para-SH/Ruus	08/22/2011	17B/\$20.89	Instructional Class time
Johnson, Jessica	270106	From 5 to 6.1 hours/day Para-SH/Hayward High	08/22/2011	17E/\$23.54	Due to Increase of
Joy, Lora	260209	From 5.5 to 6.5 hours/day Para-SH/Bowman	08/22/2011	17E/\$23.54	Instructional Class time
Kelton, Joshua	260070	From 5.5 to 6.1 hours/day Para-SE/Palma Ceia	08/22/2011	13E/\$21.73	Due to Increase of
Lopez, Elizabeth	260048	From 5.5 to 6.1 hours/day Para-SE/Strobridge	08/22/2011	13E/\$21.73	Instructional Class time
Lopez, Kristina	260617	From 5 to 6.1 hours/day Para-SH (HC)/Spec. Ed	08/22/2011	21B/\$22.61	Due to Increase of
Macedo, Celeste	260083	From 6 to 6.5 hours/day Para-SH/Bowman	08/22/2011	17E/\$23.54	Instructional Class time
Marquez, Laura	892268	From 5 to 6.1 hours/day Para-SH/Eldridge	08/22/2011	17E/\$23.54	Due to Increase of
Marshall, Charlotte	510373	From 5.5 to 6.1 hours/day Para-SH/Bowman	08/22/2011	17E/\$23.54	Instructional Class time
Martin, Maria	260039	From 5.5 to 6.1 hours/day Para-SE/Schafer Park	08/22/2011	13E/\$21.73	Due to Increase of
Mwangi, Lily	260228	From 5 to 6.1 hours/day Para-SH/Eden Gardens	08/22/2011	17E/\$23.54	Instructional Class time
Murithi, Eunice	510925	From 5.5 to 6.1 hours/day Para-SH/Bowman	08/22/2011	17E/\$23.54	Due to Increase of
Munson, Andrea	892266	From 5 to 6.1 hours/day Para-SH/Ruus	08/22/2011	17E/\$23.54	Instructional Class time
Moalola, Susana	260120	From 5 to 6.1 hours/day Para-SH/Bowman	08/22/2011	17E/\$23.54	Due to Increase of
McMiller, Rosalina	260118	From 5 to 6.1 hours/day Para-SH/Tennyson	08/22/2011	17E/\$23.54	Instructional Class time
Narayanan, Sumathy	892269	From 5.5 to 6.5 hours/day Para-SH/Eldridge	08/22/2011	17D/\$22.61	Due to Increase of
Nickels, Pamela	260358	From 5.5 to 6.1 hours/day Para-SH/Park	08/22/2011	17E/\$23.54	Instructional Class time
Nourot, Julia	260038	From 5 to 6.1 hours/day Para-SH/East Ave.	08/22/2011	13E/\$21.73	Due to Increase of
Nwaonu, Onu	260310	From 5 to 6.1 hours/day Para-SH/Tennyson	08/22/2011	17E/\$23.54	Instructional Class time
Ochoa, Maria	101111	From 6.3 to 6.5 hours/day Para-SH/Hayward High	08/22/2011	17E/\$23.54	Due to Increase of
Ordonez, Bernadette	260072	From 5.5 to 6.1 hours/day Para-SE/Eden Gardens	08/22/2011	13E/\$21.73	Instructional Class time
Prakash, Utra	260313	From 5 to 6.1 hours/day Para-SE/Fairview	08/22/2011	13D/\$20.89	Due to Increase of
Pulido, Charlotte	260623	From 5.5 to 6.1 hours/day Para-SH/Southgate	08/22/2011	17E/\$23.54	Instructional Class time
Rumsey, Deborah	101294	From 5.5 to 6.1 hours/day Para-SH/Hayward High	08/22/2011	17E/\$23.54	Due to Increase of

From 5.5 to 6.5 hours/day					Instructional Class time
Rubino, Jesse	511809	Para-SH/Tennyson	08/22/2011	17E/\$23.54	Due to Increase of
Ralls, Barrett	260347	From 6 to 6.5 hours/day Para-SH/Tennyson	08/22/2011	17E/\$23.54	Instructional Class time
Richardson, Cherise	892407	From 6 to 6.5 hours/day Para SE/Hayward High	08/22/2011	13C/\$20.89	Due to Increase of
Serna, Grace	260641	Para-SH/Harder	08/22/2011	17E/\$23.54	Instructional Class time
Smith, Judith	892260	From 5.5 to 6.1 hours/day Para-SH/Eldridge	08/22/2011	17E/\$23.54	Extra Hour During
Sodhi, Simmi	260204	From 5.5 to 6.1 hours/day Para-SH/Fairview	08/22/2011	17E/\$23.54	Transition into RSP
Surjan, Neelam	200003	From 5.5 to 6.1 hours/day Para-SH/Park	08/22/2011	17E/\$23.54	Due to Increase of
Swami, Ranga	510489	From 5 to 6.1 hours/day Para-SH/Southgate	08/22/2011	17A/\$20.07	Instructional Class time
Tosti, Shena	260643	From 5.5 to 6.1 hours/day Para-SH/Bowman	08/22/2011	17E/\$23.54	Due to Increase of
Wati, Lila	260097	From 5.5 to 6.1 hours/day Para-SH/Eldridge	08/22/2011	17A/\$20.07	Instructional Class time
Williams, Judie	892262	From 5.5 to 6.1 hours/day Para-SH/Mt. Eden	08/22/2011	17E/\$23.54	Due to Increase of
Wilson, Cynthia	260619	From 5.5 to 6.5 hours/day Para-SH/Eden Gardens	08/22/2011	17E/\$23.54	Instructional Class time
Yeoman, Diana	260136	From 5.5 to 6.5 hours/day Para-SH/Palma Ceia	08/22/2011	17E/\$23.54	Due to Increase of
		From 5.5 to 6.1 hours/day	08/22/2011	13E/\$21.73	Instructional Class time

LOCATION CHANGE:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step Hourly Rate</u>	<u>Reason</u>
Bryant, Rommie	101233	Custodian/From Park/Bret Harte To Longwood	09/06/2011	14E/\$22.67	Admin Transfer
Carter, Tarik	260646	Para SH/From Tennyson To Sunset Adult	08/22/2011	17E/\$23.54	Admin Transfer
Edgerly, Amy	111203	Para SH/From Tennyson To Glassbrook	08/22/2011	17E/23.54	Admin Transfer
Richardson, Emmett	511589	YEP Leader/From Tyrrell To Southgate	08/02/2011	6C/\$17.57	Admin Transfer
Torres, Louis	101199	Custodian/From Hayward High To Park	09/06/2011	14E/\$22.67	Admin Transfer

RECALL FROM LAYOFF:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step Hourly Rate</u>	<u>Reason</u>
Schular, Larry	111182	Computer Lab Assist./Harder	08/29/2011	7E/\$24.25	New Position

LEAVES OF ABSENCE:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step Hourly Rate</u>	<u>Reason</u>
Burnett, Michell	892564	CNA/Longwood	08/23/2011	2C/\$17.42	Personal
Collier, Candace	260014	Para-SE/King	08/22/2011	13E/\$21.73	Personal
Gordon, Tina	290179	Serving Kitchen	08/23/2011	8E/\$21.05	Medical
Johnson, Kevin	260426	Operator/Palma Ceia			
Monroe, Arnold	101222	YEP Leader/Bowman	08/24/2011	8E/\$18.98	Personal
Olivares, Felicia	260053	Custodian/Cherryland	08/07/2011	14E/\$22.67	Medical
		Para SE/Mt. Eden	08/22/2011	13E/\$21.73	Medical

Plazola, Gema	111025	Para-Bilingual/Schafer Park	10/01/2011	13B/\$19.32	Maternity
Rivera, Carol	511609	YEP Leader/Bowman	09/05/2011	6D/\$18.27	Personal

TERMINATIONS:**FAILED PROBATION:**

<u>Employee Number</u>	<u>Position#</u>	<u>Effective Date</u>
19709	784015	08/15/2011

RESIGNATIONS:

<u>Name</u>	<u>Position#</u>	<u>Class/Site</u>	<u>Effective Date</u>	<u>Range Step</u> <u>Hourly Rate</u>	<u>Reason</u>
Garcia, Monica	270051	College Career Tech/Tennyson	08/23/2011	7C/\$22.35	Personal
Grover, Stacey	290210	CNA/Mt. Eden	06/08/2011	2A/\$16.17	Personal
Preza, Jose	450005	Groundskeeper/M&O	11/01/2011	17E/\$24.19	Retirement
Rodriguez, Judy	260134	Para-General/Cherryland	09/30/2011	11E/\$20.89	Retirement
Scott, Crystal	510522	YEP Leader/Ruus	08/12/2011	6D/\$18.27	Returning to School

Agenda Item No.: G.2.
Page: 1 of 32
Board Meeting Date: 09/21/11
Consent: X
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Stanley Dobbs, Assistant Superintendent

SUBJECT: WARRANTS

BOARD GOAL: # 4: Consistently maintain a fiscally solvent and Positively Certified District

PURPOSE OF PRESENTATION:

Bill warrants in the amount of \$1,805,725.90 for the period September 7, 2011 through September 7, 2011 have been reviewed and are ready for Board approval.

HISTORY/BACKGROUND:

The warrants are for classroom supplies, textbooks, utilities, etc. Gaps in warrant numbers were either test warrants, or warrants that were mangled or voided.

IMPLEMENTATION:

General Fund (total Non-Payroll) (500031924-500032167)	\$951,165.96
Adult Education Fund	27,151.25
Food Services Fund	32,934.89
Child Development Fund	28,308.35
Deferred Maintenance Fund	349,486.29
Special Reserve Fund for Capital Outlay Projects	4,221.24
Building Fund 2008 Measure I Bond	396,391.70
School Facilities/Proposition 1A	16,066.22
TOTAL EXPENDITURES:	\$1,805,725.90

RECOMMENDATION:

Approve warrants as presented and reviewed.

Fund: N/A
Program: _____
Amount: _____
Budgeted: _____ Yes _____ No
Restricted: _____ Yes _____ No

HAYWARD UNIFIED SCHOOL DISTRICT

WARRANTS ISSUED: From: 9/7/11

Payroll Warrant #'s*: _____ Thru _____
_____ Thru _____

Vendor Warrant #'s*: 500031924 Thru 500032167
_____ Thru _____

TOTAL EXPENDITURES:

Payroll - Direct Deposit	\$ -0-
Payroll - Warrants	\$ -0-
General Fund - (Total Payroll)	\$ -0-
General Fund - (Total Non-Payroll)	\$ 951,165.96
Adult Education Fund	\$ 27,151.25
Food Services Fund	\$ 32,934.89
Child Development Fund	\$ 28,308.35
Deferred Maintenance Fund	\$ 349,486.29
Special Reserve Fund for Capital Outlay Projects	\$ 4,221,24
Other Post-Employment Benefits	\$ -0-
Building FD 2008 Measure I Bond	\$ 396,391.70
School Facilities/Proposition 1A	\$ 16,066.22
Building Fund	\$ -0-
Capital Facilities/Developer Fees Fund	\$ -0-
Total Expenditures	\$ 1,805,725.90

* Gaps in warrant numbers were either test warrants or warrants that were mangled or voided.

APYBRPHW H.00.01		HAYWARD UNIFIED SCHOOL DISTRICT		09/07/11		PAGE 1	
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER		FOR WARRANTS DATED 09/07/2011		BATCH: 0088 GENERAL B88	
WARRANT VENDOR	WARRANT NUMBER NAME (REMIT)	REFERENCE	ACCOUNT CLASSIFICATION	FD Resc Y	Objt Sch Goal	Func Mn Description	AMOUNT
50031924	116209 1856 PRODUCTIONS	PO-200867	01.0000.0.4310.220.1145.1000.00 SUPPLIES				4,642.70
			WARRANT TOTAL				\$4,642.70
50031925	018237 HAYWARD AREA HISTORICAL	PO-200427	01.7220.0.5220.370.1194.1000.31 TRAINING				400.00
			WARRANT TOTAL				\$400.00
50031926	018216 HAYWARD WATER SYSTEMS	PV-200361	01.0000.0.5558.000.9238.8200.00 26-17425.00 8/11				45,524.90
			WARRANT TOTAL				\$45,524.90
50031927	019601 HM RECEIVABLES	PO-200777	01.0156.0.4100.910.1145.1000.34 GRADE 6 MATH TEXTBOOKS				3,873.68
			WARRANT TOTAL				\$3,873.68
50031928	019690 HOME DEPOT	PO-200165	01.8150.0.4310.920.9319.8110.26 MAINTENANCE				1,146.93
			WARRANT TOTAL				\$1,146.93
50031929	108785 HOME DEPOT	PV-200273	01.3180.0.4310.050.1110.1000.31 4010424 181241				720.88
			WARRANT TOTAL				\$720.88
50031930	116639 INNOVATIVE SECURITY PRODUCTS	PO-200718	01.0000.0.4310.330.0000.2700.00 SUPPLIES				345.31
			WARRANT TOTAL				\$345.31
50031931	116627 IZ	PO-200670	01.3181.0.5830.370.1110.1000.31 CONTRACTED SERVICE				1,500.00
			WARRANT TOTAL				\$1,500.00
50031932	110707 J.C. PAPER	PO-200400	01.0000.0.4310.910.0000.7550.27 MATERIALS				1,116.13
			01.0000.0.4310.910.0000.7550.27 MATERIALS				592.04
			WARRANT TOTAL				\$1,708.17
50031933	115225 JENSEN'S TIRE SERVICE INC.	PO-200823	01.0000.0.5610.920.9307.8110.26 MAINTENANCE				856.58
			WARRANT TOTAL				\$856.58
50031934	023850 JOHNSTONE SUPPLY	PO-200171	01.8150.0.4310.920.9315.8110.26 MAINTENANCE				814.05
			WARRANT TOTAL				\$814.05
50031935	102139 LAKESHORE LEARNING	PO-200805	01.6500.0.4310.930.5001.2490.38 SUPPLIES				202.25
			WARRANT TOTAL				\$202.25
50031936	111542 LANDPORT SYSTEMS INC.	PO-200175	01.8150.0.5800.920.9319.8110.26 MAINTENANCE				595.00
			01.8150.0.5800.920.9319.8110.26 MAINTENANCE				595.00
			WARRANT TOTAL				\$1,190.00
50031937	028607 LAWSON PRODUCTS INC	PO-200177	01.0000.0.4310.920.9307.8110.26 MAINTENANCE				267.86
			WARRANT TOTAL				\$267.86
50031938	116651 DERRICK LEONG	PO-200813	01.3180.0.5830.370.1110.1000.31 SERVICE				2,500.00
			WARRANT TOTAL				\$2,500.00

APYBRPHW H.00.01		HAYWARD UNIFIED SCHOOL DISTRICT		09/07/11		PAGE 2	
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER		FOR WARRANTS DATED 09/07/2011		BATCH: 0088 GENERAL B88	
WARRANT VENDOR	WARRANT NUMBER	WARRANT NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION	Fd Resc Y	Objt Sch Goal	Mn Description
50031939	116640	LOADS ICE CREAM	PO-200811	01.3180.0.4315.370.1110.1000.31	SERVICE		
				WARRANT TOTAL			AMOUNT
							650.00
							\$650.00
50031940	111577	LOZANO SMITH	PO-200279	01.0000.0.5845.910.9015.7200.00	SERVICES		
				WARRANT TOTAL			220.00
							\$220.00
50031941	116652	LUNA COMPANY	PO-200788	01.3181.0.5830.370.1110.1000.31	CONTRACTED SERVICE		
				WARRANT TOTAL			2,000.00
							\$2,000.00
50031942	116014	MAILFINANCE INC	PO-200814	01.0000.0.5818.910.0000.9100.27	EQUIPMENT LEASE		
				01.0000.0.7438.910.0000.9100.27	EQUIPMENT LEASE		48.87
				01.0000.0.7439.910.0000.9100.27	EQUIPMENT LEASE		102.21
				WARRANT TOTAL			456.30
							\$607.38
50031943	116544	MIND GROWERS	PO-200341	01.3180.0.5830.370.1110.1000.31	CONTRACTED SERVICE		
				WARRANT TOTAL			35,000.00
							\$35,000.00
50031944	032609	MOTION INDUSTRIES INC	PO-200185	01.8150.0.4310.920.9319.8110.26	MAINTENANCE		
				WARRANT TOTAL			3,109.72
							\$3,109.72
50031945	101104	MUSEUM OF CHILDREN'S ART	PO-102940	01.3181.0.5830.050.1110.1000.31	CONTRACTED SERVICE		
				WARRANT TOTAL			3,080.00
							\$3,080.00
50031946	108146	NCS PEARSON	PV-200276	01.7091.0.4310.010.4760.1000.36	9000227605-A BURBANK 08-09YR		
				WARRANT TOTAL			646.07
							\$646.07
50031947	116567	NCS PEARSON INC	PO-200516	01.3310.0.4375.930.5770.1110.38	SUPPLIES		
				WARRANT TOTAL			1,649.38
							\$1,649.38
50031948	036945	OFFICE DEPOT	PO-181213	01.4124.0.4310.000.1135.1000.36	SUPPLIES		
				01.4124.0.4310.000.1135.1000.36	SUPPLIES		250.54
				PO-200034	01.0000.0.4310.030.1135.1000.00	SUPPLIES/MATERIALS	346.81
				PO-200035	01.0000.0.4310.060.1135.1000.00	SUPPLIES	85.97
				PO-200044	01.0000.0.4310.330.1140.1000.00	SUPPLIES	3,351.16
				PO-200047	01.0000.0.4310.340.1140.1000.00	SUPPLIES	103.36
				PO-200048	01.0000.0.4310.250.1145.1000.00	MATERIALS	205.16
				PO-200053	01.0000.0.4310.023.1135.1000.00	SUPPLIES	257.56
				PO-200189	01.8150.0.4310.920.9319.8110.26	OFFICE MATERIALS	279.73
				PO-200265	01.3010.0.4310.910.1110.2100.36	MATERIALS	166.93
				PO-200300	01.0000.0.4310.370.1140.1000.00	SUPPLIES	110.60
				PO-200324	01.0900.0.4310.910.0000.2700.25	SUPPLIES/MATERIALS	339.59
				PO-200331	01.0000.0.4310.250.0000.2700.00	SUPPLIES	137.93
				PO-200382	01.0000.0.4310.005.1135.1000.00	SUPPLIES/MATERIALS	52.87
				PO-200394	01.0000.0.4310.020.0000.2700.00	SUPPLIES	473.33
				PO-200495	01.0000.0.4310.060.0000.2700.00	SUPPLIES	38.58
				PO-200519	01.3181.0.4310.050.1110.1000.31	MATERIALS/SUPPLIES	79.47
				PO-200539	01.6010.0.4310.020.1135.1000.36	SUPPLIES/MATERIALS	1,931.03
							69.44

APYBRPHW H.00..01	HAYWARD UNIFIED SCHOOL DISTRICT	09/07/11	PAGE 3
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.	COMMERCIAL WARRANT REGISTER		
	FOR WARRANTS DATED 09/07/2011	BATCH: 0088 GENERAL B88	
WARRANT VENDOR	ACCOUNT CLASSIFICATION		
NUMBER	Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION		AMOUNT

PO-200581	01.4124.0.4310.930.1140.1000.36 SUPPLIES		136.14
	01.5810.0.4310.930.1110.1000.36 SUPPLIES		136.14
	01.6010.0.4310.930.1110.1000.36 SUPPLIES		136.14
PO-200632	01.0000.0.4310.330.0000.2700.00 SUPPLIES		287.54
PO-200682	01.0000.0.4310.063.1135.1000.00 SUPPLIES/MATERIALS		130.79
PO-200696	01.3181.0.4310.010.1110.1000.31 SUPPLIES		1,063.98
PO-200762	01.0000.0.4310.005.0000.2700.00 SUPPLIES		345.52
PO-200763	01.7091.0.4310.530.4760.2100.36 SUPPLIES		265.25
PO-200764	01.0000.0.4310.310.3200.1000.00 SUPPLIES		259.39
PO-200799	01.0000.0.4310.280.1145.1000.00 SUPPLIES/MATERIALS		1,118.18
PO-200801	01.0000.0.4310.075.1135.1000.00 SUPPLIES/MATERIALS		3,298.34
PO-200832	01.0000.0.4310.910.0000.7650.28 SUPPLIES		204.35
	WARRANT TOTAL		\$14,968.20

PV-200350	01.0480.0.4400.020.1110.1000.00 12994 102268		3,249.00
	WARRANT TOTAL		\$3,249.00

PO-101421	01.9412.0.4385.240.0000.2150.22 UNIFORMS		11,210.49
PO-200722	01.0000.0.4310.330.1175.4200.00 SUPPLIES		4,160.45
	WARRANT TOTAL		\$15,370.94

PV-200351	01.0000.0.5520.520.9238.8200.00 0445118961-9 8/11		60.02
PV-200352	01.0000.0.5520.040.9238.8200.00 2022197983-2 8/11		3,796.33
PV-200353	01.0000.0.5520.000.9238.8200.00 3603256355-7 8/11		1,579.62
PV-200354	01.0000.0.5520.045.9238.8200.00 3733878830-2 8/11		2,326.83
PV-200355	01.0000.0.5520.520.9238.8200.00 4382462259-1 8/11		2,315.16
PV-200356	01.0000.0.5520.065.9238.8200.00 4643709401-7 8/11		1,979.57
PV-200357	01.0000.0.5520.050.9238.8200.00 4810505978-5 8/11		482.63
PV-200358	01.0000.0.5520.000.9238.8200.00 6255198607-8 8/11		4,932.10
PV-200359	01.0000.0.5520.055.9238.8200.00 7837935460-4 8/11		917.03
PV-200360	01.0000.0.5520.430.9238.8200.00 8114395557-3 8/11		786.71
	WARRANT TOTAL		\$19,176.00

PO-200428	01.0480.0.4400.020.1110.1000.00 EQUIPMENT		570.94
PO-200443	01.3181.0.4310.050.1110.1000.31 SUPPLIES		739.50
PO-200607	01.0480.0.4400.210.1110.1000.00 EQUIPMENT		2,936.25
	WARRANT TOTAL		\$4,246.69

CL-101456	01.7091.0.4200.035.4760.1000.36 1429227-00 102238		5,000.00
CL-101457	01.3010.0.4310.035.1110.1000.36 1429227-00 102238		3,193.05
CL-101458	01.3010.0.4200.035.4760.2420.36 1429227-00 102238		4,771.97
CL-101459	01.7091.0.4310.075.4760.1000.36 1431197-00 102420		2,904.52
CL-101461	01.3010.0.4310.090.1110.1000.36 1432890-00 102564		1,213.10
PO-102564	01.3010.0.4310.090.1110.1000.36 MATERIALS		15.32
	WARRANT TOTAL		\$17,097.96

PO-102688	01.3319.0.6400.000.5730.1110.38 SYSTEM UPGRADE		8,063.25

APYBPHW H.00.01		HAYWARD UNIFIED SCHOOL DISTRICT		09/07/11	PAGE 4
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER			
		FOR WARRANTS DATED 09/07/2011		BATCH: 0088 GENERAL B88	
WARRANT VENDOR	REFERENCE	ACCOUNT CLASSIFICATION			
NUMBER	NUMBER	Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION			AMOUNT
-----			-----		
50031955 115685 PRESSTEK	PO-200294	01.0000.0.5610.910.0000.7550.27 MAINTENANCE AGREEMENT			\$8,063.25
		WARRANT TOTAL			2,249.24
50031956 116298 PRINTGLOBE INC.	PO-102150	01.3010.0.4310.220.1110.1000.36 SUPPLIES			\$2,249.24
		WARRANT TOTAL			4,260.00
50031957 107144 VIC HUBBARD AUTO SUPPLY	PO-200249	01.0000.0.4310.920.9307.8110.26 MAINTENANCE			\$4,260.00
		WARRANT TOTAL			2,512.31
*** BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	34	TOTAL AMOUNT OF WARRANTS:		\$2,512.31
					\$203,849.45*

APYBRPHW H.00.01

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

HAYWARD UNIFIED SCHOOL DISTRICT
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/07/2011

BATCH: 0089 GENERAL B89

09/07/11 PAGE 5

WARRANT VENDOR NUMBER	WARRANT NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT
50031958	043640 QUINTESSENTIAL SCHOOL SYSTEMS	PO-200618	01.0000.0.5610.910.0000.7700.25 SERVICE AGREEMENT WARRANT TOTAL	43,953.00 \$43,953.00
50031959	106374 RENAISSANCE LEARNING	PO-200475	01.4124.0.4310.930.1135.1000.36 MATERIALS/SUPPLIES 01.6010.0.4310.930.1110.1000.36 MATERIALS/SUPPLIES WARRANT TOTAL	13,849.52 18,885.67 \$32,735.19
50031960	045745 ROADRUNNER MAILING	PO-200912	01.3010.0.5910.910.1110.1000.36 POSTAGE WARRANT TOTAL	2,474.16 \$2,474.16
50031961	100163 SAVE MART SUPERMARKETS	PV-200272	01.7091.0.4310.250.4760.2495.36 1967801 6/8/11 WARRANT TOTAL	90.60 \$90.60
50031962	114625 SCHOOLWIRES INC.	PO-200736	11.0399.0.5610.470.4110.2700.32 SERVICE WARRANT TOTAL	2,385.00 \$2,385.00
50031963	048759 STATE BOARD OF EQUAL.	PV-200274	01.0000.0.9560.000.0000.0000.00 AUG 2011 SALES/USE TAX DUE WARRANT TOTAL	3,735.68 \$3,735.68
50031964	058001 WILCO SUPPLY CO	PO-200842	01.8150.0.4310.920.9319.8110.26 MAINTENANCE 01.8150.0.4310.920.9319.8110.26 MAINTENANCE WARRANT TOTAL	309.56 2,713.19 \$3,022.75
50031965	103772 XEROX CORPORATION	PO-200289	01.0000.0.4310.910.0000.7550.27 SUPPLIES 01.0000.0.4310.910.0000.7550.27 SUPPLIES WARRANT TOTAL	617.81 86.89 \$704.70
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 8	TOTAL AMOUNT OF WARRANTS:	\$89,101.08*

APYBPHW H.00.01		HAYWARD		UNIFIED SCHOOL DISTRICT		09/07/11		PAGE	
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER		FOR WARRANTS DATED 09/07/2011		BATCH: 0090 GENERAL B90		6	
WARRANT VENDOR	WARRANT NUMBER	REFERENCE NUMBER	ACCOUNT CLASSIFICATION	Fd Resc Y	Objt Sch Goal	Func Mn	DESCRIPTION	AMOUNT	
50031966	000061	A & G MUSIC PRODUCTS INC.	PO-200414	01.0000	0.4310	910.1293	1.000.31 SUPPLIES	509.40	
			WARRANT TOTAL					\$509.40	
50031967	101622	A-Z BUS SALES INC.	PO-200883	01.7230	0.4310	920.0000	3.600.26 MAINTENANCE	342.15	
			WARRANT TOTAL					\$342.15	
50031968	103566	ACOUSTICAL MATERIAL SERVICES	PO-200058	01.8150	0.4310	920.9304	8.110.26 MAINTENANCE	97.87	
			WARRANT TOTAL					\$97.87	
50031969	116396	ADAMS ESQ CLIENT TRUST ACCOUNT	PO-200960	01.6500	0.5830	930.5770	1.180.38 REIMBURSEMENT	11,200.00	
			WARRANT TOTAL					\$11,200.00	
50031970	112491	ADAMSON POLICE PRODUCTS	PO-200061	01.0000	0.4310	920.9327	8.300.26 MAINTENANCE	55.79	
			WARRANT TOTAL					\$55.79	
50031971	103462	ADI	PO-200062	01.8150	0.4310	920.9301	8.300.26 MAINTENANCE	1,030.91	
			WARRANT TOTAL					\$1,030.91	
50031972	105433	ALAMEDA COUNTY	PO-200927	01.6500	0.5100	930.5770	1.180.38 SERVICE	105,980.00	
			WARRANT TOTAL					\$25,000.00	
			WARRANT TOTAL					\$130,980.00	
50031973	001100	ALAMEDA ELECTRICAL DIST.	PO-200068	01.8150	0.4310	920.9308	8.110.26 MAINTENANCE	3,014.26	
			WARRANT TOTAL					\$3,014.26	
50031974	001438	ALLIANCE GAS PRODUCTS	PO-200071	01.8150	0.4310	920.9313	8.110.26 MAINTENANCE	143.22	
			WARRANT TOTAL					\$143.22	
50031975	108422	ANACONDA SPORTS	PO-102816	01.0000	0.4310	370.1175	4.200.00 MATERIALS	618.00	
			WARRANT TOTAL					\$618.00	
50031976	105457	APPERSON PRINT MANAGEMENT	CL-101532	01.0000	0.4310	330.1140	1.000.00 533056 PO180047	232.74	
			CL-101552	01.0000	0.4310	330.1140	1.000.00 533056 PO 180047	36.86	
			WARRANT TOTAL					\$269.60	
50031977	001517	APPLE COMPUTER	CL-101353	01.3010	0.4400	030.1110	1.000.36 9874715868 PO102318	1,864.65	
			CL-101354	01.3010	0.4310	030.1110	1.000.36 9874715870 PO 102318	83.73	
			CL-101355	01.3181	0.4400	370.1110	1.000.31 9877555240 PO102665	4,050.13	
			CL-101357	01.3324	0.4400	000.5730	1.110.38 98793004458-9878865969 PO102754	22,630.44	
			CL-101358	01.3324	0.4310	000.5730	1.110.38 9878821037-9878814954 PO102754	6,981.93	
			PO-200769	01.3181	0.4310	370.1110	1.000.31 SUPPLIES	864.56	
			WARRANT TOTAL					\$36,475.44	
50031978	115787	APPLE INC.	CL-101360	01.7091	0.4310	340.4760	1.000.36 9878271124 PO102693	109.70	
			PO-200269	01.0000	0.4400	910.0000	2.110.31 EQUIPMENT	1,002.53	
				01.0000	0.4400	910.0000	7.150.15 EQUIPMENT	930.27	
				01.0000	0.4400	910.0000	7.300.22 EQUIPMENT	1,002.53	

APYRPHW H.00.01	HAYWARD	UNIFIED	SCHOOL	DISTRICT	09/07/11	PAGE	7
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.	COMMERCIAL WARRANT REGISTER						
	FOR WARRANTS DATED 09/07/2011						
					BATCH: 0090 GENERAL B90		
WARRANT VENDOR	REFERENCE	ACCOUNT CLASSIFICATION					
NUMBER	NUMBER	Fd Resc Y	Objt Sch	Goal Func Mn	DESCRIPTION	AMOUNT	
50031379	100781	ARBORTECH TREE CARE INC.					
					01.0000.0.4400.910.0000.7495.45 EQUIPMENT	1,002.53	
					PO-200488 01.3010.0.4400.910.1110.2100.36 EQUIPMENT	1,667.70	
					PO-200633 01.3181.0.4400.370.1110.1000.31 EQUIPMENT	60,053.21	
					WARRANT TOTAL	\$65,768.47	
50031379	100781	ARBORTECH TREE CARE INC.					
					01.9367.0.5610.920.0000.8110.26 MAINTENANCE	6,200.00	
					WARRANT TOTAL	\$6,200.00	
50031980	111787	ARROW WIRE & CABLE INC.					
					01.8150.0.4310.920.9301.8300.26 MAINTENANCE	2,987.91	
					WARRANT TOTAL	\$2,987.91	
50031981	116682	ARTS EDUCATION PARTNERSHIP					
					01.3010.0.5220.910.1110.2100.36 REGISTRATION	975.00	
					WARRANT TOTAL	\$975.00	
50031982	116685	ASSOCIATION OF LATINO ADMINIS-					
					01.4203.0.5220.910.4760.2100.34 REGISTRATION	350.00	
					WARRANT TOTAL	\$350.00	
50031983	111600	AT&T					
					01.0000.0.5930.023.0000.2700.00 783-4069-309 8/2011	147.09	
					WARRANT TOTAL	\$147.09	
50031984	115527	AUDIO RESOURCE GROUP INC.					
					01.3181.0.4310.050.1110.1000.31 SUPPLIES	2,131.50	
					WARRANT TOTAL	\$2,131.50	
50031985	111168	AUDIOLINKS.COM					
					CL-101364 01.3011.0.4400.035.1110.1000.36 941504 PO102117	4,389.64	
					CL-101365 01.3010.0.4310.035.1110.1000.36 941504 PO102117	69.73	
					WARRANT TOTAL	\$4,459.37	
50031986	002660	BAY AREA FLOOR MACHINE					
					01.0000.0.4310.920.9306.8200.26 MAINTENANCE	198.12	
					WARRANT TOTAL	\$198.12	
50031987	103428	BAY AREA PLUMBING SUPPLY					
					01.8150.0.4310.920.9322.8110.26 MAINTENANCE	969.21	
					WARRANT TOTAL	\$969.21	
50031988	115585	BEST BUY					
					01.6500.0.4310.930.5770.1110.38 SUPPLIES	2,835.73	
					WARRANT TOTAL	\$2,835.73	
50031989	116385	BRAINPOP LLC					
					01.0480.0.5803.020.1110.1000.00 LICENSE	1,495.00	
					WARRANT TOTAL	\$1,495.00	
50031990	004415	BSN SPORTS					
					01.9408.0.4310.020.1110.1000.00 SUPPLIES	163.46	
					WARRANT TOTAL	\$163.46	
50031991	103995	C.R. LAURENCE COMPANY					
					01.8150.0.4310.920.9311.8110.26 MAINTENANCE	19.90	
					WARRANT TOTAL	\$19.90	
50031992	111125	CAFE DE LAGNIAPPE					
					01.4035.0.4315.810.1155.1000.36 SERVICE	137.41	
					WARRANT TOTAL	\$137.41	

APYBPHW H.00.01			HAYWARD UNIFIED SCHOOL DISTRICT			09/07/11 PAGE 8		
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.			COMMERCIAL WARRANT REGISTER			BATCH: 0090 GENERAL B90		
			FOR WARRANTS DATED 09/07/2011					
WARRANT VENDOR NUMBER	WARRANT NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Pd Resc Y Obj't Sch Goal Func Mn DESCRIPTION	AMOUNT				
50031993	114533 CASBO	PO-200856	01.0000.0.5300.910.0000.7395.21 SUBSCRIPTION WARRANT TOTAL	851.00 \$851.00				
50031994	005605 CENTERVILLE SAW & TOOL INC.	PO-200105	01.8150.0.4310.920.9312.8110.26 MAINTENANCE WARRANT TOTAL	751.89 \$751.89				
50031995	006068 CHAMPION CHEMICAL	PO-200836	01.0000.0.9320.000.0000.0000.00 WAREHOUSE WARRANT TOTAL	4,330.43 \$4,330.43				
50031996	115809 CHARLOTTE KNOX EDUCATIONAL	PO-200705	01.3181.0.5825.010.1110.1000.31 CONSULTANT SERVICES WARRANT TOTAL	5,750.00 \$5,750.00				
50031997	102409 CITY OF HAYWARD	PO-200941	01.0000.0.5830.910.0000.7110.11 SERVICES WARRANT TOTAL	1,386.90 \$1,386.90				
50031998	006324 CLARK'S HOME & GARDEN	PO-200110	01.8150.0.4310.920.9312.8110.26 MAINTENANCE WARRANT TOTAL	543.21 \$543.21				
50031999	116401 CLASIC DESIGNS	PO-102759	01.0480.0.4310.080.1110.1000.00 SUPPLIES WARRANT TOTAL	1,192.93 \$1,192.93				
50032000	109660 CONSTRUCTIVE PLAYTHINGS	CL-101373	01.5640.0.4310.930.0000.2120.37 5116552301 PO 101739 WARRANT TOTAL	37.73 \$37.73				
50032001	116613 CRISPIM BJJ BARRA BROTHERS LLC	PO-200608	01.3181.0.5830.370.1110.1000.31 CONTRACTED SERVICE WARRANT TOTAL	3,200.00 \$3,200.00				
50032002	007210 CURRICULUM ASSOCIATES	PO-200749	01.3181.0.4310.010.1110.1000.31 TEST MATERIALS WARRANT TOTAL	6,964.87 \$6,964.87				
50032003	115810 DAWN SIGN PRESS	CL-101323	01.3324.0.4310.000.5730.1110.38 283346 PO102448 CL-101376 01.3324.0.4310.000.5730.1110.38 283346 PO102448 WARRANT TOTAL	5.17 285.26 \$290.43				
50032004	109910 DELL MARKETING L.P.	CL-101379	01.7091.0.5803.035.4760.1000.36 XFC16X443 PO102557 WARRANT TOTAL	6,574.46 \$6,574.46				
50032005	104177 ECONOMY GLASS SERVICES	PO-200128	01.8150.0.4310.920.9311.8110.26 MAINTENANCE WARRANT TOTAL	1,349.28 \$1,349.28				
50032006	112104 ED HELPER.COM	CL-101392	01.0480.0.4310.020.1110.1000.00 7330821736421 PO102394 WARRANT TOTAL	1,259.37 \$1,259.37				
50032007	010640 EDEN AREA R.O.P.	PO-102532	01.9387.0.4310.330.1110.1000.31 FOOD WARRANT TOTAL	1,000.00 \$1,000.00				
50032008	114736 EL ACHIEVE	CL-101395	01.4203.0.4310.910.4760.1000.34 4681 PO102172 WARRANT TOTAL	76,106.28				

HAYWARD UNIFIED SCHOOL DISTRICT COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/07/2011				09/07/11	PAGE	9
BATCH: 0090 GENERAL B90						
WARRANT VENDOR NUMBER	WARRANT NUMBER (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT		
50032009	012602 EWING IRRIGATION PRODUCTS	PO-200135	01.8150.0.4310.920.9316.8110.26 MAINTENANCE	\$76,106.28		
		WARRANT TOTAL				
50032010	116382 FAS ENTERPRISES	PO-200137	01.8150.0.5610.920.9315.8110.26 MAINTENANCE	5,868.30		
		WARRANT TOTAL		\$5,868.30		
50032011	014401 FOOTHILL LOCKSMITHS	PO-200140	01.8150.0.5610.920.9315.8110.26 MAINTENANCE	750.00		
		WARRANT TOTAL		3,750.00		
50032012	014768 FRY'S ELECTRONICS	PO-200140	01.8150.0.5800.920.9318.8110.26 MAINTENANCE	\$4,500.00		
		WARRANT TOTAL		20.50		
50032013	116479 GARIBALDI ENTERPRISES INC	CL-101270	01.3010.0.4310.025.1110.1000.36 14553879-14553885 PO 180889	\$20.50		
		CL-101293	01.3010.0.4310.025.1110.1000.36 14553894-14553873 PO180889	142.97		
		WARRANT TOTAL		1,000.00		
50032014	113445 GOLF VENTURES WEST	PO-200787	01.3181.0.5830.370.1110.1000.31 CONTRACTED SERVICE	\$1,142.97		
		WARRANT TOTAL		3,800.00		
50032015	116130 GOPHER SPORTS	PO-200150	01.9367.0.4310.920.0000.8110.26 MAINTENANCE	\$3,800.00		
		WARRANT TOTAL		2,512.13		
50032016	116693 LOREN FINK	PV-200277	01.0000.0.4310.250.0000.2700.00 8040004 PO2795	\$2,512.13		
		WARRANT TOTAL		195.98		
50032017	112343 RED SCHOOLHOUSE SOFTWARE	PO-200863	01.7230.0.5610.920.0000.3600.26 SERVICES	\$195.98		
		WARRANT TOTAL		150.00		
50032018	113592 SAXTON BRADLEY	PO-200880	01.0000.0.5800.910.0000.3160.35 CONTRACTED SERVICES	\$150.00		
		WARRANT TOTAL		60,000.00		
50032019	113030 TRU GREEN#6715	PV-200321	01.3550.0.5220.910.1110.1000.37 32057 PAY BY PAY VOUCHER	\$60,000.00		
		WARRANT TOTAL		600.00		
		PO-200243	01.9367.0.5610.920.0000.8110.26 MAINTENANCE	\$600.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		1,900.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		250.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		750.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		1,950.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		2,500.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		1,750.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		1,300.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		5,560.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		800.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		400.00		
		01.9367.0.5610.920.0000.8110.26 MAINTENANCE		475.00		
		WARRANT TOTAL		700.00		
				\$18,335.00		

APYBRPHW H.00.01	HAYWARD	UNIFIED SCHOOL DISTRICT	09/07/11	PAGE 10
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.	COMMERCIAL WARRANT REGISTER			
	FOR WARRANTS DATED 09/07/2011		BATCH: 0090 GENERAL B90	
WARRANT VENDOR	REFERENCE	ACCOUNT CLASSIFICATION		
NUMBER	Fd Resc Y	Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
50032020 114036 U.S. BANK CORP PAYMENT SYSTEMS	PO-102961	01.3181.0.5220.370.1110.1000.31	CONFERENCE/TRAVEL	543.56
	PO-102962	01.7091.0.5220.220.4760.1000.36	CONFERENCE/TRAVEL	2,363.40
	PO-200270	01.6500.0.5210.930.5001.3110.38	MILEAGE/TRAVEL	531.40
	PO-200661	01.0000.0.5220.910.0000.7110.11	MATERIAL/SUPPLIES	802.00
		01.0000.0.5220.910.0000.7110.11	MATERIAL/SUPPLIES	584.00
		01.0000.0.5220.910.0000.7110.11	MATERIAL/SUPPLIES	779.00
		01.0000.0.5220.910.0000.7150.15	MATERIAL/SUPPLIES	1,418.00
		01.0000.0.5800.910.0000.2700.21	MATERIAL/SUPPLIES	257.46
			WARRANT TOTAL	\$7,278.82
50032021 017262 W.W. GRAINGER INC.	PO-200151	01.8150.0.4310.920.9319.8110.26	MAINTENANCE	21.19
			WARRANT TOTAL	\$21.19
*** BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 56		TOTAL AMOUNT OF WARRANTS:	\$489,588.48*

HAYWARD UNIFIED SCHOOL DISTRICT COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/07/2011				09/07/11	PAGE	11
BATCH: 0091 GENERAL B91						
WARRANT VENDOR NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT			
50032022 018216 HAYWARD WATER SYSTEMS	PV-200365	01.0000.0.4310.060.1135.1000.00 44-03650.00 8/11	3,285.10			
	PV-200366	01.0000.0.5558.605.9238.8200.00 44-03700.00 8/11	496.84			
	PV-200367	01.0000.0.5558.065.9238.8200.00 46-55000.00 8/11	3,600.16			
		WARRANT TOTAL	\$7,382.10			
50032023 036945 OFFICE DEPOT	PO-200035	01.0000.0.4310.060.1135.1000.00 SUPPLIES	7.49			
	PO-200036	01.0000.0.4310.910.0000.7400.42 SUPPLIES	119.45			
	PO-200037	01.0000.0.4310.053.1135.1000.00 SUPPLIES	182.91			
	PO-200040	01.0000.0.4310.910.0000.7495.45 SUPPLIES	160.63			
	PO-200044	01.0000.0.4310.330.1140.1000.00 SUPPLIES	229.00			
	PO-200047	01.0000.0.4310.340.1140.1000.00 SUPPLIES	293.17			
	PO-200048	01.0000.0.4310.250.1145.1000.00 MATERIALS	369.11			
	PO-200265	01.3010.0.4310.910.1110.2100.36 MATERIALS	209.07			
	PO-200299	01.0000.0.4310.015.1135.1000.00 SUPPLIES	4,796.26			
	PO-200300	01.0000.0.4310.370.1140.1000.00 SUPPLIES	472.27			
	PO-200330	01.0000.0.4310.340.0000.2700.00 SUPPLIES	233.54			
	PO-200331	01.0000.0.4310.250.0000.2700.00 SUPPLIES	82.18			
	PO-200382	01.0000.0.4310.005.1135.1000.00 SUPPLIES/MATERIALS	14.99			
	PO-200394	01.0000.0.4310.020.0000.2700.00 SUPPLIES	452.41			
	PO-200539	01.6010.0.4310.020.1135.1000.36 SUPPLIES/MATERIALS	66.99			
	PO-200581	01.4124.0.4310.930.1140.1000.36 SUPPLIES	127.25			
		01.5810.0.4310.930.1110.1000.36 SUPPLIES	127.25			
		01.6010.0.4310.930.1110.1000.36 SUPPLIES	127.27			
	PO-200635	01.5810.0.4310.930.1110.1000.36 SUPPLIES	1,399.00			
	PO-200682	01.0000.0.4310.063.1135.1000.00 SUPPLIES	39.33			
	PO-200763	01.7091.0.4310.530.4760.2100.36 SUPPLIES	619.29			
	PO-200764	01.0000.0.4310.310.3200.1000.00 SUPPLIES	15.57			
	PO-200795	01.7091.0.4310.035.4760.1000.36 SUPPLIES/MATERIALS	163.59			
	PO-200798	01.0000.0.4310.280.0000.2700.00 SUPPLIES/MATERIALS	293.48			
	PO-200799	01.0000.0.4310.280.1145.1000.00 SUPPLIES/MATERIALS	892.35			
	PO-200801	01.0000.0.4310.075.1135.1000.00 SUPPLIES/MATERIALS	3,878.10			
	PO-200831	01.0000.0.4310.220.0000.2700.00 SUPPLIES/MATERIALS	156.99			
	PO-200832	01.0000.0.4310.910.0000.7650.28 SUPPLIES	30.04			
	PO-200833	01.0000.0.4310.035.1135.1000.00 SUPPLIES	138.93			
	PO-200854	01.0000.0.4310.095.1135.1000.00 INSTRUCTIONAL MATERIALS	3,293.90			
	PO-200860	01.0000.0.4310.025.1135.1000.00 SUPPLIES	221.41			
		WARRANT TOTAL	\$19,134.56			
50032024 106288 RADIO SHACK	PO-200206	01.8150.0.4310.920.9303.8110.26 MAINTENANCE	17.17			
		01.8150.0.4310.920.9303.8110.26 MAINTENANCE	202.42			
		WARRANT TOTAL	\$219.59			
50032025 106374 RENAISSANCE LEARNING	PO-200780	01.3181.0.4310.370.1110.1000.31 SUPPLIES	294.13			
		WARRANT TOTAL	\$294.13			
50032026 112268 RIDDELL	CL-101307	01.0000.0.5675.330.1175.4200.00 60170555 101933	3,911.28			
		WARRANT TOTAL	\$3,911.28			

APYBRPHW H.00.01		HAYWARD UNIFIED SCHOOL DISTRICT		09/07/11 PAGE 12	
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER		BATCH: 0091 GENERAL B91	
WARRANT VENDOR		FOR WARRANTS DATED 09/07/2011			
WARRANT NUMBER	WARRANT NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION	AMOUNT	
50032027	045745 ROADRUNNER MAILING	PO-200717	01.3010.0.5850.910.1110.1000.36 SERVICE	5,215.73	
			WARRANT TOTAL	\$5,215.73	
50032028	100163 SAVE MART SUPERMARKETS	PV-200278	01.3010.0.4310.095.1110.2495.36 1967754 181104	82.17	
			WARRANT TOTAL	\$82.17	
50032029	047533 SHIFFLER EQUIPMENT SALES INC	PO-200218	01.8150.0.4310.920.9319.8110.26 MAINTENANCE	281.89	
			WARRANT TOTAL	\$281.89	
50032030	111576 TOSHIBA BUSINESS SOLUTIONS	CL-101534	01.0000.0.4310.330.0000.2700.00 8403123	770.62	
		PO-200728	01.0000.0.5610.330.0000.2700.00 CONTRACT	240.00	
			WARRANT TOTAL	\$1,010.62	
50032031	113030 TRU GREEN#6715	PO-200243	01.9367.0.5610.920.0000.8110.26 MAINTENANCE	920.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	500.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	975.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	475.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	630.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	650.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	250.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	650.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	375.00	
			01.9367.0.5610.920.0000.8110.26 MAINTENANCE	475.00	
			WARRANT TOTAL	500.00	
				\$6,400.00	
50032032	115004 TULARE COUNTY OFFICE	PV-200275	01.0000.0.4310.063.1135.1000.00 EP# 1137 PO1885	277.50	
			WARRANT TOTAL	\$277.50	
50032033	116647 UNIVERSAL PROTECTION SERVICE	PO-200774	01.8150.0.5610.920.9319.8110.26 MAINTENANCE	2,160.00	
			WARRANT TOTAL	\$2,160.00	
50032034	103772 XEROX CORPORATION	PO-200395	01.7091.0.5610.530.4760.1000.36 MAINTENANCE AGREEMENT	108.77	
			WARRANT TOTAL	\$108.77	
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 13	TOTAL AMOUNT OF WARRANTS:	\$46,478.34*	

HAYWARD UNIFIED SCHOOL DISTRICT COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/07/2011				09/07/11	PAGE	13
BATCH: 0092 GENERAL B92						
WARRANT VENDOR NUMBER	WARRANT NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT		
50032035	001367 AMERICAN FIDELITY ASSURANCE	PV-200369	01.0000.0.9507.000.0000.0000.00 ALL EMP 22974 AUG 2011 WARRANT TOTAL	2,530.50 \$2,530.50		
50032036	111600 AT&T	PV-200325	01.0450.0.5930.000.9238.7200.00 293-8570-144 8/2011	274.13		
		PV-200326	01.0450.0.5930.000.9238.7200.00 293-8571-717 8/2011	192.21		
		PV-200327	01.0450.0.5930.000.9238.7200.00 293-8581-852 8/2011	180.58		
		PV-200329	01.0450.0.5930.000.9238.7200.00 293-8591-745 8/2011 WARRANT TOTAL	495.76 \$1,142.68		
50032037	112460 AT&T	PV-200322	01.0450.0.5930.000.9238.7200.00 065-021-5127-266 8/2011	42.52		
		PV-200323	01.0450.0.5930.000.9238.7200.00 271-5420-553 8/2011	44.39		
		PV-200324	01.0450.0.5930.000.9238.7200.00 293-8547-306 8/2011	53.05		
		PV-200328	01.0450.0.5930.000.9238.7200.00 293-8586-583 8/2011	408.21		
		PV-200330	01.0450.0.5930.000.9238.7200.00 723-0560-557 8/2011	23.23		
		PV-200331	01.0450.0.5930.000.9238.7200.00 782-8796-722 8/2011 WARRANT TOTAL	22.39 \$593.79		
50032038	008239 DELTA DENTAL SERVICE	PV-200368	01.9550.0.9516.000.0000.0000.00 DENTAL INS-RETIREE SEPT 2011 WARRANT TOTAL	3,483.28 \$3,483.28		
50032039	108896 FIDELITY SECURITY LIFE	PV-200376	01.0000.0.9507.000.0000.0000.00 VISION PLAN SEPT 2011 WARRANT TOTAL	139.98 \$139.98		
50032040	105196 MANAGED HEALTH NETWORK	PV-200370	01.0000.0.5800.910.9070.7200.00 EAP SEPT 2011 WARRANT TOTAL	4,875.20 \$4,875.20		
50032041	044206 R & S ERECTION	PO-200204	01.8150.0.5610.920.9319.8110.26 MAINTENANCE 01.8150.0.5610.920.9319.8110.26 MAINTENANCE WARRANT TOTAL	965.00 174.00 \$1,139.00		
50032042	112268 RIDDELL	PO-200634	01.0000.0.4310.330.1175.4200.00 SUPPLIES WARRANT TOTAL	2,620.99 \$2,620.99		
50032043	100163 SAVE MART SUPERMARKETS	PV-200385	01.5855.0.4310.530.1110.1000.37 2654465 6/7 2654455 5/6/11 01.5855.0.4310.530.1110.1000.37 2654465 6/7 2654455 5/6/11 WARRANT TOTAL	14.97 9.96 \$24.93		
50032044	110134 SCHOLASTIC LIBRARY PUBLISHING	PV-200377	01.3324.0.4310.000.5730.1110.38 4105899 WARRANT TOTAL	9.79 \$9.79		
50032045	105469 SCHOOL SPECIALTY	PO-200453	01.0480.0.4310.080.1110.1000.00 SUPPLIES WARRANT TOTAL	112.96 \$112.96		
50032046	112202 SCHOOLMATE	PO-200380	01.3010.0.4310.030.1110.1000.36 SUPPLIES WARRANT TOTAL	858.00 \$858.00		
50032047	114044 SCHOTT EDUCATIONAL MATERIALS	CL-100990	01.3010.0.4310.033.1110.1000.36 6773 102159	1,974.18		

HAYWARD UNIFIED SCHOOL DISTRICT COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/07/2011				09/07/11	PAGE	14
BATCH: 0092 GENERAL B92						
WARRANT VENDOR NUMBER	WARRANT NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT		
50032048	113471 SMART AND FINAL	PV-200383	01.3010.0.4310.033.1110.1000.36 102159 6673 WARRANT TOTAL	456.75 \$2,430.93		
50032049	111147 SPINITAR	PO-180990	01.5810.0.4310.930.1110.1000.36 SUPPLIES/MATERIALS 01.5810.0.4310.930.1110.1000.36 SUPPLIES/MATERIALS WARRANT TOTAL	21.67 105.02 \$126.69		
		PO-200575	01.3181.0.4310.370.1110.1000.31 SUPPLIES 01.3181.0.4310.370.1110.1000.31 SUPPLIES 01.3181.0.4310.370.1110.1000.31 SUPPLIES 01.3181.0.4400.370.1110.1000.31 SUPPLIES WARRANT TOTAL	1,127.67 1,312.78 2,713.31 14,733.94 451.96 \$20,339.66		
50032050	112861 STANDARD INSURANCE COMPANY CB	PV-200374	01.0000.0.9507.000.0000.0000.00 ALL ACTIVE EMP AUG 2011 PV-200375 01.0000.0.9507.000.0000.0000.00 DISABILITY INS AUG 2011 WARRANT TOTAL	3,532.17 5,623.18 \$9,155.35		
50032051	112862 STANDARD INSURANCE COMPANY CB	PV-200372	01.0000.0.9507.000.0000.0000.00 ALL ACTIVE EMP AUG 2011 PV-200373 01.0000.0.9507.000.0000.0000.00 LIFE INS-RETIRES AUG 2011 WARRANT TOTAL	162.50 900.00 \$1,062.50		
50032052	109431 TECH DEPOT	PV-200381	01.0900.0.4310.910.0000.2700.25 PO 102043 B11045592V1 WARRANT TOTAL	343.91 \$343.91		
50032053	110200 TIDMORE FLAGS	PO-200650	01.0000.0.4310.370.0000.2700.00 SUPPLIES WARRANT TOTAL	173.00 \$173.00		
50032054	050209 TIME FOR KIDS	PO-200385	01.7091.0.4310.053.4760.1000.36 SUBSCRIPTIONS WARRANT TOTAL	728.00 \$728.00		
50032055	116155 TOTAL FUNDS BY HASLER	PO-200994	01.0000.0.5910.930.0000.7530.27 SERVICE WARRANT TOTAL	12,035.00 \$12,035.00		
50032056	113030 TRU GREEN#6715	PO-200243	01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE 01.9367.0.5610.920.0000.8110.26 MAINTENANCE WARRANT TOTAL	380.00 525.00 480.00 300.00 450.00 250.00 150.00 450.00 700.00 450.00 1,020.00 750.00 1,500.00		

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DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER		BATCH: 0092 GENERAL B92	
WARRANT VENDOR		FOR WARRANTS DATED 09/07/2011			
WARRANT NUMBER	WARRANT NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION	DESCRIPTION	AMOUNT

50032057	108202 UNITED PARCEL SERVICE				
		01.9367	0.5610.920.0000.8110.26	MAINTENANCE	250.00
		01.9367	0.5610.920.0000.8110.26	MAINTENANCE	650.00
		01.9367	0.5610.920.0000.8110.26	MAINTENANCE	250.00
				WARRANT TOTAL	\$8,555.00
50032058	057240 WARD'S NATURAL SCIENCE				
		PO-200923	01.0000.0.5910.930.0000.7530.27	SERVICE FEES	17.98
				WARRANT TOTAL	\$17.98
50032059	057292 WASTE MANAGEMENT				
		PO-200412	01.0000.0.4310.340.1140.1000.00	SUPPLIES	1,027.11
				WARRANT TOTAL	\$1,027.11
50032060	057272 WASTE MANAGEMENT OF ALAMEDA CO				
		PV-200280	01.0000.0.5515.000.9238.8200.00	4539 8/1-8/15 2011	640.51
				WARRANT TOTAL	\$640.51
		PV-200279	01.0000.0.5515.000.9238.8200.00	4151 08/2011	576.32
		PV-200281	01.0000.0.5515.000.9238.8200.00	6422 8/2011	742.55
		PV-200282	01.0000.0.5515.000.9238.8200.00	6423 8/2011	3,233.50
		PV-200283	01.0000.0.5515.605.9238.8200.00	6424 8/2011	742.62
		PV-200284	01.0000.0.5515.000.9238.8200.00	6425 8/2011	1,113.84
		PV-200285	01.0000.0.5515.520.9238.8200.00	6426 8/2011	1,157.27
		PV-200286	01.0000.0.5515.000.9238.8200.00	6427 8/2011	1,268.49
		PV-200287	01.0000.0.5515.000.9238.8200.00	6428 8/2011	986.23
		PV-200288	01.0000.0.5515.000.9238.8200.00	6429 8/2011	1,124.07
		PV-200289	01.0000.0.5515.000.9238.8200.00	6430 8/2011	915.64
		PV-200290	01.0000.0.5515.040.9238.8200.00	6431 8/2011	991.24
		PV-200291	01.0000.0.5515.000.9238.8200.00	6432 8/2011	1,086.72
		PV-200292	01.0000.0.5515.000.9238.8200.00	6433 8/2011	990.82
		PV-200293	01.0000.0.5515.000.9238.8200.00	6434 8/2011	1,709.71
		PV-200294	01.0000.0.5515.000.9238.8200.00	6435 8/2011	2,985.73
		PV-200295	01.0000.0.5515.000.9238.8200.00	6436 8/2011	605.67
		PV-200296	01.0000.0.5515.000.9238.8200.00	6438 8/2011	604.78
		PV-200297	01.0000.0.5515.045.9238.8200.00	6439 8/2011	674.48
		PV-200298	01.0000.0.5515.000.9238.8200.00	6440 8/2011	1,241.45
		PV-200299	01.0000.0.5515.000.9238.8200.00	6441 8/2011	801.06
		PV-200300	01.0000.0.5515.000.9238.8200.00	6442 8/2011	1,199.52
		PV-200301	01.0000.0.5515.000.9238.8200.00	6443 8/2011	985.37
		PV-200302	01.0000.0.5515.000.9238.8200.00	6444 8/2011	718.77
		PV-200303	01.0000.0.5515.000.9238.8200.00	6445 8/2011	1,536.35
		PV-200304	01.0000.0.5515.000.9238.8200.00	6446 8/2011	1,153.39
		PV-200305	01.0000.0.5515.000.9238.8200.00	6447 8/2011	1,268.49
		PV-200306	01.0000.0.5515.000.9238.8200.00	6448 8/2011	858.62
		PV-200307	01.0000.0.5515.000.9238.8200.00	6449 8/2011	1,396.10
		PV-200308	01.0000.0.5515.000.9238.8200.00	6450 8/2011	965.28
		PV-200309	01.0000.0.5515.000.9238.8200.00	6451 8/2011	505.90
		PV-200310	01.0000.0.5515.065.9238.8200.00	6454 8/2011	985.37
		PV-200311	01.0000.0.5515.000.9238.8200.00	6460 8/2011	448.71
		PV-200312	01.0000.0.5515.000.9238.8200.00	6462 8/2011	2,814.65

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DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.	COMMERCIAL WARRANT REGISTER			BATCH: 0092 GENERAL B92		
FOR WARRANTS DATED 09/07/2011						
WARRANT VENDOR	REFERENCE	ACCOUNT CLASSIFICATION				
NUMBER	NUMBER	Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT			
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	PV-200313	01.0000.0.5515.000.9238.8200.00 6463 8/2011	434.53			
	PV-200314	01.0000.0.5515.430.9238.8200.00 6577 8/2011	354.00			
	PV-200315	01.0000.0.5515.000.9238.8200.00 6578 8/2011	1,464.71			
	PV-200316	01.0000.0.5515.000.9238.8200.00 6579 8/2011	2,452.68			
	PV-200317	01.0000.0.5515.000.9238.8200.00 6582 8/2011	1,651.32			
		WARRANT TOTAL	\$44,745.95			
50032061 103516 WAXIE SANITARY SUPPLY	PO-200256	01.0000.0.4310.920.9306.8200.26 MAINTENANCE	484.43			
		WARRANT TOTAL	\$484.43			
50032062 111418 NATALIE C. WEINSTEIN	PV-200379	01.9550.0.9516.000.0000.0000.00 JULY AUG SEPT 2011	174.30			
		01.9550.0.9516.000.0000.0000.00 JULY AUG SEPT 2011	174.30			
		01.9550.0.9516.000.0000.0000.00 JULY AUG SEPT 2011	174.30			
		WARRANT TOTAL	\$522.90			
50032063 110792 WEST AMERICA BANK/SJC	PO-200213	01.8150.0.4310.920.9315.8110.26 MAINTENANCE	245.00			
		WARRANT TOTAL	\$245.00			
50032064 057696 WEST LITE SUPPLY	PO-200257	01.7230.0.4310.920.0000.3600.26 INSTR MAT.	1,482.65			
		01.7230.0.4310.920.0000.3600.26 INSTR MAT.	176.04			
		WARRANT TOTAL	\$1,658.69			
*** BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 30	TOTAL AMOUNT OF WARRANTS:	\$121,823.71*			

WARRANT NUMBER	VENDOR NUMBER	WARRANT NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION	AMOUNT
50032065	113010	MARIA ELENA AGUILUS	TC-200053	01.6500.0.5210.930.5001.3110.38 MIL 5/24 WARRANT TOTAL	106.63 \$106.63
50032066	116710	DAVID BANOT	PV-200346	01.4124.0.8699.000.0000.0000.00 MOVING OUT OF HAYWARD WARRANT TOTAL	200.00 \$200.00
50032067	115096	JODANA CAMPBELL	TC-200038	01.0000.0.4310.950.1252.1000.37 MIL 7/29 WARRANT TOTAL	152.30 \$152.30
50032068	005505	CAPRICE CARATTINI	TC-200045	01.3181.0.5220.370.1110.1000.31 CONF-6/23 WARRANT TOTAL	110.00 \$110.00
50032069	116717	DEBBIE COLEMAN	TC-200061	01.6500.0.5210.930.5001.3110.38 MIL 5/24 WARRANT TOTAL	86.94 \$86.94
50032070	116708	DANA FLORES	PV-200349	01.4124.0.8699.000.0000.0000.00 REFUND WARRANT TOTAL	75.00 \$75.00
50032071	116711	SHEDRICK FRANKLIN	PV-200345	01.9365.0.4100.330.1313.1000.00 BOOK WAS FOUND WARRANT TOTAL	66.00 \$66.00
50032072	116583	SUSAN FRAZIER	TC-200064	01.6500.0.5210.930.5001.3110.38 REISSUE-REF CK 166951 WARRANT TOTAL	62.73 \$62.73
50032073	113248	ADRIANA GARCIA	TC-200054	01.3181.0.5220.050.1110.1000.31 CONF 6/22 TC-200055	143.22 42.65 \$185.87
50032074	111721	ANISSA GERDTS	TC-200043	01.3181.0.5220.370.1110.1000.31 CONF 6/30 WARRANT TOTAL	71.40 \$71.40
50032075	102505	CHAUNCEY HAYNES	TC-200052	01.6250.0.5210.930.0000.3110.37 MIL 5/16 WARRANT TOTAL	165.09 \$165.09
50032076	116714	JUNE HONG	TC-200058	01.3181.0.5220.370.1110.1000.31 CONF 6/30 WARRANT TOTAL	71.40 \$71.40
50032077	111985	CLAUDIA MIRANDA	TC-200067	01.6500.0.5210.930.5001.3110.38 MIL 8/29 WARRANT TOTAL	102.35 \$102.35
50032078	115966	WILLIAM MCGEE	TC-200037	01.0000.0.5200.910.0000.7400.42 MIL 7/28 WARRANT TOTAL	65.80 \$65.80
50032079	107464	ABDUL NASIRI	TC-200044	01.3181.0.5220.370.1110.1000.31 CONF 6/30 WARRANT TOTAL	71.40 \$71.40
50032080	116716	PETER PALMER	TC-200062	01.6500.0.5210.930.5001.3110.38 MIL 5/3 WARRANT TOTAL	56.61

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DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

HAYWARD UNIFIED SCHOOL DISTRICT
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/07/2011

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BATCH: 0093 GENERAL B93

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DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER		BATCH: 0093 GENERAL B93			
WARRANT VENDOR		REFERENCE		ACCOUNT CLASSIFICATION			
WARRANT NUMBER	WARRANT NAME (REMIT)	REFERENCE NUMBER	Fd Resc Y	Objt Sch	Goal Func Mn	DESCRIPTION	AMOUNT
50032081	116709 NICOLE PAYNE	FV-200347	01.6010.0.8699.000.0000.0000.00	ATTENDED 11	DAYS-SUMMER	PROG	\$56.61
							190.00
							\$190.00
50032082	116718 BARRETT RALLS	TC-200056	01.6500.0.5210.930.5001.3110.38	MIL 5/24			106.01
							\$106.01
50032083	045063 BRENDA RICHARDSON	TC-200049	01.3181.0.5220.370.1110.1000.31	CONF 7/23			45.20
							\$45.20
50032084	114138 GAIL RICHARDSON	TC-200040	01.0000.0.4310.910.9065.7650.28	EXP 8/14			57.08
							\$57.08
50032085	113007 JESSE JR. RUBINO	TC-200051	01.6500.0.5210.930.5001.3110.38	MIL 5/24			95.10
							\$95.10
50032086	116713 PATRICIA RUBIO	TC-200059	01.3181.0.5220.050.1110.1000.31	CONF 3/26			142.51
							\$142.51
50032087	116449 PAMELA SANGIACOMO	TC-200041	01.6010.0.5210.930.1110.1000.36	MIL 8/10			17.51
							\$17.51
50032088	116715 MELISSA SIGARS	TC-200060	01.3181.0.5220.050.1110.1000.31	CONF 6/22			31.63
							\$31.63
50032089	116700 TIMOTHY SMITH	TC-200066	01.3181.0.5220.370.1110.1000.31	CONF 6/30			71.40
							\$71.40
50032090	103112 ELIZABETH J THAYNE	TC-200048	01.6500.0.5210.930.5770.1110.38	MIL 6/7			41.11
							\$41.11
50032091	106497 SUSIE VAZQUEZ	TC-200046	01.3181.0.5220.050.1110.1000.31	CONF 6/22			41.63
							\$41.63
50032092	113907 MIROSLAVA VELO	TC-200050	01.3181.0.5220.370.1110.1000.31	CONF 7/15			178.97
							\$178.97
50032093	115493 CLAUDIA I VENEGAS	TC-200047	01.7091.0.5210.530.4760.1000.36	MIL 6/14			42.23
							\$42.23
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	29	TOTAL AMOUNT OF WARRANTS:			\$2,709.90*

HAYWARD UNIFIED SCHOOL DISTRICT				09/07/11	26
COMMERCIAL WARRANT REGISTER					
FOR WARRANTS DATED 09/07/2011				BATCH: 0098 ADULT B98	
WARRANT VENDOR	REFERENCE	ACCOUNT CLASSIFICATION			AMOUNT
NUMBER	Fd Resc Y	Objt Sch Goal Func Mn DESCRIPTION			
50032137	016039	AMERICAN COUNCIL ON EDUCATION	PO-200319	11.9353.0.4375.470.4170.1000.32 TESTING MATERIALS	1,150.00
				WARRANT TOTAL	\$1,150.00
50032138	101088	AMERICAN RED CROSS	PO-200325	11.0399.0.4310.470.4285.1000.32 MATERIALS/SUPPLIES	369.00
				WARRANT TOTAL	\$369.00
50032139	111600	AT&T	PV-200319	11.0399.0.5930.470.4110.2700.32 293-8599-984 8/2011	563.45
				WARRANT TOTAL	\$563.45
50032140	115859	AXZO PRESS LLC	PO-200712	11.0399.0.4310.470.4630.1000.32 SUPPLIES	979.68
				WARRANT TOTAL	\$979.68
50032141	116678	PENNY MARIE BEACHUM	PV-200332	11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6306	220.00
				WARRANT TOTAL	\$220.00
50032142	116668	RALPH P. BEACHUM	PV-200336	11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6312	240.00
				WARRANT TOTAL	\$240.00
50032143	113943	CALIFORNIA DEPARTMENT OF ED.	PO-200637	11.9353.0.4375.470.4170.1000.32 SERVICE	2,280.00
				WARRANT TOTAL	\$2,280.00
50032144	112696	CENGAGE LEARNING	PO-200644	11.0399.0.4310.470.4630.1000.32 SUPPLIES	1,579.00
				WARRANT TOTAL	\$1,579.00
50032145	106560	EDUCATION TO GO	PO-200313	11.0399.0.5818.470.4110.2700.32 ADVERTISEMENT	1,018.75
				WARRANT TOTAL	\$1,018.75
50032146	116725	JASMINE FLANNIGAN	PV-200340	11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6313	488.00
				WARRANT TOTAL	\$488.00
50032147	115811	FOLGER GRAPHICS	PO-200310	11.0399.0.5810.470.4110.2700.32 SERVICES/POSTAGE	5,600.00
				11.0399.0.5910.470.4110.2700.32 SERVICES/POSTAGE	2,185.75
				WARRANT TOTAL	\$7,785.75
50032148	116673	LARRY LEE FORBES	PV-200335	11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6310	220.00
				WARRANT TOTAL	\$220.00
50032149	116721	JULISSA YASILE GONZALEZ	PV-200343	11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6305	656.00
				WARRANT TOTAL	\$656.00
50032150	017002	GOODHEART-WILCOX CO. INC	PO-200783	11.0399.0.4310.470.4630.1000.32 SUPPLIES	768.96
				WARRANT TOTAL	\$768.96
50032151	116722	NIESA SYMONE JOHNSON	PV-200342	11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6304	616.00
				WARRANT TOTAL	\$616.00
50032152	116671	FRANKI MARTINEZ	PV-200337	11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6309	176.00

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DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER			
		FOR WARRANTS DATED 09/07/2011			
		BATCH: 0098 ADULT B98			
WARRANT VENDOR	REFERENCE	ACCOUNT CLASSIFICATION			
NUMBER	NUMBER	Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION			AMOUNT
-----			WARRANT TOTAL		\$176.00
50032153	038099	ORCHARD SUPPLY HARDWARE	PO-200482 11.0399.0.4310.470.0000.8200.32 SUPPLIES		5.43
			WARRANT TOTAL		\$5.43
50032154	039053	PACIFIC GAS & ELECTRIC COMPANY	PV-200364 11.0399.0.5520.470.0000.8200.32 6796956550-5 8/11		4,072.96
			WARRANT TOTAL		\$4,072.96
50032155	116672	DARIUS HERMINIO ROBELLO	PV-200333 11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6308		212.00
			WARRANT TOTAL		\$212.00
50032156	116674	LE'ONDRE WALKER	PV-200334 11.5601.0.5830.470.0000.3110.32 STEM WRK BASED LEARNING 6311		176.00
			WARRANT TOTAL		\$176.00
50032157	116724	LANDON WALTON	PV-200344 11.5601.0.5830.470.0000.3110.32 JOB READINESS TRAINING 6302		16.00
			WARRANT TOTAL		\$16.00
50032158	057272	WASTE MANAGEMENT OF ALAMEDA CO	PV-200318 11.0399.0.5515.470.0000.8200.32 6437 8/2011		1,157.27
			WARRANT TOTAL		\$1,157.27
50032159	116723	ARMENTHIA MARIE WILCHER-FORD	PV-200341 11.5601.0.5830.470.0000.3110.32 JOB READINESS TRAINING 6301		16.00
			WARRANT TOTAL		\$16.00
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 23	TOTAL AMOUNT OF WARRANTS:		\$24,766.25*

ADYRPHW H.00.01				HAYWARD UNIFIED SCHOOL DISTRICT		COMMERCIAL WARRANT REGISTER		FOR WARRANTS DATED 09/07/2011		BATCH: 0094 CNS B94		09/07/11	PAGE	19
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.				WARRANT VENDOR		REFERENCE		ACCOUNT CLASSIFICATION		FD Resc Y Objt Sch Goal Func Mn DESCRIPTION				
WARRANT NUMBER	WARRANT NUMBER	WARRANT NAME (REMIT)	WARRANT NUMBER	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)	WARRANT NUMBER	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)	WARRANT NAME (REMIT)
50032094	002996	BERKELEY FARMS	50032094	002996	BERKELEY FARMS	PO-200097	13.5310.0.4710.520.0000.3700.23	FOOD	WARRANT TOTAL	4,071.91				
50032095	107782	BISCOMERICA	50032095	107782	BISCOMERICA	PO-200322	13.5310.0.4710.520.0000.3700.23	SUPPLIES	WARRANT TOTAL	2,944.00				
50032096	113651	BORDENAVE'S BAKERY	50032096	113651	BORDENAVE'S BAKERY	PO-200005	13.5310.0.4710.520.0000.3700.23	FOOD	WARRANT TOTAL	\$2,944.00				
50032097	101087	BUENA VISTA FOODS	50032097	101087	BUENA VISTA FOODS	PO-200027	13.5310.0.4710.520.0000.3700.23	SUPPLIES	WARRANT TOTAL	1,367.70				
50032098	110330	BUNZL LIVERMORE	50032098	110330	BUNZL LIVERMORE	PO-200001	13.5310.0.4310.520.0000.3700.23	SUPPLIES	WARRANT TOTAL	\$827.50				
50032099	112970	CA DEPARTMENT OF EDUCATION	50032099	112970	CA DEPARTMENT OF EDUCATION	PO-200009	13.5310.0.4710.520.0000.3700.23	MAINTENANCE AGREEMENTS	WARRANT TOTAL	1,116.00				
50032100	009194	DON LEE FARMS	50032100	009194	DON LEE FARMS	PO-200029	13.5310.0.4710.520.0000.3700.23	SUPPLIES	WARRANT TOTAL	744.00				
50032101	112132	ENTERPRISE FLEET MANAGEMENT	50032101	112132	ENTERPRISE FLEET MANAGEMENT	PO-200007	13.5310.0.5620.520.0000.3700.23	FOOD SERVICES	WARRANT TOTAL	\$1,860.00				
50032102	104439	HSBC BUSINESS SOLUTIONS	50032102	104439	HSBC BUSINESS SOLUTIONS	PO-200014	13.5310.0.4310.520.0000.3700.23	FOOD	WARRANT TOTAL	211.64				
50032103	116699	RICARDO LOPEZ	50032103	116699	RICARDO LOPEZ	PV-200270	13.5310.0.8634.000.9039.0000.00	MEAL PYMT REFUND	WARRANT TOTAL	153.67				
50032104	115195	MISSION FOOD PRODUCTS	50032104	115195	MISSION FOOD PRODUCTS	PO-200026	13.5310.0.4710.520.0000.3700.23	FOOD	WARRANT TOTAL	\$365.31				
50032105	114738	S.A. PIAZZA & ASSOC. LLC	50032105	114738	S.A. PIAZZA & ASSOC. LLC	PO-200021	13.5310.0.4710.520.0000.3700.23	SUPPLIES	WARRANT TOTAL	10,334.16				
50032106	048759	STATE BOARD OF EQUAL.	50032106	048759	STATE BOARD OF EQUAL.	PO-200033	13.5310.0.9560.000.0000.0000.00	SALES TAX	WARRANT TOTAL	\$10,334.16				
										2,245.44				
										\$2,245.44				
										123.45				
										277.65				
										\$401.10				
										9.00				
										\$9.00				
										57.28				
										61.86				
										32.22				
										53.70				
										46.54				
										40.38				
										53.70				
										53.70				
										\$399.38				
										8,042.40				
										\$8,042.40				
										66.99				

APYBRPHW H.00.01	HAYWARD UNIFIED SCHOOL DISTRICT	09/07/11	PAGE 20
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.	COMMERCIAL WARRANT REGISTER		
	FOR WARRANTS DATED 09/07/2011	BATCH: 0094	CNS B94
WARRANT VENDOR	REFERENCE ACCOUNT CLASSIFICATION		
NUMBER NUMBER NAME (REMIT)	NUMBER Pd Resc y Objt Sch Goal Func Mn DESCRIPTION		
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*** BATCH TOTALS ***	WARRANT TOTAL		AMOUNT
	TOTAL NUMBER OF WARRANTS: 13		\$66.99
	TOTAL AMOUNT OF WARRANTS:		\$32,934.89*

APYBRPHW H.00.01		HAYWARD UNIFIED SCHOOL DISTRICT		09/07/11	PAGE 28
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER			
		FOR WARRANTS DATED 09/07/2011		BATCH: 0099 CHILD B99	
WARRANT VENDOR	REFERENCE	ACCOUNT CLASSIFICATION			
NUMBER	NUMBER	Fd Resc Y	Objt Sch Goal	Func Mn	DESCRIPTION
50032160	112460	ATET			
					AMOUNT
50032161	116550	GEORGIANNA QUTHIUS DAY CARE			52.16
					\$52.16
50032162	116055	MANIGEH F. NADINI			3,498.00
					\$3,498.00
50032163	039053	PACIFIC GAS & ELECTRIC COMPANY			6,501.00
					\$6,501.00
50032164	116551	EVELIA C. RODRIGUEZ			1,530.89
					25.03
					\$1,555.92
50032165	116045	LILIANA RODRIGUEZ			3,465.00
					\$3,465.00
50032166	103350	MYRIAM ZUNIGA			6,468.00
					\$6,468.00
*** BATCH TOTALS ***					6,831.00
					\$6,831.00
TOTAL NUMBER OF WARRANTS: 7				TOTAL AMOUNT OF WARRANTS:	
				\$28,371.08*	

APYRPHW H.00.01		HAYWARD UNIFIED SCHOOL DISTRICT		09/07/11	PAGE 25
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		COMMERCIAL WARRANT REGISTER			
		FOR WARRANTS DATED 09/07/2011		BATCH: 0097 DEFERRED B97	
WARRANT VENDOR		ACCOUNT CLASSIFICATION			
50032133	116643 DRYCO CONSTRUCTION INC.	REFERENCE	Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT	
		NUMBER			
		PO-200772	14.0000.0.5610.000.9412.8110.26 MAINTENANCE	170,145.00	
		PO-200773	14.0000.0.5610.000.9412.8110.26 MAINTENANCE	108,668.00	
		PO-200922	14.0000.0.5610.000.9412.8110.26 MAINTENANCE	46,679.29	
			WARRANT TOTAL	\$325,492.29	
50032134	113816 P.W. STEPHENS INC.	PO-200190	14.0000.0.5610.000.9400.8110.26 MAINTENANCE	3,500.00	
			14.0000.0.5610.000.9400.8110.26 MAINTENANCE	3,150.00	
			14.0000.0.5610.000.9400.8110.26 MAINTENANCE	1,800.00	
			WARRANT TOTAL	\$8,450.00	
50032135	046815 S & S CUMMINS CORP.	PO-200212	14.0000.0.5610.000.9404.8110.26 MAINTENANCE	9,694.00	
			14.0000.0.5610.000.9404.8110.26 MAINTENANCE	4,343.00	
			14.0000.0.5610.000.9404.8110.26 MAINTENANCE	750.00	
			WARRANT TOTAL	\$14,787.00	
50032136	113488 SIGNET TESTING LABS	PO-200824	14.0000.0.5610.000.9400.8110.26 MAINTENANCE	757.00	
			WARRANT TOTAL	\$757.00	
*** BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS: 4	TOTAL AMOUNT OF WARRANTS:	\$349,486.29*	

APYBRPHW H.00.01

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

WARRANT VENDOR

NUMBER 50032107

NAME M.K. ENGINEERING INC

REMIT (REMIT)

REFERENCE PO-181189

ACCOUNT CLASSIFICATION 40.9343.0.5830.520.0000.8500.23

DESCRIPTION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION CONTRACTED SERVICES

WARRANT TOTAL

AMOUNT

4,221.24

\$4,221.24

\$4,221.24*

BATCH: 0095 SPECIAL RESERVE B95

09/07/11

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HAYWARD UNIFIED SCHOOL DISTRICT

COMMERCIAL WARRANT REGISTER

FOR WARRANTS DATED 09/07/2011

TOTAL NUMBER OF WARRANTS: 1

TOTAL AMOUNT OF WARRANTS:

APYBRPHW H.00.01				09/07/11		PAGE 22	
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.				HAYWARD UNIFIED SCHOOL DISTRICT			
				COMMERCIAL WARRANT REGISTER			
				FOR WARRANTS DATED 09/07/2011		BATCH: 0096 BOND B96	
WARRANT VENDOR	WARRANT NUMBER	WARRANT NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION	FD Resc Y	Objt Sch Goal	Func Mn DESCRIPTION
50032108	111599	AEDIS ARCHITECTURE & PLANNING	PO-200625	22.9908.0.6210.080.9201.8500.00	SERVICE		
			WARRANT TOTAL				AMOUNT
							67,168.35
							\$67,168.35
50032109	115763	ALL CITY MANAGEMENT SERVICES	PO-200623	22.9908.0.6271.020.9201.8500.00	SERVICE		
			WARRANT TOTAL				402.96
							\$402.96
50032110	116341	CAPITAL BUILDING MAINTENANCE	PO-181200	22.9908.0.6400.240.9201.8500.00	MAINTENANCE		
			WARRANT TOTAL				2,520.00
							\$2,520.00
50032111	111655	CLEAN SOURCE	PO-200362	22.9908.0.6400.080.9201.8500.00	SUPPLIES		
			WARRANT TOTAL				569.87
							648.06
							\$1,217.93
50032112	115587	CONSOLIDATED ENGINEERING LABS	PO-200643	22.9908.0.6291.020.9201.8500.00	SERVICES		
			WARRANT TOTAL				5,598.94
							3,796.84
							1,978.59
							\$11,374.37
50032113	114595	DECOTECH SYSTEMS INC.	PO-200624	22.9908.0.6400.080.9201.8500.00	EQUIPMENT		
			WARRANT TOTAL				8,551.01
							20,150.29
							\$28,701.30
50032114	103438	DRAPERY CONCEPTS	PO-200657	22.9908.0.6400.240.9201.8500.00	SUPPLIES/INSTALLATION		
			WARRANT TOTAL				2,250.00
							\$2,250.00
50032115	009827	DURHAM SCHOOL SERVICES	PO-200619	22.9908.0.6271.020.9201.8500.00	SERVICES		
			WARRANT TOTAL				19,815.03
							6,398.22
							\$26,213.25
50032116	114344	EAST BAY BLUE PRINT	PO-200582	22.9908.0.6245.020.9201.8500.00	SERVICES		
			WARRANT TOTAL				54.81
							54.81
							54.81
							54.81
							54.81
							\$274.05
50032117	116041	EDX INFORMATION SYSTEMS INC.	PO-181158	22.9908.0.6400.240.9201.8500.00	EQUIPMENT		
			WARRANT TOTAL				100,152.89
							\$100,152.89
50032118	100052	GRAINGER	PO-180534	22.9908.0.6271.020.9201.8500.00	INTERIM HOUSING		
			WARRANT TOTAL				174.87
							174.87
							\$349.74
50032119	115654	HD SUPPLY	PO-200350	22.9908.0.6400.095.9201.8500.00	SUPPLIES		
			WARRANT TOTAL				2,315.80
							219.42
							108.64
							219.42

APYBRPHW H.00.01		HAYWARD UNIFIED SCHOOL DISTRICT COMMERCIAL WARRANT REGISTER FOR WARRANTS DATED 09/07/2011		09/07/11 PAGE 23	
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.		BATCH: 0096 BOND B96			
WARRANT VENDOR NUMBER NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT		
50032120 113921 LCA ARCHITECTS		22.9908.0.6400.240.9201.8500.00 SUPPLIES	3,174.21		
		22.9908.0.6400.240.9201.8500.00 SUPPLIES	108.64		
		WARRANT TOTAL	\$6,146.13		
		WARRANT TOTAL	29,234.00		
50032121 116342 MOVING SOLUTIONS		22.9908.0.6400.240.9201.8500.00 MAINTENANCE	\$29,234.00		
		WARRANT TOTAL	1,715.00		
		WARRANT TOTAL	910.00		
		WARRANT TOTAL	\$2,625.00		
50032122 116515 PLASTEAK INC.		22.9908.0.6400.240.9201.8500.00 SUPPLIES	1,490.44		
		WARRANT TOTAL	\$1,490.44		
		WARRANT TOTAL	1,125.00		
		WARRANT TOTAL	\$1,125.00		
50032123 116337 PRECISION SYSTEMS INTEGRATORS		22.9908.0.6271.240.9201.8500.00 SERVICES	392.94		
		WARRANT TOTAL	82.69		
		WARRANT TOTAL	1,000.00		
		WARRANT TOTAL	\$1,475.63		
50032124 110597 SIGN A RAMA		22.9908.0.6291.095.9201.8500.00 SERVICES	1,364.00		
		WARRANT TOTAL	\$1,364.00		
		WARRANT TOTAL	1,540.95		
		WARRANT TOTAL	115.24		
50032125 113488 SIGNET TESTING LABS		22.9908.0.6271.240.9201.8500.00 RENTAL	114.19		
		WARRANT TOTAL	114.19		
		WARRANT TOTAL	456.75		
		WARRANT TOTAL	\$2,341.32		
50032126 108011 STORAGE EXPRESS		22.9908.0.6400.240.9201.8500.00 1C01048L 181197	1,248.45		
		WARRANT TOTAL	11,430.15		
		WARRANT TOTAL	\$12,678.60		
		WARRANT TOTAL	6,484.86		
50032127 116339 SUDDATH		22.9908.0.6400.030.9201.8500.00 SUPPLIES/MATERIALS	7,172.85		
		WARRANT TOTAL	8,906.63		
		WARRANT TOTAL	7,229.88		
		WARRANT TOTAL	8,906.63		
50032128 048847 SURTEC SYSTEM		22.9908.0.6400.240.9201.8500.00 SUPPLIES/MATERIALS	226.09		
		WARRANT TOTAL	\$38,926.94		
		WARRANT TOTAL	13,076.25		
		WARRANT TOTAL	\$13,076.25		

APYBRPHW H.00.01
DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.
HAYWARD UNIFIED SCHOOL DISTRICT
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/07/2011
BATCH: 0096 BOND B96
09/07/11 PAGE 24

WARRANT VENDOR NUMBER	WARRANT NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT
50032130	110326 VANIR CONSTRUCTION MANAGEMENT	PO-200349	22.9908.0.6250.020.9201.8500.00 CONSTRUCTION MANAGEMENT	8,756.62
			22.9908.0.6250.030.9201.8500.00 CONSTRUCTION MANAGEMENT	8,756.62
			22.9908.0.6250.080.9201.8500.00 CONSTRUCTION MANAGEMENT	8,756.62
			22.9908.0.6250.095.9201.8500.00 CONSTRUCTION MANAGEMENT	8,756.62
			22.9908.0.6250.240.9201.8500.00 CONSTRUCTION MANAGEMENT	8,756.61
			WARRANT TOTAL	\$43,783.09
50032131	103516 WAXIE SANITARY SUPPLY	PO-200793	22.9908.0.6400.095.9201.8500.00 SUPPLIES	129.13
			22.9908.0.6400.240.9201.8500.00 SUPPLIES	819.92
			22.9908.0.6400.240.9201.8500.00 SUPPLIES	252.43
			WARRANT TOTAL	\$1,201.48
50032132	103772 XEROX CORPORATION	PO-200792	22.9908.0.5612.020.9201.8500.00 LEASE AGREEMENT	298.98
			WARRANT TOTAL	\$298.98
***	BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 25	TOTAL AMOUNT OF WARRANTS:	\$396,391.70*

APYBRPHW H.00.01

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

HAYWARD UNIFIED SCHOOL DISTRICT
COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 09/07/2011

BATCH: 0100 SCHOOL FACILITIES B100

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WARRANT VENDOR NUMBER	WARRANT NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT
50032167	112091 SOUTO BROS.	PO-200723	35.7713.0.6170.920.9022.8500.26 LAND IMPROVEMENTS	16,066.22
WARRANT TOTAL				\$16,066.22
TOTAL NUMBER OF WARRANTS: 1				\$16,066.22*
TOTAL NUMBER OF WARRANTS: 244				\$1,805,788.63*

*** BATCH TOTALS ***

*** DISTRICT TOTALS ***

Agenda Item:	G.3.
Page Number:	1 of 1
Bd. Meeting Date:	9/21/11
Consent:	<u> x </u> Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Chien Wu-Fernandez, Executive Director, Student & Family Support Services

SUBJECT: Approve Non-Public School Placement

GOAL: #1 Prepare all students, beginning with kindergarten, to be college-ready by meeting CSU/ UC A-G requirements

BACKGROUND

The Individualized Educational Program teams have determined that certain identified students require the services of non-public school in order to meet their needs.

S U M M A R Y

<u>Vendor</u>	<u>Purpose</u>	<u>State Funds</u>	<u>HUSD Cost</u>
Non-Public Agency	Various non-LCI students	None	\$ 41,790.00

Fund: General Fund
 Program: Special Education
 Amount: \$41,790.00
 Budgeted: x Yes No
 Restricted: Yes x No

Agenda Item:	G.4.
Page Number:	1 of 2
Bd. Meeting Date:	9/21/11
Consent:	<u>X</u>
	Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Lety Salinas, Executive Director, Academic Affairs

SUBJECT: OVERNIGHT STUDY TRIPS

BOARD GOAL: #1 Prepare all students, beginning with kindergarten, to be college-ready by meeting CSU/ UC A-G requirements

ACTION PLAN ITEM:

Purpose of Presentation

To present a study trip for Board consideration.

History/Background

a) Hayward High – **September 24-25, 2011:** Sixteen 9-12th grade students will participate in a leadership retreat in Castro Valley, California. Students will travel by private vehicle and camp out in tents. There will be one male chaperone and one female chaperone. Lupe Santoyo, counselor, will be in charge of this trip.

Implementation

There is no cost for students. Puente will finance this trip. No student will be denied participation due to lack of funds. The event will take place Saturday, September 24 through Sunday, September 25.

b) Park – **September 24-25, 2011:** Thirty 2nd grade students will participate in a camping trip to the Presidio in San Francisco, California. Students will travel by the camp shuttle bus and will camp out. There will be 4 female chaperones and 1 male chaperone. Katherine Day, teacher, will be in charge of this trip.

Implementation

There is no cost for students. Presidio Camp Grant funds will finance this trip. No student will be denied participation due to lack of funds. The event will take place Saturday, September 24 through Sunday, September 25.

c) Hayward High – **February 23-26, 2012:** Fifty 10-11th grade students will participate in a college tour to Sacramento, Merced, Sonoma, UC Davis, Fresno and Chico, California. Students will travel by charter bus and be housed in a hotel. There will be two male chaperones and four female chaperones. Lupe Santoyo and Paul Gonsalves, counselors, will be in charge of this trip.

Implementation

The cost for students is \$200. Puente, AVID and fundraisers will finance this trip. No student will be denied participation due to lack of funds. The event will take place Thursday, February 23 through Sunday, February 26.

d) Mt. Eden – **March 24 – April 3, 2012**: Forty 9-12th grade students will participate in a music performance in Anaheim, California. Students will travel by charter bus and be housed in a hotel. There will be four male chaperones and six female chaperones. Kevin Cato, teacher, will be in charge of this trip.

Implementation

The cost for students is \$550. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Saturday, March 24 through Tuesday, April 3.

Recommendation

Approve above mentioned study trips.

Agenda Item: G.5.
Page Number: 1 of 6
Bd. Meeting Date: 9/21/11
Consent: X
 yes no

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
 Chien Wu-Fernandez
 Executive Director of Student and Family Support Services

SUBJECT: APPROVE 2011-2012 Memorandum of Understanding for Alameda County Office of Education

GOAL: #8 District will provide a safe and healthy environment

PURPOSE OF PRESENTATION

The purpose the presentation is the renew the existing memorandum of understanding between Hayward Unified School District and the Alameda County Office of Education in order to continue the implementation of the Project E.A.T. Program.

HISTORY/BACKGROUND:

Alameda County of Education (ACOE) has been collaborating with Hayward Unified School District (HUSD) to implement a Nutrition Education Program and a Physical Activity Program. ACOE will provide the coordination of the program, professional development, coaching, materials for teachers, as well as provide monthly newsletters for all families in HUSD. ACOE will also work in collaboration with the Child Nutrition and the Curriculum Departments in HUSD to create programs that encourage students to eat colorful fruits and vegetables using school gardens as a part of the focus for the lessons.

IMPLEMENTATION:

ACOE will provide the staff to implement the program at the site level as well as the administrative oversight of the program. The Alameda County of Education will be funding the program through grant funds so there is no fiscal impact to the district.

RECOMMENDATION:

Approve Memorandum of Understanding as recommended.

Fund: N/A
 Program:
 Amount:
 Budgeted:
 Restricted: Yes No

Memorandum of Understanding (MOU)

Project EAT- Educate, Act, Thrive

Between

Alameda County Office of Education

And

Hayward Unified School District

This is an agreement between the Alameda County Office of Education, hereinafter called "ACOE" and the Hayward Unified School District, hereinafter called "HUSD."

I. Purpose and Scope

The purpose of this MOU is to identify the roles and responsibilities of ACOE and HUSD as they relate to implementation of a Nutrition Education and Physical Activity program that will promote increased consumption of fruits and vegetables and increased physical activity among students. Such programs are intended by HUSD and ACOE to adhere to state academic standards and each party's strategies for academic achievement.

This MOU is intended to:

- a) Implement an integrated nutrition education and physical activity program that changes schools' cultures
- b) Reduce administrative costs for program implementation by pooling the resources from each district, and centralizing administration staff at ACOE
- c) Identify projected state share amounts from HUSD
- d) Identify personnel and materials to HUSD
- e) Identify resources for administering documentation for each participating HUSD site

II. Background

ACOE operates Project EAT which facilitates healthy changes within the school sites and system. Project EAT is the successor to the Hayward Project and has been highly successful for the past 10 years in joining with other smaller districts together to create a streamlined administration and professional development system to build capacity among the staff of participating school districts to implement Supplemental Nutrition Assistance Program Education. Project EAT provides a consolidated

program that supplies professional development, coaching, consumable and non-consumable materials for teachers, and administration of documentation and invoicing. ACOE will also provide monthly newsletters for all participating families in HUSD. In addition, ACOE-Project EAT will work with both the Child Nutrition Services department and the Educational Services department of HUSD to create crossover programs that both encourage students to eat new and colorful fruits and vegetables and fuel their academic curiosity so as to meet state standards.

III. ACOE Responsibilities Under this MOU

ACOE-Project EAT shall perform the following:

- a) Solicit participation among the staff of HUSD
- b) Create and maintain records of participation
- c) Distribute materials (through staff hired at HUSD for implementation of Harvest of the Month)
- d) Print and distribute to participating HUSD school sites monthly bilingual Harvest of the Month parent newsletters
- e) Promote consumption of fruits and vegetables through Harvest of the Month
- f) Provide materials for 700 elementary teachers and eligible YEP sites for Harvest of the Month program and other approved nutrition education curriculum
- g) Provide funding for staff to implement program at the district level (see attached budget)
- h) Provide professional development for participating teachers at each grade level and after-school site staff
- i) Evaluate implementation process of the program
- j) Provide other services designated in approved project scope of work
- k) Communicate any changes in physical plant
- l) Provide appropriate staff for the administration of the program.

IV. HUSD Responsibilities Under this MOU

Hayward Unified School District shall perform the following:

- a) Provide quarterly time log at participating site staff meetings for administrative and documentation purposes (20-30 minutes)

- b) Provide 1.5 hours on a shortened Wednesday for mutually decided upon professional development for each participating site
- c) Distribute Harvest of the Month flyers through the HUSD mail system to each teacher to be sent out to the families of the students participating in the program
- d) Allow documentation of up to the maximum \$5,158,831 for 2.5 – 12.5% of teacher hours teaching integrated nutrition education and physical activity promotion
- e) With approval of the Maintenance and Operations Department, provide space for Project EAT site staff at the participating sites for a computer and connection to the Internet, also space to store garden and cooking supplies including refrigerator
- f) Provide access to anonymous student data for program evaluation purposes, such as attendance to ACOE coordinator and ACOE program manager
- g) Provide access to financial data related to Project EAT expenditures for the purpose of budget management. HUSD business office to provide monthly financial data to coordinator on Project Eat expenditures
- h) Agrees to be a SHAPE district

V. Term

This MOU shall terminate effective September 30, 2012 unless extended by the parties in writing on or before April 30, 2012 through a mutually agreeable written extension.

VI. Funding

This MOU does include the reimbursement of funds between the two parties.

None of the funds used in this MOU are federal funds or funds being used to match other federal funds.

No portion of the proposed State Share funds is being counted more than once, or for another LIA contract, or for a University of California Cooperative Extension Food Stamp Nutrition Education Program (FSNEP) activity, during the term of the contract.

The collaborating/partnering organization will provide State Share and Federal Share budget documentation as requested by the lead LIA organization and/or Network.

VII. Status of Contract

This is not an employment contract. Nothing herein shall be construed as creating an employer-employee relationship between the parties and each party acknowledges that it is solely responsible for providing Unemployment Insurance and Worker's Compensation coverage for its own employees and for payment of all federal, state and local payroll taxes for and on behalf of its own employees.

VIII. Fingerprinting

By execution of this Agreement, the parties acknowledge that any employee assigned to work at an HUSD school site in conjunction with this MOU and Project EAT shall have first cleared the required fingerprinting/background checks required under the laws of the State of California.

IX. Licenses and Permits

HUSD shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this MOU.

X. Assignment

The obligations of either party under this MOU shall not be assigned to any third party without the express written consent of the other party.

XI. Indemnification

Each party (individually referred to herein as "Indemnifying Party") shall indemnify, defend and hold harmless to the full extent permitted by law, the other party, its governing body, officers, agents, and employees (collectively, "Indemnified Party") from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Indemnifying Party's performance or failure to comply with any of its obligations under this Agreement, except such Liability caused by or arising from the active negligence, sole negligence or willful misconduct of the Indemnified Party. This agreement shall survive the termination or expiration of this MOU.

XII. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of ACOE. ACOE shall have the right to secure a copyright and the product may not be used, in any manner, without ACOE's written permission.

XIII. Waiver

No delay or omission by either party in exercising any right under this MOU shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of this MOU.

XIV. Termination

Either party may terminate this MOU for any reason, including but not limited to reduction of funds, by providing 90 days written notice to the other party. In that event, the terminating party shall compensate the other party, if applicable, for services satisfactorily performed through the effective date of termination. In addition, either party may terminate this MOU for cause should the other party fail to perform any part of this MOU. In the event of termination for cause, the terminating party may secure the required services from another. If the cost to the terminating party exceeds the cost of providing the services pursuant to this MOU, the other party shall pay the additional cost.

XV. Litigation

If any litigation is initiated to enforce or interpret this MOU, the prevailing party shall be entitled to reasonable attorney's fees. This MOU shall be governed by the laws of the State of California, the venue is the County of Alameda .

XVI. Completeness of MOU

This MOU constitutes the entire understanding of the parties and any changes shall be first agreed upon by means of a writing signed by both parties.

XVII. Effective Date and Signature

The term of this MOU shall begin on October 1, 2011 and terminate on September 30, 2012. Each party represents and warrants that he/she/it had full power and authority to enter into this MOU and to perform the obligations under this MOU. Each party acknowledges that he/she/it has read, understands and agrees to be bound by the MOU.

In Witness Whereof, the parties hereto have executed this MOU as of the date first set forth below. Signature and dates

Alameda County Office of Education

Hayward Unified School District

Naomi Eason

Date

Assistant Superintendent ACOE

Janis Duran

Date

Superintendent HUSD

Date

Stanley Dobbs

Assistant Superintendent HUSD

Agenda Item:	G.6.				
Page Number:	1 of 3				
Bd. Meeting Date:	9/21/11				
Consent:	<table><tr><td><u>X</u></td><td></td></tr><tr><td>yes</td><td>no</td></tr></table>	<u>X</u>		yes	no
<u>X</u>					
yes	no				

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Chien Wu-Fernandez
Executive Director of Student and Family Support Services

SUBJECT: Approve 2011-2012 Memorandum of Understanding for Thornhill Publishing

GOAL: #5 Guided by a commitment to equity, create an environment which promotes an actively engaged and supportive community

PURPOSE OF PRESENTATION

The purpose of the presentation is to recommend the approval of the memorandum of understanding with Thornhill Publishing.

HISTORY/BACKGROUND:

Thornhill Publishing is a well known provider of legal training. Thornhill Publishing has worked in partnership with institutions in the past in order to offer classes to the community at no cost to the hosting institution. Thornhill Publishing will be providing paralegal training for approximately 30 students at the Hayward Adult School. The program that Thornhill Publishing will be offering will be an additional resource for our community. In addition this option will also increase the revenue generated towards the Hayward Adult School.

IMPLEMENTATION:

Thornhill Publishing will provide the instructor who has a current credential, current live scan and current TB test. Thornhill Publishing registers the students, provides materials and curriculum. The institution, Hayward Adult School, in this case, provides administrative oversight and facility use.

There is no cost to the Adult School for this program implementation, however, Hayward Adult School will receive a reimbursement rate of \$750.00 for every student who graduates from the program.

RECOMMENDATION:

Approve Memorandum of Understanding as recommended.

MEMORANDUM OF UNDERSTANDING

Hayward Unified School District
 Hayward Adult School
 21000 Princeton Street
 Hayward, CA 94541
 Phone: (510) 293-8595
 Fax: 510- 727-1139

and

Thornhill Publishing, LLC
 15021 Ventura Blvd., #886
 Sherman Oaks, CA 91403
 Phone: (818) 332-4196
 Fax: (818) 332-1287

AGREEMENT FOR CONTRACTED SERVICES

- Thornhill Publishing, LLC -
 August 13, 2011

This agreement made and entered into this August 13, 2011, by and between Hayward Adult School, Hayward, CA, hereinafter referred to as the "DISTRICT" and Thornhill Publishing, LLC, hereinafter referred to as the "PARTNER."


PARTNER agrees to provide the DISTRICT the services enumerated in Section 8 of this Agreement under the following terms and conditions:

1. The title of the course is **Professional Paralegal Academy**. Services shall begin on September 6, 2011 and shall be completed on or about June 23, 2012, plus two weeks (two extra weeks included for flexibility), contract amount not to exceed \$22,500 (30 students @ \$750.00 per student).
2. PARTNER shall furnish, at his own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement except as follows:
 - DISTRICT will, in partnership with PARTNER, offer the **Professional Paralegal Academy** and market the program in the College's schedule/catalog and/or other advertising options.
 - DISTRICT will provide classroom space.
 - DISTRICT will post website link to PARTNER resource page for access of student assignments and important course information. If DISTRICT is unable to provide a direct link from their website,
 - DISTRICT will allow link to be advertised as: www.thornhillpublishing.com PARTNER will ship student textbook to home address.
3. PARTNER understands and agrees that he/she and all of his/her employees are not employees of the DISTRICT and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. PARTNER shall assume full responsibility for payment of all federal, state and local taxes or contributions including Unemployment Insurance, Social Security and Income Taxes with respect to PARTNER'S employees. **OPTIONAL/ONLY WHERE REQUIRED:** PARTNER agrees to have the instructor complete a DISTRICT instructor application and all related forms.
4. In the performance of the work herein contemplated, PARTNER is an independent contractor or business entity, with the authority to control and direct the performance of the details of the work.
5. PARTNER, its employees, instructors, and agents shall not discriminate against any person in the provision of services, or employment of persons on the basis of race, religion, medical condition, disability, marital status, sex, age or sexual orientation and further understands that harassment of any student or employee of DISTRICT with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited.
6. PARTNER agrees to defend, indemnify and hold harmless the DISTRICT, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of PARTNER'S willful or negligent acts arising out of the performance of this Agreement, including, but not limited to any claim due to injury and/or damage sustained by PARTNER, and/or the PARTNER'S employees or agents. DISTRICT agrees to defend, indemnify and hold harmless the PARTNER, its employees and agents from any and all liability or loss arising in any way out of the willful or negligent acts of the DISTRICT, its employees or agents, including, but not limited to any claim due to injury and/or damage sustained by DISTRICT, and/or DISTRICT'S employees or agents.

7. PARTNER shall provide the DISTRICT upon request with a Certificate of Insurance showing general liability coverage not less than \$1,000,000/person, \$2,000,000/aggregate and professional liability in an amount not less than \$1,000,000 per occurrence/\$2,000,000 aggregate and workers' compensation coverage as required by law.
8. Services to be rendered to the DISTRICT by the PARTNER are as follows:
 - Provide instructors and class materials for the Professional Paralegal Academy Training Program; Saturdays, 9:00AM -12:30PM, plus online classes; beginning September 6, 2011 and ending on or about June 23, 2012 with the following exceptions: Classes do not meet on dates as signified by the attached calendar. If an instructor is ill and a co-instructor is not available, the course will be extended. For this reason and any other unforeseen reason, PARTNER will provide course instruction and insurance through June 30, 2012 plus one weeks.
9. Neither party shall assign or delegate any part of this Agreement without the written consent of the other party.
10. The work completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection and supervision to secure the satisfactory completion thereof. PARTNER agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become applicable to PARTNER, PARTNER'S business, equipment and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.
11. Payments shall be made by the PARTNER to the DISTRICT (\$750 per paid participant up to a maximum of 30 participants) upon completion of the program. At a point where paid participants have paid two-thirds or more of their full tuition, PARTNER shall pay DISTRICT, at the DISTRICT'S discretion, one half of the total amount due per paid participant.
12. This agreement may be terminated by DISTRICT no less than *five (5) business days before the start of the program if there is not a minimum enrollment of 9 paid participants*. Program will not run with less than 9 paid registrations. The Program will be postponed if DISTRICT agrees.

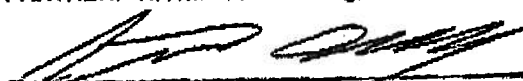
IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized representatives on this date:

DEPARTMENT/DISTRICT: Hayward Adult School


Principal, Hayward Adult School
Fed. ID # 94-11693499

9/6/11
Date

PARTNER: Thornhill Publishing, LLC


Jonathan Arnold, Esq., Managing Member
Federal Tax ID #27-472-0052

9/7/11
Date

RETURN TO:

Jonathan Arnold, Esq.
Thornhill Publishing, LLC
15021 Ventura Blvd., #886
Sherman Oaks, CA 91403
Phone: (818) 332-4198
Thornhill Publishing, LLC Account Executive:
Simone Riccobono, Esq. ((954) 815-5475)

District Contact:

Ana Weston Solomon
Hayward Unified School Dist.
Hayward Adult School
21000 Princeton Street
Hayward, CA 94541
Phone: (510) 293-8595
Fax: (510) 727-1139

Agenda Item: G.7.
Page Number: 1 of 19
Bd. Meeting Date: 9/21/11
Consent: x
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Education Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Leticia Salinas, Executive Director, Academic Affairs

SUBJECT: Partnership Agreement between Chabot Community College and
Tennyson High School

BOARD GOAL: #1: Preparing all students, beginning in Kindergarten, to be college-ready by meeting CSU/UC a-g requirements

Purpose of Presentation

To present a partnership of agreement between the Chabot Community College and Tennyson High School that will provide on site college courses.

History/Background

As outlined in the School Improvement Grant (SIG), Tennyson High School will promote and sustain a college going culture by providing on site college courses for students. In the spring of 2011, Chabot College provided two college courses, Psychology and Anthropology. 61 students enrolled in the course with 58 students successfully passing the courses and 7 students failing with no credit.

As part of the board direction last spring, the SIG Coordinator, Ms. Diann Kitamura, requested proposals from the surrounding colleges, California State University, East Bay, the University of California Berkeley, and Chabot College in order to provide students with alternate experiences. Only Chabot College agreed to submit a proposal and they will offer different courses this year so that we can build on last year's model.

Implementation

Chabot College will provide on site courses to Tennyson High School students for the fall, 2011 semester.

Recommendation

Approve the MOU between the Chabot Community College and Tennyson High School.

ADDENDUM TO MEMORANDUM OF UNDERSTANDING

Reference is made to a certain Memorandum of Understanding by and between the undersigned parties, said agreement being dated August 22, 2011.

BE IT KNOWN, that for good consideration the parties made the following additions or changes a part of said contract as if contained therein:

Under Reimbursement Section the following will replace original agreement

REIMBURSEMENT:

- (a) Tennyson High School agrees to reimburse Chabot College **\$7200** per each 3 unit course delivered at site with enrollments equal to or less than 44 students.
 - 1. The base fee assumes that ALL students are California residents. If students are classified as non-resident there will be an additional \$215 per unit per student fee assessed.
 - 2. Tennyson High School agrees to reimburse Base Cost of Course Per Student Enrollment (see attachment A) in addition to any non-resident fees assessed.
 - 3. Non- resident fees will be assessed for students who are classified international students, non-immigrant aliens or students on other type of visa and out-of-state /non-resident status.
 - 4. It is understood that High School students do not qualify for AB540. See Attachment C
- (b) If class enrollment exceeds 44 students:
 - 1. Tennyson High School agrees to pay reimbursement in accordance to Attachment B.
 - 2. It is understood that increasing in class size beyond the cap of 44 students requires prior approval of College Faculty, Dean and Vice President of Academic Services before students can be enrolled in class.
 - 3. Tennyson High School agrees to reimburse fees for international students, non-immigrant aliens or students on other type of visa and out-of-state /non-resident status student **\$215** per unit in addition to the base fee indicated in Attachment B.
- (c) Chabot College will invoice Tennyson High School by the third week of instruction.
- (d) Tennyson High School agrees to reimburse such invoice within 30 days of receipt.

CC Approval _____

THS Approval _____

All other terms and provisions of said contract remain in full force and effect. Signed this
_____ day of _____, 20____.

TENNYSON HIGH SCHOOL

CHABOT COLLEGE

Printed Name :

Printed Name:

Title:

Title:

Signature

Date

Signature

Date

Printed Name :

Printed Name:

Title:

Title:

Signature

Date

Signature

Date

CC Approval _____

THS Approval _____

ATTACHMENT B

THE FOLLOWING BASE COST TABLE IDENTIFIES COURSE COST AS IT RELATES TO STUDENT ENROLLMENT NUMBERS PER CLASS.

This table has been updated to reflect increases in student registration fees and instructor costs for the 2011-2012 school year.

TABLE 1.1 : BASE COST PER STUDENT ENROLLEMENT

3 UNIT COURSE (3 Credit Hours)	
ENROLLED STUDENTS	*BASE COST
1-44	\$7,200
45-54	\$7,800
55-59	Must Contact Chabot
60-64	Must Contact Chabot
65-69	Must Contact Chabot
70 +	Must Contact Chabot

Minimum cost for a 3 unit class will \$7200 per each 3 unit course delivered at site with enrollments equal to or less than 44 students.

***ADDITIONAL FEES:** In addition to the base cost there will be a \$195 per unit assessed fee for international students, non-immigrant aliens, other type of visa and out-of-state /non-resident students.

CC Approval _____

THS Approval _____

**Tennyson High School
Twilight School Providers
September 21, 2011**

Chabot College	Ohlone College	CSU East Bay	UC Berkeley
Services provided: <ul style="list-style-type: none"> • Provide transferrable college courses that meet general education requirements towards a 4-year college degree. • Courses taught by Chabot College instructors on the Tennyson campus. • Credit earned can be used for college or high school credit 	Services provided: <ul style="list-style-type: none"> • Will not provided courses on Tennyson campus because Tennyson is in Chabot College's Service Area • Provided referrals and resources for e-learning courses that can be contracted directly. 	Services provided: <ul style="list-style-type: none"> • Willing to look at the possibility of courses at Tennyson but must go through the appropriate departments. 	Services provided: <ul style="list-style-type: none"> • Willing to explore the possibility of courses at Tennyson through the University Extension.
Provided courses Spring 2011	Will not provided courses because Tennyson is outside their service area.	May provide courses in Spring 2012	May Provide extension courses in Spring 2012
Cost/Contact: \$7,200 per course for 44 students/ Dawn Girardelli,	Cost/Contact: Lesley Buehler, Dean/Learning Resources and Academic Technology/510-742-3126	Cost/Contact: Sue Opp, Associate VP Academic Programs & Graduate Studies/510-885-3717	Cost/Contact: Rick Russo, Dean Summer,, Study Abroad & Life Long Learning/ 510-642-2700

**Tennyson High School
Twilight School Spring 2011
Summary**

Chabot College: Psychology
 Anthropology

58 Students completed Psychology
10 Students completed Anthropology

61 students passed with a D or better
7 students failed

Tennyson High: Biotechnology
 Drama
 Creative Writing
 Criminal Justice ROP
 Medical Careers ROP

61 Students completed these courses
57 Students passed
4 students failed

MOU OF UNDERSTANDING
BETWEEN
CHABOT COLLEGE
AND
TENNYSON HIGH SCHOOL

This Memorandum of Understanding between Chabot College and Tennyson High School is made on January 24, 2011 regarding the purchase of college level classes to be offered to high school students during the Spring 2011 and Fall 2011 terms.

It is understood that Tennyson High School has received a Title I School Improvement Grants (SIGs) and will utilize these funds to reimburse Chabot College for degree applicable credit classes.

RECITALS:

WHEREAS, Chabot College, by and through its full time and adjunct faculty, has expertise in the instructional areas of Psychology, Sociology, Anthropology, Business, Music, Health and Protective Services; and

WHEREAS, Tennyson High School desires to avail itself of the expertise of Chabot College in the aforesaid areas, in which it acknowledges the expertise of Chabot College.

AGREEMENT:

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants and conditions herein set forth, the parties hereto agree as follows:

1. APPOINTMENT:

Tennyson School hereby appoints Chabot College to render the instruction of college level courses as described in Section 2 hereof for the term of this Agreement.

2. CHABOT COLLEGE:

It is understood that:

- (a) During the term of this Agreement, Chabot College shall render to Tennyson High School, by

CC Approval DK
THS Approval JKD

and through adjunct faculty, in its sole discretion, to teach college level credit courses at Tennyson High School.

(b) Chabot College and Tennyson High School will work together to select appropriate courses, which shall run 14 weeks with dates and times to be arranged between the two parties.

(c) Chabot College classes held at Tennyson High School shall be deemed closed classes and thereby not open to regular Chabot College students.

(d) Chabot College classes held at Tennyson High School will follow approved course outlines and be held to the same rigorous as approved by Chabot Curriculum Committee.

(e) Prior to the first day of classes, Chabot College will provide to Tennyson High School Administration the following:

1. College Applications
2. Instructor Name and Course Syllabus
3. Dates of Class and Final Exam Schedule
4. Student Conduct and Due Process Policy
5. Last Day to drop the course with No Grade of Record (NGR) on transcript
6. Last day to withdraw with a "W" on transcript

3. TENNYSON HIGH SCHOOL

It is understood that:

(a) Tennyson High School students desiring to enroll in Chabot classes will submit a Chabot Application Form and attain all necessary school and parental/guardian signatures as required.

(b) Tennyson High School students will be enrolled at Chabot College and as such, will be held to the same "Student Conduct and Due Process Policy" as outlined in the Chabot College 2010-2012 catalog (see Attachment A).

(c) Tennyson High School students will be earning college credit and as such, classes will be held to the same rigorous standards and course outline as approved by Chabot Curriculum Committee.

CC Approval

THS Approval

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JK

(d) Tennyson High School will be notified on the first day of class of the following important information:

1. Course Syllabus
2. Dates of Class and Final Exam Schedule
3. Student Conduct and Due Process Policy
4. Last Day to drop the course with No Grade of Record (NGR) on transcript
5. Last day to withdraw with a "W" on transcript

REIMBURSEMENT:

- (a) Tennyson High School agrees to reimburse Chabot College \$6500 per each course delivered at site.
- (b) Chabot College will invoice Tennyson High School by the third week of instruction.
- (c) Tennyson High School agrees to reimburse such invoice within 30 days of receipt.

I AGREE TO THE MEMORANDUM OF UNDERSTANDING AS OUTLINED IN THE RECITALS, COVENANTS AND CONDITIONS CONTAINED HEREIN:

TENNYSON HIGH SCHOOL

Printed Name: Thomas K. Fraser

Title: Principal

Thomas K. Fraser 2-16-11
Signature Date

Printed Name: _____

Title: _____

Signature _____ Date _____

CHABOT COLLEGE

Printed Name: Dawn Grandelli

Title: Director, Off Campus Programs

Dawn Grandelli 2-16-11
Signature Date

Printed Name: _____

Title: _____

Signature _____ Date _____

CC Approval DS _____

THS Approval AK _____

STUDENT CONDUCT AND DUE PROCESS POLICY

ATTACHMENT A

Student Conduct and Due Process Policy

The Chabot-Las Positas Community College District encourages all students to pursue academic studies and other college-sponsored activities. In pursuit of these goals, the student should be free of unfair or improper action from any member of the academic community. The District accords every student the right of protection. Students, however, are responsible for complying with college and district regulations and for meeting the appropriate college requirements. The Colleges have an obligation to maintain conditions under which the work of the colleges can go forward freely, in accordance with the highest standards of quality, institutional integrity and freedom of expression. In joining the academic community, the student enjoys the right of freedom to learn and shares responsibility in exercising that freedom. A student is expected to conduct himself or herself in accordance with standards of the college.

When a student is charged with misconduct such charge shall be processed in accordance with the district policy and procedure in order to protect the student's rights and the colleges interest. Disciplinary action may be imposed on a student for violation of law, district and college policy and regulations, the Education Code and the Administrative Code. Provisions related to disciplinary action shall be published and available to students, faculty and management staff. Student conduct may result in disciplinary action by the college and/or criminal prosecution. It is the policy of the district not to impose student discipline for acts occurring away from the college and not connected with college activities, unless the student's conduct affects the functions of the college.

A. Expulsion, Suspension and Probation of Students

A college student may be expelled, suspended, placed on probation or given a lesser sanction for good cause and in accordance with procedures consistent with due process. Good cause includes, but is not limited to, one or more of the following behaviors which must be related to college activity or attendance:

1. Cheating or plagiarism in connection with a college academic program.
2. Forgery, alteration or misuse of college documents, records, or identification or knowingly furnished false information to a college representative in connection with the performance of official duties.
3. Misrepresentation of oneself or of an organization as an agent of the college/district.
4. Obstruction or disruption, on or off campus property, of the college educational process, administrative process, or other college or district function or operation.
5. Physical abuse on or off college property of the person or property of any member of the college community or of members of his or her family or the threat of such physical abuse.
6. Theft of, or non-accidental damage to, college property, or property in the possession of, or owned by, a member of the college community.
7. Unauthorized entry into, unauthorized use of or misuse of college property.
8. On college property, the sale or knowing possession of dangerous drugs, restricted dangerous drugs, or narcotics as those terms are used in California statutes.
9. Knowing possession or use of explosives, dangerous chemicals or deadly weapons on college property or at a college function.
10. Engaging in lewd, indecent, or obscene behavior on college property or at a college function.
11. Abusive behavior directed toward, or hazing of a member of the college community.

STUDENT CONDUCT AND DUE PROCESS POLICY

12. Violation of any order of the District Chancellor, College President or designee or notice of which had been given prior to such violation and during the academic term in which the violation occurs. This includes notice by publication in the college newspaper, or by posting on an official bulletin board designated for this purpose, and which order is not inconsistent with any of the other provisions of this section.
13. Soliciting or assisting another to do any act which would subject a student to expulsion, suspension, probation, or other sanction pursuant to this article.
14. Harassment, including sexual harassment, in violation of state or federal law.
15. Discrimination based on race, color, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation, and/or Vietnam era or special disabled veteran status.
16. Commission of a computer-related crime.
17. Use of any electronic listening or recording device in any classroom without the prior consent of the instructor, except as necessary to provide reasonable auxiliary aids and academic accommodations to students with disabilities.
18. Persistent misconduct where other means of correction have failed to bring about proper conduct.
19. Violation of college/district parking and traffic regulations.
20. Formation of/or membership in secret organizations.
21. Violation of the district/college policy related to time, place and manner of expression.
22. Obstruction or disruption of administrations disciplinary procedures, or other college activities, including its community service activity.
23. Obstruction or disruption of teaching. Interface with the course of instruction to the detriment of other students, including but not limited to entering the classroom after the class has started and disrupting the lecture or class activities including verbal outbursts that disrupt the instructor's lesson. Failure to comply with the instruction or directives of the course instructor.
24. Disruption of classes or other academic activities in an attempt to stifle academic freedom of speech.
25. Obtaining a copy of an examination or assignment prior to its approved release by the instructor. Selling or distributing course lecture notes, handouts, examinations or other information provided by an instructor, or using them for any commercial purpose without the express permission of the instructor.
26. Unauthorized entry to or use of college facilities, including the possession or duplication of keys to any College/District premises, or unauthorized use of public address systems.
27. Unauthorized entry into a file, to use, read, or change the contents or for any other purpose. Unauthorized use of another individual's identification and password. Unauthorized use of phone or electronic devices such as radios, etc. Use of computing facilities to interfere with the work of another student, faculty member or college official. Use of computing facilities to send obscene or abusive messages. Use of computing facilities to interfere with normal operation of the college computing systems. Unauthorized use of the internet. Use of laser pointers anywhere on the college grounds that would cause a disruption of instruction or services, or create a hazard to any individual.
28. Failure to present registration/identification card when requested to do so by College Official or other authorized persons.
29. Failure to comply with directions of College Officials acting in the performance of their duties.

For purposes of this policy, the following definitions apply:

1. Member of the district/college community is defined as the Board of Trustees of the Chabot-Las Positas Community College District, academic, non-academic and administrative personnel and students of the district, and other persons while such other persons are on college property or at a college function.

STUDENT CONDUCT AND DUE PROCESS POLICY

2. Cheating is defined as fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials which are prohibited or inappropriate in the context of the academic assignment in question, such as:
 - o copying or attempting to copy from others during an examination or on an assignment;
 - o communicating test information with another person during an examination;
 - o preprogramming a calculator or computer to contain answers or other unauthorized information for exams;
 - o using unauthorized materials, prepared answers, written notes, or concealed information during an examination; and
 - o allowing others to do an assignment or portion of an assignment, including the use of a commercial term paper service.
3. Plagiarism includes the deliberate misrepresentation of someone else's works and ideas, as one's own, as well as paraphrasing without footnoting the source.
4. District/college property includes real or personal property in the possession of, or under the control of the Board or Trustees of the Chabot-Las Positas District and all district facilities whether operated by the district or by a district auxiliary organization.
5. Deadly weapons include any instrument or weapon of the kind commonly known as a blackjack, sling shot, billyclub, sandclub, sandbag, metal knuckles, any dirk, dagger, switchblade knife, pistol, revolver, or any other firearm, any knife having a blade longer than five inches, any razor with an unguarded blade, and any metal pipe or bar used or intended to be used as a club.
6. Behavior means conduct and expression.
7. Hazing means any method of initiation into a student organization or any pastime or amusement engaged in with regard to such an organization which causes, or is likely to cause, bodily danger, or physical or emotional harm, to any member of the college community; but the term hazing does not include customary athletic events or other similar contests or competitions.

B. The President of the college, or the Vice President of Student Services, or the official designee, may impose the following sanctions of students who violate the district/college rules and regulations.

1. Probation: verbal or written warning.
2. Temporary Exclusion: removal for the duration of the class period or of the activity.
3. Suspension: exclusion from all district classes, facilities, privileges and activities for a specified period of time as set forth in the notice of suspension.
4. Expulsion: a recommendation by the President and District Chancellor to the Board of Trustees to terminate a student's status, including exclusion from all district classes, facilities, and functions.

C. Student disciplinary action may be imposed by:

1. The Board of Trustees who alone may expel.
2. The President, the Vice President of Student Services or the official designee may immediately impose an interim suspension in all cases in which there is reasonable cause to believe that such an immediate suspension is required in order to protect lives or property. A student placed on interim suspension shall be given prompt notice of charges and the opportunity for a hearing within the ten (10) days of the imposition of interim suspension. During the period of interim suspension, the student shall not, without prior written permission of the Vice President of Student Services or designee, enter the college campus other than to attend the hearing. Violation of any condition of the interim suspension shall be grounds for expulsion.

STUDENT CONDUCT AND DUE PROCESS POLICY

3. An administrator may temporarily exclude the student from college sponsored or supervised activity for the duration of the activity.
4. An instructor may temporarily exclude the student from class for the remainder of the class period.
- 5.

PROCEDURES

All complaints of alleged misconduct made against a student by any person should be submitted to the Vice President of Student Services. These complaints must be made in writing, specifying the time, place, and nature of the alleged misconduct. All complaints must be signed. If the Vice President of Student Services determines the complaint to be capricious, the complaint may be dismissed.

The Vice President of Student Services shall conduct an investigation of the reported incident as is appropriate. The Vice President will confer with the accused student for the purposes of advising the student of the report and of the student's rights under college rules and regulations. The Vice President may also procure information relating to the report from the accused student and other persons, including an assessment of damage to property or injury to persons. Such investigations shall be treated as confidential and shall not be placed in the student's file unless a charge is upheld and a decision is rendered by the Vice President against the student.

Following investigation, the Vice President of Student Services will render a decision in writing to the student as well as the person filing the complaint against the student (if appropriate) within five (5) working days. The Vice President may find that the complaint lacks merit; or deliver a written statement to the accused student formally charging that student with misconduct. This statement will specify one of the following actions that will be taken in the case:

1. Place on record a verbal or written reprimand.
2. Place the student on probation, temporary exclusion or suspension.
3. Recommend expulsion to the District Board of Trustees via the President of the College and the District Chancellor.
4. Assign the case for further review to a formal Hearing Committee.

The student may do either of the following:

1. Accept the Vice President's decision.
2. Notify the Vice President within two (2) working days to initiate a formal hearing.

Procedures for Formal Hearing

1. The Vice President of Student Services shall transmit to the Hearing Committee the case of any student or complaint requesting a formal hearing. Procedurally, informal action becomes formal upon the Vice President or Dean convening the Hearing Committee.
2. The Hearing Committee shall be selected as follows:
 - a. Two faculty members appointed by the Faculty Senate President.
 - b. Two students appointed by the Associated Students' President.
 - c. One person appointed by the President of the college who may be an instructor or a manager other than the Dean of Students of the Vice President of Student Services.
 - d. Committee members shall select one of their members as Chair.
3. The Hearing Committee shall conduct its proceedings as follows:
 - a. A summary record shall be provided by the Vice President of Student Services.

STUDENT CONDUCT AND DUE PROCESS POLICY

- b. The committee shall discuss issues, hear testimony, examine witnesses and consider available evidence pertaining to the charge.
- c. Both parties shall have the right to present statements, testimony, evidence and witnesses. The accused person may be represented by counsel or by a person of his/her choice. Each party shall have the right to question witnesses and to hear testimony.
- d. The student who is charged is presumed innocent until proven otherwise by the preponderance of the evidence.
- e. The committee shall submit its findings of facts and its recommended action to the Vice President of Student Services, a copy to the College President, the student, and to the complainant involved.
- f. The hearing shall be closed to the public unless the student requests from the Vice President at least two (2) working days in advance that the hearing be public. The Vice President may refuse such a request if confidentiality must be maintained in order to insure the rights of either party in the dispute.
- g. A summary record of the proceedings, if held in closed session, shall be kept in a confidential file by the Vice President of Student Services. All applicable guidelines as specified by the Family Education Rights and Privacy Act of 1974 shall be followed regarding student record privacy.
- h. All proceedings, from the receipt of the request for a formal hearing to the Vice President's rendering and submission to the parties involved of a written decision, are to be handled with deliberate speed and shall be completed within twenty (20) working days.

Final Action

1. The Vice President of Student Services, upon receiving the findings of facts and recommendations of the Hearing Committee, shall render a written decision, which either (a) dismisses the charge, (b) reduces the discipline recommended by the Hearing Committee, or (c) sustains the recommendations of the Hearing Committee. Copies of this decision will be given to the Hearing Committee, the Vice President of Student Services, the President of the college, the student, the complainant and other appropriate administrative officials.
2. If the student is dissatisfied with the decision of the Vice President of Student Services, a written appeal may be filed with the College President within two (2) working days after being advised of the Vice President of Students' decision. Upon receipt of this appeal, the President shall review the proceedings, conduct such investigation as is deemed appropriate. One of the following actions will be taken.
 - a. Dismiss the charge.
 - b. Reduce the recommended sanctions.
 - c. Concur with the Vice President of Student Services decision.
3. The decision of the Vice President of Student Services or the President is final in all actions prescribed in this Policy except expulsion, which is a decision of the Board of Trustees.

Pending final action on the charge, the student's status shall not be altered and the person shall be allowed to be present on campus and to attend class. The Vice President may rule otherwise if the student's presence is deemed to be of danger to the student or others, or places in jeopardy college functions or property.

Expulsion

If the final recommendation in the case is expulsion from the college, this recommendation is made to the District Board of Trustees, who will make the final decision at the next regularly scheduled Board meeting. The decision of the Board of Trustees regarding expulsion is final.

STUDENT CONDUCT AND DUE PROCESS POLICY

Policy Definitions

1. The term (District) means Chabot-Las Positas Community College District.
2. The term (College) means Chabot College or Las Positas College.
3. The term "student" includes all persons taking courses at the College, both full-time and part-time studies. Persons who are not officially enrolled for a particular term but who have a continuing relationship with the (College) are considered "students".
4. The term "faculty member" means any persons hired by the (College/District) to conduct classroom activities.
5. The term "manager" includes any person employed by the (College/District) performing assigned administrative, professional, or staff responsibilities.
6. The term "agent of the college" includes any person who is a student, faculty member, (College/District) official or any other person employed by the (College).
7. The term "(College) premises" includes all land, buildings, facilities, and other property in the possession of or owned, used or controlled by the (College) including adjacent streets and sidewalks.
8. The term "college community" includes any person who is a student, faculty member, staff, (College/District) official or any other person employed by the (College).
9. The term "organization" means any number of persons who have complied with the formal requirements for (College) enrollment registration.
10. The term "behavior" includes conduct and expression.
11. The term "hazing" means any method of initiation into a student organization or any pastime or amusement engaged in with regard to such an organization or causes, or is likely to cause bodily danger, or physical or emotional harm, to any member of the college community.
12. The term "deadly weapons" includes any instrument or weapon of the kind commonly known as blackjack, sling shot, billyclub, sandclub, sandbag, metal knuckles, any dirk, dagger, switchblade knife, or any knife having a blade longer than five inches, pistol, revolver, or any other firearm, any razor with an unguarded blade, any metal pipe or bar used or intended to be used as a club.
13. The term "Hearing Committee" means faculty, students and administration, authorized by the college administration to determine whether a student has violated the Student Code and to recommend imposition of sanctions.
14. The term "shall" is used in the imperative sense.
15. The term "may" is used in the permissive sense.
16. The term "Policy" is defined as the written regulations of the (College/District) as found in, but not limited to, the Student Code, and College Catalog.
17. The term "cheating" includes, but is not limited to: fraud, deceit, or dishonesty in an academic assignment or using or attempting to use materials, or assisting others in using materials which are prohibited or inappropriate in the context of the academic assignment in questions, such as: copying or attempting to copy from others during an exam or on an assignment, communicating answers with another person during an exam, preprogramming a calculator to contain answers or other unauthorized information for exams, using unauthorized materials, prepared answers, written notes, or concealed information during an exam, or allowing others to do an assignment or portion of an assignment for you, including the use of a commercial term-paper service.
18. The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work or another person without full and clear acknowledgement. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.
19. The term "designee" is the person(s) designated by the (College).

ADDENDUM TO MEMORANDUM OF UNDERSTANDING

Reference is made to a certain Memorandum of Understanding by and between the undersigned parties, said agreement being dated _____, 2010.

BE IT KNOWN, that for good consideration the parties made the following additions or changes a part of said contract as if contained therein:

Under Agreement Section 2b, the following will replace the original text:

2. CHABOT COLLEGE:

It is understood that:

- (b) Chabot College and Tennyson High School will work together to select appropriate courses, with class dates and times to be arranged between the two parties.

Under Agreement Section 2, the following will be added

2. CHABOT COLLEGE:

It is understood that:

- (a) If class enrollment exceeds 44 students:
1. Chabot College will work with Tennyson to accommodate additional enrollments with the understanding that increasing class size will increase the base cost of the class as listed in Attachment B
 2. It is understood that increasing in class size beyond the cap of 44 students requires prior approval of College Faculty, Dean and Vice President of Academic Services before students can be enrolled in class.
 3. Chabot College will invoice Tennyson High School in accordance to class size as indicated on Attachment B.
- (b) Chabot College will invoice Tennyson High School \$195 per unit for students whose status is listed as: International students, non-immigrant aliens, other type of visa and out-of-state /non-resident status students. This fee will be in addition to the base fee as indicated on Attachment B.


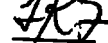
Under Agreement Section 3 the following will be added:

3. TENNYSON HIGH SCHOOL

It is understood that:

CC Approval

THS Approval

(e) Tennyson High school will be responsible for purchasing text books, scantrons and any other students supplies required as part of the class.

Under Reimbursement Section the following will replace original agreement

REIMBURSEMENT:

- (a) Tennyson High School agrees to reimburse Chabot College \$6500 per each 3 unit course delivered at site with enrollments equal to or less than 44 students.
1. Tennyson High School agrees to reimburse fees for international students, non-immigrant aliens or students on other type of visa and out-of-state /non-resident status student \$195 per unit in addition to the base \$6500 fee as cited above.
- (b) If class enrollment exceeds 44 students:
1. Tennyson High School agrees to pay reimbursement in accordance to Attachment B.
 2. It is understood that increasing in class size beyond the cap of 44 students requires prior approval of College Faculty, Dean and Vice President of Academic Services before students can be enrolled in class.
 3. Tennyson High School agrees to reimburse fees for international students, non-immigrant aliens or students on other type of visa and out-of-state /non-resident status student \$195 per unit in addition to the base fee indicated in Attachment B.
- (c) Chabot College will invoice Tennyson High School by the third week of instruction.
- (d) Tennyson High School agrees to reimburse such invoice within 30 days of receipt.

All other terms and provisions of said contract remain in full force and effect. Signed this 30 day of March, 20 11.

TENNYSON HIGH SCHOOL

Printed Name: Thomas K. Fraser

Title: Principal

Thomas K. Fraser 2-16-11
Signature Date

CHABOT COLLEGE

Printed Name: Diana Guardelli

Title: Director of Academic Prog

Diana Guardelli 3-3-11
Signature Date

Printed Name: _____

Title: _____

DB
Signature Date

Printed Name: _____

Title: _____

Signature Date

CC Approval DB

THS Approval JK7

ATTACHMENT B

THE FOLLOWING BASE COST TABLE IDENTIFIES COURSE COST AS IT RELATES TO STUDENT ENROLLMENT NUMBERS PER CLASS.

TABLE 1.1 : BASE COST PER STUDENT ENROLLEMENT

3 UNIT COURSE (3 Credit Hours)	
ENROLLED STUDENTS	*BASE COST
1-44	
45-54	\$6,500
55-59	\$6,961
60-64	\$7,727
65-69	\$8,568
70 +	\$9,232
	N/A

Minimum cost for a 3 unit class will \$6500 per each 3 unit course delivered at site with enrollments equal to or less than 44 students.

*ADDITIONAL FEES: In addition to the base cost there will be a \$195 per unit assessed fee for international students, non-immigrant aliens, other type of visa and out-of-state /non-resident students.

CC Approval

THS Approval

California Nonresident Tuition Exemption

For Eligible California High School Graduates
(The law passed by the Legislature in 2001 as "AB 540")

GENERAL INFORMATION

Any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying nonresident tuition at the California Community Colleges, the California State University and the University of California (all public colleges and universities in California).

- **Requirements:**
 - The student must have attended a high school (public or private) in California for three or more years.
 - The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam).
 - An alien student who is without lawful immigration status must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.
- Students who are nonimmigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.
- The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.
- Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each college under consideration.
- Nonresident students meeting the criteria will be exempted from the payment of nonresident tuition, but they will *not* be classified as California residents. They continue to be "nonresidents".
- AB540 does not provide student financial aid eligibility for undocumented alien students. These students remain ineligible for state and federal financial aid.

PROCEDURES FOR REQUESTING THIS EXEMPTION FROM NONRESIDENT TUITION

California Community Colleges: Complete the form on the reverse. Submit it to the Admissions Office at the community college where you are enrolled or intend to enroll. You may be required to submit additional documentation. Call the college Admissions Office if you have questions.

University of California: Complete the form on the reverse and submit it to the Office of the Registrar at the UC campus where you are enrolled or intend to enroll. Your campus has established deadlines for submission of exemption requests; however, requests are not to be submitted until you have been admitted to a UC campus. Some students, such as transfer, graduate, and professional students, also must submit their official high school transcripts; check with your campus for specific instructions. Once you are determined to be eligible for the exemption, you will continue to receive it as long as you fulfill the eligibility requirements or until the University no longer offers this exemption. The exemption covers the Nonresident Tuition Fee and the Educational Fee differential charged to nonresident students. Applying for the exemption does not alter your responsibility to pay by the campus deadline any nonresident tuition and associated fees that may be due before your eligibility is determined. For general information, visit the following website: www.ucop.edu/sas/sfs/ppolicies/ab540faq.htm. For campus-specific instructions regarding documentation and deadline dates, contact the campus Office of the Registrar.

California State University: Complete the form on the reverse. Contact the Office of Admission and Records at the CSU campus where you are enrolled or intend to enroll for instructions on submission, deadline information, and additional requirements. You will be required to submit final high school transcripts and appropriate records of high school graduation or the equivalent, if you have not done so already. Call the Office of Admissions and Records at the campus if you have questions.

Spring 2002

CC Approval 

THS Approval 

Agenda Item No.: G.8.
Page: 1 of 2
Board Meeting Date: 09/21/11
Consent: X
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services
SUBMITTED BY: Stan Dobbs, Assistant Superintendent
SUBJECT: DECLARATION OF ITEMS FOR SURPLUS OR DISPOSAL
BOARD GOAL: # 4: Consistently maintain a fiscally solvent and Positively Certified District

PURPOSE OF PRESENTATION:

To remove surplus and obsolete equipment from the District asset list.

HISTORY/BACKGROUND:

A list of materials and equipment that have become obsolete is presented to the Board of Trustees. After approval by the Board these items can be removed from the District asset list. Some items have a residual value and are sold to the public, some are recycled and some are disposed of. This action is authorized by California Education Codes 17545-17555.

IMPLEMENTATION:

Attached is a list of items owned by the District which have been determined to be surplus. The items are either obsolete or not economically repairable. Once declared as surplus, the items will either be disposed of or sold via an auction, pursuant to the aforementioned California Education Code, at the discretion of the Director of Maintenance, Operations and Transportation. The District will also exert certain efforts to make the surplus items available to the local community by posting public notifications in English and Spanish.

RECOMMENDATION:

Declare items as surplus to the District.

Fund: _____
Program: _____
Amount: _____
Budgeted: _____ Yes _____ No
Restricted: _____ Yes _____ No

September 21, 2011 Surplus List

1979 Ford - VIN F37HRD61237	F350	M50	
I.H. VIN 1HTLAZRN7JH542037	S1600	FS #142 - M49	
I.H. VIN 1HTSAZRN8LH261653	1600	FS #339 - M51	
I.H. VIN 1HTLAZRN7N7JH542037	S1600	FS #161 - M48	
2 door Traulsen freezer		82992	
2 door Traulsen freezer		79762	
2 door Traulsen Freezer		005419	
Winston CVAP		002359	
Milk Cooler		none	
Milk Cooler		none	
Milk Cooler		002783	
Milk Cooler		006849	
Milk Cooler		006848	
misc salad bar parts		none	
ovens		005413	
salad bars (7)		none	
baking oven		none	
baking equipment		none	
683413	1970 Chevy	Van	
251872	Selma	Trailer S673	
252544	Selma	Trailer S299	
263890	1990 Ford	F350	
O24936	1988 Ford	F600	
365514	1997 Ford	Crown Victoria	
703493	1977 John Deere	300-b Backhoe	
314543	Miller	Tilt Trailer	
953526	FINN	Bark Blower	

Agenda Item:	G.9.
Page Number:	1 of 9
Bd. Meeting Date:	9/21/11
Consent:	<u> x </u> Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Education Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Leticia Salinas, Executive Director, Academic Affairs

SUBJECT: Partnership Agreement between the University of California,
Berkeley Center for Educational Partnerships (CEP) Early Academic
Outreach Program (EAOP) and Mt. Eden High School

BOARD GOAL: #1: Preparing all students, beginning in Kindergarten, to be college-
ready by meeting CSU/UC a-g requirements

Purpose of Presentation

To present a partnership of agreement between the University of California, Berkeley Center for Educational Partnerships (CEP) Early Academic Outreach Program (EAOP) and Mt. Eden High School that will provide on site college information.

History/Background

The Center for Educational partnerships, working in partnership with local schools, school districts and communities, improves academic achievement and expands post-secondary educational opportunities for students who face significant barriers to college.

Its diverse programs help young people overcome educational and financial barriers to prepare for and be accepted at two- or four-year colleges. Ten programs provide services free-of-charge to well over 35,000 students annually including summer programs that give hundreds of students academic enrichment while they experience campus life at Cal. Almost 9,000 6-12 grade and community college students benefit from intensive cohort programs; about 90% of these high school seniors immediately attend higher education and over 90% of these community college students successfully transfer to UCB – and they are often the first in their family to do so.

In addition, over 26,000 students are served through CEP's school-wide and systemic change programs which build and strengthen college-going cultures in schools and districts by serving teachers, counselors, administrators and families. CEP, within UCB's Division of Equity & Inclusion, provides services free of charge at 96 schools and 30 California community colleges each year.

Described herein is a Partnership Agreement between Mt. Eden High School and EAOP for the 2011-2012 academic-year. The period of performance of this agreement shall commence on September 2011 and continue through May 2012. Either the Program or Tennyson High School may terminate this agreement at any time, without cause, by giving the other thirty days written notice of such action.

Implementation

The goal of UC Berkeley, through this program, is to increase the college-going rate of students from Mt. Eden High School providing comprehensive college awareness, preparation, advising and information through the efforts of a full-time Advisor. This Advisor will provide intensive services in using the best practices of the highly successful college access programs and strategies that build college going culture through both one-to-one, small group, classroom, and whole school services. The program is partially funded through the San Francisco Foundation through May 31, 2012 with additional funding from the National College Advising Corps.

Recommendation

Approve the MOU between the University of California, Berkeley Center for Educational Partnerships Early Academic Outreach Program and Mt. Eden High School.

**University of California, Berkeley
Center for Educational partnerships (CEP)
Early Academic Outreach Program (EAOP)
Partnership Agreement
With
Mt. Eden High School**

This agreement is entered into by and between the UC Berkeley Center for Educational Partnerships (CEP) hereinafter referred to as "Program" Mt. Eden High School.

The Center for Educational partnerships, working in partnership with local schools, school districts and communities, improves academic achievement and expands post-secondary educational opportunities for students who face significant barriers to college.

Its diverse programs help young people overcome educational and financial barriers to prepare for and be accepted at two- or four-year colleges. Ten programs provide services free-of-charge to well over 35,000 students annually including summer programs that give hundreds of students academic enrichment while they experience campus life at Cal. Almost 9,000 6-12 grade and community college students benefit from intensive cohort programs; about 90% of these high school seniors immediately attend higher education and over 90% of these community college students successfully transfer to UCB – and they are often the first in their family to do so. In addition, over 26,000 students are served through CEP's school-wide and systemic change programs which build and strengthen college-going cultures in schools and districts by serving teachers, counselors, administrators and families. CEP, within UCB's Division of Equity & Inclusion, provides services free of charge at 96 schools and 30 California community colleges each year.

Described herein is a Partnership Agreement between Mt. Eden High School and Program for the 2011-2012 academic-year. The period of performance of this agreement shall commence on September , 2011 and continue through May 2012. Either the Program or Mt. Eden High School may terminate this agreement at any time, without cause, by giving the other thirty days written notice of such action.

ROLES & PERSONNEL

CEP – UC Berkeley, Center for Educational Partnerships, Deputy Director: Gail Kaufman
EAOP- Interim Director –Garrett Naiman
EAOP Regional Managers: Hayward –Adrina B. Garibay.

STATEMENT OF WORK - ADVISORS

The vision of the Center for Educational Partnerships is to make college a viable option for all students. EAOP looks to achieve this by working collaboratively with target schools and partner programs so that EAOP becomes a resource for students, schools and programs in order to help to make post-secondary education possible for students.

The goal of UC Berkeley through this Program is to increase the college-going rate of students from Mt. Eden High School providing comprehensive college awareness, preparation, advising and information through the efforts of a full-time Advisor. This Advisor will provide intensive services in using the best practices of the highly successful college access programs and strategies that build college going culture through both one-to-one, small group, classroom, and whole school services. Program is partially funded through the San Francisco Foundation through May 31, 2012 with additional funding the National College Advising Corps.

RESPONSIBILITIES OF THE PROGRAM

The Program will provide the following:

- A. Hire, train, assign and supervise a recent 4-year university graduate (Advisor) to Mt. Eden High School to offer program services to be supervised by the EAOP Regional Manager and funded by the Program.
- B. The Advisor will be placed on-site at Mt. Eden High School five days per week beginning September 22, 2011 through May 31, 2012.
- C. The Advisor will be required to attend relevant Program meetings, training sessions, and conferences that may be held at non-School site locations.
- D. All Program staff will exercise the strictest confidentiality and all information obtained will only be used for program purposes. All Program staff will sign confidentiality agreements with the school sites, as appropriate.
- E. The Program will work in partnership with Mt. Eden High School to promote college and career going culture through providing resources and training, as appropriate.
- F. Program will implement an Evaluation for continuous improvement and for determining sustainability and scale-up opportunities.

(See Attachment A for a detailed description of the Advisor Services)

The Program/EAOP Regional Manager will provide services as follows:

- A. Supervise the Advisor and serve as the liaison between the Advisor and Mt. Eden.
- B. Provide School staff with information about the Program, its Advisor and general information about admissions to institutions of higher education.
- C. Coordinate events or visits for further advancement of the Program's mission.
- D. Provide resources and training as appropriate on college going culture.
- E. Work with district and/or site parent services to integrate college-going information.

RESPONSIBILITIES OF MT.EDEN HIGH SCHOOL

- A. A workspace for the Advisor with access to a computer (internet, appropriate listserv and school data network), printer, telephone, supplies, and access to copy machine(s).
- B. Access to data to implement Evaluation Plan, see below.
- C. Access to school staff meetings.
- D. Access to approximately 100-150 9th-12th graders, with a focus on those facing the greatest barriers to college going, who Advisor will provide intensive college awareness and preparation services.
- E. Ability to pull students from non-core subjects for one-on-one and small group advising.
- F. Dates, times and space to conduct meetings and/or workshops.
- G. General access to student records to include such as: class schedules, academic transcripts (electronically if possible), college/university application information/data.
- H. A School site administrator or staff person to serve as the contact that will assist and provide support to the Advisor in the facilitation in the above listed items.

School site administrators/staff and program administrators/staff shall collaborate to plan the implementation of the previously described services.

All Program services are motivational and supplementary and should enhance services already provided at the School.

EVALUATION OF PROGRAM**ADVISORS**

The Program will implement an evaluation plan that will be designed to minimize the time required by students or teachers, utilize as much as possible present Mt. Eden /District survey's and annual data collection (e.g. Senior Survey, National Clearinghouse, a-g reporting), and analysis of publicly available data repositories. The information will be gathered for purposes of further funding through the San Francisco Foundation and the National College Advising Corps and will be shared with Mt. Eden for internal reporting goals. (See attachment "B" for further information about evaluation.)

ADVISORS: COST OF PROGRAM & LIABILITY INSURANCE

The program will cover the costs for fingerprinting clearances and UC general liability insurance. The Advisor(s) will be fingerprinted and cleared through the DOJ and FBI database prior to hiring. Berkeley's general liability insurance program covers damage, loss, and injury not covered by other, more specific insurance programs. It extends to every campus department and every employee doing University business.

General Liability covers injuries and damages resulting from the routine operation of the University. The General and Employment Liability (GAEL) charge was instituted in 1998 to fund the Campus' share of expenses associated with claims and lawsuits defended by the University. For all practical purposes, GAEL is the insurance premium that the campus pays to the Office of the President for the cost of the University's self-insurance and purchased insurance programs. GAEL is an integral part of each campus' cost of doing business.

General Liability covers injuries and damages resulting from the routine operation of the University. (With exceptions. Work-related injuries, for instance, fall under Workers' Compensation.)

As collaborators in this initiative, we have read the Partnership Agreement and agree to participate in services rendered by CEP and agree to responsibilities required by this contract during the 2011-12 academic school year.

Gail Kaufman
Deputy Director
UC Berkeley, Center for Educational Partnerships

Date

Garrett Naiman
EAOP Interim Director
UC Berkeley, Early Academic Outreach Program

Date

EXHIBIT G.9.
Page 7 of 9

Name
Title
District

Date

Name
Title
District

Date

Attachment A: Advisor Services, Grades 9-12

The Advisors will provide the following services in high schools, grades 9-12.

A. Individual Student Services: Advisors will provide intensive college preparation services to approximately 100-150 students (focus on those facing the greatest barriers to college going such as being low-income and first generation college-going) in grades 9-12. Advisors will offer services such as:

- Transition to HS and HS to College;
- College and Career Exploration and Advising;
- Financial aid awareness;
- FAFSA and scholarship application assistance;
- Transcript evaluations and Individual Academic Planning (IAP) to prepare for an meet college admissions eligibility requirements;
- SAT and ACT registration assistance; and
- College admissions application assistance.

B. Whole-School Services: Advisors will work with school counselors, college/career centers and other school and district programs to offer services to all students attending partner schools, such as:

- Drop-in advising services on similar topics described above;
- Small group workshops on career options, post-secondary and financial aid information, transition from HS to College;
- Classroom workshops focusing on grade-specific topics such as: thinking of yourself as college-bound, general college knowledge, career exploration and implications for post secondary education, getting on and staying on-track for a-g, community college pathway, and specific information on eligibility and application deadlines, personal statements, transition to college etc; (utilizing Believing and Realizing The College Dream curriculums, and other materials from collegetools.berkeley.edu);
- SAT and ACT informational workshops;
- Dissemination of post-secondary and financial aid materials and resources;
- Help initiate and support school-wide workshops and speakers, and other college related activities; and
- Help initiate and support coordinating school site college campus visits.

C. Community/ Parent Services: Advisors will provide workshops and information covering college admissions, financial aid/scholarships and college preparation to parent and local community groups (utilizing Believing and Realizing The College Dream curriculums, and other materials from collegetools.berkeley.edu).

ATTACHMENT B

EVALUATION PLAN

The evaluation plan will collect and analyze data to provide the Program and Mt. Eden High School with information on the effectiveness of the Advising Corps on the following goals.

- Increase students' college knowledge and aspirations
- Increase teachers' college knowledge and expectations for all students
- Increase parent/family college awareness, knowledge and expectations for students
- Increase information on high school options and programs in the transition from middle to high school
- Increase student preparation for college admissions
- Increase percent of high school graduates going to college

With permission of the Principal the program will:

- Administer short pre (fall 2009) and post (spring 2010) surveys to students (2-4 classes per grade depending on the size of the school) and teachers in the fall 2009 and spring 2010 to assess college knowledge and aspirations (pending funding).
- Utilize brief pre and post surveys at parent workshops throughout the school year and events to assess college knowledge.
- Conduct observations of the school site in fall 2011 and spring 2012 to ascertain the availability of visible college going information/resources.
- Conduct brief interviews of 3-5 teachers in the spring as to the change in the college bound behavior of students they recommended to the program (e.g. work habits, college talk).
- Access data collected on school-wide surveys such as a Senior and Satisfaction Surveys, and surveys as to test taking, application, acceptance, enrollment and financial aid information...or data from tracking systems.
- Analyze information presently collected by the school (e.g. National Clearinghouse and PSAT, SAT/ACT testing data) for enrollment information and test taking
- Utilize the publicly available data repositories for data such as: a-g analysis, CAL Grant applications.

The EAOP Regional Manager and Advisors will be responsible to collect and track information as they work with students and will work with CEP staff on implementing the evaluation plan.

Agenda Item: G.10.
Page Number: 1 of 2
Consent: X
Yes No
Bd. Meeting Date: 09/21/11

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Superintendent's Office
SUBMITTED BY: Janis Duran, Superintendent
SUBJECT: Resolution 1112-09 Excusing Board Member's Absence from the Special Board Meeting of September 14, 2011
GOAL: N/A
OBJECTIVE: N/A

BACKGROUND:

Board Vice President William McGee was absent from the Special Board Meeting of September 14, 2011.

The Board's revised By Law 9250 states that "*Members may be paid for meetings missed when the Board, by action, finds that they were performing designated duties of the District at the time of the meeting or they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board of Education (Ed. Code 35120)*".

RECOMMENDATION

Adopt Resolution 1112-09 excusing Board Vice President William McGee's absence from the Special Board Meeting of September 14, 2011.

Hayward Unified School District



**BOARD OF EDUCATION
Resolution No. 1112-09**

Excused Absence from the Special Board of Education Meeting on September 14, 2011

WHEREAS, Education Code Section 35120 allows Board members to be excused from meetings if they are ill, on business, on jury duty, or experience a hardship acceptable to the Board;

WHEREAS, Board Bylaw 9250, revised, states that "Members may be paid for meetings missed when the Board, by action, finds that they were performing designated duties of the District, at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board of Education" (Ed. Code, 35120);

AND WHEREAS, Board Vice President, William McGee was absent because he was performing designated duties of the District;

NOW, THEREFORE BE IT RESOLVED, that the Hayward Unified School District Board of Education does hereby find that the absence of Board Vice President, William McGee from the meeting listed in this Resolution, meets the criteria for "excused absence" as set forth under State Law and District Policy and;

THEREFORE, BE IT FURTHER RESOLVED, that Board Vice President, William McGee qualifies to receive compensation for the session so listed.

PASSED AND ADOPTED by the following vote this 21st day of September, 2011

Ayes:

Nays:

Abstentions:

Absent:

Clerk, Board of Education
Hayward Unified School District
Alameda County, State of California

Agenda Item No.: G.11.
Page: 1 of 2
Board Meeting Date: 09/21/11
Consent: X
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services
SUBMITTED BY: Stanley Dobbs, Assistant Superintendent
SUBJECT: GRAND JURY RESPONSE LETTER
BOARD GOAL: # 4: Consistently Maintain a Fiscally Solvent and Positively Certified District

PURPOSE OF PRESENTATION:

A request for an official response was received from the Alameda County Grand Jury on June 27, 2011. The attached letter is the recommended response for the Board of Education.

HISTORY/BACKGROUND:

A request for a response from the Alameda County Grand Jury was received on June 13, 2011. A reply was composed and returned on July 8, 2011 by Board President, Lisa Brunner. In a letter dated June 27, 2011, the Grand Jury further requested clarification in a particular format.

IMPLEMENTATION:

A response letter was drafted regarding the Grand Jury recommendations, which include the following:

Grand Jury Recommendations

Recommendation 11-53: The HUSD Board of Education must implement the fiscal advice they are receiving in order to prevent relapse into financial insolvency.

District Reponse: We agree with the finding. The ACOE fiscal experts are currently updating the Fiscal Recovery Plan, which will be brought to the Board of Education during the November 16th public meeting. The Board of Education and the district Superintendent's administration will use the recovery plan as a guide for implementing procedures and processes to achieve and maintain fiscal solvency in the long term.

Recommendation 11-54: The HUSD Board of Education must prepare an array of budget scenarios and adopt a realistic balanced budget, including required financial reserves.

District Reponse: We agree with the finding. This recommendation will be included in the revised Fiscal Recovery Plan, and will be implemented with the next revision of the District's budget, which will include two scenarios: one reflecting flat per-student funding (as specified by the Legislature and the Governor) and one reflecting the potential midyear reductions based upon the enacted State Budget for 2011-12.

RECOMMENDATION:

Approve the attached Grand Jury response letter.



Hayward Unified School District

Building a Culture of Success: "ALL Means ALL"

Janis Duran.
Superintendent

BOARD OF TRUSTEES

Lisa Brunner
President

William McGee
Vice Principal

Luis Reynoso
Clerk

Maribel Heredia
Board Member

Jesús Armas
Board Member

August 16, 2011

Alameda County Grand Jury
1401 Lakeside Drive, Suite 1104
Oakland, CA 94544

Dear Foreperson Dale Rogers Marshall,

To reply to your letter from the 2010-2011 Alameda County Grand Jury dated July 20, 2011 is the following response:

Grand Jury Recommendations

Recommendation 11-53: The HUSD Board of Education must implement the fiscal advice they are receiving in order to prevent relapse into financial insolvency.

District Reponse (draft): We agree with the finding. The ACOE fiscal experts are currently updating the Fiscal Recovery Plan, which will be brought to the Board of Education on November 16, 2011. The Board of Education and the district's Superintendent and administration will use the recovery plan as a guide for implementing procedures and processes to achieve and maintain fiscal solvency in the long term.

Recommendation 11-54: The HUSD Board of Education must prepare an array of budget scenarios and adopt a realistic balanced budget, including required financial reserves.

District Reponse (draft): We agree with the finding. This recommendation will be included in the revised Fiscal Recovery Plan, and will be implemented with the next revision of the District's budget, which will include two scenarios: one reflecting flat per-student funding (as specified by the Legislature and the Governor) and one reflecting the potential midyear reductions based upon the enacted State Budget for 2011-12.

Sincerely,

Lisa Brunner
President, Board of Education
Hayward Unified School District

Agenda Item: G.12.
Page Number: 1 of 19
Consent: X
 Yes No
Bd. Meeting Date: 09/21/11

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Superintendent's Office
SUBMITTED BY: Janis Duran, Superintendent
SUBJECT: Adopt Board of Education Meeting Minutes
BOARD GOAL: N/A
ACTION PLAN ITEM: N/A

Purpose of Presentation

The minutes of the regular Board Meeting of June 22, 2011 are presented for adoption.

History/Background

Included in the Agenda back-up for this meeting are the minutes of the regular Board Meeting of June 22, 2011.

Implementation

After adoption by the Board of Education, these minutes become the official record of actions taken by the Board of Education and are kept indefinitely.

Recommendation

Adopt the minutes of the regular Board Meeting of June 22, 2011

Hayward Unified School District
Board of Education



Minutes of Regular Meeting
June 22, 2011
(Unadopted)

	Subject
<p>A. CALL TO ORDER</p> <p>Ms. Lisa Brunner, Board President, called the meeting to order at 5:01 p.m. at 777 B Street, Hayward, CA, City Hall, Council Chamber Room</p> <p>Board Members: Present: Ms. Lisa Brunner, Mr. William McGee, Ms. Maribel Heredia, and Mr. Jesús Armas</p> <p>Board Member Absent: Board Clerk Luis Reynoso</p> <p>Administration: Ms. Janis Duran, Superintendent</p>	<p>Call to Order</p>
<p>The Board immediately adjourned to Closed Session to discuss:</p> <p>ADJOURN TO CLOSED SESSION (Closed Session Room 2B) to discuss:</p> <ul style="list-style-type: none"> - Personnel (Government Code Section 54957) <ul style="list-style-type: none"> Public Employee Appointment: <ul style="list-style-type: none"> • Elementary Principals • Director of Child Development Public Employee Discipline/Dismissal/Release - Conference with Labor Negotiator (Government Code 54957.6) <ul style="list-style-type: none"> Agency Designated Representative: Superintendent Name of organization representing employees: HEA, AEOTE, SEIU 1021 - Conference with Legal Counsel – Anticipated Litigation <ul style="list-style-type: none"> Government Code Section 54956.9 (b) (3) (C) - Conference with Legal Counsel – Existing Litigation <ul style="list-style-type: none"> Government Code Section 54956.9 - Consideration of Student Expulsion (Ed. Code Sec. 48918[c]) - Consideration of Student Admission (Ed. Code Sec. 48915.1) 	<p>Closed Session</p>
<p>The meeting reconvened at 6:49 p.m.</p> <p>Ms. Brunner led the Pledge of Allegiance to the Flag.</p>	<p>Open Session</p>
<p>In Closed Session the Board of Education approved the following:</p> <p>The Board approved 4-0-0 the appointment of Trunice Anaman-Ikyuav as Director of Child Development.</p> <p>The Board approved the appointment of Francisca Sanchez as Associate Superintendent of Educational Services on a 3 ayes 1 nay vote. They directed the Superintendent to enter into negotiations to develop the contract and to bring it back to the Board for approval at a</p>	<p>Superintendent's Report from Closed Session</p>

subsequent Board Meeting.

Mr. McGee commented on the action taken in Closed Session regarding the hiring of the Associated Superintendent and stated that this is a position that he did not vote for because it was not posted and he feels that we have not given others an opportunity to apply for this position. He did not know if there were internal candidates that would be able to do this position. He urged the Board to reconsider and look at posting this position so that we can have the best candidate move forward. If this person that the Board voted on tonight is the best candidate then the credentials would show that.

Ms. Brunner stated that direction was also given that this would be cost neutral and the Board was told that this was a legal way of doing this appointment, but will discuss this in Open Session at a future meeting.

Mr. Armas requested to move item Consent Item G.7 Approve 5 Year Deferred Maintenance Plan as to an Action Item and Ms. Duran agreed because there is a public hearing that needs to be held for the item and that was overlooked. Ms. Brunner moved G.7 as Action Item H.1 on the Agenda.

Mr. Armas moved to approve the Agenda with that revision and Mr. McGee seconded the motion. The Board voice voted 4-0-0 to approve the Agenda with the revision as requested by Mr. Armas.

B. SPECIAL FEATURE/STUDENT RECOGNITION

This item will return in September 2011

C. COMMENTS BY THE STUDENT BOARD MEMBERS

This item will return in September 2011

D. ITEMS FROM THE COMMUNITY

Tatiana Roganova described the services provided by the CBET program at the Hayward Adult School and urged the Board to continue their support of this program.

Heather Reyes stated her concern about the Attendance Award that was received by her daughter at Longwood School because it did not have information that described for what period she was being awarded for. She had concerns with not being able to schedule a parent and teacher conference with her daughter's teacher. She also stated her concern with the Pledge of Allegiance not being said at all our schools in HUSD and urged the Board to get that reinstated in all of our schools.

Angela Thomas stated that she recently attended a Campus Supervisor meeting and their biggest issue is violence in the schools. She urged the Board to discuss this issue and make safety at the schools a priority.

E. COMMENTS BY THE BOARD MEMBERS

Ms. Heredia had no comments at this time.

Mr. Armas thanked the students and parents at Tennyson High School for a very successful graduation ceremony that was held at their school site. He also congratulated Mr. McGee in receiving his Masters Degree in Educational Leadership from Cal State University East Bay.

Mr. McGee thanked the people who had helped him along the way as he worked in getting his Master's Degree. This is a testament that education is important and we all need to keep going.

Approve Agenda

**Special
Feature/Student
Recognition**

**Comments by
Student Board
Members**

**Items from the
Community**

**Comments by the
Board Members**

He attended several of our high school graduations as well as participated in the graduation ceremony at the Hayward Adult School. He is happy that those students were successful and reminded other students that the District is providing services during the summer to help them reach that goal. He will be attending a conference on June 28th that will be held at Stanford University regarding African American Students and will report back to the community what was explored and what he learned at the conference.

Ms. Brunner stated that all the graduations were wonderful events. HUSD graduated about 1000 students this year. It is not a perfect number, but we are working on it and working hard. She apologized to the community for having such late Board Meetings, but there are a lot of items that the Board wanted to get done this year and she feels that they have succeeded in addressing a lot of issues, if not accomplishing those issues. We are continuing our Superintendent's Search and had excellent candidates. The Board wants to do a focus search because we not only want an excellent candidate, but one that is an excellent fit for HUSD. We want long term stability and someone that we can all work with. In the interim Mrs. Duran has graciously agreed to stay with us and she thanked her on behalf of the Board. She introduced Stan Dobbs as our new Assistant Superintendent of Business Services and she thanked Sandra Lepley for being our Interim Assistant Superintendent of Business Services. She described the grant that was given to our District from the San Francisco Opera for our middle schools this coming school year. She stated that the District now provides level ALD in all of our elementary schools and the District is providing instructional material for each child as needed. She stated that our high schools are continuing with the SRO program that is provided by HPD and that during the school year there will be discussions on other services for the students such as credit recovery, truancy, and standardizing graduation rates. The Board wants to start the new school year with everything in place so our students will know what is expected of them and their needs can be addressed. She thanked the staff and community for improving the attendance of our students because it really makes a difference. She stated that the State Superintendent's Office had released a list of 143 schools that are in negative status and was very pleased that Hayward was not one of them and thanked everyone for their effort.

F. COMMENTS BY THE SUPERINTENDENT

Comments by the Superintendent

Mrs. Duran thanked everyone for their support and the satisfaction she gets in serving HUSD. The District has a special place in her heart and she will continue being the Interim until the Superintendent's Search is successful. She described the various Summer School programs that will be available for our students and encouraged the Board and community to visit these schools during the summer.

G. CONSENT AGENDA

Consent Agenda

Ms. Brunner pulled item G.5 because she had a Speaker Card and that G.7 would be moved to the Action Items on the agenda.

Mr. Armas requested to pull items G.2, G.8, and G.10 for further discussion.

Mr. Armas moved the balance of the Consent Items with the above revisions and Mr. McGee seconded the motion. The Board voice voted 4-0-0 to approve the Consent Agenda with the revisions as noted above.

1. Approve personnel appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. Approve the following warrants from May 17, 2011 through June 6, 2011 (Business Services)

Payroll – Direct Deposit	\$6,934,945.65
Payroll – Warrants (591802-591814; 591816-591822;	694,106.74

660027-660501)	
General Fund - Total Non-Payroll (115178-115185; 127124-127170; 164802-165256)(115177, 127123, 164801 voids)	5,473,793.17
Adult Education Fund	46,546.69
Food Services Fund	37,576.06
Child Development Fund	4,007.72
Deferred Maintenance Fund	7,740.00
Special Reserve Fund for Capital Outlay Projects	22,394.00
Building Fund 2008 Measure I Bond	162,973.92
School Facilities/Proposition 1A	264.60
Building Fund	11,037.00
Capital Facilities/Developer Fees Fund	<u>1,600.00</u>
TOTAL EXPENDITURES	\$13,396,985.55

Mr. Armas requested that the Board take two votes on this item because on page 37 is listed a warrant to Dutra Cerero Graden, the firm that is doing the District's Asset Management Study and he had recused himself at a previous Board Meeting when the decision was made by the Board to award them the contract. He intends to recuse himself whenever there is a financial transaction for this firm, but he would like to be a party to the discussion on the results.

Mr. Armas moved the balance of the warrants except Dutra, Cerro, Graden stating so that others can do that one and Mr. McGee seconded the motion on the balance of the warrants. The Board voice voted 4-0-0 to approve the balance of the warrants except Dutra, Cerro, Graden.

Ms. Brunner requested that under items for the General Fund the money spent on the SIG grant be given a separate line item on the budget so we can see what we are spending the SIG funds on as opposed to it just being listed as a General Fund item. Also the funds for the World House Program should be listed as a separate line item as well.

Mr. McGee moved and Ms. Heredia seconded to approve the warrant for Dutra, Cerro, Graden as listed on page 37 of the warrant report and the Board voted 3 ayes (Brunner, McGee, Heredia) 0 nays and 1 abstentions (Armas) to approve the warrant for Dutra, Cerro, Graden as listed on page 37 of the warrant report.

3. Approve The following overnight study trip, in accordance with Board Policy 6153 (Educational Services)

a) **Treeview – May 16-18, 2012:** Thirty 5-6th grade students will participate in an outdoor study trip to Sonora, California.

4. Approve Contract with FIRST Five of Alameda County (Educational Services)

First 5 Alameda County Every Child Counts (ECC) has sponsored Summer Pre-K camps at local low-performing elementary schools providing quality transitional early childhood experiences for children entering Kindergarten without prior pre-school or child care experience. These Pre-K camps have assisted children who have had no prior school experience to smoothly transition into Kindergarten. This program assists families in identifying students who may need additional support as well as work with the schools to ensure that the student gets the proper support needed for them to excel academically. This contract allows HUSD to receive the funds in order to implement the Pre-K camps for the year round and traditional year students for the 2011-2012 and 2012-2013 school years.

5. Williams Complaint Update (Educational Services)

Williams Legislation requires quarterly reports to the H.U.S.D. Board of Trustees. This Legislation calls for public schools statewide to provide equal access to qualified teachers, instructional materials, and campus facilities that are safe and in good condition.

The eligibility list is required to be updated every 3 years. The following sites are Williams' schools based on their 2009 base API.

Burbank	Lorin Eden	Winton
Cherryland	Park	Hayward
Eden Gardens	Ruus	Mt. Eden
Fairview	Schafer Park	Tennyson
Faith Ringgold	Southgate	
Glassbrook	Strobridge	
Harder	Treeview	
Longwood	Tyrrell	

No complaints have been received for this Quarterly Report.

Ms. Brunner opened the item for Public Comment:

Stan James stated that for the Goal of "Increase Academic Excellence Through Rigorous Standards Based Instruction" the District gets a D on his report card and he urged the Board to not get complacent, because there is plenty of work to be done. He likes the Superintendent's Action Plan because it seems to have all the elements that should be involved in going forward. He hoped that the next Superintendent will be quality orientated and constantly be defining, measuring, and analyzing all data. He also noted that the District has many labor unions and when compared to other Districts that pay their employee less, the test scores show those students achieving higher scores on the API than HUSD students.

Mr. McGee moved and Mr. Armas seconded and the Board voice voted 4-0-0 to approve the Williams Complaint Update (Educational Services)

6. Accept Grant Awards (Educational Services)

	Vendor	Purpose	Div/Program	Amount
a)	Carl D. Perkins vocational and Technical Education Act Grant (VATEA)	Develop the academic, vocational and technical skills of post secondary students who enroll in vocational and technical education program at the Adult School for 2010-2011	Educational Services	\$170,890
b)	Carl D. Perkins vocational and Technical Education Act Grant (VATEA)	Develop the academic, vocational and technical skills of post secondary students who enroll in vocational and technical education program at the high schools for 2010-2011	Educational Services	\$148,267

7. Approve License Agreements with: (Business Services)

Rental space is available at several sites for the 2011-2012 fiscal year. It is an opportunity to generate a revenue stream from our properties until formal plans for use are completed.

The following tenants will be leasing property in the District:

- Multicultural Education Research Center
- HAIAO Chinese Academy
- Rejoice in the Lord
- Rheema Bible Group

Gail Richardson Risk Manager gave the presentation.

Board Members had the following questions/concerns/comments/requests:

- Board discussion on how hourly rates are determine for the various tenants using the facilities – The rates are set per Board Policy that was approved in 2009
- Board discussion on the use of the facilities by the two faith based tenants – the classes offered by the tenants are for bible study classes and is considered an educational program even though these are not one of our District's curriculum school programs – Staff will review the programs and bring back further information to the Board
- Board request that the terminology be more clear on the contracts because it now suggests something different

Mr. Armas moved the item and Ms. Heredia seconded and the Board voice voted 4-0-0 to Approve License Agreements with: (Business Services)

- **Multicultural Education Research Center**
- **HAIAO Chinese Academy**
- **Rejoice in the Lord**
- **Rheema Bible Group**

8. Approve the 2011-12 Transportation Agreement with the Eden Area Regional Occupational Program (Business Services)

Hayward Unified School District supports the Eden Area Regional Occupational Program (ROP) by providing transportation services on a cost neutral basis to the District's general fund. For 2010-2011 ROP paid the District \$304,000. Hayward Unified will continue to provide transportation to the ROP for the 2011-2012 school year at the charge of \$304,000 for 180 days with a maximum of 43,000 miles. The district will require the Eden ROP to pay the full cost of transportation quarterly upon receipt.

9. Approve Painting Contract with R.G. Custom Painting for Laurel Center (Business Services)

Deterioration of the exterior paint at Laurel Center is at the point of causing damage to wood members and the stucco envelope of the building. Applying latex paint produces the prerequisite occlusive seal ensuring protection of the structure. On June 27, 2007, the Board adopted a resolution allowing the District to use the Uniform Construction Cost Accounting Procedures. This process provides an alternative method to obtain bids for public projects. This project was bid and will be performed under those procedural guidelines.

Billy Martin Director of Maintenance and Operations gave the presentation.

Contractor	Laurel Center – Exterior
R. G. Custom Painting, Inc.	\$66,000
Fix Painting Company	\$70,998
LB Group	\$84,000

Mr. Armas asked if we should be spending \$66,000 to paint a school since soon the District will be receiving its Asset Management Study and it may be premature to paint this facility now. He suggested that we do not award this and visit it at a later time. **Mr. Martin** stated that the Laurel Center houses all Special Education Classes and the paint is chipping and flaking off and children can be swallowing this material. Since at this point the District is not sure if this facility will be closed Maintenance wants to move forward to paint the site. **Ms. Heredia** stated that if the students are eating the paint chips than it becomes a safety issue and it needs to be resolved now and she will support staff's recommendation. **Ms. Brunner** asked if the Laurel Center was going to be used during the summer and **Mrs. Duran** stated that it does house our Special Education Program year round and the last time the site was painted was in 1990.

Ms. Heredia moved and Mr. McGee seconded and the Board voice voted 3 ayes (Brunner, Heredia, Armas) 1 nay (Armas) 0 abstentions to Approve Painting Contract with R.G. Custom Painting for Laurel Center (Business Services)

10. Approve Agreements for Furnishing Services for Satellite Family Day Care (Educational Services)

The Satellite Family Day Care Home program is a network of five licensed day care homes that provide in-home care for Hayward children from infancy through three years of age. Family child care is provided for very young children who may be entering care for the first time. This service is a part of the Child Development Program that HUSD has implemented through a contract with the State of California. The hours of operation for this program are 7:00 a.m. – 6:00 p.m. This program is supervised by the Director of Child Development Programs. This action renews and approves the agreements of Menigheh Nadimi, Georgianna Quihuis, Evelia Rodriguez, Liliana Rodriguez, and Myriam Zuniga.

H. ACTION/DISCUSSION ITEMS

1. Approve 5 Year Deferred Maintenance Plan (Business Services)

The Deferred Maintenance Program provides State matching funds, on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of building components so the educational process may safely continue. The funding is provided to do work listed on Form SAB 40-20 which delineates the deferred maintenance projects that are eligible to perform during the 5-year period (2011-12 through 2015-16) of this plan. The intent of the plan is to forecast deferred maintenance projects within the district over the next five years. It is not intended to be an expenditure report; therefore the project costs reported are estimates. The district does not have to perform all the work listed on the plan. For 2011-2012, the District will not be matching funds of approximately \$800,000. Only state allocated funding will be available for expenditures. Pending available funding, the following specific projects are identified for the upcoming year.

1. Pavement and concrete at Mt. Eden High, Hayward High, Cesar Chavez, Palma Ceia and Winton Middle School.
2. Exterior painting at Laurel Center.
3. Application of seal coat to elementary school playgrounds.

Ms. Brunner opened the public hearing on this item at 7:41 p.m. and promptly closed it because there was no public comment.

Action/Discussion
Items

Mr. Martin gave the presentation.

Board Members had the following questions/concerns/comments/requests:

- The Board had requested that staff this year prioritize the schools so the Board can focus on what projects they want completed, but this list does not have that information
- The State will not allocate the \$800,000 to the District if the Board does not approve this item for Deferred Maintenance. **Ms. Duran** will have Mr. Dobbs the Assistant Superintendent of Business Services work with the Maintenance Department to make sure that the community and Board are provided with adequate information on existing projects and what our needs are in Deferred Maintenance

Ms. Heredia moved and Mr. McGee seconded and the Board voice voted 3 ayes (Brunner, McGee, Heredia) 1 nay (Armas) 0 abstentions to Approve 5 Year Deferred Maintenance Plan (Business Services)

2. Superintendent's Action Plan for 2011-2012 (Office of the Superintendent)

On September 8, 2010 the Board of Education approved the Superintendent's Action Plan for 2010-2011. This plan was intended to guide the work of the Superintendent and her staff in the Implementation of the Board Goals which were approved on July 21, 2010. On February 9, 2011, the Superintendent presented a Mid-Year report on the progress of the Superintendent's Action Plan.

Ms. Duran gave the presentation.

Ms. Brunner opened the item for Public Comments:

Heather Reyes asked for clarification on Goal 5 regarding the Parent Centers and when they are available for the parents to use. She also requested that for Goal #5 a group be formed with school and community members to discuss school issues.

Mercedes Faraj agreed that the District did implement many things this year including, ELD, ALD, the attendance, trainings, SIG, issues about safety, and improved consistent communications with employee groups, with the key word being consistent. She requested a progress report on how the implementations on these issues have worked or not worked.

Board Members had the following questions/concerns/comments/requests:

- Board discussion on the status of Goal #1 meeting the Goal of improving student achievement on the State Standards Test and CAHSEE Exit Exam
- Board suggestion on creating a parent engagement committee to get more parent involvement in our schools
- Board discussion on the District's Aspiring Administrators Program and encouraging our staff to apply for positions open within our District
- Board discussion on having staff trainings conducted by staff from our neighboring colleges and training sessions for parents at the Parent Centers done by our Adult Education Teachers
- Board discussion on adding student community service as part of graduation requirements
- Board discussion on improving the percentage of teachers using the OARS system
- Board discussion on plans for addressing truancy and collaborating with other agencies to support our students

This was an information item only

3. Conduct Public Hearing and Approve Tier III Transfers (Business Services)

The Board must conduct a hearing to provide an opportunity for public comment. The Enacted 2009/10 California State Budget and SBX3 4, Chapter 12, Statutes of 2009 authorizes school districts to use funding received from the State for Tier Three programs, for any educational purpose, to the extent permitted by federal law. The flexibility to use funds from these programs is authorized for five years from 2008/09 through 2012/13 by Education Code 42605, and is proposed by the Governor to be extended for two additional years. The Governor's Budget proposal continues the categorical flexibility options approved in 2008-09 by Education Code 42605. School districts have the flexibility to use funds from Tier Three programs to other educational programs as deemed necessary.

Ms. Brunner opened and closed the Public Hearing at 8:05 p.m. because there was no Public Comment.

Stanley Dobbs Assistant Superintendent of Business Services gave the presentation.

Board Members had the following questions/concerns/comments/requests:

- Board discussion that the work on this report was reviewed with the FITAG committee
- Board discussion on the Arts & Music Block Grant and what is supports

Mr. Armas moved and Ms. Heredia seconded and the Board voice voted 4-0-0 to approve the Tier III Transfers (Business Services)

4. Conduct Public Hearing and Adopt Proposed 2011-2012 Budget (Business Services)

The Board must conduct a public hearing to provide an opportunity for public comment. Upon closing of the public hearing, the Board may make changes prior to approving the budget for next school year. In preparation for the development and finalization of the 2011-12 Budget, the 2010-11 Budget has been revised to reflect the changes since the April 30, 2011, Third Interim Report. This provides the Board with a beginning balance projection for 2011-12. Furthermore, all impacts of the Governor's May Revise of the 2011-12 State budget proposals have been included in the preparation of the 2011-12 Budget presented to the Board for adoption. Budget documents for 2011-12 were made available for public inspection on June 17, 2011 at the District Office. The proper public notice was placed in the local newspaper.

Mr. Dobbs and Luci Rogers Director of Business Support Services gave the presentation.

Ms. Brunner opened the Public Hearing at 8:50 p.m. and opened the item for Public Comments:

Mercedes Faraj thanked Ms. Rogers for her hard work in putting this report together. She stated her concerns with the SERP retirement plan that was approved as a cost savings plan by the Board, but now the District is making more cuts in positions as a cost savings. She also stated that the report shows a drop of 300 students in future years for ADA, but an increase in certificated salaries and asked for an explanation. She asked what plans the District has to maintain and increase ADA.

Board Members had the following questions/concerns/comments/requests:

- Board request that on the next 1st Interim Report the impact of the SERP implementation is included and also the Board's decision to keep a certain number of positions vacant on an ongoing basis
- Discussion on the sources of revenue used to support Special Education
- Discussion on vacation payout for employees who have taken the SERP plan
- The Board acknowledged staff's work on the report and the employees agreements for putting our District into Qualified status
- Discussion on funds for the Young Black Men Academy for 2010-11 school year and

the status of the program for next school year. The Board requested a budget, timeline, and a management plan for this program that will be suited to meet the needs of our African American students

- Board request information on reinstatement of Class Size Reduction in the primary grades
- Discussion that funds that will be left over from the federal grant Title I ERA will be fully spent by September 30, 2011
- Discussion on the underfunded retired employee benefits fund and the need to come up with a plan to close the gap with the few options available to the District under Gatsby 45

Ms. Brunner closed the Public Hearing at 9:25 p.m.

Mr. Armas moved the item with compliments to everybody for their help and participation and Mr. McGee seconded. The Board voice voted 4-0-0 to Adopt Proposed 2011-2012 Budget (Business Services)

5. District Oversight Committee (DOC) Update (Educational Services)

The District Oversight Committee, following CDE guidelines under Elementary and Secondary Education Act (ESEA), was formed to oversee progress within program improvement schools in years 4 and 5. Currently, HUSD is in Program Improvement Year 3 +. Monitoring for program improvement will be as follows:

- All school site Administrators, School site Staff and School Site Council (SSC) revised their Single Plan for Student Achievement (SPSA)
- A review of all PI schools will be implemented based on a Tier Model- the most underperforming will receive on site review and the schools that made progress, as identified by safe harbor will continue with the evaluator and support provider check in process.
- Each Title I school will complete the Yearly Evaluation of Consolidated Program tool

Leticia Salinas Executive Director of Academic Services and **Jill Hoogendyk** Director of Federal and State Programs gave the presentation.

Ms. Brunner opened the item for Public Comments:

Mercedes Faraj stated the depth of what was done during those school sites visits seems to be lacking in the analysis presented on the DOC visits because no information was presented that showed what was done or not done to raise scores. She reminded the Board that the previous staffs at Harder and Longwood Schools worked equally hard to have their student achieve and still as our employees today, continue to contribute positively to the sites where they work at now. The SIG grant has had some small parts of it negotiated, but no large agreements set forth yet and the Union will continue to meet with the District staff to get agreements.

Board Members had the following questions/concerns/comments/requests:

- Discussion that the targets set for the various Sub groups for the last two years were not met and what steps can be taken to support student achievement
- Board suggestion to stop the DOC visits and move on to a transformation model, or use categorical funding to extend the school day, or fund more summer school programs. They would also like staff to review what is working in other Districts and share that information with the Board. Ms. Salinas reminded the Board that in the fall the State will be releasing data on student scores and they would be able to see if there have been positive changes in student achievement
- Staff will come back to the Board in January 2012 to identify PI Year 5 schools that they will recommend for a Turn Around or Transformation Model and the Board will be able

to make the final decision in March 2012. The Board suggested starting the dialogue on identifying PI Year 5 schools earlier, perhaps in September 2011

- The Board suggested having more intensive parent engagement in our schools, have staff provide the Board with more information on how many school extended opportunities could be offered to our students or increased, and to provide for more collaboration opportunities for our schools to communicate with each other
- None of our PI schools have exited PI status except by Board action to reclassified them into a Turn Around or Transformation model
- The Board requested that the District do better than what the State recommends on test scores
- The Board requested that staff makes contact with technology companies such as Apple and Microsoft to see if they will let our District test any new educational products that are coming on the market
- The Board suggested having more professional development on culturally relevant teaching strategies
- The Board suggested targeting career education money to train educators through the Adult School as they pursue their continuing education credits

This was information only item.

6. Update on Technology Audit (Human Resources)

At the Board of Education meeting held on January 12, 2011, the District presented a report on the current state of technology within the District, and the need for an independent audit of our technology systems and structure. In February, the District presented a contract with K-12 Technology Works to conduct an independent Technology Audit. The audit was completed in May, 2011. The District will use the findings from the audit to inform decisions for Instructional and Organizational Technology needs. The purpose of this report provided a brief summary of what's been done with Technology since the last update, and recommended activities moving forward.

The Board tabled this item to a later Board Meeting.

7. Superintendent's Recommendation Regarding Faith Ringgold School
(Office of the Superintendent)

Included in the Superintendent's recommendations for budget reductions on May 25, 2011 was the action to close Faith Ringgold. The Board motioned and approved the following:

- Keep the school open
 - School within a school
 - Look at Treeview/Bidwell as a possible location
 - Assure compliance with QEIA
-
- Keep the school open – grade level options were mentioned but not part of final action
 - School within a school – generally a concept identifying one larger school with one or more specifically identified smaller school(s) under the larger schools control and sphere of influence. In order to meet QEIA compliance, Faith will be a separate school sharing one campus. It will also require maintaining a separate PTA/PTO, School Site Council, SPSA, discipline plan, staff/student handbook, attendance and budget accounting, etc. Student/staff rules and activities would not be the same for both schools.
 - Treeview and Bidwell campuses as possible alternative locations were reviewed. This action will impact the current facilities master plan and is ahead of the recommendation forthcoming from the asset management study.
 - Assure compliance with QEIA – in addition to keeping Faith as a separate

school, class size, professional development, QEIA budget allocations and reporting will need to continue at the same level as current.

Staff reviewed different options to moving Faith Ringgold to Treeview/Bidwell as well as options to leaving Faith Ringgold at the current site with changes to realize some cost benefit. Staff made the following recommendations to the Board:

- 1) Keep Faith Ringgold open at the current site.
- 2) Reduce operating costs by changing the administrative structure and reduction of custodial support.
- 3) Reduce number of rooms and wings used to save on cleaning costs and allow for possible rental income (*ie: Reduce facility use from 21 rooms to 14 rooms*)
- 4) Replace full time small school principal position with half time Assistant Principal to share with another site.

Ms. Duran and Ms. Becnel gave the presentation.

Ms. Brunner opened the item for Public Comments:

Gloria Holleman stated that she was excited that Faith Ringgold would stay open for next school year at the current site. She hopes that this plan does work out because the parents of the school have worked very hard to keep their school open.

Board Members had the following questions/concerns/comments/requests:

- Board discussion on a replacement of the full time Principal position to an Administrator in charge position or half time Assistant Principal position
- Board discussion on the possibility of having Faith Ringgold grow into a bigger school and the impact on the General Fund
- Board discussion on net savings between having a school within a school or keeping Faith Ringgold at its current site

Mr. McGee stated that in speaking about transparency he has an issue with something that has taken place tonight with the Board putting some funds towards a position that was not advertised to the community and not open to a selection process. So when speaking about transparency we need to be transparent in all matters regarding our school district, especially if we want buy in from the staff and the community.

The Board continued with the following questions/concerns/comments/requests:

- Board discussion that no elementary school with less than 450 students has a full time Principal position except Faith Ringgold School which has about 150 students

Ms. Becnel stated that the Board discussion seems to be on two issues of concern; one is the location of Faith Ringgold and the other is the administrative staffing for Faith Ringgold. She suggested that the Board look at those two issues by having two separate motions. Another option is that with the new Associate Superintendent of Educational Services coming on there might be other options and the Board can delay the actual decision on the Principal's position to give time for staff to work with the new Associate Superintendent and determine what that plan might look like. The most critical issue that needs the Board's decision is location, because if we are going to move Faith Ringgold we need to start doing that very quickly, because it means moving Treeview School's staff around and then moving Faith Ringgold staff to Treeview School.

Mr. McGee asked if the Board would be looking at the new Associate Superintendent to bring to the Board the recommendation on the staffing level and **Ms. Becnel** answered that the Associated Superintendent would be part of the conversation, but it would not be her sole recommendation, since the Board will also be looking at doing some other reorganization.

Mr. Armas offered a motion in three parts: Part A – Faith Ringgold stays at Markham, Part B – its at a level that generates a level that staff has estimated in the chart before us, Part C – in March of next year we make a determination as to whether Faith remains where it is on an ongoing basis or we pick another location.

Mr. Armas stated that this will give people a lot of certainty and we will sort it out with the Asset Study

Mr. McGee stated that he was in favor of keeping the current Principal there full time, but if he looses that battle, it would be nice to have the current Principal there half time because she knows what is happening and she can helps us out with the transition for the next school year. We asked for public input through FITAG Committee regarding Faith Ringgold, but we did not seek public input for our Associate Superintendent that we are looking to hire, we didn't seek public input to talk about how we are going to restructure positions, and how we are going to put money into that position. The African American parents have asked us to hire an Administrator to look at African American student achievement, we ignored them, but we are going to hire an Associate Superintendent without looking at all the data. **Mr. Armas** stated that the Associated Superintendent is going to address African American achievement gaps.

Mr. Armas repeated his motion as three parts: At Markham, savings as noted and we revisit in March of next year, following the results of the Asset Study.

The motion died for lack of a second.

Ms. Heredia motion to accept Superintendent Duran's recommendations and with not the Principal at full time, but half time to realize some of the savings that Ms. Brunner mentioned.

Mr. McGee seconded the motion and the Board voice voted 2 ayes (McGee, Heredia) 2 nays (Brunner, Armas) 0 abstentions and the motion failed to pass.

Ms. Brunner stated that she would stick with the original amendment and not replace the Principal.

Mr. McGee made a motion to take the Superintendent's recommendation and Ms. Heredia seconded the motion. The Board voice 3 ayes (Brunner, McGee, Heredia) 1 nay (Armas) 0 Abstentions to take the Superintendent's recommendation.

Ms. Brunner stated that the motion to take the Superintendent's recommendations with no Principal passes 3-1-0. She also stated that she thinks highly of Ms. Canlas and she hopes that she considers another Principal opening since we have openings at quite a few elementary schools.

8. Adult School Transition Plan for 2011-2012 (Human Resources)

Provide an overview and timeline for 2011-2012 Adult School Transition Plan to include: 2011-2012 program grants, creating a Joint Powers Agreement for a regional adult school/ROP pilot, implementing a high school completion pilot, other innovative grants, and researching a new location for the adult school. As a result of continued budget cuts by the State, and in recognition of the California Department of Education strategic plan for adult education, and in order to better serve the community, while reducing redundancy and pooling resources, Hayward Unified School District, in collaboration with Hayward Adult School, Eden Area ROP and other Alameda County Adult Schools, is moving forward to outline a model pilot to achieve this goal. We are also researching the possibility of adapting the Oakland Unified School District High School Completion pilot as well as other innovative grants to serve the community and continue to move towards greater sustainability.

Ms. Becnel and Ana Solomon Director of the Hayward Adult School gave the presentation.

Board Members had the following questions/concerns/comments/requests:

- Board discussion that one out of seven of our high school graduates took concurrent classes at HAS
- Board discussion that the Youth Grant Program was open to students from other school districts and the Board requested information on how many students from HUSD were served by this grant
- Board request to offer more concurrent classes for our high school students
- Board discussion on status of the Joint Powers Agreement with other school districts. Staff will present more information on the JPA at the July Board Meeting

This was information only item.

9. Conduct Public Hearing and Approve Resolution #1011-45 Maintenance Assessment District (MAD) Intention to Levy (Business Services)

The Hayward Unified School District (the "District") owns school buildings, turf and play areas, public grounds, and/or other facilities, serving an area of over 40,000 parcels. In 1994, the Board approved the Maintenance Assessment District which provides funding to maintain and improve the school grounds, playfields, recreational facilities and other permanent public improvements within the District boundaries. In 1997, the assessments were supported by a weighted majority of assessment ballots received in an assessment ballot proceeding conducted pursuant to Proposition 218. On February 23, 2011 Hayward Unified School District Board of Trustees (the "Board") adopted Resolution 1011-22 directing SCI Consulting Group, the District's assessment engineer and assessment administration firm, to prepare an Engineer's Report for the Hayward Unified School District Maintenance Assessment District ("Maintenance Assessment District") for fiscal year 2011-12. SCI Consulting Group prepared the Engineer's Report that includes the special and general benefits from the assessments, the proposed budget for the assessments for fiscal year 2011-12, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the May 25, 2011 Board meeting, the Board reviewed the Engineer's Report and adopted a resolution to declare its intention to levy the assessments, preliminarily approve the Engineer's Report, and provide for notice of the annual public hearing. The Board conducted the public hearing and received public input on the proposed assessments and the services that would be funded. The proposed assessment for MAD for fiscal year 2011-12 is \$28.00 per single family equivalent benefit unit. The total amount of revenue that would be generated by the assessments in fiscal year 2011-12 is approximately \$1,246,000. The Board approved Resolution #1011-45 Engineer's Report, confirmed the diagram and assessment, and orders the levy of assessment for fiscal year 2011-12 for the Maintenance Assessment District as the final step in levying the assessments.

Mr. Martin gave the Presentation.

Ms. Brunner opened and closed the Public Hearing at 11:45 p.m. because there were no Public Comments.

Board Members had the following questions/concerns/comments/requests:

- Board discussion on the measured percentage of the amount of time the District's grounds and facilities are available for public use
- Board discussion on the description of the proposed improvements and how funds will be used in the 2011-2012 school year
- Board discussion on funds budgeted for fencing and what type of security fencing can be used for our schools

Mr. Armas moved and **Ms. Heredia** seconded and the Board voice voted 4-0-0 to Approve Resolution #1011-45 Maintenance Assessment District (MAD) Intention to Levy (Business

Services)

10. Approve the following Consultant Contracts (Educational Services)

Vendor	Purpose	Div/Program	Amount
a) City Span	Provide online enrollment and attendance system for YEP	Student & Parent Support Services	\$30,750 – ASES & 21 st Century Grant Funds
b) Mind Growers	Cognitive coaching training for Tennyson High School staff	Educational Services	\$62,000 – SIG Funds
c) Parent Institute on Quality Education (PIQE)	Provide bilingual parent support classes with a focus of high school graduation fulfillment and college preparation	Student & Parent Support Services	\$24,300 – 21 st Century & ASSETS Grant Funds
d) Bay Area Driving School	Provide driver's educational classes to high school students	Student & Parent Support Services	\$22,000 – 21 st Century & ASSETS Grant Funds
e) Mad Science	Provide 8 weeks of science classes to all elementary YEP programs	Student & Parent Support Services	\$70,400 – ASES & 21 st Century Grant Funds
f) S.F. Opera	Provide performing arts classes to middle school students	Student & Parent Support Services	\$68,626 – ASES Grant Funds
g) H.A.R.D. (Donna Fitzwater)	Provide service learning program for all K-12 YEP programs	Student & Parent Support Services	\$25,884 – ASES & 21 st Century Grant Funds
h) Instruction for Multi Sensory Education	Provide training for 45 Special Education teachers based on the revised Orton-Gillingham methodology	Student & Family Support Services	\$37,250 - SETPD Funds
i) Ideal Computer Services, Inc.	Provide hardware maintenance & software support for the HP 3000 system	Educational Services	\$15,482.28 – General Fund

Board Members had the following questions/concerns/comments/requests:

- Board discussion on Consultant f)-San Francisco Opera and what services they will be offering to our middle school students
- Board request for information on measurable outcomes on the services provided by consultants, linking the information to student achievement, and if attendance improved

- Board discussion on the Consultant selection process

Ms. Heredia moved and Mr. McGee seconded and the Board voice voted 4-0-0 to approve the Consultant Contracts (Educational Services)

11. Accept Donations Report (Clerk)

DONOR	ITEM	APPROX VALUE	SITE
Stephanie Wittler	Bank Check	\$ 204.00	Treeview Elementary School
Min Lee	15 each Dell CPU, mouse & keyboards	\$4,500.00	Treeview Elementary School
Anthony Lee	2 each Dell CPU, 1 printer, 2 switches	\$1,500.00	Treeview Elementary School
Mike Law	15 each Dell CPU, mouse & keyboards	\$4,500.00	Treeview Elementary School
Staples, Inc.	2-office desks, 2-tables & 12 chairs, 2-file cabinets, 5-locking cabinets, 1-printer	\$2,300.00	Treeview Elementary School
United Way	Bank Check	\$ 71.40	Treeview/Bidwell Elementary Schools
Sam Abbey/SC Builders, Inc.	Bank Check	\$ 500.00	Puente Program at Tennyson High School
Irma Gonzalez in the name of Cynthia Gonzalez	Bank Check	\$ 500.00	Puente Program at Tennyson High School
SEIU	Bank Check	\$ 250.00	HUSD District Retirement Party

Ms. Brunner moved and Ms. Heredia seconded and the Board voice voted 4-0-0 to accept the Donations Report.

12. Student Discipline (Educational Services)

Full Expulsions

- Consider the expulsion of student # 43791 2010/2011

Mr. McGee moved and Ms. Brunner seconded for the full expulsion of student #43791-2010/2011 and the Board voice voted 3 ayes (Brunner, McGee, Armas) 1 nay (Heredia) 0 abstentions for the full expulsion of student # 43791 2010/2011

Admission Denial

- Consider the denial of admission of student # 33370 2010-2011

Mr. McGee moved and Ms. Brunner seconded for the denial of admission of student # 33370 2010-2011 and the Board voice voted 3 ayes (Brunner, McGee, Armas) 1 nay (Heredia) 0 abstentions for the denial of admission of student # 33370 2010-2011

- Consider the denial of admission of student #30972 2010-2011

Mr. McGee moved and Ms. Brunner seconded for the denial of admission of student #30972 2010-2011 and the Board voice voted 2 ayes (Brunner, Armas) 1 nay (McGee) 1 Abstention (Heredia) and the motion failed to pass. Staff will come up with a placement for this student

I. BOARD CORRESPONDENCE REPORT

Ms. Brunner read the Correspondence Report.

Ms. Brunner stated that she had met with the High School Counselors and they had requested a compressive plan for graduation including attendance requirements, Cyber High School and how other credit recovery programs are conducted, and a standard complaint process put in that requires that anytime a person should contest walking the stage for graduation that they must also bring their transcripts as part of the process. **Ms. Duran** stated that if the Board wanted to consider an appeal process for graduation for parents at all high schools it would have to be uniformed and available at all high schools unless the Board wanted a process where the parent would appeal directly to the Board and ask to waive the Board's police. She does not recommend such a waiver process, but if the Board directs staff to have a waiver process then staff will bring forth information on the process. **Mr. Armas** stated that he was not interested in an appeal process because it becomes a situation on who can create a more sympathetic environment whatever the factors. **Ms. Brunner** stated that the High School Counselors would like to be involved with the committee that will meet to create a compressive plan for graduation.

Mr. Armas requested that staff respond to Mr. Kyle's letter and **Ms. Duran** will follow through.

J. RETURNED TO PUBLIC COMMENTS

There was no Public Comment.

K. FUTURE MEETING DATES

Regular Meeting: **Wednesday, July 20, 2011**
Location: Council Chambers, 2nd Floor (Hayward City Hall)
777 B Street, Hayward, CA
5:00 p.m. (CLOSED SESSION)
6:30 p.m. (OPEN SESSION)

Special Meeting: **Wednesday, August 17, 2011**
Location: Hayward Unified School District – Board Room
24411 Amador Street, Hayward, CA
5:30 p.m. (OPEN SESSION)

Regular Meeting: **Wednesday, August 24, 2011**
Location: Council Chambers, 2nd Floor (Hayward City Hall)
777 B Street, Hayward, CA
5:00 p.m. (CLOSED SESSION)
6:30 p.m. (OPEN SESSION)

Ms. Duran asked the Board to return their summer schedule to the Superintendent's Office so Dr. Goldstone the Consultant for the Superintendent's Search can start planning that schedule.

**Board
Correspondence**

**Return to Public
Comments**

**Future Meeting
Dates**

L. RETURNING AGENDA ITEMS:

There were no returning Agenda items.

**Returning Agenda
Items**

M. AJOURNMENT

The meeting adjourned at 12:18 a.m.

*Prepared by Migdalia Ruiz for
Janis Duran, Superintendent
Secretary, Board of Education*

Ms. Janis Duran, Superintendent
Secretary, Board of Education

Clerk
Board of Education

Supt's-mruiz-9/15/2011 4:21 PM/C:\my documents\minutes June 22, 2011 Board Meeting

Agenda Item No.: H.1.
Page: 1 of 72
Board Meeting Date: 09/21/11
Consent: X
 Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Superintendent
SUBMITTED BY: Janis Duran, Superintendent
SUBJECT: Superintendent's Action Plan for Hayward Unified School
 Board Adopted District Goals 2011-2012
BOARD GOAL: N/A

PURPOSE OF PRESENTATION:

The Board of Education will review the Superintendent's Action plan for HUSD's Board Adopted District Goals 2011-2012.

HISTORY/BACKGROUND:

The Board of Education on August 24, 2011 approved their Board Adopted District Goals. With these Board approved Goals, it is now the Superintendent's responsibility to develop a Superintendent's Action Plan. This Action Plan is a result of discussion, observations, review of the improvement plans, and study of District data.

IMPLEMENTATION:

The Superintendent's Action Plan will be presented by the Superintendent's Action Team for information at tonight's Board Meeting. Following the Board Members' review and discussion tonight, the Superintendent's Action Plan will be presented for approval at the October 12, 2011 Board Meeting.

RECOMMENDATION:

For Information, review, and discussion.

Fund:	<u>N/A</u>		
Program:	<u>N/A</u>		
Amount:	<u>N/A</u>		
Budgeted	<u>N/A</u>	Yes <u> </u>	No <u> </u>
Restricted:	<u>N/A</u>	Yes <u> </u>	No <u> </u>

Hayward Unified School District *Board Approved District Goals*

Superintendent's Action Plan

September 21, 2011

Janis Duran, Superintendent





Board Adopted District Goals

The overarching goal is to become a high performance district in which all students, particularly those who historically have performed at low levels, can and will excel ★

- **The Board Adopted District Goals were approved on August 24, 2011 by the HUSD Board of Education. With these Board Adopted District Goals, the Superintendent and the Superintendent's Action Team are presenting the following Superintendent's Action Plan.**
- **The Superintendent's Action Plan is a result of discussions, observations, review of improvement plans, budget and study of district data.**
- **The timelines are estimates, not absolutes. A progress report will be presented in February, 2012 at which time some action plans and timelines may be adjusted.**



Board Adopted District Goals

- This action plan represents only a limited list of the tasks and responsibilities of the person (s) responsible.
- The employee group leadership will be involved as the action steps begin that are addressed in the various employee contracts.
- The outcomes and plans will promote and maintain fiscal prudence. Outside funding sources will be sought whenever possible. It is the intention of the Superintendent's Action Plan to improve student achievement while we attain positive certification for the 2011 – 2012 school year and beyond.
- ★ The Hayward USD Board of Education will determine the District's Vision and Mission Statement in November 2011.



Board of Education Adopted District Goals 2011-2012

Focus Area: Academics	Goal #1: Prepare all students, beginning with Kindergarten, to be college-ready by meeting CSU /UC A-G requirements.	Goal #2: Raising API (825) scores for all schools and all subgroups by 2014 and meet annual growth targets.
Focus Area: Fiscal Stability	Goal #3: Student achievement will drive budgetary decisions.	Goal #4: Consistently maintain a fiscally solvent and positively certified district.
Focus Area: Leadership	Goal #5: Guided by a commitment to equity, create an environment which promotes an actively engaged and supportive community.	Goal #6: Engage all stakeholders to address the needs of the district for long-term stability.
Focus Area: Organizational Development	Goal #7: Provide and maintain modern up-to-date facilities and systems, including professional development in order to ensure equity and meet district priorities.	
Focus Area: Student Health and Safety	Goal #8: District will provide a safe and healthy learning environment.	Goal #9: District will offer healthy and nutritious meals.
Focus Area: Expectations and Accountability	Goal #10: District is committed to high expectations and accountability.	

SEPTEMBER 21, 2011 - DRAFT

Focus Area: Academics			
Goal # 1.0: Prepare all students, beginning at Kindergarten, to be college-ready by meeting CSU /UC A-G requirements.			
Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
<p>1.1 Student Engagement & Achievement: Dramatically improve student engagement and achievement with focus on African American students, students with special needs, and English Learners/Standard English Learners.</p> <p>1.1.1 African American Students: Design and implement a culturally and linguistically responsive 21st Century African American Student Achievement Initiative that will respond to the HUDS school community's concerns and that will yield dramatically improved engagement, achievement, and 21st century success for HUDS's African American students.</p> <p>1.1.2 Students with Special Needs: Conduct a fiscal and programmatic assessment of Special Education, design an initiative that will respond to the assessment findings and recommendations, and complete Phase I implementation, including the design of improved parent participation mechanism.</p>	<p>May 2012</p> <p>May 2012</p>	<p>Francisca Sánchez Associate Superintendent of Educational Services</p>	<p>1.1.1 By November 1, 2011, the Convening Report is prepared.</p> <p>By December 1, an action plan based on the convening recommendations is finalized; include milestones for Phase I.</p> <p>By May 2012, principals have completed classroom observations of practice and student work, and analyses of results prepared.</p> <p>1.1.2 By December 1, 2011, the Assessment Report is completed.</p> <p>By February 1, 2012, an action plan based on the assessment report recommendations is finalized and includes milestones for Phase I.</p> <p>By May 2012, principals have completed classroom observations of practice and student work, and analyses of results prepared.</p>

SEPTEMBER 21, 2011 - DRAFT

<p>1.1.3 English Learners & Standard English Learners: Build on HUDS's evolving English Learner and Standard English Learner programs and services to create articulated PreK-12 multilingual pathways.</p> <p>Strengthen and improve the articulation and delivery of the ELD and ALD programs.</p> <p>Implement World Houses for identified English Learners.</p>	<p>June 2012</p>	<p>1.1.3 By June 2012, establish Pre-K-12 Pathways. By November 1, 2011, complete a detailed action plan.</p> <p>By February 2012, principals have completed classroom observations of practice and student work, and analyses of results prepared.</p> <p>Quarterly reviews of progress show implementation targets have been met.</p>
<p>1.2 21st Century Learning Environments: Create 21st century learning environments of high intellectual performance across the curriculum and in all areas needed for 21st century success.</p>	<p>Leticia Salinas Executive Director of Academic Services</p>	<p>1.1.3 The institute is implemented in June 2012.</p>
<p>1.2.1 21st Century Teaching & Learning Institute: Design, fund, and implement a 21st century learning summer institute for summer 2012 to include opportunities for students to engage in hands-on project design and product development, performance, and culminating learning faire, and for staff to engage in a 21st century teaching practicum.</p> <p>Use the results of this institute to design 21st century learning opportunities for the 2012-2013 year.</p>	<p>June 2012</p>	<p>1.2.1 The institute is implemented in June 2012.</p>

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1.2.2	Academic Preparation: Complete Phase I roll out of district essential pedagogical practices. Provide gifted and talented learning opportunities for all students.	February 2012	1.2.2	By February 2012, principals have completed classroom observations of practice and student work, and analyses of results prepared. By October 30, 2011, disaggregated baseline data on student enrollment in advanced courses has been collected.
1.2.3	College & Career Readiness: Initiate a "College Starts in Kindergarten" campaign. Revise existing and adopt new academic policies that revise the graduation requirements to include the UC/CSU A-G course sequence and to improve access to advanced study for all students. Expand AVID or Puente to every secondary school. Expand access to career pathways at every high school.	March 2012 January 2012 February 2012 August 2012 August 2012	1.2.3	Recommended policy revisions are approved by the Board by February 2012. By October 30, 2011, disaggregated baseline data on student enrollment in a-g courses has been collected. By April 2012, a detailed action plan for expanding AVID, PUENTE, and A-G course completion rates, and CSU/UC eligibility has been completed.
1.2.4	Mastery of Advanced Literacies and High Level Multimedia, Multilingual, Multicultural Skills: Develop curriculum and resources for multiple literacy development that include digital and multimedia learning, youth literacies, content literacies, and other emerging literacies. Design, implement, and enhance dual/triple language immersion, one-way	April 2012 June 2012	1.2.4	By February 2012, a cadre of schools ready to implement two-way programs has been identified. By March 2012, a detailed plan to support expansion of literacy instruction PreK-12 to include multiple and advanced literacies has

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immersion, biliteracy, FLES, and world languages programs and pathways.			been developed. By October 30, 2011, disaggregated baseline data on students on track to receive the Seal of Biliteracy has been collected.
1.2.5 Innovation, Creativity, & Solution Seeking Competencies: Support teacher development of integrated classroom and community projects that engage students in creative thinking and solution seeking and application of their academic learning to real world solutions.	December 2011		1.2.5 By December 2011, a portfolio of classroom and community projects has been developed.
Pursue funding for development and implementation of STEAM (Science, Technology, Engineering, Arts, and Mathematics) initiatives and projects.	January 2012		By January 2012, at least two community or business partners to support these projects have been identified.
Establish a cadre of "innovator" sites to explore arts integration approaches that yield high intellectual performance.	November 2011		By January 2012, at least one proposal to support STEAM projects has been submitted.
1.2.6 Technological Fluency: Create and complete Phase I implementation of an educational technology system that promotes intelligence, integration, and interaction and that provides equitable access for all students to core	June 2012		By December 2011, a cadre of innovator sites has been established. 1.2.6 By December 2011, a proposal to support educational technology integration has been submitted for funding.

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<p>curriculum and academic language in the classroom, school, and community.</p> <p>1.2.7 Social, Civic, and Environmental Responsibility: Develop a portfolio of credit earning alternatives for secondary students through social, civic, and environmental projects and internships.</p> <p>Revise existing academic policies or create new ones to permit this practice.</p> <p>1.2.8 Strength of Body, Mind, and Character: Support teacher development of integrated classroom and community projects that engage students in strengthening their bodies, minds, and characters.</p>	<p>February 2012</p> <p>February 2012</p> <p>December 2011</p>	<p>1.2.7 Recommended policy revisions are approved by the Board by February 2012.</p> <p>By December 2011, a portfolio of classroom and community projects has been developed.</p> <p>By January 2012, at least two community or business partners to support these projects have been identified.</p> <p>1.2.8 By December 2011, a portfolio of classroom and community projects has been developed.</p> <p>By January 2012, at least two community or business partners to support these projects have been identified.</p>
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Focus Area: Academics**Goal # 2.0:** Raising API (825) scores for all schools and all subgroups by 2014 and meet annual growth targets.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
2.1 21st Century Learning Environments: Create 21st century learning environments of high intellectual performance across the curriculum and in all areas needed for 21st century success.		Leticia Salinas Executive Director of Academic Services	
2.1.1 Reduce the percentage of non-proficient students school wide and within each significant subgroup in all areas tested on the CST and CAHSEE.	August 2012		2.1.1 Results from 2012 CST/CAHSEE assessments show 10% reduction in percentage of non-proficient students school-wide and within each significant subgroup.
2.1.2 For every school, make sufficient API growth to reach 825 within three years. Include actions to reach this goal with SPSSA. Continue to use the Intentional Data Study process as part of this work.	August 2012		2.1.2 Results from 2012 CST assessments show target API growth achieved.

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Focus Area: Fiscal Stability			
Goal # 3.0: Student achievement will drive budgetary decisions.			
Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
3.1 Values-Driven LEAP: Develop and implement a Local Educational Agency Plan that is driven by our values and beliefs about student achievement and success.		Leticia Salinas Executive Director of Academic Services	
3.1.1 Convene a Design Team to draft key components of the plan.	October 2011		3.1.1 Board-approved plan
3.1.2 Draft the plan.	October 2011		3.1.2 Phase 1 implementation report.
3.1.3 Secure Board approval of the plan.	November 2011		
3.1.4 Implement Phase 1 of the Plan.	December 2011		
3.2 Academic Accomplishments & Assessment System: Create a culturally and linguistically responsive Academic Accomplishments & Assessment (3A) System through which students demonstrate rigorous mastery of critical academic standards, including 21 st century skills.		Leticia Salinas Executive Director of Academic Services	
3.2.1 Develop a phased development and implementation process that identifies the timeline for each grade and subject area.	December 2011		3.2.1 District-approved plan
3.2.2 Widely communicate the plan.	January 2012		3.2.2 Phase 1 content developed

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3.2.3 Design the Phase 1 content.	May 2012		3.2.3 Phase I implementation report
3.2.4 Implement Phase 1 of the 3A System.	August 2012		
3.3 Values-Driven Resource Allocation & Budgeting: Implement a new model for resource allocation and budget development and monitoring that is driven by our values and beliefs about student achievement and success and that is aligned and responsive to our LEAP and our strategic initiatives and informed by our 3A System.	Ongoing through 7/12	Stan Dobbs Assistant Superintendent of Business	
3.3.1 Develop protocols and structures for district resource allocation and decision-making based on our vision for student success, our LEAP, and our strategic initiatives.	October 2011		3.3.1 Initially use enrollment data to distribute resource allocations. Incorporate achievement data into resource allocation process. Site-based budget development and training.
3.3.2 Develop tools to assist schools in budget development and monitoring that supports our vision for student success, our LEAP, and our strategic initiatives.	September 2011		3.3.2 Beginning, mid and end of year principal-centered analyses indicate that sites have the required base level of resources. Analyses conducted by innovator cadres.
3.3.3 Coordinate Educational Services, Business Services, and Human Resources to provide sites a base level of staffing, funding, instructional and technology resources, assessment and evaluation support, and research and knowledge guidance to enable them to achieve our vision for student success, our strategic initiatives, and our LEAP.	Ongoing		

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3.3.4 Establish innovator cadres to look at the impact of resource allocation decisions on student success.	May 2012		
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Focus Area: Organizational Development**Goal # 4.0:** Consistently maintain a fiscally solvent and positively certified district.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
4.1 Business Services Restructuring			
Restructure Business Services (Team Business) to achieve a Comprehensive Hands-on Approach for Necessary Gains in Efficiency (CHANGE).		Stan Dobbs, Assistant Superintendent of Business	
4.1.1 Continuous Process Improvement (CPI)			
4.1.1.1 Promote a world-class system of HUSD Business Services by implementing and promoting effective and Continuous Process Improvements (CPI) that reduce expenditures and/or generate revenue.	July 2011-June 30, 2012		4.1.1.1 Brand a District wide recognition of "Team Business" in providing services in a timely and efficient manner Establish a District CPI Lead
4.1.1.2 Implement an improved and more responsive purchasing system.	August 2011-June 30, 2012 September 2011		4.1.1.2 Hire a Manager of Procurement Services.
	September 30, 2011		Create a customer accessible purchase order (PO) tracking system by August 23, 2011.
	June 30, 2012		Implement an automated (online) and paperless PO system by June 30, 2012.
	April 15, 2012		Reduce PO Turnaround Time to 72 hours by April 15, 2012.

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	September 30, 2012		Reduce PO Turnaround Time to 24 hours by September 30, 2012.
	December 31, 2011		Create a standardize list of vendors by December 15, 2011.
4.1.1.3 Implement an improved a more efficient and responsive system to book travel and conference requests.	October 2011		4.1.1.3 Create an economical and efficient alternative method for booking travel and conferences by October 31, 2011.
	December 31, 2011		Book travel/conference requests within 48 hours of an approved PO by December 31, 2011.
4.1.1.4 Launch two energy savings initiatives per year.	August 2011- December 2011		4.1.1.4 Demonstrate a 10% savings in no fewer than three major district contracts through negotiations on renewals. Capture results as cost savings. <ul style="list-style-type: none"> - Reprographics services - Transportation services - Energy services - Water conservation - Land use - Any district contracted services
4.1.1.5 Provide planning and training to reduce transportation and facilities maintenance costs.	August 2011 - June 30, 2012		4.1.1.5 Reduced transportation predictive maintenance costs through training and planning.
	October 30, 2011		Reduced facilities predictive maintenance costs through training and planning.
4.1.1.6 Measure client satisfaction through surveys to be issued electronically to establish satisfaction baseline.			4.1.1.6 Survey created and data compiled for review and assessment by October 30, 2011.
4.2 Fiscal Solvency & Transparency		Stan Dobbs, Assistant Superintendent of Business	
Improve HUDS's fiscal solvency and the public's confidence in the district's			

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<p>financial management.</p> <p>4.2.1 Positive Certification</p> <p>4.2.1.1 Outline concrete steps and timelines with the Fiscal Experts and ACOE to reach and sustain Positive Certification. Understand what it will take and put the necessary steps in place.</p> <p>4.2.1.2 Conduct FITAG meetings. Continue and extend the work of the FITAG (Fiscal Integrity & Transparency Advisory Group). Continuously build on the member's base of knowledge of school finance and how it relates to HUSD. Focus on continuously decreasing the structural deficit and increasing revenue.</p> <p>4.2.1.3 Develop Budget Solutions Culture that generate cost savings or reduce expenditures.</p> <p>4.2.2 Comprehensive Hands-on Approach for Necessary Gains in Efficiency (CHANGE)</p>	<p>July 1, 2011 - June 30, 2012</p> <p>November 2011</p> <p>July 1, 2011 - June 30, 2012</p> <p>September 2011</p> <p>September 2011 - June 2012</p> <p>September 2011 - June 2012</p> <p>July 1, 2011 - June 30, 2012</p> <p>July 1, 2011 - June 30, 2012</p>	<p>4.2.1.1 Attend ACOE CBO trainings and meetings</p> <p>Completed Fiscal Solvency Assessment from ACOE Fiscal Experts</p> <p>4.2.1.2</p> <p>Invite FITAG 2010-2011 stakeholders to rejoin in 2011-2012.</p> <p>Conduct FITAG meetings. A minimum of six per year.</p> <p>Weekly site visits to focus on transparency</p> <p>Post all financial related information presented in public on the website within 24 hours</p> <p>4.2.1.3 Market a culture that generates revenue and/or decreases expenditures</p>	<p>Stan Dobbs, Assistant Superintendent of Business</p>
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4.2.2.1 Be the District C.H.A.N.G.E. agent for effective community relations by fostering collaboration with other Hayward leaders in our shared commitment to better serve our local community.	September 2011 October 2011 October 2011	4.2.2.1 Conduct Lean and Six Sigma training with SAT Conduct Lean and Six Sigma training with Board Conduct Lean and Six Sigma training with DLT Implement two continuous process improvement events monthly
4.2.2.2 Continue to familiarize the public regarding the District's financial status in a transparent and consistent manner.	August 2011 – June 30, 2012	4.2.2.2 Post all financial information presented in a public setting on the district's external communication portal with a goal of 24 hours.
4.2.2.3 Conduct routine site visits to focus on transparency.	July 1, 2011 - June 30, 2012	4.2.2.3 Conduct weekly site visits.
4.3 Revenue Enhancement Identify a new revenue stream to significantly enhance HUSD's ability to provide additional resources to its schools and students.		Stan Dobbs, Assistant Superintendent of Business
4.3.1 Finance Measure 4.3.1.1 Develop a finance measure strategy to provide deficit spending relief.	August 2011 – November 2012	4.3.1.1 Achieve a reduction in district wide deficit spending on the unrestricted general fund by June 30, 2012. Year 1 Goal: 25%. Optimal Goal: No deficit spending.
4.3.1.2 Outline the steps and processes for taking to the voters a revenue enhancement parcel tax and/or Facilities General	August 2011 – September 2011	4.3.1.2 Hire a bond facilitator Hire one consultant to provide a voter opinion survey.

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Obligation Bond as soon as possible.	September 2011		Completed asset management study with values
4.3.1.3 Conduct a citizen survey to assess feasibility of measure and date.	October 2011		4.3.1.3 Review and analyze results for feasibility of use after survey.
4.3.1.4 Pursue Revenue Enhancement/General Obligation Bond Tax measure and/or Tax Rate Extension.	March/August 2012		4.3.1.4 Register with Voters Commission for measure.
4.3.1.5 Create a culture of cost reduction through the pursuit of "Other People's Money" (OPM).	August 2011 – June 30, 2012		4.3.1.5 Market and brand the pursuit of alternative funding sources.
	September 2011		Fully utilize grant writer services.
4.3.1.6 Create profit centers where services are provided.	May/June/November 2012		Pursue and pass finance measure.
4.4 Technology	July 2011-November 2012	Stan Dobbs, Assistant Superintendent of Business	4.3.1.6 Increase revenues from facility use agreements, reprographics services, food services, transportation, warehousing, and any source that can generate funds.
Develop the capacity and planning documents to improve Technology in HUDS to Support Student Learning.			
4.4.1 Redesign IT			
4.4.1.1 Restructure the District's IT department to be more responsive to both Information and Educational Technology	September 2011		4.4.1.1 Restructure plan adopted by board.

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requirements for student academic success.	October – December 2011	Secure funding for adopted plan.
4.4.1.2 Utilize the recently completed Technology Audit to create a funding mechanism to improve district level capacity and educational use.	September – October 2011	Right size the district I/ET support staff.
	July 2011 – June 30, 2012	Hire a Director of Educational Information Technology.
	April 2012	4.4.1.2 Increase the percentage of teachers using district technology tools in the classroom for instructional purposes.
	April 2012	Increase the number of trainings provided to teachers/staff for district technology tools.
	October 2012	Increase the bandwidth for educational instructions throughout the district
	April 2012	Standardized the hardware and software applications used at school sites.
	July 2011 – June 30, 2012	Technology used to make decisions by assessing student achievement.
4.4.1.3 Develop and transition reprographic services to offer automated IT tools.	December 2011	4.4.1.3 New IT enhanced tools are featured in reprographics to assist customer service options.
	August 2011 – June 30, 2012	Updated pricing listing for Reprographic Services that captures actual overhead costs or better.
4.4.1.4 Begin the replacement of Zangle student software to Aequitos student software	July 2011 – October 2012	4.4.1.4 Transitioned from Zangle to Q Student Information System
Implement finance/HR system upgrades to achieve fluidity.		Research replacement for technologically obsolete QSS system.

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<p>4.4.2 External Communication</p> <p>4.4.2.1 Transform the HUSD website into a one-stop portal for external communication to the public.</p>	<p>July 2011 – June 30, 2012</p>	<p>Stan Dobbs, Assistant Superintendent of Business</p>	<p>4.4.2.1 Increase the throughput at the district website for public information.</p>
<p>4.4.2.2 Internal Communication</p>	<p>July 2011 – June 30, 2012</p>	<p>Stan Dobbs, Assistant Superintendent of Business</p>	<p>4.4.2.3 Increase the total server size for shared materials placed on the district's intranet or shared drive.</p>
<p>4.4.2.3 Develop the district's shared drive or Intranet.</p>	<p>April 2012</p>		<p>District has an operable shared drive and/or Intranet services.</p>
	<p>April 2012</p>		<p>Make operational the district blade server.</p>
<p>4.5 The Benefits Cost Containing Committee (BCCC) will meet during the months of September, October and November.</p>		<p>Donna Becnel Assistant Superintendent of Human Resources</p>	<p>4.5 Establish BCCC consistent with the provisions of the Collective Bargaining Agreements for all associations</p>
<p>4.5.1 HR will invite benefits vendors to present their program offerings to the classified and certificated union representatives.</p>	<p>September-November 2011</p>		
<p>4.5.2 The BCCC will decide between all of the vendors the best options packets</p> <p>The packages will include:</p> <ul style="list-style-type: none"> • Medical coverage • Dental coverage • Life Insurance 	<p>January 2012</p>	<p>Donna Becnel Assistant Superintendent of Human Resources</p>	<p>4.5.2 The BCCC will engage 5-8 interested vendors for the program. All associations will have the opportunity to share the options with their members.</p>

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4.5.3 Structured discussions will be encouraged to help identify areas that our current and future employees would be interested in.

4.5.3 Up to five vendors will be selected to be added to the Benefits selections afforded to the employees.

Increase the percent of quality external applicants hired by creating a more attractive benefits package.

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Focus Area: Leadership

Goal # 5.0: Guided by a commitment to equity, create an environment which promotes an actively engaged and supportive community.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
5.1 Family & Community Engagement Engage families and communities in powerful learning and collaboration.		Chien Wu-Fernandez Executive Director of Student and Family Support Services	
5.1.1 Parent Centers: Clarify and communicate the main purposes and expected outcomes of the Parent Centers to support parent education, leadership, and student achievement.	May 2012		5.1.1 By November 2011, the purposes and outcomes for the Parent Centers have been defined and communicated to staff and parents. By May 2012, a 20% increase in parent use of Parent Center services is achieved.
5.1.2 Parent Leadership: Engage historically marginalized families and communities in leadership and partnership opportunities.	May 2012		5.1.2 By May 2012, at least 200 parents have successfully completed the district parent leadership program.
5.1.3 Parent/Community Advisory Groups: Continue to support existing parent/community advisory groups, and establish a Special Education Advisory Group, to be informed by the recommendations of the Special Education Assessment.	May 2012		5.1.3 A stakeholder satisfaction survey indicates 80% satisfaction with opportunities for parents to participate meaningfully in district advisory groups.
5.1.4 Adult Education: Research the feasibility of serving our community through a restructured adult education regional system.	March 2012		5.1.4 A feasibility study is completed and recommendations forwarded to the Board for action.

Focus Area: Leadership

Goal # 6.0: Engage all stakeholders to address the needs of the district for long-term stability.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
6.1 Educational Services Redesign: Redefine the purpose of Educational Services and the desired outcomes to be achieved and redesign the organizational structure to align to that purpose and those outcomes.		Francisca Sánchez Associate Superintendent of Educational Services	
6.1.1 Educational Services Essentials: Develop and communicate a vision for student success, a theory of action, and design principles.	September 2011		6.1.1 All administrators are provided with an overview session and a finalized Educational Services Essentials Brochure by September 2011.
6.1.2 Strategic Initiatives & Current Work: Identify and communicate a set of strategic initiatives aligned to expressed board and district leadership priorities, and develop an action plan for each.	November 2011		6.1.2 A detailed action plan is completed for each strategic initiative by November 2011.
Assess all current projects, initiatives, and programs and align to new priorities or design and implement phase-out plans for non-mandatory work that cannot be aligned.	December 2011		An analysis and alignment process is completed for all current work by December 2011.
6.1.3 Organizational Structure: Develop and implement a redesigned organizational and decision-making structure to facilitate successful implementation of the Educational Services essentials and strategic initiatives and to	September 2011		6.1.3 An organizational chart and aligned decision-making structures are completed by September 2011.

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<p>support a district office culture of support and service.</p> <p>6.1.4 Capacity Building: Design and implement leadership and professional development (i.e., facilitative leadership training) to develop, nurture, and retain highly prepared, effective, culturally and linguistically responsive, and adaptive Educational Services staff with strong expertise and self-efficacy.</p>	June 2012	<p>6.1.4 End of year staff surveys indicate 80% have participated in capacity building sessions.</p> <p>75% of those participating indicate growth in their expertise and efficacy.</p>
<p>6.1.5 Partnerships: Intentionally seek alignment and collaboration across central office departments to expand HUSD's capacity for leadership, coaching, and facilitation for equity in order to support site-level transformations.</p>	June 2012	<p>6.1.5 By June 2012, representatives from each of the three major divisions participate in coaching or facilitation training.</p>
<p>Review and build upon current county and city collaborations and collaboratives.</p>	June 2012	<p>By June 2012, a Partnership Portfolio has been developed that outlines HUSD's formal partnerships and the resources each brings to HUSD students, staff, and families.</p>
<p>Seek partnerships with external entities that enhance HUSD's educational services and resources.</p>	June 2012	
<p>6.1.6 Communication: Establish internal and external communication protocols and processes to ensure staff, students, families, community members, and partner organizations have timely and user-friendly access</p>	June 2012	<p>6.1.6 By June 2012, a minimum of three new communication protocols or collateral have been implemented.</p> <p>Stakeholder satisfaction surveys indicate 80% satisfaction with Educational Services communications.</p>

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<p>to the information they need to effectively support our vision for student success.</p> <p>6.1.7 Accountability: Develop Educational Services support, supervision, and evaluation systems aligned to our vision of student success.</p> <p>Design and pilot program evaluation processes and/or protocols to measure the impact on student access and achievement for each area of key Educational Services work.</p>	<p>November 2011</p> <p>February 2012</p>		<p>6.1.7 Educational Services web hits increase by 20% between January 2012 and May 2012.</p> <p>By November 2011, supervision & evaluation protocols for Educational Services staff have been aligned to support our vision for student success.</p> <p>By February 2012, at least one program evaluation process has been designed and piloted to measure student impact of Educational Services work.</p>
<p>6.2 Aspiring Administrators program will continue and be expanded as part of Human Resources hiring practices</p>			<p>6.2 Two recruitment sessions will engage 50 interested applicants for the program.</p>
<p>6.2.1 HR will provide two recruitment sessions to solicit applications into the program from classified and certificated employees</p>	<p>September 2011</p>	<p>Donna Becnel Assistant Superintendent Kathryn Benson Classified Director of Human Resources</p>	
<p>6.2.2 Over the course of the school year, 7 trainings will be held with different department focuses.</p>	<p>October – May 2012</p>		<p>6.2.2 35 will be selected for the program. All departments will provide specific training in their department area. Human Resources, Business, Student Services, Assessment, English Language Learners, Special Education.</p>
<p>6.2.3 The program will include:</p> <ul style="list-style-type: none"> • Identification of Aspiring Administrators in the organization • Monthly trainings to build competencies • Opportunities to contribute in leadership roles 		<p>Donna Becnel Assistant Superintendent Kathryn Benson Classified Director of Human Resources</p>	<p>6.2.3 Leadership development and preparation will be a focus. Topics will include Leadership vs. Management, Process Improvement, Goal Setting and Action Plans, and The Recruitment and Hiring Process.</p>

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<p>6.2.4 Structured discussions will be encouraged to help identify areas of interest, weakness and strengths and promote networking.</p>			<p>Increase the percent of internal applicants hired by creating a qualified candidate pool ready to assume entry level administrative positions</p>
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Focus Area: Organizational Development

Goal # 7.0: Provide and maintain modern up-to-date facilities and systems, including professional development in order to ensure equity and meet district priorities.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
<p>7.1 Develop a Plan/Timeline/Budget to analyze the Demographic Study, the Asset Management Study and the 2011 Facilities Report.</p> <p>The analysis needs to provide a framework for the Board to make decisions on the future of Hayward schools including, but certainly not limited to:</p> <ul style="list-style-type: none"> • Student housing and boundaries • Sale, Lease or use all assets with the most prudent fiscal and academic results • Engaging the public and community in the decision-making processes 	<p>August 12, 2011- June 30, 2012</p>	<p>Stan Dobbs, Assistant Superintendent of Business</p>	
<p>7.1.1 Complete an Asset Management Study for District major land and building assets for academic support housing.</p>	<p>September 21, 2011</p>		<p>7.1.1 Complete phase I of asset study that provides listing and priority of district assets.</p>
<p>7.1.2 Expand the Asset Management Study to include the possible acquisition of land property or building acquisition for academic support housing.</p>	<p>October 30, 2011 October 30, 2011</p>		<p>7.1.2 Make recommendations for assets.</p> <p>Identify properties that are better fit for district goals student success and student to building capacity.</p>
<p>7.1.3 Compute the asset valuation of existing land properties and building assets.</p>	<p>December 15, 2011</p>		<p>7.1.3 An independent report, beyond tax valuation of properties, using current market trends and standards.</p>

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7.1.4 Form a District Asset Committee of community and district stakeholders to serve as a decision making body for recommendations to governing board.	December 15, 2011		7.1.4 Diverse group of civic leaders advocate within the community to sale or lease recommended building properties and/or land. 7-11 committee.
7.1.5 Complete a district demographic study.	October 30, 2011		Make recommendations on facilities use and capacity planning for next 5 years.
7.1.6 Complete a district 5 year facilities master plan	December 15, 2011		7.1.5 Completed demographic report with analysis.
7.2 Complete all 5 Measure I projects on or ahead of schedule	August 2012	Dave Gallaher, Chief Facilities Officer	7.1.6 Completed 5-year facilities master plan.
	June 2013	Dave Gallaher, Chief Facilities Officer	7.2 <u>MLK</u> , <u>Schafer Park</u> , <u>East Ave. Fairview</u> – entire campuses 100% complete <u>Tyrrell</u> – new classrooms 100% complete
7.3 Complete all 5 Measure I projects in or under budget	continuous through June 2013	Dave Gallaher, Chief Facilities Officer	<u>Tyrrell</u> - new office/library/multi-purpose buildings 100% complete
			7.3 Finish all construction within the construction contract amounts originally approved by the Board
7.4 Maximize the employment of Hayward residents on the Measure I projects	continuous through June 2013	Dave Gallaher, Chief Facilities Officer	Preserve, for additional projects, most or all of the \$20 Million Measure I reserve funds established through competitive bidding & negotiating of the major Measure I contracts
			7.4 Confirm through contractors' records that at least 30% - 40% of all work performed is by Hayward residents
7.5 Ensure legal compliance and transparency throughout the Measure I program	January 2012	Dave Gallaher, Chief Facilities Officer	7.5 Measure I Bond Oversight Committee presents a positive annual report to the Board
			Positive annual independent financial and performance audits received

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7.6 Ensure the 5 new Measure I schools are able to be operated and maintained at low annual cost	August 2012	Dave Gallaher, Chief Facilities Officer	7.6 A portion of the electricity used at the new schools is generated by onsite solar panels
7.7 Ensure the 5 new Measure I schools are able to facilitate effective use of instructional technology	August 2012	Dave Gallaher, Chief Facilities Officer	7.7 All classrooms and libraries at the 5 new schools have built-in smart boards and A/V systems on which the school staffs are trained
7.8 As a result of the asset management and demographic study, recommendation may include "School Closures and Boundary Changes". Changes that impact the bargaining units will be negotiated. Negotiate impacts with bargaining units especially HEA including but not limited to <ul style="list-style-type: none"> o Transfers o Assignments o Packing 	January – May 2012	Donna Becnel Assistant Superintendent of Human Resources	7.8 Smooth transition for school personnel ready to begin the first day of instruction for 2012-2013 school year.

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Focus Area: Student Health and Safety**Goal # 8.0:** District will provide a safe and healthy learning environment.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
8.1 Safety & Disaster Preparedness Ensure Safety and Disaster Preparedness is a top priority, particularly at the District Office Incident Command Center level.	July 1, 2011- June 30, 2012	Stan Dobbs, Assistant Superintendent of Business	
8.1.1 Collaboration with OES Continue to collaborate with local OES professionals on emergency preparedness measures.	October 2011 July 2011 – June 30, 2012	Stan Dobbs, Assistant Superintendent of Business	8.1.1 Select membership of District Safety Committee. Attend DLT, ELAC, Alameda County OES, and Hayward Fire Department Emergency Preparedness meetings and trainings.
	April 2012		Conduct the 15 Minute Alcohol Awareness drill with CHP.
	June 2012		Participate in Citywide OES drill with local Fire and Police services.
8.2 Safety of District Personnel 8.2.1 Ensure the personal safety of district personnel while providing safe and nurturing workspaces and awareness training.	July 1, 2011- June 30, 2012 January 2012	Stan Dobbs, Assistant Superintendent of Business	8.2.1 Sustain site training for full drills that include IEC, student release, first aid, search, rescued teenagers. Continue the Safety Committee at each site and one at the District level. Work with Parent and Public Associations to prepare community preparedness and involvement.
8.3 Risk Reduction	November 2011 July 1, 2011- June 30, 2012		

SEPTEMBER 21, 2011 - DRAFT

8.3.1 Improve district's risk posture through education and awareness.	January 2012 April 2012 June 2012	Stan Dobbs, Assistant Superintendent of Business	8.3.1 Reduction in Workers' Compensation claims in number and cost by June 30, 2012. Increase all sites and departments accommodation of "Return to Work" Policy.
8.3.2 Introduce Schools Insurance Authority's (SIA) "Employee Entrance Evaluation".	December 2011		8.3.2 Develop and monitor a metric to track the percentage of new employees that reach the end of the probation period without a work related personal injury.
8.3.3 Design supervisor and staff safety training specific to job categories.	April 2012		8.3.3 Increase the number of site level safety communications through awareness training.
8.3.4 Use SIA's safety video library and safety instructors.	October 2011 January 2012 April 2012		8.3.4 Use of video training as awareness for part of injured employee's successful recovery.
8.3.5 Support district and site-level safety committees.	October 2011		8.3.5 Sponsor and support district and site safety training.
8.3.6 Improve campus security and safety	November 2011		8.3.6 Conducted security campus need assessment.
8.4 Safe & Nurturing Environment: Create and support safe, affirming, and enriched school environments for participatory and inclusive learning and interaction.		Chien Wu-Fernandez Executive Director of Student and Family Support Services	
8.4.1 Student Voice & Leadership: Establish opportunities for students PreK-12 to develop their voice and leadership in ways that respect and affirm their multiple identities and to	June 2012		8.4.1 Stakeholder surveys indicate improvements in school climate/culture and in opportunities for traditionally excluded students to participate in school events and activities.

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<p>participate in decision-making around issues where they are key stakeholders.</p> <p>8.4.2 Restorative Practices/Positive School Climate: Design and complete Phase I implementation of a Restorative Practices system that promotes and strengthens positive school culture, enhances pro-social relationships within the school community, and reduces suspensions K-12.</p> <p>8.4.3 Improved Attendance: Continue to support attendance improvement efforts.</p> <p>8.4.4 Coordinated Wrap Around Services: Develop and implement a wrap-around student service model designed to support students' multiple and diverse needs and positively impact their educational success. Incorporate RtI2 as part of this work.</p>	<p>March 2012</p> <p>June 2012</p> <p>April 2012</p>	<p>8.4.2 Suspension rates for the subgroups that are currently disproportionate have been reduced by 10% by May 2012.</p> <p>Stakeholder surveys indicate improvements in school climate/culture.</p> <p>8.4.3 Attendance rates improve by 2% at the elementary level and by 4% at the secondary level.</p> <p>8.4.4 Stakeholder surveys indicate improvements in availability of support services.</p>
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SEPTEMBER 21, 2011 - DRAFT

Focus Area: Student Health and Safety**Goal # 9.0:** District will offer healthy and nutritious meals.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
Child nutrition Department initiatives			
9.1 Develop processes to increase participation in Free/Reduced Meal Program.	October 2011 & April 2012 October 2011 & April 2012	Robin Jones Director, Child Nutrition & Service	10% increase in Free and Reduced Lunch participation before OCT 2011 eligibility cutoff. 20% increase in breakfast participation with an emphasis on high school nutrition break initiative
9.1.1 Evaluate customer wait time for meal services.	October 2011 & April 2012		9.1.1 Improve flow to reduce customer wait time by 10%.
9.2 Restructure Child Nutrition and Services Department to achieve efficiencies.		Robin Jones Director, Child Nutrition & Services	Standardized breakfast & lunch times district wide
9.2.1 Implement Continuous Process Controls (CPI) to improve district service delivery systems.	April 2012 April 2012 April 2012 April 2012		9.2.1 Delivery of all mail to sites to within 24 hours Delivery of all supplies within 24 hours Delivery of all provisions (food) to sites within 24 hours 10% reduction in service delivery vehicle operating costs

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<p>9.3 Evaluate district menus to optimize nutritional value.</p>		<p>Robin Jones Director, Child Nutrition & Services</p>	<p>9.3.1 State certified nutritionist review district menus.</p>
<p>9.3.1 District menu review by a state certified nutritionist for USDA & CDE mandates on nutrition</p>	<p>December 2011 January 2012</p>		<p>Recommendation from nutritionist on compliance with USDA & CDE mandates on nutrition implemented</p>
<p>9.3.2 Conduct a Critical Review Evaluation (CRE) by CDE auditors.</p>	<p>December 2011</p>		<p>9.3.2 Achieved a positive grade on the CRE by CDE.</p>
<p>9.3.3 Improve student awareness of school nutrition through marketing</p>	<p>October 2011 January 2012 April 2012 June 2012</p>		<p>9.3.3 Increased offerings of whole grain, fresh fruit, and vegetables into elementary menu</p>
<p>9.3.4 Establish a student focus group to gain feedback on menu choices.</p>	<p>October 2011 January 2012 April 2012</p>		<p>Increased secondary level daily choices to introduce and include whole grain salads</p>
<p>9.3.5 Establish a publicly held quarterly menu review meeting</p>	<p>October 2011 January 2012 April 2012 June 2012</p>		<p>On site campaigns on nutritional awareness</p>
			<p>9.3.4 Monitor /correct/change menus based on student preferences.</p>
			<p>Provide nutrition caloric values for all menu choices</p>
			<p>Establish caloric intake goals for student awareness of consumption.</p>
			<p>9.3.5 Catalog public concerns with menu choices</p>
			<p>Raise the awareness of caloric intake and meal choice with parents and the public.</p>

SEPTEMBER 21, 2011 - DRAFT

Focus Area: Expectations and Accountability**Goal # 10.0:** District is committed to high expectations and accountability.

Objective/Action Plan:	Timeline	Person Responsible	Success Indicators
10.1 Performance evaluations for teachers will be consistent and timely throughout the district. 10.1.1 Trainings with administrators to assure consistency	September 2011 – February 2012	Donna Becnel Assistant Superintendent of Human Resources	10.1 Level of detail and responsiveness/clarity will result in improved teacher reflection and growth All timelines will be met in accordance to the Trainings will be held with principals to engage in best practices in observations and evaluations. Trainings will include Understanding the implementation of the California Standard for the Teaching Profession, Writing clear observations for feedback, and Workshops to assure consistency among administrators.
10.1.2 Maintain system to assure timelines are met	August, December and May	Donna Becnel Assistant Superintendent of Human Resources	All timelines will be met in accordance to the HEA/HUSD contract. Focus will be placed on the process used with temporary and probationary employees
10.2 Refine and develop consistent process for peer and portfolio evaluations 10.2.1 Review work with principals to provide clarity for the peer and portfolio evaluation process. Include feedback from teachers who used the peer or portfolio process	October 2011 – March 2012 November – January 2012	Donna Becnel Assistant Superintendent of Human Resources	10.2 Peer and Portfolio evaluations with have consistent process across the district 10.2.1 Develop and send survey to teachers and administrators who used the peer or portfolio evaluation system to determine successes and areas to improve in the system
10.3 Performance evaluations for classified staff will be consistent and timely throughout the district	October – January 2012	Donna Becnel Assistant Superintendent of Human Resources Kathryn Benson Classified Director of Human Resources	10.3 All timelines will be met based on contractual deadlines. Administrators will be trained in the use of a more collaborative method of evaluations to promote a higher level of service and skill in supporting the staff and students of HUSD

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10.4 Review and revise classified evaluations to assure consistent application and support classified employees. Work with employees groups on any revisions	October 2011 – March 2012		10.4 Work with administrators and employee groups to review criteria currently on forms. Review processes used in other districts. Determine recommendations for HUSD
10.5 Negotiate final criteria and forms for compliance with SIG grant for SIG schools	September 2011- January 2012	Donna Becnel Assistant Superintendent of Human Resources	10.5 A Memorandum of Understanding will be signed between HEA and HUSD to fulfill the requirements of SIG.
10.5.1 Work with HEA and principals to develop teacher evaluation process consistent with the SIG grant		Kathryn Benson Classified Director of Human Resources	10.5.1 The new/additional evaluation process will be implemented for the 2011-2012 school year and reviewed for use and effectiveness by June 2012. Level of detail and responsiveness/clarity will result in improved teacher reflection and growth. All timelines will be met in accordance to the HEA/HUSD contract.
10.6 Design and provide a series of training programs for administrators to develop skills in the areas of Documentation, Clear and Responsive Evaluations, Leadership Skills and Professional Learning Communities	September 2011 – June 2012	Donna Becnel Assistant Superintendent of Human Resources Kathryn Benson Classified Director of Human Resources	10.6 A series of 1 hour workshops will be held twice monthly. Administrators will increase their proficiency and take away specific actions to use with students, staff and community.
10.7 Direction & Support to Sites Provide strategic direction and support to principals and sites focused on improving the quality of classroom instruction and interaction.		Francisca Sánchez Associate Superintendent of Educational Services	
10.7.1 Vision for Student Success: Create and communicate to the principals and sites the Educational Services vision for student success that will guide our work.	October 2011		10.7.1 Sites contribute examples of "living the vision" through stories that can be shared on the website.

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At the sites, seize opportunities in the classroom and throughout the school to further our vision for student success.	Ongoing		
10.7.2 Instructional Priorities: Communicate to the principals and sites our instructional priorities and expectations.	November 2011		10.7.2 By February 2012, principals and central office staff have completed classroom observations of practice and student work, and analyses of results prepared.
At the sites, implement those instructional priorities with fidelity.	February 2012		
10.7.3 Quality of Classroom: Instruction and Interactions: Communicate to principals and sites our expectations for quality classroom instruction and interaction, including implementation of our essential pedagogical and assessment practices for 21 st century learning environments of high intellectual engagement and performance.	November 2011		10.7.3 Site and central office staff provide concrete examples of teacher and student work that demonstrates the essential practices. Through DLT/LT sharing, principals provide examples of monitoring systems and structures in use at sites.
Provide guidance to principals for establishing systems to monitor teacher practice and to engage teachers in examining the impact of their practice on student engagement, achievement, and 21 st century success.	Ongoing		

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<p>Provide guidance to principals for establishing structures to support their staffs' capacity and growth.</p> <p>10.7.4 Leadership and Professional Development: Coordinate with Business and Human Resources to provide site principals, teachers, and support staff with the leadership and professional development they need to be effective educators capable of successfully meeting our educational goals and objectives and making our vision for student success come alive for their students.</p>	Ongoing		<p>10.7.4 By October 2011, professional development calendars have been disseminated to all sites.</p> <p>By October 2011, implementation and impact evaluation modules have been incorporated into all professional development activities.</p> <p>By March 2012, follow up assessments have been conducted with randomly selected stakeholders to corroborate implementation and impact self-reports.</p>
<p>District and Instructional Leadership Team sessions will be organized to support principal and administrator leadership development.</p> <p>10.7.5 Principal Support and Evaluation: Provide each principal with an evaluator and a support provider.</p> <p>Match principals with coaches who can help them enhance their expertise and skill.</p> <p>Provide structures and protocols for principals to learn from each other and to engage in reflection and deep learning.</p>	<p>September 2011</p> <p>October 2011</p> <p>October 2011</p>		<p>10.7.5 By August 2011, each principal will be assigned an evaluator and a support provider.</p> <p>By September 2011, coaches will be assigned to selected principals.</p> <p>By October 2011, two structures or protocols will be identified, based on principal input, for collegial learning and reflection to improve student engagement, achievement, and 21st century success.</p>

Hayward Unified School District *Board Approved District Goals*

Superintendent's Action Plan

September 21, 2011

Janis Duran, Superintendent





Board Adopted District Goals

The overarching goal is to become a high performance district in which all students, particularly those who historically have performed at low levels, can and will excel ★

- The Board Adopted District Goals were approved on August 24, 2011 by the HUSD Board of Education. With these Board Adopted District Goals, the Superintendent and the Superintendent's Action Team are presenting the following Superintendent's Action Plan.
- The Superintendent's Action Plan is a result of discussions, observations, review of improvement plans, budget and study of district data.
- The timelines are estimates, not absolutes. A progress report will be presented in February, 2012 at which time some action plans and timelines may be adjusted.



Board Adopted District Goals

- This action plan represents only a limited list of the tasks and responsibilities of the person (s) responsible.
- The employee group leadership will be involved as the action steps begin that are addressed in the various employee contracts.
- The outcomes and plans will promote and maintain fiscal prudence. Outside funding sources will be sought whenever possible. It is the intention of the Superintendent's Action Plan to improve student achievement while we attain positive certification for the 2011 – 2012 school year and beyond.
- ★ The Hayward USD Board of Education will determine the District's Vision and Mission Statement in November 2011.



Goal #1: Prepare all students, beginning with Kindergarten, to be college-ready by meeting CSU /UC A-G requirements.





GOAL 1

1.1 Student Engagement & Achievement

- African American Student Success
- Special Needs Student Success
- EL & SEL Student Success



GOAL 1

1.2 21st Century Learning Environments

- 21st Century Teaching / Learning Institute
- Academic Preparation
- College & Career Readiness
- Mastery of Advanced Literacies & 3M Skills
- 21st Century Innovation, Creativity and Solution Seeing Competencies
- Technological Fluency
- Social, Civic & Environmental Responsibility
- Strength of Body, Mind & Character



Goal #2: Raising API (825) scores for all schools and all subgroups by 2014 and meet annual growth targets.





GOAL 2

2.1 21st Century Learning Environments

- Reduce by 10% Non-Proficient Students School wide and For Each Group
- Reach 825 API at Every School within Three Years



Goal #3: Student achievement will drive budgetary decisions.





GOAL 3

3.1 Values – Driven Local Education Agency Plan

- Convene Design Team & Draft the Plan
- Secure Board Approval
- Implement Phase 1



GOAL 3

3.2 Academic Accomplishments & Assessment (3A) System

- Develop Phased Design & Implementation Process
- Widely Communicate the Plan
- Design the Phase 1 Content
- Implement Phase 1



GOAL 3

3.3 Value Driven Resource Allocations & Budgeting

- Develop Protocols & Structures for Resource Allocations
- Develop Tools to Assist School with Budget Development & Monitoring
- Provide Sites a Base Level of Staffing, Funding & EIT



Goal #4: Consistently maintain a fiscally solvent and positively certified district.





GOAL 4

4.1 Business Services Restructuring

- Continuous Process Improvement (CPI)

4.2 Fiscal Solvency & Transparency

- Positive Certification
- Comprehensive Hands-On Approach for Necessary Gains in Efficiency (C.H.A.N.G.E.)

4.3 Revenue Enhancement

- Finance Measure



GOAL 4

4.4 Technology

- **Redesign IT**
- **External Communication**

4.5 Benefits Cost Containment Committee

- **In collaboration with employee groups**
- **Review current programs offered**
- **Invite vendors to showcase offerings**
- **Analyze and recommend best program**



Goal #5: Guided by a commitment to equity, create an environment which promotes an actively engaged and supportive community.





GOAL 5

5.1 Family and Community Engagement

- **Parent Centers: Clarify Purpose and expected outcomes**
- **Parent Leadership: Engage historically marginalized communities**
- **Support Existing Parent/Community Advisory Groups and Establish Special Education Group**
- **Adult Education: Research Restructured Adult Education Regional System**



Goal #6: Engage all stakeholders to address the needs of the district for long-term stability.





GOAL 6

6.1 Educational Services Redesign

- ⦿ **Develop & Communicate Educational Services Essentials**
- ⦿ **Identify & Enact Strategic Initiatives & Align/Integrate Current Work**
- ⦿ **Redesign Organizational & Decision-Making Structure to Support Initiatives**
- ⦿ **Build Staff Expertise & Efficacy through Professional Development**



GOAL 6

6.1 Educational Services Redesign - CONTINUED

- ⦿ **Align & Collaborate with Internal & External Partners**
- ⦿ **Provide Stakeholders with access to the Information they need**
- ⦿ **Accountability: Align Staff Evaluation Systems to our Vision of Student Success**



GOAL 6

6.2 Aspiring Administrators

- Support current employees to become administrators
- Program features overview of district departments
- Skill Development in Leadership, Process Improvement, Goal Setting, and the Hiring Process

6.3 Leadership Development Training Series

- Current Administrators
- FRISK
- Evaluations
- Professional Learning Communities and Group Facilitation Skills



Goal #7: Provide and maintain modern up-to-date facilities and systems, including professional development in order to ensure equity and meet district priorities.





GOAL 7

7.1 Develop a Plan/Timeline/Budget to Analyze the Demographic Study, the Asset Management Study and the 2011 Facilities Report

- ⦿ Analysis to Provide Framework for the Board to Make Decisions on the Future of Hayward Schools

7.2 Complete 5 Measure I schools on-schedule and in-budget

- ⦿ Complete during or before 2012-13
- ⦿ Complete within \$ 205 million bond authorization



GOAL 7

7.3 Maximize employment of Hayward residents on Measure I construction

- Ensure at least 40% of workforce is from Hayward residents

7.4 Ensure integrity in all aspects of project delivery

- Receive positive Bond Oversight Committee reports
- Receive positive Independent Auditor reports



GOAL 7

7.5 Ensure highest quality and efficiency in the new facilities

- ⦿ Incorporate solar power generation
- ⦿ Integrate technology into all classrooms

7.6 Negotiate Impacts with Bargaining Units

- ⦿ Transfers
- ⦿ Assignments
- ⦿ Packing



Goal #8: District will provide a safe and healthy learning environment.





GOAL 8

8.1 Safety & Disaster Preparedness

- ⦿ Ensure as a Top Priority – Particularly at the District Office Incident Command Center Level
- ⦿ Membership for the District Safety Committee

8.2 Safety of District Personnel

- ⦿ Provide Safe & Nurturing Workspaces and Awareness Trainings
- ⦿ Work with Parent & Public Associations to Prepare Community Preparedness and Involvement



GOAL 8

8.3 Risk Reduction

- ◉ Design Supervisor & Staff Safety Training Specific to Job Categories
- ◉ Support District & Site-Level Safety Committees

8.4 Have a Safe, Nurturing and Affirming School Environment

- ◉ Establish Opportunities for Development of Student Voice & Leadership
- ◉ Design & Implement a System of Restorative Practices
- ◉ Improve Attendance
- ◉ Develop & Implement a Coordinated Wrap-Around Service Model



Goal #9: District will offer healthy and nutritious meals.





GOAL 9

- 9.1 Participation in Free/Reduced Lunch Meal Program**
 - ◉ Evaluate Customer Wait Time for Meal Services
 - ◉ Standardized Breakfast & Lunch Times District-Wide
- 9.2 Restructure Child Nutrition & Services**
 - ◉ Implement Continuous Process Controls (CPI) to Improve District Service Delivery Systems
- 9.3 Evaluate District Menus to Optimize Nutritional Value**
 - ◉ District Menu Reviewed by a Stated Certified Nutritionist for USDA & CDE Mandates on Nutrition
 - ◉ Establish a Student Focus Group to Gain Feedback on Menu Choices



Goal #10: District is committed to high expectations and accountability.





GOAL 10

10.1 Meet Timelines by Maintaining Systems and Communication

- ⦿ Provide Trainings to assure consistency
- ⦿ Review effectiveness of Peer and Portfolio Evaluation Process and Implement Improvements
- ⦿ Negotiate MOU for compliance with SIG for SIG schools



GOAL 10

10.2 Direction & Support to Principals and Sites

- Communicate Vision for Student Success to Principals and Sites
- Communicate and Implement District's Instructional Priorities
- Communicate, Implement and Monitor High Quality Classroom Instruction and Interactions
- Provide Staff with the Needed Leadership and Professional Development to Realize our Vision for Student Success
- Provide Principals with Powerful Support, Coaching and Evaluation

Agenda Item No.: H.2.
Page: 1 of 16
Board Meeting Date: 9/21/11
Consent: X
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Measure I Program

SUBMITTED BY: Dave Gallaher, Chief Facilities Officer

SUBJECT: Measure I Progress Update

BOARD GOAL: # 7: Provide modern up-to-date facilities and systems

ACTION PLAN ITEM: Complete Measure I projects on schedule and within budget

Purpose of Presentation

To report the status of the Measure I projects, and to address any of the Board's questions and comments regarding progress on the Measure I program.

History/Background

The District's Chief Facilities Officer regularly provides Measure I status reports to the Board, in addition to the legally required Citizen's Oversight Committee's Annual Report to the Community presented to the Board each January.

Implementation

Each of the five major Measure I school rebuild/renovation projects are currently on or ahead of schedule and in or under budget. Progress is presented through the attached recent photographs of these five Measure I campuses, portions of which are completed and in use as construction progresses towards completion. Project completion percentages are as follows:

- MLK Middle – 85% now; completion and full occupancy scheduled before August 2012
- Schafer Park Elementary – 75% now; completion and full occupancy scheduled by August 2012
- East Avenue Elementary – 60% now; completion and full occupancy scheduled by July 2012
- Tyrrell Elementary – 60% now; completion and full classroom occupancy* scheduled by August 2012
- Fairview Elementary – 60% now; completion and full occupancy scheduled by August 2012

*Tyrrell's new multi-purpose and office/library buildings to be fully occupied during the 2012-13 year

The Measure I section of the District's website is also updated regularly to include the most recent aerial and jobsite progress photographs.

The goal of employing a high percentage of Hayward residents in the Measure I construction workforce continues to be achieved, ranging from 40% to 47% Hayward residents employed on the projects, exceeding the 30% goal (summary by project is attached).

Recommendation

Information item only.



Measure I Update

September 2011

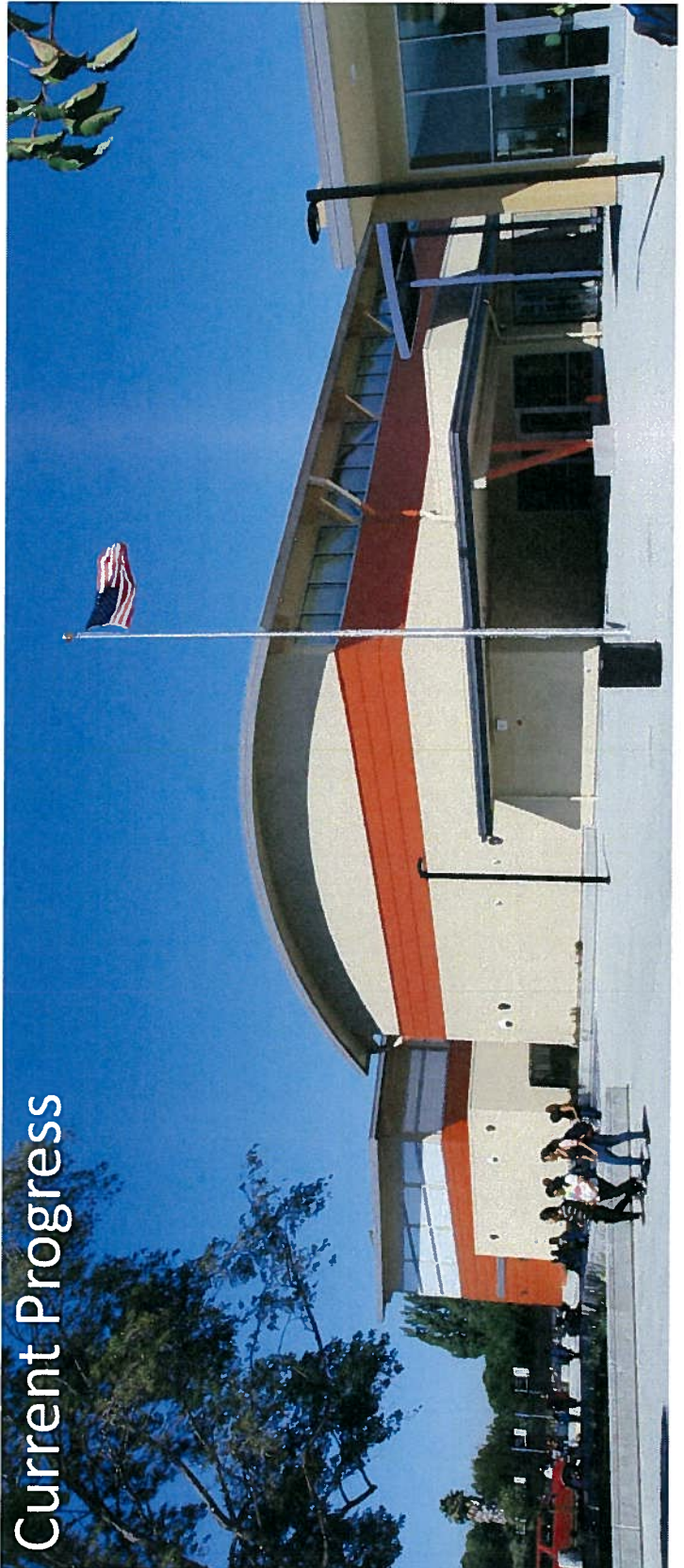
- **Schedule and Progress Update**
 - *All projects on schedule*, through the first 14 months of the 24-month major construction period (Major projects from from 60% to 85% complete)
- **Financial Update**
 - *All projects in budget*, through the first \$100 Million of planned expenditures from the \$205 Million of Measure I funds
 - Positive Annual Independent Audit Reports
 - Positive Citizen's Oversight Committee Annual Reports (Committee members: Davini, Early, Hoodye, Salinas, Sandoval, Schott, Tyler)
- **Hayward Hire Update**
 - *40 to 47% of construction workers are Hayward residents* (30% goal)
- **Visit our website for further updates**
 - *husd.k12.ca.us*, then select Measure I

Martin Luther King Jr. Middle



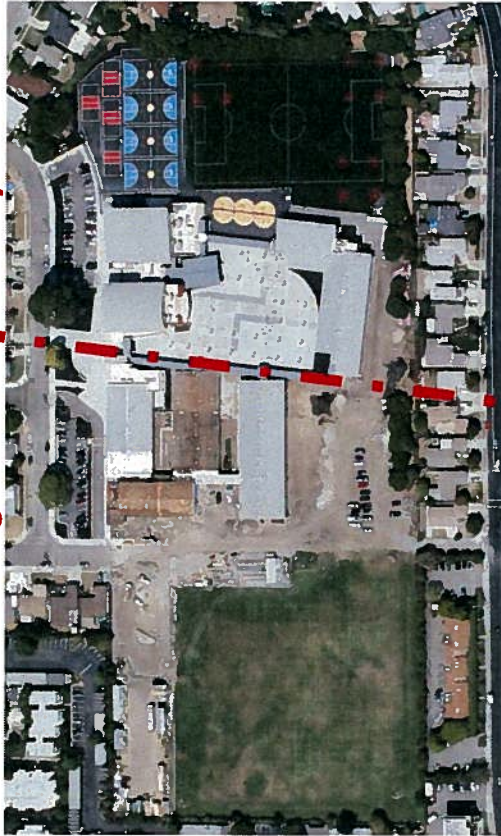
Before August 2012

Current Progress



Martin Luther King Jr. Middle

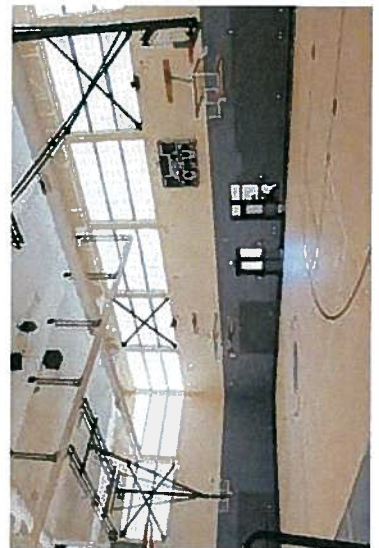
In Progress ← → Completed & In Use



Current Aerial Photo - 85% Complete



MLK Middle Completed Interiors

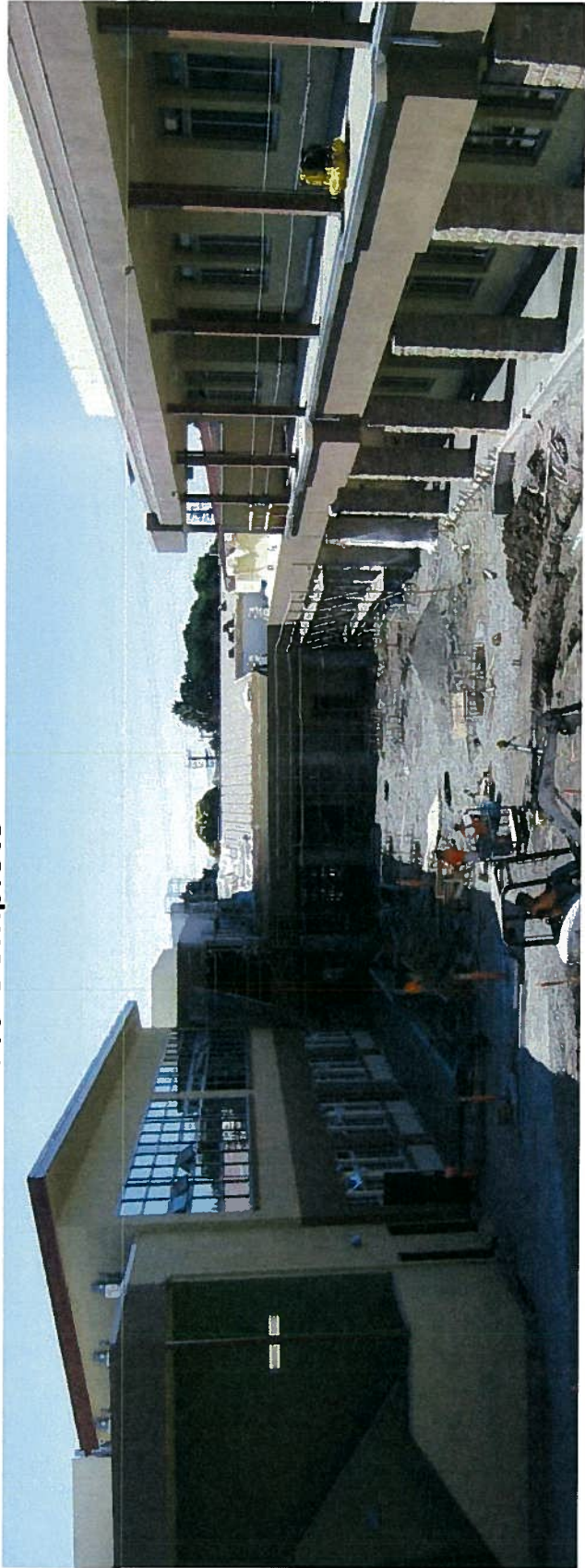


Schafer Park Elementary



Scheduled Completion –
Summer 2012

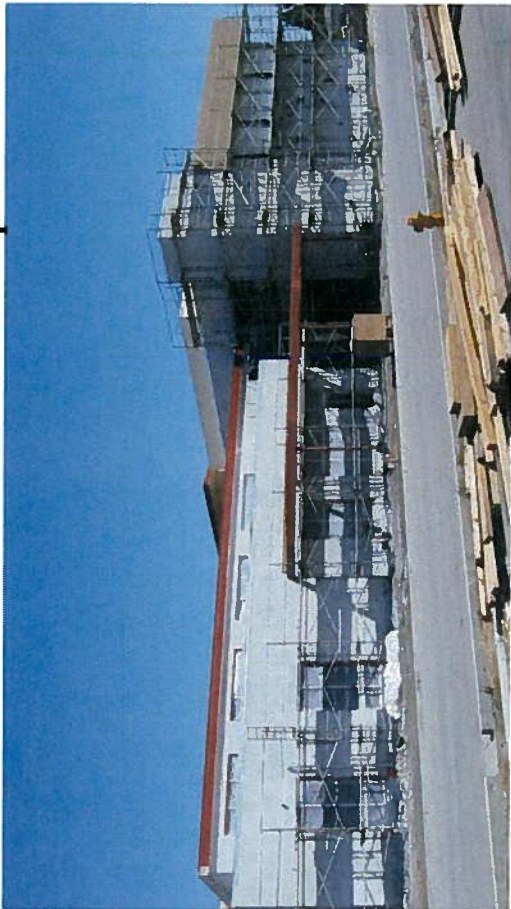
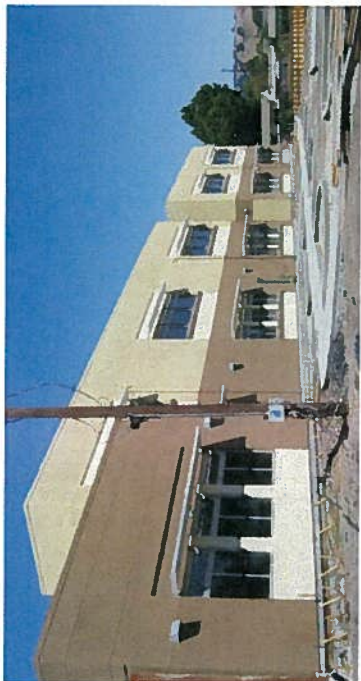
Current Jobsite Photo - 75% Complete



Schafer Park Elementary



Current Aerial Photo – 75% Complete



East Avenue Elementary



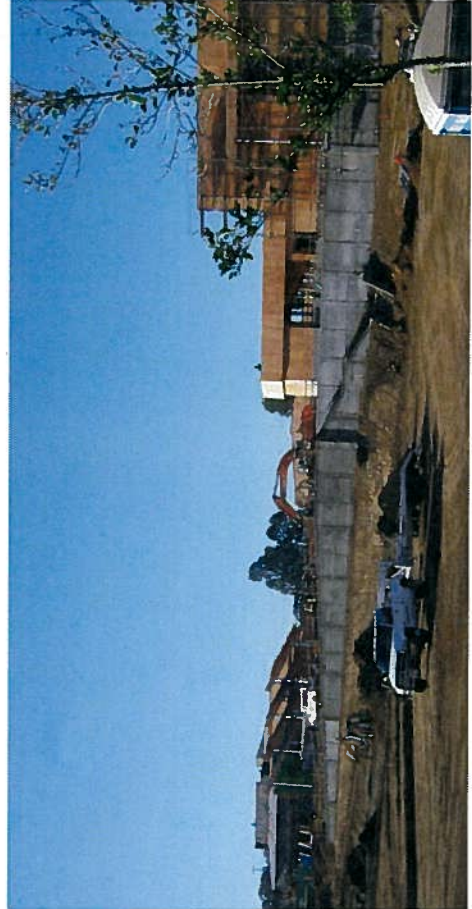
Current Jobsite Panoramic Photo - 60% Complete



East Avenue Elementary



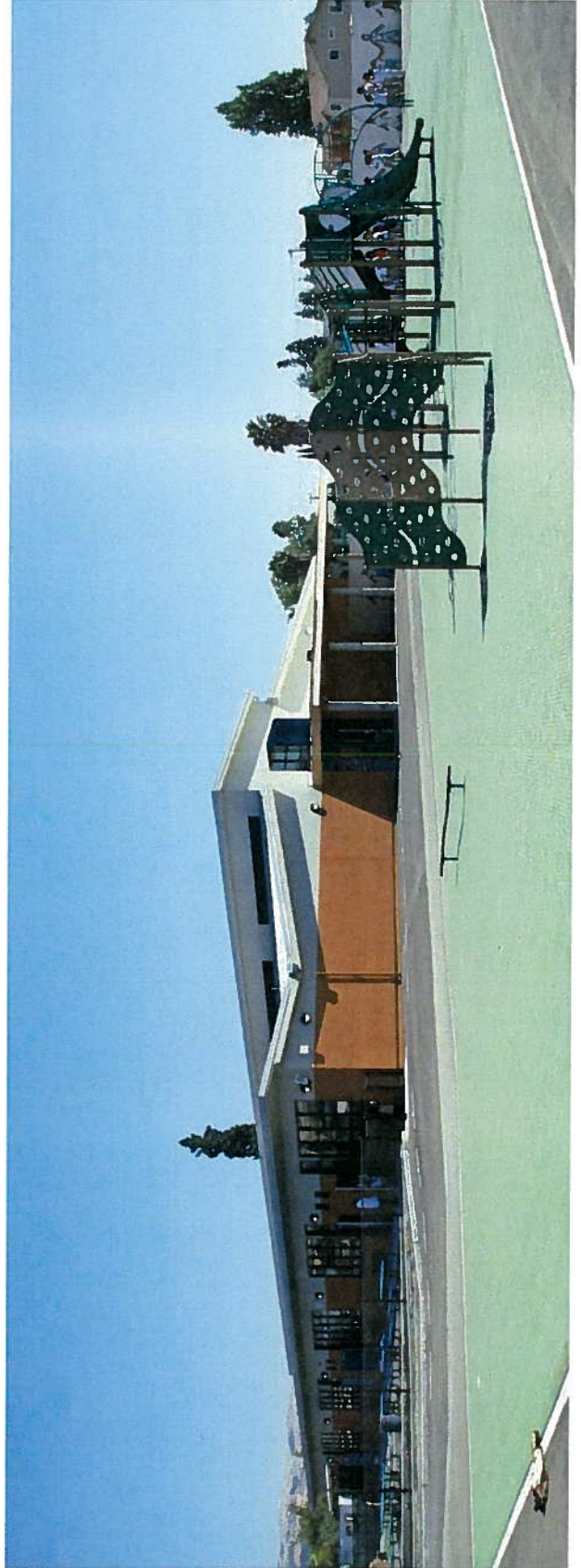
Current Aerial Photo - 60% Complete



Tyrrell Elementary

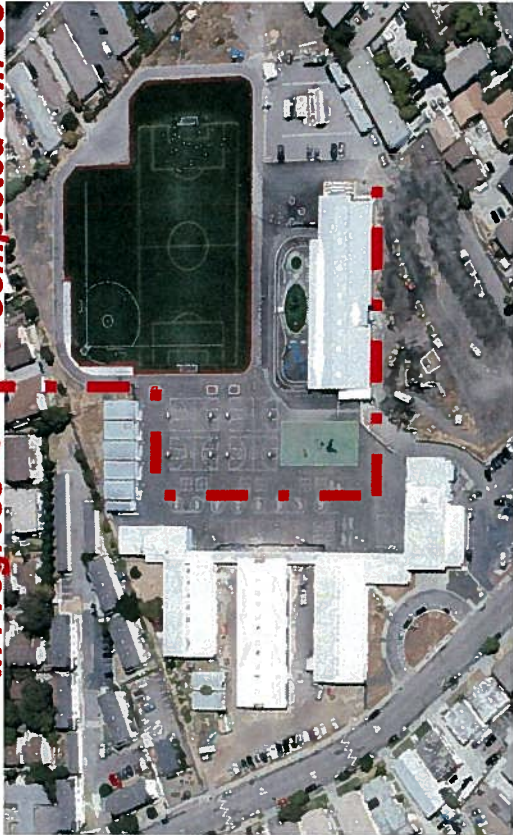


Current Site Photo - 60% Complete

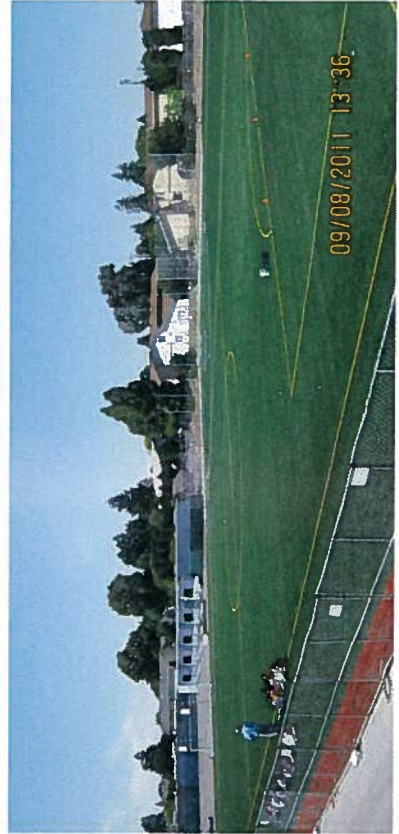
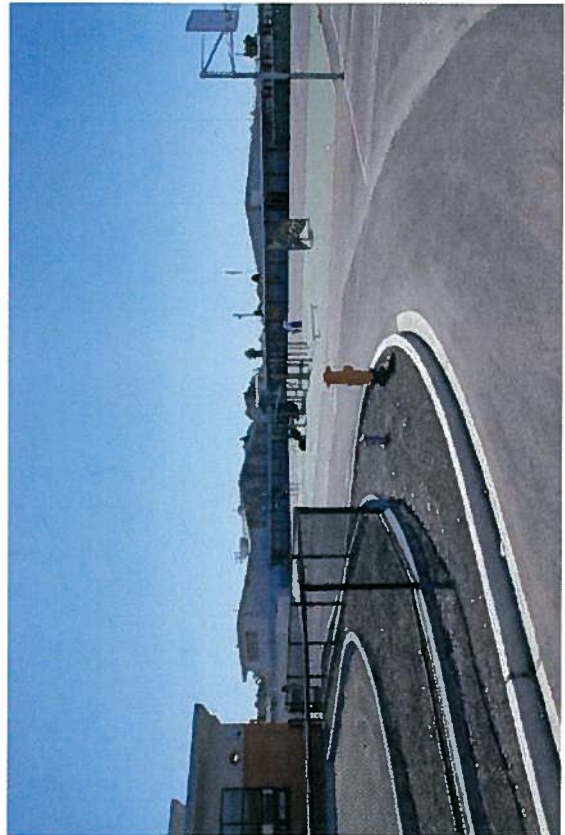


Tyrrell Elementary

In Progress ← → Completed & In Use



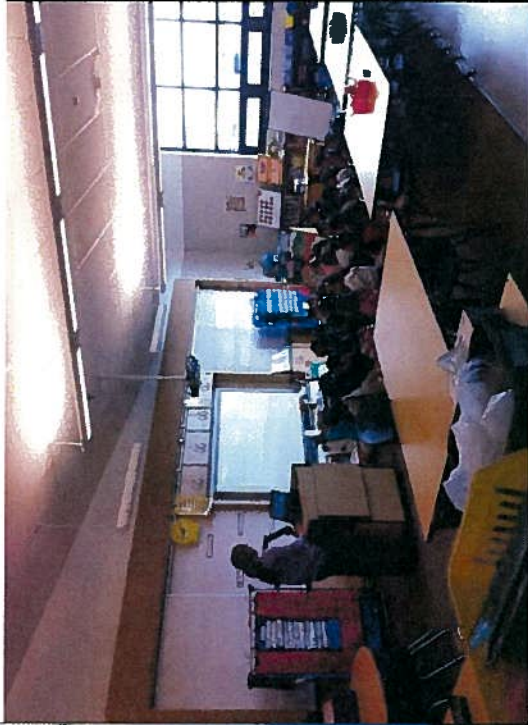
Current Aerial Photo - 60% Complete



Tyrrell Elementary Completed Facilities



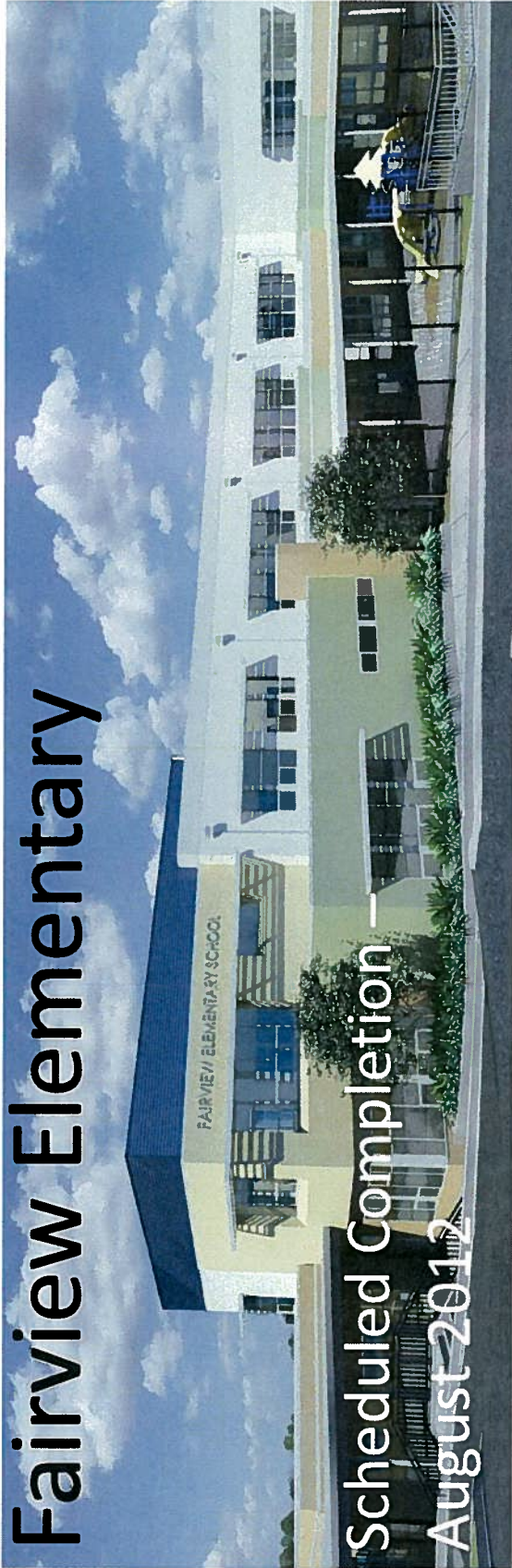
Kindergarten classroom wing



Playground & Field area

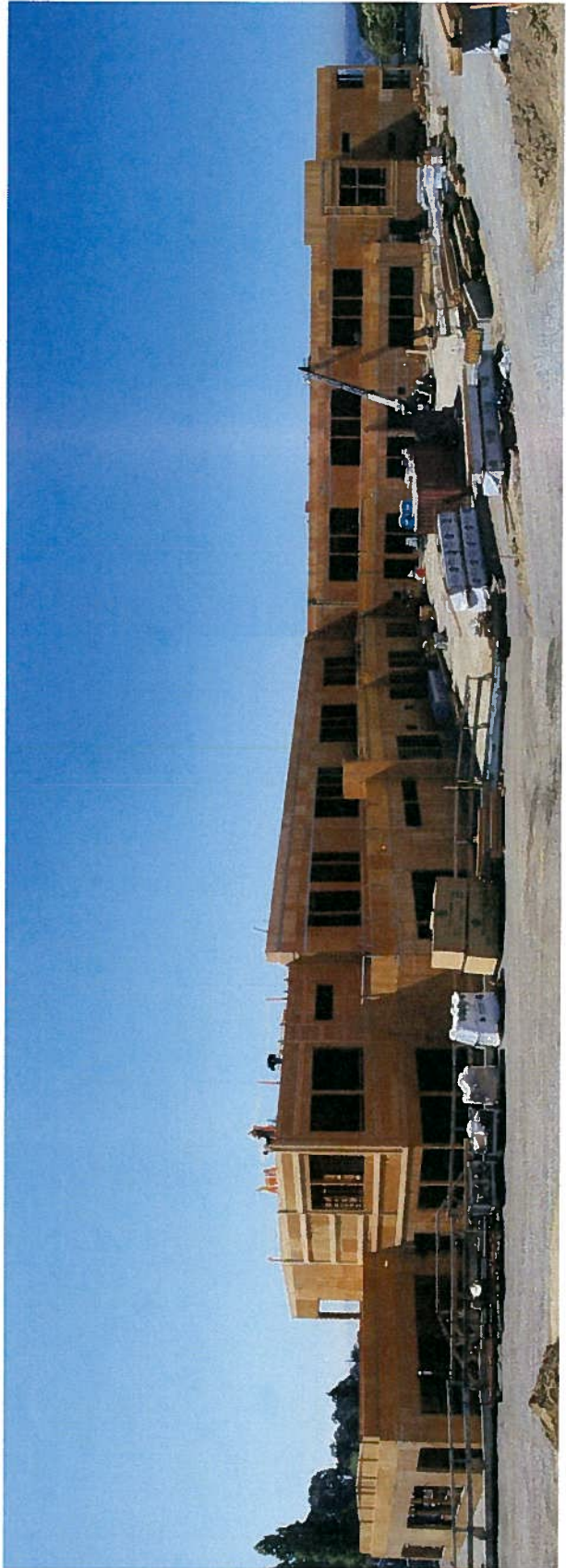


Fairview Elementary



Scheduled Completion —
August 2012

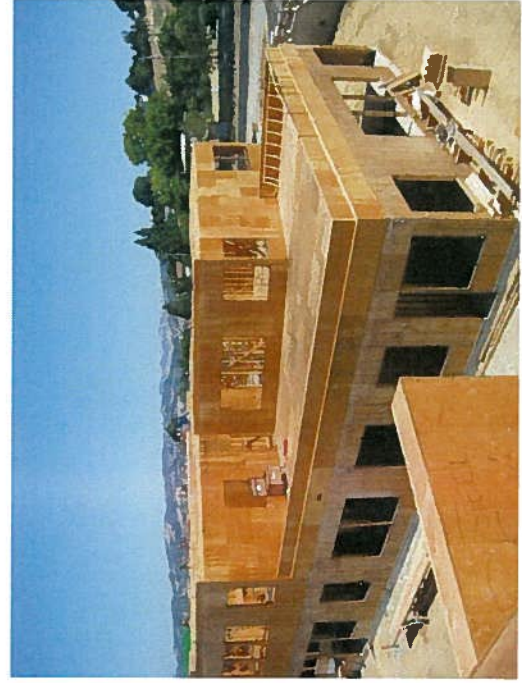
Current Jobsite Panoramic Photo — 60%



Fairview Elementary



Current Aerial Photo – 60% Complete



Hayward Hire Statistics

(Measure I construction workers)

Project	% Hayward Hire
East Avenue	44%
Fairview	47%
Schafer Park	40%
Tyrrell	41%
Martin Luther King, Jr.	44%

- Basic goal = 30%; incentive goal = 40%

ESTIMATED POSITIVE \$\$ IMPACT THROUGHOUT MEASURE I PROGRAM

- \$40 Million in wages and benefits to Hayward residents
- \$40 Million in revenues to Hayward businesses

Agenda Item No.: H.3.
Page: 1 of 27
Board Meeting Date: 9/21/11
Consent: — X
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Measure I Program
SUBMITTED BY: Dave Gallaher, Chief Facilities Officer
SUBJECT: Furniture, Equipment, and Technology Items for Measure I Projects
BOARD GOAL: # 7: Provide modern up-to-date facilities and systems
ACTION PLAN ITEM: Complete Measure I projects on schedule and within budget

Purpose of Presentation

To request Board approval to award purchase contracts for the furniture, equipment, and technology items needed to ready the next completed phases of new Measure I school buildings for occupancy.

History/Background

The next phases of Measure I construction will be nearing completion during 2011-2012, and the Measure I team (District Chief Facilities Officer and Vanir personnel) plans to fully furnish/equip the following buildings as they are completed:

- The last fully remodeled classrooms and science wing, new library, and new music room at Martin Luther King, Jr. Middle.
- All new buildings at East Ave Elementary.
- All new buildings at Fairview Elementary.
- The new multi-purpose building, new library, and new main office building at Tyrrell Elementary.

To ensure the highest quality at the best price, the Measure I team, through public advertisements and direct contacts, solicited bids from a wide range of companies specializing in public school furniture, equipment and/or technology, and who have a strong record of providing high quality, durable, and safe products for similarly-sized school projects. Through this process, 90 companies were invited to bid.

This is the fourth of the planned separate furniture/equipment/technology bid cycles, promoting greater competition between both smaller and larger companies and staying more current with product availability than possible had we implemented a combined single, larger bid process for all of Measure I.

Implementation

We received bids from 18 companies through this solicitation. Following a detailed bid analysis, summarized in the attached bid summary, we recommend awarding to the lowest qualified bidder in each category, as follows:

- General furniture and PE equipment to School Specialty for \$674,851
- Special furniture items and podiums to Contrax for \$606,570
- SMART equipment to A+ Interactive for \$263,416
- Audio/Visual equipment to DecoTech for \$21,986
- Multi-purpose room projectors to Troxell for \$35,637
- Cleaning equipment and supplies to SurTec for \$27,178
- Cleaning and related services to CBM for \$30,177
- Furniture and technology redistribution and set-up services to Moving Solutions for \$84,304
- Recycling and trash removal services to Suddath for \$181,062

The above amounts include a 10% contingency for quantity adjustments, and 9.75% City of Hayward sales tax where applicable. The combined total of \$1,925,181 compares to the \$2,000,000 budgeted for these items in the Measure I funds.

Recommendation

That the Board approve the purchase contracts totaling \$1,925,181, for the Furniture, Equipment, and Technology items and services for the 2011-12 phase of Measure I construction completions, as presented.

Furniture, Equipment, and Technology Bid Results

Bidder Name	Categories ¹											
	General Furniture ²	Special Furniture ³	Podiums	PE Equip.	SMART Equip.	Audio/ Visual Equip.	Multi- Purpose Room Projector	Cleaning Equipment & Supplies	Cleaning Services	Tech Relocation ⁴	Furniture & Equipment Redist. ⁵	Recycling & Trash Removal ⁶
School Specialty, Inc.	\$627,637	\$613,086	\$52,896	\$47,214	-	-	-	-	-	-	-	-
Contrax	\$704,950	\$559,976	\$46,594	-	-	-	-	-	-	-	-	-
Hertz	Incomplete	Incomplete	\$56,034	-	-	-	-	-	-	-	-	-
Virco Mfg. Corporation	Incomplete	Incomplete	-	-	-	-	-	-	-	-	-	-
Gopher	-	-	-	\$48,392	-	-	-	-	-	-	-	-
Flaghouse	-	-	-	Incomplete	-	-	-	-	-	-	-	-
A+ Interactive	-	-	-	-	\$263,416	-	-	-	-	-	-	-
CCS	-	-	-	-	\$274,629	-	-	-	-	-	-	-
Troxell	-	-	-	-	\$343,987	\$25,426	\$35,637	-	-	-	-	-
DecoTech	-	-	-	-	-	\$21,986	\$38,318	-	-	-	-	-
EDX Info Systems	-	-	-	-	-	-	-	-	-	-	-	-
Suddath	-	-	-	-	-	-	-	-	-	-	-	-
Moving Solutions	-	-	-	-	-	-	-	-	-	\$14,370	\$84,065	\$181,062
CBM	-	-	-	-	-	-	-	-	-	\$12,454	\$71,850	\$258,660
Surtec	-	-	-	-	-	-	-	\$27,178	\$30,177	-	-	-
Waxie	-	-	-	-	-	-	-	\$32,601	-	-	-	-
HD Supply	-	-	-	-	-	-	-	Incomplete	-	-	-	-

¹ All prices include 10% contingency and Hayward sales tax where applicable.

² All furniture included in bid except Special Furniture items in attached item list.

³ Includes only Special Furniture items in attached item list.

⁴ Assumes (70) Unit Disconnects and (50) Unit Reconnects per site; To be billed Per-Unit completed, total cost not to exceed amount shown.

⁵ Assumes (30) Redistribution Loads per site; To be billed Per-Unit completed, total cost not to exceed amount shown.

⁶ Assumes (30) Trash and (30) Recycle Loads per site; To be billed Per-Unit completed, total cost not to exceed amount shown.

Consolidated package total cost: \$2,146,202
 Broken down package cost: \$1,925,181
 Total Savings: \$221,021

Furniture, Equipment, and Technology Bidder Participation History

= Awarded Contract or Purchase of some of the items Bid/Quoted

Bidder			Bid Cycle #1 5/12/10 & 6/25/10		Bid Cycle #2 1/12/11		Bid Cycle #3 3/9/11		Bid Cycle #4 9/21/11	
			Measure I Bid	Piggyback or Quote	Measure I Bid	Piggyback or Quote	Measure I Bid	Piggyback or Quote	Measure I Bid	Piggyback or Quote*
Furniture	1	School Specialty, Inc.	x	x	x	x	x	x	x	x
	2	Contrax	x	x	x	x	x	x	x	x
	3	Hertz	x		x		x	x	x	x
	4	Virco Mfg. Corporation	x		x		x		x	x
	5	Saxton Bradley	x	x	x		x			
	6	Workspace Solutions	x	x						
	7	Pivot Interiors			x					
	8	D&D Security				x				
Technology	9	DecoTech	x	x	x		x		x	x
	10	VIP Tone		x	x		x			
	11	EDX			x		x		x	x
	12	Troxell			x		x		x	
	13	CDI			x					
	14	Spectrum			x					
	7	Pivot Interiors			x					
	15	Hard Drives Northwest						x		x
	16	IVS	x		x	x				
	5	Saxton Bradley	x		x					
	17	In 2 Change			x	x	x			
Services	18	A+ Interactive				x	x		x	
	19	CCS				x	x		x	
	20	CBM					x		x	
	21	Moving Solutions					x		x	
	22	Suddath					x		x	
	23	CoroVan					x			
	24	Service West					x			
	25	Dome Cleaning					x			
Misc Supplies/Equipment	1	School Specialty, Inc.	x	x	x	x	x	x	x	x
	16	SurTec, Inc.						x	x	x
	17	Waxie					x		x	x
	25	Dome Cleaning					x			
	28	HD Supply						x	x	x
	29	Clean Source						x		x
	30	Starline						x		
	31	Sears Commercial						x		
	32	A. Daigger						x		x
	33	Lab Safety Supply						x		x
	34	Thomas Scientific						x		
	35	East Bay Restaurant Su					x	x	x	x
	36	Rocketship Restaurant						x		
	37	Midwest Technologies	x							

Bidder			Bid Cycle #1 5/12/10 & 6/25/10		Bid Cycle #2 1/12/11		Bid Cycle #3 3/9/11		Bid Cycle #4 9/21/11	
			Measure I Bid	Piggyback or Quote	Measure I Bid	Piggyback or Quote	Measure I Bid	Piggyback or Quote	Measure I Bid	Piggyback or Quote*
Misc Supplies/Equipment (cont.)	38	Gopher					x	x	x	x
	39	Flaghouse						x	x	
	40	Douglas Sports/NPS						x		
	41	Ross Recreation						x		
	42	Office Depot						x		x
	43	Lakeshore Learning				x				
	44	Hausmann						x		x
	45	PlasTeak						x		
	46	Landscape Forms						x		
	47	Sam Ash						x		
	48	Full Compass Systems						x		

**GENERAL FURNITURE & PE EQUIPMENT
CONTRACT ABSTRACT**

Contractor: School Specialty, Inc., 100 Paragon Parkway, Mansfield, OH 44903

School Specialty, Inc. provides an impressive resume of completed school project references. Awarding School Specialty a contract for the General Furniture and PE Equipment Categories provides the lowest price for the products specified in these categories. Services provided by School Specialty during the project will include a consolidated point of contact, familiarity with the project and school sites, full and complete delivery and installation of all items (includes removal of dunnage and packaging materials, assembling, and placing all products in their desired locations throughout the building), all freight damage replacements, a minimum of three visits to address potential problems related to shortage, damages, or replacements, and access to a storage warehouse in Fresno if required.

Purpose:

Provide General Furniture and PE Equipment for the fourth completed phase of construction at East Ave, Fairview, Tyrrell, and MLK. Phase 4 includes the entire East Ave campus; the entire Fairview campus; 4 Wing "B" classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached General Furniture and PE Equipment Item lists for details.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$674,851, including City of Hayward 9.75% sales tax.

Potential Reductions in the Contract Amount

Liquidated Damages for late/missed service: For every calendar day by which completion of the Project is delayed beyond the completion date specified for each project, the contractor shall incur a \$500 charge and provide temporary items until completion at no additional cost to owner. Unused contingency: potentially up to 10% of Contract Limit

Completion Schedules

Delivery and installation to coordinate with the opening of the phases of work during the 2011-2012 School year.

General Furniture Item List

Qty	Items	Qty	Items
460	Kinder Student Chair	208	Secondary Library Chair
1461	Primary Student Chair	25	Library Computer Swivel Chair
1304	Secondary Student Chair	14	Step stool Kik-Step
154	Adult Stack Chair	84	Outdoor Lunch Tables
77	Tall Teacher Stool w/glides	6	ADA Outdoor Lunch Tables
31	Short Teacher Stool w/casters	198	Convertible 3-in-1 Indoor Lunch Tables
84	Teacher Desk	240	Stackable Chairs
74	Kinder Student Table Desks	6	Stackable Chair Rack
10	Wheelchair Accessible Desk	9	Portable Risers
20	15" Hearing Impaired SDC Desk	31	Curved, Conference-Front Office Desk
20	17" Hearing Impaired SDC Desk	6	Straight Office Desk
267	Flexible Table	19	Return
71	Horseshoe Table	3	Bridge
8	Round Activity Table	15	Credenza
16	Kinder Outdoor Table	3	Freestanding Lateral File
4	ADA Kinder Outdoor Table	26	Credenza Lateral File
126	2-shelf Metal Bookshelf	1	Low Wall Cabinet
7	Study Carrels	1	Glass Display Cabinet
4	Lateral 4 Dwr file cabinet (36"Wx18"Dx54"H)	1	Hutch Glass Doors
4	Lateral 2 Dwr file cabinet (36"Wx20"Dx28"H)	19	Desk File/File Pedestal
16	Pedestal 2 Dwr file cabinet (15"Wx27"Dx29"H)	14	Desk Pencil/Box/Box/File Ped
3	Lounge Chairs w/Corner table S2921G7	15	Mobile Cred. Pencil/Box/Box/File Ped
1	3 Seat Lounge Sofa S3901G7	3	Bookshelf, 5-shelf
10	End Table	22	Bookshelf, 2-shelf
5	Coffee Table	3	42" Rd Conference Table
39	Single Lounge Chair w/arms S1901G7	25	Center Drawer
4	Single Lounge Chair w/o arms S1902G7	2	10' Conference Table
9	Lounge Bench, 3 seat S1006B7	1	8' Conference Table
4	Lounge Bench, 2 seat S1005B7	6	Power Channel
34	Lounge Bench, 1 seat S1001B7	2	White Board
90	Kinder Library Chair	2	Horizontal Paper Management Trays
108	Primary Library Chair		

PE Equipment Item List

Qty	Items/Spec	Qty	Items/Spec
2	GIANT HOPPING BALLS: Set of 6 Rnbw Hop-Along Bouncer	45	SIZE 6 BASKETBALLS: rnbw performr +, Intermediate, set of 6
50	TRICYCLES: Angeles Trike, Med.	36	TEATHERBALLS: Tachikara STBR- Tetherball w/ Rope
10	TUMBLING MAT: 2" Bonded Foam w/2' Panels	9	BATTING TEES:
2	HULA HOOPS: 30" Rnbw No Kink 30" hoops-a Dz	6	BASEBALL: Ultra Grip 29", Ball & Bat set of 6
2	SOFT/SQUISHY BALLS: variety pack, SoffPlay Ball Pack (36)	6	HOCKEY SETS: Cosom Emtray 36" 12 player Flr Hky Set
3	VOICE SAVER: 5 Watt-Drop Ship	36	HOCKEY PUCK: DOM Super-Safe Puck
3	100' MEASUREING TAPE:	18	8.5" RUBBER BALLS: Rnbw Ultra Play Utility Balls, set of 6
3	BALL CART: All-Terrain Ball Master Rack	45	13" RUBBER BALLS: Playground Balls, Yellow and Red
6	PORTABLE ELECTRIC INFLATOR	6	LOW DENSITY FOAM BALLS: 6 or 7", Rnbw Low-Bounce/Low-
6	6" CONES: 6" Rnbw Vinyl Cone, set of 6	30	FOXTAIL BALLS: Foxtail Softie
3	18" CONES: Rnbw Vinyl Cone, set of 6	9	8.5" RAINBOW BALLS: set of 6
3	DOMES CONES: Rigid Dome Cones, set of 36	30	KOOSH BALLS: std size Rubber Band Ball 3-1/2"
18	CIRCLE PLACE MARKERS: Vinyl place-markers- 9" Polyspots,	9	FRISBEES: 125 grams, Olympia 125g Rnbw Disc set of 6
3	BALL BAGS: w/ Canvas bottoms, set of 6, XX-Large Rnbw	3	DECK RINGS: Rnbw Super Set Rubber Rings
3	DUFFLE STORAGE BAGS: set of 6, XL Rnbw DuraBag Duffle	3	PARACHUTE: (30' w/30 handles), Reinforced 30' diameeter w/
18	TUMBLING MAT: 2" Bonded Foam w/2' Panels	54	SCOOTER: Rnbw Fast Track Scooter 16", w/ protected handles
6	RESISTANCE BAND: UltraFit Latex Free Resistance Band	3	SCOOTER CARRYING CART: Scooter Stacker
6	SOFTBALLS: Air Lite Poly Baseball, set of 12	6	30" HULA HOOPS: 30" Rnbw No Kink 30" hoops-a Dz
6	PADDLEBALL RACKET: Rnbw Jr. Pick-A-Paddle, class set	6	36" HULA HOOPS: 36" Rnbw No Kink 30" hoops-a Dz
18	FOOTBALLS: junior size, Rnbw Performer, set of 6	150	BEANBAGS: 5" squares
30	SOCCERBALLS: size 5	3	EASY-ACCESS JUMP ROPE CART
9	POP-UP SOCCER GOALS: QwikPro Pop-up Scr Goal	108	JUMP ROPES: plastic segmented jump ropes
30	VOLLEYBALLS: Official 8" diameter, set of 6	18	7' SPEED JUMP ROPES: Ex-U-Rope Spd Rope, set of 6
45	SIZE 5 BASKETBALLS: rainbow performer plus, Junior, set of 6		

SPECIAL FURNITURE & PODIUMS
CONTRACT ABSTRACT

Contractor: Contrax Group, LLC, 690 NE 23rd Ave, Gainesville, FL 32609

Contrax Group, LLC provides an impressive resume of completed school project references. Awarding Contrax a contract for the items contained in the Special Furniture Group and Podium Category provides the best value and quality for items specified in these categories. Services provided by Contrax during the project will include a consolidated point of contact; 24/7 online project management system accessibility; full-time service and warranty group; full and complete delivery and installation of all items (includes removal of dunnage and packaging materials, assembling, and placing all products in their desired locations throughout the building); all freight damage replacements; a minimum of three visits to address potential problems related to shortage, damages, or replacements; one year walkthrough review to address any warranty issues; and access to temporary storage if required.

Purpose:

Provide Special Furniture Items, as well as 77 Podiums, for the fourth completed phase of construction, including the entire East Ave campus; the entire Fairview campus; 4 Wing "B" classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached Special Furniture Item list for details.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$606,570, including City of Hayward 9.75% sales tax.

Potential Reductions in the Contract Amount

Liquidated Damages for late/missed service: For every calendar day by which completion of the project is delayed beyond the completion date specified for each project, the contractor shall incur a \$500 charge and temporary furniture placeholder until completion at no additional cost to owner.

Unused contingency savings: potentially up to 10% of Contract Limit

Completion Schedules

Delivery and installation to coordinate with the opening of the phases of work during the 2011-2012 School year.

Special Furniture Items

Qty	Items
80	Teacher Chair
556	Primary Student Desk
960	Secondary Student Desk
1940	Steel Book Box
132	Wire Book Basket
55	Computer Desk
46	Primary Classroom Cart
40	Secondary Classroom Cart
8	Cart Surface
42	Office Chair 2370
82	Office Guest Chair 1210
148	Staff Lounge Chair 1225
24	Staff Lounge Table 30x72
10	Librarian Chairs
63	Square Library Tables 36x36
4	Rectangular Library Tables 36x72
81	Mobile Bookcase
9	Flat Shelf book Truck 21103
9	Sloping Shelf book Truck 21101
5	Depressible Book Truck

**SMART EQUIPMENT
CONTRACT ABSTRACT**

Contractor: A+ Interactive, 1190 Emerson Ave, Campbell, CA 95008

A+ interactive has an impressive resume as one of the largest SMART resellers in the Bay area, providing SMART equipment, accessories, and training at competitive prices. Awarding A+ Interactive a contract for the phase 4 SMART Board Accessories provides the lowest price for the products specified in the bid. Services provided by A+ Interactive during the project will include, full and complete delivery and installation of all items (includes removal of dunnage and packaging materials, assembling, and placing all products in their desired locations throughout the building), staff training on all items as outlined in the bid, service response on technical difficulties with accessories within 24 hours, within all freight damage replacements, a minimum of three visits to address potential problems related to shortage, damages, or replacements, and technical support.

Purpose:

Provide SMART equipment for the fourth completed phase of construction, including the entire East Ave campus; the entire Fairview campus; 4 Wing "B" classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached SMART Equipment Item list for details.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$ 263,416, including City of Hayward 9.75% sales tax.

Potential Reductions in the Contract Amount

Liquidated Damages for late/missed service: For every calendar day by which completion of the Project is delayed beyond the completion date specified for each project, the contractor shall incur a \$500 charge and provide temporary items until completion at no additional cost to owner. Unused contingency savings: potentially up to 10% of Contract Limit.

Completion Schedules

Delivery and installation to coordinate with the opening of the phases of work during the 2011-2012 School year.

SMART Equipment Item List

Qty	Items
89	Document Camera SMART SDC-330
87	Wireless Slate SMART WS200
18	Kinder Student Response SMART SRP-LE-24
69	Student Response SMART SRP-PE-32
81	10' Composite Video Cable
4	Extra 1 pack Student Clickers SMART SRP-PE-RMT-1
13	Extra 5 pack Student Clickers SMART SRP-PE-RMT-5

**AUDIO/VISUAL EQUIPMENT
CONTRACT ABSTRACT**

Contractor: DecoTech Systems, Inc., 1180 Mount Diablo Blvd., Walnut Creek, CA 94596

DecoTech Systems provides an impressive resume of completed public school project references, including other Measure I project work. Awarding DecoTech a contract for the complete Audio/Visual Equipment provides the lowest price for the items specified in the bid. Services provided by DecoTech during the project will include a consolidated point of contact and control of data systems installation; familiarity in working with the District IT department on Measure I projects; Set-up and installation in coordination with the District's needs; all freight damage replacements; and a minimum of three visits to address potential problems related to shortage, damages, or replacements.

Purpose:

Provide all Audio/Visual Equipment and services required for set-up and installation of specified items within the District for the fourth completed phase of construction, including the entire East Ave campus; the entire Fairview campus; 4 Wing "B" classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached Audio/Visual Equipment item list for details.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$21,986, including City of Hayward 9.75% sales tax.

Potential Reductions in the Contract Amount

Liquidated Damages for late/missed service: For every calendar day by which completion of the Project is delayed beyond the completion date specified for each project, the contractor shall incur a \$500 charge and provide temporary items until completion at no additional cost to owner. Unused contingency savings: potentially up to 10% of Contract Limit

Completion Schedules

Delivery and installation to coordinate with the opening of the phases of work during the 2011-2012 School year.

Audio/Visual Equipment Item List

Qty	Items	Bid Specification Make/Model
90	DVD/VCR Player	Toshiba DVR670 DVD/VHS
90	3' HDMI Cable	Go Cables HDMI to HDMI
90	3' RCA to Audio Cable	Go Cables 3.5MM to RCA

MULTI-PURPOSE ROOM PROJECTOR
CONTRACT ABSTRACT

Contractor: Troxell Communications, Inc., 4830 s. 38th Street, Phoenix, AZ 85040

Troxell Communications, Inc. is the largest privately held distributor of Audio/Visual equipment to the US education market with an extensive resume of completed public school project references. Awarding Troxell a contract for the Hitachi CP-WX11000 Multi Purpose Room Projectors with SL-802 Short Lenses provides the lowest price for this equipment, as specified in the bid. Services provided by Troxell during the project will include a consolidated point of contact; all freight damage replacements; and a minimum of three visits to address potential problems related to shortage, damages, or replacements.

Purpose:

Provide Multi-Purpose Room Projectors specified in the District's fourth completed phase of construction for East Ave, Fairview, and Tyrrell.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$35,637, including City of Hayward 9.75% sales tax.

Potential Reductions in the Contract Amount

Liquidated Damages for late/missed service: For every calendar day by which completion of the Project is delayed beyond the completion date specified for each project, the contractor shall incur a \$500 charge and provide temporary items until completion at no additional cost to owner. Unused contingency savings: potentially up to 10% of Contract Limit

Completion Schedules

Delivery and installation to coordinate with the opening of the phases of work during the 2011-2012 School year.

CUSTODIAL EQUIPMENT & SUPPLIES
CONTRACT ABSTRACT

Contractor: SurTec, Inc., 1880 N. Macarthur Drive, Tracy, CA 95376

SurTec, Inc. has a strong resume of completed public school project references and come with a good recommendation from the District's Maintenance and Operations Department, due to positive work experiences in the District in the past. Awarding SurTec a contract for the Custodial Equipment and Supplies provides the lowest price for this equipment, as specified in the bid. Services provided by SurTec during the project will include a consolidated point of contact; training on specialized maintenance equipment; all freight damage replacements; and a minimum of three visits to address potential problems related to shortage, damages, or replacements.

Purpose:

Provide Custodial Equipment and Supplies specified in the District's fourth completed phase of construction, including the entire East Ave campus; the entire Fairview campus; 4 Wing "B" classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached Custodial Equipment and Supplies Item List for details.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$27,178, including City of Hayward 9.75% sales tax.

Potential Reductions in the Contract Amount

Liquidated Damages for late/missed service: For every calendar day by which completion of the Project is delayed beyond the completion date specified for each project, the contractor shall incur a \$500 charge and provide temporary items until completion at no additional cost to owner. Unused contingency savings: potentially up to 10% of Contract Limit

Completion Schedules

Delivery and installation to coordinate with the opening of the phases of work during the 2011-2012 School year.

Custodial Equipment & Supplies Items

Qty	Items
4	VACUUM, BACKPACK: Proteam, Super Coach Vac
4	FLOOR MACHINE: Host, Liberator
1	AUTO SCRUBBER: Boost, Focus II Compact L20
4	MICROFIBER TERRY CLOTHS: 16"x16" 12/Dz Blue
4	MICROFIBER TERRY CLOTHS: 16"x16" 12/Dz Green
2	LOCKABLE MOP HEADS: 24"
2	MICROFIBER MOP HANDLE: 71"
4	MICROFIBER 24" WET MOP PADS: 12/dz Blue
4	MICROFIBER 24" WET MOP PADS: 12/dz Green
2	MICROFIBER 24" WET MOP PADS: 12/dz Red
2	MICROFIBER MOP BUCKET: No Touch Microfiber Mop Bucket
2	ALL-PURPOSE UTILITY CART
4	CUSTODIAN CART
2	CUSTODIAN CADDY BAG
40	32 GALLON TRASH BIN: w/o lid, lt grey
10	32 GALLON TRASH BIN DOLLY
200	STD 28 QT TRASH BIN: black
200	STD 28 QT RECYCLE BIN: blue
20	STD 41 QT TRASH BIN: black

**CLEANING SERVICES
CONTRACT ABSTRACT**

Contractor: Capital Building Maintenance Group (CBM),
183 Beacon Street, South San Francisco, CA 94080

CBM provides an impressive resume of completed and ongoing construction cleaning services project references. Awarding CBM a contract for the Cleaning Services Category provides the best value for the scope defined. Services provided by CBM during the project will include full and complete execution of entire scope as defined for each site in conjunction with the construction schedule. Important aspects of the Cleaning Scope includes the following items: general dusting, vertical surface cleaning, furniture dusting, washing, sweeping and vacuuming floors, washing doors and windows, and sweeping external walkways.

Purpose:

Provide complete cleaning services scope as defined for the fourth completed phase of construction, including the entire East Ave campus; the entire Fairview campus; 4 Wing "B" classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached Services Description Sheets for details of scope at each site.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$30,177, including City of Hayward 9.75% sales tax when applicable.

Potential Reductions in the Contract Amount

Potential deduct for less cleaning hours utilized than estimated in scope.
Unused contingency savings: potentially up to 10% of Contract Limit

Completion Schedules

Work to coordinate with the phases of work during the 2011-2012 School year.

FURNITURE & TECHNOLOGY RELOCATION
CONTRACT ABSTRACT

Contractor: Moving Solutions, Inc., 927 Wrigley Way, Milpitas, CA 95035

Moving Solutions provides an impressive resume of completed government, public school and private business project references. Awarding Moving Solutions a contract for the Technology, Furniture, and Equipment Relocation Scope provides the best value for the scope defined. Services provided by Moving Solutions during the project will include full and complete execution of entire scope as defined for each site. Important aspects of the Technology Relocation Scope include carefully disconnecting and/or reconnecting all items and peripherals, packaging and labeling all items with identifying information, consolidating the items for relocation in secure and water and temperature-safe storage, providing electronics recycling when necessary, and providing a detailed soft copy inventory with information collected from each relocated system.

Purpose:

Provide complete technology, furniture, and equipment removal scope for the fourth completed phase of construction, including the entire East Ave campus; the entire Fairview campus; 4 Wing "B" classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached Services Description Sheets for details of scope at each site.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$84,304, including City of Hayward 9.75% sales tax when applicable.

Potential Reductions in the Contract Amount

Potential deduct for less unit disconnects and/or reconnects utilized than estimated in scope.
Unused contingency savings: potentially up to 10% of Contract Limit

Completion Schedules

Work to coordinate with the opening of the phases of work during the 2011-2012 School year.

FF&E RECYCLING & TRASH REMOVAL
CONTRACT ABSTRACT

Contractor: Suddath Relocation Systems of Northern CA, Inc.,
2055 South 7th St., San Jose, CA 95112

Suddath Relocation Systems provides an impressive resume of completed school project references. Awarding Suddath a contract for the items contained in the Recycling and Trash Removal Services Category provides the best value for the scope defined for this category. Services provided by Suddath during the project will include a consolidated point of contact and company for all Measure I relocation services, as well as full and complete execution of entire scope as defined for each site (including a deduct for any unused “recycle” or “trash” loads from estimate).

Purpose:

Provide complete recycling and trash removal scope for the fourth completed phase of construction, including the entire East Ave campus; the entire Fairview campus; 4 Wing “B” classrooms, as well as the new Library, Media Lab, and Music Rooms at MLK; and the new Administration Wing, Library, and Multi-Purpose Room at Tyrrell. See attached Services Description Sheets for details of scope at each site.

Funding Source

Measure I Bond Fund.

Contract Limit (established through a Public Bid process)

\$181,062, including City of Hayward 9.75% sales tax when applicable.

Potential Reductions in the Contract Amount

Potential deduct for less recycle and/or trash “loads” utilized than estimated in scope.
Unused contingency savings: potentially up to 10% of Contract Limit

Completion Schedules

Work to coordinate with the opening of the phases of work during the 2011-2012 School year.

SERVICES DESCRIPTION: PROJECT 4

Services Schedule and Site information:

1. East Ave Services Schedule:
 - a. **Touch-up Cleaning:** Spring 2012, to occur during the week prior to user occupation of newly completed construction. Includes entire new school site.
 - b. **Technology Disconnect/Reconnect:** Spring 2012
 - c. **Existing FF&E Removal:** Summer 2012, to occur over summer at interim site in coordination with construction schedule.
2. Fairview Services Schedule:
 - a. **Touch-up Cleaning:** June 2012, to occur during the week prior to user occupation of newly completed construction. Includes entire new school site.
 - b. **Technology Disconnect/Reconnect:** June 2012
 - c. **Existing FF&E Removal:** Summer 2012, to occur over summer at interim site in coordination with construction schedule.
3. MLK Services Schedule:
 - a. **Touch-up Cleaning:** December 2011, to occur during the week prior to user occupation of newly completed construction. Includes (8) Wing C Classrooms, Library, Media Lab, Resource Classroom, and (3) Wing B Classrooms.
 - b. **Technology Disconnect/Reconnect:** December 2011
 - c. **Existing FF&E Removal:** December 2011, to occur in coordination with construction schedule.
4. Tyrrell Services Schedule:
 - a. **Touch-up Cleaning:** August 2011, to occur during the week prior to user occupation of newly completed construction. Includes MPR, Library, and Administration Offices.
 - b. **Technology Disconnect/Reconnect:** Summer 2012
 - c. **Existing FF&E Removal:** August 2011, to occur over summer in coordination with construction schedule.

Touch-Up Cleaning Scope Description:

1. Remove any remaining dust, dirt, smudges, debris etc. from newly completed spaces and surfaces following final construction clean-up and completed Furniture Assembly (Please note that an initial clean-up is provided by the Construction team prior to Furniture move).
 - a. **General Dusting** – to include window ledges and cabinet tops, in corners, and behind stationary furniture.
 - b. **Vertical surface cleaning** - Dust and wash. Remove smudges as necessary.
 - i. Dust woodwork
 - ii. Dust or Clean whiteboards.
 - c. **Dust all Furniture**

- d. Floors- Sweep and/or Vacuum thoroughly. Pay special attention to wall edges and corners.
 - e. Wash any marks or smudges on doors and windows
 - f. Sweep external walkways
- 2. Coordinate dates and times with Construction and Furniture Moving/Assembly Schedule.
- 3. Indicate on bid sheets whether any extra charges apply for Weekend work, after hours work, holidays, or for any other reason.
- 4. Hourly rate will be used to add or subtract from total, based on actual number of hours needed.

Technology Disconnect Scope Description:

- 1. Existing Technology must be packaged and labeled in coordination with FF&E Removal Services and Construction/Demolition Schedule. Excludes large Xerox Copy Machines.
- 2. Every item should be labeled with important identifying information, including (but not limited to) Originating user, room name/number/location, model/serial number, accessories/peripherals and associated model/serial numbers, Destination, and apparent condition, Disconnect Technician ID.
- 3. Provide a detailed, soft copy, inventory list of all electronic items, including all information gathered (Originating user and Originating location, Destination, etc).
- 4. Place all disconnected items in secure and water-safe storage location(s) on-site site as directed by District Moving Coordinator (exact locations TBD) in coordination with their relocation destination.
- 5. Provide E-Waste Removal/Recycling for all old or broken electronics tagged for disposal.
- 6. Provide per unit rate and extension for estimated unit quantity listed. Unit rate will be used to add or subtract from total, based on actual number of units needing to be disconnected.

Technology Reconnect Scope Description:

- 1. Unpack unit at labeled destination and set-up system, including all peripherals. Connect system to power and data as necessary. Turn on system and confirm it is in the same condition as noted on the Disconnect Inventory. Make note of any discrepancies and/or missing items from inventory. Properly shut down unit after assessment.
- 2. Provide a detailed, soft copy, inventory list of all electronic items reconnected, including any discrepancies from original inventory and Reconnect Technician ID.
- 3. Provide per unit rate and extension for estimated unit quantity listed. Unit rate will be used to add or subtract from total, based on actual number of units needing to be reconnected.

FF&E Removal Scope Description:

1. All existing Furniture, Equipment, and Technology items on existing Site not tagged for relocation to New Site must be removed from the building and distributed to the following destinations:
 - a. Redistribution: Redistribute selected items to Centralized District Storage Location, another HUSD school site, or local Donation Center as directed by District Moving Coordinator (exact location(s) TBD).
 - i. (1) REDISTRIBUTION LOAD= all labor and equipment needed to load, transport, and unload one 24' Bobtail Moving Truck full of FF&E items to another site in Hayward, within 10 miles.
 - b. Recycle: applies to any recyclable materials not slated for redistribution. Metal, Cardboard, Plastic, Paper, and other recyclables shall be distributed to appropriate recycling facilities as much as possible. Records of all items and/or quantities recycled must be provided. Any proceeds received from recycled material must be returned to the District.
 - i. (1) RECYCLE LOAD= all labor and equipment needed procure, load, and remove one 40 Yard Standard or Metal Recycling Dumpster (or equivalent quantity via truck).
 - c. Trash: provide Dumpsters and/or Junk Removal Services for any remaining items that are not recyclable or slated for redistribution.
 - i. (1) TRASH LOAD= all labor and equipment needed to procure, load, and remove one 40 Yard Trash Dumpster (or equivalent quantity via truck).
2. For each site, assume the following:
 - a. One destination location per Load.
 - b. An average of 125' push distance to loading and unloading locations.
 - c. 1-2 Relocation Loads per site will include the careful transport of Technology items.
 - d. No classroom set-up required at destination.
3. Label items with Destination teacher name, room number, and/or site location as directed by Measure I Moving Coordinator.
4. Provide a detailed inventory list of all items, including their origination and destination.
5. All new Furniture and Equipment will be provided for the new site. Assume 90% of existing Furniture and Technology at existing site will need to be removed and distributed as indicated above.
6. Provide unit rate and extension for estimated Load quantity listed. Unit rate(s) will be used to add or subtract from total, based on actual number of each type of Load needed.

COMPLETE GENERAL FURNITURE CONTRACT

(Others will use same language where applicable)

AGREEMENT BETWEEN OWNER AND CONTRACTOR

This Agreement effective September 21, 2011 by and between Hayward Unified School District, Alameda County, California, hereinafter called the "Owner" or "District" and School Specialty, Inc., hereinafter called the "Contractor."

WITNESSETH: That the Contractor and the Owner for the consideration hereinafter named agree as follows:

ARTICLE I. Scope of Work- The Contractor agrees to furnish all labor, equipment and materials, including tools, implements, and appliances required, and to perform all the work in a good and workmanlike manner, free from any and all liens and claims from mechanics, material suppliers, subcontractors, artisans, machinists, teamsters, freight carriers, and laborers required for:

Furniture, Equipment, and Technology Bid Package #4

all in strict compliance with the plans, drawings and specifications therefore prepared by:

Hayward Unified School District, 24400 Amador Street, Hayward, CA, 94544
and other contract documents relating thereto.

ARTICLE II. Contract Documents - The Contractor and the Owner agree that the Conditions of the Contract (General, Supplementary, and other), all addenda issued prior to bid, instructions to bidders, notice to bidders, bid form, required insurance certificates and additional insured endorsements, designation of subcontractors, Non-collusion affidavit, and all other documents referred to in agreement, form the Contract Documents which form the Contract.

ARTICLE III. Time to Complete and Liquidated Damages - Time is of the essence in this contract, and the time of completion for this Project shall be 7 calendar days from the date established in the Owner's Notice to Proceed. Failure to complete the Project within the time and in the manner provided for by the Contract Documents shall subject the Contractor to liquidated damages. The actual occurrence of damages and the actual amount of the damages which the Owner would suffer if the Project were not completed within the specified times set forth are dependent upon many circumstances and conditions which could prevail in various combinations and, from the nature of the case; it is impracticable and extremely difficult to fix the actual damages. Damages which the Owner would suffer in the event of delay include, but are not limited to, loss of the use of the Project, disruption of activities, costs of administration, supervision and the incalculable inconvenience and loss suffered by the public.

Accordingly, the parties agree that the amount herein set forth shall be the amount of damages which the Owner shall directly incur upon failure of the Contractor to complete the Project within the time specified: \$500.00 for each calendar day by which completion of the Project is delayed beyond the completion date. Additionally, the Contractor will provide temporary replacements for any items in his/her scope that are incomplete or delayed

beyond the completion date- along with any supplementary installation required- until all items are delivered and installed and work is complete, at no additional cost to the Owner.

If the Contractor becomes liable under this section, the Owner, in addition to all other remedies provided by law, shall have the right to withhold any and all retained percentages of payments and/or progress payments, and to collect the interest thereon, which would otherwise be or become due the Contractor until the liability of the Contractor under this section has been finally determined. If the retained percentages and withheld progress payments appear insufficient to discharge all liabilities of the Contractor incurred under this Article, the Contractor and its sureties shall continue to remain liable to the Owner for such liabilities until all such liabilities are satisfied in full.

If the Owner accepts any work or makes any payment under this Agreement after a default by reason of delays, the payment or payments shall in no respect constitute a waiver or modification of any Agreement provisions regarding time of completion and liquidated damages.

ARTICLE IV. Payment - The Owner agrees to pay the Contractor in current funds for the performance of the Contract six-hundred-seventy-four thousand eight-hundred-fifty-one dollars (\$674,851) and to make payments on account thereof as provided in the General Conditions.

ARTICLE V. Changes - Changes in this Agreement or in the Work to be done under this Agreement shall be made as provided in the General Conditions.

ARTICLE VI. Termination - The Owner or Contractor may terminate the Contract as provided in the General Conditions.

ARTICLE VII. Indemnification and Insurance- The Contractor will defend, indemnify and hold harmless the Owner, its governing board, officers, agents, trustees, and employees as provided in the General Conditions.

By this statement the Contractor represents that it has secured the payment of Workers' Compensation in compliance with the provisions of the Labor Code of the State of California and during the performance of the work contemplated herein will continue so to comply with said provisions of said Code. The Contractor shall supply the Owner with certificates of insurance evidencing that Workers' Compensation Insurance is in effect and providing that the Owner will receive thirty (30) days' notice of cancellation.

Contractor shall provide the insurance set forth in the General Conditions. The amount of general liability insurance shall be \$2,000,000.00 per occurrence for bodily injury, personal injury and property damage and the amount of automobile liability insurance shall be \$1,000,000.00 per accident for bodily injury and property damage combined single limit.

ARTICLE VIII. Entire Agreement - The Contract constitutes the entire agreement between the parties relating to the Project, and supersedes any prior or contemporaneous agreement between the parties, oral or written, including the Owner's award of the Project to Contractor,

unless such agreement is expressly incorporated herein. The Owner makes no representations or warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedure section 1856.

ARTICLE IX. Execution of Other Documents - The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract.

ARTICLE X. Execution in Counterparts - This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE XI. Binding Effect - The Contractor, by execution of this Agreement, acknowledges that Contractor has read this Agreement and the other Contract Documents, understands them, and agrees to be bound by their terms and conditions. The Contract shall inure to the benefit of and shall be binding upon the Contractor and the Owner and their respective successors and assigns.

ARTICLE XII. Severability; Governing Law; Choice of Forum - If any provision of the Contract shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The Contract shall be governed by the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Alameda, subject to transfer of venue under applicable State law.

ARTICLE XII. Amendments - The terms of the Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties and approved or ratified by the Governing Board.

ARTICLE XIV. Assignment of Contract - The Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the surety on the payment bond, the surety on the performance bond and the Owner.

ARTICLE XV. Written Notice - Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or to an officer of the corporation for whom it was intended, or if delivered at or sent by registered or certified or overnight mail to the last business address known to the person who gives the notice.

SIGNED BY

(Contractor)

(Owner)

Signature, Date_____
Signature, Date_____
Name (Printed)_____
Name (Printed)_____
Company, Title_____
Company, Title

NOTE: Contractor must give the full business address of the Contractor and sign with Contractor's usual signature. Partnerships must furnish the full name of all partners and the Agreement must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Corporations must sign with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.

Agenda Item No.:	H.4.				
Page:	1 of 1				
Board Meeting Date:	09/21/11				
Consent:	<table><tr><td><u> </u></td><td><u> X </u></td></tr><tr><td>Yes</td><td>No</td></tr></table>	<u> </u>	<u> X </u>	Yes	No
<u> </u>	<u> X </u>				
Yes	No				

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Stanley Dobbs, Assistant Superintendent

SUBJECT: 2010-2011 UNAUDITED ACTUALS FINANCIAL REPORT

BOARD GOAL: # 4: Consistently maintain a fiscally solvent and Positively Certified District.

PURPOSE OF PRESENTATION:

This report notifies the Board of Education that the District has closed its books for the 2010-11 fiscal year and is presenting the report, unaudited.

HISTORY/BACKGROUND:

The District is required to close its books for the 2010-11 fiscal year by September 15, 2011 and submit the financial statement to the Alameda County Office of Education who will review the information and forward it to the state. This report is prepared using the state software in a format approved by the Department of Education (Standardized Account Code Structure, known as SACS). Individual SACS reports are prepared for each of the District's funds. The financials present the 2010-11 revenues, expenses, assets, liabilities and fund balances by fund. In addition supplementary schedules provide reconciliation of the District's attendance and revenue limit.

IMPLEMENTATION:

The enclosed report has a narrative review addressing in detail the variations between projected budget and the actual revenues and expenditures and the effect that these changes have on the District reserve levels.

These reports will be audited by the District's external auditor in October and the final Audited Financial Report will be filed in December 2011.

RECOMMENDATION:

Accept 2010-11 Unaudited Actuals financial statement as presented.

Agenda Item No.: H.5.
Page: 1 of 2
Board Meeting Date: 09/21/11
Consent: X
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Stanley Dobbs, Assistant Superintendent

SUBJECT: RESOLUTION #1112-04, GANN AMENDMENT
LIMITATION

BOARD GOAL: # 4: Consistently maintain a fiscally solvent and Positively
Certified District.

PURPOSE OF PRESENTATION:

Annually a resolution regarding the Gann Amendment Limitation is prepared and approved by the Board of Education.

HISTORY/BACKGROUND:

In 1978 California voters passed Proposition 13, which limited how much public agencies can collect in taxes. In 1979, the voters passed Proposition 4, commonly called the Gann Amendment Limitation, which approaches the other side of the equation: How much public agencies can spend appropriated from the proceeds of state and local taxes. Each year the Business Support staff must calculate and make public the appropriations limit for the District.

IMPLEMENTATION:

The calculation is made by way of a complex formula provided by the state. The 2011-12 Gann Limit is based upon the 2010-11 adjusted limit increased for inflation and the projected decrease in 2011-12 average daily attendance (ADA).

RECOMMENDATION:

Adopt Resolution #1011-04 declaring that appropriations in the budget for the 2010-11 and 2011-12 fiscal years does not exceed the limitations imposed by Proposition 4, Gann Amendment Limitation.

Hayward Unified School District



GANN AMENDMENT LIMITATION

Resolution No. 1112-04

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, the District must establish a revised Gann Limit for the 2010-11 fiscal year and a projected Gann Limit for the 2011-12 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

THEREFORE, BE IT RESOLVED that this Board does hereby declare that the attached calculations and documentation of the Gann Limits for 2010-11 and 2011-12 fiscal years are made in accord with applicable constitutional law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2010-11 and 2011-12 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this resolution, along with appropriate attachments, to interested citizens of this District.

ADOPTED by the following called vote this 21st day of September, 2011:

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

Clerk of the Board of Education
Hayward Unified School District
Alameda County, State of California

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Francisca Sanchez**
 Associate Superintendent of Educational Services
 Chien Wu-Fernandez
 Executive Director of Student and Family Support Services

SUBJECT: **District Discipline and Suspension Plan**

GOAL: **8.0 District will provide a safe and healthy learning environment**

PURPOSE OF PRESENTATION

The purpose of the presentation is to share with the Board of Education staff recommendations regarding additional strategies aimed at improving safety through the development of intervention and prevention strategies as well as to increase uniformity in the handling of discipline recommendations at the sites.

HISTORY/BACKGROUND

Staff has been working on creating consistency and uniformity in the implementation of the discipline policy in the last several years as well as the creation of services in order to better support students to decrease disciplinary actions at the sites. This included the following actions taken over the last three years:

- Development of a uniform discipline plan
- Trainings to the administrative team and to individual sites on the implementation of the discipline policy
- Monthly review of the individual suspension forms
- Improvement of the expulsion process to meet due process needs
- Creation of counseling positions to assist with the transitioning of students who are expelled or suspended
- Addition of counseling services at the sites to create greater access
- Provision of increased gang intervention services at middle schools and high schools
- Creation of multi-disciplinary teams or coordinated services team models
- Introduction and training of the Response to Intervention and Instruction Model
- Analysis and discussions of the discipline data
- Expansion of parental involvement

Addressing the issue of discipline is an ongoing effort since achieving the results that we are looking for necessitates addressing the issue at multiple levels along the continuum of prevention and intervention. In the 2011-2012 school year we are looking to further our work in this area in order to promote student engagement, create greater uniformity, and decrease disciplinary actions.

IMPLEMENTATION

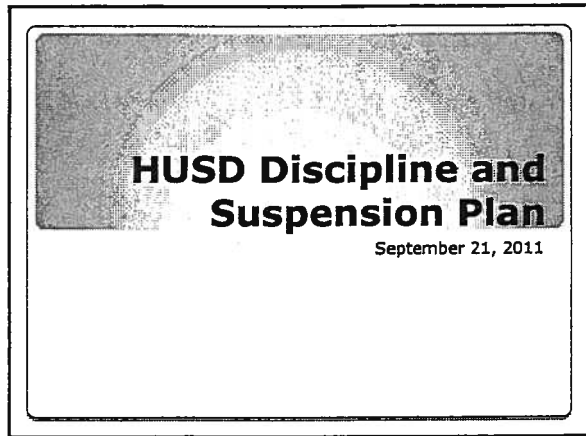
In next phase of our work in this area we will focus on these key areas:

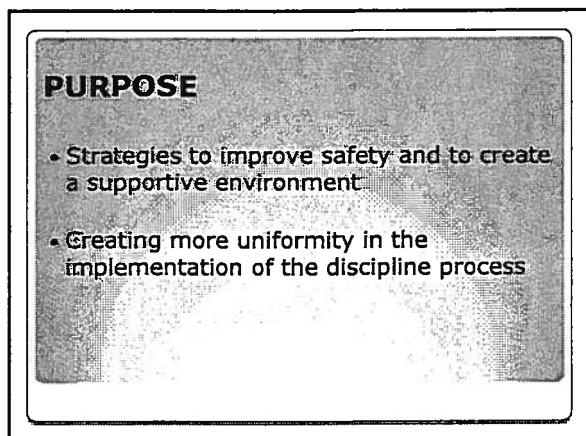
- Further engagement of students through the use of student voice practices
- Involvement of parents with the specific outcome of the creation of a supportive environment
- Additional trainings for counselors and Youth Intervention Specialists in key areas
- Development of restorative justice practices
- Development of a collaboration with the County Mental Health Services to increase support for wrap around services
- Creation of programs as an alternative to suspension
- Expansion of resources to families
- Additional professional development on the role of an expulsion panel

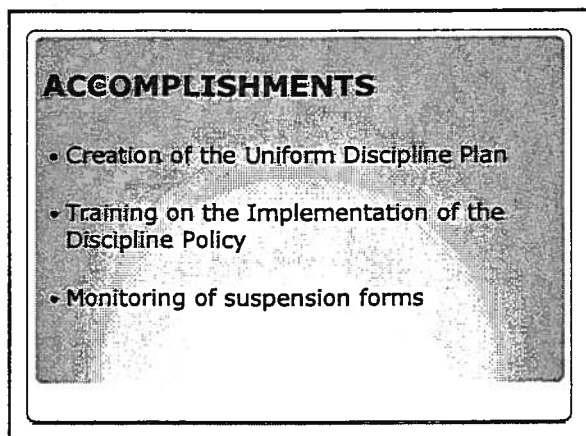
These key focuses will allow us to expand our work in the area of prevention, intervention, and also in the area related to the uniformity of the implementation of discipline. A detailed work plan will follow the approval of the Superintendent's Action Plan.

RECOMMENDATION

This item is an informational item only.







Prevention	Intervention
Addition of Counseling Services	Addition of Counseling positions
Expansion of parental involvement	Increase of gang intervention services
Introduction of the Response to Intervention Model	
Data analysis to target areas of improvement	
Creation of Multi-Discipline Teams	
Coordination of Services	

FOCUS AREAS FOR IMPROVEMENT FOR 2011-2012

Prevention:

- Further work to engage students through the use of student voice
- Involvement of parents
- Additional training for Counselors & Youth Intervention Specialists
- Development of restorative practices
- Addition of a Case Manager from County

FOCUS AREAS FOR IMPROVEMENT FOR 2011-2012

Intervention:

- Alternatives in lieu of suspension
- Exploration of resources to expand drug & alcohol preventive progress and to access to mental health services

<p>FOCUS AREAS FOR IMPROVEMENT FOR 2011-2012</p> <p>Uniformity of Discipline</p> <ul style="list-style-type: none">• Training for administrators on roles of the expulsion panel
--

<p>OUTCOME</p> <ul style="list-style-type: none">• Decrease suspension and expulsion rates• Stakeholder surveys indicate improvements in school climate• Expansion in services available to support students at the sites
--

<p>QUESTIONS</p>

Agenda Item:	H.7.				
Page Number:	1 of 10				
Bd. Meeting Date:	9/21/11				
Consent:	<table><tr><td></td><td><u>x</u></td></tr><tr><td>yes</td><td>no</td></tr></table>		<u>x</u>	yes	no
	<u>x</u>				
yes	no				

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Chien Wu-Fernandez
Executive Director of Student and Family Support Services

SUBJECT: First Reading of Interdistrict Attendance Policy, BP 5117

GOAL: #7 Provide and maintain modern up-to-date facilities and systems, including professional development in order to ensure equity and meet district priorities

PURPOSE OF PRESENTATION

The purpose the presentation is to recommend to the Board of Education the proposed revisions to the Interdistrict Attendance Policy, Board Policy 5117.

HISTORY/BACKGROUND:

Assembly Bill 2444 became effective on January 1, 2011. This Bill amends the education code related to inter-district transfers (E.C. 46600). A major modification is that AB 2444 precludes a school district from requiring a student attending school pursuant to an inter-district transfer from having to re-apply annually. AB 2444 requires that the student be allowed to attend the school in which he/she is enrolled though subject to conditions established by the district of enrollment and indicated in the agreement between school districts.

Under AB 2444, the inter-district transfer agreement established between school districts must allow for students with approved transfers need not have to reapply until the student has completed his or her tenure at a single school (students in 6th grade or 8th grade will need to reapply for the following year). In addition, neither the district of attendance nor the district of enrollment may rescind existing transfers for students entering 11th or 12th grade.

IMPLEMENTATION:

The revisions in this Board policy reflect the changes in the process and protocol as a result of the Assembly Bill 2444. The proposed recommendations will update our policy to reflect the current standards and practices.

RECOMMENDATION:

This is an informational item only.

Board Policy
Students
INTERDISTRICT ATTENDANCE

BP 5117

The Hayward Unified School District Board of Education recognizes that under some circumstances it may be appropriate for a student to attend school outside his or her district of residence for a variety of reasons. ~~The Board of Education desires to communicate with parents/legal guardians and students regarding the educational programs and services that are available.~~

The Board of Education recognizes that the District may be capable of serving additional students. Therefore, upon request by students' parent/guardians, the Superintendent or designee may approve interdistrict attendance agreements with other districts, on a case-by-case basis to meet individual student needs.

All students desiring to transfer into or out of Hayward Unified School District ("District") must submit an interdistrict transfer application in accordance with Administrative Regulation 5117. In considering such applications the Board shall consider the best interests of the student and the District. The Superintendent or designee shall ensure that interdistrict permits specify the terms and conditions agreed to by both districts for the granting, denial, or revocation of the permit as well as the standards for reapplication. The Superintendent or designee may deny the granting of an interdistrict attendance permit because of overcrowding within district schools or limited district resources. The Hayward Unified School District, however, shall not deny the transfer of a student on the basis of any protected classification, including race, color, creed, national origin, sex, or disability.

Legal References:

Education Code

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

Policy adopted: August. 3, 1992 HAYWARD UNIFIED SCHOOL DISTRICT
Revised: May 22, 2002 Hayward, CA
Revised: February 22, 2006

Administrative Regulation
Students
INTERDISTRICT ATTENDANCE AGREEMENTS

AR 5117(a)

Interdistrict Attendance Agreement

The school district in which the parent or legal guardian resides has jurisdiction for the education of any person between the grades K through 12. A student may be permitted to enroll in another school district provided that an interdistrict transfer agreement exists between the Hayward Unified School District the other school district and both districts approve an interdistrict transfer application.

The Superintendent or designee shall annually review enrollment capacity at all district schools to determine available space for purposes of approving or denying interdistrict transfer applications. This will include consideration of facilities, program capacity and staffing. The district reserves the right to assign students to individual school sites, depending on space availability.

General Information

1. Residency shall be defined as the district where the parent or legal guardian of the student resides. There can be only one residence. For cases of joint custody of a minor, residency for purposes of enrollment shall be determined by court order or by written stipulation of the parents. The parent or legal guardian must provide proof of residence annually as required by the district.
2. Class sizes are subject to limitation by law and negotiated teacher contracts. However, program capacity may be further impacted by anticipated agreements in effect between the district and other educational agencies and/or a SELPA.
3. An interdistrict attendance agreement between districts shall not exceed a term of five years. Each permit shall stipulate the terms and conditions established by both districts under which interdistrict attendance shall be permitted, denied, or revoked, and any standards for reapplication. (Education Code 46600)
4. Once a student is enrolled in a school, he/she shall not be required to reapply for an interdistrict transfer and shall be allowed to continue to attend the school in which he/she is enrolled, unless reapplication standards are otherwise specified in the permit. Transfers between school districts within Alameda County do not need to be resubmitted while students attend the school to which they were initially

approved. Transfers need to be resubmitted for students in transition between elementary, middle, or high schools. Existing interdistrict attendance permits shall not be rescinded for students entering grade 11 or 12 in the subsequent school year. (Education Code 46600)

- ~~3. Interdistrict transfers shall be valid only for the school year, or part thereof if approved during the year, and expire on the last school day of the academic year unless otherwise provided in the interdistrict transfer agreement.~~
5. A transfer application must originate from the district of residence. If approved by the resident district, the requested district may then consider it.
6. If the student receives special education services, is shall be indicated on the interdistrict transfer application. The district of attendance will determine if it can meet the student's special education needs with existing special education programs and support staff. If the district of attendance has space and appropriate support services to implement the student's Individualized Education Plan (IEP) the student will not be denied enrollment. The cost of the placement will be the responsibility of the district of attendance unless costs are negotiated otherwise between the two districts. If a student is referred for special education evaluation while under a previously approved interdistrict attendance permit, the district of attendance is responsible for the "Child Find" and assessment of the student. The subsequent IEP meeting will include representatives from both districts, and the student's eligibility and the provision of services needed to provide the student with a Free Appropriate Public Education (FAPE) shall be discussed. If the district of attendance can meet the student's FAPE needs in its existing special education programs, the student will continue to attend school in the district of attendance. If not, the district of attendance will notify the district of residence and schedule a meeting to discuss the student's transition back to the district of residence for appropriate placement and termination of the interdistrict attendance permit to ensure the student receives a FAPE.

**Administrative Regulation
Students****AR 5117(b)****INTERDISTRICT ATTENDANCE AGREEMENTS** (continued)

7. The Hayward Unified School District shall evaluate interdistrict transfer applications using the same criteria for all students and shall not discriminate on the basis of any protected classification, including race, color, creed, national origin, sex, or disability.
8. ~~6.~~ The Hayward Unified School District may reject the transfer of a student if school facilities are overcrowded, if the transfer of that student would require the district to create a new program, employ additional staff or provide new services to serve that student or based on other relevant considerations as long as they are not arbitrary.
9. ~~7.~~ Transportation shall not be provided for students attending school on an interdistrict transfer.
10. The superintendent or designee reserves the right to assign the student to any school in the district depending on space availability

Criteria for Considering Interdistrict Transfers

The Superintendent or designee may approve an interdistrict attendance permit agreements for any of the following reasons:

1. To meet the childcare needs of the student through the sixth grade. The parent will need to attach proof of the student's enrollment in a daycare setting to the transfer. Such students may be allowed to continue to attend district schools only as long as they continue to use a childcare provider within district boundaries. The district shall have the right to review periodically and request proof of a student's childcare needsplacement. [E.C. 46601.5 sunsetted & no longer law-ACOE agreement still has it K-6]
2. For students whose parent's primary employment (a minimum of 20 hours) is within the boundaries of the requested school district.
 - a. These requests must be accompanied by written proof of employment within the boundaries of the Hayward Unified School District.

- b. ~~The superintendent or designee reserves the right to assign the student to any school in the district depending on space availability.~~

Administrative Regulation Students

AR 5117(c)

INTERDISTRICT ATTENDANCE TRANSFER (continued)

Criteria for Considering Interdistrict Transfers

3. To meet a student's special physical or mental health needs, as certified in writing by a physician, school psychologist or other health or mental health professional. (cf. 6159-Individualized Education Program)
4. To complete a school year when parents/legal guardians have moved out of the district during ~~the second semester of the~~that school year.
5. ~~To allow students to complete their final year at a school site in grade 6th, 8th, or 12th in the Hayward Unified School District~~ To allow the student to remain with a class graduating that year from an elementary, junior, or senior high school.
- ~~6.5~~ When the parent/legal guardian provides written evidence that the family will be moving to the receiving district within 40 days and would like the student to start the year in that district.
- ~~7.6~~ When recommended by the School Attendance Review Board or by county child welfare, probation or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence. (cf. 5113.1- Chronic Absence and Truancy)
- ~~8.7~~ When a student is accepted and enrolled into an educational program not offered by the district of residency whose series of classes in a single subject or in related subjects extends over more than one year in grades 6-12.
8. To provide a change in school environment for reasons of personal and social adjustment.

Administrative Regulation AR 5117(d)**Students****INTERDISTRICT ATTENDANCE TRANSFER (continued)****Application Process for Transfers Leaving the Hayward Unified School District:**

1. Requests beginning April 1st. A parent/legal guardian must obtain an interdistrict transfer request form from the school of residence or the Hayward Unified School District Child Welfare and Attendance Office.
2. The transfer form completed by the parent/legal guardian, must include specific reasons for requesting the transfer and include any documentation supporting the request.
- ~~3. The parent/legal guardian must turn in transfer form and request to the school of residence and schedule an appointment to discuss the transfer with the site administrator~~
- ~~4. The transfer application and site administrator's recommendation will be forwarded to the Child Welfare and Attendance Coordinator for consideration~~
- ~~5.3~~ Upon Within 30 days of receipt of the transfer request, the Child Welfare and Attendance Coordinator will make a determination whether to approve the transfer request based on district criteria. If the transfer is approved, it will be sent to the requested district for its approval. If the transfer is denied, the parent/legal guardian will be notified via mail. If the parents disagree with the denial, they will be given the option of submitting an appeal to the Director of Student Services.
- ~~64.~~ If the District level appeal is denied, the parent/legal guardian will be advised of their right to appeal to the County Board Of Education. (E.C. 46601).

**Administrative Regulation
Students**

AR 5117(e)

INTERDISTRICT ATTENDANCE TRANSFER (continued)

**Application process for Transfers into the Hayward Unified
School District**

1. Transfer applications for the following school year should be submitted to the Child Welfare and Attendance Office beginning April 1. The student's most current transcript or grades needs to be attached to the transfer.
2. Transfer applications to complete a current school year should also be submitted to the Child Welfare and Attendance Office. The application must include a copy of the student's most recent academic transcript, attendance record and discipline report. The transfer application must also include documentation supporting the reason for the transfer request.
3. Each student's transfer application will be approved or denied on an individual basis.
4. No student shall be enrolled by an interdistrict transfer if that student's enrollment will cause any class to exceed the capacity of applicable staffing, facilities or program requirements.
5. Parents/legal guardians of students under pending or actual expulsion must disclose that fact upon submission of the transfer application.
6. While parents/legal guardians may request a particular school site, actual placement or assignment to school sites and/or programs is at the discretion of the Superintendent or designee.

Denial of Interdistrict Transfer Agreement

Interdistrict transfer applications into or out of the Hayward Unified School District may be denied for any reason so long as the reason is not arbitrary or unlawful.

Administrative Regulation**AR 5117(f)****Students****INTERDISTRICT ATTENDANCE TRANSFER** (continued)

The parent/legal guardian of a student, who is denied an interdistrict transfer pursuant to Education Code Section 46600-46611 will be given an option to appeal the decision to the Executive Director of Student & Family Services. If the district level appeal is denied then the parent/legal guardian of the student shall receive timely notice in accordance with the law regarding the process for appeal to the County Board Of Education. This notice shall be provided by the district denying the request or, in the absence of an agreement between the districts, by the district of residence.

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict transfer denials or decisions while expulsion proceedings are pending, or during the term of the expulsion.

Revocation of interdistrict transfers will normally occur only at the end of a grading period and follow due process procedures related to student discipline, however, the district may revoke an interdistrict transfer at other times for:

- Excessive tardiness
- Disruption of the educational program
- Recommendation for expulsion pursuant to Education Code 48900 *et seq.*
- Habitual truancy
- Failure to maintain at least a "C" average in all classes
- Falsification of material information on the interdistrict transfer application
- Failure to comply with the Interdistrict Parent and Student Agreement
- Changes in qualifying circumstances such as termination of childcare needs or parental employment within district boundaries
- Enrollment in the student's class exceeds the class size limits applicable by law and/or negotiated teacher contracts
- Any other lawful, non-arbitrary reason for the district to believe it would be in the best interest of the student or the district for interdistrict attendance to be revoked

A school district of residence or school district of enrollment shall not rescind existing interdistrict attendance permits for students entering grade 11 or 12 in the subsequent school year. Revocation recommendations made by the site administrator of the school of attendance will be forwarded in writing to the

student's parent/legal guardian and the HUSD Child Welfare and Attendance Coordinator, along with supporting documentation. The Child Welfare and Attendance Coordinator will notify the parent/legal guardian in writing of his/her decision concerning the revocation recommendation.

Administrative Regulation

AR 5117(g)

Students

TRANSFERS

Transfers into the District

Within 30 days of the student's enrollment, staff shall complete its observation and evaluation and the principal or designee shall determine the student's appropriate grade placement.

Students transferring or withdrawing from school shall return all school books and materials and settle any unpaid fines on or before their last day of attendance.

Cross References:

(cf. 5111 - Admission)

(cf. 5116 - School Attendance Boundaries)

(cf. 5141.31 - Immunizations)

(cf. 6146.3 - Reciprocity of Academic Credit)

(cf. 6146.1 - High School Graduation Requirements/ Standards of Proficiency)

(cf. 5125.2- Withholding Grades, Diploma or Transcripts)

(cf. 6161.2 - Damaged or Lost Instructional Materials)

Legal Reference:

EDUCATION CODE

8011 Admission from kindergarten or other school

Board Policy Adopted: August 3, 1992

Revised: May 22, 2002

Revised: February 22, 2006

Hayward Unified School District

Hayward, CA

Revised Sept 1, 2011

Agenda Item:	H.8.				
Page Number:	1 of 4				
Bd. Meeting Date:	9/21/11				
Consent:	<table><tr><td><u>X</u></td><td><u> </u></td></tr><tr><td>yes</td><td>no</td></tr></table>	<u>X</u>	<u> </u>	yes	no
<u>X</u>	<u> </u>				
yes	no				

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Leticia Salinas, Executive Director of Academic Affairs

SUBJECT: First Reading of Awards for Achievement, BP 5126

GOAL: #1 Prepare all students, beginning with Kindergarten, to be college-ready by meeting CSU/UC A-G requirements.

PURPOSE OF PRESENTATION

The purpose the presentation is to recommend to the Board of Education the proposed revisions to the Awards for Achievement Policy, Board Policy 5126.

HISTORY/BACKGROUND:

The Awards for Achievement Board Policy 5126 was last updated in 1991. At the August 24, 2011, the Board of Education approved the new HUSD Board Goals. Goal #1, Preparing all students, beginning with Kindergarten, to be college-ready by meeting CSU/UC A-G requirements serves as an underpinning for the revision to this board policy. BP 5126 highlights and provides direction to school sites and staff to identify and acknowledge student achievement by recognizing the talents and academic achievement of our students. BP 5126 signifies the Board of Education's goal for students to be publicly recognized for exemplary achievements in academic, athletic, artistic, extracurricular or community services activities. Notably, this policy allows our school district to affix seals of achievement onto high school transcripts that are sent to colleges and universities.

IMPLEMENTATION:

The revisions in this Board policy reflect board direction to recognize students for exemplary achievements. The proposed recommendations will update our policy to reflect the current standards and practices. Second reading of BP 5126 will take place October 12.

RECOMMENDATION:

This is an informational item only.

**Board Policy
Students**

BP 5126(a)

AWARDS FOR ACHIEVEMENT

The Governing Board desires to foster and instill the knowledge, understanding and skills necessary to develop in students a sense of social responsibility.

The Governing Board wishes to promote all students graduating college, career and 21st century ready and prepared to live to their full potential. The Governing board encourages excellence as a goal for all students and wishes to publicly recognize students for exemplary achievements in academic, athletic, extracurricular, or community service activities.

Student awards may include verbal recognition, a seal on the high school diploma, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque, or cash gift/ scholarship.

The Superintendent or designee shall develop criteria for the appropriate selection of student award recipients.

~~The Board finds that improvement in academic accomplishment and acceptable behavior can be reinforced by tangible awards and hereby designates and approves the following for individuals and groups:~~

- ~~1. Food and Beverages.~~
- ~~2. Clothing such as caps and T-shirts or as designated in the Board approved grant or program.~~
- ~~3. Toys recommended to be educational toys, games, certificates and plaques.~~
- ~~4. Cash limited to \$200 individual cash incentives or not to exceed amounts approved by the Board for individual grants and programs.~~

Golden State Seal Merit Diploma

At graduation from high school, special recognition shall be awarded to those students whose academic achievements in core curriculum areas have been outstanding.

The Superintendent or designee shall identify high school students who have demonstrated, on the California Standards Tests (CST), mastery of the high school curriculum qualifying them for the Golden State Seal Merit Diploma. (EC 51454)

Seal of Biliteracy

In order to recognize and encourage linguistic proficiency and cultural literacy, the District shall present a Seal of Biliteracy to each graduating high school student who demonstrates proficiency in speaking, reading, and writing in one or more languages in addition to English. The Superintendent or designee shall approve applications for the seal based on a review of student qualifications in accordance with District-established criteria.

The Board desires to provide the Superintendent or designee with the authority to provide awards to student's excellence.

The Superintendent or designee shall be authorized to expend funds for these purposes and such expenses for awards and special recognition duly authorized shall be paid from district funds.

The Board determines that these activities are in accordance with state law and serve the educational purpose as follows:

1. Inspires students to set individual and group goals.
2. Encourage individual participation and group cooperation in class activities.
3. Increases student self-esteem.
4. Improves student morale.
5. Expresses appreciation and understanding in a timely manner.
6. **Encourages students to be socially and academically responsible.**
7. **Supports students to obtain mastery of advanced literacies and multimedia, multilingual, and multicultural skills.**
8. **Supports access to career pathways and sustains 21st century learning opportunities.**

**Board Policy
Students**

BP 5126(b)

AWARDS FOR ACHIEVEMENT (continued)

The Superintendent or designee shall develop procedures for the appropriate selection of student award recipients. The Superintendent shall submit award recommendations to the Board for approval.

Legal Reference:

EDUCATION CODE

35160 Authority of governing boards commencing January 1, 1976

35310- 35319 Scholarships and loan funds

44015 Awards to employees and pupils

220 Nondiscrimination

35160 Authority of governing boards

35310-35319 Scholarship and loan funds

44015 Awards to employees and students

51243-51245 Credit for private school foreign language instruction

51450-51455 Golden State Seal Merit Diploma

CODE OF REGULATIONS, TITLE 5

876 Golden State Seal Merit Diploma

1632 credit for private school foreign language instruction

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Golden State Merit Diploma:

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Bd. Meeting Date: 9/21/11
Consent: x
 Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Lety Salinas, Executive Director, Academic Affairs

SUBJECT: Administrative Regulation 1312.4(a),
Williams Uniform Complaint Procedures

GOAL: #1: Prepare all students, beginning with kindergarten, to be
college-ready by meeting CSU/ UC A-G requirements

ACTION PLAN ITEM

PURPOSE OF PRESENTATION

To provide information and an update on Williams Complaints.

HISTORY/BACKGROUND

Williams Legislation requires quarterly reports to the H.U.S.D. Board of Trustees. This Legislation calls for public schools statewide to provide equal access to qualified teachers, instructional materials, and campus facilities that are safe and in good condition.

The eligibility list is required to be updated every 3 years. The following sites are Williams' schools based on their 2009 base API.

Burbank	Lorin Eden	Winton
Cherryland	Park	Hayward
Eden Gardens	Ruus	Mt. Eden
Fairview	Schafer Park	Tennyson
Faith Ringgold	Southgate	
Glassbrook	Strobridge	
Harder	Treeview	
Longwood	Tyrrell	

One complaint has been received for this Quarterly Report. The complaint was received at Eldridge Elementary and was resolved the same day.

RECOMMENDATION

This is an information item only.

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186(d)]

District: Hayward Unified

Person completing this form: Lety Salinas Title: Executive Director

Quarterly Report Submission Date: ☒ August 2011
 (check one) ☐ November 2011
☐ February 2012
☐ May 2012

Date for information to be reported publicly at governing board meeting: Sept. 21, 2011
 Please check the box that applies:

- ☐ No complaints were filed with any school in the district during the quarter indicated above.
- ☒ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	1		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
TOTALS	1		

Janis Duran.
 Print Name of District Superintendent

Signature of District Superintendent _____ Date _____

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

SUBMITTED BY: Francisca Sanchez
Associate Superintendent of Educational Services
Chien Wu-Fernandez
Executive Director of Student and Family Support Services

SUBJECT: Attendance Plan

GOAL: #8 District will provide a safe and healthy learning environment

PURPOSE OF PRESENTATION

The purpose of the presentation is to share with the Board of Education staff recommendations regarding additional strategies aimed at improving attendance and increasing student engagement.

HISTORY/BACKGROUND

In the 2010-2011 school year staff worked on strategies to improve attendance through parental involvement and site based and district initiated recognition and rewards to encourage good attendance. With the launching of these initiatives we observed a growth in the percentage of students attending school. The initiative was designed as a pilot program but the results were very encouraging. Increasing attendance continues to remain as a focus for our district not only to improve the financial state of the district but more importantly to ensure that every student is engaged in school with the end goal of raising student achievement. As this area remains a priority, we will continue to develop strategies to continue to make improvements in this area.

IMPLEMENTATION

In next phase of our work around attendance we will focus on these key areas:

- Further engagement of students through the use of student voice practices
- Involvement of parents in collaboration with Americorp and Parent Center to continue to outreach to parents about the importance of good attendance
- Work with the District Attorney's Office to deliver assemblies on improving attendance
- Work with collaborative partners from Alameda County Mental Health Services, the County Supervisor Nadia Lockyer's Office and the City of Hayward to launch a positive attendance outreach campaign
- Develop and expand additional support services for the students and the community
- Explore possibilities of increasing our capacity to notify parents and to identify and monitor student progress through the use of a data software and notification system
- Increase usage of the Student Attendance Review Process

These key focuses will allow us to further our work in the area of attendance. A detailed work plan will follow the approval of the Superintendent's Action Plan.

RECOMMENDATION

This item is an informational item only.

Agenda Item:	H.11.				
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Bd. Meeting Date:	9/21/11				
Consent:	<table> <tr> <td><u> </u></td> <td><u> x </u></td> </tr> <tr> <td>Yes</td> <td>No</td> </tr> </table>	<u> </u>	<u> x </u>	Yes	No
<u> </u>	<u> x </u>				
Yes	No				

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **EDUCATIONAL SERVICES**

SUBMITTED BY: **Francisca Sanchez, Associate Superintendent**
Lety Salinas, Executive Director, Academic Affairs

SUBJECT: **CONSULTANTS**

GOAL: **#1: Prepare all students, beginning at Kindergarten, to be college-Ready by meeting CSU/UC a-g requirements**

PURPOSE OF PRESENTATION

To present contracts to the Board for approval.

BACKGROUND

	<u>Vendor</u>	<u>Purpose</u>	<u>Division</u>	<u>Amount</u>
a)	GEMAS Counseling	Conduct analysis of our policies, procedures and structures in support of graduating all students college, career, and 21 st century read; develop an action plan to reach our board goal in the area of Academics and support staff implementation of adopted action plan	Educational Services	\$46,200 – EIA/Title I
b)	Amy Graybeal	Provide two days of graphic recording/facilitation for African American Student Achievement Convening	Educational Services	\$2,900 – EIA/Title I (previously contracted for \$2,700)
c)	Dutra, Cerro and Graden, Inc.	Second phase analysis of asset management study.	Business Services	Not To Exceed \$138,750.00 General Fund

RECOMMENDATION

Approve the above consultant contracts.

Overview of Contracts
September 21, 2011

This document provides a brief description of the content and purpose of each proposed contract. This information is designed to assist board members by providing them with a succinct overview of the contracts submitted for their review and consideration, as well as a sense of the scope of services, the sites and students to be serviced, the potential impact, and the funding source

a) GEMAS Consulting

In support of Board Goal 1, GEMAS Consulting will provide the following services during the 2011-2012 school year:

- Conduct an analysis of our policies, procedures, and structures in support of graduating all students college, career, and 21st century ready - 5 days
- Develop an action plan to reach Board Goal 1, including convening staff and community partners to seek their input and support - 20 days
- As necessary, provide recommendations for board policy revisions and additions to support this goal – 3 days

Support staff implementation of the adopted action plan. - 5 days

In carrying out this work, the contractor will do extensive research and planning, provide regular communication with stakeholder groups; contact key experts across the state to gather recommendations; facilitate the District's Study Team meetings; provide multiple copies of documents not available electronically for work team; bear all telephone, fax, postage and express mail costs related to the work; gather input for every session; and maintain communication with internal and external stakeholders.

We anticipate that this work will require 33 days of work with HUSD, in addition to the preparatory work necessary. The consultant fee of \$46,200 is all inclusive of research and preparation time for each of these tasks and no additional travel expense reimbursement is requested.

We contacted both WestEd and Ed Trust West to inquire about their availability and expertise to do this scope of work. WestEd's daily rate is between \$2000 and \$2200, bringing the total cost for a comparable scope of work to \$66,000 - \$72,600. Ed Trust West does not itself do the on-the-ground work we require. Rather, they would subcontract with a second-party organization to provide the service, although they do have specific tools and processes that they would make available to that organization. They estimated that for a district of HUSD's size, a similar scope of work would cost between \$60,000 and \$70,000.

Given this, we recommend contracting with GEMAS Consulting for this work. Recently, GEMAS did very similar work for San Francisco USD, with impressive outcomes. There, the district contracted with GEMAS Consulting to assist in the work that needed to happen to put into action the SFUSD Board's new policy making the a-g course sequence part of the graduation requirements. Elizabeth Jiménez, GEMAS CEO, convened community partners/members and staff to gain support for the policy and to ensure they all understood what it meant for students, staff, and parents; developed an implementation plan in collaboration with district staff; and facilitated a number of study groups and sessions with various stakeholders. She also took the lead on working with UC Office of the President to ensure that SFUSD's high school courses were a-g approved and duly submitted and recorded. She took the lead as well in getting the district's course catalogue completed and converted into a web-based system. (GEMAS, meaning gems or treasures in Spanish, is derived from combining the first letter of the names of the CEO's children)

b) Amy Graybeal

Amy Graybeal will provide a graphic recording of the African American Student Achievement Convening to be held September 29-30, 2011. This recording will capture in real time the content, interactions, and processes happening during the convening and will serve as a companion to the formal written proceedings which will be produced post-convening. The quality and comprehensiveness of Ms. Graybeal's work far surpasses that of other graphic recorders which is why she was selected to do this work. In addition, Ms. Graybeal is local and her fees are very competitive. A sample of Ms. Graybeal's work, as well as an example of how her work would be incorporated into a proceedings document, are available for the Board's review.

c) Dutra-Cerro-Graden, Inc.**Board Goals**

- Improve financial picture of HUSD
- Coordinate and improve services to students, staff and community
- Provide better instructional and learning environment

Board Objective

"With changing economies of the State, it is vital for the District to develop a secure income stream to augment revenues.

It is with these objectives in mind that the District wishes to develop plans, which will be used to market these properties to potential tenants and to secure long-term tenants, land trade or sale."

Consultant Objective

To evaluate those sites listed in the RFP for their potential for generating the greatest amount of revenue in the shortest amount of time. While also looking to create reliable and consistent income streams for the future.

Next Steps

1. Input on those sites to be included in the Second Phase of Analysis.
2. For most sites, maintain the second phase analysis costs to the already budgeted \$9,250 per site, while keeping additional sub-consultant costs to a minimum. These sites would include Markham, Muir, Darwin, Helen Turner, Glassbrook, Peixoto and Laurel. E Street could also be added.
3. For sites which are more complex, maintain the costs at \$9,250, but it is likely that additional sub-consultants will be needed. These sites include the Highland, ROP, District Office, M&O Yard and Sunset.
4. The most complex and costly site to include in the second phase analysis would be the Mervyn's Building, IF it included ROP (Field-Act Compliance Analysis estimated \$75,000-\$100,000).
5. Encourage the Board to immediately engage the Team to support District Staff and the selected legal counsel with;
 - a. Budget Analysis
 - b. Legal Analysis Regarding Use of Funds
 - c. Community Engagement Plan (7-11)
 - d. Feasibility of Co-Locating Schools
 - e. Estimated Fee: \$9,950*

*Deliverables

- Establish 7-11 committee
 - BOE approval of 7-11 Committee
 - Composition of Committee
 - Process for Selection
 - Timelines

* Not inclusive of legal analysis by outside legal counsel.

**HAYWARD UNIFIED SCHOOL DISTRICT
CONTRACT ABSTRACT for Board Meeting**

September 21, 2011

NAME OF VENDOR: GEMAS Counseling

COST: \$46,200

PURPOSE: In support of Board Goal #1 (All schools will meet their established targets based on the State's Academic Performance Index (API) and No Child Left Behind (NCLB) Adequate Yearly Progress (AYP) Index each school year) the contractor will:

- Conduct analysis of our policies, procedures and structures in support of graduating all students college, career, and 21st century ready – 5 days
- Develop an action plan to reach our board goal in the area of Academics including convening staff and community partners to seek their input and support – 20 days
- As necessary, provide recommendations for board policy revisions and additional support this goal – 3 days
- Support staff implementation of the adopted action plan – 5 days

FUNDING SOURCE: EIA/Title 1

EVALUATION CRITERIA:

Consultants will prepare and submit:

- **Informational binders**
- **Materials for the Study Sessions**
- **Presentations for board of education meetings**
- **All preparatory content for convening and meeting with community partners**
- **An implementation plan and report**

TERM:

Contractor shall commence work on September 26, 2011. The work shall be completed no later than June 30, 2012

CONTACT:

**Francisca Sánchez, Associate Superintendent,
HUSD**

Elizabeth Jimenez, GEMAS Consulting

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and GEMAS Consulting (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
Conduct analysis of our policies, procedures and structures in support of graduating all students;
develop an action plan to reach our board goals in the area of Academics and support staff
implementation of adopted action plan

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:
Conduct analysis of our policies, procedures and structures in support of graduating all
students; develop an action plan to reach our board goals in the area of Academics and support
staff implementation of adopted action plan

2. Term

CONTRACTOR shall commence work on Sept 26, 2011. The work shall be completed no later than June 30, 2012.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of Dollars (\$46,200) payable as follows: Upon completion and invoice

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) **DISTRICT Determination of Fingerprinting Requirement Application**

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

 are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.

 X are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:

**Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544**

CONTRACTOR:

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Francisca Sanchez

Initiating Administrator

Title Associate Superintendent

School/Dept: Educational Services

Date: _____

Contractor

By: _____

Title: _____

Date _____

Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER \$5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By: _____

Authorized HUSD Representative

HUSD Board Approval Date

Date: _____

**HAYWARD UNIFIED SCHOOL DISTRICT
CONTRACT ABSTRACT for Board Meeting**

September 22, 2011

NAME OF VENDOR:	Amy Graybeal
COST:	\$2,900
PURPOSE:	Provide 2 days of graphic recording/facilitation for the African American Student Achievement Convening
FUNDING SOURCE:	EIA/Title 1
EVALUATION CRITERIA:	Original charts will be provided covering all activities during the Convening. Digital images of the recordings will also be provided within one week of the Convening.
TERM:	Contractor shall commence work September 29, 2011. The work shall be completed no later than October 10, 2011
CONTACT:	Francisca Sánchez, Associate Superintendent, HUSD Amy Graybeal

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and Amy Graybeal (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
Provide graphic recording services for the African American Student Achievement Convening, Sept 29-30

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:
Provide graphic recording services for the African American Student Achievement Convening, Sept 29-30

2. Term

CONTRACTOR shall commence work on Sept 29, 2011. The work shall be completed no later than October 10, 2011.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of Two thousand nine hundred Dollars (\$2,900.00) payable as follows: Upon completion and invoice _____

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

**(a) DISTRICT Determination of Fingerprinting Requirement
Application**

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

_____ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.

___X___ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

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Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:

Amy Graybeal

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Hayward Unified School District
 By: Francisca Sanchez
Initiating Administrator
 Title Associate Superintendent
 School/Dept: Educational Services
 Date: _____

 Contractor
 By: _____
 Title: _____
 Date _____

 Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER \$5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By: _____
Authorized HUSD Representative
 Date: _____

HUSD Board Approval Date

HAYWARD UNIFIED SCHOOL DISTRICT**CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS**

September 21, 2011

Name of Vendor:

Dutra-Cerro-Graden, Inc.

Cost:

Not to exceed a total of \$138,750.00.

Purpose:**Board Goals**

- Improve financial picture of HUSD
- Coordinate and improve services to students, staff and community
- Provide better instructional and learning environment

Board Objective

“With changing economies of the State, it is vital for the District to develop a secure income stream to augment revenues.

It is with these objectives in mind that the District wishes to develop plans, which will be used to market these properties to potential tenants and to secure long-term tenants, land trade or sale.”

Consultant Objective

To evaluate those sites listed in the RFP for their potential for generating the greatest amount of revenue in the shortest amount of time. While also looking to create reliable and consistent income streams for the future.

Next Steps

1. Input on those sites to be included in the Second Phase of Analysis.
2. For most sites, maintain the second phase analysis costs to the already budgeted \$9,250 per site, while keeping additional sub-consultant costs to a minimum. These sites would include Markham, Muir, Darwin, Helen Turner, Glassbrook, Peixoto and Laurel. E Street could also be added.

3. For sites which are more complex, maintain the costs at \$9,250, but it is likely that additional sub-consultants will be needed. These sites include the Highland, ROP, District Office, M&O Yard and Sunset.
4. The most complex and costly site to include in the second phase analysis would be the Mervyn's Building, IF it included ROP (Field-Act Compliance Analysis estimated \$75,000-\$100,000).
5. Encourage the Board to immediately engage the Team to support District Staff and the selected legal counsel with;
 - a. Budget Analysis
 - b. Legal Analysis Regarding Use of Funds
 - c. Community Engagement Plan (7-11)
 - d. Feasibility of Co-Locating Schools
 - e. Estimated Fee: \$9,950*

***Deliverables**

- Establish 7-11 committee
 - BOE approval of 7-11 Committee
 - Composition of Committee
 - Process for Selection
 - Timelines

Funding Source:

General Fund

Evaluation Criteria:

Board meeting approved project

Term:

2011-2012 Fiscal year

Training and Maintenance/Warranty:

N/A

Contacts:

Dominic D. Dutra
Chief Executive Officer
22551 Second St., Suite 255
Hayward, CA 94541

* Not inclusive of legal analysis by outside legal counsel.

Asset Management Study – Feedback Form

In light of both the length and comprehensive nature of the Asset Management Report and Presentation, and with the intent of leveraging the recently completed First Phase Analysis, staff felt it might be helpful for the Board to have the following checklist in order to provide our consultants at the September 21st Meeting with clear direction for their Second Phase Work. Assumption: Based on initial Board input, we are assuming that the Mervyn's Building would NOT be included in a Second Phase Analysis.

Important Note: *It is important to note that direction concerning properties that will be included in the Second Phase Analysis does NOT mean that the Board necessarily intends to include these in the 7-11 Committee's evaluation of potential surplus properties. The Board will ultimately make this determination LATER after reviewing the findings of the Second Phase Analysis combined with other policy oriented information and data and BEFORE actual formation of the 7-11 Committee.*

Properties at \$9,250 per site, with relatively minimal sub-consultant costs

(sub-consultant costs subject to District approval)

Property	Include Phase 2	Don't Include in Phase 2	Notes/Comments
Markham			
Muir			
Darwin			
Helen Turner			
Glassbrook			
Peixoto			
Laurel			
E Street			
Quarry Site			

Properties at \$9,250 per site, with more extensive sub-consultant costs

(sub-consultant costs subject to District approval)

Property	Include Phase 2	Don't Include in Phase 2	Notes/Comments
Highland			
Eden ROP			
District Office			
M&O Yard			
Sunset			

Community Engagement Plan - \$9,950 (Including, but not necessarily limited to, 7-11 Committee Formation, Budget Analysis, etc.) Include? Yes ____ No ____

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Educational Services

**SUBMITTED BY: Francisca Sanchez, Associate Superintendent
Chien Wu-Fernandez, Executive Director, Student & Family
Support Services**

SUBJECT: STUDENT DISCIPLINE

BOARD GOAL: #8: District will provide a safe and healthy learning environment

Purpose of Presentation: Action

History/Background Information

The Hayward Unified School District Board of Education is required to consider and take action on student expulsion issues.

Recommendation

Staff recommends that the Board take the following actions:

Reinstatement

- Consider the reinstatement of student #30972 2010/2011 to the Hayward Unified School District
- Consider the reinstatement of student #28900 2011/2012 to the Hayward Unified School District
- Consider the reinstatement of student #80088 2009/2010 to the Hayward Unified School District
- Consider the reinstatement of student #39594 2010/2011 to the Hayward Unified School District

Admission Denial

- Consider the denial of admission of student #1111100 2011/2012 to the Hayward Unified School District
- Consider the denial of admission of student #47561 2011/2012 to the Hayward Unified School District
- Consider the denial of admission of student #50330 2011/2012 to the Hayward Unified School District

Fund:	N/A	
Program:		
Amount:		
Budgeted	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Restricted:	<input type="checkbox"/> Yes	<input type="checkbox"/> No