

District Safety Committee Meeting

Agenda for September 13, 2022

4:00pm - 6:00pm

Location: [Zoom Meeting](#)

1. Welcome and Introductions (10 Minutes)
2. Approve Agenda (5 Min.)
3. Approve Minutes From [May 3, 2022](#) (5 Min.)
4. New Business (60 Min.)
 - a. Review of Reports Injury Reports
 - [Employee Injury Report](#) (Nimish)
 - [Student Injury Report](#) (Lisa)
 - b. [Webpage](#) updates (Maricela)
 - Minutes, Plans, Newsletters, etc.
 - c. [Drill Summary Schedule](#) Review (Pedro/Miguel)
 - d. [CSSP](#) (Pedro/Miguel)
 - New Format, Goals, Timeline, ICS, Run-Off Spots, and Reunification Site
 - Presentation and visual
 - Timeline:
 - **September 6-9, 2022** - Distribute new CSSP template to Site Safety Committee Reps and/or Site Principal
 - **October 3, 2022** - Final & signed CSSP site plans will be submitted to (Pedro Gonzalez Ochoa)
 - **November 30, 2022** - Risk Dept will archive for auditor, ACOE, & CDE
 - e. Emergency Containers/Supplies (Pedro)
 - f. Shared 911(Pedro)
 - Updates, Training, and Usage
 - g. [Flip Charts](#) (Lisa)
 - Review and Provide Updates
 - [Sample of printed chart](#)
 - Approval
 - h. Hard Corner Locations (Pedro)
 - Lockdown Dots
 - i. Site Safety Committee Teams (Lisa)
 - Confirm with sites who the representative is for each site team
 - Regular communications from the committee are to the Principal, Office Manager and District Safety Committee Representative
 - j. Review [Injury Illness Prevention Plan](#) (Pedro/ Nimish)

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- k. Review [Committee By-laws](#) (Stacey/Eric)
 - 5. Old Business (10 Min.)
 - a. COVID (Nimish)
 - [Testing](#)
 - [Staff Reporting](#)
 - b. [Newsletter](#) - draft/sample (Lisa)
 - Keep to one page
 - Frequency would be quarterly after the most recent District Safety Committee Meeting
 - Topics
 - CSSP, Great Shakeout, Emergency Supplies, playgrounds, IIPP
 - 6. Identifying Staff as Triage (Pedro/Miguel)
 - 7. Future Business (10 Min.)
 - 8. Adjourn
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Please complete your timesheets by **Friday, September 16, 2022**

Certificated – Please sign this sheet and I will compare it to the attendance roster.
(Maricela Contreras-Garcia)

Certificated Sign-in sheet: [Certificated Stipend Sign-in sheet](#)

Classified – Please complete this time sheet and email a signed copy to Maricela Contreras-Garcia mc2611@husd.k12.ca.us. You can send me an excel or pdf version.

Classified Orange Timesheet