



H.U.S.D. BOARD MEETING SUMMARY Wednesday, December 7, 2011

Board Roll Call:

Present: Ms. Lisa Brunner, President
Mr. William McGee, Vice President
Mr. Luis Reynoso, Clerk
: Ms. Maribel Heredia, Member
Mr. Jesús Armas, Member

The Board approved the following in their Annual Organization/Election of Officers:

Mr. Jesús Armas, President
Ms. Lisa Brunner, Vice President
Mr. Luis Reynoso, Clerk
Ms. Maribel Heredia, Member
Mr. William McGee, Member

CONSENT ITEMS

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between November 2, 2011 and November 16, 2011 (Business Services)

Payroll – Direct Deposit	30,524.93
Payroll Warrants	16,845.20
General Fund (total Non-Payroll)	5,463,129.25
Adult Education Fund	43,435.81
Food Services Fund	259,800.31
Child Development Fund	46,767.70
Deferred Maintenance Fund	29,979.34
Special Reserve Fund for Capital Outlay Projects	61,312.20
Building Fund 2008 Measure I Bond	7,637,829.45
School Facilities/Proposition 1A	32,630.78
TOTAL EXPENDITURES:	\$13,622,254.97

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3. **The Board Approved** – The following non public school placements and non-public agency services (Educational Services)

S U M M A R Y

<u>Vendor</u>	<u>Purpose</u>	<u>State Funds</u>	<u>HUSD Cost</u>
Non-public School	Tuition: 1 non-LCI student	None	\$ 186,310.00

4. **The Board Accepted** – Survey Contract Adjustment for Increased Sample Size (Business Services)

On August 24, 2011 the Board approved a consultant contract with Godbe Research for \$26,000.00 for providing services for a voter survey. The sample size of the survey was 600 participants. The contract selection was conducted using the Request For Proposal (RFP) process. During the Survey Design Team meeting held on October 10, 2011, from a recommendation by stakeholders, a request to change the scope of the contract work was discussed. The change of scope would increase the sample size from 600 to 800 participants. The larger sample size provided more accuracy in its conclusions to compensate for the split samples between the Parcel Tax and G.O. Bond respondents. CTA/HEA has requested a grant valued at \$5,000 from their governing authority as a contributory donation to the District towards the increased cost for services. If a donation is received, the total District expenditure from the general fund will be as originally authorized.

5. **The Board Approved** – Kaseya Software Purchase (Business Services)

This contract supports the District's Educational Information Technology Department with a new help desk work order system. The current system has many flaws, is very inefficient and was primarily designed for facilities use. The Kaseya software includes many features that cut IT tasks down by multiple factors. The Kaseya software includes many different functionalities of software that the district had been looking at, separately, all in one package. Kaseya includes both a software and patch deployment module. Currently the District has no way to install software remotely on its 3000 computers. Deployment takes time by going from site to site, manually installing software. Kaseya includes an imaging tool to image (copy) new computers quickly from a master computer image. Kaseya also includes a security feature to track stolen equipment if necessary. This contract covers 3 years of software licensing, support, installation and training. After that, the approximate cost is \$9,000 per year.

6. **The Board Pulled** – Resolution #1112-15, Excusing Board Member's Absence from the regular Board Meeting of November 16, 2011 (Office of the Superintendent)

This item was pulled because Ms. Heredia did participate in the Closed Session of the November 16, 2011 Board Meeting and no action was necessary.

7. **The Board Adopted** – The minutes of the regular Board Meeting of September 21, 2011 (Office of the Superintendent)

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ACTION/DISCUSSION ITEMS

1. **The Board Tabled** – Resolution 1112-16 Supporting SCA 5 for Lowering Parcel Tax Threshold in Elections (Office of the Superintendent)

The Board tabled this item and it will return to the January 11, 2012 Board Meeting for further discussion.

2. **The Board Approved** – Budget Revisions #1, First Period Interim Report and Budget Report 2011-2012 (Business Services)

The First Period Interim Report provides the Board with updated budget projections since the Board adopted the District's budget on June 22, 2011. The First Period Interim Report includes the following:

1. Certification Page
2. Narrative and Budget Assumptions used for First Period Interim Report
3. General Fund – Unrestricted, Restricted, and Combined Financial Reports
4. Report of Average Daily Attendance and Revenue Limit Summary
5. Interfund Activities and Contribution Between Programs
6. General Fund Multi-Year Projection
7. Cash Flow Worksheet
8. Fund 11 through Fund 51
9. Criteria and Standards Review
10. Supplemental Forms

This report is a required component of AB1200. The most significant changes to the budget since June 22, 2011 are addressed in the narrative summary at the beginning of the report presented as "Difference" in Column E in the 2010-2011 First Period Interim Report Forms for each of the Funds.

3. **The Board Accepted** – Resolution 1112-14, School Facility Fee Annual Report (Business Services)

Hayward Unified School District is required annually to report to the Board and the public the status of our capital facility fee collections (also called "developer fees"). The report identifies that the District collected \$527,282.31 in fees last fiscal year. These fees are used primarily to pay for long-term debt associated with facility improvements that were funded through Certificates of Participation (public debt) in 1998 and 2001 for portable buildings. Annual payments on the debt are \$2,349,370 of which facility fees contribute \$1,084,599 towards the payment. All expenses from this fund are being made to accommodate school capacity impacted from the development on which the fees were levied. Funds are being expended within two years of receipt. Government code requires the Board to make additional findings if funds are not being expended within a five-year period.

4. **The Board Approved** – The Following Consultant Contracts (Educational Services)

	Vendor	Purpose	Div/Program	Amount
b)	Louis Educational Concepts	Provide Jane Schaffer Writing Program training for English teachers at Tennyson High School	Educational Services	\$10,500 – SIG Grant

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(approved at SIG
Leadership meeting on
11/14/11)

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| c) | Empowerment Project Services | Provide African American male students with programming conducive to academic achievement and engagement for Tennyson High School (approved at SIG Leadership meeting on 11/14/11) | Educational Services | \$45,000 – SIG Grant Funds |
| d) | Bay Area Education Support Systems DBA Sylvan | Provide mathematics intervention services for 7-8 th grade students at Bret Harte Middle School (approved by SSC on 10/11/11) | Educational Services | \$18,000 – EIA Funds |

The Consultant Contract below was not moved forward.

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| a) | Apple Education | Apple will be providing in depth training on integrating the iPads and iPods as a learning tool for their students when delivering instruction. Teachers will also learn how to use the applications available on the iPad to assist in providing up to date and relevant instruction that is both engaging and meaningful and supports students graduating from Tennyson High School equipped with 21 st century skills and ideas (approved at SIG Leadership meeting on 11/14/11) | Educational Services | \$7,400 – SIG Grant |
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Future Board Meetings:

Special Board Meeting: Tuesday, December 13, 2011 – 9:00 a.m. – 3:00 p.m. (Open Session)
HUSD Board Room

Regular Board Meeting: Wednesday, January 11, 2012 – 6:30 p.m. (Open Session)
City Hall

Special Board Meeting – Wednesday, January 18, 2011 – 5:30 p.m. (Open Session)
HUSD Board Room

Regular Board Meeting – Wednesday, January 25, 2011 – 6:30 p.m. (Open Session)
City Hall