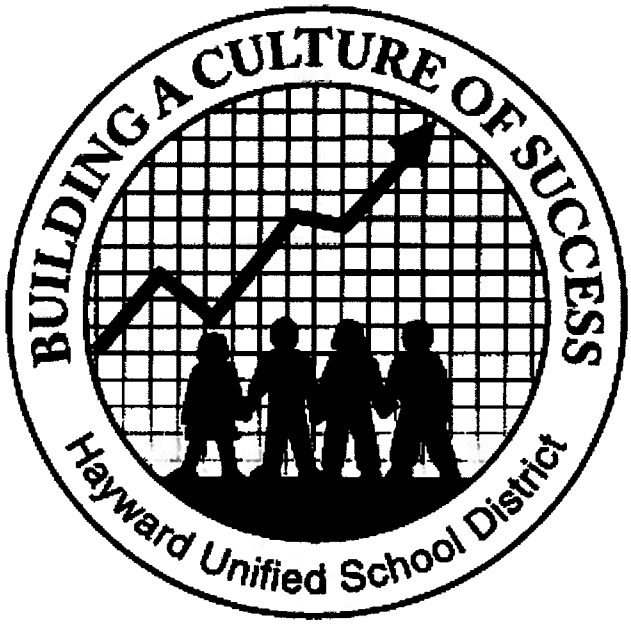
Hayward Unified School District



BOARD OF EDUCATION

AGENDA

Ms. Lisa Brunner, President
Mr. William McGee, Vice President
Mr. Luis Reynoso, Clerk
Ms. Maribel Heredia, Member
Mr. Jesús Armas, Member

Ms. Janis Duran, Superintendent

June 22, 2011

Hayward Unified School District

BOARD OF EDUCATION
Regular Meeting – Wednesday, June 22, 2011

2nd Floor, Hayward City Hall
777 B Street, Hayward, CA 94541

Closed Session: 5:00 p.m. – Rm. 2B
Open Session: 6:30 p.m. – Council Chamber

AGENDA

	Remarks
A. CALL TO ORDER	**OPEN SESSION** 5:00 p.m.

1. Call to Order by the President of the Board ___ at 5:00 p.m.

2. Board Roll Call:

☐ Ms. Lisa Brunner, *President*
☐ Mr. William McGee, *Vice-President*
☐ Mr. Luis Reynoso, *Clerk*
☐ Ms. Maribel Heredia, *Member*
☐ Mr. Jesús Armas, *Member*

Administration:
☐ Ms. Janis Duran, *Superintendent*

(Immediately adjourn to Closed Session at 5:05 p.m.)

3. ADJOURN TO CLOSED SESSION (Closed Session Room 2B) to discuss:

CLOSED SESSION 5:05 p.m.

- **Personnel** (Government Code Section 54957)
  Public Employee Appointment:
  - Elementary Principals
  - Director of Child Development

  Discipline/Dismissal/Release
- **Conference with Labor Negotiator** (Government Code 54957.6)
  Agency Designated Representative: Superintendent
  Name of organization representing employees: HEA, AEOTE, SEIU 1021
- **Conference with Legal Counsel** – Anticipated Litigation
  Government Code Section 54956.9 (b) (3) (C)
- **Conference with Legal Counsel** – Existing Litigation
  Government Code Section 54956.9
- **Consideration of Student Expulsion** (Ed. Code Sec. 48918[c])
- **Consideration of Student Admission** (Ed. Code Sec. 48915.1)

REMARKS

(Reconvene in Open Session at 6:30 p.m.)

4. a) Pledge of Allegiance to the Flag by _____.
b) Report Actions Taken by the Board of Education in Closed Session
c) Collect "Request to Address the Board of Education" cards
d) Announcement of Interpretation Service for Audience
e) Approve Agenda

OPEN SESSION
6:30 p.m.

B. SPECIAL FEATURE/STUDENT RECOGNITION

This item will return in September 2011

C. COMMENTS BY THE STUDENT BOARD MEMBERS

This item will return in September 2011

D. ITEMS FROM THE COMMUNITY

This part of the meeting provides an opportunity for the public to address the Board of Education on items that are not listed on the Agenda. Comments are welcome; however, the Board is prohibited by law from having a discussion with the speaker(s) during this segment of the meeting. Board members may respond briefly, refer an item to staff, or ask clarifying questions. Those wishing to speak must fill out and submit a ***"Request to Address the Board" card*** *located on a table near the entrance to the meeting room. This card should be given to the recording secretary, along with any material to be shared with the Board. Your item will be taken under consideration and referred to appropriate staff, if necessary.*

E. COMMENTS BY THE BOARD MEMBERS

F. COMMENTS BY THE SUPERINTENDENT\

G. CONSENT AGENDA ___ Move ____ 2nd ____Act

Consent Agenda

1. Approve personnel appointments, retirements, changes of status, waivers, leaves of absence, and terminations. (Human Resources)

2. Approve the following warrants May 17, 2011 through June 6, 2011 (Business Services)

Payroll – Direct Deposit	$6,934,945.65
Payroll – Warrants (591802-591814; 591816-591822; 660027-660501)	694,106.74
General Fund - Total Non-Payroll (115178-115185; 127124-127170; 164802-165256)(115177, 127123, 164801 voids)	5,473,793.17

REMARKS

Adult Education Fund	46,546.69
Food Services Fund	37,576.06
Child Development Fund	4,007.72
Deferred Maintenance Fund	7,740.00
Special Reserve Fund for Capital Outlay Projects	22,394.00
Building Fund 2008 Measure I Bond	162,973.92
School Facilities/Proposition 1A	264.60
Building Fund	11,037.00
Capital Facilities/Developer Fees Fund	1,600.00
TOTAL EXPENDITURES	**$13,396,985.55**

3. Approve the following overnight study trip, in accordance with Board Policy 6153 (Educational Services)

a) Treeview – **May 16-18, 2012:** Thirty 5-6th grade students will participate in an outdoor study trip to Sonora, California.

4. Approve Contract with FIRST Five of Alameda County (Educational Services)

5. Williams Complaint Update (Educational Services)

6. Accept Grant Awards (Educational Services)

	Vendor	**Purpose**	**Div/Program**	**Amount**
a)	Carl D. Perkins vocational and Technical Education Act Grant (VATEA)	Develop the academic, vocational and technical skills of post secondary students who enroll in vocational and technical education program at the Adult School for 2010-2011	Educational Services	$170,890
b)	Carl D. Perkins vocational and Technical Education Act Grant (VATEA)	Develop the academic, vocational and technical skills of post secondary students who enroll in vocational and technical education program at the high schools for 2010-2011	Educational Services	$148,267

7. Approve 5 Year Deferred Maintenance Plan (Business Services)

8. Approve License Agreements with: (Business Services)

- Multicultural Education Research Center
- HAIAO Chinese Academy
- Rejoice in the Lord
- Rheema Bible Group

REMARKS

9. Approve the 2011-12 Transportation Agreement with the Eden Area Regional Occupational Program (Business Services)

10. Approve Painting Contract with R.G. Custom Painting for Laurel Center (Business Services)

11. Approve Agreements for Furnishing Services for Satellite Family Day Care (Educational Services)

H. ACTION/DISCUSSION ITEMS

Action/Discussion Items

1. Superintendent's Action Plan for 2011-2012 (Office of the Superintendent)

___ Information

2. Conduct Public Hearing and Approve Tier III Transfers (Business Services)

___ Move ____ 2nd ____Act

3. Conduct Public Hearing and Adopt Proposed 2011-2012 Budget (Business Services)

___ Move ____ 2nd ____Act

4. District Oversight Committee (DOC) Update (Educational Services)

Information

5. Update on Technology Audit (Human Resources)

Information

6. Approve Superintendent's Recommendation Regarding Faith Ringgold School (Office of the Superintendent)

___ Move ____ 2nd ____Act

7. Adult School Transition Plan for 2011-2012 (Human Resources)

Information

REMARKS

8. Conduct Public Hearing and Approve Resolution #1011-45 Maintenance Assessment District (MAD) Intention to Levy (Business Services)

___ Move ____ 2nd ____Act

9. Approve the following consultant contracts (Educational Services)

___ Move ____ 2nd ____Act

	Vendor	Purpose	Div/Program	Amount
a)	City Span	Provide online enrollment and attendance system for YEP	Student & Parent Support Services	$30,750 – ASES & 21st Century Grant Funds
b)	Mind Growers	Cognitive coaching training for Tennyson High School staff	Educational Services	$62,000 – SIG Funds
c)	Parent Institute on Quality Education (PIQE)	Provide bilingual parent support classes with a focus of high school graduation fulfillment and college preparation	Student & Parent Support Services	$24,300 – 21st Century & ASSETS Grant Funds
d)	Bay Area Driving School	Provide driver's educational classes to high school students	Student & Parent Support Services	$22,000 – 21st Century & ASSETS Grant Funds
e)	Mad Science	Provide 8 weeks of science classes to all elementary YEP programs	Student & Parent Support Services	$70,400 – ASES & 21st Century Grant Funds
f)	S.F. Opera	Provide performing arts classes to middle school students	Student & Parent Support Services	$68,626 – ASES Grant Funds
g)	H.A.R.D. (Donna Fitzwater)	Provide service learning program for all K-12 YEP programs	Student & Parent Support Services	$25,884 – ASES & 21st Century Grant Funds
h)	Instruction for Multi Sensory Education	Provide training for 45 Special Education teachers based on the revised Orton-Gillingham methodology	Student & Family Support Services	$37,250 - SETPD Funds

REMARKS

i)	Ideal Computer Services, Inc.	Provide hardware maintenance & software support for the HP 3000 system	Educational Services	$15,482.28 – General Fund

10. Accept Donation Report (Clerk)

___ Move ____ 2nd ____Act

11. Student Discipline (Educational Services)

Full Expulsions
- Consider the expulsion of student # 43791 2010-2011

Admission Denial
- Consider the denial of admission of student # 33370 2010-2011
- Consider the denial of admission of student # 30972 2010-2011

___ Move ____ 2nd ____Act

I. BOARD CORRESPONDENCE REPORT

Board Correspondence

J. RETURN TO PUBLIC COMMENTS

Return to Public Comments

K. FUTURE MEETING DATES

Future Meeting Dates

Regular Meeting: **Wednesday, July 20, 2011**
Location: Council Chambers, 2nd Floor (Hayward City Hall)
777 B Street, Hayward, CA
5:00 p.m. (**CLOSED SESSION**)
6:30 p.m. (**OPEN SESSION**)

Special Meeting: **Wednesday, August 17, 2011**
Location: Hayward Unified School District – Board Room
24411 Amador Street, Hayward, CA
5:30 p.m. (**OPEN SESSION**)

Regular Meeting: **Wednesday, August 24, 2011**
Location: Council Chambers, 2nd Floor (Hayward City Hall)
777 B Street, Hayward, CA
5:00 p.m. (**CLOSED SESSION**)
6:30 p.m. (**OPEN SESSION**)

REMARKS

L. RETURNING AGENDA ITEMS	**Returning Agenda Items**
M. ADJOURNMENT	

This agenda is available on the Internet www.husd.k12.ca.us.



Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request accommodations at least 48 hours in advance of the meeting by contacting the Superintendent's Office at (510) 784-2640

Most Frequently Used
Hayward USD Acronyms
2010-2011

ADA	Average Daily Attendance
ALD	Academic Language Development
API	Academic Performance Index
AYP	Adequate Yearly Progress
CAHSEE	California High School Exit Examination
CBEDS	California Basic Educational Data System
CELDT	California English Language Development Test
CST	California Standards Tests
CWA	Child Welfare and Attendance
EIA	Economic Impact Aid
ELA	English Language Arts
ELD	English Language Development
FAPE	Free and Appropriate Education
FEP	Fluent-English-Proficient
FTE	Full Time Equivalent
IDSG	Intentional Data Study Groups
IEP	Individualized Education Program
LEA	Local Education Agency
LEP	Limited English Proficient (English Language Learner)
LRE	Least Restrictive Environment
MAC-SELPA	Mid-Alameda County Special Education Local Plan Area
MOU	Memorandum of Understanding
NCLB	No Child Left Behind Act of 2001
NPA	Nonpublic Agency
NPS	Nonpublic School
OARS	Online Assessment Reporting System
OCR	Office for Civil Rights
PERB	Public Employment Relations Board
PI	Program Improvement
PLAS	Persistently Low Achieving Schools
ROC/ROP	Regional Occupational Center/Regional Occupational Program
RSP	Resource Specialist Program
SARB	Student Attendance Review Board
SARC	School Accountability Report Card
SH	Safe Harbor
SIG	School Improvement Grant
SIP	School Improvement Program
SPSA	Site Plan for Student Achievement
SRO	School Resource Officer
SSC	School Site Council
SST	Student Study Team
STAR	Standardized Testing and Reporting Program
TOSA	Teacher on Special Assignment
YEP	Youth Enrichment Program
YRE	Year-Round Education

Board Meeting Date: 06/22/11
Consent: ____ X
Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Human Resources

SUBMITTED BY: Donna Becnel
Assistant Superintendent

SUBJECT: APPOINTMENTS, CHANGES OF STATUS, WAIVERS, RETIREMENTS, LEAVES OF ABSENCE AND TERMINATIONS

BOARD GOAL: N/A

PURPOSE OF PRESENTATION

Approval of personnel appointments, changes of status, waivers, retirements, leaves of absence and terminations.

RETIREMENTS:

Joann Malta-Weingard began her career with Hayward Unified School District on December 9, 1996. She retired from her position as a second grade teacher at Cherryland Elementary School on June 9, 2011 with 15 years of service.

RECOMMENDATION

Recommend approval of these appointments, changes of status, waivers, retirements, leaves of absence, and terminations.

A. CERTIFICATED PERSONNEL

1. Approve Appointments, Changes of Status, Leaves of Absence and Terminations.

LEAVES OF ABSENCE:

Name	Position#	Position/Site	Effective Date	Percent	Reason
Arias, Alma	530012	Child Development Instructor/Tennyson	05/17/11-06/09/11	100%	Medical
Bawa, Harpreet	892113	Kg/1st/ East Avenue	07/19/11-06/08/12	40%	Job Share
Bethanne, Sally	520569	6th/Cherryland	08/22/11-06/08/12	60%	Job Share
Cremin, Ellen	520531	Kg/1st/Strobridge	08/22/11–06/08/12	20%	Willie Brown
Donovan, Jennifer	101173	Kg/Bidwell	05/18/11-06/09/11	100%	Medical
Dry, Jacqueline	520133	Kg/1st/Bowman	07/19/11-06/08/12	20%	Job Share
Feyzbalchsh, Rosa	520309	1st/Burbank	08/22/11-06/08/12	40%	Job Share
Flamenco, Jennifer	511918	TOSA/Winton	04/04/11-04/25/11	100%	Medical
Goris, Malaya	520039	3rd/4th/East Avenue	07/19/11-06/08/12	80%	Job Share
Gupta, Saranga	520361	2nd/Cherryland	08/22/11-06/08/12	20%	Job Share
Habarakada, Ivy	520073	4th/Cherryland	08/22/11-06/08/12	40%	Job Share
Harames Pagonis, Maria	520429	3rd/Eden Gardens	08/22/11-06/08/12	80%	Job Share
Heller, Milagros	520569	6th/Cherryland	08/22/11-06/08/12	40%	Job Share
Ja, Daniele	520001	Kg/Eldridge	07/19/11-06/08/12	20%	Job Share
Johnston, Elizabeth	520102	Kg/Park	07/19/11-06/08/12	20%	Job Share
Le Beaux, Taynesha	520723	6th/Treeview	08/22/11-09/30/11	100%	Maternity
Littlejohn-Pope, Carrie	892121	5th/6th/Fairview	08/22/11-06/08/12	50%	Job Share
Lopez, Joan	520018	Kg/Ruus	08/22/11-06/08/12	20%	Willie Brown
Mangewala, Mina	520429	3rd/Eden Gardens	08/22/11-06/08/12	20%	Job Share
McNeil-Smith, Thalia	510194	English/Brenkwitz	04/12/11-05/31/11	100%	Medical
McNeil-Smith, Thalia	510194	English/Brenkwitz	05/31/11-06/09/11	100%	Medical
Meier, Jill	520616	5th/6th Fairview	08/22/11-06/08/12	50%	Job Share
Musselman, Lisa	520673	2nd/Lorin Eden	08/22/11-06/08/12	20%	Job Share
Normart, Johanna	520262	2nd/Eden Gardens	08/22/11-06/08/12	60%	Job Share
Parr, Leslie	520516	3rd/Lorin Eden	08/22/11-06/08/12	50%	Job Share
Perez, Amelia	520262	2nd/Eden Gardens	08/22/11-06/08/12	40%	Job Share
Pokrivnak, Julie	520006	1st/Bowman	07/19/11-06/08/12	20%	Job Share
Poulet, Grace	520409	1st/Bowman	07/19/11-06/08/12	40%	Job Share
Rall, Laila Cory	892332	English/Hayward High	08/22/11-06/08/12	100%	Childcare
Rivera, Maria Elena	180018	Principal/Bowman	05/17/11-06/30/11	100%	Medical
Romero-Rodrigues, Noemi	511014	2nd/3rd/Bowman	07/19/11-06/08/12	50%	Job Share
Shinoda, Marantha	892132	Kg/1st/Faith Ringgold	08/22/11-06/08/12	50%	Job Share
Skibbins, Heather	520216	4th/Bowman	07/19/11-06/08/12	50%	Job Share
Wanigatunga, Alexandra	520681	4th/East Avenue	07/19/11-06/08/12	20%	Job Share
Zepeda, Yolanda	520409	1st/Bowman	07/19/11-06/08/12	50%	Job Share
Zsigo, Amy	520584	2nd/Stonebrae	08/22/11-06/08/12	60%	Job Share

RETIREMENTS:

Name	Position#	Position/Site	Effective Date
Malta-Weingard, Joann	540022	2ND/Cherryland	06/30/11

RESIGNATIONS:

Name	Position#	Position/Site	Effective Date	Reason
Loleng Perez, Cynthia	370004	Special Ed Compliance Officer/D.O.	06/03/11	Personal
Maldonado, Marvelyn	180020	Principal, Tyrrell	06/23/11	Personal
Rivera, Maria-Elena	180018	Principal, Bowman	06/30/11	Personal

B. CLASSIFIED PERSONNEL

1. Approve Appointments, Changes of Status, Leaves of Absence and Terminations.

APPOINTMENTS:

PROBATIONARY:

Name	Position #	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Antaki, Jeannette	101300	Field Coordinator/Student & Parent Support Programs	05/27/2011	UUI/$81,158	Replacement
Choate, Ryan	111122	Technology Support Specialist II/Tennyson High	04/27/2011	36A/$28.28	New Position
Chang, Ada	892050	Employee Benefits Specialist/Human Resources	05/10/2011	18A/$24.26	Replacement
Nicolau, Mike	400005	District Accountant/Business Support Services	05/31/2011	22A/$26.44	Replacement
Parras, Carla	200000	Paraeducator SH-HC/Special Education	05/27/2011	21A/$21.73	New Position
Kapoor, Suman	290230	Child Nutrition Assistant/Mt. Eden	04/26/2011	2E/$18.82	Replacement
Walker, Annette	300001	Personnel Commissioner/ Human Resources	05/18/2011	Per Diem/$50	Replacement

PROMOTION:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Mahmood, Saleem	511907	Technology Support Specialist II/Technology Support	06/02/2011	24A/$27.62	Replacement
Padilla, Alex	260460	YEP Site Coordinator/Harder	05/16/2011	17A/$20.07	Replacement
Vallejos, Victoria	111020	Personnel Operations Technician/Human Resources	05/11/2011	14A/$22.29	Replacement

RETURN TO FORMER POSITION:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Morales, Sandra	892535	School Community Liaison /Eldridge	07/15/2011	13D/$20.89	Return to Position
Vogt, Robin	892490	Secretary/Special Education	07/01/2011	7B/$20.05	Reinstatement of Position

SUBSTITUTES:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Aboke, Solange	610201	Paraeducator SH/Special Education	03/11/2011	17/$15.91	As Needed
Bustamante, Debbhonaire	610201	Paraeducator SH/Special Education	05/09/2011	17/$15.91	As Needed
Castro, Yesenia	510403	Receptionist/Superintendent's Office	04/29/2011	6/$15.75	As Needed
Ellison, Karen	888888	Budget Fiscal Analyst/Business Support Services	04/28/2011	Y6/$37.25	As Needed
Harding, Devonn	800100	Custodian/Custodial Services	05/10/2011	14/$16.09	As Needed
Hernandez, Angelica	610202	YEP Leader/Youth Enrichment Program	03/28/2011	6/$12.13	As Needed
Hertan, William	490013	School Bus Driver/ Transportation	05/02/2011	17/$20.42	As Needed

Ongaki, Nancy	610201	Paraeducator SH/Special Education	03/11/2011	17/$15.91	As Needed

EXEMPT POSITIONS:

NOON SUPERVISORS:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Des Jardins-Keene, Jesica	620029	Noon Supervisor/Faith Ringgold	05/19/2011	$9.00	As Needed
Diaz, Theresa	620003	Noon Supervisor/East Avenue	01/14/2011	$9.00	As Needed

STUDENT WORKERS:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Burney, Colleen	610500	Student Worker/East Avenue	03/05/2011	$8.00	As Needed
Garcia, Josselyn	610500	Student Worker/East Avenue	04/22/2011	$8.00	As Needed
Garcia, Irmary	610500	Student Worker/East Avenue	02/24/2011	$8.00	As Needed
Jaichico, Anjanette	610500	Student Worker/Hayward Adult	05/01/2011	$8.00	As Needed
Riley, Arianne	610500	Student Worker/East Avenue	03/22/2011	$8.00	As Needed

MISCELLANEOUS:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Carija, Mary	610310	Childcare Worker	06/13/2011	$10.00	As Needed
Figueroa, Maritrinidad	610310	Childcare Worker	03/01/2011	$10.00	As Needed
Lopez, Maribel	101101	Tester	07/06/2011	$12.26	As Needed
Machuca, Ermilo	101101	Tester	07/06/2011	$12.26	As Needed
Maldonado, Maria	610310	Childcare Worker	04/22/2011	$10.00	As Needed
Montes, Adrianna	101101	Tester	07/06/2011	$12.26	As Needed
Oseguera, Margarita	610310	Childcare Worker	06/13/2011	$10.00	As Needed
Gutierrez, Beatriz	610310	Childcare Worker	04/22/2011	$10.00	As Needed
Nolasco, Sandra	610310	Childcare Worker	06/13/2011	$10.00	As Needed
Nolasco, Raquel	610310	Childcare Worker	06/13/2011	$10.00	As Needed
Venegas, Claudia	101101	Tester	07/06/2011	$12.26	As Needed
Vazquez, Laura	101101	Tester	07/06/2011	$12.26	As Needed
Zamora, Rosalinda	101101	Tester	07/06/2011	$12.26	As Needed

CHANGES OF STATUS

TRANSFERS:

Name	Position #	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Kapoor, Suman	290230	Child Nutrition Assistant/From Hayward High to Mt. Eden	04/26/2011	2E/$18.82	Transfer
Kent, Julie	111124	Sr. Custodian/From Fairview to Helen Turner	05/02/2011	16E/$23.65	Transfer

WORK DAY REDUCTION (2010-11 School Year):

Name	Position#	Class/Site	Effective Date	Reason
Als, Sheila	511273	YEP Operations Supervisor/YEP From 261 days to 258 days	07/01/2011	3 Workday Reduction
Aranda, Sabrina	111003	Field Coordinator/Student Support From 261 days to 256 days	07/01/2011	5 Workday Reduction
Benson, Kathryn	210010	Director II-Classified/HR From 261 days to 256 days	07/01/2011	5 Workday Reduction
Bolander, Scott	230018	Grounds Supervisor/M&O From 261 days to 258 days	07/01/2011	3 Workday Reduction
Bridge, Phillip	210009	Director-Purchasing & Warehouse/Business From 261 days to 256 days	07/01/2011	5 Workday Reduction
Cote, Lisa	890100	Sr. Executive Assistant/Superintendents From 261 days to 258 days	07/01/2011	3 Workday Reduction
Colyer, Kristy	250002	Executive Assistant-PC/HR From 261 days to 258 days	07/01/2011	3 Workday Reduction
Dillman, Jason	230022	Plant Operation Supervisor/M&O From 261 days to 258 days	07/01/2011	3 Workday Reduction
Espinosa, Sally	511049	YEP Operations Supervisor/YEP From 261 days to 258 days	07/01/2011	3 Workday Reduction
Falcon, Edward	230021	Plant Operations Supervisor/M&O From 261 days to 258 days	07/01/2011	3 Workday Reduction
Gutridge, Chris	510421	Network Manager/TSS From 261 days to 256 days	07/01/2011	5 Workday Reduction
Haynes, Sandy	250006	Sr. Executive Assistant/Ed Services From 261 days to 258 days	07/01/2011	3 Workday Reduction
Jones, Robin	210001	CNS Operations & Mktg Manager/CNS From 261 days to 256 days	07/01/2011	5 Workday Reduction
King, Lisa	220002	Operations Manager/M&O From 261 days to 256 days	07/01/2011	5 Workday Reduction
Liu, Jia	510810	HR Administrative Analyst/HR From 261 days to 258 days	07/01/2011	3 Workday Reduction
Lu, Connie	250012	Position Control Systems Coordinator/Business From 261 days to 258 days	07/01/2011	3 Workday Reduction
Martin, Billy	210004	Director II-M&O/Transportation From 261 days to 256 days	07/01/2011	5 Workday Reduction
Martinez, Linda	250007	Sr. Executive Assistant/Business Services From 261 days to 258 days	07/01/2011	3 Workday Reduction
Olea, Tatiana	892071	Budget/Fiscal Analyst/Business Services From 261 days to 256 days	07/01/2011	5 Workday Reduction
Paras, Rachel	111005	Field Coordinator/Student Support From 261 days to 256 days	07/01/2011	5 Workday Reduction
Richardson, Gail	890227	Manager of Insurance & Emerg. Prep/Business From 261 days to 256 days	07/01/2011	5 Workday Reduction
Rogers, Lucille	200011	Director, Business Support Services From 261 days to 256 days	07/01/2011	5 Workday Reduction
Ruiz, Migdalia	250000	Executive Assistant-BOE/Superintendent From 261 days to 258 days	07/01/2011	3 Workday Reduction
Stringent, Elise	511753	YEP Operations Supervisor/YEP From 261 days to 258 days	07/01/2011	3 Workday Reduction
Swenson, Brett	220007	Facilities Maintenance Manager/M&O From 261 Days to 256 days	07/01/2011	5 Workday Reduction
Wilde, Kevin	230023	Plant Operations Supervisor/M&O From 261 days to 258 days	07/01/2011	3 Workday Reduction
Ybarra, Ray	510581	Operations Services Supervisor/M&O From 261 days to 258 days	07/01/2011	3 Workday Reduction

LEAVES OF ABSENCE:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Baca, Jimmy	260467	YEP Site Coordinator/Ruus	02/01/2011	17C/$22.61	Medical
Burduaza, Maria	511715	Child Nutrition Assistant/Bowman	04/29/2011	3C/$18.07	Medical
Castillo, Yadira	101193	School Crossing Guard/Faith Ringgold	05/16/2011	1C/$16.80	Personal
Cook, Yvette	240107	Office Assistant/Independent Study	05/02/2011	8E/$24.06	Maternity
Duenas, Analise	510511	YEP Leader/Tyrrell	04/04/2011	6D/$18.98	Medical
Gordon, Tina	290179	Serving Kitchen Operator/Palma Ceia	05/20/2011	8E/$21.05	Medical
Gutierrez, Stephanie	280040	Office Manager/Cesar Chavez	04/15/2011	23B/$34.45	Personal
Hutchens, Phyllis	260127	Paraeducator-SH/King	05/04/2011	17B/$21.73	Medical
James, Ai	782015	District Nutrition Education Manager/Child Nutrition	05/09/2011	YY4/$71,624	Maternity *Revised*
Mangabat, Ben	101250	Lead Custodian/Mt. Eden	05/01/2011	20E/$25379	Personal
Marquez, Rosa	511720	Child Nutrition Assistant/East Ave.	05/02/2011	2D/$18.07	Childcare
Palega, Erika	121809	YEP Leader/Bret Harte	05/24/2011	6D/$18.98	Childcare
Silva, Viviana	510836	Paraeducator-SH/Park	04/18/2011	13A/$18.60	Maternity
Vidal-Gonzalez, Lucia	101242	Custodian/District Office	04/27/2011	14A/$19.97	Medical

TERMINATIONS:

FAILED PROBATION:

Employee Number	Position#	Effective Date
19296	511076	05/06/2011

MEDICAL SEPARATION:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Hill, Magdalena	510945	Paraeducator-SH HC/Special Ed	05/26/2011	21C/$23.54	Medical

RESIGNATIONS:

Name	Position#	Class/Site	Effective Date	Range Step Hourly Rate	Reason
Acord, Tom	300001	Personnel Commissioner/HR	02/16/2011	$50/Per Diem	Retirement
Burduaza, Maria	511715	Child Nutrition Assistant/Bowman	04/29/2011	3C/$18.07	Medical
Easterling, Denise	260405	YEP Leader/Burbank	12/17/2011	6B/$17.57	Other Employment
Sanchez, Amber	511263	YEP Leader/East Ave.	05/20/2011	6A/$16.29	Other Employment
Zamora, Gilbert	450004	Groundskeeper/Mt. Eden & Tennyson	05/31/2011	17A/$20.42	Other Employment

Consent: X (Yes) ___ (No)

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Sandra Lee Lepley, Interim Assistant Superintendent

SUBJECT: WARRANTS

BOARD GOAL: # 4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:
Bill warrants in the amount of $13,369,985.55 for the period May 17, 2011 through June 6, 2011 have been reviewed and are ready for Board approval.

HISTORY/BACKGROUND:
The warrants are for classroom supplies, textbooks, utilities, etc. Gaps in warrant numbers were either test warrants, or warrants that were mangled or voided.

IMPLEMENTATION:

Payroll – Direct Deposit	$6,934,945.65
Payroll – Warrants	694,106.74
General Fund - Total Non-Payroll	5,473,793.17
Adult Education Fund	46,546.69
Food Services Fund	37,576.06
Child Development Fund	4,007.72
Deferred Maintenance Fund	7,740.00
Special Reserve Fund for Capital Outlay Projects	22,394.00
Building Fund 2008 Measure I Bond	162,973.92
School Facilities/Proposition 1A	264.60
Building Fund	11,037.00
Capital Facilities/Developer Fees Fund	1,600.00
TOTAL EXPENDITURES	**$13,396,985.55**

RECOMMENDATION:
Approve warrants as presented and reviewed.

Fund: N/A
Program: _____
Amount: _____
Budgeted: _____ Yes ____ No
Restricted: _____ Yes ____ No

HAYWARD UNIFIED SCHOOL DISTRICT

WARRANTS ISSUED: From: 5/17/11 6/6/11

Payroll Warrant #'s*:	591802	Thru	591814
	591816	Thru	591822
	660027	Thru	660501
Vendor Warrant #'s*:	115178	Thru	115185 115177,127123,164801 (ALL VOID
	127124	Thru	127170
	164802	Thru	165256

TOTAL EXPENDITURES:

Payroll - Direct Deposit	$ 6,934,945.65	
Payroll - Warrants	$ 694,106.74	
General Fund - (Total Payroll)		$ 7,629,052.39
General Fund - (Total Non-Payroll)		$ 5,473,793.17
Adult Education Fund		$ 46,546.69
Food Services Fund		$ 37,576.06
Child Development Fund		$ 4,007.72
Deferred Maintenance Fund		$ 7,740.00
Special Reserve Fund for Capital Outlay Projects		$ 22,394.00
Other Post-Employment Benefits		$ -0-
Building FD 2008 Measure I Bond		$ 162,973.92
School Facilities/Proposition 1A		$ 264.60
Building Fund		$ 11,037.00
Capital Facilities/Developer Fees Fund		$ 1,600.00
Total Expenditures		$ 13,396,985.55

* Gaps in warrant numbers were either test warrants or warrants that were mangled or voided.

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/06/2011 BATCH: 0000 Standard batching district

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00115180	004300	SEIU LOCAL 1021	22-032692	01.0000.0.9917.000.0000.0000.00	22-4300 SEIU1021	20.00
				WARRANT TOTAL		$20.00
00115181	004803	HAYWARD UNIFIED SCHOOL	22-032693	01.0000.0.9917.000.0000.0000.00	22-4803 HUSD-REV	1,910.00
				WARRANT TOTAL		$1,910.00
00115182	006301	ALAMEDA CO SHERIFF'S OFFICE	22-032694	01.0000.0.9917.000.0000.0000.00	22-6301 SHERIFF	1,749.19
				WARRANT TOTAL		$1,749.19
00115183	008001	HAYWARD UNIFIED SCHOOL DISTR.	22-032695	01.0000.0.9915.000.0000.0000.00	22-8001 FIT	3,567.68
			22-032696	01.0000.0.9916.000.0000.0000.00	22-8002 SIT	839.65
			22-032697	01.0000.0.9506.000.0000.0000.00	22-8003 OASDI	103.62
			22-032698	01.0000.0.9506.000.0000.0000.00	22-8004 MEDICARE	371.99
			22-032702	01.0000.0.9506.000.0000.0000.00	22-8003 OASDI	152.96
			22-032703	01.0000.0.9506.000.0000.0000.00	22-8004 MEDICARE	372.01
				WARRANT TOTAL		$5,407.91
00115184	008010	HAYWARD UNIFIED SCHOOL DISTR.	22-032699	01.0000.0.9910.000.0000.0000.00	22-8010 DIRECT D	12,986.87
				WARRANT TOTAL		$12,986.87
00115185	009100	UNION BANK OF CALIFORNIA	22-032700	01.0000.0.9914.000.0000.0000.00	22-9100 PARS	99.20
			22-032701	01.0000.0.9914.000.0000.0000.00	22-9100 PARS	99.20
				WARRANT TOTAL		$198.40

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 6 TOTAL AMOUNT OF WARRANTS: $22,272.37*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 6 TOTAL AMOUNT OF WARRANTS: $22,272.37*

*** DISTRICT TOTALS *** TOTAL NUMBER OF WARRANTS: 6 TOTAL AMOUNT OF WARRANTS: $22,272.37*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165000	000202	ACCREDITING COMMISSION FOR	PO-102244	01.0000.0.4310.310.0000.2700.00	MATERIALS	70.00
				WARRANT TOTAL		$70.00
00165001	000114	ACE HARDWARE	PO-181151	01.9383.0.4310.530.1110.1000.37	SUPPLIES	123.47
				WARRANT TOTAL		$123.47
00165002	000234	ACSA'S FOUNDATION FOR EDUCA-	PO-180073	01.0000.0.5810.910.0000.7400.42	ADVERTISEMENT	635.00
				WARRANT TOTAL		$635.00
00165003	111087	ALAMEDA COUNTY OFFICE OF EDUC.	PO-102260	01.3010.0.5220.080.1110.1000.36	REGISTRATION	600.00
				WARRANT TOTAL		$600.00
00165004	114552	ALLIED AUTO STORES	PO-180112	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	311.76
				WARRANT TOTAL		$311.76
00165005	114434	AMERICAN SOIL & STONE	PO-181031	01.9408.0.4310.093.1110.1000.00	SUPPLIES	477.06
				WARRANT TOTAL		$477.06
00165006	111962	AMERICAN TRASH MANAGEMENT	PO-180118	01.0000.0.5515.000.9238.8200.00	MAINTENANCE	100.00
				WARRANT TOTAL		$100.00
00165007	116164	ASCD CONFERENCE REGISTRATION	PO-101800	01.7091.0.5220.330.4760.1000.36	CONFERENCE/TRAVEL	3,572.91
				01.7091.0.5220.330.4760.2100.36	CONFERENCE/TRAVEL	155.09
				WARRANT TOTAL		$3,728.00
00165008	111168	AUDIOLINKS.COM	PO-102176	01.3010.0.4400.030.1110.1000.36	SUPPLIES	1,608.48
				WARRANT TOTAL		$1,608.48
00165009	103002	B & H PHOTO	PO-180824	01.0350.0.4310.330.7035.1000.31	SUPPLIES	61.25
				WARRANT TOTAL		$61.25
00165010	112987	BARNES & NOBLE INC.	PO-102317	01.3010.0.4310.030.1110.1000.36	SUPPLIES	296.22
				WARRANT TOTAL		$296.22
00165011	113545	BAYHILL HIGH SCHOOL	PO-180580	01.6500.0.5100.930.5770.1180.38	CONTRACTED SERVICES	2,164.48
				WARRANT TOTAL		$2,164.48
00165012	112795	BEARCOM	PO-102340	01.0480.0.4310.330.1110.1000.00	MATERIALS	659.82
				WARRANT TOTAL		$659.82
00165013	003001	BEST INSTRUMENT REPAIR	PO-180589	01.0000.0.5675.910.1293.1000.31	REPAIRS	1,227.50
				WARRANT TOTAL		$1,227.50
00165014	109356	BEYOND PLAY LLC	PO-102512	01.3324.0.4310.000.5730.1110.38	SUPPLIES	252.54
				WARRANT TOTAL		$252.54
00165015	105614	CA DEPARTMENT OF EDUCATION	PO-102364	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/TESTING MATERIALS	2,142.32

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$2,142.32
00165016	111125	CAFE DE LAGNIAPPE	PO-181052	01.4035.0.4315.810.1155.1000.36	FOOD	20.05
			PV-101908	01.6250.0.4310.930.0000.3110.37	#1055 REF CK NUMBER 88-164834	295.72
				01.6250.0.4310.930.0000.3110.37	#1055 REF CK NUMBER 88-164834	295.64
				01.6250.0.4310.930.0000.3110.37	#1055 REF CK NUMBER 88-164834	296.64
				WARRANT TOTAL		$908.05
00165017	005709	CHABOT COLLEGE	PO-102750	01.4203.0.5620.910.4760.1000.34	FACILITY RENTAL	2,082.00
				WARRANT TOTAL		$2,082.00
00165018	100109	CONTINENTAL MATH LEAGUE	PO-102314	01.3010.0.4310.080.1110.1000.36	SUPPLIES	60.00
				WARRANT TOTAL		$60.00
00165019	104823	D & D SECURITY	PO-102103	01.7091.0.4310.310.4760.1000.36	EQUIPMENT	3,599.80
			PO-102149	01.3181.0.4310.370.1110.1000.31	EQUIPMENT	2,533.03
				WARRANT TOTAL		$6,132.83
00165020	109910	DELL MARKETING L.P.	PO-101149	01.3180.0.4400.050.1110.1000.31	EQUIPMENT	159,779.00
				01.3181.0.4400.050.1110.1000.31	EQUIPMENT	31,334.34
			PO-101819	01.6500.0.4310.930.5750.1130.38	EQUIPMENT	403.38
				WARRANT TOTAL		$191,516.72
00165021	109812	DYNAVOX SYSTEMS LLC	PO-102489	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/TESTING	749.00
				WARRANT TOTAL		$749.00
00165022	116113	E JORDAN BROOKES	PO-101463	01.9413.0.4310.340.1110.1000.00	SUPPLIES	1,061.47
				WARRANT TOTAL		$1,061.47
00165023	111917	EASTSHORE CHARTER LINES	PO-101919	01.0000.0.5830.340.1175.4200.00	CHARTER BUS	'693.00
				WARRANT TOTAL		$693.00
00165024	113262	EDGEWOOD CENTER FOR CHILDREN	PO-180606	01.6500.0.5100.930.5770.1180.38	PRIVATE SCHOOL	3,560.00
				WARRANT TOTAL		$3,560.00
00165025	012801	THE EXPLORATORIUM	PO-102307	01.3010.0.5800.080.1110.1000.36	ADMISSION FEES	292.00
				WARRANT TOTAL		$292.00
00165026	114293	FAMILY SERVICE COUNSELING	PO-181273	01.6690.0.5830.930.1110.1000.37	CONTRACTED SERVICE	10,200.00
				WARRANT TOTAL		$10,200.00
00165027	112621	FREY	PO-102473	01.3010.0.4310.250.1110.1000.36	SUPPLIES	181.98
				WARRANT TOTAL		$181.98
00165028	115105	GARCIA CALDERON RUIZ LLP	PO-180581	01.0000.0.5845.910.9015.7200.00	LEGAL EXPENSES	28,666.35
				WARRANT TOTAL		$28,666.35

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011 BATCH: 0490 GENERAL
FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165029	113592	SAXTON BRADLEY	PO-101001	01.3010.0.4400.250.4760.1000.36	EQUIPMENT	17,101.08
				01.3010.0.4400.250.4760.1000.36	EQUIPMENT	1,591.38
				WARRANT TOTAL		$18,692.46
00165030	115836	TRIUMPH LEARNING LLC	PO-102475	01.3010.0.4310.250.1110.1000.36	SUPPLIES	1,768.08
				WARRANT TOTAL		$1,768.08
00165031	057292	WASTE MANAGEMENT	PV-101893	01.0000.0.5515.000.9238.8200.00	4541 5/1-5/15 2011	285.78
			PV-101894	01.0000.0.5515.000.9238.8200.00	6452 5/1-5/15 2011	746.33
				WARRANT TOTAL		$1,032.11

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 32 TOTAL AMOUNT OF WARRANTS: $282,053.95*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 32 TOTAL AMOUNT OF WARRANTS: $282,053.95*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165032	101622	A-Z BUS SALES INC.	PO-180125	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	323.17
				WARRANT TOTAL		$323.17
00165033	101281	AC TRANSIT DISTRICT	PO-180619	01.7240.0.5830.930.5001.3600.38	ADMISSION	359.94
				WARRANT TOTAL		$359.94
00165034	116015	ACCESS INGENUITY	PO-102361	01.6500.0.4400.930.5770.1192.38	EQUIPMENT	1,665.76
				WARRANT TOTAL		$1,665.76
00165035	000056	ACOE -	PO-101179	01.3010.0.5220.095.1110.1000.36	CONFERERNCE/TRAVEL	500.00
			PO-102681	01.7091.0.5220.023.4760.1000.36	CONFERENCE/TRAVEL	295.00
				WARRANT TOTAL		$795.00
00165036	106957	ALAMEDA COUNTY HOUSEHOLD	PO-180107	01.8150.0.5610.920.9314.8110.26	MAINTENANCE	140.00
				WARRANT TOTAL		$140.00
00165037	001517	APPLE COMPUTER	PO-102144	01.4124.0.4400.930.1140.1000.36	EQUIPMENT	1,049.53
			PO-102415	01.7091.0.4310.340.4760.1000.36	SUPPLIES	305.06
				WARRANT TOTAL		$1,354.59
00165038	100781	ARBORTECH TREE CARE INC.	PO-180123	01.9367.0.5610.920.0000.8110.26	MAINTENANCE	6,100.00
				WARRANT TOTAL		$6,100.00
00165039	111787	ARROW WIRE & CABLE INC.	PO-180124	01.8150.0.4310.920.9301.8300.26	MAINTENANCE	15.37
				WARRANT TOTAL		$15.37
00165040	112460	AT&T	PV-101900	01.0000.0.5930.000.9238.7200.00	021-512-7266 5/2011	42.52
			PV-101901	01.0000.0.5930.000.9238.7200.00	271-5420-553 5/2011	44.39
			PV-101902	01.0000.0.5930.000.9238.7200.00	293-8547-306 5/2011	33.51
			PV-101903	01.0000.0.5930.000.9238.7200.00	786-6411-933 5/2011	8.64
			PV-101904	01.0000.0.5930.000.9238.7200.00	889-9219-256 5/2011	15.81
				WARRANT TOTAL		$144.87
00165041	002660	BAY AREA FLOOR MACHINE	PO-180127	01.0000.0.4310.920.9306.8200.26	MAINTENANCE	141.17
				WARRANT TOTAL		$141.17
00165042	113850	CDT INC.	PO-180733	01.0000.0.5830.910.0000.7400.42	CONTRACTED SERVICES	532.00
				WARRANT TOTAL		$532.00
00165043	005618	CENTRAL INSTITUTE FOR	PO-102450	01.3324.0.4310.000.5730.1110.38	SUPPLIES	400.00
				WARRANT TOTAL		$400.00
00165044	006302	CLOSE BLDG MATERIALS INC	PO-180148	01.8150.0.4310.920.9313.8110.26	MAINTENANCE	36.90
				01.8150.0.4310.920.9313.8110.26	MAINTENANCE	749.23
				WARRANT TOTAL		$786.13
00165045	007223	CUMMINS WEST INC.	PO-180153	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	568.68

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				01.7230.0.4310.920.0000.3600.26	MAINTENANCE	205.39
				WARRANT TOTAL		$774.07
00165046	104823	D & D SECURITY	PO-101622	01.7091.0.4310.093.4760.1000.36	MATERIALS	2,066.59
			PO-101749	01.0480.0.4310.003.1110.1000.00	EQUIPMENT	590.46
			PO-101942	01.7091.0.4310.530.4760.1000.36	MATERIALS	295.23
			PO-102004	01.0480.0.4310.015.1110.1000.00	SUPPLIES	3,166.28
				01.7091.0.4310.015.4760.1000.36	SUPPLIES	1,583.15
			PO-102015	01.3010.0.4310.035.1110.1000.36	EQUIPMENT	949.89
			PO-102382	01.0000.0.4310.093.1135.1000.00	SUPPLIES	235.41
			PO-102416	01.3181.0.4310.050.1110.1000.31	SUPPLIES	4,168.60
				WARRANT TOTAL		$13,055.61
00165047	114632	DONALD DOTY	PO-102677	01.0000.0.5800.910.9075.7200.00	REIMBURSEMENT	324.99
				WARRANT TOTAL		$324.99
00165048	104177	ECONOMY GLASS SERVICES	PO-180160	01.8150.0.4310.920.9311.8110.26	MAINTENANCE	463.25
				WARRANT TOTAL		$463.25
00165049	112531	ENVISIONS SCHOOLS	PV-101905	01.0000.0.8096.000.0000.0000.00	IN LIEU OF TAX NO CREDIT MEMO	67,134.00
				WARRANT TOTAL		$67,134.00
00165050	116366	FABLE VISION LEARNING ORDER	PO-102422	01.7091.0.5803.340.4760.1000.36	LINCENSE	69.95
				WARRANT TOTAL		$69.95
00165051	104297	FAULTLINE PHOTOGRAPHICS	PO-180823	01.0350.0.4310.330.7035.1000.31	SUPPLIES	656.90
				01.0350.0.4310.330.7035.1000.31	SUPPLIES	110.03
				01.0350.0.4310.330.7035.1000.31	SUPPLIES	607.13
				WARRANT TOTAL		$1,374.06
00165052	106158	FLEET PRIDE	PO-180167	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	212.96
				WARRANT TOTAL		$212.96
00165053	105023	GANDER EDUCATIONAL PUBLISHING	PO-102419	01.3010.0.4310.080.1110.1000.36	MATERIALS	215.31
				WARRANT TOTAL		$215.31
00165054	116362	GENESIS INC.	PO-102383	01.0480.0.4310.020.1110.1000.00	SUPPLIES	85.35
				WARRANT TOTAL		$85.35
00165055	114756	GOLDEN OAK MONTESSOTI SCHOOL	CM-100033	01.0000.0.8692.000.0000.0000.00	JUNE 2011 OVERSIGHT FEE	1,283.00-
			PV-101906	01.0000.0.8096.000.0000.0000.00	6/11 IN-LIEU OF TAX CM=100033	23,901.00
				WARRANT TOTAL		$22,618.00
00165056	100220	GREAT IDEAS FOR TEACHING	PO-102371	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/TESTING	92.40
				WARRANT TOTAL		$92.40
00165057	115295	THE BOOK SHOP	PO-180719	01.3010.0.4310.005.4760.1000.36	MATERIALS	235.79

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$235.79
00165058	017262	W.W. GRAINGER INC.	PO-180179	01.8150.0.4310.920.9319.8110.26	MAINTENANCE	208.31
				WARRANT TOTAL		$208.31

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 27 TOTAL AMOUNT OF WARRANTS: $119,622.05*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 27 TOTAL AMOUNT OF WARRANTS: $119,622.05*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0492 GENERAL

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165059	116396	ADAMS ESQ CLIENT TRUST ACCOUNT	PV-101907	01.6500.0.5830.930.5770.1180.38	SY10-11 FINAL STTLMT-T KING	7,500.00
				WARRANT TOTAL		$7,500.00
00165060	108860	HENRY SCHEIN	PO-102443	01.3324.0.4400.000.5730.1110.38	MATERIALS	1,041.53
				WARRANT TOTAL		$1,041.53
00165061	114448	NASCO SCIENCE	PO-101957	01.3010.0.4310.250.1110.1000.36	SUPPLIES	2,208.12
				WARRANT TOTAL		$2,208.12
00165062	106374	RENAISSANCE LEARNING	PO-101687	01.7091.0.4310.240.4760.1000.36	SUPPLIES	137.54
			PO-102252	01.0000.0.4310.240.1145.1000.00	SUPPLIES	151.52
				WARRANT TOTAL		$289.06
00165063	100163	SAVE MART SUPERMARKETS	PO-181122	01.3010.0.4310.033.1110.2495.36	SUPPLIES/MATERIALS	231.06
				01.3010.0.4310.033.1110.2495.36	SUPPLIES/MATERIALS	38.93
				WARRANT TOTAL		$269.99
00165064	114071	SCHOLASTIC BOOK FAIR - 12	PO-102663	01.9412.0.4310.020.0000.2150.22	SUPPLIES	4,026.08
				WARRANT TOTAL		$4,026.08
00165065	104661	SCHOOL SERVICES OF CALIFORNIA	PO-180565	01.0000.0.5800.910.0000.2700.21	CONTRACTED SERVICES	3,299.00
				WARRANT TOTAL		$3,299.00
00165066	105469	SCHOOL SPECIALTY	PO-102320	01.3010.0.4310.080.1110.1000.36	SUPPLIES	30.19
				WARRANT TOTAL		$30.19
00165067	047533	SHIFFLER EQUIPMENT SALES INC	PO-180815	01.8150.0.4310.920.9319.8110.26	MAINTENANCE	70.44
				WARRANT TOTAL		$70.44
00165068	113471	SMART AND FINAL	PO-180331	01.6010.0.4310.280.1145.1000.36	SUPPLIES/MATERIALS	43.11
				01.6010.0.4310.280.1145.1000.36	SUPPLIES/MATERIALS	74.02
			PO-180990	01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	37.29
				01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	41.56
				01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	40.14
				01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	25.31
				01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	596.60
				WARRANT TOTAL		$858.03
00165069	103928	STARS HIGH SCHOOL-WEST CAMPUS	PO-180645	01.6500.0.5100.930.5770.1180.38	SERVICES	390.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	3,089.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	2,560.00
				WARRANT TOTAL		$6,039.00
00165070	103272	STATE WATER RESOURCES CTR BRD	PO-102506	01.7230.0.5818.920.0000.3600.26	PERMIT FEE	1,008.00
				WARRANT TOTAL		$1,008.00
00165071	048881	SUPER DUPER INC	PO-102387	01.3313.0.4310.930.5770.1110.38	SUPPLIES	78.95

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$78.95
00165072	113036	SYSCO - SAN FRANCISCO	PO-180778	01.5855.0.4310.530.1110.1000.37	SUPPLIES	3,428.99
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	1,158.63
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	2,796.68
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	4,089.07
				WARRANT TOTAL		$11,473.37
00165073	109431	TECH DEPOT	PO-102323	01.0000.0.4310.280.0000.2700.00	EQUIPMENT	66.33
			PO-102325	01.4124.0.4310.930.1140.1000.36	SUPPLIES	759.47
			PO-102347	01.7091.0.4310.340.4760.1000.36	SUPPLIES	32.95
			PO-102385	01.7091.0.4310.330.4760.1000.36	SUPPLIES	253.18
				WARRANT TOTAL		$1,111.93
00165074	114214	TITLEWAVE	PO-102241	01.7091.0.4310.340.4760.1000.36	SUPPLIES	564.37
				WARRANT TOTAL		$564.37
00165075	111162	TROXELL COMMUNICATIONS	PO-102115	01.3011.0.4400.035.1110.1000.36	EQUIPMENT	12,959.28
			PO-102243	01.3181.0.4400.370.1110.1000.31	EQUIPMENT	3,424.20
				WARRANT TOTAL		$16,383.48
00165076	115215	TYPEWORKS	PO-180041	01.0000.0.5800.910.0000.7550.27	SERVICES	85.81
				WARRANT TOTAL		$85.81
00165077	116404	US TREASURY	PV-101898	01.0000.0.5818.910.0000.7300.22	TIN#94-1693499 TAX FORM-941	2,991.76
				WARRANT TOTAL		$2,991.76
00165078	100420	VORT CORPORATION	PO-102186	01.6500.0.4375.930.5001.3120.38	SUUPPLIES	162.59
				WARRANT TOTAL		$162.59
00165079	111418	NATALIE C. WEINSTEIN	PO-180513	01.9550.0.9516.000.0000.0000.00	BENEFIT	193.36
				WARRANT TOTAL		$193.36
00165080	058001	WILCO SUPPLY CO	PO-180666	01.8150.0.4310.920.9319.8110.26	MAINTENANCE	358.80
				WARRANT TOTAL		$358.80
00165081	103772	XEROX CORPORATION	PO-180042	01.0000.0.4310.910.0000.7550.27	SUPPLIES	415.30
				01.0000.0.4310.910.0000.7550.27	SUPPLIES	444.82
			PO-180816	01.7230.0.5610.920.0000.3600.26	MAINTENANCE AGREEMENT	43.27
				WARRANT TOTAL		$903.39
00165082	065405	ZEP MANUFACTURING CO	PO-180310	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	331.18
				WARRANT TOTAL		$331.18

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 24 TOTAL AMOUNT OF WARRANTS: $61,278.43*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 24 TOTAL AMOUNT OF WARRANTS: $61,278.43*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165083	116306	APPARENT	PO-102165	01.7091.0.4310.340.4760.1000.36	SUPPLIES	87.00
				WARRANT TOTAL		$87.00
00165084	018216	HAYWARD WATER SYSTEMS	PV-101913	01.1100.0.5558.000.9238.8200.00	13-09700.00 5/11	978.69
			PV-101914	01.1100.0.5558.000.9238.8200.00	13-09730.00 5/11	42.00
			PV-101915	01.1100.0.5558.000.9238.8200.00	15-21850.00 5/11	1,287.98
			PV-101916	01.1100.0.5558.000.9238.8200.00	15-21855.00 5/11	42.00
			PV-101917	01.1100.0.5558.045.9238.8200.00	19-05200.00 5/11	777.34
			PV-101918	01.1100.0.5558.045.9238.8200.00	19-05205.00 5/11	194.92
			PV-101919	01.1100.0.5558.000.9238.8200.00	19-22175.00 5/11	71.40
			PV-101920	01.1100.0.5558.000.9238.8200.00	19-22650.00 5/11	42.00
			PV-101921	01.1100.0.5558.000.9238.8200.00	19-22670.00 5/11	3,036.94
			PV-101922	01.1100.0.5558.000.9238.8200.00	19-22672.00 5/11	42.00
			PV-101923	01.1100.0.5558.000.9238.8200.00	19-23100.00 5/11	1,665.64
			PV-101924	01.1100.0.5558.000.9238.8200.00	19-23110.00 5/11	42.00
			PV-101925	01.1100.0.5558.000.9238.8200.00	19-23120.00 5/11	1,203.72
				WARRANT TOTAL		$9,426.63
00165085	115166	SARAH HO	PO-180960	01.7091.0.5825.530.4760.1000.36	CONSULTANT SERVICES	141.00
				WARRANT TOTAL		$141.00
00165086	112043	HOUGHTON MIFFLIN	PO-101293	01.6300.0.4100.910.1140.1000.31	MATHEMATICS GRADE 6	60.76
				WARRANT TOTAL		$60.76
00165087	115168	INTERPRETERS UNLIMITED	PO-180657	01.6500.0.5830.930.5770.1180.38	SERVICES	206.41
				WARRANT TOTAL		$206.41
00165088	115147	ELIZABETH ISONO	PO-180512	01.6500.0.5830.930.5770.1180.38	REIMBURSEMENT	990.00
				WARRANT TOTAL		$990.00
00165089	110707	J.C. PAPER	PO-180048	01.0000.0.4310.910.0000.7550.27	MATERIALS	2,238.00
				01.0000.0.4310.910.0000.7550.27	MATERIALS	533.00
				WARRANT TOTAL		$2,771.00
00165090	105780	MARTHA JAYME	PO-102675	01.0000.0.5800.910.9075.7200.00	REIMBURSEMENT	250.00
				WARRANT TOTAL		$250.00
00165091	115225	JENSEN'S TIRE SERVICE INC.	PO-180229	01.0000.0.5610.920.9307.8110.26	MAINTENANCE	157.77
				01.0000.0.5610.920.9307.8110.26	MAINTENANCE	5.97
				01.0000.0.5610.920.9307.8110.26	MAINTENANCE	244.95
				01.0000.0.5610.920.9307.8110.26	MAINTENANCE	198.86
				WARRANT TOTAL		$607.55
00165092	023850	JOHNSTONE SUPPLY	PO-180231	01.8150.0.4310.920.9315.8110.26	MAINTENANCE	44.88
				01.8150.0.4310.920.9315.8110.26	MAINTENANCE	1,976.80
				WARRANT TOTAL		$2,021.68

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165093	110843	JOSTENS	PO-181237	01.0000.0.4310.330.1140.1000.00	SUPPLIES	1,443.98
				WARRANT TOTAL		$1,443.98
00165094	116338	K & K SOUND & LIGHTING	PO-102285	01.0480.0.4310.095.1110.1000.00	SUPPLIES	153.62
			PO-102333	01.0480.0.4310.095.1110.1000.00	MATERIALS	1,557.60
				WARRANT TOTAL		$1,711.22
00165095	109184	TONY & CLAUDIA KO	PO-180509	01.6500.0.5100.930.5770.1180.38	SETTLEMENT AGREEMENT	12,719.00
				WARRANT TOTAL		$12,719.00
00165096	028607	LAWSON PRODUCTS INC	PO-180238	01.0000.0.4310.920.9307.8110.26	MAINTENANCE	309.44
				WARRANT TOTAL		$309.44
00165097	110609	LEADERSHIP PUBLIC INC	PV-101897	01.0000.0.8096.000.0000.0000.00	JUNE 2011 IN LIEU TAX	50,040.00
				WARRANT TOTAL		$50,040.00
00165098	029402	LINGUISYSTEMS INC	PO-102367	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/TESTING	289.70
				WARRANT TOTAL		$289.70
00165099	115668	LUNCHBOX INTERNATIONAL	PO-181236	01.4124.0.5830.930.1135.1000.36	CONTRACTED SERVICE	3,000.00
				01.4124.0.5830.930.1135.1000.36	CONTRACTED SERVICE	3,000.00
				WARRANT TOTAL		$6,000.00
00165100	105661	MAD SCIENCE OF THE BAY AREA	PO-180669	01.4124.0.5830.930.1140.1000.36	CONTRACTED SERVICES	11,400.00
				WARRANT TOTAL		$11,400.00
00165101	112778	MARKUS SUPPLY	PO-180905	01.6386.0.4310.330.1140.1000.31	SUPPLIES	79.28
				01.6386.0.4310.330.1140.1000.31	SUPPLIES	93.75
				WARRANT TOTAL		$173.03
00165102	102952	MICHAEL'S TRANSPORTATION	PO-101584	01.3010.0.5830.280.1110.1000.36	CHARTER	785.00
				WARRANT TOTAL		$785.00
00165103	116132	MINDFUL SCHOOLS	PO-181067	01.0480.0.5830.053.1110.1000.00	SERVICES	3,000.00
				01.9408.0.5830.053.1110.1000.00	SERVICES	500.00
				01.9412.0.5830.053.0000.2150.22	SERVICES	500.00
				WARRANT TOTAL		$4,000.00
00165104	032035	MINUTEMAN PRESS	PO-180845	01.0350.0.5870.330.7035.1000.31	PRINTING SERVICES	14.53
				01.0350.0.5870.330.7035.1000.31	PRINTING SERVICES	47.31
				01.0350.0.5870.330.7035.1000.31	PRINTING SERVICES	117.19
				01.0350.0.5870.330.7035.1000.31	PRINTING SERVICES	117.19
				WARRANT TOTAL		$296.22
00165105	116320	NATIONAL PEN COMPANY	PO-102312	01.7091.0.4310.093.4760.1000.36	SUPPLIES	716.73
				WARRANT TOTAL		$716.73

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0493 GENERAL

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165106	036945 OFFICE DEPOT	PO-102067	01.0000.0.9320.000.0000.0000.00	WAREHOUSE	286.67
		PO-180007	01.0480.0.4310.250.1110.1000.00	MATERIALS	393.13
		PO-180010	01.0000.0.4310.053.1135.1000.00	SUPPLIES	103.32
		PO-180011	01.3010.0.4310.080.1110.1000.36	SUPPLIES	78.28
		PO-180012	01.0000.0.4310.330.1140.1000.00	SUPPLIES	176.26
		PO-180013	01.0480.0.4310.330.1110.1000.00	SUPPLIES	113.31
		PO-180014	01.0000.0.4310.015.1135.1000.00	SUPPLIES	226.21
			01.0000.0.4310.015.1135.1000.00	SUPPLIES	333.58
		PO-180015	01.0000.0.4310.020.0000.2700.00	SUPPLIES	35.13
		PO-180017	01.0480.0.4310.093.1110.1000.00	SUPPLIES	200.29
		PO-180020	01.0000.0.4310.210.0000.2700.00	SUPPLIES	8.96
		PO-180022	01.0000.0.4310.060.0000.2700.00	SUPPLIES	37.72
		PO-180026	01.0000.0.4310.060.1135.1000.00	SUPPLIES	158.11
		PO-180028	01.0000.0.4310.087.0000.2700.00	SUPPLIES	10.85
		PO-180030	01.7400.0.4310.070.1110.1000.31	SUPPLIES	39.72
		PO-180034	01.0000.0.4310.020.1135.1000.00	SUPPLIES	243.09
		PO-180050	01.0000.0.4310.340.1140.1000.00	SUPPLIES	331.87
		PO-180060	01.0000.0.4310.370.1140.1000.00	SUPPLIES	68.19
		PO-180061	01.0000.0.4310.370.0000.2700.00	MATERIALS	66.08
		PO-180070	01.0000.0.4310.910.0000.3160.35	INSTR MAT	81.79
		PO-180340	01.0000.0.4310.910.0000.7150.15	SUPPLIES/MATERIALS	38.95
		PO-180349	01.3060.0.4310.530.7110.1000.31	SUPPLIES	188.86
		PO-180391	01.6010.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	488.07
		PO-180425	01.6010.0.4310.030.1135.1000.36	SUPPLIES/MATERIALS	42.34
		PO-180465	01.7091.0.4310.530.4760.1000.36	INSTRUCTIONAL MATERIALS	24.10
		PO-180475	01.0000.0.4310.910.0000.2110.31	INSTR MAT.	95.51
			01.0000.0.4310.910.0000.2110.31	INSTR MAT.	335.31
		PO-180481	01.0000.0.4310.010.1135.1000.00	INSTRUCTIONAL MATERIALS	516.40
		PO-180482	01.0000.0.4310.210.1145.1000.00	INSTRUCTIONAL MATERIALS	32.30
		PO-180491	01.4035.0.4310.910.1110.1000.36	MATERIALS/SUPPLIES	49.34
			WARRANT TOTAL		VOIDED
00165107	036945 OFFICE DEPOT	PO-180495	01.8150.0.4310.920.9319.8110.26	OFFICE MATERIALS	58.10
		PO-180519	01.0000.0.4310.240.0000.2700.00	MATERIALS/SUPPLIES	863.61
		PO-180524	01.0000.0.4310.023.0000.2700.00	MATERIALS/SUPPLIES	208.03
		PO-180525	01.0000.0.4310.095.1135.1000.00	INSTRUCTIONAL MATERIALS	358.22
		PO-180595	01.0000.0.4310.280.1145.1000.00	INSTRUCTIONAL MATERIALS	863.42
		PO-180672	01.3010.0.4310.220.1110.1000.36	MATERIALS/SUPPLIES	20.28
		PO-180728	01.5810.0.4310.930.1110.1000.36	SUPPLIES	274.86
		PO-180741	01.0000.0.4310.023.1135.1000.00	SUPPLIES	122.92
		PO-180752	01.7400.0.4310.010.1110.2100.31	SUPPLIES/MATERIALS	313.99
		PO-180754	01.5855.0.4310.530.1110.1000.37	SUPPLIES	33.56
		PO-180755	01.0900.0.4310.910.0000.2700.25	SUPPLIES/MATERIALS	1,303.72
		PO-180758	01.0000.0.4310.220.0000.2700.00	SUPPLIES/MATERIALS	410.84
		PO-180791	01.0000.0.4310.070.0000.2700.00	SUPPLIES	4.29
		PO-180813	01.0000.0.4310.910.0000.2421.35	SUPPLIES/MATERIALS	27.00
		PO-180837	01.0000.0.4310.030.0000.2700.00	SUPPLIES/MATERIALS	56.80

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0493 GENERAL

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
			PO-180929	01.3010.0.4310.250.1110.1000.36	SUPPLIES/MATERIALS	207.02
				01.3010.0.4310.250.1110.1000.36	SUPPLIES/MATERIALS	1,408.99
			PO-180995	01.0480.0.4310.370.1110.1000.00	SUPPLIES/MATERIALS	267.30
			PO-181044	01.9412.0.4310.070.0000.2150.22	SUPPLIES	23.53
			PO-181097	01.7091.0.4310.340.4760.1000.36	MATERIALS/SUPPLIES	655.83
			PO-181138	01.7091.0.4310.340.4760.1000.36	SUPPLIES	426.53
			PO-181145	01.7091.0.4310.310.4760.1000.36	SUPPLIES	447.76
			PO-181149	01.0480.0.4310.033.1110.1000.00	SUPPLIES	136.21
				WARRANT TOTAL		$13,296.55
00165108	109675	ORGANIZED SPORTSWARE	PO-181135	01.7091.0.4310.330.4760.1000.36	SUPPLIES	1,196.28
				WARRANT TOTAL		$1,196.28
00165109	039053	PACIFIC GAS & ELECTRIC COMPANY	PV-101910	01.1100.0.5520.605.9238.8200.00	4286904769-8 3/11	2,919.03
			PV-101911	01.1100.0.5520.520.9238.8200.00	4382462259-1 5/11	3,286.13
			PV-101912	01.1100.0.5520.050.9238.8200.00	4810505978-5 5/11	986.84
				WARRANT TOTAL		$7,192.00
00165110	114422	PACIFIC PRODUCE INC	PO-180776	01.5855.0.4310.530.1110.1000.37	SUPPLIES	5,082.20
				WARRANT TOTAL		$5,082.20
00165111	115949	PITNEY BOWES PRESORT SERVICES	PO-102501	01.0000.0.5910.330.0000.2700.00	POSTAGE	466.94
				WARRANT TOTAL		$466.94
00165112	110475	VIP TONE INC.	PO-102803	01.4047.0.6400.910.0000.7700.25	EQUIPMENT	76,237.35
				WARRANT TOTAL		$76,237.35
00165113	103516	WAXIE SANITARY SUPPLY	PO-102334	01.0000.0.9320.000.0000.0000.00	WAREHOUSE	18,473.66
				WARRANT TOTAL		$18,473.66

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 31 TOTAL AMOUNT OF WARRANTS: $228,391.33*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 31 TOTAL AMOUNT OF WARRANTS: $228,391.33*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165114	110808	1-WORLD GLOBES & MAPS	PO-102173	01.3181.0.4310.010.1110.1000.31	SUPPLIES	14,300.00
				WARRANT TOTAL		$14,300.00
00165115	109203	HARCOURT ACHIEVE	PO-101982	01.7091.0.4310.340.4760.1000.36	SUPPLIES	518.02
				WARRANT TOTAL		$518.02
00165116	102139	LAKESHORE LEARNING	PO-102321	01.3010.0.4310.080.1110.1000.36	SUPPLIES	321.51
				WARRANT TOTAL		$321.51
00165117	029402	LINGUISYSTEMS INC	PO-102368	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/TESTING	325.00
			PO-102369	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/TESTING	131.85
				WARRANT TOTAL		$456.85
00165118	114448	NASCO SCIENCE	PO-101269	01.3550.0.4310.910.1110.1000.37	SUPPLIES	10,935.99
			PO-101786	01.3550.0.4310.910.1110.1000.37	SUPPLIES	2,090.56
				WARRANT TOTAL		$13,026.55
00165119	110348	PITNEY BOWES INC.	PO-101969	01.0000.0.4310.370.1140.1000.00	SUPPLIES	243.03
				WARRANT TOTAL		$243.03
00165120	040459	POSITIVE PROMOTIONS	PO-101304	01.3010.0.4310.075.1110.1000.36	MATERIALS	898.95
				WARRANT TOTAL		$898.95
00165121	108414	RECALL SECURE DESTRUCTION	PO-180614	01.0000.0.5800.930.9188.3900.37	SERVICES	71.97
				WARRANT TOTAL		$71.97
00165122	110636	RED SCHOOLHOUSE SOFTWARE	PO-102643	01.0000.0.5800.910.0000.3160.35	SERVICE	1,000.00
				WARRANT TOTAL		$1,000.00
00165123	109212	RENAISSANCE LEARNING	PO-102413	01.3010.0.4310.025.1110.1000.36	MATERIALS	1,797.70
				01.7091.0.4310.025.4760.1000.36	MATERIALS	1,797.70
				WARRANT TOTAL		$3,595.40
00165124	111403	SCHOLASTIC	PO-102348	01.0480.0.4310.020.1110.1000.00	MATERIALS	59.00
				WARRANT TOTAL		$59.00
00165125	047277	SENECA CENTER	PO-180647	01.6500.0.5100.930.5770.1180.38	SERVICES	15,000.00
				WARRANT TOTAL		$15,000.00
00165126	113657	SMART & FINAL	PO-181141	01.3181.0.4310.050.1110.1000.31	MATERIALS	119.06
				01.3181.0.4310.050.1110.1000.31	MATERIALS	71.35
				WARRANT TOTAL		$190.41
00165127	048008	SMART AND FINAL	PO-101905	01.0480.0.4310.095.1110.1000.00	MATERIALS	175.22
				01.0480.0.4310.095.1110.1000.00	MATERIALS	47.91
				WARRANT TOTAL		$223.13

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165128	113471	SMART AND FINAL	PO-180735	01.9359.0.4310.930.1110.2700.36	MATERIALS	17.46
				01.9359.0.4310.930.1110.2700.36	MATERIALS	5.77
				01.9359.0.4310.930.1110.2700.36	MATERIALS	11.69
				01.9359.0.4310.930.1110.2700.36	MATERIALS	17.46
				WARRANT TOTAL		$52.38
00165129	048180	SOUTH COUNTY UMPIRES ASSN INC	PO-181203	01.0000.0.5830.370.1175.4200.00	OFFICIATING	452.00
				WARRANT TOTAL		$452.00
00165130	115794	STAR ACADEMY	PO-180644	01.6500.0.5100.930.5770.1180.38	SERVICES	495.00
				WARRANT TOTAL		$495.00
00165131	111162	TROXELL COMMUNICATIONS	PO-101925	01.9412.0.4400.087.0000.2150.22	EQUIPMENT	1,141.40
			PO-102002	01.3010.0.4400.033.1110.1000.36	EQUIPMENT	5,707.00
			PO-102005	01.0480.0.4400.015.1110.1000.00	EQUIPMENT	3,994.90
				01.3010.0.4400.015.1110.1000.36	EQUIPMENT	2,282.80
				01.7091.0.4400.015.4760.1000.36	EQUIPMENT	2,282.80
			PO-102148	01.3181.0.4400.370.1110.1000.31	EQUIPMENT	6,277.70
				WARRANT TOTAL		$21,686.60
00165132	113030	TRUEGREEN #6715	PO-180570	01.9367.0.5610.920.0000.8110.26	MAINTENANCE	575.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	680.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	400.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	65.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	855.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	250.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	500.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	325.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	475.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	630.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	525.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	350.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	350.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	1,500.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	585.00
				01.9367.0.5610.920.0000.8110.26	MAINTENANCE	750.00
				WARRANT TOTAL		$8,815.00
00165133	112633	UNFI	PO-180780	01.5855.0.4310.530.1110.1000.37	SUPPLIES	1,199.55
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	474.21
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	835.38
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	89.16
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	218.10
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	1,101.35
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	1,073.54
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	8.84
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	1,030.60

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0494 GENERAL

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$6,030.73
00165134	107800	UNITED STATES POSTAL SERVICE	PO-102495	01.0000.0.5910.330.0000.2700.00	POSTAGE	500.00
				WARRANT TOTAL		$500.00
00165135	100371	WHCI	PO-180057	01.8150.0.4310.920.9322.8110.26	MAINTENANCE	936.78
				WARRANT TOTAL		$936.78

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 22 TOTAL AMOUNT OF WARRANTS: $88,873.31*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 22 TOTAL AMOUNT OF WARRANTS: $88,873.31*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165136	110923	CANON FINANCIAL SERVICES INC	PV-101896	01.0000.0.5620.470.3300.2100.00	10942864	2,083.67
				01.0000.0.5620.930.0000.3130.37	10942864	2,083.66
				01.6500.0.5620.930.5001.2150.38	10942864	2,083.67
				WARRANT TOTAL		$6,251.00
00165137	108860	HENRY SCHEIN	PO-102335	01.0000.0.9320.000.0000.0000.00	WAREHOUSE	23.52
				WARRANT TOTAL		$23.52
00165138	104398	QUILL CORP.	PO-102376	01.3313.0.4310.930.5770.1110.38	MATERIALS	3,059.50
				WARRANT TOTAL		$3,059.50
00165139	100163	SAVE MART SUPERMARKETS	PO-180477	01.3060.0.4310.530.7110.1000.31	SUPPLIES/MATERIALS	255.30
				01.3060.0.4310.530.7110.1000.31	SUPPLIES/MATERIALS	64.04
			PO-180685	01.3010.0.4310.030.1110.1000.36	SUPPLIES/MATERIALS	125.23
				01.3010.0.4310.030.1110.1000.36	SUPPLIES/MATERIALS	200.00
			PO-180777	01.5855.0.4310.530.1110.1000.37	SUPPLIES	45.36
				01.5855.0.4310.530.1110.1000.37	SUPPLIES	30.30
				WARRANT TOTAL		$720.23
00165140	109945	SCHOOL NURSE SUPPLY	PO-102146	01.0480.0.4310.250.1110.1000.00	SUPPLIES	383.03
				WARRANT TOTAL		$383.03
00165141	047199	SEHI COMPUTER PRODUCTS	PO-101848	01.3550.0.4310.910.1110.1000.37	EQUIPMENT	425.81
				WARRANT TOTAL		$425.81
00165142	115452	INC. SIEMENS INDUSTRY	PO-180920	01.8150.0.5610.920.9315.8110.26	SERVICE/REPAIR	1,673.08
				WARRANT TOTAL		$1,673.08
00165143	113471	SMART AND FINAL	PO-180670	01.0480.0.4310.370.1110.1000.00	SUPPLIES/MATERIALS	165.45
				01.0480.0.4310.370.1110.1000.00	SUPPLIES/MATERIALS	122.94
			PO-180990	01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	253.76
			PO-181136	01.3181.0.4315.370.1110.1000.31	SUPPLIES	252.50
				WARRANT TOTAL		$794.65
00165144	048847	SURTEC SYSTEM	PO-180278	01.0000.0.4310.920.9306.8200.26	MAINTENANCE	699.73
				WARRANT TOTAL		$699.73
00165145	112017	TEACHER DIRECT	PO-102303	01.3010.0.4310.095.1110.1000.36	SUPPLIES	235.58
				WARRANT TOTAL		$235.58
00165146	116315	TEKK INTERNATIONAL INC.	PO-102188	01.0480.0.4310.030.1110.1000.00	SUPPLIES	1,832.00
				WARRANT TOTAL		$1,832.00
00165147	116155	TOTAL FUNDS BY HASLER	PO-181081	01.0000.0.5910.930.0000.7530.27	POSTAGE	1,460.00
				01.0000.0.5910.930.0000.7530.27	POSTAGE	540.00
				WARRANT TOTAL		$2,000.00

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0495 GENERAL B495

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165148	111162	TROXELL COMMUNICATIONS	PO-101796	01.3181.0.4400.050.1110.1000.31	EQUIPMENT	5,707.00
				WARRANT TOTAL		$5,707.00
00165149	057696	WEST LITE SUPPLY	PO-180305	01.7230.0.4310.920.0000.3600.26	INSTR MAT.	236.01
				01.7230.0.4310.920.0000.3600.26	INSTR MAT.	765.84
				01.7230.0.4310.920.0000.3600.26	INSTR MAT.	64.15
				01.7230.0.4310.920.0000.3600.26	INSTR MAT.	19.76
				01.7230.0.4310.920.0000.3600.26	INSTR MAT.	1,279.03
				WARRANT TOTAL		$2,364.79
00165150	057738	WESTLITE SUPPLY	PO-102338	01.0000.0.9320.000.0000.0000.00	WAREHOUSE	6,090.96
				WARRANT TOTAL		$6,090.96

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 15 TOTAL AMOUNT OF WARRANTS: $32,260.88*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 15 TOTAL AMOUNT OF WARRANTS: $32,260.88*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165151	036945	OFFICE DEPOT	PO-102092	01.0000.0.4325.910.9148.7650.28	EQUIPMENT	237.22
			PO-180002	01.0000.0.4310.080.0000.2700.00	SUPPLIES	153.19
			PO-180003	01.7091.0.4310.020.4760.1000.36	SUPPLIES	202.52
			PO-180007	01.0480.0.4310.250.1110.1000.00	MATERIALS	165.45
			PO-180010	01.0000.0.4310.053.1135.1000.00	SUPPLIES	58.03
			PO-180012	01.0000.0.4310.330.1140.1000.00	SUPPLIES	110.83
			PO-180014	01.0000.0.4310.015.1135.1000.00	SUPPLIES	538.35
			PO-180015	01.0000.0.4310.020.0000.2700.00	SUPPLIES	42.10
			PO-180017	01.0480.0.4310.093.1110.1000.00	SUPPLIES	113.58
			PO-180019	01.0000.0.4310.310.3200.1000.00	SUPPLIES	4.42
			PO-180020	01.0000.0.4310.210.0000.2700.00	SUPPLIES	27.88
			PO-180022	01.0000.0.4310.060.0000.2700.00	SUPPLIES	30.53
			PO-180027	01.0000.0.4310.085.1135.1000.00	SUPPLIES	52.51
			PO-180030	01.7400.0.4310.070.1110.1000.31	SUPPLIES	111.86
			PO-180033	01.0000.0.4310.075.1135.1000.00	SUPPLIES	349.96
			PO-180034	01.0000.0.4310.020.1135.1000.00	SUPPLIES	622.64
			PO-180049	01.0000.0.4310.340.0000.2700.00	SUPPLIES	72.19
			PO-180061	01.0000.0.4310.370.0000.2700.00	MATERIALS	54.01
				01.0000.0.4310.370.0000.2700.00	MATERIALS	63.97
			PO-180062	01.0000.0.4310.910.0000.7300.22	MATERIALS/SUPPLIES	82.98
			PO-180063	01.0000.0.4310.910.0000.7400.42	SUPPLIES	36.93
			PO-180064	01.3010.0.4310.910.1110.2100.36	MATERIALS	241.28
			PO-180091	01.0000.0.4310.025.0000.2700.00	SUPPLIES	12.14
			PO-180248	01.7230.0.4310.920.0000.3600.26	OFFICE MATERIALS	21.12
			PO-180350	01.5510.0.4310.930.1110.2100.37	SUPPLIES/MATEIRALS	953.99
			PO-180384	01.6010.0.4310.093.1135.1000.36	SUPPLIES/MATERIALS	15.44
			PO-180391	01.6010.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	156.44
				01.6010.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	712.45
			PO-180475	01.0000.0.4310.910.0000.2110.31	INSTR MAT.	46.83
			PO-180495	01.8150.0.4310.920.9319.8110.26	OFFICE MATERIALS	97.41
				WARRANT TOTAL		VOIDED
00165152	036945	OFFICE DEPOT	PO-180519	01.0000.0.4310.240.0000.2700.00	MATERIALS/SUPPLIES	61.51
			PO-180525	01.0000.0.4310.095.1135.1000.00	INSTRUCTIONAL MATERIALS	42.85
			PO-180566	01.6500.0.4310.930.5001.2150.38	SUPPLIES/MATERIALS	165.66
			PO-180595	01.0000.0.4310.280.1145.1000.00	INSTRUCTIONAL MATERIALS	419.67
			PO-180672	01.3010.0.4310.220.1110.1000.36	MATERIALS/SUPPLIES	2,239.72
				01.3010.0.4310.220.1110.1000.36	MATERIALS/SUPPLIES	19.97
			PO-180698	01.7091.0.4310.220.4760.1000.36	MATERIALS	995.99
				01.7091.0.4310.220.4760.1000.36	MATERIALS	4,064.57
			PO-180728	01.5810.0.4310.930.1110.1000.36	SUPPLIES	459.43
			PO-180754	01.5855.0.4310.530.1110.1000.37	SUPPLIES	4.73
			PO-180774	01.0000.0.4310.470.3300.1000.00	SUPPLIES	204.01
			PO-180792	01.0000.0.4310.015.0000.2700.00	SUPPLIES	15.90
			PO-180837	01.0000.0.4310.030.0000.2700.00	SUPPLIES/MATERIALS	23.66
			PO-180886	01.3181.0.4310.050.1110.1000.31	MATERIALS/SUPPLIES	836.63
			PO-180946	01.3010.0.4310.090.1110.1000.36	SUPPLIES/MATERIALS	610.97

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011 BATCH: 0496 GENERAL B496
FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
			PO-180995	01.0480.0.4310.370.1110.1000.00	SUPPLIES/MATERIALS	571.37
			PO-181045	01.7091.0.4310.340.4760.1000.36	SUPPLIES	222.44
			PO-181064	01.3010.0.4310.035.1110.1000.36	SUPPLIES/MATERIALS	629.80
			PO-181097	01.7091.0.4310.340.4760.1000.36	MATERIALS/SUPPLIES	12.79
			PO-181145	01.7091.0.4310.310.4760.1000.36	SUPPLIES	143.31
			PO-181149	01.0480.0.4310.033.1110.1000.00	SUPPLIES	410.00
				WARRANT TOTAL		$17,543.23
00165153	104906	PEDIATRIC BUILDING BLOCKS	PO-180643	01.6500.0.5100.930.5770.1180.38	SERVICES	6,153.50
				WARRANT TOTAL		$6,153.50
00165154	113649	PERFORMANCE PEST MANAGEMENT	PO-180257	01.8150.0.5526.920.9312.8110.26	MAINTENANCE	2,550.00
				01.8150.0.5526.920.9312.8110.26	MAINTENANCE	7,045.00
				WARRANT TOTAL		$9,595.00
00165155	110475	VIP TONE INC.	PO-102804	01.0000.0.6400.910.0000.7700.25	EQUIPMENT	30,171.08
				WARRANT TOTAL		$30,171.08

*** FUND : TOTALS *** TOTAL NUMBER OF WARRANTS: 5 TOTAL AMOUNT OF WARRANTS: $63,462.81*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 5 TOTAL AMOUNT OF WARRANTS: $63,462.81*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165156	001367	AMERICAN FIDELITY ASSURANCE	PV-101928	01.0000.0.9507.000.0000.0000.00	LIFE INS 5/11	10,213.08
				WARRANT TOTAL		$10,213.08
00165157	108860	HENRY SCHEIN	PO-101452	01.3313.0.4400.930.5770.1110.38	EQUIPMENT	10,591.25
				WARRANT TOTAL		$10,591.25
00165158	113170	RED APPLE	PO-102547	01.9412.0.4310.250.0000.2150.22	MATERIALS	233.05
				WARRANT TOTAL		$233.05
00165159	046810	SAN FRANCISCO ZOO	PO-102088	01.3010.0.5800.033.1110.1000.36	ADMISSION	456.00
				WARRANT TOTAL		$456.00
00165160	100163	SAVE MART SUPERMARKETS	PO-180634	01.3010.0.4310.050.1110.1000.36	SUPPLIES/MATERIALS	59.40
				01.3010.0.4310.050.1110.1000.36	SUPPLIES/MATERIALS	111.84
				01.3010.0.4310.050.1110.2495.36	SUPPLIES/MATERIALS	20.57
			PO-180890	01.0000.0.4310.340.1140.1000.00	SUPPLIESE	98.98
				01.0000.0.4310.340.1140.1000.00	SUPPLIESE	111.92
				01.0000.0.4310.340.1140.1000.00	SUPPLIESE	39.47
				01.0000.0.4310.340.1140.1000.00	SUPPLIESE	58.23
			PO-181074	01.3010.0.4310.080.1110.2495.36	SUPPLIES	143.28
				01.3010.0.4310.080.1110.2495.36	SUPPLIES	21.12
				WARRANT TOTAL		$664.81
00165161	047277	SENECA CENTER	PO-180697	01.6500.0.5100.930.5770.1180.38	SERVICES	72,752.00
				WARRANT TOTAL		$72,752.00
00165162	110614	SHIFFLER EQUIPMENT	PO-102065	01.0480.0.4310.033.1110.1000.00	SUPPLIES	504.62
				WARRANT TOTAL		$504.62
00165163	048008	SMART AND FINAL	PO-181208	01.9302.0.4310.930.1110.1000.37	SUPPLIES	99.67
				WARRANT TOTAL		$99.67
00165164	113471	SMART AND FINAL	PO-180670	01.0480.0.4310.370.1110.1000.00	SUPPLIES/MATERIALS	736.04
				WARRANT TOTAL		$736.04
00165165	112861	STANDARD INSURANCE COMPANY CB	PV-101930	01.0000.0.9507.000.0000.0000.00	LIFE INS-ACTIVE EMP 5/11	10,630.91
			PV-101931	01.0000.0.9507.000.0000.0000.00	DIS INS PLAN-ACTIVE EMP 5/11	19,625.36
				WARRANT TOTAL		$30,256.27
00165166	112862	STANDARD INSURANCE COMPANY CB	PV-101929	01.0000.0.9507.000.0000.0000.00	VOL LIFE & DISB-ACTIVE EMP5/11	1,604.68
				WARRANT TOTAL		$1,604.68
00165167	048881	SUPER DUPER INC	PO-102373	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/TESTING	592.50
				WARRANT TOTAL		$592.50
00165168	109431	TECH DEPOT	PO-102384	01.3010.0.4310.015.1110.1000.36	SUPPLIES	254.95
				WARRANT TOTAL		$254.95

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0497 GENERAL B497

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165169	115423	TEXASLIFE INSURANCE COMPANY	PV-101933	01.0000.0.9507.000.0000.0000.00	LIFE INS-ALL ACTIVE EMP 2/11	1,941.15
			PV-101934	01.0000.0.9507.000.0000.0000.00	LIFE INS-VOL ACTIVE EMP 4/11	2,001.26
			PV-101935	01.0000.0.9507.000.0000.0000.00	LIFE INS-VOL ACTIVE EMP 5/11	2,018.76
				WARRANT TOTAL		$5,961.17
00165170	111162	TROXELL COMMUNICATIONS	PO-101931	01.0000.0.4310.330.1140.1000.00	SUPPLIES	152.57
				WARRANT TOTAL		$152.57
00165171	112620	UNITED HEALTHCARE INSURANCE CO	PV-101932	01.0000.0.9507.000.0000.0000.00	EMP/RETIREES/COBRA 6/11	31,914.99
				WARRANT TOTAL		$31,914.99
00165172	103516	WAXIE SANITARY SUPPLY	PO-102267	01.0480.0.4400.020.1110.1000.00	EQUIPMENT	758.15
				WARRANT TOTAL		$758.15
00165173	110792	WEST AMERICA BANK/SJC	PO-181076	01.8150.0.4310.920.9315.8110.26	MAINTENANCE	245.00
				WARRANT TOTAL		$245.00
00165174	057660	WESTERN PSYCHOLOGICAL SERVICES	PO-102356	01.3313.0.4310.930.5770.1110.38	MATERIALS	982.04
				WARRANT TOTAL		$982.04

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 19 TOTAL AMOUNT OF WARRANTS: $168,972.84*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 19 TOTAL AMOUNT OF WARRANTS: $168,972.84*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165175	109241	KHADIJAH ABDULHAQQ	TC-101042	01.4124.0.5210.930.1135.1000.36	MIL 5/10	28.56
				WARRANT TOTAL		$28.56
00165176	113465	LINDA ABRAMS	TC-101057	01.0000.0.5210.930.0000.3140.37	MIL 4/28	217.92
				WARRANT TOTAL		$217.92
00165177	112999	JEANETTE ANTAKI	TC-101068	01.5810.0.5210.930.1110.1000.36	MIL 5/1	96.39
				WARRANT TOTAL		$96.39
00165178	106845	FATEMEH AZAD	TC-101047	01.0000.0.5210.930.0000.3140.37	MIL 4/29	342.73
				WARRANT TOTAL		$342.73
00165179	115897	KATE BAILEY	TC-101080	01.5855.0.5210.530.1110.1000.37	MIL 4/25	23.82
				WARRANT TOTAL		$23.82
00165180	115074	BOBBIE J BANKSTON	TC-101040	01.6500.0.5210.930.5001.3110.38	MIL 4/6	42.64
				WARRANT TOTAL		$42.64
00165181	113854	SANDRA BAPTISTA	TC-101050	01.0000.0.5210.930.0000.3140.37	mil 4/29	159.32
				WARRANT TOTAL		$159.32
00165182	116265	RENA BRO	TC-101092	01.6500.0.5210.930.5001.3110.38	MIL 4/28	37.72
				WARRANT TOTAL		$37.72
00165183	103292	EVELYNN BURTON	TC-101055	01.0000.0.5210.930.1282.1000.38	MIL 5/10	83.03
				WARRANT TOTAL		$83.03
00165184	116269	JACQUELINE BUSTOS	TC-101091	01.6500.0.5210.930.5001.3110.38	MIL 4/26	32.86
				WARRANT TOTAL		$32.86
00165185	109463	ADRIANA CHENAULT	TC-101083	01.3181.0.5220.370.1110.1000.31	CONF 2/26	35.80
				WARRANT TOTAL		$35.80
00165186	006789	BETTY CORDOZA	TC-101036	01.6286.0.4315.093.4760.2700.31	EXP 5/12	40.39
				WARRANT TOTAL		$40.39
00165187	007891	LLOYD DAVIS	TC-101061	01.6500.0.5210.930.5001.3110.38	MIL 5/17	73.54
			TC-101075	01.6250.0.5210.930.0000.3110.37	MIL 5/18	131.07
				WARRANT TOTAL		$204.61
00165188	114502	CLAUDIE DIRILO	TC-101086	01.0000.0.5210.910.0000.7300.22	MIL 5/27	118.01
				WARRANT TOTAL		$118.01
00165189	116150	KRISTINE DOMINGO	TC-101067	01.6010.0.5210.930.1110.1000.36	MIL 5/11	5.10
				WARRANT TOTAL		$5.10
00165190	109930	JANIS DURAN	TC-101073	01.0000.0.4310.910.0000.7150.15	EXP 5/11	24.69

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$24.69
00165191	113328	CARLOS ESCOBAR	TC-101048	01.0000.0.5210.930.1282.1000.38	MIL 5/10	96.70
				WARRANT TOTAL		$96.70
00165192	114604	ALICIA FLORES	TC-101087	01.3010.0.4310.220.1110.1000.36	exp 4/19	191.07
				WARRANT TOTAL		$191.07
00165193	112968	RACHEL GAFFURI	TC-101054	01.0000.0.5210.930.1282.1000.38	MIL 5/1	96.36
				WARRANT TOTAL		$96.36
00165194	115433	VANYA GOLDBERG	TC-101051	01.9408.0.4310.075.1110.1000.00	EXP 5/13	325.89
				WARRANT TOTAL		$325.89
00165195	114032	MARIBEL HEREDIA	TC-101094	01.0000.0.5220.910.0000.7110.11	CONF 5/6	46.11
				WARRANT TOTAL		$46.11
00165196	106904	TESHA HOLT	TC-101076	01.0000.0.5210.930.1282.1000.38	MIL 5/10	54.06
				WARRANT TOTAL		$54.06
00165197	102684	SUNITA KALIA	TC-101071	01.7091.0.5210.530.4760.1000.36	MIL 5/6	38.51
				WARRANT TOTAL		$38.51
00165198	115012	ELLEN E MCGEE	TC-101072	01.6250.0.5210.930.0000.3110.37	MIL 5/13	26.01
				WARRANT TOTAL		$26.01
00165199	114540	PHILIP NAM	TC-101081	01.5510.0.5210.930.0000.3110.37	MIL 4/29	312.76
				WARRANT TOTAL		$312.76
00165200	113220	CINDI NEWBOLD	TC-101084	01.6010.0.5210.930.1110.1000.36	MIL 5/11	85.18
				WARRANT TOTAL		$85.18
00165201	113798	EVELYN OCASIO	TC-101079	01.7220.0.5220.370.1194.1000.31	CONF 3/5	177.09
				WARRANT TOTAL		$177.09
00165202	116381	BARBARA ORTIZ	PV-101895	01.4124.0.8699.000.0000.0000.00	REFUND YEP PROGRAM	200.00
				WARRANT TOTAL		$200.00
00165203	114195	RICARDO JR. PADILLA	TC-101038	01.6010.0.5210.930.1110.1000.36	MIL 4/27	47.38
				WARRANT TOTAL		$47.38
00165204	116082	KATY PEARCE	TC-101063	01.5855.0.5210.530.1110.1000.37	MIL 3/24	60.79
				WARRANT TOTAL		$60.79
00165205	109876	LAUREN RASKIN	TC-101045	01.5855.0.5210.530.1110.1000.37	MIL 4/20	20.40
				WARRANT TOTAL		$20.40

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011 BATCH: 0498 GENERAL REIMB B498
FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165206	045051	SENDA RIOS	TC-101046	01.4124.0.4310.930.1140.1000.36	EXP 5/6	194.53
				WARRANT TOTAL		$194.53
00165207	116300	VIDA RIVERA	TC-101037	01.4124.0.5210.930.1135.1000.36	MIL 5/10	23.97
				WARRANT TOTAL		$23.97
00165208	111846	JOHAN RUIZ	TC-101089	01.6010.0.5210.930.1110.1000.36	MIL 10/10	217.05
				WARRANT TOTAL		$217.05
00165209	116383	JESSICA SAAVEDRA	TC-101049	01.5810.0.5800.930.1110.1000.36	EXP 3/30	85.00
				WARRANT TOTAL		$85.00
00165210	100127	GLORIA SERRANO	TC-101041	01.7091.0.5210.530.4760.1000.36	MIL 5/6	16.68
				WARRANT TOTAL		$16.68
00165211	116360	YLLYSA SNYDER	TC-101093	01.3010.0.5220.250.4760.1000.36	CONF 2/27	197.92
				WARRANT TOTAL		$197.92
00165212	110299	ISABEL SOUTO	TC-101066	01.0000.0.5220.910.0000.7400.42	MIL 5/2	8.93
				WARRANT TOTAL		$8.93
00165213	116248	PAULA TAPER	TC-101044	01.4124.0.5210.930.1135.1000.36	MIL 5/10	84.37
				WARRANT TOTAL		$84.37
00165214	115493	CLAUDIA I VENEGAS	TC-101039	01.7091.0.5210.530.4760.1000.36	MIL 4/14	21.42
				WARRANT TOTAL		$21.42
00165215	055476	DERMAN VILLACORTA	TC-101052	01.0000.0.5210.930.1282.1000.38	MIL 5/10	32.69
				WARRANT TOTAL		$32.69
00165216	105454	BONITA WEEKS	TC-101060	01.0000.0.5210.930.0000.3140.37	MIL 4/29	142.70
				WARRANT TOTAL		$142.70
00165217	112675	EVA WERT	TC-101064	01.5855.0.5210.530.1110.1000.37	MIL 4/28	12.50
				WARRANT TOTAL		$12.50
00165218	115136	JOSEPH WILKINS	TC-101082	01.5810.0.5210.930.1110.1000.36	MIL 5/10	26.61
				WARRANT TOTAL		$26.61
00165219	112703	SHIREEN MICHELLE ZAHNISER	TC-101078	01.0000.0.5210.910.0000.7400.42	EXP 5/10	29.07
			TC-101090	01.0000.0.5210.930.1282.1000.38	MIL 5/10	57.38
				WARRANT TOTAL		$86.45

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 45 TOTAL AMOUNT OF WARRANTS: $4,422.72*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 45 TOTAL AMOUNT OF WARRANTS: $4,422.72*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 05/23/2011 BATCH: 0000 Standard batching district

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00127124	001205	PACIFIC EDUCATORS INC	22-032588	01.0000.0.9507.000.0000.0000.00	22-2504 PAC ED	213.76
				WARRANT TOTAL		$213.76
00127125	001210	FLEX ACCOUNT ADMINISTRATION	22-032566	01.0000.0.9507.000.0000.0000.00	22-1210 MEDICAL	8,782.57
				WARRANT TOTAL		$8,782.57
00127126	002600	FLEX ACCOUNT ADMINISTRATION	22-032592	01.0000.0.9507.000.0000.0000.00	22-2600 DEPEND.C	8,709.08
				WARRANT TOTAL		$8,709.08
00127127	004002	AEOTE/NEA/CTA	22-032548	01.0000.0.9917.000.0000.0000.00	22-4002 AEOTE	54.04-
			22-032593	01.0000.0.9917.000.0000.0000.00	22-4002 AEOTE	9,081.25
				WARRANT TOTAL		$9,027.21
00127128	004101	ASSOCIATION OF CALIFORNIA	22-032594	01.0000.0.9917.000.0000.0000.00	22-4101 ACSA DUE	2,783.75
			22-032595	01.0000.0.9507.000.0000.0000.00	22-4101 ACSA DUE	147.54
				WARRANT TOTAL		$2,931.29
00127129	004200	CALIFORNIA TEACHERS ASSOC.	22-032596	01.0000.0.9917.000.0000.0000.00	22-4200 CTA ASSN	107,207.36
			22-032597	01.0000.0.9917.000.0000.0000.00	22-4201 CTA DUES	1,831.54
				WARRANT TOTAL		$109,038.90
00127130	004202	FORTUNE SCHOOL OF EDUCATION	22-032598	01.0000.0.9917.000.0000.0000.00	22-4202 FORTUNE	473.00
				WARRANT TOTAL		$473.00
00127131	004203	FOUNDATION TO ASSIST TEACHERS	22-032599	01.0000.0.9917.000.0000.0000.00	22-4203 FACT/CTA	60.00
				WARRANT TOTAL		$60.00
00127132	004205	HAYWARD EDUCATION ASSOCIATION	22-032602	01.0000.0.9917.000.0000.0000.00	22-4205 HEA-PAC	41.00
				WARRANT TOTAL		$41.00
00127133	004300	SEIU LOCAL 1021	22-032603	01.0000.0.9917.000.0000.0000.00	22-4300 SEIU1021	29,743.36
			22-032604	01.0000.0.9917.000.0000.0000.00	22-4301 SERVICE	15.00
				WARRANT TOTAL		$29,758.36
00127134	004303	COMMITTEE ON POLITICAL	22-032605	01.0000.0.9917.000.0000.0000.00	22-4303 COPE	24.00
				WARRANT TOTAL		$24.00
00127135	004501	CASBO	22-032606	01.0000.0.9917.000.0000.0000.00	22-4501 CA ASSN	44.25
				WARRANT TOTAL		$44.25
00127136	004502	CALIFORNIA ASSOCIATION OF	22-032607	01.0000.0.9917.000.0000.0000.00	22-4502 CAL.ASSN	42.60
				WARRANT TOTAL		$42.60
00127137	004503	CALIF COUNCIL FOR ADULT ED	22-032608	01.0000.0.9917.000.0000.0000.00	22-4503 CA COUNC	5.00
				WARRANT TOTAL		$5.00
00127138	004504	NATIONAL EDUCATION ASSOCIATION	22-032609	01.0000.0.9917.000.0000.0000.00	22-4504 NEA-FCPE	92.00

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$92.00
00127139	004505	CA.ASSOC.SCHOOL TRANSPORTATION	22-032610	01.0000.0.9917.000.0000.0000.00	22-4505 CASTO	6.25
				WARRANT TOTAL		$6.25
00127140	004601	1ST UNITED SERVICES CR. UNION	22-032611	01.0000.0.9917.000.0000.0000.00	22-4601 1ST UNIT	21,599.95
				WARRANT TOTAL		$21,599.95
00127141	004602	BAY CITIES FEDERAL CREDIT	22-032612	01.0000.0.9917.000.0000.0000.00	22-4602 BAY CITI	1,549.00
				WARRANT TOTAL		$1,549.00
00127142	004604	PROVIDENT CENTRAL CREDIT UNION	22-032613	01.0000.0.9917.000.0000.0000.00	22-4604 PROV CTR	50,481.93
				WARRANT TOTAL		$50,481.93
00127143	004607	PATELCO CREDIT UNION	22-032614	01.0000.0.9917.000.0000.0000.00	22-4607 PATELCO	1,450.00
				WARRANT TOTAL		$1,450.00
00127144	004609	SAFE AMERICA CREDIT UNION	22-032615	01.0000.0.9917.000.0000.0000.00	22-4609 SAFE AM	200.00
				WARRANT TOTAL		$200.00
00127145	004703	HAYWARD EDUCATION FUND	22-032616	01.0000.0.9917.000.0000.0000.00	22-4703 HAYW.ED.	142.50
				WARRANT TOTAL		$142.50
00127146	004704	SCHOLARSHIPS INC	22-032617	01.0000.0.9917.000.0000.0000.00	22-4704 SCHOLARS	138.00
				WARRANT TOTAL		$138.00
00127147	004705	UNITED WAY OF THE BAY AREA	22-032618	01.0000.0.9917.000.0000.0000.00	22-4705 UNITED W	26.00
				WARRANT TOTAL		$26.00
00127148	004804	HAYWARD UNIFIED SCHOOL DIST	22-032619	01.0000.0.9917.000.0000.0000.00	22-4804 HUSDCELL	30.00
				WARRANT TOTAL		$30.00
00127149	006003	FRANCHISE TAX BOARD	22-032620	01.0000.0.9917.000.0000.0000.00	22-6003 FRANCHIS	2,323.01
				WARRANT TOTAL		$2,323.01
00127150	006011	ECMC	22-032621	01.0000.0.9917.000.0000.0000.00	22-6011 ECMC ED	2,772.79
				WARRANT TOTAL		$2,772.79
00127151	006013	NATIONAL PAYMENT CENTER	22-032622	01.0000.0.9917.000.0000.0000.00	22-6013 DEPT ED	1,108.96
				WARRANT TOTAL		$1,108.96
00127152	006015	CALIF STATE DISBURSEMENT UNIT	22-032623	01.0000.0.9917.000.0000.0000.00	22-6015 CSUPPORT	15,397.45
				WARRANT TOTAL		$15,397.45
00127153	006101	UNITED STATES TREASURY	22-032624	01.0000.0.9917.000.0000.0000.00	22-6101 INT.REVE	5,433.86
				WARRANT TOTAL		$5,433.86

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/23/2011

BATCH: 0000 Standard batching district
FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00127154	006109	UNITED STATES TREASURY	22-032625	01.0000.0.9917.000.0000.0000.00	22-6109 IRS KANS	100.00
				WARRANT TOTAL		$100.00
00127155	006217	RUSSELL D. GREER	22-032626	01.0000.0.9917.000.0000.0000.00	22-6217 GREER	662.30
				WARRANT TOTAL		$662.30
00127156	006220	MARTHA G. BRONITSKY TRUSTEE	22-032627	01.0000.0.9917.000.0000.0000.00	22-6220 MARTHY G	571.00
				WARRANT TOTAL		$571.00
00127157	006221	OFFICE OF AUDITOR-CONTROLLER	22-032628	01.0000.0.9917.000.0000.0000.00	22-6221 OFF.AUDI	100.00
				WARRANT TOTAL		$100.00
00127158	006255	KYOKO YAMADA	22-032629	01.0000.0.9917.000.0000.0000.00	22-6255 SUPPORT	2,417.00
				WARRANT TOTAL		$2,417.00
00127159	006256	OFFICE OF THE ATTORNEY GENERAL	22-032630	01.0000.0.9917.000.0000.0000.00	22-6256 SUPPORT	755.00
				WARRANT TOTAL		$755.00
00127160	006260	KELLY CAMPBELL	22-032631	01.0000.0.9917.000.0000.0000.00	22-6260 SUPPORT	550.00
				WARRANT TOTAL		$550.00
00127161	006301	ALAMEDA CO SHERIFF'S OFFICE	22-032632	01.0000.0.9917.000.0000.0000.00	22-6301 SHERIFF	5,986.04
				WARRANT TOTAL		$5,986.04
00127162	006402	DELTA MANAGEMENT ASSOCIATES	22-032633	01.0000.0.9917.000.0000.0000.00	22-6402 GAR DELT	623.93
				WARRANT TOTAL		$623.93
00127163	006405	DIVERSIFIED COLLECTION SERVICE	22-032634	01.0000.0.9917.000.0000.0000.00	22-6405 DIVERSE2	325.02
				WARRANT TOTAL		$325.02
00127164	006406	NYS CHILD SUPPORT	22-032635	01.0000.0.9917.000.0000.0000.00	22-6406 NYS CSUP	858.00
				WARRANT TOTAL		$858.00
00127165	008001	HAYWARD UNIFIED SCHOOL DISTR.	22-032638	01.0000.0.9915.000.0000.0000.00	22-8001 FIT	1,189,248.06
			22-032639	01.0000.0.9916.000.0000.0000.00	22-8002 SIT	349,075.49
			22-032640	01.0000.0.9506.000.0000.0000.00	22-8003 OASDI	121,982.34
			22-032641	01.0000.0.9506.000.0000.0000.00	22-8004 MEDICARE	161,593.18
			22-032687	01.0000.0.9506.000.0000.0000.00	22-8003 OASDI	180,068.41
			22-032688	01.0000.0.9506.000.0000.0000.00	22-8004 MEDICARE	161,590.40
				WARRANT TOTAL		$2,163,557.88
00127166	008010	HAYWARD UNIFIED SCHOOL DISTR.	22-032642	01.0000.0.9910.000.0000.0000.00	22-8010 DIRECT D	6,771,737.54
				WARRANT TOTAL		$6,771,737.54
00127167	008114	STATE TEACHERS RETIREMENT	22-032690	01.0000.0.9503.000.0000.0000.00	22-8114 ADD STRS	8,879.37
				WARRANT TOTAL		$8,879.37

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00127168	009100	UNION BANK OF CALIFORNIA	22-032682	01.0000.0.9914.000.0000.0000.00	22-9100 PARS	15,481.90
			22-032683	01.0000.0.9914.000.0000.0000.00	22-9100 PARS	15,481.90
				WARRANT TOTAL		$30,963.80
00127169	009500	TAX DEFERRED SERVICES INC.	22-032644	01.0000.0.9914.000.0000.0000.00	22-9002 AMERICAN	19,081.46
			22-032645	01.0000.0.9914.000.0000.0000.00	22-9003 CONSECO	200.00
			22-032646	01.0000.0.9914.000.0000.0000.00	22-9006 CALSTRS	4,639.82
			22-032647	01.0000.0.9914.000.0000.0000.00	22-9008 CAPITAL	13,790.00
			22-032648	01.0000.0.9914.000.0000.0000.00	22-9009 JEFF NAT	400.00
			22-032649	01.0000.0.9914.000.0000.0000.00	22-9010 DELTA LI	100.00
			22-032650	01.0000.0.9914.000.0000.0000.00	22-9011 EQUITABL	13,412.00
			22-032651	01.0000.0.9914.000.0000.0000.00	22-9015 GREAT AM	27,221.00
			22-032652	01.0000.0.9914.000.0000.0000.00	22-9016 IDS LIFE	2,200.00
			22-032653	01.0000.0.9914.000.0000.0000.00	22-9017 PLAN MEM	4,000.00
			22-032654	01.0000.0.9914.000.0000.0000.00	22-9018 JACKSON	2,380.00
			22-032655	01.0000.0.9914.000.0000.0000.00	22-9023 LSW	31,611.66
			22-032656	01.0000.0.9914.000.0000.0000.00	22-9024 LINCOLN	2,200.00
			22-032657	01.0000.0.9914.000.0000.0000.00	22-9025 LUTHERAN	500.00
			22-032658	01.0000.0.9914.000.0000.0000.00	22-9027 METROPOL	19,366.00
			22-032659	01.0000.0.9914.000.0000.0000.00	22-9028 VANGUARD	32,056.80
			22-032660	01.0000.0.9914.000.0000.0000.00	22-9032 NEW YORK	2,650.00
			22-032661	01.0000.0.9914.000.0000.0000.00	22-9033 ALLIANCE	2,600.00
			22-032662	01.0000.0.9914.000.0000.0000.00	22-9034 RELIASTR	18,534.90
			22-032663	01.0000.0.9914.000.0000.0000.00	22-9035 PAUL REV	1,000.00
			22-032664	01.0000.0.9914.000.0000.0000.00	22-9038 SECURITY	9,100.00
			22-032665	01.0000.0.9914.000.0000.0000.00	22-9039 MET INV.	2,055.00
			22-032666	01.0000.0.9914.000.0000.0000.00	22-9045 USAA LIF	8,708.33
			22-032667	01.0000.0.9914.000.0000.0000.00	22-9048 AIG RET	12,731.65
			22-032668	01.0000.0.9914.000.0000.0000.00	22-9049 WADDELL	1,725.00
			22-032669	01.0000.0.9914.000.0000.0000.00	22-9054 FRANKLIN	50,804.00
			22-032670	01.0000.0.9914.000.0000.0000.00	22-9058 MIDLAND	8,892.13
			22-032671	01.0000.0.9914.000.0000.0000.00	22-9059 AVIVA	35.00
			22-032672	01.0000.0.9914.000.0000.0000.00	22-9060 PACIFIC	8,025.00
			22-032673	01.0000.0.9914.000.0000.0000.00	22-9061 FTJ FUND	2,800.00
				WARRANT TOTAL		VOIDED
00127170	009500	TAX DEFERRED SERVICES INC.	22-032674	01.0000.0.9914.000.0000.0000.00	22-9062 FID INVS	6,779.00
			22-032675	01.0000.0.9914.000.0000.0000.00	22-9063 M MUTUAL	50.00
			22-032676	01.0000.0.9914.000.0000.0000.00	22-9064 OPPENHMR	700.00
			22-032677	01.0000.0.9914.000.0000.0000.00	22-9065 1 INVEST	5,225.00
			22-032678	01.0000.0.9914.000.0000.0000.00	22-9066 T ROWE	250.00
			22-032679	01.0000.0.9914.000.0000.0000.00	22-9068 H MANN	550.00
			22-032680	01.0000.0.9914.000.0000.0000.00	22-9069 NOR AMER	2,050.00
			22-032681	01.0000.0.9914.000.0000.0000.00	22-9070 GWN SEC	600.00
			22-032684	01.0000.0.9914.000.0000.0000.00	22-9457 GREATWES	3,366.66
			22-032685	01.0000.0.9914.000.0000.0000.00	22-9458 HARTFORD	300.00
			22-032686	01.0000.0.9914.000.0000.0000.00	22-9459 TDS 457	36,811.00

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$359,501.41
*** FUND TOTALS ***		TOTAL NUMBER OF WARRANTS: 47			TOTAL AMOUNT OF WARRANTS:	$9,619,491.01*
*** BATCH TOTALS ***		TOTAL NUMBER OF WARRANTS: 47			TOTAL AMOUNT OF WARRANTS:	$9,619,491.01*
*** DISTRICT TOTALS ***		TOTAL NUMBER OF WARRANTS: 47			TOTAL AMOUNT OF WARRANTS:	$9,619,491.01*

COUNTY OF ALAMEDA, STATE OF CALIFORNIA
REGISTER OF SCHOOL DISTRICT VOUCHERS

AP CANCELLATION

DISTRICT SHEET NO. 949

COUNTY REGISTER PAGE NO. _____

DATE 19-May-11

HAYWARD UNIFIED SCHOOL DISTRICT DISTRICT 22 FUND 010 GENERAL FUND

WARRANT ISSUE DATE MO. / DAY /YR.	VENDOR NUMBER	VENDOR NAME	PURPOSE	BUDGET CLASS	NET AMOUNT	WARRANT NUMBER	SUMMARY FOR LEDGER POSTING		DISTRICT ORD. NO.
							BUDGET ACCT.	TOTAL EACH ACCT.	
05/11/11		CLAUDIA MIRANDA	DUPLICATE		($61.20)	88-164619	5000	($61.20)	
05/11/11		SPORTS 4 KIDS	WRONG VENDOR		($21.42)	88-164628	5000	($21.42)	

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 05/18/2011 BATCH: 0476 GENERAL B476

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164802	113605	EVANGELINA PANTOJA	PO-180639	01.7240.0.5830.930.5001.3600.38	REIMBURSEMENT	79.20
				WARRANT TOTAL		$79.20
00164803	110560	PITNEY BOWES INC	PO-180549	01.0000.0.5620.370.0000.2700.00	MAINTENANCE	82.32
				WARRANT TOTAL		$82.32
00164804	112523	RECALL CORPORATION	PO-180072	01.0000.0.5830.910.0000.7400.42	CONTRACTED SERVICES	28.13
				01.0000.0.5830.910.0000.7495.45	CONTRACTED SERVICES	77.87
				WARRANT TOTAL		$106.00
00164805	108414	RECALL SECURE DESTRUCTION	PO-180614	01.0000.0.5800.930.9188.3900.37	SERVICES	99.70
				WARRANT TOTAL		$99.70
00164806	103070	SAMMONS PRESTON	PO-102085	01.6530.0.4310.930.5001.2150.38	MATERIALS	134.87
				WARRANT TOTAL		$134.87
00164807	105469	SCHOOL SPECIALTY	PO-101972	01.3010.0.4310.095.1110.1000.36	SUPPLIES	72.05
				WARRANT TOTAL		$72.05
00164808	113471	SMART AND FINAL	PO-180044	01.4124.0.4310.930.1140.1000.36	SUPPLIES	719.92
			PO-180315	01.6010.0.4310.025.1135.1000.36	SUPPLIES/MATERIALS	74.75
				01.6010.0.4310.025.1135.1000.36	SUPPLIES/MATERIALS	28.38
			PO-180330	01.6010.0.4310.250.1145.1000.36	SUPPLIES/MATERIALS	48.24
			PO-180332	01.4124.0.4310.330.1140.1000.36	SUPPLIES/MATERIALS	62.55
				01.4124.0.4310.330.1140.1000.36	SUPPLIES/MATERIALS	71.49
			PO-180333	01.4124.0.4310.340.1140.1000.36	SUPPLIES/MATERIALS	65.02
				01.4124.0.4310.340.1140.1000.36	SUPPLIES/MATERIALS	42.78
				01.4124.0.4310.340.1140.1000.36	SUPPLIES/MATERIALS	30.02
				01.4124.0.4310.340.1140.1000.36	SUPPLIES/MATERIALS	49.12
			PO-180735	01.9359.0.4310.930.1110.2700.36	MATERIALS	600.16
				01.9359.0.4310.930.1110.2700.36	MATERIALS	24.45
				01.9359.0.4310.930.1110.2700.36	MATERIALS	24.45
				01.9359.0.4310.930.1110.2700.36	MATERIALS	24.45
			PO-181000	01.9359.0.4310.930.1110.2700.36	MATERIALS	521.92
				WARRANT TOTAL		$2,387.70
00164809	046805	ST ROSE HOSPITAL	PO-180600	01.0000.0.5830.910.0000.7495.45	SERVICES	310.00
				01.0000.0.5830.910.0000.7495.45	SERVICES	318.00
				WARRANT TOTAL		$628.00
00164810	115794	STAR ACADEMY	PO-180644	01.6500.0.5100.930.5770.1180.38	SERVICES	3,376.80
				WARRANT TOTAL		$3,376.80
00164811	101985	STATE BOARD OF EQUALIZATION	PO-180079	01.7230.0.5818.920.0000.3600.26	MAINTENANCE	131.18
				WARRANT TOTAL		$131.18
00164812	008243	STATE OF CALIFORNIA	PO-180925	01.0000.0.5838.910.0000.7400.42	SERVICES	2,028.00

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				01.0000.0.5838.910.0000.7495.45	SERVICES	2,028.00
				WARRANT TOTAL		$4,056.00
00164813	111091	STE CONSULTANTS LLC	PO-180696	01.6500.0.5100.930.5770.1180.38	SERVICES	4,215.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	3,121.50
				01.6500.0.5100.930.5770.1180.38	SERVICES	330.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	5,581.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	5,331.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	3,941.20
				01.6500.0.5100.930.5770.1180.38	SERVICES	165.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	5,875.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	5,914.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	220.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	5,948.50
				01.6500.0.5100.930.5770.1180.38	SERVICES	5,657.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	6,179.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	5,847.75
				WARRANT TOTAL		$58,325.95
00164814	050890	TOYS R US	PO-180453	01.6010.0.4310.060.1135.1000.36	SUPPLIES/MATERIALS	98.70
				WARRANT TOTAL		$98.70
00164815	111162	TROXELL COMMUNICATIONS	PO-102062	01.7091.0.4400.023.4760.1000.36	EQUIPMENT	6,848.40
				WARRANT TOTAL		$6,848.40
00164816	103772	XEROX CORPORATION	PO-180904	01.0000.0.5612.050.0000.2700.00	MAINTENANCE AGREEMENT	184.68
				WARRANT TOTAL		$184.68
00164817	116335	ZANGLE NAT'L USERS GROUP	PO-102276	01.0000.0.5220.910.0000.7700.25	CONFERENCE/TRAVEL	250.00
				WARRANT TOTAL		$250.00
00164818	065400	ZEE MEDICAL SERVICE	PO-101614	01.0000.0.9320.000.0000.0000.00	WAREHOUSE	501.43
				WARRANT TOTAL		$501.43

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 17 TOTAL AMOUNT OF WARRANTS: $77,362.98*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 17 TOTAL AMOUNT OF WARRANTS: $77,362.98*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 05/18/2011 BATCH: 0477 GENERAL B477

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164819	103339	A & G MUSIC	PO-180588	01.0000.0.4310.910.1293.1000.31	MATERIALS	2,529.81
				WARRANT TOTAL		$2,529.81
00164820	000119	ACADEMIC COMMUNICATION ASSOC.	PO-102375	01.3313.0.4375.930.5770.1110.38	ASSESSMENT/MATERIALS	786.70
				WARRANT TOTAL		$786.70
00164821	109781	ADRIANA AGUIRRE	PO-180627	01.7240.0.5830.930.5001.3600.38	REIMBURSEMENT	151.05
				WARRANT TOTAL		$151.05
00164822	116080	ALLIANT INTERNATIONAL UNIV	PO-181038	01.9408.0.5830.053.1110.1000.00	CONTRACTED SERVICES	696.06
				WARRANT TOTAL		$696.06
00164823	116071	AMERICAN GIRL	PO-101265	01.3550.0.4310.910.1110.1000.37	SUPPLIES	98.78
				WARRANT TOTAL		$98.78
00164824	110823	ARBOR BAY SCHOOL	PO-180579	01.6500.0.5100.930.5770.1180.38	CONTRACTED SERVICES	372.40
				01.6500.0.5830.930.5770.1180.38	CONTRACTED SERVICES	2,405.60
				WARRANT TOTAL		$2,778.00
00164825	111600	AT&T	PV-101824	01.0000.0.5930.023.0000.2700.00	783-4069-309 5/2011	64.36
				WARRANT TOTAL		$64.36
00164826	103428	BAY AREA PLUMBING SUPPLY	PO-180077	01.8150.0.4310.920.9322.8110.26	MAINTENANCE	599.13
				WARRANT TOTAL		$599.13
00164827	115597	BAY MEDICAL COMPANY INC.	PO-102337	01.0000.0.9320.000.0000.0000.00	SUPPLIES	2,629.06
				WARRANT TOTAL		$2,629.06
00164828	112795	BEARCOM	PO-108050	01.0480.0.4310.060.1110.1000.00	EQUIPMENT	1,677.86
				WARRANT TOTAL		$1,677.86
00164829	116038	SHERI BELLO	PO-181009	01.7240.0.5830.930.5001.3600.38	REIMBURSEMENT	701.75
				WARRANT TOTAL		$701.75
00164830	111078	BERKELEY HORTICULTURAL NURSERY	PO-181033	01.9408.0.4310.093.1110.1000.00	SUPPLIES	127.31
				WARRANT TOTAL		$127.31
00164831	003001	BEST INSTRUMENT REPAIR	PO-180589	01.0000.0.5675.910.1293.1000.31	REPAIRS	2,665.90
				WARRANT TOTAL		$2,665.90
00164832	116255	MICHELE BORBA INC	PO-181140	01.6250.0.5825.930.0000.3110.37	CONSULTANT	1,416.94
				01.6250.0.5825.930.0000.3110.37	CONSULTANT	1,416.53
				01.6250.0.5825.930.0000.3110.37	CONSULTANT	1,416.53
				WARRANT TOTAL		$4,250.00
00164833	108940	CAROLYN BORRERO	PO-180515	01.7240.0.5830.930.5001.3600.38	REIMBURSEMENT	92.32
				WARRANT TOTAL		$92.32

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/18/2011 BATCH: 0477 GENERAL B477
FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164834	111125	CAFE DE LAGNIAPPE	PO-181125	01.6250.0.4310.930.0000.3110.37	MATERIALS	295.72
				01.6250.0.4310.930.0000.3110.37	MATERIALS	295.64
				01.6250.0.4310.930.0000.3110.37	MATERIALS	298.64
				WARRANT TOTAL		$890.00
00164835	116177	CAP CITY STUNTS	PO-102488	01.7091.0.5830.210.4760.1000.36	CONTRACTED SERVICES	1,299.00
				WARRANT TOTAL		$1,299.00
00164836	006068	CHAMPION CHEMICAL	PO-102332	01.0000.0.9320.000.0000.0000.00	WAREHOUSE	4,370.25
				WARRANT TOTAL		$4,370.25
00164837	116371	CHAVEZ SUPERMARKET	PO-102468	01.9387.0.4310.370.1110.1000.31	MATERIALS	1,036.75
				WARRANT TOTAL		$1,036.75
00164838	116173	DAVIS DEMOGRAPHICH & PLANNING	PO-181089	01.0000.0.5800.910.0000.2700.21	CONSULTANT SERVICES	1,600.00
				WARRANT TOTAL		$1,600.00
00164839	114595	DECOTECH SYSTEMS INC.	PO-102224	01.7091.0.4310.093.4760.1000.36	EQUIPMENT	558.70
				01.7091.0.4400.093.4760.1000.36	EQUIPMENT	986.64
				WARRANT TOTAL		$1,545.34
00164840	116017	MIMI DEEGAN	PO-180994	01.6500.0.5830.930.5770.1180.38	SERVICES	1,320.00
				WARRANT TOTAL		$1,320.00
00164841	109910	DELL MARKETING L.P.	PO-101476	01.3010.0.4400.015.1110.1000.36	EQUIPMENT	1,034.56
			PO-101694	01.3010.0.4400.075.1110.1000.36	EQUIPMENT	42,191.11
			PO-102255	01.3181.0.4400.370.1110.1000.31	EQUIPMENT	7,860.32
				WARRANT TOTAL		$51,085.99
00164842	108390	MICHAEL DESORCIE	PO-180711	01.7240.0.5830.930.5001.3600.38	SERVICE	286.88
				WARRANT TOTAL		$286.88
00164843	115788	DESTINY ARTS CENTER	PO-180640	01.4124.0.5830.930.1140.1000.36	WORKSHOPS	20,390.40
				WARRANT TOTAL		$20,390.40
00164844	008678	DISCOUNT SCHOOL SUPPLY	PO-180458	01.6010.0.4310.080.1135.1000.36	SUPPLIES/MATERIALS	98.85
				WARRANT TOTAL		$98.85
00164845	115784	NICOLE DUCKSWORTH	PO-180633	01.7240.0.5830.930.5001.3600.38	REIMBURSEMENT	130.32
				WARRANT TOTAL		$130.32
00164846	009827	DURHAM SCHOOL SERVICES	PO-180623	01.7240.0.5830.930.5001.3600.38	TRANSPORTATION	2,725.51
				WARRANT TOTAL		$2,725.51
00164847	116370	DUTRA CERRO GRADEN INC.	PO-102446	01.0000.0.5800.910.0000.2700.21	CONTRACTED SERVICES	38,000.00
				WARRANT TOTAL		$38,000.00

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION		AMOUNT
00164848	115948	EDUCATION LOGISTICS INC.	PO-180918	01.8150.0.5610.920.9319.8110.26	MAINTENANCE		6,864.00
				WARRANT TOTAL			$6,864.00
00164849	114736	EL ACHIEVE	PO-102141	01.4203.0.4310.910.4760.1000.34	MATERIALS		17,671.88
				WARRANT TOTAL			$17,671.88
00164850	011705	EMPLOYMENT DEVELOPMENT DEPT	PV-101812	01.0000.0.3501.000.1110.1000.00	L0172037376	1/1/11-3/31/11	38,136.04
				01.0000.0.3502.000.0000.8100.00	L0172037376	1/1/11-3/31/11	28,399.90
				WARRANT TOTAL			$66,535.94
00164851	109694	ETA CUISENAIRE	PO-102223	01.0480.0.4310.020.1110.1000.00	SUPPLIES		108.66
				WARRANT TOTAL			$108.66
00164852	111179	EXTREME LEARNING CENTER	PO-101186	01.3011.0.5830.910.1110.1000.36	SERVICES		61,804.75
				WARRANT TOTAL			$61,804.75
00164853	111799	FAGEN FRIEDMAN & FULFROST LLP	PO-180812	01.3313.0.5845.910.5001.2490.00	SERVICES		21.00
				WARRANT TOTAL			$21.00
00164854	014400	FOLLETT LIBRARY RESOURCES	PO-101892	01.7091.0.4200.310.4760.2420.36	BOOKS		3,079.21
				WARRANT TOTAL			$3,079.21
00164855	112971	GE MONEY BANK/AMAZON	PO-181112	01.0480.0.4310.250.1110.1000.00	SUPPLIES		307.35
			PO-181115	01.3010.0.4310.250.1110.1000.36	SUPPLIES		770.62
				WARRANT TOTAL			$1,077.97
00164856	116294	GILDER LEHRMAN INSTITUTE	PO-102137	01.4035.0.5220.830.1155.1000.36	REGISTRATION		1,625.00
				WARRANT TOTAL			$1,625.00
00164857	116130	GOPHER SPORTS	PO-102283	01.9350.0.4310.280.1145.1000.00	SUPPLIES		281.58
				WARRANT TOTAL			$281.58

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 39 TOTAL AMOUNT OF WARRANTS: $303,697.37*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 39 TOTAL AMOUNT OF WARRANTS: $303,697.37*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164858	101622	A-Z BUS SALES INC.	PO-180125	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	30.63
				WARRANT TOTAL		$30.63
00164859	032094	AIRGAS NCN	PO-180105	01.8150.0.4310.920.9329.8110.26	MAINTENANCE	158.59
				WARRANT TOTAL		$158.59
00164860	001119	ALAMEDA COUNTY OFFICE OF ED.	PO-181027	01.0480.0.5675.053.1110.1000.00	EQUIPMENT REPAIR	127.30
				WARRANT TOTAL		$127.30
00164861	001438	ALLIANCE GAS PRODUCTS	PO-180111	01.8150.0.4310.920.9313.8110.26	MAINTENANCE	138.60
				WARRANT TOTAL		$138.60
00164862	111600	AT&T	PV-101814	01.0000.0.5930.000.9238.7200.00	344-2078-418 5/2011	1,115.91
			PV-101815	01.0000.0.5930.000.9238.7200.00	344-2079-363 5/2011	1,115.91
				WARRANT TOTAL		$2,231.82
00164863	112460	AT&T	PV-101813	01.6500.0.5930.930.5001.2150.38	582-5621-352 5/2011	20.41
				WARRANT TOTAL		$20.41
00164864	116187	BUS WEST	PO-181084	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	43.90
				WARRANT TOTAL		$43.90
00164865	103995	C.R. LAURENCE COMPANY	PO-180135	01.8150.0.4310.920.9311.8110.26	MAINTENANCE	89.56
				WARRANT TOTAL		$89.56
00164866	113321	CARRIER CORPORATION	PO-180139	01.8150.0.5610.920.9315.8110.26	MAINTENANCE	645.00
				WARRANT TOTAL		$645.00
00164867	104288	DELANEY EDUCATIONAL ENTERPRISE	PO-101680	01.7091.0.4310.370.4760.1000.36	SUPPLIES	993.51
				WARRANT TOTAL		$993.51
00164868	109910	DELL MARKETING L.P.	PO-102168	01.3010.0.4400.030.1110.1000.36	EQUIPMENT	10,459.92
			PO-102220	01.3181.0.4400.050.1110.1000.31	EQUIPMENT	15,518.26
				WARRANT TOTAL		$25,978.18
00164869	113269	DISABILITY ACCESS CONSULTANT	PO-181210	01.0780.0.5825.920.9022.8100.26	MAINTENANCE	2,336.46
				WARRANT TOTAL		$2,336.46
00164870	104177	ECONOMY GLASS SERVICES	PO-180160	01.8150.0.4310.920.9311.8110.26	MAINTENANCE	45.54
				01.8150.0.4310.920.9311.8110.26	MAINTENANCE	2,145.86
				WARRANT TOTAL		$2,191.40
00164871	013417	FEDEX	PO-180506	01.0000.0.5850.910.0000.3160.35	SERVICES	101.77
				01.0000.0.5850.910.0000.7300.22	SERVICES	35.46
				WARRANT TOTAL		$137.23
00164872	110221	NORMAN C. GOLD	PO-102490	01.7091.0.5800.280.1110.1000.36	SUPPLIES	1,800.00

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$1,800.00
00164873	115907	J.L. DAVIS FAMILY RESOURCE	PO-180866	01.5810.0.5830.930.1110.1000.36	CONTRACTED SERVICE	1,000.00
				WARRANT TOTAL		$1,000.00
00164874	113592	SAXTON BRADLEY	PO-102291	01.0480.0.4310.330.1110.1000.00	SUPPLIES	285.28
				WARRANT TOTAL		$285.28
00164875	114183	THE FORD STORE	PO-180171	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	18.74
				WARRANT TOTAL		$18.74
00164876	017262	W.W. GRAINGER INC.	PO-180179	01.8150.0.4310.920.9319.8110.26	MAINTENANCE	1,783.90
				WARRANT TOTAL		$1,783.90
00164877	057292	WASTE MANAGEMENT	PV-101827	01.0000.0.5515.000.9238.8200.00	4539 4/16-4/30	375.76
			PV-101828	01.0000.0.5515.000.9238.8200.00	4542 4/2011	433.48
			PV-101829	01.0000.0.5515.000.9238.8200.00	6420 4/2011	560.89
			PV-101830	01.0000.0.5515.000.9238.8200.00	6422 4/2011	669.64
			PV-101867	01.0000.0.5515.000.9238.8200.00	7538 4/16-4/30 2011	606.42
				WARRANT TOTAL		$2,646.19
00164878	057272	WASTE MANAGEMENT OF ALAMEDA CO	PV-101826	01.0000.0.5515.000.9238.8200.00	4151 4/2011	604.78
			PV-101831	01.0000.0.5515.000.9238.8200.00	6423 4/2011	3,233.50
			PV-101832	01.1100.0.5515.605.9238.8200.00	6424 4/2011	791.87
			PV-101833	01.0000.0.5515.000.9238.8200.00	6425 4/2011	1,157.27
			PV-101834	01.1100.0.5515.520.9238.8200.00	6426 4/2011	1,157.27
			PV-101835	01.0000.0.5515.000.9238.8200.00	6427 4/2011	1,709.71
			PV-101836	01.0000.0.5515.000.9238.8200.00	6428 4/2011	1,157.27
			PV-101837	01.0000.0.5515.000.9238.8200.00	6429 4/2011	985.37
			PV-101838	01.0000.0.5515.000.9238.8200.00	6430 4/2011	1,037.59
			PV-101839	01.1100.0.5515.040.9238.8200.00	6431 4/2011	991.24
			PV-101840	01.0000.0.5515.000.9238.8200.00	6432 4/2011	1,464.71
			PV-101841	01.0000.0.5515.000.9238.8200.00	6433 4/2011	991.24
			PV-101842	01.0000.0.5515.000.9238.8200.00	6434 4/2011	1,709.71
			PV-101843	01.0000.0.5515.000.9238.8200.00	6435 4/2011	4,024.25
			PV-101844	01.0000.0.5515.000.9238.8200.00	6436 4/2011	742.62
			PV-101845	01.0000.0.5515.000.9238.8200.00	6438 4/2011	604.78
			PV-101846	01.0000.0.5515.000.9238.8200.00	6439 4/2011	1,046.94
			PV-101847	01.0000.0.5515.000.9238.8200.00	6440 4/2011	1,157.27
			PV-101848	01.0000.0.5515.000.9238.8200.00	6441 4/2011	1,079.69
			PV-101849	01.0000.0.5515.000.9238.8200.00	6442 4/2011	1,616.75
			PV-101850	01.0000.0.5515.000.9238.8200.00	6443 4/2011	985.37
			PV-101851	01.1100.0.5515.055.9238.8200.00	6444 4/2011	985.37
			PV-101852	01.0000.0.5515.000.9238.8200.00	6445 4/2011	1,938.24
			PV-101853	01.0000.0.5515.000.9238.8200.00	6446 4/2011	1,301.03
			PV-101854	01.0000.0.5515.000.9238.8200.00	6447 4/2011	1,709.71
			PV-101855	01.0000.0.5515.000.9238.8200.00	6449 4/2011	1,157.27

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/18/2011 BATCH: 0478 GENERAL B478
FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn DESCRIPTION	AMOUNT
			PV-101856	01.0000.0.5515.000.9238.8200.00 6450 4/2011	1,709.71
			PV-101857	01.0000.0.5515.000.9238.8200.00 6451 4/2011	1,301.03
			PV-101858	01.0000.0.5515.000.9238.8200.00 6454 4/2011	505.90
			PV-101859	01.1100.0.5515.065.9238.8200.00 6458 4/2011	985.37
				WARRANT TOTAL	VOIDED
00164879	057272	WASTE MANAGEMENT OF ALAMEDA CO	PV-101860	01.0000.0.5515.000.9238.8200.00 6460 4/2011	604.78
			PV-101861	01.0000.0.5515.000.9238.8200.00 6462 4/2011	2,814.65
			PV-101862	01.0000.0.5515.000.9238.8200.00 6463 4/2011	1,209.56
			PV-101863	01.1100.0.5515.430.9238.8200.00 6577 4/2011	354.00
			PV-101864	01.0000.0.5515.000.9238.8200.00 6578 4/2011	1,464.71
			PV-101865	01.0000.0.5515.000.9238.8200.00 6579 4/2011	3,305.78
			PV-101866	01.0000.0.5515.000.9238.8200.00 6582 4/2011	1,709.71
				WARRANT TOTAL	$51,306.02

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 22 TOTAL AMOUNT OF WARRANTS: $93,962.72*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 22 TOTAL AMOUNT OF WARRANTS: $93,962.72*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164880	110808	1-WORLD GLOBES & MAPS	PO-102044	01.7091.0.4310.030.4760.1000.36	SUPPLIES	301.95
				WARRANT TOTAL		$301.95
00164881	116369	CA CEC	PO-102436	01.3010.0.5220.075.1110.2100.36	CONFERENCE/TRAVEL	249.00
				WARRANT TOTAL		$249.00
00164882	018216	HAYWARD WATER SYSTEMS	PV-101879	01.1100.0.5558.000.9238.8200.00	03-30600.00 4/11	479.69
			PV-101880	01.1100.0.5558.000.9238.8200.00	03-30605.00 4/11	42.00
			PV-101881	01.1100.0.5558.000.9238.8200.00	03-30610.00 4/11	414.50
			PV-101882	01.1100.0.5558.055.9238.8200.00	07-10000.00 5/11	403.21
			PV-101883	01.1100.0.5558.055.9238.8200.00	07-10010.00 5/11	71.40
			PV-101884	01.1100.0.5558.000.9238.8200.00	50-23900.00 4/11	895.78
			PV-101885	01.1100.0.5558.000.9238.8200.00	50-23910.00 4/11	71.40
			PV-101886	01.1100.0.5558.000.9238.8200.00	52-20800.00 4/11	621.19
			PV-101888	01.1100.0.5558.000.9238.8200.00	52-20802.00 4/11	191.48
			PV-101889	01.1100.0.5558.000.9238.8200.00	52-20804.00 4/11	42.00
			PV-101890	01.1100.0.5558.040.9238.8200.00	56-00550.00 4/11	520.86
			PV-101891	01.1100.0.5558.040.9238.8200.00	56-00560.00 4/11	71.40
			PV-101892	01.1100.0.5558.000.9238.8200.00	66-00010.00 4/11	17,768.90
				WARRANT TOTAL		$21,593.81
00164883	109279	HEINEMANN	PO-102181	01.7091.0.4310.087.4760.1000.36	SUPPLIES	1,853.73
				WARRANT TOTAL		$1,853.73
00164884	115771	HERITAGE SCHOOLS INC.	PO-180610	01.6500.0.5830.930.5770.1180.38	PRIVATE SCHOOL	1,680.00
				WARRANT TOTAL		$1,680.00
00164885	116275	HIGHSMITH INC.	PO-102095	01.3010.0.4310.030.1110.1000.36	SUPPLIES	30.78
				WARRANT TOTAL		$30.78
00164886	109514	HILLTOP COMMUNICATION	PO-180191	01.0000.0.5610.920.9327.8300.26	MAINTENANCE	148.12
				WARRANT TOTAL		$148.12
00164887	115526	HOUGHTON MIFFLIN HARCOURT	PO-101289	01.7091.0.4310.250.4760.1000.36	SUPPLIES	43.03
				WARRANT TOTAL		$43.03
00164888	115977	JUMP INTO READING JIR	PO-180939	01.3010.0.5830.910.1110.1000.36	CONTRACTED SERVICES	3,497.22
				WARRANT TOTAL		$3,497.22
00164889	114479	K-LOG INC.	PO-102199	01.0480.0.4310.280.1110.1000.00	SUPPLIES	972.16
				WARRANT TOTAL		$972.16
00164890	026401	KELLY MOORE PAINT CO	PO-180234	01.9367.0.4310.920.0000.8110.26	MAINTENANCE	1,093.93
			PO-180235	01.8150.0.4310.920.9321.8110.26	MAINTENANCE	1,310.87
				WARRANT TOTAL		$2,404.80
00164891	102139	LAKESHORE LEARNING	PO-102170	01.7091.0.4310.070.4760.1000.36	SUPPLIES	123.69

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
			PO-102228	01.0480.0.4310.020.1110.1000.00	SUPPLIES	251.99
			PO-102229	01.0480.0.4310.020.1110.1000.00	SUPPLIES	274.98
			PO-180848	01.3010.0.4310.050.1110.1000.36	MATERIALS	526.24
			PO-181007	01.7091.0.4310.033.4760.1000.36	SUPPLIES/MATERIALS	164.38
			PO-181077	01.6250.0.4310.930.0000.3110.37	SUPPIES	62.75
				01.6250.0.4310.930.0000.3110.37	SUPPIES	37.25
				WARRANT TOTAL		$1,441.28
00164892	111542	LANDPORT SYSTEMS INC.	PO-180236	01.8150.0.5800.920.9319.8110.26	MAINTENANCE	745.00
				WARRANT TOTAL		$745.00
00164893	109613	LLOYD LAWRENCE	PO-180689	01.7240.0.5830.930.5001.3600.38	REIMBURSEMENT	2,160.00
				WARRANT TOTAL		$2,160.00
00164894	110885	LEADER SERVICES	PO-180992	01.5640.0.5825.930.0000.2700.37	SERVICES	1,183.87
				01.5640.0.5825.930.0000.2700.37	SERVICES	3,214.60
				01.5640.0.5825.930.0000.2700.37	SERVICES	1,390.96
				WARRANT TOTAL		$5,789.43
00164895	113232	LEARNING A-Z	PO-102132	01.4124.0.4310.930.1135.1000.36	SUPPLIES	335.79
				WARRANT TOTAL		$335.79
00164896	114912	THE LEARNING CURVE	PO-101184	01.3011.0.5830.910.1110.1000.36	SERVICES	2,059.70
				WARRANT TOTAL		$2,059.70
00164897	029398	LINCOLN CHILD CENTER	PO-180575	01.6500.0.5100.930.5770.1180.38	PRIVATE SCHOOL	26,850.00
				WARRANT TOTAL		$26,850.00
00164898	115668	LUNCHBOX INTERNATIONAL	PO-181022	01.4124.0.5830.930.1140.1000.36	CONTRACTED SERVICES	6,333.34
			PO-181236	01.4124.0.5830.930.1135.1000.36	CONTRACTED SERVICE	3,000.00
				01.4124.0.5830.930.1135.1000.36	CONTRACTED SERVICE	3,000.00
				WARRANT TOTAL		$12,333.34
00164899	031319	MAGNATAG PRODUCTS	PO-101962	01.0480.0.4400.250.1110.1000.00	EQUIPMENT	1,016.26
				WARRANT TOTAL		$1,016.26
00164900	114216	MAYER-JOHNSON	PO-102171	01.3010.0.4310.030.1110.1000.36	SUPPLIES	228.99
				WARRANT TOTAL		$228.99
00164901	033802	NASCO MODESTO	PO-101863	01.3550.0.4310.910.1110.1000.37	SUPPLIES	1,049.24
				WARRANT TOTAL		$1,049.24
00164902	116147	NEXIS PREPAREDNESS SYSTEMS	PO-101582	01.0000.0.4310.910.9065.7650.28	SUPPLIES	2,687.34
				WARRANT TOTAL		$2,687.34
00164903	036945	OFFICE DEPOT	PO-101793	01.0000.0.9320.000.0000.0000.00	WAREHOUSE	23,139.69
			PO-180006	01.4124.0.4310.930.1140.1000.36	SUPPLIES	72.13

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
			PO-180007	01.0480.0.4310.250.1110.1000.00	MATERIALS	157.12
			PO-180012	01.0000.0.4310.330.1140.1000.00	SUPPLIES	41.35
			PO-180016	01.0480.0.4310.080.1110.1000.00	SUPPLIES	35.65
			PO-180022	01.0000.0.4310.060.0000.2700.00	SUPPLIES	19.69
			PO-180026	01.0000.0.4310.060.1135.1000.00	SUPPLIES	322.82
			PO-180028	01.0000.0.4310.087.0000.2700.00	SUPPLIES	22.99
			PO-180029	01.0000.0.4310.087.1135.1000.00	SUPPLIES	119.71
			PO-180060	01.0000.0.4310.370.1140.1000.00	SUPPLIES	130.02
			PO-180062	01.0000.0.4310.910.0000.7300.22	MATERIALS/SUPPLIES	75.27
			PO-180070	01.0000.0.4310.910.0000.3160.35	INSTR MAT	373.11
			PO-180341	01.0000.0.4310.910.0000.7110.11	SUPPLIES/MATERIALS	87.95
			PO-180348	01.4203.0.4310.910.4760.1000.34	SUPPLIES/MATERIALS	590.03
				01.4203.0.4310.910.4760.1000.34	SUPPLIES/MATERIALS	223.11
			PO-180349	01.3060.0.4310.530.7110.1000.31	SUPPLIES	631.14
			PO-180425	01.6010.0.4310.030.1135.1000.36	SUPPLIES/MATERIALS	87.28
			PO-180465	01.7091.0.4310.530.4760.1000.36	INSTRUCTIONAL MATERIALS	190.76
			PO-180497	01.3010.0.4310.095.1110.1000.36	SUPPLIES	138.89
			PO-180519	01.0000.0.4310.240.0000.2700.00	MATERIALS/SUPPLIES	285.60
			PO-180566	01.6500.0.4310.930.5001.2150.38	SUPPLIES/MATERIALS	175.76
			PO-180576	01.0000.0.4310.030.1135.1000.00	SUPPLIES/MATERIALS	114.07
			PO-180595	01.0000.0.4310.280.1145.1000.00	INSTRUCTIONAL MATERIALS	120.70
			PO-180683	01.3010.0.4310.025.1110.1000.36	SUPPLIES/MATERIALS	2,024.45
			PO-180741	01.0000.0.4310.023.1135.1000.00	SUPPLIES	158.73
			PO-180754	01.5855.0.4310.530.1110.1000.37	SUPPLIES	54.32
			PO-180774	01.0000.0.4310.470.3300.1000.00	SUPPLIES	65.74
			PO-180929	01.3010.0.4310.250.1110.1000.36	SUPPLIES/MATERIALS	445.05
			PO-180995	01.0480.0.4310.370.1110.1000.00	SUPPLIES/MATERIALS	15.19
			PO-181064	01.3010.0.4310.035.1110.1000.36	SUPPLIES/MATERIALS	385.22
				WARRANT TOTAL		VOIDED
00164904	036945	OFFICE DEPOT	PO-181075	01.3010.0.4310.080.1110.2495.36	SUPPLIES	273.74
			PO-181088	01.0480.0.4310.340.1110.1000.00	SUPPLIES	824.76
			PO-181097	01.7091.0.4310.340.4760.1000.36	MATERIALS/SUPPLIES	1,614.54
			PO-181138	01.7091.0.4310.340.4760.1000.36	SUPPLIES	1,108.29
			PO-181139	01.7091.0.4310.210.4760.1000.36	SUPPLIES	1,995.01
				WARRANT TOTAL		$36,119.88
00164905	115712	ORIENTAL TRADING COMPANY INC.	PO-102273	01.3010.0.4310.090.1110.1000.36	SUPPLIES	105.90
				WARRANT TOTAL		$105.90
00164906	112497	PACE	PO-180642	01.6500.0.5100.930.5770.1180.38	SERVICES	6,252.00
				01.6500.0.5100.930.5770.1180.38	SERVICES	6,818.00
				WARRANT TOTAL		$13,070.00
00164907	102404	PACIFIC APPAREL	PO-180251	01.8150.0.4310.920.9325.8110.26	MAINTENANCE	103.06
				WARRANT TOTAL		$103.06

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/18/2011 BATCH: 0479 GENERAL B479
FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164908	039009	PACIFIC GAS & ELECTRIC CO	PV-101876	01.0000.0.5520.000.9238.8200.00	3658034492-1 4/11 ADD	32,270.14
				WARRANT TOTAL		$32,270.14
00164909	039053	PACIFIC GAS & ELECTRIC COMPANY	PV-101877	01.0000.0.5520.000.9238.8200.00	7026316157-5 5/11	180.26
			PV-101878	01.1100.0.5520.430.9238.8200.00	8072728893-0 4/11	185.04
				WARRANT TOTAL		$365.30
00164910	116345	DAVE PAULSON	PO-181205	01.0000.0.5800.910.0000.2700.21	SERVICES	13,020.00
				WARRANT TOTAL		$13,020.00
00164911	107219	PC MALL GOV INC.	PO-102006	01.0480.0.4400.015.1110.1000.00	EQUIPMENT	8,148.94
				01.7091.0.4400.015.4760.1000.36	EQUIPMENT	3,704.06
			PO-102118	01.3011.0.4400.035.1110.1000.36	EQUIPMENT	2,222.44
				WARRANT TOTAL		$14,075.44
00164912	113649	PERFORMANCE PEST MANAGEMENT	PO-180257	01.8150.0.5526.920.9312.8110.26	MAINTENANCE	9,670.00
				WARRANT TOTAL		$9,670.00
00164913	116295	PMW TRADING LLC	PO-102138	01.7091.0.4310.310.4760.1000.36	SUPPLIES	237.91
				WARRANT TOTAL		$237.91
00164914	040459	POSITIVE PROMOTIONS	PO-101515	01.9408.0.4310.075.1110.1000.00	SUPPLIES	183.70
			PO-102130	01.3181.0.4310.010.1110.1000.31	MATERIALS	3,022.34
				WARRANT TOTAL		$3,206.04
00164915	111824	POSTER COMPLIANCE CENTER	PO-101390	01.0000.0.4310.910.0000.7495.45	MATERIALS	2,691.49
				WARRANT TOTAL		$2,691.49
00164916	101725	PROVO CANYON SCHOOL	PO-180660	01.6500.0.5100.930.5770.1180.38	PRIVATE SCHOOL	3,200.00
				WARRANT TOTAL		$3,200.00
00164917	040884	PRUDENTIAL OVERALL	PO-180260	01.0000.0.5800.920.9306.8200.26	MAINTENANCE	1,077.73
				WARRANT TOTAL		$1,077.73
00164918	107144	VIC HUBBARD AUTO SUPPLY	PO-180297	01.7230.0.4310.920.0000.3600.26	MAINTENANCE	78.60
				WARRANT TOTAL		$78.60

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 39 TOTAL AMOUNT OF WARRANTS: $218,762.46*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 39 TOTAL AMOUNT OF WARRANTS: $218,762.46*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 05/18/2011 BATCH: 0480 GENERAL B480

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164919	109274	ARAG NORTH AMERICA	PV-101819	01.0000.0.9507.000.0000.0000.00	PRE-PAID PLAN ALL EMP 5/11	615.00
				WARRANT TOTAL		$615.00
00164920	105781	PUBLIC EMPLOYEES	PV-101820	01.0000.0.9507.000.0000.0000.00	MED INS-ACTIVE EMP 6/11	566,693.18
				WARRANT TOTAL		$566,693.18
00164921	100163	SAVE MART SUPERMARKETS	PO-180630	01.4203.0.4310.910.4760.1000.34	SUPPLIES/MATERIALS	52.88
			PO-180685	01.3010.0.4310.030.1110.1000.36	SUPPLIES/MATERIALS	48.45
			PO-181074	01.3010.0.4310.080.1110.2495.36	SUPPLIES	263.78
				WARRANT TOTAL		$365.11
00164922	113471	SMART AND FINAL	PO-180316	01.6010.0.4310.030.1135.1000.36	SUPPLIES/MATERIALS	174.30
			PO-180990	01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	40.41
				01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	35.00
				01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	148.45
				01.5810.0.4310.930.1110.1000.36	SUPPLIES/MATERIALS	5.37
			PO-181000	01.9359.0.4310.930.1110.2700.36	MATERIALS	642.51
			PO-181136	01.3181.0.4315.370.1110.1000.31	SUPPLIES	150.68
				01.3181.0.4315.370.1110.1000.31	SUPPLIES	149.47
				01.3181.0.4315.370.1110.1000.31	SUPPLIES	390.37
				WARRANT TOTAL		$1,736.56
00164923	112862	STANDARD INSURANCE COMPANY CB	PV-101821	01.0000.0.9507.000.0000.0000.00	LIFE INS-5/11	756.00
			PV-101822	01.0000.0.9507.000.0000.0000.00	LIFE INS-RETIREES 3/11	810.00
				WARRANT TOTAL		$1,566.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 5 TOTAL AMOUNT OF WARRANTS: $570,975.85*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 5 TOTAL AMOUNT OF WARRANTS: $570,975.85*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164924	111432	EVELYN KUNKEL	PV-101873	01.0000.0.9507.000.0000.0000.00	EMPLOYEE OVRPD COBRA PREMIUM	59.19
				WARRANT TOTAL		$59.19
00164925	113657	SMART & FINAL	PO-181141	01.3181.0.4310.050.1110.1000.31	MATERIALS	442.99
				01.3181.0.4310.050.1110.1000.31	MATERIALS	131.38
				01.3181.0.4310.050.1110.1000.31	MATERIALS	347.43
				WARRANT TOTAL		$921.80
00164926	048008	SMART AND FINAL	PO-101905	01.0480.0.4310.095.1110.1000.00	MATERIALS	174.46
				01.0480.0.4310.095.1110.1000.00	MATERIALS	153.03
				01.0480.0.4310.095.1110.1000.00	MATERIALS	137.15
			PO-181216	01.4124.0.4310.930.1140.1000.36	SUPPLIES	381.16
				WARRANT TOTAL		$845.80
00164927	113471	SMART AND FINAL	PO-180539	01.3200.0.4310.950.0000.2700.00	SUPPLIES/MATERIALS	114.01
			PO-181073	01.3010.0.4310.080.1110.2495.36	SUPPLIES	21.95
				01.3010.0.4310.080.1110.2495.36	SUPPLIES	8.03
				01.3010.0.4310.080.1110.2495.36	SUPPLIES	140.97
				WARRANT TOTAL		$284.96
00164928	048317	SPECTRUM CENTER INC	PO-180693	01.6500.0.5100.930.5770.1180.38	SERVICES	20,533.99
				01.6500.0.5100.930.5770.1180.38	SERVICES	136,653.76
				WARRANT TOTAL		$157,187.75
00164929	116363	STANFORD UNIVERSITY	PO-102500	01.9412.0.4310.250.0000.2150.22	ADMISSION	55.00
				WARRANT TOTAL		$55.00
00164930	105644	SYLVAN LEARNING CENTER	PO-180937	01.3011.0.5830.910.1110.1000.36	CONTRACTED SERVICES	135,745.80
				WARRANT TOTAL		$135,745.80

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 7 TOTAL AMOUNT OF WARRANTS: $295,100.30*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 7 TOTAL AMOUNT OF WARRANTS: $295,100.30*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164931	113010	MARIA ELENA AGUILUS	TC-101031	01.0000.0.5210.930.1282.1000.38	MIL 5/10	66.20
				WARRANT TOTAL		$66.20
00164932	113622	SABRINA ARANDA-SMITH	TC-101020	01.5810.0.5210.930.1110.1000.36	MIL 5/3	53.19
				WARRANT TOTAL		$53.19
00164933	115897	KATE BAILEY	TC-101003	01.5855.0.5210.530.1110.1000.37	MIL 2/23	50.08
			TC-101004	01.5855.0.5210.530.1110.1000.37	MIL 3/18	60.38
				WARRANT TOTAL		$110.46
00164934	115961	LISA BRUNNER	TC-101015	01.0000.0.5220.910.0000.7110.11	MIL 5/12	19.30
			TC-101016	01.0000.0.5220.910.0000.7110.11	CONF 5/6	47.23
				WARRANT TOTAL		$66.53
00164935	005977	NANCY CHRISTENSEN	TC-101006	01.6500.0.5210.930.5001.3110.38	MIL 3/23	137.55
				WARRANT TOTAL		$137.55
00164936	113249	SEANA CONDIT-GORDON	TC-101032	01.9408.0.4310.250.1110.1000.00	EXP 5/4	473.51
				WARRANT TOTAL		$473.51
00164937	112769	LUIS COVARRUBIAS	TC-100978	01.4203.0.5210.910.4760.1000.34	MIL 4/29	31.65
				WARRANT TOTAL		$31.65
00164938	007605	DIANA CZEKALSKI	TC-100972	01.6500.0.5210.930.5001.3110.38	MIL 4/29	230.37
				WARRANT TOTAL		$230.37
00164939	111006	SYLVIA DANG	TC-100970	01.6500.0.5210.930.5001.3110.38	MIL 4/26	24.48
				WARRANT TOTAL		$24.48
00164940	116150	KRISTINE DOMINGO	TC-100979	01.4124.0.5210.930.1140.1000.36	MIL 4/11	4.34
				WARRANT TOTAL		$4.34
00164941	116358	BETTY EASTERDAY	TC-100992	01.3010.0.5220.250.4760.1000.36	CONF 2/27	97.00
				WARRANT TOTAL		$97.00
00164942	107459	CHRISTINA ELLIOT	TC-100989	01.3181.0.5220.370.1110.1000.31	CONF 2/5	21.42
				WARRANT TOTAL		$21.42
00164943	113328	CARLOS ESCOBAR	TC-101002	01.0000.0.5210.930.1282.1000.38	MIL 3/25	10.56
				WARRANT TOTAL		$10.56
00164944	116266	JENSEN ESTEVES	TC-100986	01.0000.0.5210.930.0000.3140.37	MIL 4/29	107.71
				WARRANT TOTAL		$107.71
00164945	116377	JOSEPH FUENTES	PV-101871	01.4124.0.8699.000.0000.0000.00	OVERPAYMENT	25.00
				WARRANT TOTAL		$25.00

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164946	115298	LIDIA GARZA	TC-100983	01.6250.0.5210.930.0000.3110.37	MIL 4/7	208.08
				WARRANT TOTAL		$208.08
00164947	115433	VANYA GOLDBERG	TC-101005	01.5855.0.5210.530.1110.1000.37	MIL 3/7	13.67
				WARRANT TOTAL		$13.67
00164948	104434	JULIE GREENFIELD	TC-101035	01.0000.0.5210.930.0000.3140.37	MIL 4/29	95.57
				WARRANT TOTAL		$95.57
00164949	102765	JILL HOOGENDYK	TC-100977	01.3010.0.5220.910.1110.2100.36	CAB FEE	31.65
				WARRANT TOTAL		$31.65
00164950	104195	ELISE JACKSON	TC-101030	01.0000.0.5210.930.0000.3140.37	MIL 4/15	80.58
				WARRANT TOTAL		$80.58
00164951	108728	CONSUELO JIMENEZ	TC-100987	01.3060.0.5210.530.7110.2495.31	MIL 5/3	206.25
				WARRANT TOTAL		$206.25
00164952	111299	AIDA LANDAVERDE	TC-100982	01.6250.0.5210.930.0000.3110.37	MIL 4/20	61.20
				WARRANT TOTAL		$61.20
00164953	113761	LINDA MARTINEZ	TC-100988	01.0000.0.5800.910.0000.2700.21	EXP 5/9	378.82
				WARRANT TOTAL		$378.82
00164954	111985	CLAUDIA MIRANDA	TC-100974	01.6500.0.5210.930.5001.3110.38	MIL 4/22	137.49
			TC-100990	01.6500.0.5210.930.5001.3110.38	MIL 4/15	30.60
			TC-100991	01.6500.0.5210.930.5001.3110.38	MIL 3/21	37.33
				WARRANT TOTAL		$205.42
00164955	111722	LAURA MONTGOMERY	TC-101034	01.6500.0.5210.930.5001.3110.38	MIL 5/12	111.49
				WARRANT TOTAL		$111.49
00164956	108402	GABRIEL MORALES	TC-101033	01.0480.0,4310.210.1110.1000.00	EXP 5/3	100.00
				WARRANT TOTAL		$100.00
00164957	114659	RANDALL NAKAMURA	TC-101021	01.9302.0.4310.930.1110.1000.37	EXP 4/26	82.39
			TC-101023	01.9302.0.4310.930.1110.1000.37	EXP 4/29	357.12
				WARRANT TOTAL		$439.51
00164958	107464	ABDUL NASIRI	TC-100971	01.3181.0.5220.370.1110.1000.31	CONF 2/5	21.42
				WARRANT TOTAL		$21.42
00164959	114049	JANET NOBLE-MAXWELL	TC-100984	01.0000.0.5210.930.0000.3140.37	MIL 4/29	369.55
				WARRANT TOTAL		$369.55
00164960	037120	JUDITH OKOLIE	TC-100999	01.7220.0.5220.370.1194.1000.31	CONF 3/5	171.98
			TC-101019	01.3181.0.5220.370.1110.1000.31	CONF 3/19	369.99

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
				WARRANT TOTAL		$541.97
00164961	112932	ELIZABETH OTTE	TC-101025	01.5855.0.5210.530.1110.1000.37	MIL 4/28	28.41
				WARRANT TOTAL		$28.41
00164962	114195	RICARDO JR. PADILLA	TC-100981	01.6010.0.5210.930.1110.1000.36	MIL 10/8	50.80
				WARRANT TOTAL		$50.80
00164963	116289	CARLA HERMISITA PARRAS	TC-100973	01.6500.0.5210.930.5001.3110.38	MIL 5/10	60.38
				WARRANT TOTAL		$60.38
00164964	116349	CAROL PHIFER	TC-100995	01.3010.0.5220.250.4760.1000.36	CONF 2/27	256.92
				WARRANT TOTAL		$256.92
00164965	116249	EXIA L SIKES	TC-100985	01.0000.0.5210.930.0000.3140.37	CONF 2/18	89.92
			TC-101018	01.5640.0.5220.930.0000.3140.37	CONF 2/8	1,000.00
				WARRANT TOTAL		$1,089.92
00164966	101336	PAULETTE WEEKLEY	TC-101017	01.0000.0.5210.930.9188.3900.37	MIL 4/26	48.55
				WARRANT TOTAL		$48.55
00164967	112386	DONALD WEST	TC-100975	01.3010.0.4310.280.1110.2495.36	EXP 4/8	500.00
			TC-100976	01.3010.0.4310.280.1110.2495.36	EXP 3/18	341.12
				WARRANT TOTAL		$841.12
00164968	115136	JOSEPH WILKINS	TC-100980	01.5810.0.5210.930.1110.1000.36	MIL 3/15	7.43
				WARRANT TOTAL		$7.43
00164969	114400	JANET WILLIAMS	TC-100969	01.0000.0.5210.930.1282.1000.38	MIL 5/6	11.81
				WARRANT TOTAL		$11.81
00164970	116357	GERALD WILLKOM	TC-100996	01.7091.0.5220.250.4760.1000.36	CONF 3/12	124.87
			TC-101007	01.3010.0.5220.250.4760.1000.36	conf 3/22	121.17
				WARRANT TOTAL		$246.04
00164971	111984	CHARMAINE WOOD	TC-100965	01.6500.0.5210.930.5001.3110.38	MIL 10/11/10-4/29/11	609.29
				WARRANT TOTAL		$609.29
00164972	116359	RICHARD ZINLE	TC-100993	01.7091.0.5220.250.4760.1000.36	CONF 3/12	61.00
				WARRANT TOTAL		$61.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 42 TOTAL AMOUNT OF WARRANTS: $7,636.82*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 42 TOTAL AMOUNT OF WARRANTS: $7,636.82*

APYBRPHW H.00.01 HAYWARD UNIFIED SCHOOL DISTRICT 05/17/11 PAGE 1

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 05/17/2011 BATCH: 0000 Standard batching district

FUND : 01 GENERAL FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00115178	008010	HAYWARD UNIFIED SCHOOL DISTR.	22-032562	01.0000.0.9910.000.0000.0000.00	22-8010 DIRECT D	150,221.24
				WARRANT TOTAL		$150,221.24

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $150,221.24*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $150,221.24*

*** DISTRICT TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $150,221.24*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0501 CNS FUND 13 B501

FUND : 13 CAFETERIA

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165235	002996	BERKELEY FARMS	PO-180197	13.5310.0.4710.520.0000.3700.23	FOOD	9,338.75
				13.5310.0.4710.520.0000.3700.23	FOOD	11,329.99
				WARRANT TOTAL		$20,668.74

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $20,668.74*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $20,668.74*

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/18/2011 BATCH: 0484 CNS FUND 13 B484
FUND : 13 CAFETERIA

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164985	002996	BERKELEY FARMS	PO-180197	13.5310.0.4710.520.0000.3700.23	FOOD	11,292.29
				WARRANT TOTAL		$11,292.29
00164986	110330	BUNZL LIVERMORE	PO-180200	13.5310.0.4310.520.0000.3700.23	SUPPLIES	1,174.32
				WARRANT TOTAL		$1,174.32
00164987	102605	DUNBAR ARMORED INC.	PO-180221	13.5310.0.5830.520.0000.3700.23	EQUIPMENT	2,414.52
				WARRANT TOTAL		$2,414.52
00164988	101090	GOLD STAR FOODS	PO-180220	13.5310.0.4710.520.0000.3700.23	EQUIPMENT	354.27
				WARRANT TOTAL		$354.27
00164989	018416	HAYWARD UNIFIED SCHOOL DIST.	PV-101817	13.5310.0.9560.000.0000.0000.00	REIMB REVLNG FUND	280.72
				WARRANT TOTAL		$280.72
00164990	112719	ROBIN JONES	PV-101868	13.5310.0.4310.520.0000.3700.23	EXP REIMB	239.73
				WARRANT TOTAL		$239.73
00164991	103526	MAY L. LEO	PV-101816	13.5310.0.4310.520.0000.3700.23	REIMB PETTY CASH	13.17
				13.5310.0.4710.520.0000.3700.23	REIMB PETTY CASH	20.96
				13.5310.0.5818.520.0000.3700.23	REIMB PETTY CASH	2.00
				WARRANT TOTAL		$36.13
00164992	115195	MISSION FOOD PRODUCTS	PO-180208	13.5310.0.4710.520.0000.3700.23	FOOD	64.44
				13.5310.0.4710.520.0000.3700.23	FOOD	64.44
				13.5310.0.4710.520.0000.3700.23	FOOD	64.44
				13.5310.0.4710.520.0000.3700.23	FOOD	46.54
				WARRANT TOTAL		$239.86
00164993	036945	OFFICE DEPOT	PO-180189	13.5310.0.4310.520.0000.3700.23	SUPPLIES	53.17
				13.5310.0.4310.520.0000.3700.23	SUPPLIES	404.70
				13.5310.0.4310.520.0000.3700.23	SUPPLIES	417.61
				WARRANT TOTAL		$875.48

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 9 TOTAL AMOUNT OF WARRANTS: $16,907.32*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 9 TOTAL AMOUNT OF WARRANTS: $16,907.32*

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011 BATCH: 0510 CHILD B510
FUND : 12 CHILD DEVELOPMENT

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165254	018216	HAYWARD WATER SYSTEMS	PV-101926	12.6105.0.5558.540.0000.8200.33	21-27000.00 5/11	421.36
				WARRANT TOTAL		$421.36
00165255	036945	OFFICE DEPOT	PO-180727	12.6105.0.4310.540.0000.2700.33	NON INSTRUCTIONAL MATERIALS	1,263.56
			PO-180853	12.6105.0.4310.000.0001.1000.33	NON INSTRUCTIONAL MATERIALS	67.08
				12.6105.0.4310.000.0001.1000.33	NON INSTRUCTIONAL MATERIALS	416.47
				WARRANT TOTAL		$1,747.11
00165256	039053	PACIFIC GAS & ELECTRIC COMPANY	PV-101927	12.6105.0.5520.540.0000.8200.33	1861751118-5 5/11	1,787.10
				WARRANT TOTAL		$1,787.10

*** FUND TOTALS ***	TOTAL NUMBER OF WARRANTS:	3	TOTAL AMOUNT OF WARRANTS:	$3,955.57*
*** BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS:	3	TOTAL AMOUNT OF WARRANTS:	$3,955.57*
*** DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS:	257	TOTAL AMOUNT OF WARRANTS:	$1,237,225.76*

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 05/18/2011 BATCH: 0489 CHILD B489
FUND : 12 CHILD DEVELOPMENT

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164998	112460	AT&T	PV-101887	12.6105.0.5930.540.0001.2700.33	786-4546-788 5/2011	52.15
				WARRANT TOTAL		$52.15

*** FUND TOTALS ***	TOTAL NUMBER OF WARRANTS: 1	TOTAL AMOUNT OF WARRANTS:	$52.15*
*** BATCH TOTALS ***	TOTAL NUMBER OF WARRANTS: 1	TOTAL AMOUNT OF WARRANTS:	$52.15*
*** DISTRICT TOTALS ***	TOTAL NUMBER OF WARRANTS: 197	TOTAL AMOUNT OF WARRANTS:	$1,673,751.05*

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011

BATCH: 0508 DEFERRED B508
FUND : 14 DEFERRED MAINTENANCE

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165251	113816	P.W. STEPHENS INC.	PO-180249	14.0000.0.5610.000.9400.8110.26	MAINTENANCE	1,400.00
				WARRANT TOTAL		$1,400.00
00165252	112091	SOUTO BROS.	PO-180272	14.0000.0.5610.000.9412.8110.26	MAINTENANCE	1,672.50
				14.0000.0.5610.000.9412.8110.26	MAINTENANCE	4,577.50
				WARRANT TOTAL		$6,250.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 2 TOTAL AMOUNT OF WARRANTS: $7,650.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 2 TOTAL AMOUNT OF WARRANTS: $7,650.00*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164995	006009	CITY OF HAYWARD	PO-180573	14.0000.0.5610.000.9420.8110.26	MAINTENANCE AGREEMENTS	90.00
				WARRANT TOTAL		$90.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $90.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $90.00*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 06/01/2011 BATCH: 0499 ADULT B499

FUND : 11 ADULT EDUCATION

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165220	115960	AXZO PRESS	PO-100939	11.0399.0.4310.470.4630.1000.32	SUPPLIES	4,754.64
				11.3555.0.4310.470.0000.3110.32	SUPPLIES	112.71
				WARRANT TOTAL		$4,867.35
00165221	112795	BEARCOM	PO-102646	11.0399.0.4310.470.4110.2700.32	SUPPLIES	147.50
				WARRANT TOTAL		$147.50
00165222	113562	BUSINESS PRODUCTS & SUPPLIES	PO-180494	11.0399.0.4310.470.4110.2700.32	MATERIALS	603.54
				WARRANT TOTAL		$603.54
00165223	113927	CHECK POINT INC.	PO-180710	11.5601.0.5830.470.0000.3110.32	SERVICES	213.00
				WARRANT TOTAL		$213.00
00165224	116072	VERONICA EWING	PO-101512	11.5601.0.5825.470.0000.3110.32	CONSULTING	5,000.00
				WARRANT TOTAL		$5,000.00
00165225	112971	GE MONEY BANK/AMAZON	PO-180618	11.0399.0.4310.470.4170.1000.32	MATERIALS/SUPPLIES	272.18
				WARRANT TOTAL		$272.18
00165226	113835	J.A.T.T.F.	PO-180357	11.0399.0.5840.470.4165.1000.32	APPRENTICESHIP	4,626.72
				WARRANT TOTAL		$4,626.72
00165227	036945	OFFICE DEPOT	PO-180065	11.0399.0.4310.470.4110.2700.32	SUPPLIES	2,098.85
				11.0399.0.4310.470.4110.2700.32	SUPPLIES	520.68
			PO-180275	11.3555.0.4310.470.0000.3110.32	SUPPLIES/MATERIALS	38.40-
				11.3555.0.4310.470.0000.3110.32	SUPPLIES/MATERIALS	137.49-
			PO-180846	11.5601.0.4310.470.0000.3110.32	SUPPLIES/MATERIALS	302.76
				WARRANT TOTAL		$2,746.40
00165228	039053	PACIFIC GAS & ELECTRIC COMPANY	PV-101909	11.0399.0.5520.470.0000.8200.32	6796956550-5 5/11	5,575.13
				WARRANT TOTAL		$5,575.13
00165229	100163	SAVE MART SUPERMARKETS	PO-180567	11.0399.0.4315.470.4110.2700.32	SUPPLIES/MATERIALS	71.39
				WARRANT TOTAL		$71.39
00165230	046805	ST ROSE HOSPITAL	PO-180716	11.5601.0.5830.470.0000.3110.32	SERVICES	35.00
				WARRANT TOTAL		$35.00
00165231	112178	UFCW LOCAL 5	PO-180356	11.0399.0.5840.470.4165.1000.32	APPRENTICESHIP	548.35
				WARRANT TOTAL		$548.35
00165232	103772	XEROX CORPORATION	PO-180841	11.0399.0.5612.470.4110.2700.32	MAINTENANCE AGREEMENT	145.32
				WARRANT TOTAL		$145.32

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 13 TOTAL AMOUNT OF WARRANTS: $24,851.88*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 13 TOTAL AMOUNT OF WARRANTS: $24,851.88*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 05/18/2011 BATCH: 0483 ADULT B483

FUND : 11 ADULT EDUCATION

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164973	101088	AMERICAN RED CROSS	PO-180346	11.0399.0.4310.470.4285.1000.32	MATERIALS/SUPPLIES	218.00
				11.0399.0.4310.470.4285.1000.32	MATERIALS/SUPPLIES	291.00
				WARRANT TOTAL		$509.00
00164974	116102	EMILE DURETTE	PO-181048	11.9331.0.5825.470.4630.2100.32	CONSULTANT SERVICES	3,150.00
				WARRANT TOTAL		$3,150.00
00164975	114263	ENT NETWORKS INC.	PO-102282	11.0399.0.4310.470.4110.2700.32	SUPPLIES	602.73
				11.3555.0.4310.470.0000.3110.32	SUPPLIES	425.02
				11.3555.0.4400.470.0000.3110.32	SUPPLIES	1,865.72
			PO-180715	11.3555.0.4310.470.0000.3110.32	SUPPLIES	87.76
				WARRANT TOTAL		$2,981.23
00164976	110339	VERONICA EWING	TC-101009	11.5601.0.5210.470.0000.3110.32	MIL 4/12	143.41
			TC-101012	11.5601.0.4310.470.0000.3110.32	MIL 3/29	4.00
				11.5601.0.5210.470.0000.3110.32	MIL 3/29	3.47
				WARRANT TOTAL		$150.88
00164977	114883	ANGELA HOLMES	TC-101010	11.5601.0.5210.470.0000.3110.32	MIL 4/28	121.38
				WARRANT TOTAL		$121.38
00164978	110843	JOSTENS	PO-181119	11.0399.0.4310.470.4170.1000.32	SUPPLIES	378.99
				WARRANT TOTAL		$378.99
00164979	113895	NORTHERN CALIFORNIA TILE	PO-180353	11.0399.0.5840.470.4165.1000.32	APPRENTICESHIP	548.35
				11.0399.0.5840.470.4165.1000.32	APPRENTICESHIP	1,645.06
				WARRANT TOTAL		$2,193.41
00164980	115895	JUSTIN O'NEILL	TC-101011	11.5601.0.5210.470.0000.3110.32	MIL 4/30	149.63
				WARRANT TOTAL		$149.63
00164981	039053	PACIFIC GAS & ELECTRIC COMPANY	PV-101875	11.0399.0.5520.470.0000.8200.32	6942982829-1 5/11	10,747.36
				WARRANT TOTAL		$10,747.36
00164982	100163	SAVE MART SUPERMARKETS	PO-180567	11.0399.0.4315.470.4110.2700.32	SUPPLIES/MATERIALS	76.61
				WARRANT TOTAL		$76.61
00164983	114892	HECTOR TOPETE	TC-101013	11.5601.0.5210.470.0000.3110.32	MIL 4/25	79.05
				WARRANT TOTAL		$79.05
00164984	057272	WASTE MANAGEMENT OF ALAMEDA CO	PV-101825	11.0399.0.5515.470.0000.8200.32	6437 4/2011	1,157.27
				WARRANT TOTAL		$1,157.27

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 12 TOTAL AMOUNT OF WARRANTS: $21,694.81*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 12 TOTAL AMOUNT OF WARRANTS: $21,694.81*

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011

BATCH: 0500 SPECIAL RESERVE B500
FUND : 40 SPECIAL RESERVE - CAP OUTLAY

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165233	116326	ACIES ENGINEERING	PO-181190	40.9343.0.5830.520.0000.8500.23	CONTRACTED SERVICES	5,500.00
				40.9343.0.5830.520.0000.8500.23	CONTRACTED SERVICES	5,500.00
				WARRANT TOTAL		$11,000.00
00165234	116114	RESTAURANT DESIGN CONCEPTS	PO-181068	40.9343.0.5830.520.0000.8500.23	CONTRACTED SERVICE	825.00
				40.9343.0.5830.520.0000.8500.23	CONTRACTED SERVICE	825.00
				WARRANT TOTAL		$1,650.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 2 TOTAL AMOUNT OF WARRANTS: $12,650.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 2 TOTAL AMOUNT OF WARRANTS: $12,650.00*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164994	116114	RESTAURANT DESIGN CONCEPTS	PO-181068	40.9343.0.5830.520.0000.8500.23	CONTRACTED SERVICE	4,872.00
				40.9343.0.5830.520.0000.8500.23	CONTRACTED SERVICE	4,872.00
				WARRANT TOTAL		$9,744.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $9,744.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $9,744.00*

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011

BATCH: 0502 BOND B502
FUND : 22 BUILDNG FD-2008 MEASURE I BOND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165236	111599	AEDIS ARCHITECTURE & PLANNING	PO-180377	22.9908.0.6210.080.9201.8500.00	BUILDING CONSTRUCTION	22,389.45
				WARRANT TOTAL		$22,389.45
00165237	115763	ALL CITY MANAGEMENT SERVICES	PO-180662	22.9908.0.6271.030.9201.8500.00	INTERIM HOUSING	503.70
				WARRANT TOTAL		$503.70
00165238	103930	DEPARTMENT OF TOXIC SUBSTANCES	PO-180530	22.9908.0.6233.080.9201.8500.00	FEES - DEPT OF SUBSTANCE CNTRL	250.00
				22.9908.0.6233.095.9201.8500.00	FEES - DEPT OF SUBSTANCE CNTRL	250.00
				22.9908.0.6233.240.9201.8500.00	FEES - DEPT OF SUBSTANCE CNTRL	250.00
				WARRANT TOTAL		$750.00
00165239	113923	HKIT ARCHITECTS	PO-180374	22.9908.0.6210.030.9201.8500.00	BUILDING CONSTRUCTION	23,800.00
				22.9908.0.6210.030.9201.8500.00	BUILDING CONSTRUCTION	23,800.00
				WARRANT TOTAL		$47,600.00
00165240	113921	LCA ARCHITECTS	PO-180373	22.9908.0.6210.020.9201.8500.00	BUILDING CONSTRUCTION	23,388.00
				WARRANT TOTAL		$23,388.00
00165241	114749	R:G. CUSTOM PAINTING INC.	PO-181194	22.9908.0.6271.240.9201.8500.00	INTERIM HOUSING	3,750.00
				WARRANT TOTAL		$3,750.00
00165242	046815	S & S CUMMINS CORP.	PO-181193	22.9908.0.6400.240.9201.8500.00	EQUIPMENT	1,587.50
				WARRANT TOTAL		$1,587.50
00165243	113488	SIGNET TESTING LABS	PO-180368	22.9908.0.6291.095.9201.8500.00	BUILDING CONSTRUCTION	776.00
				WARRANT TOTAL		$776.00
00165244	112091	SOUTO BROS.	PO-181188	22.9908.0.6271.240.9201.8500.00	INTERIM HOUSING	3,000.00
				WARRANT TOTAL		$3,000.00
00165245	115273	STATE WATER RESOURCES CONTROL	PO-181191	22.9908.0.6236.030.9201.8500.00	FEES-UTILITY	462.00
				WARRANT TOTAL		$462.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 10 TOTAL AMOUNT OF WARRANTS: $104,206.65*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 10 TOTAL AMOUNT OF WARRANTS: $104,206.65*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION	DESCRIPTION	AMOUNT
00165246	115273	STATE WATER RESOURCES CONTROL	PO-181191	22.9908.0.6236.240.9201.8500.00	FEES-UTILITY	613.00
				22.9908.0.6236.240.9201.8500.00	FEES-UTILITY	198.00
				WARRANT TOTAL		$811.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $811.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $811.00*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165247	115273	STATE WATER RESOURCES CONTROL	PO-181191	22.9908.0.6236.095.9201.8500.00	FEES-UTILITY	613.00
				22.9908.0.6236.095.9201.8500.00	FEES-UTILITY	23.00
				WARRANT TOTAL		$636.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $636.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $636.00*

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST.

COMMERCIAL WARRANT REGISTER
FOR WARRANTS DATED 06/01/2011

BATCH: 0505 GENERAL B505
FUND : 22 BUILDNG FD-2008 MEASURE I BOND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165248	115273	STATE WATER RESOURCES CONTROL	PO-181191	22.9908.0.6236.080.9201.8500.00	FEES-UTILITY	578.00
				WARRANT TOTAL		$578.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $578.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $578.00*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165249	115273	STATE WATER RESOURCES CONTROL	PO-181191	22.9908.0.6236.020.9201.8500.00	FEES-UTILITY	578.00
				WARRANT TOTAL		$578.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $578.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $578.00*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164997	112244	IN2CHANGE	PO-180986	22.9908.0.6400.240.9201.8500.00	EQUIPMENT	21,001.47
				22.9908.0.6400.240.9201.8500.00	EQUIPMENT	35,162.80
				WARRANT TOTAL		$56,164.27

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $56,164.27*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $56,164.27*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165253	110597	SIGN A RAMA	PO-180572	35.7713.0.6200.920.9022.8500.26	BUILDING & IMPROVEMENT	264.60
				WARRANT TOTAL		$264.60

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $264.60*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $264.60*

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00165250	114163	J & R FENCE	PO-180227	21.9990.0.6200.920.9196.8500.26	MAINTENANCE	1,031.87
				21.9990.0.6200.920.9196.8500.26	MAINTENANCE	1,771.13
				21.9990.0.6200.920.9196.8500.26	MAINTENANCE	3,228.87
				21.9990.0.6200.920.9196.8500.26	MAINTENANCE	5,005.13
				WARRANT TOTAL		$11,037.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $11,037.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $11,037.00*

COMMERCIAL WARRANT REGISTER

DISTRICT: 22 HAYWARD UNIFIED SCHOOL DIST. FOR WARRANTS DATED 05/18/2011 BATCH: 0487 CAPITAL FACILITITES B487

FUND : 25 CAPITAL FACILITIES FUND

WARRANT NUMBER	VENDOR NUMBER	NAME (REMIT)	REFERENCE NUMBER	ACCOUNT CLASSIFICATION Fd Resc Y Objt Sch Goal Func Mn	DESCRIPTION	AMOUNT
00164996	116173	DAVIS DEMOGRAPHICH & PLANNING	PO-181089	25.0000.0.5825.910.0000.8500.21	CONSULTANT SERVICES	1,600.00
				WARRANT TOTAL		$1,600.00

*** FUND TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $1,600.00*

*** BATCH TOTALS *** TOTAL NUMBER OF WARRANTS: 1 TOTAL AMOUNT OF WARRANTS: $1,600.00*

Agenda Item:	**G.3.**
Page Number:	**1 of 1**
Bd. Meeting Date:	**6/22/11**
Consent:	**X** ___
	Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Lety Salinas, Executive Director, Academic Affairs**
Jill Hoogendyk, Director, Federal & State Programs

SUBJECT: **OVERNIGHT STUDY TRIP**

BOARD GOAL: **#1 Increase Academic Excellence through Rigorous Standards Based Instruction**

ACTION PLAN ITEM:

Purpose of Presentation
To present a study trip for Board consideration.

History/Background
Treeview – **May 16-18, 2012**: Thirty 5-6th grade students will participate in an outdoor study trip to Sonora, California. Students will travel by charter bus and be housed in dormitories. There will be two male chaperones and four female chaperones. Heidi Andrews, teacher, will be in charge of this trip.

Implementation
The cost of this trip for students is $175. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Wednesday, May 16, 2012 through Friday, May 18, 2012.

Recommendation
Approve above mentioned study trip.

Agenda Item:	**G.4.**
Page Number:	**1 of 17**
Bd. Meeting Date:	**6/22/11**
Consent:	**x** ____
	Yes No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Chien Wu-Fernandez, Executive Director**
Student & Family Support Services

SUBJECT: **Approve Contract for First 5 of Alameda County**

BOARD GOAL: **1.0 Increase Academic Excellence through Rigorous Standards Based Instruction creating equitable and sustainable systems that promote high student achievement for each student**

Purpose of Presentation
The Board is requested to approve the Contract with First 5 of Alameda for the 2011-2013 fiscal years.

History/Background
First 5 Alameda County Every Child Counts (ECC) has sponsored Summer Pre-K camps at local low-performing elementary schools providing quality transitional early childhood experiences for children entering Kindergarten without prior pre-school or child care experience. These Pre-K camps have assisted children who have had no prior school experience to smoothly transition into Kindergarten. This program assists families in identifying students who may need additional support as well as work with the schools to ensure that the student gets the proper support needed for them to excel academically.

Implementation
This contract allows HUSD to receive the funds in order to implement the Pre-K camps for the year round and traditional year students for the 2011-2012 and 2012-2013 school years.

Recommendation
Approve Contract as recommended.

Fund: Categorical
Program: First 5
Amount: $140,000
Budgeted: Yes
Restricted: X Yes ____ No

FIRST 5
ALAMEDA COUNTY
child

CONTRACT FOR SERVICES

CONTRACT NUMBER:	**COC2011-13-006**
CONTRACT TERM:	**July 1, 2011 – June 30, 2013**
CONTRACT AMOUNT:	**$140,000**
CONTRACTOR:	**Hayward Unified School District**
CONTACT PERSON:	**Chien Wu-Fernandez**
CONTACT TITLE:	**Executive Director of Student & Family Support Services**
TELEPHONE:	**510-784-2600 x2811**
EMAIL:	**cfernandez@husd.k12.ca.us**
CONTRACTOR ADDRESS:	**PO Box 5000, Hayward, CA 94540-5000**

THIS CONTRACT, is hereby made and entered into on this 1st day of July, 2011 by and between First 5 Alameda County ("First 5"), an independent public agency of the State of California, and Hayward Unified School District ("Contractor").

IT IS HEREBY MUTUALLY AGREED that both parties will adhere to the provisions of this Agreement including Exhibit A (Program Description and Performance Requirements), Exhibit B (Terms and Conditions of Payment), Exhibit C (Insurance Requirements), and Exhibit D (HIPAA).

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date first mentioned above.

Pamela Simms-Mackey, M.D.
Chair, First 5 Alameda County

Date

Authorized Signature
Contractor

Date

Tax Identification #_____

Agreement

Recitals:

WHEREAS, First 5, formerly known as the Alameda County Children and Families Commission, is authorized by the California Children and Families First Act of 1998 ("Act") to expend moneys allocated to it for the purposes authorized by the Act and by the First 5 Strategic Plan for the support and improvement of early childhood development within Alameda County; and

WHEREAS, First 5 is desirous of securing the provision of certain services and deliverables in furtherance of its Strategic Plan; and

WHEREAS, Contractor is willing and able to perform duties and render services and deliverables which are determined by First 5 to be necessary or appropriate for the support and improvement of early childhood development within Alameda County; and

WHEREAS, First 5 desires that such duties and services be provided by Contractor, and Contractor agrees to perform such duties and render such services, as set forth below:

I. TERM OF AGREEMENT

The Term of this Agreement begins on the 1st day of July, and shall continue, provided funding is allocated by First 5, until terminated in accordance with this Agreement. This Agreement shall supersede any previous agreement between Contractor and First 5 for the same services and the same time period.

Contractor understands and agrees that there is no representation, implication, or understanding that the services provided by Contractor under this Agreement will be purchased by First 5 from Contractor under a new Agreement following expiration or termination of this Agreement. Contractor waives all rights or claims to notice or hearing respecting any failure by First 5 to continue to purchase all or any such service from Contractor following the expiration or termination of this Agreement.

II. PROGRAM DESCRIPTION AND PERFORMANCE REQUIREMENTS -- EXHIBIT A

This Agreement shall be accompanied by Exhibit A, which is incorporated herein by this reference, and which includes a description of the duties and services to be performed for First 5 by Contractor. Contractor agrees to comply with all provisions, to perform all work, and to provide all such duties and services set forth in Exhibit A in a professional and diligent manner. Contractor shall obtain First 5's approval of all reports, requests, and other services and responsibilities, as required under this Agreement.

III. TERMS AND CONDITIONS OF PAYMENT-- EXHIBIT B

The total amount to be paid to Contractor under this Agreement shall not exceed the sum of $140,000 and First 5 shall, under no circumstances, be required to pay in excess of that amount. Payment shall be made pursuant to the terms and conditions set forth in Exhibit B, attached hereto and by this reference made a part hereof. Sums not so paid shall be retained by First 5.

Unless it is otherwise provided in Exhibit B to this Agreement, Contractor shall submit all claims for reimbursement under the Agreement within ninety (90) days after the ending date of the Agreement. All claims submitted after ninety (90) days following the ending date of the Agreement will not be subject to reimbursement by First 5. Any "obligations incurred" included in claims for

reimbursements and paid by First 5 which remain unpaid by the Contractor after ninety (90) days following the ending date of the agreement will be disallowed under audit by First 5.

Contractor agrees to comply with all requirements which are now, or may hereafter be, imposed by First 5, or any successor, with respect to the receipt and disbursement of the funds referred to in Exhibit B, as well as such requirements as may be imposed by First 5.

IV. INSURANCE -- EXHIBIT C

Contractor shall maintain in force, at all times during the term of this Agreement, the insurance specified in Exhibit C attached hereto and made a part of this Agreement by this reference, and shall comply with all other requirements set forth in that Exhibit. Contractor shall provide Worker's Compensation insurance at Contractor's own cost and expense, and neither Contractor nor its carrier shall be entitled to recover from First 5 any costs, settlements, or expenses of Worker's Compensation claims arising out of this Agreement.

V. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPPA) -- EXHIBIT D

Contractor shall comply with the requirements of Exhibit D, if applicable.

VI. ADDITIONAL FISCAL PROVISIONS

Contractor shall not claim reimbursement from First 5 for (or apply sums received from First 5 with respect to) that portion of its obligations which has been paid by another source of revenue. Sums received as a result of services provided to other public or private organizations shall be considered such revenue insofar as such sums are or can be applied to the work to be performed by Contractor pursuant to this Agreement.

If Contractor is a non-profit corporation, unrestricted or undesignated private charitable donations and contributions shall not be considered revenue applicable to this Agreement; Contractor has total freedom in planning for the usage of such resources in expanding and enriching programs, or in providing for such other operating contingencies as it may desire. Nothing herein shall be deemed to prohibit Contractor from contracting with more than one entity to perform additional work similar to or the same as that herein contracted for.

VII. RECORDS

A. Contractor shall maintain on a current basis complete financial records including, but not necessarily limited to, books of original entry, source documents in support of accounting transactions, a general ledger, personnel and payroll records, cancelled checks, and related documents in accordance with generally accepted accounting principles and any specific requirements of the applicable funding source.

B. Contractor shall maintain on a current basis complete records pertaining to the provision of services and eligibility, including, but not limited to, medical records, client files, participant records, patient logs or other service related documentation in accordance with instructions provided by First 5.

C. Contractor shall maintain on a current basis complete records pertaining to Contractor's organizational structure and activities, including, but not limited to, bylaws, articles of incorporation, documentation of tax exempt status, if applicable, Board of Directors roster, minutes of meetings of the Board of Directors and committees, administrative program policies

and procedures and any other documents required by First 5 or the State or federal government or the applicable funding source.

Contractor will cooperate with First 5 in the preparation of, and will furnish any and all information required for, reports to be prepared by First 5 and/or Contractor as may be required by the rules, regulations, or requirements of the County of Alameda, First 5 or of any other governmental entity. First 5 shall specify in detail the cooperation required.

Records shall be retained by Contractor, and shall be made available for auditing and inspection, for no less than five (5) years following the provision of any services pursuant to this Agreement, or for a longer period as required by the applicable funding source. If Contractor enters into any First 5-approved agreement with any related organization to provide services such agreement shall contain a clause to the effect that the related records of that organization shall be retained, and shall be made available for auditing and inspection, for no less than five (5) years following its provision of services pursuant to the subcontract, or for a longer period as required by the applicable funding source.

First 5 reserves the right to issue further instructions regarding the extent of records required to be kept, the format to be used, and record retention and access requirements as is necessary to perform audits and to otherwise comply with requirements set forth by applicable funding sources.

VIII. AUDITS

Contractor's records, as defined in Section VII of this Agreement, shall be accessible to First 5 for audit and inspection to assure proper accounting of funds, and to certify the nature of, and evaluate Contractor's performance of its obligations as set forth in this Agreement. First 5 shall be entitled to access onto Contractor's premises to observe operations, inspect records or otherwise evaluate performance at all reasonable times and without advance notice. First 5 shall conduct inspections and manage information in a manner consistent with applicable laws relating to confidentiality of records and in a manner that will minimize disruption of Contractor's work.

Separate and apart from the audit and inspection provisions set forth immediately above, Contractor's records will be subject to audits as required by Federal and/or State agencies and/or other funding sources. These audits include those performed pursuant to applicable OMB Circulars or audits otherwise authorized by Federal or State law.

IX. LIMITATION ON LIABILITY; INDEMNIFICATION

The liabilities or obligations of First 5 with respect to its performance, non-performance or obligations pursuant to this Agreement shall be the liabilities or obligations of First 5 and its Trust Fund, and shall not become the liabilities or obligations of the County. Contractor shall not look to the County for satisfaction of obligations or liabilities.

Contractor agrees to indemnify, to defend at its sole expense, to save and hold harmless First 5, the individual members thereof, and all First 5 officers, agents, employees and volunteers, and the County of Alameda, its officers, agents, and employees from any and all liability in addition to any and all losses, claims, actions, lawsuits, damages, judgments of any kind whatsoever arising out of the negligent acts, omissions or intentional misconduct of Contractor or Contractor's employees, agents, subcontractors or volunteers in performance of services or in the course of performing services rendered pursuant to this Agreement.

X. SUBCONTRACTING

None of the work to be performed by Contractor shall be subcontracted without the prior written consent of First 5. Contractor shall be as fully responsible to First 5 for the acts and omissions of any subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons directly employed by Contractor. First 5-approved contracts between Contractor and any subcontractor shall contain language providing that Contractor shall be as fully responsible to First 5 for the acts and omissions of any subcontractors, and of persons either directly or indirectly employed by them, as Contractor is for the acts and omissions of persons directly employed by Contractor.

XI. ASSIGNMENT

Contractor shall not transfer any interest in this Agreement (whether by assignment or novation) without prior written approval of First 5. However, Contractor may assign its rights to receive compensation from First 5 for performance of the Agreement to financial institutions for the purpose of securing financial resources, provided that written consent from First 5 shall have first been obtained. No party shall, on the basis of this Agreement, in any way contract on behalf of, or in the name of, the other party to the Agreement, and any attempted violation of the provisions of this sentence shall confer no rights, and shall be void.

XII. INDEPENDENT CONTRACTOR STATUS

Neither the Contractor nor any of its employees shall by virtue of this Agreement be an employee of First 5 for any purpose whatsoever, nor shall it or they be entitled to any of the rights, privileges, or benefits of First 5 employees. Contractor shall be deemed at all times an independent contractor and shall be wholly responsible for the manner in which it performs the services required of it by the terms of this Agreement. Contractor assumes exclusively the responsibility for the acts of its employees as they relate to the services to be provided during the course and scope of their employment.

XIII. CONFIDENTIALITY

Pursuant to Assembly Bill 973, the Amendment to Children and Families Act protects any individually identifiable information collected by First 5 California Commissions from disclosure to unauthorized entities unless consent was obtained from the client, parent or legal guardian. Contractor agrees to maintain the confidentiality of any patient information which may be obtained as a result of work performed pursuant to this Agreement unless required by law. Patients are defined as children and families who receive services by First 5 Alameda County or children and families who receive services from the Contractor as outlined in Exhibit A to this Agreement. First 5 shall respect, to the extent permitted by law, the confidentiality of information furnished by Contractor to First 5 as specified in Exhibit A.

All information that is maintained by First 5 Alameda County and Contractor may be subject to inspection by any person pursuant to a request under the California Public Records Act. The information shared under California Public Records Acts refers only to agencies, organizations or partners not individuals or patients who are recipients of child health or family services.

First 5 Alameda County and Contractor may enter into a HIPAA Business Agreement if either organization is considered a Covered Entity as defined by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Department of Health and Human Services

regulations. The Business Associate contract is outlined in Exhibit D to this Agreement if applicable.

Confidential information is defined as all information disclosed to Contractor which relates to First 5's past, present and future activities, as well as activities under this Agreement. Contractor will hold all such information in trust and confidence. Upon cancellation or expiration of this Agreement, Contractor will return to First 5 all written or descriptive matter which contain any such confidential information.

XIV. TERMINATION PROVISIONS

Termination for Cause – If First 5 determines that Contractor has failed, or will fail, through any cause, to fulfill in a timely and proper manner its obligations under the Agreement, or if First 5 determines that Contractor has violated or will violate any of the covenants, agreements, provisions, or stipulations of the Agreement, First 5 shall thereupon have the right to terminate the Agreement by giving written notice to Contractor of such termination and specifying the effective date of such termination.

Without prejudice to the foregoing, Contractor agrees that if prior to or subsequent to the termination or expiration of the Agreement upon any final or interim audit by First 5, Contractor shall have failed in any way to comply with any requirements of this Agreement, then Contractor shall pay to First 5 forthwith whatever sums are so disclosed to be due to First 5 (or shall, at First 5's election, permit First 5 to deduct such sums from whatever amounts remain undisbursed by First 5 to Contractor pursuant to this Agreement or from whatever remains due Contractor by First 5 from any other contract between Contractor and First 5).

In the event that the funding allocation or the funds available to First 5 changes, First 5 may determine, in its sole discretion, that it is necessary to reduce, eliminate or otherwise modify the funding to Contractor under this Agreement due to the unavailability of funds or First 5's assessment of its funding priorities. If First 5 elects to reduce or eliminate funding pursuant this provision, it will provide 30 days advance written notice to Contractor.

Termination Without Cause – Either party may terminate this Agreement upon 30 days advance written notice to the other party. In the event of termination, Contractor shall return any unspent funds and shall not be entitled to any further funds under this Agreement.

Termination By Mutual Agreement – First 5 and Contractor may otherwise agree in writing to terminate this Agreement in a manner consistent with mutually agreed upon specific terms and conditions.

XV. COMPLIANCE WITH LAWS

Contractor shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies, having jurisdiction over the scope of services or any part hereof, including Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), all provisions of the Occupational Safety and Health Act of 1979 and all amendments thereto, and all applicable federal, state, municipal and local safety regulations. All services performed by Contractor must be in accordance with these laws, ordinances, codes and regulations. Contractor shall indemnify and save First 5 and County harmless from any and all liability, fines, penalties and consequences from any noncompliance or violations of such laws, ordinances, codes and regulations. A violation of such laws, ordinances,

codes and regulations shall constitute a material breach of this Agreement and can lead to the termination of this Agreement and appropriate legal proceedings.

XVI. ACCIDENT REPORTING

If a death, serious personal injury, or substantial property damage occurs in connection with the performance of this Agreement, Contractor shall immediately notify First 5 by telephone. Contractor shall promptly submit a written report, in such form as may be required by First 5, of all accidents which occur in connection with this Agreement. This report must include the following information: 1. name and address of the injured or deceased person(s); 2. name and address of Contractor's subcontractor, if any; 3. name and address of Contractor's liability insurance carrier; 4. a detailed description of the circumstances surrounding the accident, whether any of First 5's equipment, tools or materials were involved and the extent of the damage to First 5 and/or other property; 5. Whether any clients or recipients of services or other persons were witnesses to the accident; and 6. determination of what effect, if any, the accident will have upon Contractor's ability to perform services.

XVII. NON-DISCRIMINATION

Contractor assures that it will comply with the Americans with Disabilities Act and Title VII of the Civil Rights Act of 1964. Contractor further agrees that no person shall, on the grounds of race, creed, color, disability, sex, sexual orientation or national origin, age, religion, Vietnam Era Veteran's status, political affiliation, or any other non-merit factors, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Agreement.

XVIII. GOVERNING BOARD LIMITATIONS; CONFLICT OF INTEREST

Contractor shall observe and comply with all applicable laws, ordinances, codes and regulations of governmental agencies, including federal, state, municipal and local governing bodies regarding conflicts of interest.

Contractor shall not make governmental decisions, as defined in section 18701(a)(2) of Title 2 of the California Code of Regulations, and Contractor's work shall be subject to intervening substantive review by staff of First Five.

If Contractor has entered into this Agreement as a not-for-profit organization as defined by state and federal law, and is in receipt of funds from First 5 based on such status, Contractor shall at all times conduct its business in a manner consistent with that required of a not-for-profit organization by applicable laws.

XIX. DRUG-FREE WORKPLACE

Contractor and Contractor's employees shall comply with the County's policy of maintaining a drug-free workplace. Neither Contractor nor Contractor's employees shall unlawfully manufacture, distribute, dispense, possess or use controlled substances, as defined in 21 U.S. Code Section 812, including marijuana, heroin, cocaine, and amphetamines, at any County facility or work site. If Contractor or any employee of Contractor is convicted or pleads nolo contendere to a criminal drug statute violation occurring at a County facility or work site, the Contractor, within five days thereafter, shall notify First 5. Violation of this provision shall constitute a material breach of this Agreement.

XX. MODIFICATIONS TO AGREEMENT

First 5 shall assign a liaison to Contractor with respect to the performance of this Agreement. Unless otherwise provided in Exhibit A and/or B to this Agreement, any adjustments requested by the Contractor to line items of a budget or to the program description included as an Exhibit to this Agreement shall not alter (1) services or other performance to be provided under this Agreement, (2) the time of performance of any act hereunder, or (3) the total amount of money allocated hereunder. Only one budget revision is allowed per year and may be granted or denied per the assessment of First 5 staff. For all budget line item adjustments over 10%, a written justification for each line item should be submitted for approval. Budget line item adjustments under 10% are not subject to a formal revision and may be shifted at the Contractor's discretion once per year.

This Agreement can be amended only by written agreement of the parties hereto.

XXI. OWNERSHIP OF WORK PRODUCT / INTELLECTUAL PROPERTY

Any work product developed by Contractor in performance of this Agreement shall be considered the work product of First 5 and upon termination of the Agreement, Contractor shall provide those materials to First 5 to the extent requested. In addition, it is the express intention of the parties that First 5 shall at all times be and shall remain the sole and exclusive owner of all rights of any kind whatsoever in and to the results and proceeds of First 5's and/or Contractor's services hereunder (the "Results").

Contractor warrants that, to the best of its knowledge and control, the Results are and will be original with Contractor in all respects (except to the extent based on material supplied by First 5), have not been and will not be exploited in any manner and/or medium, and do not or will not infringe upon the copyright, patent or any other right of any person or entity and properly attribute the use of any other sources from any person or entity. Contractor agrees to execute any and all other documents consistent herewith, which may be required to effectuate the purpose and intent of this Agreement, and agrees that First 5 shall have the sole and exclusive right to register in its own name the copyrights and any other rights in and to the Results. In addition, or alternatively, Contractor hereby irrevocably appoints First 5 as Contractor's attorney-in-fact to take such actions and make, sign, execute, acknowledge, and deliver all such documents as may from time to time be necessary to convey to First 5, its successors and assigns, all rights granted in this section. This provision is of the essence of this Agreement and shall survive termination of this Agreement.

EXHIBIT A

PROGRAM DESCRIPTION AND PERFORMANCE REQUIREMENTS

1. Background and Program Description

The California Children and Families First Act of 1998 (Proposition 10) created a program in the state for the purposes of promoting, supporting, and improving the early development of children from the prenatal stage to five years of age. The intent of this act is to enable counties to create and implement an integrated, comprehensive and collaborative system of information and services to enhance optimal early childhood development.

First 5 Alameda County has approved a Strategic Plan for a comprehensive system of early intervention services for children 0 to 5 years of age and families in Alameda County. The Strategic Plan is called Every Child Counts (ECC). A key component of the First 5 Strategic Plan is to support the school readiness of children, their future success in school and family functioning (2009-2013 Strategic Plan, p. 11). The services of the Contractor have been retained to implement the Summer Pre-Kindergarten Program.

2. Prohibition on Supplantation

By law, First 5 Alameda County funding may not be used to supplant other funds. First 5 funding may only be used to expand or enhance existing programs or to initiate new services or programs benefiting children prenatal to age five.

3. Performance Requirements

The Contractor, Hayward Unified School District (HUSD) will oversee the implementation of the School Readiness Initiative by coordinating with local preschools/child care programs and elementary schools in the HUSD and the community at large. In coordination with First 5 Alameda County, HUSD will promote effective school transition and parent education practices by implementing Summer Pre-K programs within the Hayward Unified School District.

A. Coordinate and implement 6 Summer Pre-K programs at multiple low performing (API 1-3), Title 1, or otherwise high need school sites, annually, including 2 year round school sites. Each Summer Pre-K program shall adhere to the following the requirements:

   i. Program is to run for 5-6 calendar weeks, at a minimum of 3 hours/day, 4 days/week

   ii. Program is to serve children with no prior preschool or licensed child care experience

   iii. Recruit and hire consistent teaching staff to be employed for the entire 5-6 weeks of Summer Pre-K Program as district or program staff

   iv. Employ two staff per classroom with at least one bilingual teacher or aide per classroom in appropriate language, as needed, based on the demographics of children

   v. Hire part time Summer Pre-K coordinator to oversee and coordinate all aspects of Summer Pre-K program

vi. Provide supervision of all staff and related contractors for duration of Summer Pre-K Program

vii. Conduct outreach and enrollment of children using First 5 Alameda County enrollment forms with a minimum of 16 and maximum of 18 children enrolled per classroom

viii. Purchase and utilize age appropriate materials for classroom

ix. Provide culturally and linguistically appropriate activities and experiences for the diverse classroom reflected by materials, resources, and staffing

x. Provide children with nutritious daily snack and/or meal

xi. Participate in an "Assessment of Practices in Early Elementary Classrooms" (APEEC) review of each classroom

xii. Coordinate and implement parent/caregiver education component including conducting a minimum of 5 hours of parent/caregiver education workshops. Topics must include: a) School Readiness, b) Health, c) Literacy/Library services in addition to any others determined to be appropriate by site

xiii. Maintain attendance records of all children and parent/caregiver workshops to be summarized and submitted to First 5 Alameda County at end of program

xiv. Assign each Summer Pre-K participant a district student ID# (SSID) by September 2011 and September 2012

xv. Provide school district data annually on individual Summer Pre-K participant children by student ID # (SSID) through 3rd grade including:

1. Attendance records by SSID by year for Kindergarten, 1st grade, and 2nd grade
2. SSID of children who matriculate to 1st grade and 2nd grade by Fall of 2012 and 2013; 2013 and 2014
3. SSID of children who do not matriculate to 1st grade and/or 2nd by Fall of 2012 and 2013; 2013 and 2014; but are still attending contracted school
4. SSID of children with Individual Education Plans at the end of Kindergarten, 1st grade and/or 2nd grade

B. Participate annually in Kindergarten Readiness Study at 4 Summer Pre-K school sites coordinated by First 5 and Applied Survey Research during the Summer and Fall, as determined by First 5

C. Maintain effective communication between Hayward Unified School District and First 5 Alameda County throughout the decision-making and implementation process. HUSD staff will meet with First 5 Alameda County staff as requested by First 5

D. HUSD will develop a fiscal sustainability plan identifying funding strategies, resources and supports to sustain school readiness program(s) when First 5 funds are no longer available

4. Training Requirements

   A. Contractor will participate in 1 Summer Pre-K Orientation, annually

5. Reporting Requirements

   A. Contractor will submit the 1st Midterm Report via ECConline by September 30, 2011. Additional supporting documents may be required. Midterm Report guidelines and checklist will be provided by First 5 Alameda County and may include but is not limited to:

      i. Summer Pre-K Program Reporting documents including enrollment forms, summary of Summer Pre-K attendance, summary of parent workshop attendance
      ii. Expense Report
      iii. Midterm Invoice

   B. Contractor will submit the 2nd Midterm Report via ECCOnline by December 16, 2011. Additional supporting documents may be required. Midterm Report guidelines and checklist will be provided by First 5 Alameda County and may include but are not limited to:

      i. Expense Report
      ii. Midterm Invoice

   C. Contractor will submit the 3rd Midterm Report via ECConline by July 13, 2012. Additional supporting documents may be required. Midterm Report guidelines and checklist will be provided by First 5 Alameda County and may include but are not limited to:

      i. Expense Report
      ii. Midterm Invoice

   D. Contractor will submit the 4th Midterm Report via ECConline by September 28, 2012. Additional supporting documents may be required. Midterm Report guidelines and checklist will be provided by First 5 Alameda County and may include but are not limited to:

      i. Summer Pre-K Program Reporting documents including enrollment forms, summary of Summer Pre-K attendance, summary of parent workshop attendance
      ii. Expense Report
      iii. Midterm Invoice

E. Contractor will submit the 5th Midterm Report via ECCOnline by December 14, 2012. Additional supporting documents may be required. Midterm Report guidelines and checklist will be provided by First 5 Alameda County and may include but are not limited to:

   i. Expense Report
   ii. Midterm Invoice

F. Contractor will submit the Final Report via ECConline by July 14, 2013. Additional supporting documents may be required. Final Report guidelines and checklist will be provided by First 5 Alameda County and may include but are not limited to:

   i. Expense Report
   ii. Final Invoice

Reporting guidelines will be provided to the contractor approximately one month prior to the report deadline. Reports should be submitted online and additional requested documents should be mailed to First 5 Alameda County, Attn: Melissa Luc, 1100 San Leandro Blvd., Suite 120, San Leandro, CA 94577.

6. Fiscal Requirements N/A

7. ECChange and/or Database Requirements N/A

8. Filing reports with Child Protective Services (CPS) / Child Care Licensing (CCL)

If a First 5 Contractor has knowledge of or observes a child who they suspect has been the victim of child abuse or neglect within the course of First 5 funded work, it is expected that they will file a report of the situation to CPS. In accordance with CPS guidelines, the report should be filed by phone within 24 hours of the incident, and in writing within 36 hours of the incident. If the abuse or neglect occurs in a licensed child care facility, it is expected that the Contractor will also file a report immediately to CCL.

Reporting suspected child abuse or neglect to First 5 or other persons is not a substitute for making a report to CPS or CCL. Reporting duties are individual and cannot be delegated to another person.

If First 5 staff become aware of suspected child abuse or neglect while providing consultation and/or contract support, and a report is not filed within the legal timeframe by the contractor, First 5 staff will file a report by phone and in writing within 24 hours.

Failing to report abuse or neglect to the appropriate agencies is not consistent with the mandates of First 5 Alameda County to improve health and development of children ages 0-5. Failure to report may result in termination of contract funding.

9. Cultural Access Services Requirements

   A. Contractor shall make a good faith effort to ensure that clients receive from all staff members effective, understandable, and respectful care that is provided in a manner compatible with their cultural health beliefs and practices, and preferred language.

B. Contractor shall make a good faith effort to ensure that communication among staff and with the clients/population served promotes cultural responsiveness and respect of difference.

C. Contractor shall make a good faith effort to implement strategies to recruit, retain, and promote at all levels of the organization a diverse, culturally responsive staff and leadership that are representative of the demographic characteristics of the service area.

D. Contractor shall make a good faith effort to ensure that staff at ALL levels and across all disciplines receive ongoing education and training in culturally and linguistically appropriate service delivery.

E. Contractor shall make a good faith effort to have a clearly articulated written policy on cultural responsiveness.

F. Contractor shall make a good faith effort to allocate resources to ensure the delivery of culturally responsive services.

10. Tobacco Control and Education Requirements

The 1998 passage of Proposition10 added a 50-cent-per-pack increase in the state surtax on cigarettes and an equivalent increase in the state surtax on tobacco products to fund anti-smoking and early childhood programs. In response, the Commission approved a Comprehensive Tobacco Control Policy. Based on this policy, all contractors are expected to make a good faith effort to:

A. Create and/or maintain a comprehensive smoke-free environment; including adherence to applicable secondhand smoke laws and ordinances

B. Disclose and divest from tobacco related investments

C. Educate clients and staff about the harmful effects of secondhand smoke on children as appropriate

D. Provide smoking cessation resources to staff and clients as appropriate

11. Acknowledgement of Funds

The Contractor shall acknowledge the funds received in statements or printed materials as outlined in the guidelines listed below.

A. The Contractor will announce funding awards *only after* 1) the contract has been signed and returned and 2) after any announcement strategies are discussed with First 5 staff.

B. The Contractor agrees to use official attribution tools and logos provided by First 5 for promotional materials, public awareness campaigns or special events connected with funding.

C. First 5 funding will be acknowledged in all materials produced for the purpose of public education and outreach regarding the Contractor's funded project. These materials would include, but are not limited to brochures, flyers, media ads or public service announcements, presentations and handouts and outdoor ads. All printed materials and promotional products will include the following language:

Funded by First 5 Alameda County

D. Materials produced with First 5 funding may be reproduced only if no changes are made to the content or design of the material, it contains the appropriate acknowledgement of funding from First 5, and the Contractor will not be additionally reimbursed for use or reproduction.

EXHIBIT B

TERMS AND CONDITIONS OF PAYMENT

1. **Contractor Name:** **Hayward Unified School District**

2. **Term of Contract:** **July 1, 2011 – June 30, 2013**

3. **Terms and Conditions of Payment**

Contractor will adhere to the following payment and reporting schedule. Reimbursements will be made based on actual expenses provided. Reporting guidelines will be provided to the contractor approximately one month prior to the report deadline. Reports should be submitted online and additional requested documents should be mailed to First 5 Alameda County, Attn: Melissa Luc, 1100 San Leandro Blvd., Suite 120, San Leandro, CA 94577.

Contract signed	June 2011
1st Midterm Report & 1st Invoice due	September 30, 2011
2nd Midterm Report & 2nd Invoice due	December 16, 2011
3rd Midterm Report & 3rd Invoice due	July 13, 2012
4th Midterm Report & 4th Invoice due	September 28, 2012
5th Midterm Report & 5th Invoice due	December 14, 2012
Final Report & Final Invoice due	July 14, 2013

4. **Invoicing Procedures**

Invoices should be submitted to Melissa Luc at First 5 Alameda County, 1100 San Leandro Boulevard, Suite 120, San Leandro, CA 94577. Original invoices are required. No faxed or e-mailed invoices will be accepted.

EXHIBIT C

INSURANCE REQUIREMENTS

As a condition of this contract, Contractor must provide proof of insurance or evidence of self insurance if appropriate for the following:

[X] **Commercial General Liability** (attach insurance cover sheet)
Minimum Limit $1,000,000, Additional Insured Endorsement (see below)

[ ] **Professional Liability** (attach insurance cover sheet)
Medical $1,000,000/3,000,000, Other $1,000,000

[ ] **Automobile insurance** (attach insurance cover sheet)
Levels of liability minimum: $50,000 and $100,000

[X] **Workers' Compensation (WC)** (attach insurance cover sheet)
Required for all contractors with employees
WC: Statutory Limits

All Insurance Certificates showing proof of insurance must include a 30-day notice of Cancellation.

Additional Insured Endorsement shall name First 5 Alameda County, the individual members thereof, and all First 5 officers, agents, employees and volunteers, and Alameda County, its Board of Supervisors, officers, agents and employees as Additional Insureds with respect to services being provided. Additional insured endorsement shall be equivalent to ISO form CG 20 09 10 93.

Please have Additional Insured Endorsements sent to First 5 Alameda County, 1100 San Leandro Blvd., Suite 120, San Leandro, CA 94577, attention: ZeeLaura Page

Agenda Item:	**G.5.**
Page Number:	**1 of 2**
Bd. Meeting Date:	**6/22/11**
Consent:	**x** Yes ___ No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Lety Salinas, Executive Director, Academic Affairs**
Debbie Bradshaw, Director, Assessment, Standards, Research, & Evaluation

SUBJECT: **Administrative Regulation 1312.4(a), Williams Uniform Complaint Procedures**

GOAL: **#1: Increase Academic Excellence through Rigorous Standards Based Instruction**

ACTION PLAN ITEM

PURPOSE OF PRESENTATION

To provide information and an update on Williams Complaints.

HISTORY/BACKGROUND

Williams Legislation requires quarterly reports to the H.U.S.D. Board of Trustees. This Legislation calls for public schools statewide to provide equal access to qualified teachers, instructional materials, and campus facilities that are safe and in good condition.

The eligibility list is required to be updated every 3 years. The following sites are Williams' schools based on their 2009 base API.

Burbank	Lorin Eden	Winton
Cherryland	Park	Hayward
Eden Gardens	Ruus	Mt. Eden
Fairview	Schafer Park	Tennyson
Faith Ringgold	Southgate	
Glassbrook	Strobridge	
Harder	Treeview	
Longwood	Tyrrell	

No complaints have been received for this Quarterly Report.

RECOMMENDATION

This is an information item only.

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on *Williams* Uniform Complaints
[Education Code § 35186(d)]

District: Hayward Unified

Person completing this form: Lety Salinas Title: Executive Director

Quarterly Report Submission Date: (*check one*)
- ☐ August 2010
- ☐ November 2010
- ☐ February 2011
- ☒ May 2011

Date for information to be reported publicly at governing board meeting: June 22, 2011
Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
TOTALS	0		

Janis Duran.
Print Name of District Superintendent

Signature of District Superintendent Date

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Agenda Item No.:	**G.6.**
Page:	**1 of 1**
Board Meeting Date:	**6/22/11**
Consent:	**x** Yes ___ No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Lety Salinas, Executive Director, Academic Affairs**

SUBJECT: **ACCEPT GRANT AWARDS**

GOAL: **#1: Increase Academic Excellence through Rigorous Standards Based Instruction**

BACKGROUND

Grant Awards	Purpose	Division/Program	Amount
a) Carl D. Perkins Vocational and Technical Education Act (VATEA) Grant	Develop the academic, vocational and technical skills of post secondary students who enroll in vocational and technical education programs at the Adult School 2011-2012	Educational Services	$170,890
b) Carl D. Perkins Vocational Technical Education Act (VATEA) Grant	Develop the academic, vocational and technical skills of 9-12th grade students who enroll in vocational and technical education programs 2011-2012	Educational Services	$147,543

RECOMMENDATION

Accept the above mentioned grant awards.

Educational Services/sh/6/6/11/9:00 a.m.

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Sandra Lee Lepley, Interim Assistant Superintendent

SUBJECT: FIVE-YEAR DEFERRED MAINTENANCE PLAN

BOARD GOAL: # 4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:
Education Code Section 17584.1(a) requires that prior to submittal the Five Year Deferred Maintenance Plan must be discussed in a public hearing at a regularly scheduled Board meeting.

HISTORY/BACKGROUND:
The Deferred Maintenance Program provides State matching funds, on a dollar-for-dollar basis, to assist school districts with expenditures for major repair or replacement of building components so the educational process may safely continue. The funding is provided to do work listed on Form SAB 40-20 which delineates the deferred maintenance projects that are eligible to perform during the 5-year period (2011-12 through 2015-16) of this plan. The intent of the plan is to forecast deferred maintenance projects within the district over the next five years. It is not intended to be an expenditure report; therefore the project costs reported are estimates. The district does not have to perform all the work listed on the plan.

IMPLEMENTATION:
For 2011-2012, the District will not be matching funds of approximately $800,000. Only state allocated funding will be available for expenditures. Pending available funding, the following specific projects are identified for the upcoming year.

1. Pavement and concrete at Mt. Eden High, Hayward High, Cesar Chavez, Palma Ceia and Winton Middle School.
2. Exterior painting at Laurel Center.
3. Application of seal coat to elementary school playgrounds.

RECOMMENDATION:
Conduct public hearing no earlier than 6:30 PM
Approve HUSD's Five-Year Deferred Maintenance Plan

Program: _____
Amount: _____
Budgeted: _____Yes _____No
Restricted: _____Yes _____No

HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Asbestos								
	Bidwell ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Bowman ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Bret Harte MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Cesar Chavez MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Cherryland ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Darwin Center	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	District Office	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Eden Area R.O.P.	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Eden Gardens ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Eldridge ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Eureka School	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Glassbrook ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Harder ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Hayward HS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Helen Turner C.C.	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Highland ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Laurel Center	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Longwood ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Lorin Eden ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Markham ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	M.L. King MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Mt. Eden HS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Muir ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Ochoa MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Palma Ceia ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Park ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Ruus ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Peixoto ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Schafer Park ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Shepherd ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Southgate ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Strobridge ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Sunset Adult Ed / Brenkwitz CHS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Tennyson HS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Treeview ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Tyrrell ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
	Winton MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. hazmat removal throughout the facility
Sub-Total for Asbestos		$ 1,110,000	$1,110,000	$1,110,000	$1,110,000	$1,110,000	4,440,000	

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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Classroom Lighting								
	Bidwell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Bowman ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Bret Harte MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Cesar Chavez MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Cherryland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Darwin Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	District Office	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Eden Area R.O.P.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Eden Gardens ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Eldridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Eureka School	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Glassbrook ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Harder ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Hayward HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Helen Turner C.C.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Highland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Laurel Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Longwood ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Lorin Eden ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Markham ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	M.L. King MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Mt. Eden HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Muir ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Ochoa MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Palma Ceia ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Ruus ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Peixoto ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Schafer Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Shepherd ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Southgate ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Strobridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Sunset Adult Ed / Brenkwitz CHS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Tennyson HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Treeview ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Tyrrell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
	Winton MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. lighting removal & replacement throughout facility
Sub-Total for Classroom		$ 740,000	$740,000	$740,000	$740,000	$740,000	2,960,000	

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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Electrical / Fire Alarm								
	Bidwell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Bowman ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Bret Harte MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Cesar Chavez MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Cherryland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Darwin Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Eureka School	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Glassbrook ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Harder ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Hayward HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Helen Turner C.C.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Highland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Laurel Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Longwood ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Lorin Eden ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Markham ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	M.L. King MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Mt. Eden HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Muir ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Ochoa MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Palma Ceia ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Ruus ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Peixoto ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Schafer Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Shepherd ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Southgate ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Strobridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Sunset Adult Ed / Brenkwitz CHS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Tennyson HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Treeview ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Tyrrell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
	Winton MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. electrical / FA repairs or replacement
Sub-Total for Electrical		$ 640,000	$660,000	$660,000	$660,000	$660,000	2,620,000	

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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Flooring								
	Bidwell ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Bowman ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Bret Harte MS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Cesar Chavez MS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Cherryland ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Darwin Center	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	District Office	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Eden Area R.O.P.	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Eldridge ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Eureka School	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Glassbrook ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Harder ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Hayward HS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Helen Turner C.C.	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Highland ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Laurel Center	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Longwood ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Lorin Eden ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Markham ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	M.L. King MS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Mt. Eden HS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Muir ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Palma Ceia ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Peixoto ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Schafer Park ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Shepherd ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Southgate ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Strobridge ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Sunset Adult Ed / Brenkwitz CHS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Tennyson HS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Treeview ES	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
	Winton MS	35,000	35,000	35,000	35,000	35,000	140,000	Misc. flooring replacement throughout facility
Sub-Total for Floors		$ 1,120,000	$1,120,000	$1,120,000	$1,120,000	$1,120,000	4,480,000	

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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

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Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
HVAC								
	Bidwell ES		50,000				50,000	Replace heaters 1st wing; boiler overhaul
	Hayward HS		162,500				162,500	Replace boiler in library/annex
	Bidwell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Bowman ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Bret Harte MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Cesar Chavez MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Cherryland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Darwin Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	District Office	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Eden Area R.O.P.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Eden Gardens ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Eldridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Eureka School	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Glassbrook ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Harder ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Hayward HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Helen Turner C.C.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Highland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Laurel Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Longwood ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Lorin Eden ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Markham ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	M.L. King MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Mt. Eden HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Muir ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Ochoa MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Palma Ceia ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Ruus ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Peixoto ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Schafer Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Shepherd ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Southgate ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Strobridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Tennyson HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Treeview ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
	Winton MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. HVAC repairs or replacement throughout facility
Sub-Total for HVAC		700,000	$912,500	$700,000	$700,000	$700,000	3,012,500	

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Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

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PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Painting								
	Laurel Center	66,000					66,000	Exterior Painting
	Bidwell ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Bowman ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Bret Harte MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Cesar Chavez MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Cherryland ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Darwin Center	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	District Office	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Eden Area R.O.P.	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Eden Gardens ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Eldridge ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Eureka School	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Glassbrook ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Harder ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Hayward HS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Helen Turner C.C.	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Highland ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Laurel Center	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Longwood ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Lorin Eden ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Markham ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	M.L. King MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Mt. Eden HS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Muir ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Ochoa MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Palma Ceia ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Park ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Ruus ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Peixoto ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Schafer Park ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Shepherd ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Southgate ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Strobridge ES	150,000	30,000	30,000	30,000	30,000	240,000	Misc. painting throughout facility
	Sunset Adult Ed / Brenkwitz CHS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Tennyson HS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Treeview ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Tyrrell ES	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
	Winton MS	30,000	30,000	30,000	30,000	30,000	120,000	Misc. painting throughout facility
Sub-Total for Painting		$ 1,230,000	$1,110,000	$1,110,000	$1,110,000	$1,110,000	4,560,000	

EXHIBIT G.7.
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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Paving								
	Hayward HS	75,000					75,000	Resurface paved areas on campus
	Mt. Eden HS	150,000					150,000	Resurface paved areas on campus
	Palma Ceia ES	130,000					130,000	Resurface paved areas on campus
	Cesar Chavez MS	135,000					135,000	Resurface paved areas on campus
	Winton MS	150,000					150,000	Resurface paved areas on campus
	Bidwell ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Bowman ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Bret Harte	25,000	15,000	15,000	15,000	15,000	70,000	Seal coar
	Cherryland ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	District Office	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Eden Area R.O.P.	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Eden Gardens ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Eldridge ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal Coat, Resurface asphalt paved areas on campus
	Harder ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Hayward HS	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Helen Turner C.C.	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Highland ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Laurel Center	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Longwood ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Lorin Eden ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Markham ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	M.L. King MS	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Mt. Eden HS	25,000	15,000	15,000	15,000	15,000	70,000	Seal coal
	Muir ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Ochoa MS	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Palma Ceia ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Park ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Ruus ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Peixoto ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Schafer Park ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal Coat, Resurface asphalt paved areas on campus
	Shepherd ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Southgate ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Strobridge ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Sunset Adult Ed / Brenkwitz CHS	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Tennyson HS	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Treeview ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
	Tyrrell ES	25,000	15,000	15,000	15,000	15,000	70,000	Seal Coat, Resurface asphalt paved areas on campus
	Winton MS	25,000	15,000	15,000	15,000	15,000	70,000	Seal coat
Sub-Total for Paving		$ 1,465,000	$495,000	$495,000	$495,000	$495,000	2,950,000	

EXHIBIT G.7.
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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Plumbing								
	Bidwell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Bowman ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Bret Harte MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Cesar Chavez MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Cherryland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Darwin Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	District Office	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Eden Area R.O.P.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Eden Gardens ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Eldridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Eureka School	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Glassbrook ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Harder ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Helen Turner C.C.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Highland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Laurel Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Longwood ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Lorin Eden ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	M.L. King MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Mt. Eden HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Muir ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Ochoa MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Palma Ceia ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Ruus ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Peixoto ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Schafer Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Shepherd ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Southgate ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Strobridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Sunset Adult Ed / Brenkwitz CHS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Tennyson HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Treeview ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Tyrrell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Winton MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
Sub-Total for Plumbing		700,000	$700,000	$700,000	$700,000	$700,000	$ 2,800,000	

EXHIBIT G.7.
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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Roofing								
	Bidwell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Bowman ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Bret Harte MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Cesar Chavez MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Cherryland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Darwin Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	District Office	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Eden Area R.O.P.	50,000	20,000	20,000	20,000	20,000	110,000	Misc. roofing repairs/replacement throughout facility
	Eden Gardens ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Eldridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Eureka School	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Glassbrook ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Harder ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Hayward HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Helen Turner C.C.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Highland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Laurel Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Longwood ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Lorin Eden ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Markham ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	M.L. King MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Mt. Eden HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Muir ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Ochoa MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Palma Ceia ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Ruus ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Peixoto ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Schafer Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Shepherd ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Southgate ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Strobridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Sunset Adult Ed / Brenkwitz CHS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Tennyson HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Treeview ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Tyrrell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
	Winton MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. roofing repairs/replacement throughout facility
Sub-Total for Roofing		770,000	$740,000	$740,000	$740,000	$740,000	$ 2,990,000	

EXHIBIT G.7.
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HAYWARD UNIFIED SCHOOL DISTRICT

Deferred Maintenance Five Year Plan

Current Fiscal Year: 2011-2012

Application Number: 40/61192-00-00

Updated: June 8, 2011

PROJECT CATEGORY	(1) SCHOOL NAME	(1) CURRENT Fiscal Year 2011-2012	(2) SECOND Fiscal Year 2012-2013	(3) THIRD Fiscal Year 2013-2014	(4) FOURTH Fiscal Year 2014-2015	(5) FIFTH Fiscal Year 2015-2016	(7) TOTAL ESTIMATED COST	REMARKS
Wall Systems								
	Bidwell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Bowman ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Bret Harte MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Cesar Chavez MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Cherryland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Darwin Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. plumbing repairs/replacement throughout facility
	Eureka School	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Glassbrook ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Harder ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Hayward HS	20,000	20,000	20,000	20,000	20,000	80,000	Replace gym and hall entrance doors
	Helen Turner C.C.	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Highland ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Laurel Center	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Longwood ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Lorin Eden ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Markham ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	M.L. King MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Mt. Eden HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Muir ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Ochoa MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Palma Ceia ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Ruus ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Peixoto ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Schafer Park ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Shepherd ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Southgate ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Strobridge ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Sunset Adult Ed / Brenkwitz CHS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Tennyson HS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Treeview ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Tyrrell ES	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
	Winton MS	20,000	20,000	20,000	20,000	20,000	80,000	Misc. wall system repair/replacement throughout facility
Sub-Total for Wall Systems		640,000	$660,000	$660,000	$660,000	$660,000	$ 2,620,000	
Grand Total - All Categories		**9,115,000**	**$8,247,500**	**$8,035,000**	**$8,035,000**	**$8,035,000**	**33,432,500**	

EXHIBIT G.7.
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Consent: X Yes ___ No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Sandra Lee Lepley, Interim Assistant Superintendent

SUBJECT: LICENSE AGREEMENT FOR LEASE OF DISTRICT PROPERITES

GOAL: #4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:
Rental space is available at several sites for the 2011-2012 fiscal year.

HISTORY/BACKGROUND:
It is an opportunity to generate a revenue stream from our properties until formal plans for use are completed.

IMPLEMENTATION:
The following tenants will be leasing property in the District:

Name of Lessee	Address of Property	Rent
Multicultural Education Research Center, Hayward	Strobridge Elementary School 21400 Bedford Drive Hayward, CA 94546	$ 784.90 per month
HAIAO Chinese Academy, Hayward	Winton Middle School 119 Winton Avenue Hayward, CA 94544	$776.75 per month
Rheema Bible Church	Winton Middle School 119 Winton Avenue Hayward, CA 94544	$548.50 per month
Rejoice in the Lord Church	Cesar Chavez Middle School 27485 Whitman Street Hayward, CA 94544	$787.25 per month

RECOMMENDATION:
Approve license agreements for listed licensees.

Program: N/A
Amount: N/A
Budgeted: ____ Yes ____ No
Restricted: ____ Yes ____ No

LICENSE AGREEMENT BETWEEN MULCULTURAL EDUCATION RESEARCH CENTER, HAYWARD AND THE HAYWARD UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA

Multicultural Education Research Center (hereinafter referred to as "Licensee") and Hayward Unified School District of Alameda County, State of California, a public corporation (hereinafter referred to "Licensor") enter into this License Agreement ("License") this 25th day of August 2010

It is agreed between the parties hereto as follows:

1. Licensed Premises.

The Licensor hereby licenses to Licensee and Licensee licenses from Licensor pursuit to the Licensors authority under the Civic Center Act (Ed. Code §§ 38130, et seq.) on the terms and conditions hereinafter set forth, these certain facilities (hereinafter the "Premises") described as follows:

The use of eight (8) classrooms on Saturdays commencing September 10, 2011 ending on June 09, 2012 from 8:30am until 11:30pm at Strobridge School located at 21400 Bedford Drive, Hayward, CA 94546 belonging to the Licensor located within the City of Hayward, the rate totaling **$7848.96** which will be charged September through May at a monthly rate of **$784.90**due by the fifth of each month payable to Hayward Unified School District, P O Box 5000, Hayward, CA 94540-5000.

The Agreement will include access to and use of restroom facilities and will include certain parking privileges as identified and designated from by the Licensor at its sole discretion. Licensor shall provide janitorial services and utilities consisting of water and electricity. Licensee shall insure its own personal property for loss or damage. Licensor will maintain real property insurance on the Premises. The Licensor is not responsible for the loss of or damage to the personal property of the Licensee. All materials used during sessions by Licensee must be removed from the site as they are not part of the Hayward Unified School District approved curriculum materials. Licensee must have a copy of this approved Lease with them onsite. District Security or Hayward Police Department if responding to the site will require this paperwork to be shown provided. If applicant does not have with them they will be ask to leave the premises, and no refund of fees will be issued.

2. Term

The term of this Agreement shall commence **Saturday September 10, 2011 at 8:30am.** The term of the License Agreement shall expire on **Saturday June 09, 2012 at 12:30pm** unless terminated earlier by the parties. Thereafter, continuance of the Agreement will be subject to terms to be agreed to by the parties at that time and for periods and times mutually agreed to by both parties.

3. Termination.

The Agreement may be terminated by either party, upon giving ninety (90) days notice in writing to the other party. No later than the effective date of the termination of the License, the Licensee is to vacate the Premises and repair any damages to the Premises caused by the Licensee. Licensee, restoring the Premises to a condition similar to the condition the Premises were delivered by Licensor, reasonable wear and tear excepting.

4. License Fee.

Licensee shall pay to Licensor an annual License Fee in the sum of **$7848.96** due and payable on the first day of each month in advance divided into the amounts of **$784.90** the months of September 2011 and June 2012. The Fee shall cover the costs of utility and security services.

5. Uses Permitted

The premises are to be used by Licensee and its employees solely for the operation of a school program from Saturdays during the District's regular school term. Licensee shall not use, or permit said Premises, or any part thereof, to be used for any other purpose. Licensee shall not permit the maintenance or commission of a nuisance upon the Premises or use of the Premises for an unlawful purpose or in an unlawful manner.

6. Licensor's Entry

Licensor and its agents may enter into and upon said Premises at all reasonable times for inspection purposes.

7. Indemnity

Licensee shall indemnify and hold Licensor harmless from any and all liability, claim, loss, cost, expense and damage arising out of or related to Licensee's use or occupancy of the premises for claims including but not limited to:

(a) Injury to a person including death of any person occurring on the premises and arising from any act or omission of Licensee, its agents, employees or contractors.

(b) Loss or damage to the property of any person or entity, occurring on the Premises and having been caused by any act or omission of Licensee, its agents, employees or contractors.

Licensor agrees that it will indemnify and hold Licensee harmless from any and all liability, claim, loss, cost, damage or expenses arising out of the circumstances which were caused by the intentional or negligent acts or omissions of Licensor, its agents, employees or contractors.

8. Insurance.

Licensee agrees to maintain general liability insurance with minimum limits of one million dollars ($1,000,000.) per occurrence and to provide Licensor with a certificate of insurance, including any amendments to coverage and any exclusion to coverage on an annual basis. Licensee shall name the Hayward Unified School District as an additional insured on its liability insurance.

9. Damage or Destruction.

In the event of damage to the premises, not amounting to total destruction thereof, by fire, explosion, or other hazard or casualty during the term of this License Agreement, Licensee may terminate this Agreement effective as of the date of such destruction by giving written notice of termination to the other party within thirty (30) days from the date of such destruction.

10. Notices.

Notices to the respective parties to this License Agreement shall be delivered to:

Licensor: Hayward Unified School District
P.O. Box 5000
Hayward, CA 94540
Attn: Assistant Superintendent of Business

Licensee: Multicultural Education Research Center
P O Box 483
Hayward, CA 94543

11. Assignment or Sublicensing by Licensee.
Licensee shall not have the right to sublicense the Premises or to assign this Agreement without written consent of the Licensor.

12. Entire Agreement.
This Agreement constitutes the complete agreement with respect to the License of the Premises by Licensor to Licensee and supersedes all prior or contemporaneous proposals, agreements, and representations, discussions written or oral, concerning the Agreement.

13. Survival.
All provisions of this License Agreement will survive its termination to the fullest extent necessary to give the parties the full benefit of the bargain expressed in this License Agreement.

HAYWARD UNIFIED SCHOOL DISTRICT
OF ALAMEDA COUNTY
(Licensor)

By: _____

MULTICULTURAL EDUCATION RESEARCH
(Licensee)

By: _____

Hayward Unified School District
BOARD APPROVED: _____

LICENSE AGREEMENT BETWEEN HAIAO CHINESE ACADMENY, HAYWARD AND THE HAYWARD UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA

Hayward Chinese Academy (hereinafter referred to as "Licensee") and Hayward Unified School District of Alameda County, State of California, a public corporation (hereinafter referred to "Licensor") enter into this License Agreement ("License") this 22nd day of June 2011.

It is agreed between the parties hereto as follows:

1. Licensed Premises.

The Licensor hereby licenses to Licensee, and Licensee licenses from Licensor pursuit to the Licensors authority under the Civic Center Act (Ed. Code §§ 38130, et seq.) on the terms and conditions hereinafter set forth, these certain facilities (hereinafter the "Premises") described as follows:

The use of eight (8) classrooms on Saturdays from 9:00am until 12:00pm commencing September 10, 2011 expiring on May 19, 2012 at Winton Middle School located at 119 Winton Avenue, Hayward, CA 94544 belonging to the Licensor located within the City of Hayward, the rate totaling **$6,990.72**, which will be charged September through May at a monthly rate of **$776.75** due by the first session each month payable to Hayward Unified School District, P O Box 5000, Hayward, CA 94540-5000. (Calendar and Fee schedules attached)

The Agreement will include access to and use of restroom facilities and will include certain parking privileges as identified and designated from by the Licensor at its sole discretion. Licensor shall provide janitorial services and utilities consisting of water and electricity. Licensee shall insure its own personal property for loss or damage. Licensor will maintain real property insurance on the Premises. The Licensor is not responsible for the loss of or damage to the personal property of the Licensee. All materials used during sessions by Licensee must be removed from the site as they are not part of the Hayward Unified School District approved curriculum materials. Licensee must have a copy of this approved Lease with them onsite. District Security or Hayward Police Department if responding to the site will require this paperwork to be shown provided. If applicant does not have with them they will be ask to leave the premises, and no refund of fees will be issued.

Board Policy 1330 section E 1330(g):
There shall always be a representative of the school district, who is employed by the school district, present on school property whenever an activity is taking place. So if staff assigned does not show up school security should be call immediately and security will contract proper staff to call someone in or the event will have to be cancelled. Hayward Unified Security phone # 510-784-2670.

2. Term

The term of this Agreement shall commence **September 10, 2011** The term of the License Agreement shall expire on **May 19, 2012** unless terminated earlier by the parties. Thereafter, continuance of the Agreement will be subject to terms to be agreed to by the parties at that time and for periods and times mutually agreed to by both parties.

3. Termination.

The Agreement may be terminated by either party, upon giving ninety (90) days notice in writing to the other party. No later than the effective date of the termination of the License, the Licensee is to vacate the Premises and repair any damages to the Premises caused by the Licensee. Licensee, restoring the Premises to a condition similar to the condition the Premises were delivered by Licensor, reasonable wear and tear excepting.

4. License Fee.
Licensee shall pay to Licensor an annual License Fee in the sum of **$6,990.72** due and payable on the first day of each month in advance divided into the amounts of **$776.75** the months of September 2011 and May 2012. The Fee shall cover the costs of utility and security services.

5. Uses Permitted
The premises are to be used by Licensee and its employees solely for the operation of a school program on **Saturdays 9:00am to 12:00pm from September 10, 2011 through May 19, 2012**. Licensee shall not or permit said Premises, or any part thereof, to be used for any other purpose. Licensee shall not permit the maintenance or commission of a nuisance upon the Premises or use of the Premises for an unlawful purpose or in an unlawful manner.

6. Licensor's Entry
Licensor and its agents may enter into and upon said Premises at all reasonable times for inspection purposes.

7. Indemnity
Licensee shall indemnify and hold Licensor harmless from any and all liability, claim, loss, cost, expense and damage arising out of or related to Licensee's use or occupancy of the premises for claims including but not limited to:

(a) Injury to a person including death of any person occurring on the premises and arising from any act or omission of Licensee, its agents, employees or contractors.

(b) Loss or damage to the property of any person or entity, occurring on the Premises and having been caused by any act or omission of Licensee, its agents, employees or contractors.

Licensor agrees that it will indemnify and hold Licensee harmless from any and all liability, claim, loss, cost, damage or expenses arising out of the circumstances which were caused by the intentional or negligent acts or omissions of Licensor, its agents, employees or contractors.

8. Insurance.
Licensee agrees to maintain general liability insurance with minimum limits of one million dollars ($1,000,000.) per occurrence and to provide Licensor with a certificate of insurance, including any amendments to coverage and any exclusion to coverage on an annual basis. Licensee shall name the Hayward Unified School District as an additional insured on its liability insurance. Licensee shall maintain Workers Compensation of all Licensee's staff and employees.

9. Damage or Destruction.
In the event of damage to the premises, not amounting to total destruction thereof, by fire, explosion, or other hazard or casualty during the term of this License Agreement, Licensee may terminate this

Agreement effective as of the date of such destruction by giving written notice of termination to the other party within thirty (30) days from the date of such destruction.

10. Notices.
Notices to the respective parties to this License Agreement shall be delivered to:

Licensor: Hayward Unified School District
P.O. Box 5000
Hayward, CA 94540
Attn: Assistant Superintendent of Business

Licensee: Haiao Chinese Academy
DBA Hayward Chinese Academy
P O Box 1796
Union City, CA 94587

11. Assignment or Sublicensing by Licensee.
Licensee shall not have the right to sublicense the Premises or to assign this Agreement without written consent of the Licensor.

12. Entire Agreement.
This Agreement constitutes the complete agreement with respect to the License of the Premises by Licensor to Licensee and supersedes all prior or contemporaneous proposals, agreements, representations, and discussions written or oral concerning the Agreement.

13. Survival.
All provisions of this License Agreement will survive its termination to the fullest extent necessary to give the parties the full benefit of the bargain expressed in this License Agreement.

HAYWARD UNIFIED SCHOOL DISTRICT
OF ALAMEDA COUNTY
(Licensor)

By: _____

HAIAO CHINESE ACADEMY
DBA HAYWARD CHINESE ACADEMY
(Licensee)

By: _____ 6/15/11

Hayward Unified School District
BOARD APPROVED: _____

LICENSE AGREEMENT BETWEEN
RHEMA BIBLE CHURCH AND
THE HAYWARD UNIFIED SCHOOL DISTRICT OF
ALAMEDA COUNTY, STATE OF CALIFORNIA

Rhema Bible Church (hereinafter referred to as "Licensee") and Hayward Unified School District of Alameda County, State of California, a public corporation (hereinafter referred to "Licensor") enter into this License Agreement ("License") this 22nd day of June 2011.

It is agreed between the parties hereto as follows:

1. Licensed Premises.
The Licensor hereby licenses to Licensee, and Licensee licenses from Licensor pursuit to the Licensors authority under the Civic Center Act (Ed. Code §§ 38130, et seq.) on the terms and conditions hereinafter set forth, these certain facilities (hereinafter the "Premises") described as follows:

The use of multipurpose room on Sundays from 11:00am until 1:00pm commencing July 03, 2011 expiring on June 24, 2012 at Winton Middle School located at 119 Winton Avenue, Hayward, CA 94544 belonging to the Licensor located within the City of Hayward, the rate totaling **$6,582.00** which will be charged September through May at a monthly rate of **$548.50** due by the first session each month payable to Hayward Unified School District, P O Box 5000, Hayward, CA 94540-5000. (Calendar and Fee schedules attached)

The Agreement will include access to and use of restroom facilities and will include certain parking privileges as identified and designated from by the Licensor at its sole discretion. Licensor shall provide janitorial services and utilities consisting of water and electricity. Licensee shall insure its own personal property for loss or damage. Licensor will maintain real property insurance on the Premises. The Licensor is not responsible for the loss of or damage to the personal property of the Licensee. All materials used during sessions by Licensee must be removed from the site as they are not part of the Hayward Unified School District approved curriculum materials. Licensee must have a copy of this approved Lease with them onsite. District Security or Hayward Police Department if responding to the site will require this paperwork to be shown provided. If applicant does not have with them they will be ask to leave the premises, and no refund of fees will be issued.

Board Policy 1330 section E 1330(g):
There shall always be a representative of the school district, who is employed by the school district, present on school property whenever an activity is taking place. So if staff assigned does not show up school security should be call immediately and security will contract proper staff to call someone in or the event will have to be cancelled. The Hayward Unified Security phone number is 510-784-2670.

2. Term
The term of this Agreement shall commence **September 10, 2011.** The term of the License Agreement shall expire on **May 19, 2012** unless terminated earlier by the parties. Thereafter, continuance of the Agreement will be subject to terms to be agreed to by the parties at that time and for periods and times mutually agreed to by both parties.

3. Termination.

The Agreement may be terminated by either party, upon giving ninety (90) days notice in writing to the other party. No later than the effective date of the termination of the License, the Licensee is to vacate the Premises and repair any damages to the Premises caused by the Licensee. Licensee, restoring the Premises to a condition similar to the condition the Premises were delivered by Licensor, reasonable wear and tear excepting.

4. License Fee.
Licensee shall pay to Licensor an annual License Fee in the sum of **$6,582.00** due and payable prior to the first session each month in advance divided into the amounts of **$548.50** the months of July 2011 and June 2012. The Fee shall cover the costs of utility and security services.

5. Uses Permitted
The premises are to be used by Licensee and its employees solely for the operation of a school program on **Sundays 11:00am to 1:00pm from July 03, 2011 through June 24, 2012**. Licensee shall not or permit said Premises, or any part thereof, to be used for any other purpose. Licensee shall not permit the maintenance or commission of a nuisance upon the Premises or use of the Premises for an unlawful purpose or in an unlawful manner.

6. Licensor's Entry
Licensor and its agents may enter into and upon said Premises at all reasonable times for inspection purposes.

7. Indemnity
Licensee shall indemnify and hold Licensor harmless from any and all liability, claim, loss, cost, expense and damage arising out of or related to Licensee's use or occupancy of the premises for claims including but not limited to:

(a) Injury to a person including death of any person occurring on the premises and arising from any act or omission of Licensee, its agents, employees or contractors.

(b) Loss or damage to the property of any person or entity, occurring on the Premises and having been caused by any act or omission of Licensee, its agents, employees or contractors.

Licensor agrees that it will indemnify and hold Licensee harmless from any and all liability, claim, loss, cost, damage or expenses arising out of the circumstances which were caused by the intentional or negligent acts or omissions of Licensor, its agents, employees or contractors.

8. Insurance.
Licensee agrees to maintain general liability insurance with minimum limits of one million dollars ($1,000,000.) per occurrence and to provide Licensor with a certificate of insurance, including any amendments to coverage and any exclusion to coverage on an annual basis. Licensee shall name the Hayward Unified School District as an additional insured on its liability insurance. Licensee shall maintain Workers Compensation of all Licensee's staff and employees.

9. Damage or Destruction.
In the event of damage to the premises, not amounting to total destruction thereof, by fire, explosion, or other hazard or casualty during the term of this License Agreement, Licensee may terminate this

Agreement effective as of the date of such destruction by giving written notice of termination to the other party within thirty (30) days from the date of such destruction.

10. Notices.
Notices to the respective parties to this License Agreement shall be delivered to:

Licensor: Hayward Unified School District
P.O. Box 5000
Hayward, CA 94540
Attn: Assistant Superintendent of Business

Licensee: Rhema Bible Church
Pastor Mahendra Latchman
25931 Gushue Street
Hayward, CA 94544

11. Assignment or Sublicensing by Licensee.
Licensee shall not have the right to sublicense the Premises or to assign this Agreement without written consent of the Licensor.

12. Entire Agreement.
This Agreement constitutes the complete agreement with respect to the License of the Premises by Licensor to Licensee and supersedes all prior or contemporaneous proposals, agreements, representations, and discussions written or oral concerning the Agreement.

13. Survival.
All provisions of this License Agreement will survive its termination to the fullest extent necessary to give the parties the full benefit of the bargain expressed in this License Agreement.

HAYWARD UNIFIED SCHOOL DISTRICT
OF ALAMEDA COUNTY
(Licensor)

By: _____

RHEMA BIBLE CHURCH
(Licensee)

By: _____

Hayward Unified School District
BOARD APPROVED: _____

LICENSE AGREEMENT BETWEEN
REJOICE IN THE LORD CHURCH AND
THE HAYWARD UNIFIED SCHOOL DISTRICT OF
ALAMEDA COUNTY, STATE OF CALIFORNIA

Rejoice in the Lord Church (hereinafter referred to as "Licensee") and Hayward Unified School District of Alameda County, State of California, a public corporation (hereinafter referred to "Licensor") enter into this License Agreement ("License") this 22nd day of June 2011.

It is agreed between the parties hereto as follows:

1. Licensed Premises.
The Licensor hereby licenses to Licensee, and Licensee licenses from Licensor pursuit to the Licensors authority under the Civic Center Act (Ed. Code §§ 38130, et seq.) on the terms and conditions hereinafter set forth, these certain facilities (hereinafter the "Premises") described as follows:

The use of multipurpose room on Sunday from 9:15am until 1:00pm and on Wednesday and Friday from 6:00pm to 8:00pm commencing July 03, 2011 expiring on June 29, 2012 at Cesar Chavez Middle School located at 27485 Whitman Street, Hayward, CA 94544 belonging to the Licensor located within the City of Hayward, the rate totaling **$9,447.00** which will be charged July through June at a monthly rate of **$787.25** due by the first session each month payable to Hayward Unified School District, P O Box 5000, Hayward, CA 94540-5000. (Calendar and Fee schedules attached)

The Agreement will include access to and use of restroom facilities and will include certain parking privileges as identified and designated from by the Licensor at its sole discretion. Licensor shall provide janitorial services and utilities consisting of water and electricity. Licensee shall insure its own personal property for loss or damage. Licensor will maintain real property insurance on the Premises. The Licensor is not responsible for the loss of or damage to the personal property of the Licensee. All materials used during sessions by Licensee must be removed from the site as they are not part of the Hayward Unified School District approved curriculum materials. Licensee must have a copy of this approved Lease with them onsite. District Security or Hayward Police Department if responding to the site will require this paperwork to be shown provided. If applicant does not have with them they will be ask to leave the premises, and no refund of fees will be issued.

Board Policy 1330 section E 1330(g):
There shall always be a representative of the school district, who is employed by the school district, present on school property whenever an activity is taking place. So if staff assigned does not show up school security should be call immediately and security will contract proper staff to call someone in or the event will have to be cancelled. The Hayward Unified Security phone number is 510-784-2670.

2. Term
The term of this Agreement shall commence **July 03, 2011.** The term of the License Agreement shall expire on **June 29. 2012** unless terminated earlier by the parties. Thereafter, continuance of the Agreement will be subject to terms to be agreed to by the parties at that time and for periods and times mutually agreed to by both parties.

3. Termination.

The Agreement may be terminated by either party, upon giving ninety (90) days notice in writing to the other party. No later than the effective date of the termination of the License, the Licensee is to vacate the Premises and repair any damages to the Premises caused by the Licensee. Licensee, restoring the Premises to a condition similar to the condition the Premises were delivered by Licensor, reasonable wear and tear excepting.

4. License Fee.
Licensee shall pay to Licensor an annual License Fee in the sum of **$9,447.00** due and payable prior to the first session each month in advance divided into the amounts of **$787.25** the months of July 2011 and June 2012. The Fee shall cover the costs of utility and security services.

5. Uses Permitted
The premises are to be used by Licensee and its employees solely for the operation of a school program on **Sundays 9:15am to 1:00pm and Wednesdays and Fridays 6:00pm to 8:00pm from July 03, 2011 through June 29, 2012.** Licensee shall not or permit said Premises, or any part thereof, to be used for any other purpose. Licensee shall not permit the maintenance or commission of a nuisance upon the Premises or use of the Premises for an unlawful purpose or in an unlawful manner.

6. Licensor's Entry
Licensor and its agents may enter into and upon said Premises at all reasonable times for inspection purposes.

7. Indemnity
Licensee shall indemnify and hold Licensor harmless from any and all liability, claim, loss, cost, expense and damage arising out of or related to Licensee's use or occupancy of the premises for claims including but not limited to:

(a) Injury to a person including death of any person occurring on the premises and arising from any act or omission of Licensee, its agents, employees or contractors.

(b) Loss or damage to the property of any person or entity, occurring on the Premises and having been caused by any act or omission of Licensee, its agents, employees or contractors.

Licensor agrees that it will indemnify and hold Licensee harmless from any and all liability, claim, loss, cost, damage or expenses arising out of the circumstances which were caused by the intentional or negligent acts or omissions of Licensor, its agents, employees or contractors.

8. Insurance.
Licensee agrees to maintain general liability insurance with minimum limits of one million dollars ($1,000,000.) per occurrence and to provide Licensor with a certificate of insurance, including any amendments to coverage and any exclusion to coverage on an annual basis. Licensee shall name the Hayward Unified School District as an additional insured on its liability insurance. Licensee shall maintain Workers Compensation of all Licensee's staff and employees.

9. Damage or Destruction.
In the event of damage to the premises, not amounting to total destruction thereof, by fire, explosion, or other hazard or casualty during the term of this License Agreement, Licensee may terminate this

Agreement effective as of the date of such destruction by giving written notice of termination to the other party within thirty (30) days from the date of such destruction.

10. Notices.
Notices to the respective parties to this License Agreement shall be delivered to:

Licensor: Hayward Unified School District
P.O. Box 5000
Hayward, CA 94540
Attn: Assistant Superintendent of Business

Licensee: Rejoice in the Lord Church
Pastor Samu Leiavaa
579 Mardie Street
Hayward, CA 94544

11. Assignment or Sublicensing by Licensee.
Licensee shall not have the right to sublicense the Premises or to assign this Agreement without written consent of the Licensor.

12. Entire Agreement.
This Agreement constitutes the complete agreement with respect to the License of the Premises by Licensor to Licensee and supersedes all prior or contemporaneous proposals, agreements, representations, and discussions written or oral concerning the Agreement.

13. Survival.
All provisions of this License Agreement will survive its termination to the fullest extent necessary to give the parties the full benefit of the bargain expressed in this License Agreement.

HAYWARD UNIFIED SCHOOL DISTRICT
OF ALAMEDA COUNTY
(Licensor)

By: _____

REJOICE IN THE LORD CHURCH
(Licensee)

By: _____

Hayward Unified School District
BOARD APPROVED: _____

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Sandra Lepley, Interim Assistant Superintendent

SUBJECT: EDEN AREA REGIONAL OCCUPATIONAL PROGRAM (ROP) TRANSPORTATION AGREEMENT FOR 2011-2012

BOARD GOAL: # 4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:

Renewal of Eden Area Regional Occupational Program Transportation agreement for 2011-2012 school year.

HISTORY/BACKGROUND:

Hayward Unified School District supports the Eden Area Regional Occupational Program (ROP) by providing transportation services on a cost neutral basis to the District's general fund. For 2010-2011 ROP paid the District $304,000.

IMPLEMENTATION:

Hayward Unified will continue to provide transportation to the ROP for the 2011-2012 school year at the charge of $304,000 for 180 days with a maximum of 43,000 miles. The district will require the Eden ROP to pay the full cost of transportation quarterly upon receipt.

RECOMMENDATION:

Approve Eden Area Regional Occupational Program (ROP) transportation agreement for 2011-2012 school year.

Fund: _____
Program: _____
Amount: _____
Budgeted: _____ Yes _____ No
Restricted: _____ Yes _____ No

Billy Martin
Director Maintenance Operations & Transportation
Hayward Unified School District
(510) 784-2600 x72800 Fax (510) 781-6104

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

TRANSPORTATION AGREEMENT FOR AGREEMENT FOR 2011-2012

This is an agreement between the Eden Area Regional Occupational Program (ROP) and the Hayward Unified School District (HUSD) to provide transportation for Hayward Unified School District (HUSD), San Leandro Unified School District (SUSD), San Lorenzo Unified School District (SLUSD), and Eden Area Regional Occupational Center., as agreed-upon and on agreed-upon calendar days.

HUSD shall secure and maintain valid permits, licenses and certifications that are required by law for the execution of these agreements.

HUSD shall maintain insurance and workers compensation coverage as required by current laws and regulations. HUSD shall maintain insurance that names Eden Area ROP and its Governing Board and employees indemnified from any claims or damages to property sustained by any person, firm or corporation caused by neglect, default or omission of HUSD and its employees in connection with performance under this agreement.

HUSD agrees to assign for each vehicle qualified drivers who are employed, trained and licensed in accordance with the California rules and regulations governing the operation of school transportation vehicles.

HUSD shall provide accident reports as required by law within the prescribed timeline. IN the event of serious injury or death, HUSD will notify the Eden Area ROP immediately.

Vehicle equipment and services covered by this agreement must comply with applicable laws and regulations.

HUSD shall observe all requirements of California laws governing the safe operation of school buss equipment and training of personnel as it relates to the safety of students transported for the Eden Area ROP.

EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

TRANSPORTATION AGREEMENT FOR AGREEMENT FOR 2011-2012
Continued

HUSD agrees to provide bus transportation from August, 2011 thru June, 2012. The cost will be $304,000 for a maximum of 43,000 miles for 180 days. Hayward is approximately 96 miles per day, San Leandro is approximately 60 miles per day and San Lorenzo is approximately 76 miles per day. Mileage in excess of 43,000 miles will be charged at $7.28 per mile.

HUSD agrees that the above payment calculation is for exclusive use of buses for Eden Area ROP programs. HUSD agrees that when Hayward buses are utilized for programs other than the Eden Area ROP, the above rates including but not limited to mileage will be adjusted on subsequent invoices. The cost per mile will be adjusted monthly to keep the operating costs "revenue neutral".

Payments will be made at the end of each school quarter upon presentation of an invoice including a mileage itemization, from HUSD. The total approximate amount of this contract is $304,000.00.

Signed _____ Date _____
Hayward Unified School District

Signed _____ Date _____
Eden Area ROP

Board Approved: _____

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Sandra Lepley, Interim Assistant Superintendent

SUBJECT: EXTERIOR PAINTING OF LAUREL CENTER

BOARD GOAL: # 4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:
Exterior paint is constantly deteriorating through the processes of weathering. To insure the integrity of the structure and to increase it's lifecycle a physical shield of paint should be applied every 5 to 8 years.

HISTORY/BACKGROUND:
Deterioration of the exterior paint at Laurel Center is at the point of causing damage to wood members and the stucco envelope of the building. Applying latex paint produces the prerequisite occlusive seal ensuring protection of the structure.

IMPLEMENTATION:
On June 27, 2007, the Board adopted a resolution allowing the District to use the Uniform Construction Cost Accounting Procedures. This process provides an alternative method to obtain bids for public projects. This project was bid and will be performed under those procedural guidelines.

Contractor	Laurel Center – Exterior
R. G. Custom Painting, Inc.	$66,000
Fix Painting Company	$70,998
LB Group	$84,000

RECOMMENDATION:
Award the exterior painting of Laurel Center in the sum of $66,000 to R.G. Custom Painting Inc.

Fund: Deferred Maintenance
Program: _____
Amount: $66,000
Budgeted: _____ Yes _____ No
Restricted: _____ Yes _____ No

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and R.G. Custom Painting, Inc. (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:

_____
_____
_____
_____
_____

3. CONTRACTOR is specially trained, experienced, and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:
Paint the interior portion of all doors and casings, including all hallway doors; 5 foot wainscots around the entire school site; and all roofing metal at Laurel Center.
_____

2. Term

CONTRACTOR shall commence work on July 15, 2011. The work shall be completed in a timely manor.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of sixty-six thousand Dollars ($66,000) payable as follows: Upon completion._____
_____

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) **DISTRICT Determination of Fingerprinting Requirement Application**

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

_____ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
___X___ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:

N/A

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:
Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:
R.G Custom Painting, Inc.
2788 Willowren Way
Pleasanton, CA 94566

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Billy Martin
Initiating Administrator

Title Director of Maintenance

School/Dept: M & O

Date: 6-22-2011

R. G. Custom Painting, Inc.
Contractor

By: Rick Greenberg

Title: Owner

Date 6-22-2011

Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By: _____
Authorized HUSD Representative

Date: _____

HUSD Board Approval Date

_____

Agenda Item:	**G.11.**
Page Number:	**1 of 21**
Bd. Meeting Date:	**6/22/11**
Consent:	**_x_ yes ____ no**

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Chien Wu-Fernandez, Executive Director**
Student & Family Support Services

SUBJECT: **APPROVE AGREEMENTS FOR FURNISHING SERVICES FOR SATELLITE FAMILY DAY CARE**

BOARD GOAL: **1.0 Increase Academic Excellence through Rigorous Standards Based Instruction creating equitable and sustainable systems that promote high student achievement for each student**

Purpose of Presentation
The Board is requested to approve Satellite Family Day Care Home agreements for the 2011-2012 fiscal year.

History/Background
The Satellite Family Day Care Home program is a network of five licensed day care homes that provide in-home care for Hayward children from infancy through three years of age. Family child care is provided for very young children who may be entering care for the first time. This service is a part of the Child Development Program that HUSD has implemented through a contract with the State of California. The hours of operation for this program are 7:00 a.m. – 6:00 p.m. This program is supervised by the Director of Child Development Programs.

Implementation
This action renews and approves the agreements of Menigheh Nadimi, Georgianna Quihuis, Evelia Rodriguez, Liliana Rodriguez, and Myriam Zuniga.

Recommendation
Approve five(5) Satellite Family Day Care Home agreements for the 2011-2012 fiscal year.

Fund: CCTR Contract
Program: Child Development Program
Amount: $ 324,720
Budgeted: x Yes ____ No
Restricted: X Yes ____ No

AGREEMENT FOR FURNISHING SERVICES AND FACILITIES
SATELLITE FAMILY DAY CARE
CHILD DEVELOPMENT PROGRAM

This agreement, made and entered into this **22nd day of June, 2011** by and between **Manigeh F Nadimi,** as an independent contractor, hereafter referred to as **"CONTRACTOR"**, and the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"DISTRICT"**.

WITNESSETH

WHEREAS, the **DISTRICT**, pursuant to the provisions of a grant from the California State Department of Education, desires to contract for services and facilities for the Satellite Family Day Care Child Development Program, hereinafter referred to as the **'PROGRAM"**, and **HAYWARD UNIFIED SCHOOL DISTRICT**.

WHEREAS, the **CONTRACTOR** desires to furnish services and facilities for the program, as specified herein following; and

WHEREAS, the **CONTRACTOR** meets State regulations for the operation of a family child care home and has received approval from the Community Care Licensing of State Department of Social Services.

1. **CONTRACTOR** shall, from the date of this Agreement to, and including **June 30, 2012** furnish and make available for the Program a private residence located at **26231 Ventura Avenue, Hayward, CA 94544** within the boundaries of the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"RESIDENCE"**. **CONTRACTOR** warrants that the use of the Residence for the purpose of Program complies in each and all respects with all applicable laws, leases, rental agreements, or other legal restrictions the which **CONTRACTOR** is subject in the use of said residence.

2. **CONTRACTOR** shall, during the term of this Agreement, conduct a Satellite Family Day Care Program at the Residence.

3. **CONTRACTOR** agrees to operate the day care home on a nondiscriminatory basis providing equal treatment and service without regard to race, color, creed, religion or national origin, ancestry or sex.

4. **CONTRACTOR** understands and agrees that the Program conducted pursuant to this Agreement shall include participation by not more than FOURTEEN (14) children, in the home at one time, including within that number any other children served by **CONTRACTOR.**

5. **CONTRACTOR,** in the performance of the Agreement, shall act as an independent contractor and not as an officer, employee or agent of the **DISTRICT**.

6. **CONTRACTOR,** agrees that the **DISTRICT** shall be obligated to compensate and reimburse **CONTRACTOR** as provided in this **AGREEMENT** "only" for children assigned by the **DISTRICT**; shall neither compensate nor reimburse **CONTRACTOR** for the participation of either children of **CONTRACTOR** or children not assigned by the **DISTRICT** to the Program conducted by **CONTRACTOR.**

7. **CONTRACTOR,** shall make said residence available and shall conduct the Program at hours convenient to the parents of the children, assigned by the **DISTRICT. CONTRACTOR** agrees to make residence available for a minimum of 246 day within said year.

8. **CONTRACTOR** assumes full responsibility for insuring that the atmosphere in the residence and the conduct of each person admitted thereto is compatible with Early Childhood Educational Objectives.

9. **CONTRACTOR** shall, in the performance of this agreement, comply with all applicable Federal and State Regulations and operating practices, procedures and guidelines.

10. **CONTRACTOR** shall provide nutritious snacks and meals for children assigned by the **DISTRICT** to the Program at the Residence.

11. The **DISTRICT** shall compensate the **CONTRACTOR** in the amount of **$33.00** per authorized day of participation of each child for children certified and placed in the home by the **DISTRICT**. Payment for performance by **CONTRACTOR** under the Agreement shall be made by the **DISTRICT** on or about the 15th day of the month following the calendar month in which the service was rendered and for which **DISTRICT** has received an attendance report from **CONTRACTOR**.

12. **CONTRACTOR** agrees to safeguard equipment loaned by the **DISTRICT** for use in the Residence and to return such equipment to the District at the conclusion of **CONTRACTOR's** services pursuant to this Agreement.

13. **CONTRACTOR** agrees to save, keep and hold harmless the **DISTRICT**, and all officers, employees, agents and departments thereof, from all damages, costs, or expenses in law or in equity that may at any time arise or be set up because of personal injury or damage to property sustained by any person or persons, including **CONTRACTOR**, by reason of, or in any manner connected with, arising out of, or appertaining to the use of said Residence or conduct of program pursuant to the Agreement. **CONTRACTOR** shall maintain liability insurance and shall furnish a Certificate of Insurance to the **DISTRICT** with limits of bodily injury of not less then One Hundred Thousand Dollars ($100,000.00) for one person and Three Hundred Thousand Dollars ($300,000.00) for each occurrence.

The Certificate of Insurance shall provide:

(a) that the insurer will not cancel the insured's coverage without fifteen (15) days prior written notice to the **DISTRICT**;

(b) that the **DISTRICT**, its officers, agents, employees, and servants are included as additional insured, but only with regard to acts or omissions on the part of the **DISTRICT** or its employees;

(c) that the **DISTRICT** will not be responsible for nay premiums or assessments on the policy.

CONTRACTOR agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this Agreement.

14. The **DISTRICT** may, at any time deem the performance of **CONTRACTOR** pursuant to this agreement to be less than satisfactory or at any time that the funding by the State of California for this project is reduced or terminated, and upon two weeks (14 days') notice thereof to **CONTRACTOR**, terminate the Agreement. Notwithstanding the two weeks' notice provision, in the event the **DISTRICT** deems continuation under the Agreement as constituting a hazard or danger to the children assigned to the Program at the Residence, the **DISTRICT** may terminate this Agreement without prior notice thereof having been given the **CONTRACTOR**.

15. The **CONTRACTOR** may at any time withdraw from the program after giving the **DISTRICT** 30 days notice.

16. **CONTRACTOR** agrees that each form and application heretofore submitted by **CONTRACTOR** in making application for rendering services and facilities to the Program are necessary preconditions to this Agreement and further agrees that any material information set forth in such forms and application subsequently be shown to be incorrect, the **DISTRICT** may, at its option, terminate the Agreement.

17. **DISTRICT** may, at its option, extend this Agreement for additional one year periods.

IN WITNESS WHEREOF, this Agreement, has been executed by and on behalf of the parties hereto the day and year first above written, at Hayward, California.

HAYWARD UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA

By _____
Clerk of the Board of Education

CONTRACTOR

By _____

AGREEMENT FOR FURNISHING SERVICES AND FACILITIES
SATELLITE FAMILY DAY CARE
CHILD DEVELOPMENT PROGRAM

This agreement, made and entered into this 22nd **day of June 2011** by and between **Georgianna Quihuis,** as an independent contractor, hereafter referred to as **"CONTRACTOR"**, and the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"DISTRICT"**.

WITNESSETH

WHEREAS, the **DISTRICT**, pursuant to the provisions of a grant from the California State Department of Education, desires to contract for services and facilities for the Satellite Family Day Care Child Development Program, hereinafter referred to as the **'PROGRAM"**, and **HAYWARD UNIFIED SCHOOL DISTRICT**.

WHEREAS, the **CONTRACTOR** desires to furnish services and facilities for the program, as specified herein following; and

WHEREAS, the **CONTRACTOR** meets State regulations for the operation of a family child care home and has received approval from the Community Care Licensing of State Department of Social Services.

1. **CONTRACTOR** shall, from the date of this Agreement to, and including **June 30, 2012** furnish and make available for the Program a private residence located at 394 Balmoral Way, **Hayward, CA 94541** within the boundaries of the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"RESIDENCE"**. **CONTRACTOR** warrants that the use of the Residence for the purpose of Program complies in each and all respects with all applicable laws, leases, rental agreements, or other legal restrictions the which **CONTRACTOR** is subject in the use of said residence.

2. **CONTRACTOR** shall, during the term of this Agreement, conduct a Satellite Family Day Care Program at the Residence.

3. **CONTRACTOR** agrees to operate the day care home on a nondiscriminatory basis providing equal treatment and service without regard to race, color, creed, religion or national origin, ancestry or sex.

4. **CONTRACTOR** understands and agrees that the Program conducted pursuant to this Agreement shall include participation by not more than FOURTEEN (14) children, in the home at one time, including within that number any other children served by **CONTRACTOR.**

5. **CONTRACTOR,** in the performance of the Agreement, shall act as an independent contractor and not as an officer, employee or agent of the **DISTRICT.**

6. **CONTRACTOR,** agrees that the **DISTRICT** shall be obligated to compensate and reimburse **CONTRACTOR** as provided in this **AGREEMENT** "only" for children assigned by the **DISTRICT;** shall neither compensate nor reimburse **CONTRACTOR** for the participation of either children of **CONTRACTOR** or children not assigned by the **DISTRICT** to the Program conducted by **CONTRACTOR.**

7. **CONTRACTOR,** shall make said residence available and shall conduct the Program at hours convenient to the parents of the children, assigned by the **DISTRICT. CONTRACTOR** agrees to make residence available for a minimum of 246 day within said year.

8. **CONTRACTOR** assumes full responsibility for insuring that the atmosphere in the residence and the conduct of each person admitted thereto is compatible with Early Childhood Educational Objectives.

9. **CONTRACTOR** shall, in the performance of this agreement, comply with all applicable Federal and State Regulations and operating practices, procedures and guidelines.

10. **CONTRACTOR** shall provide nutritious snacks and meals for children assigned by the **DISTRICT** to the Program at the Residence.

11. The **DISTRICT** shall compensate the **CONTRACTOR** in the amount of **$33.00** per authorized day of participation of each child for children certified and placed in the home by the **DISTRICT.** Payment for performance by **CONTRACTOR** under the Agreement shall be made by the **DISTRICT** on or about the 15th day of the month following the calendar month in which the service was rendered and for which **DISTRICT** has received an attendance report from **CONTRACTOR.**

12. **CONTRACTOR** agrees to safeguard equipment loaned by the **DISTRICT** for use in the Residence and to return such equipment to the District at the conclusion of **CONTRACTOR's** services pursuant to this Agreement.

13. **CONTRACTOR** agrees to save, keep and hold harmless the **DISTRICT**, and all officers, employees, agents and departments thereof, from all damages, costs, or expenses in law or in equity that may at any time arise or be set up because of personal injury or damage to property sustained by any person or persons, including **CONTRACTOR**, by reason of, or in any manner connected with, arising out of, or appertaining to the use of said Residence or conduct of program pursuant to the Agreement. **CONTRACTOR** shall maintain liability insurance and shall furnish a Certificate of Insurance to the **DISTRICT** with limits of bodily injury of not less then One Hundred Thousand Dollars ($100,000.00) for one person and Three Hundred Thousand Dollars ($300,000.00) for each occurrence.

The Certificate of Insurance shall provide:

(a) that the insurer will not cancel the insured's coverage without fifteen (15) days prior written notice to the **DISTRICT**;

(b) that the **DISTRICT**, its officers, agents, employees, and servants are included as additional insured, but only with regard to acts or omissions on the part of the **DISTRICT** or its employees;

(c) that the **DISTRICT** will not be responsible for nay premiums or assessments on the policy.

CONTRACTOR agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this Agreement.

14. The **DISTRICT** may, at any time deem the performance of **CONTRACTOR** pursuant to this agreement to be less than satisfactory or at any time that the funding by the State of California for this project is reduced or terminated, and upon two weeks (14 days') notice thereof to **CONTRACTOR**, terminate the Agreement. Notwithstanding the two weeks' notice provision, in the event the **DISTRICT** deems continuation under the Agreement as constituting a hazard or danger to the children assigned to the Program at the Residence, the **DISTRICT** may terminate this Agreement without prior notice thereof having been given the **CONTRACTOR**.

15. The **CONTRACTOR** may at any time withdraw from the program after giving the **DISTRICT** 30 days notice.

16. **CONTRACTOR** agrees that each form and application heretofore submitted by **CONTRACTOR** in making application for rendering services and facilities to the Program are necessary preconditions to this Agreement and further agrees that any material information set forth in such forms and application subsequently be shown to be incorrect, the **DISTRICT** may, at its option, terminate the Agreement.

17. **DISTRICT** may, at its option, extend this Agreement for additional one year periods.

IN WITNESS WHEREOF, this Agreement, has been executed by and on behalf of the parties hereto the day and year first above written, at Hayward, California.

HAYWARD UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA

By _____
Clerk of the Board of Education

CONTRACTOR

By _____

AGREEMENT FOR FURNISHING SERVICES AND FACILITIES SATELLITE FAMILY DAY CARE CHILD DEVELOPMENT PROGRAM

This agreement, made and entered into this 22nd **day of June 2011** by and between **Evelia Rodriguez,** as an independent contractor, hereafter referred to as **"CONTRACTOR"**, and the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"DISTRICT"**.

WITNESSETH

WHEREAS, the **DISTRICT**, pursuant to the provisions of a grant from the California State Department of Education, desires to contract for services and facilities for the Satellite Family Day Care Child Development Program, hereinafter referred to as the **'PROGRAM"**, and **HAYWARD UNIFIED SCHOOL DISTRICT.**

WHEREAS, the **CONTRACTOR** desires to furnish services and facilities for the program, as specified herein following; and

WHEREAS, the **CONTRACTOR** meets State regulations for the operation of a family child care home and has received approval from the Community Care Licensing of State Department of Social Services.

1. **CONTRACTOR** shall, from the date of this Agreement to, and including **June 30, 2012** furnish and make available for the Program a private residence located at **26767 Contessa Street, Hayward, CA 94544** within the boundaries of the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"RESIDENCE"**. **CONTRACTOR** warrants that the use of the Residence for the purpose of Program complies in each and all respects with all applicable laws, leases, rental agreements, or other legal restrictions the which **CONTRACTOR** is subject in the use of said residence.

2. **CONTRACTOR** shall, during the term of this Agreement, conduct a Satellite Family Day Care Program at the Residence.

3. **CONTRACTOR** agrees to operate the day care home on a nondiscriminatory basis providing equal treatment and service without regard to race, color, creed, religion or national origin, ancestry or sex.

4. **CONTRACTOR** understands and agrees that the Program conducted pursuant to this Agreement shall include participation by not more than SIX (6) children, in the home at one time, including within that number any other children served by **CONTRACTOR.**

5. **CONTRACTOR**, in the performance of the Agreement, shall act as an independent contractor and not as an officer, employee or agent of the **DISTRICT**.

6. **CONTRACTOR**, agrees that the **DISTRICT** shall be obligated to compensate and reimburse **CONTRACTOR** as provided in this **AGREEMENT** "only" for children assigned by the **DISTRICT**; shall neither compensate nor reimburse **CONTRACTOR** for the participation of either children of **CONTRACTOR** or children not assigned by the **DISTRICT** to the Program conducted by **CONTRACTOR.**

7. **CONTRACTOR**, shall make said residence available and shall conduct the Program at hours convenient to the parents of the children, assigned by the **DISTRICT**. **CONTRACTOR** agrees to make residence available for a minimum of 246 day within said year.

8. **CONTRACTOR** assumes full responsibility for insuring that the atmosphere in the residence and the conduct of each person admitted thereto is compatible with Early Childhood Educational Objectives.

9. **CONTRACTOR** shall, in the performance of this agreement, comply with all applicable Federal and State Regulations and operating practices, procedures and guidelines.

10. **CONTRACTOR** shall provide nutritious snacks and meals for children assigned by the **DISTRICT** to the Program at the Residence.

11. The **DISTRICT** shall compensate the **CONTRACTOR** in the amount of **$33.00** per authorized day of participation of each child for children certified and placed in the home by the **DISTRICT**. Payment for performance by **CONTRACTOR** under the Agreement shall be made by the **DISTRICT** on or about the 15th day of the month following the calendar month in which the service was rendered and for which **DISTRICT** has received an attendance report from **CONTRACTOR.**

12. **CONTRACTOR** agrees to safeguard equipment loaned by the **DISTRICT** for use in the Residence and to return such equipment to the District at the conclusion of **Contractor's** services pursuant to this Agreement.

13. **CONTRACTOR** agrees to save, keep and hold harmless the **DISTRICT**, and all officers, employees, agents and departments thereof, from all damages, costs, or expenses in law or in equity that may at any time arise or be set up because of personal injury or damage to property sustained by any person or persons, including **CONTRACTOR**, by reason of, or in any manner connected with, arising out of, or appertaining to the use of said Residence or conduct of program pursuant to the Agreement. **CONTRACTOR** shall maintain liability insurance and shall furnish a Certificate of Insurance to the **DISTRICT** with limits of bodily injury of not less then One Hundred Thousand Dollars ($100,000.00) for one person and Three Hundred Thousand Dollars ($300,000.00) for each occurrence.

The Certificate of Insurance shall provide:

(a) that the insurer will not cancel the insured's coverage without fifteen (15) days prior written notice to the **DISTRICT**;

(b) that the **DISTRICT**, its officers, agents, employees, and servants are included as additional insured, but only with regard to acts or omissions on the part of the **DISTRICT** or its employees;

(c) that the **DISTRICT** will not be responsible for nay premiums or assessments on the policy.

CONTRACTOR agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this Agreement.

14. The **DISTRICT** may, at any time deem the performance of **CONTRACTOR** pursuant to this agreement to be less than satisfactory or at any time that the funding by the State of California for this project is reduced or terminated, and upon two weeks (14 days') notice thereof to **CONTRACTOR**, terminate the Agreement. Notwithstanding the two weeks' notice provision, in the event the **DISTRICT** deems continuation under the Agreement as constituting a hazard or danger to the children assigned to the Program at the Residence, the **DISTRICT** may terminate this Agreement without prior notice thereof having been given the **CONTRACTOR**.

15. The **CONTRACTOR** may at any time withdraw from the program after giving the **DISTRICT** 30 days notice.

16. **CONTRACTOR** agrees that each form and application heretofore submitted by **CONTRACTOR** in making application for rendering services and facilities to the Program are necessary preconditions to this Agreement and further agrees that any material information set forth in such forms and application subsequently be shown to be incorrect, the **DISTRICT** may, at its option, terminate the Agreement.

17. **DISTRICT** may, at its option, extend this Agreement for additional one year periods.

IN WITNESS WHEREOF, this Agreement, has been executed by and on behalf of the parties hereto the day and year first above written, at Hayward, California.

HAYWARD UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA

By _____
Clerk of the Board of Education

CONTRACTOR

By Emelia Rodriguez

AGREEMENT FOR FURNISHING SERVICES AND FACILITIES
SATELLITE FAMILY DAY CARE
CHILD DEVELOPMENT PROGRAM

This agreement, made and entered into this 22nd **day of June 2011** by and between **Liliana Rodriguez,** as an independent contractor, hereafter referred to as **"CONTRACTOR"**, and the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"DISTRICT"**.

WITNESSETH

WHEREAS, the **DISTRICT**, pursuant to the provisions of a grant from the California State Department of Education, desires to contract for services and facilities for the Satellite Family Day Care Child Development Program, hereinafter referred to as the **'PROGRAM"**, and **HAYWARD UNIFIED SCHOOL DISTRICT**.

WHEREAS, the **CONTRACTOR** desires to furnish services and facilities for the program, as specified herein following; and

WHEREAS, the **CONTRACTOR** meets State regulations for the operation of a family child care home and has received approval from the Community Care Licensing of State Department of Social Services.

1. **CONTRACTOR** shall, from the date of this Agreement to, and including **June 30, 2012** furnish and make available for the Program a private residence located at **2743 Darwin Street, Hayward, CA 94545** within the boundaries of the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"RESIDENCE"**. **CONTRACTOR** warrants that the use of the Residence for the purpose of Program complies in each and all respects with all applicable laws, leases, rental agreements, or other legal restrictions the which **CONTRACTOR** is subject in the use of said residence.

2. **CONTRACTOR** shall, during the term of this Agreement, conduct a Satellite Family Day Care Program at the Residence.

3. **CONTRACTOR** agrees to operate the day care home on a nondiscriminatory basis providing equal treatment and service without regard to race, color, creed, religion or national origin, ancestry or sex.

4. **CONTRACTOR** understands and agrees that the Program conducted pursuant to this Agreement shall include participation by not more than FOURTEEN (14) children, in the home at one time, including within that number any other children served by **CONTRACTOR.**

5. **CONTRACTOR,** in the performance of the Agreement, shall act as an independent contractor and not as an officer, employee or agent of the **DISTRICT**.

6. **CONTRACTOR,** agrees that the **DISTRICT** shall be obligated to compensate and reimburse **CONTRACTOR** as provided in this **AGREEMENT** "only" for children assigned by the **DISTRICT**; shall neither compensate nor reimburse **CONTRACTOR** for the participation of either children of **CONTRACTOR** or children not assigned by the **DISTRICT** to the Program conducted by **CONTRACTOR.**

7. **CONTRACTOR,** shall make said residence available and shall conduct the Program at hours convenient to the parents of the children, assigned by the **DISTRICT. CONTRACTOR** agrees to make residence available for a minimum of 246 day within said year.

8. **CONTRACTOR** assumes full responsibility for insuring that the atmosphere in the residence and the conduct of each person admitted thereto is compatible with Early Childhood Educational Objectives.

9. **CONTRACTOR** shall, in the performance of this agreement, comply with all applicable Federal and State Regulations and operating practices, procedures and guidelines.

10. **CONTRACTOR** shall provide nutritious snacks and meals for children assigned by the **DISTRICT** to the Program at the Residence.

11. The **DISTRICT** shall compensate the **CONTRACTOR** in the amount of **$33.00** per authorized day of participation of each child for children certified and placed in the home by the **DISTRICT**. Payment for performance by **CONTRACTOR** under the Agreement shall be made by the **DISTRICT** on or about the 15th day of the month following the calendar month in which the service was rendered and for which **DISTRICT** has received an attendance report from **CONTRACTOR.**

12. **CONTRACTOR** agrees to safeguard equipment loaned by the **DISTRICT** for use in the Residence and to return such equipment to the District at the conclusion of **CONTRACTOR's** services pursuant to this Agreement.

13. **CONTRACTOR** agrees to save, keep and hold harmless the **DISTRICT**, and all officers, employees, agents and departments thereof, from all damages, costs, or expenses in law or in equity that may at any time arise or be set up because of personal injury or damage to property sustained by any person or persons, including **CONTRACTOR**, by reason of, or in any manner connected with, arising out of, or appertaining to the use of said Residence or conduct of program pursuant to the Agreement. **CONTRACTOR** shall maintain liability insurance and shall furnish a Certificate of Insurance to the **DISTRICT** with limits of bodily injury of not less then One Hundred Thousand Dollars ($100,000.00) for one person and Three Hundred Thousand Dollars ($300,000.00) for each occurrence.

The Certificate of Insurance shall provide:

(a) that the insurer will not cancel the insured's coverage without fifteen (15) days prior written notice to the **DISTRICT**;

(b) that the **DISTRICT**, its officers, agents, employees, and servants are included as additional insured, but only with regard to acts or omissions on the part of the **DISTRICT** or its employees;

(c) that the **DISTRICT** will not be responsible for nay premiums or assessments on the policy.

CONTRACTOR agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this Agreement.

14. The **DISTRICT** may, at any time deem the performance of **CONTRACTOR** pursuant to this agreement to be less than satisfactory or at any time that the funding by the State of California for this project is reduced or terminated, and upon two weeks (14 days') notice thereof to **CONTRACTOR**, terminate the Agreement. Notwithstanding the two weeks' notice provision, in the event the **DISTRICT** deems continuation under the Agreement as constituting a hazard or danger to the children assigned to the Program at the Residence, the **DISTRICT** may terminate this Agreement without prior notice thereof having been given the **CONTRACTOR**.

15. The **CONTRACTOR** may at any time withdraw from the program after giving the **DISTRICT** 30 days notice.

16. **CONTRACTOR** agrees that each form and application heretofore submitted by **CONTRACTOR** in making application for rendering services and facilities to the Program are necessary preconditions to this Agreement and further agrees that any material information set forth in such forms and application subsequently be shown to be incorrect, the **DISTRICT** may, at its option, terminate the Agreement.

17. **DISTRICT** may, at its option, extend this Agreement for additional one year periods.

IN WITNESS WHEREOF, this Agreement, has been executed by and on behalf of the parties hereto the day and year first above written, at Hayward, California.

HAYWARD UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA

By _____
Clerk of the Board of Education

CONTRACTOR

By _____

AGREEMENT FOR FURNISHING SERVICES AND FACILITIES
SATELLITE FAMILY DAY CARE
CHILD DEVELOPMENT PROGRAM

This agreement, made and entered into this 22nd **day of June 2011** by and between **Myriam Zuniga,** as an independent contractor, hereafter referred to as **"CONTRACTOR"**, and the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"DISTRICT"**.

WITNESSETH

WHEREAS, the **DISTRICT**, pursuant to the provisions of a grant from the California State Department of Education, desires to contract for services and facilities for the Satellite Family Day Care Child Development Program, hereinafter referred to as the **'PROGRAM"**, and **HAYWARD UNIFIED SCHOOL DISTRICT**.

WHEREAS, the **CONTRACTOR** desires to furnish services and facilities for the program, as specified herein following; and

WHEREAS, the **CONTRACTOR** meets State regulations for the operation of a family child care home and has received approval from the Community Care Licensing of State Department of Social Services.

1. **CONTRACTOR** shall, from the date of this Agreement to, and including **June 30, 2012** furnish and make available for the Program a private residence located at **1769 Finch Ct., Hayward, CA 94544** within the boundaries of the Hayward Unified School District of Alameda County, State of California, hereinafter referred to as the **"RESIDENCE"**. **CONTRACTOR** warrants that the use of the Residence for the purpose of Program complies in each and all respects with all applicable laws, leases, rental agreements, or other legal restrictions the which **CONTRACTOR** is subject in the use of said residence.

2. **CONTRACTOR** shall, during the term of this Agreement, conduct a Satellite Family Day Care Program at the Residence.

3. **CONTRACTOR** agrees to operate the day care home on a nondiscriminatory basis providing equal treatment and service without regard to race, color, creed, religion or national origin, ancestry or sex.

4. **CONTRACTOR** understands and agrees that the Program conducted pursuant to this Agreement shall include participation by not more than FOURTEEN (14) children, in the home at one time, including within that number any other children served by **CONTRACTOR.**

5. **CONTRACTOR,** in the performance of the Agreement, shall act as an independent contractor and not as an officer, employee or agent of the **DISTRICT.**

6. **CONTRACTOR,** agrees that the **DISTRICT** shall be obligated to compensate and reimburse **CONTRACTOR** as provided in this **AGREEMENT** "only" for children assigned by the **DISTRICT**; shall neither compensate nor reimburse **CONTRACTOR** for the participation of either children of **CONTRACTOR** or children not assigned by the **DISTRICT** to the Program conducted by **CONTRACTOR.**

7. **CONTRACTOR,** shall make said residence available and shall conduct the Program at hours convenient to the parents of the children, assigned by the **DISTRICT. CONTRACTOR** agrees to make residence available for a minimum of 246 day within said year.

8. **CONTRACTOR** assumes full responsibility for insuring that the atmosphere in the residence and the conduct of each person admitted thereto is compatible with Early Childhood Educational Objectives.

9. **CONTRACTOR** shall, in the performance of this agreement, comply with all applicable Federal and State Regulations and operating practices, procedures and guidelines.

10. **CONTRACTOR** shall provide nutritious snacks and meals for children assigned by the **DISTRICT** to the Program at the Residence.

11. The **DISTRICT** shall compensate the **CONTRACTOR** in the amount of **$33.00** per authorized day of participation of each child for children certified and placed in the home by the **DISTRICT.** Payment for performance by **CONTRACTOR** under the Agreement shall be made by the **DISTRICT** on or about the 15th day of the month following the calendar month in which the service was rendered and for which **DISTRICT** has received an attendance report from **CONTRACTOR.**

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The Certificate of Insurance shall provide:

(a) that the insurer will not cancel the insured's coverage without fifteen (15) days prior written notice to the **DISTRICT**;

(b) that the **DISTRICT**, its officers, agents, employees, and servants are included as additional insured, but only with regard to acts or omissions on the part of the **DISTRICT** or its employees;

(c) that the **DISTRICT** will not be responsible for nay premiums or assessments on the policy.

CONTRACTOR agrees that the bodily injury liability insurance herein provided for shall be in effect at all times during the term of this Agreement.

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17. **DISTRICT** may, at its option, extend this Agreement for additional one year periods.

IN WITNESS WHEREOF, this Agreement, has been executed by and on behalf of the parties hereto the day and year first above written, at Hayward, California.

HAYWARD UNIFIED SCHOOL DISTRICT OF ALAMEDA COUNTY, STATE OF CALIFORNIA

By _____
Clerk of the Board of Education

CONTRACTOR

By _____

Agenda Item:	**H.1.**
Page Number:	**1 of 97**
Consent:	**__ X**
	Yes No
Bd. Meeting Date:	**06/22/11**

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Superintendent's Office**

SUBMITTED BY: **Janis Duran, Superintendent**

SUBJECT: **Superintendent's Action Plan for 2011-2012**

GOAL: **N/A**

OUTCOME: **N/A**

PURPOSE OF PRESENTATION

The Superintendent will present the End of Year Report based on the Superintendent's Action Plan. She will also bring a draft report of proposed next action steps for school year 2011-2012.

HISTORY/BACKGROUND

On September 8, 2010 the Board of Education approved the Superintendent's Action Plan for 2010-2011. This plan was intended to guide the work of the Superintendent and her staff in the Implementation of the Board Goals which were approved on July 21, 2010.

On February 9, 2011, the Superintendent presented a Mid-Year report on the progress of the Superintendent's Action Plan.

RECOMMENDATION

This is an information only item.

Fund:	N/A			
Program:				
Amount:				
Budgeted		Yes		No
Restricted:		Yes		No

Hayward Unified School District

Building a Culture of Success:

"All Means All"

Superintendent's Action Plan

Final Report

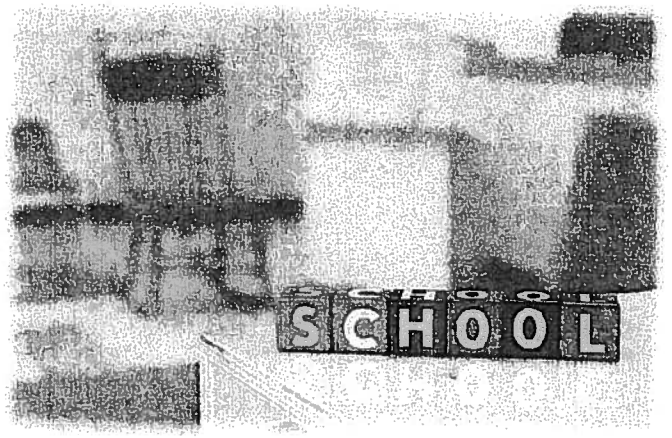
June 22, 2011

Janis Duran, Superintendent



Goal #1

Academic Excellence



Goal #1: Increase Academic Excellence through Rigorous Standards Based Instruction creating equitable and sustainable systems that promotes high student achievement for each student.

Outcome: Every school in HUSD will improve their achievement on the California Standards Tests and the California High School Exit Exam by: (1) Decreasing the percentage of non-proficient students in English /Language Arts and Mathematics school-wide and within each significant subgroup by 10% and meeting Safe Harbor.
(2) Achieving an overall API score of 800 and moving up one decile as measure by the API base and similar schools ranking.

Objective/Action Plan	Timeline	Owner of Action Step	Final Report
1.1 Build *professional capacity* of H.U.S.D staff to improve teaching and learning and increase academic achievement for all students, with a specific focus in under-represented populations.			
1.1:1 Intentional Data Study Group(s) (IDSG) will be formed at every school following district guidelines, procedures and protocols.	1.1:1 Formation of IDSG by September 16, 2010	1.1:1 Director of Standards, Assessment, Research, and Evaluation	1.1:1 IDSG members' names and meeting dates were submitted by principals in September 2010 and updated in January, 2011.
	February 2011-June 2011	Support Providers will review work products to support meeting discussion with site principals.	The minutes and work products were reviewed by support providers during meetings with the site administrator to ensure consistency and that results of work are moving towards academic progress.
(a) IDSG(s) will meet to analyze formative and benchmark data to set S.M.A.R.T. goals and agreed upon instructional strategies aligned to goals.	(a) Minimally every 6-8 weeks	(a) Principal, IDSG team, and school staff Director of Standards, Assessment, Research, and Evaluation	(a)OARS data was updated weekly to ensure IDSG teams had most current data for meetings. **Elementary Language Arts and Math Percent of OARS Usage**

	Language Arts	Mathematics
2009 - 2010	66%	63%
2010 – 2011	79%	71%

EXHIBIT H.1. Page 4 of 97

			Middle School Mathematics **Percentage of OARS Usage** **2009 - 2010: Mathematics 78%** **2010 – 2011: Mathematics 85%**
(b) Instructional Leadership Team (ILT) meetings will include training on Dr. Doug Reeves' Five Step Model for Data Study.	(b) Monthly	(b) Executive Director of Academic Affairs, Director of Standards, Assessment, Research, and Evaluation , Site Administrators, Education Services Department	(b)Data Study Sessions were provided at the September 16, 2010 and January 20, 2011 ILT meetings. Additional Data Study session on mathematics achievement was provided at the March 24th ILT. Additional formative assessment data for end of year data talks was provided at the May 26th ILT.
1.1:2 Walk-throughs will follow district wide procedures at all schools by the district / site administrators, partner teachers, support providers and the Superintendent. Walk-throughs will support work of IDSG and instructional planning. Support providers and evaluators will conduct walk-throughs to learn what is currently taking place in classrooms in every school.	1.1.2: Weekly walk-throughs	1.1:2 Site administrators	1.1:2 Walk-through training at District Administrator Convocation, August 13, 2010.
(a) Formalize tool for walk-through procedures.	(a) October 1, 2010	(a) Executive Director of Academic Affairs, Site Administrators, school staff	(a) September 30, 2010 ILT and January 6, 2011 ILT meeting, Administrators reviewed their own current practice with walk-throughs and also exemplars from peers to support their learning and to support their work at the school site.

(b) Professional development sessions will be held to use walk-throughs as a tool to improve student achievement.	(b) ILT meeting dates will be used to review walk-through cycles and training.	(b) Principals, Academic Affairs Department	(b) At the school sites, Principals return with new learning and examples from peers and research to apply to school setting. This occurs at monthly collaboration meetings or staff meetings.
1.1:3 School staff will be equipped to address the needs of English Learners to ensure academic success.	1.1:3 Monthly professional developments for school staff on the ELL Master Plan.	1.1:3 Academic Affairs Department	
(a) Continued professional development focused on rigorous, standards based instruction in all content areas using scaffolded strategies to address the needs of ELL students.	(a) Monthly SIOP and Secondary ELD Training schedule.	(a) ELL Department, ELL Program Specialists, Executive Director of Academic Affairs	(a) We have held several professional development trainings for all school staff.

Professional Development Trainings on ELL

***Eleventh Annual Accountability Leadership Institute for English Learner and Immigrant Students,** December 2010.
***Long Term ELLs Conference**, November 2010
***Treasures/Tesoros ELA program**; using strategies to support ELLs, August 2010- June 2011
***ELD Textbook Adoption: Milestones and Framework of Secondary Systematic ELD.**
Systematic ELD Trainings
Day 1- September 2, 2010
Day 2- September 23, 2010
Day 3- October 14, 2010
Systematic ELD Tool Kit Materials training offered at each school site. September 2010
Bilingual teacher workshops:
Cohort of bilingual teachers working with Silvia-Duque Reyes on the transferability of skills, March-June, 2011

			ELL Department and the Assessment Department staff identified: • Criteria for course placement • ELD Assessments • Lesson planning with On May 16th, the SIAC and ELL Department implemented a follow up with Secondary ELD teachers for the implementation of the new program, changes on the ELD courses, placement and the implementation of the World House. •English Language Learner Master Plan Training on December 13, 2010
(b) Intensive Secondary ELD Staff Development and Implementation.	b) EL Achieve Secondary ELD training : August, 2010, October, 2010, and January, 2011 Monitoring plan September-June	(b) ELL Department, ELL Program Specialists, Executive Director of Academic Affairs, SIAC Administrator	(b) Professional development for Secondary school staff was held to address the needs of middle and high school staff:

Professional Development Workshops for ELL

Sheltered Instruction Observation Tool (SIOP) training for Secondary sheltered content :
•October 19 &21, 2010 was an overview training in SIOP for all teachers

•November 30, 2010- Training for Sheltered Social Studies Teachers

•December 7, 2010 – Training for Math Sheltered teachers

•December 14, 2010- Training for Science Sheltered teachers

Three Day Secondary Systematic ELD Training for Secondary Teachers:
Day 1- September 9, 2010
Day 2- October 5, 2010
Day 3 – October 26, 2010

ADEPT Training Refresher course for identifying ELL proficiency levels (K-8)
September 1, 2010
January 20, 2011
New ELD Textbook Training will take place during the summer for all Secondary ELD teachers and ELL Specialists at the Secondary level
June 2011

Secondary ELD Textbook adoption Committee Meetings /Trainings
January 5, 2011
January 25, 2011
February 15, 2011
March 8, 2011

Coaching and Collaboration for Secondary Staff and Secondary ELL Program Needs

Coaching and follow up meetings continued through monthly ELD Collaboration meeting for Secondary teachers
December 14, 2010
January 25, 2011
February 22, 2011
March 22, 2011
April 28, 2011
May 31, 2011

Follow up on Secondary ELD training using Shining Star and Systematic ELD, February 27, 2011

Follow up with Secondary ELD teachers for the implementation of the new program, changes on the ELD courses, placement and the implementation of the World House, May 16, 2011

SIOP at Winton-PLC Collaboration with teachers to plan peer observation support to enhance SIOP strategies in all content areas. Working with Dr. Norm Gold, March-May, 2011

(c) School site "World Houses" for secondary ELL Students who are recent arrivals will be developed. • A Work Group will be developed to plan and write a comprehensive action plan for development of World Houses for 7-12 grade ELL recent arrival students. • Design/develop plan for World Houses: plan includes setting goals, timelines and task force work and protocols. • Conduct Work Group meetings. • Stakeholders involved: former/current recent arrival students, teachers, staff, board members and parents of recent arrival students. • Organize selected sites and plan for improved newcomer services for the 2011-12 school year. • Identify how selected sites can better focus services during the remainder of the 2010-11 school year. • Action plan recommendation will be submitted to the Superintendent and the Board of Education for approval.	(c) ~~Task force~~ A World House Work Group will be an eight month project. • September 22, 2010 Task force planned and members selected • ~~October,2010-November, 2010~~ November, 2010-December, 2010 work group meeting meetings • December, 2010-January, 2011 SIAC Administrator and Executive Director of Academic Affairs will assemble the work group findings and prepare a work plan. • A work plan and budget plan will be presented with recommendations to the Superintendent for her review. • Presentation to the Board of Education on ~~January 26, 2011~~ February 23, 2011 for findings and work plan for the 2011-2012	(c) Administrator of the SIAC	(C) World House Planning Work Group met four (4) times: •November 17, 2010 •December 1, 2010 •December 8, 2010 •December 13, 2010 **World House Planning Work Group Objectives :** • To understand the needs of newly arrived English Language Learners and the Office for Civil Rights Agreement between HUSD and OCR. • To develop a stronger program to ensure the academic support and success of newly arrived ELL students. **World House Planning Group recommended:** •Criteria to enter/exit World Houses •Instructional academic programs •Recommendations to Superintendent for implementation of World Houses and location for Middle School and High School.

	academic school year. • February, 2011-March, 2011 plan for improved services for ELLs • Implementation of the World Houses will take place 2011-2012		•World House recommendations were presented to the Board of Education, February 23, 2011 •Parent and community outreach to promote and inform families of World House program March, 2011-August, 2011. •Staff to support World Houses will be identified and receive professional development training for program. May, 2011- July, 2011. •April/May 2011 Identification of Newly Arrived ELLs who qualify for World House •April/May 2011 Informational parent meetings regarding World House. • Parent Informational Nights: o Chavez Middle School-May 24th, 2011 o Tennyson High School – May 31st, 2011

1.1:4 "Partner Teachers" and BTSA Support Providers will provide support to school sites and classroom teachers.	1.1:4 September, 2010-June, 2011	1.1:4 Director of Standards, Assessment, Research and Evaluation	
(a) Roles, responsibilities and organizational structures will be clearly outlined in a graphic organizer and an explanation brochure.	(a) August 23, 2010	(a) Director of Standards, Assessment, Research and Evaluation, Partner teachers	(a) A brochure was developed and distributed to all Principals and staff at DLT on Sept. 23, 2010 to ensure that all sites were aware of the services provided and the intent of the use of onsite Partner Teachers (coaches).
(b) Partner teachers will support district wide efforts in coaching and training teachers and principals in Academic Language Development, Mathematics, and the new Reading Language Arts adoption. All Partner teachers will also support school sites with Intentional Data Study Groups (IDSG).	(b) Dissemination plan and support plan will be developed and implemented August 23, 2010- June 2011	(b) Director of Standards, Assessment, Research and Evaluation, Partner teachers	Partner Teachers have provided/facilitated the following district-wide trainings: •**11 ALD Trainings** were provided between November, 2010 –March, 2011 • **45 Math trainings** have been provided district-wide to support the implementation of the Math adoption. •High School ELA Partner Teachers facilitated the development of **ELA Pacing Guides /Assessments** for grades 9-12 for implementation, 2011-2012

			• **10 Elementary English Language Arts Trainings** have been provided to date. Trainings include more targeted support with all components of the newly adopted Treasures / Tesoros textbook adoption with specialized professional development focused on combination classrooms. • **June, 2011-August, 2011 5 -day ELA professional development series** will be offered district wide for new elementary teachers or teachers new to a grade level. •**Elementary Partner Teachers support teachers at sites daily as requested.** •**On-site ELA and Math Coaching provided daily at each high school and weekly at each middle school.** Each high school has a Math Partner Teacher or ELA Partner Teacher that has release time periods (.40 percent) to support colleagues. At the middle school level, there are three full time release Math and ELA coaches to support the 5 middle schools.

1.2 Maintain *quality programs* of instruction to ensure academic achievement for all students, with a specific focus on under-represented populations. 1.2:1 Persistently Low Achieving Schools and/or Turnaround Schools (Harder) will implement the School Improvement Grant Plan (SIG) with the goal of reaching Safe Harbor, improvement of status compared to similar schools and state rankings.	1.2:1 The SIG is implemented August 23, 2010- June, 2011 Specific benchmarks are outlined in the plan for each school.	1.2:1 Executive Director of Academic Affairs	•**The HUSD BTSA Program received a recommendation for Accreditation** which will be confirmed at the June 16, 2011 at the California Teaching Credentialing Commission 's meeting 1.2:1Replaced over 50% of staff at Longwood and Harder and replaced administration staff at Tennyson HS, Longwood, Burbank and Harder. Strategic Schooling Professional Development: •Held a 5 day institute in August, 2010 for teaching and administrative staff at Burbank to plan for Strategic Schooling that focused on standards based instruction. Additional trainings for Harder, Longwood and Burbank include: • September 11, 2010 - Administrator Coordination meeting for site administrations and district staff to plan role of Strategic Schooling • October 2, 2010 – Leadership team training for

			teaching staff and administrative staff teams to review calendar of professional development, expectations, and progress checks within the Strategic Schooling model. • December 4, 2010 – Beat the 3rd Grade Slump/ 4th Grade Writing Test Planning were professional development offerings that were given district wide to all schools. All 3rd and 4th grade teachers were invited and compensated to attend these trainings. • January, 2011 – Half Time Huddle. This workshop was presented to Longwood, Burbank and Harder Elementary staff on different planning days to provide a "check-in" model to gauge student's acquirement of standards to date and review what is needed in preparation for CSTs. Charlotte Knox and Noah Riley were presenters. • September, 2010 – May, 2011 On site demonstration lessons by Noah Riley, Teacher at "Think College Now" and by Charlotte Knox

			targeting engagement strategies and "nemesis" standards to model lessons for classroom teachers. •March 28-April 1, 2001 Spring Training Intersession for Burbank and Longwood students scoring at Basic. Focus on ELA and Math •Leadership Team trainings took place on a monthly basis to focus on professional development and planning for student progress checks •Summer, 2011 Full summer program for Burbank and Longwood Schools focusing on ELA, Math. Burbank School's summer program will include a focus on outdoor education, writing, and sports. Longwood School's summer program will include a focus on Art with push-in Art program with the Museum Of Children's Art (MOCHA) •January 26, 2011 Tennyson High School informational meeting with College Board

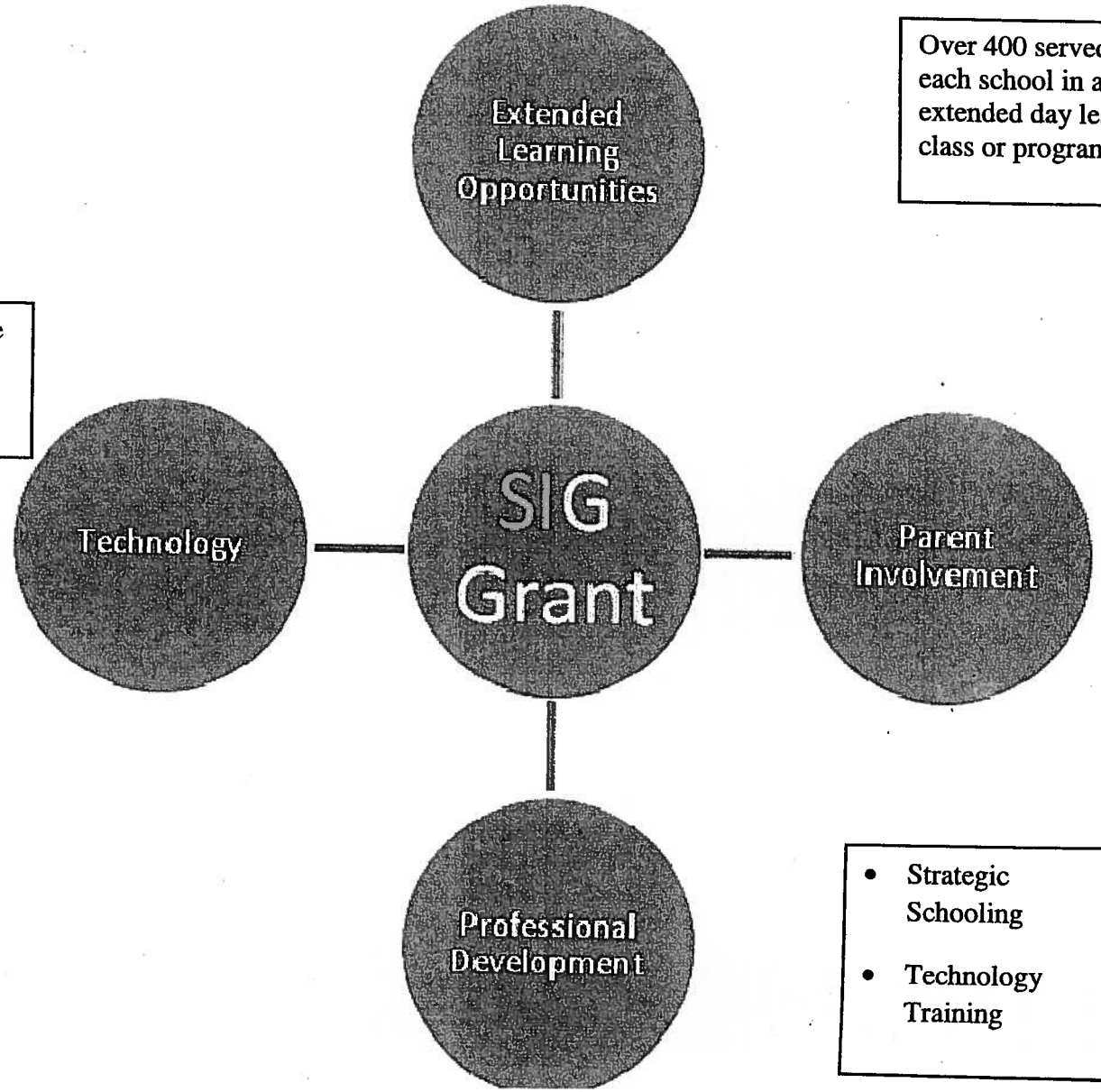
			•February, 2011 Formalized Partnership with College Board to address: Advanced Placement training for all staff and to train all staff in "Spring Board", a methodology and curriculum for all students that provides students with a bridge to advanced placement coursework. •February, 2011 Tennyson staff attended the College Board Forum •April, 2011- June, 2011 Training in Spring Board and Tennyson High staff will work with College Board to map out use for the 2011-2012 school year. • December, 2010-June 2011 monthly collaboration with school staff to review and support implementation of AVID, PUENTE and CMMA (Multi-media Academy). Review alignment to School Improvement Grant (SIG) • Spring, 2011 College tours continue for Tennyson students as outlined in the SIG Grant.

			• January, 2011 Planning for Regional Occupation Program (ROP) •January 25, 2011, Twilight School began with : additional ROP courses, Tennyson High School teacher taught enrichment courses, advanced placement courses and Chabot College courses. 300 students attended Twilight School •Summer, 2011 Advanced Placement Course Trainings by College Board for staff •Summer, 2011 Full Summer School Program for all Tennyson High School students and incoming 9th graders
(a) Burbank Elementary, Longwood Elementary, Tennyson High School and Harder Elementary will be termed "Superintendent's Priority Schools". The Superintendent's Priority Schools are implementing the Transformation model (Burbank Elementary and Tennyson High School) and the Turnaround (Longwood Elementary) and Restructured (Harder Elementary) through No Child Left Behind Act (NCLB).	(a) July 1, 2010	(a) Superintendent of Schools, Executive Director of Academic Affairs, Executive Director of Student and Family Services	(a) Identified school sites are implementing reform models as outlined in the School Improvement Grant (SIG) and through No Child Left Behind Act (NCLB)

(b) The principals at these sites will be evaluated by the Superintendent directly and Support Providers will be the Executive Director of Academic Affairs and the Executive Director of Student and Family Services.	(b) July 1, 2010 Board Of Education reports: ~~October 27~~, December 13, March 23, and June 22	(b) Superintendent of Schools, Executive Director of Academic Affairs, Executive Director of Student and Family Services	(b) The Superintendent directly evaluates Longwood Elementary, Harder Elementary and Tennyson High School site Principals. Burbank Elementary Site Principal is evaluated by the Executive Director of Academic Affairs. Support Providers are as follows: Tennyson HS, Executive Director of Student and Family Services and Longwood Elementary and Harder Elementary, the Executive Director of Academic Affairs. The Burbank Elementary support provider is the Director of Human Resources, Certificated.

			The Superintendent's Priority Schools include the completed targets: •All SIG Schools have a Coordinator in place •March 28-April1, 2011 Burbank and Longwood Schools implemented a Spring Training for students who are at the "Basic" level as measured by the California Standards Test (CST). •All SIG Schools will enact a complete summer program for all students. Focus on ELA and Math with an enrichment program of outdoor education and Art. •All students have been identified for the summer program. •Spring, 2011 Parent Update Meetings at the SIG schools and Harder Elementary on the Turnaround Model.

Goal 1.0
Burbank Elementary
Longwood Elementary
Tennyson High School



Over 400 served at each school in an extended day learning class or program

School-wide purchase of SMART boards, Pad, and school labs

- Parent Education classes
- Project Inspire
- College Planning

- Strategic Schooling
- Technology Training

1.2:3 Coherent and consistent services will be provided to English Learners to ensure academic progress and language development.	1.2:3 August 2010-June, 2011	1.2:3 Executive Director of Academic Affairs, SIAC Administrator, ELL Department.	1.2:3 ELD instruction is occurring at each Elementary site for the first 45 minutes of the day. School staff is utilizing Systematic ELD units to ensure that the 45 minutes is used to address ELD standards in listening, speaking, reading and writing.
(a) School sites will ensure that ELD Instruction occurs the 1st 45 / 180 – first 45 minutes / day, all 180 days – K-6.	(a) August, 2010-June, 2011	(a) Executive Director of Academic Affairs	(a) The Executive Director of Academic Affairs reviews the Principals' Assurances Checklist on a quarterly basis and also reviews: class lists, inputting of data into OARS, and on a bimonthly basis meets with all support providers to discuss implementation of all academic programs including ELD. Language Review Team (LRT) meetings were held to monitor progress of EL students toward Redesignation and will continue as they are used to monitor progress. **As of August 2010, 454 students have been reclassified. As of February, 2011, 372 additional students have been reclassified.**

(b) Rigorous, standards based instruction in all content areas using scaffolded strategies to address the needs of ELL students will occur daily.	(b) August, 2010-September, 2010 training for sites	(b) Executive Director of Academic Affairs and Educational Services Department	(b) All monitoring rosters of ELL students and Reclassified ELL students are turned into the ELL Department and reviewed by ELL Program Specialists and the Executive Director of Academic Affairs. During the Language Review Team process, parents are members of the team and also receive copies •Quarterly reviews of the Principals' Assurances Checklist take place to monitor implementation. •Monthly ELL Specialists meeting with site ELL specialists or designees to ensure compliance and support schools with implementation. At the Secondary level • ELD 1 –Yearlong course, 2 periods. • ELD 2 –Yearlong course, 2 periods. • ELD 3-a yearlong program 1 period. The focus of these courses will be to include the new ELD Textbook Adoption, Milestones within the framework of Secondary

(c) Recent arrival secondary ELL students will participate in "World Houses" at the secondary levels.	(c) Programming and placement for 2011-2012 will begin in Spring, 2011	(c) Executive Director of Academic Affairs and SIAC Administrator	Systematic ELD. The lessons plans will include four domains: • Reading, Writing, Listening and Speaking. (c) For 2011-2012, Newly Arrived ELL students at the secondary level are placed in ELD courses based on the results of the CELDT implemented at SIAC. Newly arrived ELLs with CELDT levels 1 and 2 who have been here less than two years will be placed at the World House in ELD 1 or 2. A newly arrived ELL who scores on the CELDT at a 3 or above regardless of time in the US school system will attend his/her home school.
1.2:4 Quality and Effective instructional practices will be demonstrated, implemented and monitored for Academic Language Development (ALD) instruction.	1.2:4 August 2010-June, 2011 Monthly review/audit	1.2:4 Executive Director of Academic Affairs, Director of Standards, Assessment, Research, and Evaluation	1.2:4. Professional Development opportunities for ALD in the areas of implementation as well as demonstration lessons were conducted for all ALD teachers district wide. •**10 trainings** on teaching ALD and Making Meaning materials were provided between November, 2010 and March 2011 to ALD teachers

			• The monitoring of implementation will be supported by Support Providers to ensure consistency and that results of work are moving towards academic progress. At on site visits, Support Providers will review implementation and plan for additional support if needed.
1.2:5 Students will be provided with a rigorous school program to increase academic language specifically through the use of "Making Meaning" materials will be implemented in all ALD classes, grade K to 6th. The ALD program is designed to meet the diverse academic language needs of students: • Students working on grade level • Students in need of support • Students identified as Gifted and Talented	1.2:5 All school sites will receive materials by August 20, 2010. Training on new materials: August, 201- October, 2010. Implementation: August, 2010-June 2011	1.2:5 Executive Director of Academic Affairs, Director of Standards, Assessment, Research, and Evaluation	1.2:5 All schools received the ALD Curriculum materials titled, "Making Meaning" in July 2010 (YRE) and August 2010 (Traditional). Additional ALD materials for students scoring Advanced on the CST's were provided to all sites; **2 additional trainings will be held in July and August to support teachers with implementing the new ALD Individualized Daily Reading and Student Response Journals during the 2011-12 school year**

1.2:6 The Administrative Process and Alignment for Consistency and Coherence (APAAC) group will be developed to address the need to improve student achievement, attendance, dropout rates, graduation rates, college going rates and other indicators of student success. • The APAAC membership will be formed, calendar of timeline completed, and meetings held to fully develop comprehensive plan to promote and advance student success. • Recommendations submitted to Superintendent of Schools and Board of Education.	1.2:6 The APAAC group meetings will take October, 2010 - June, 2011	1.2:6 Executive Director of Student and Family Services, Executive Director of Academic Affairs, Educational Services Department, Educational Services Department, High School Principals	The APAAC has met twice monthly since October 28, 2010. The focus of the group has been to: •Align Course Numbers to ensure consistency across high schools •Recertify A-G requirements with the University of California system and the California State University system. •Implement uniform programming sheets and course catalog •Improve HUSD student progress in Math classes and prevent cycle of failure •March 9, 2011, The HUSD Course Catalogue was approved. •ELA and Math Common pacing guides developed for 2011-2012 •Summer, 2011 Teachers will develop common Science pacing guides for 2011-2012 •Aligned course numbers to ensure consistency •Strengthen Math progression program for students

1.3 *Monitor and support* staff to ensure fidelity to programs and HUSD policy implementation.			
1.3:1 Implement a District wide comprehensive accountability and monitoring system to ensure the regular, consistent use of formative and summative assessment.	1.3:1 September, 2010 plan will include timeline for review of progress by school site.	1.3:1 Executive Director of Academic Affairs	1.3:1 The Online Assessment and Reporting System (OARS), is the software tool used in HUSD to facilitate the collection, reporting and analysis of periodic assessments.
(a) Instructional Data will be entered regularly and the system of implementation will give access to the use of data on a regular basis by the Principal, Support Provider and Principal's Evaluator.	a) September, 2010- June 2011 Monitored on 6-8 week timeline based on benchmark assessments	(a) Principals, Support Providers, and Principal Evaluators	(a) The OARS data information is used to guide the Intention Data Study Groups (IDSGs) so that Principals and teachers can see what areas are areas of need for students and teaching can target gaps in education. They look for ways to support the implementation because the use of the data will inform targeting instruction to meet the needs of the students.
(b) Principals will be required to present a report to their evaluator every six-eight weeks outlining the implementation of IDSG, level of data entry and frequency of walk-through.	(b) October, 2010 December, 2010 February, 2011 April, 2011 June , 2011	(b) Principals	(b) Principal Evaluators meet with site Principals to review site data and implementation of district initiatives. Reports are accessed from OARS.

1.3:2 A revised District Oversight Committee (DOC) will be formed with clear purposes, outcomes scheduled and a multi-year long plan. The DOC work will be coordinated with the Educational Services department, partner teachers and support providers. • Finalized list of school visits • Calendar of visits • Reporting protocol • Immediate feedback plan and calendar	1.3:2 ~~September, 2010-June 2011~~ February 2011 – June 2011	1.3:2 Director of State and Federal Programs and Educational Services Department administrators, Executive Director of Academic Affairs and the Executive Director of Student and Family Services	1.3:2 The District Oversight Committee, following CDE guidelines under Elementary and Secondary Education Act (ESEA), was formed to oversee progress within program improvement schools in years 4 and 5. Currently, HUSD is still in Program Improvement Year 3 +. Monitoring for program improvement were as follows: •All school site Administrators, School site Staff and School Site Council (SSC) revised their Single Plan for Student Achievement (SPSA) •February, 2011 Educational Services reviewed and planned for a monitoring cycle for Year 4 and Year 5 Schools. •A review of all PI schools was implemented based on a Tier Model- the most underperforming received on site review and the schools that made progress, as identified by safe continued with the support of the evaluator and support provider check in process.

			•DOC visits were conducted at: Burbank Elementary, Longwood Elementary, Tennyson High School, Park Elementary, Schafer Park Elementary and Harder Elementary •June 22, 2011 Board of Education update
1.3:3 Action Steps and a calendar for development, presentation and review of all Single Plans for Student Achievement (SPSAs) .	1.3:3 August, 2010	1.3: 3 Executive Director of Academic Affairs, Director of State and Federal Programs, Educational Services Department	
(a) School Site Councils will develop the SPSA for its school site	(a) September 1, 2010-October 30, 2010	(a) School site SSC and Principal	(a) •Training for site administrators at Convocation August, 2010. •Training for School Site Councils on the SPSA: September 2, 2010.
(b) SPSA goals will be developed based on student achievement data.	(b) September 1, 2010-October 30, 2010	(b) School site SSC and Principal	(b) •Training for site administrators at Convocation August, 2010 on development of "SMART Goals (Specific, Measurable, Attainable, Realistic, and Timely) tied directly to student data.

(c) SPSAs will be aligned to CDE templates and include all components required.	(c) September 1, 2010-October 30, 2010	(c) Executive Director of Academic Affairs, Director of State and Federal Programs, Educational Services Department	•Training for School Site Councils on the SPSA: September 2, 2010. • ILT training on September 16, 2010 on Adequate Yearly Progress (AYP) data • All SMART goals were reviewed by the State and Federal Director and each Principal's Evaluator and Support Provider to ensure goals were aligned to student data and growth targets. (c) • SPSA template was revised to include all CDE requirements and aligned the Essential Program Components (EPCs), Board of Education Goals, and Western Association of Schools and Colleges (WASC). • SPSAs were developed by each SSC and approved by the SSC prior to submission to Board of Education. • Support Providers reviewed drafts SPSA and met with the evaluator and Principal in a triad to review. •SPSAs presented to BOE on October 27, 2010 and November 17, 2010.

			• All SPSAs were posted to the HUSD website, along with the Spanish translation. • School sites received copies in Spanish and English. An additional copy is displayed at the District Office. These copies are available at the front desk and the State and Federal Office. •All Title I schools completed the Yearly Evaluation of Consolidated Program tool. Principals verified process as part of End of year check out with evaluators
1.3:4 Processes will be in place to monitor the progress of English Language Learners. (a) Ongoing monitoring for all English Language Learners through Language Review Teams.	1.3:4 August, 2010- June 2011 (a) LRTs will be conducted as outlined in the Principals' Assurances Checklist.	1.3:4 Executive Director of Academic Affairs and the ELL Department staff (a) Site Principals, ELL Specialists, and teachers	(a) Principals' Assurances Checklist is submitted October, 2010, February, 2011 and June 2011. • CELDT testing completed October 31, 2010 •CELDT testing for the 2011-2012 school year begins July , 2011 • Completed two rounds of Language Review Team (LRT)

			•Book Study of Improving Education for English Learners-Research Based Approaches implemented at ELLCC and started at ELL Specialists meetings •All ELL and Reclassified Students were monitored twice this year in Fall and Spring. •Site Document Reviews were conducted twice at each school site both in November and February • Site ELL Specialists met on a monthly basis to review programs and services for ELLs • The ELL Coordinating Council met nine times this year to review programs district wide. • Secondary ELL Specialists and Secondary ELD teachers met monthly (December, 2010- June, 2011)
(b) Fully implemented English Learner Advisory Committee (ELAC) at all school sites that provide direction for programs and services for ELLs.	(b) ELAC documentation submitted on a monthly basis. Fully functioning ELAC elections complete by October 1, 2010	(b) Site Principals, ELL Specialists, and teachers	(b) English Language Learner Advisory Committees established at each school site. All school sites completed the mandated 5 ELAC meetings. The DELAC Parent Board presented the Parent survey at the Board of Education

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			meeting on May 25, 2011 The District Language Learner Advisory Committee (DELAC) met 8 times to complete mandated tasks as per CDE
1.4 *Recognize and celebrate* progress towards and attainment of high student academic achievement. 1.4:1 An 800 API reward and recognition system will be developed by the Superintendent. This system will include "individual" student and site recognition in the "Superintendent 800 API Club". Schools that reach 800 or more API points will be recognized as will individual students who score a perfect 600 score on the California Standards Test (CSTs).	1.4:1 September, 2010 – October, 2010	1.4:1 Superintendent of Schools, Executive Director of Academic Affairs, and Educational Services Department	1.4:1 API reward and recognition system established and school sites and students were recognized at BOE meeting, October 27, 2010. The Board of Education recognized 60 HUSD students who scored a perfect 600 score on the California Standards Tests.
1.4:2 Continue District-wide celebrations for student achievement (a) Latino Recognition Night	(a) June , 2011	(a) Executive Director Academic Affairs and Educational Services	(a)June 2, 2011 Latino Recognition Night recognized 367 students for their academic achievement.
(b) Young Black Men Recognition Night	(b) April , 2011	(b) Executive Director of Student and Family Services and Educational Services	(b)April 28, 2011 The Young Black Men Recognition event recognized 300 students for their academic achievement and leadership.

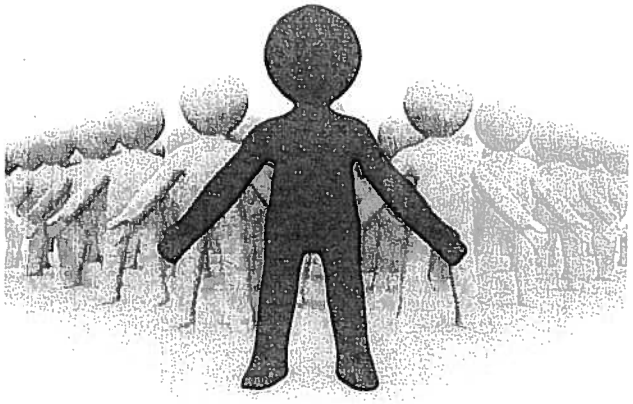
(c) School Site Student Recognition Events • High School Awards Nights • Reclassification Recognition Nights (Reclassification from ELL status • Band and Music Awards • Golden State Seal	(c) May- June 2011	(c) Site Administrators and district staff	(c) School Site Recognitions take place year round. •Many elementary school hold school wide assemblies recognizing the academic achievement of the students: - Burbank Elementary "Heavy Medal" Day students were recognized for the 400 club, 500 club or 600 club which signifies the score band on the CSTs and recognized the progress they are making. - Southgate Elementary celebrated all students as they continue to make wonderful progress as the only elementary school that made all API and AYP targets last siring. - Bowman Elementary invited Hayward City Councilman Mark Salinas to recognize and motivate Bowman students as they received results of the CSTs •High School Awards Nights took place Spring, 2011 recognizing students for their individual academic and extra curricular achievement.

			• Reclassification Awards ceremonies, Honor Roll, Perfect Attendance, and 500 Club and 600 Club assemblies take place on a monthly or trimester basis at all of the school sites. • The Board of Education recognized 36 HUSD students who achieved the Golden State Seal Merit Diploma at its May 25, 2011 meeting • High School Awards Night and Band/ Music Awards Night took place in Spring, 2011 at each of the high schools. •The California Department of Education and State Board of Education encouraged school districts to pursue a Seal of Biliteracy to be awarded to graduating Seniors who demonstrate proficiency in more than 1 language. The Seal of Biliteracy would be affixed to the student's High School Diploma and would denote a student's mastery of a world language. For HUSD the biliteracy seal would be awarded for: American Sign Language, German, French, Japanese,

			Mandarin and Spanish. Alameda County Office of Education has established a work group to support school districts. HUSD will join and include World Language teachers and staff to ensure accurate criteria and the assessment is aligned to the state's guidelines. The work of this committee will be presented to the Board of Education as part of a revised board policy Fall, 2011.

Goal #2

Foster Leadership



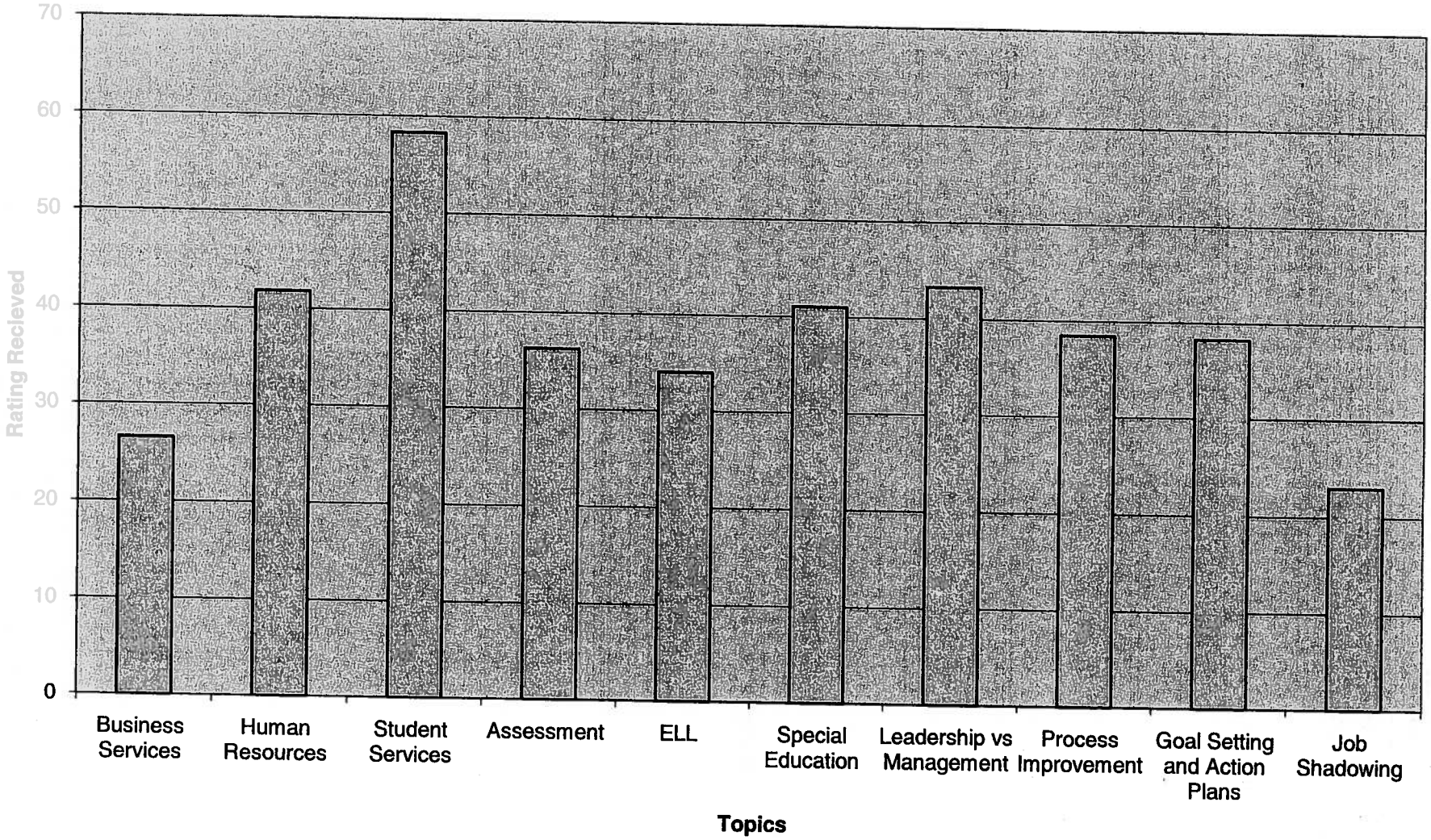
Goal # 2: Foster District and School Leadership

Outcome: All services, support and action plans of the Human Resources Department will be focused on staffing, training, supporting and evaluating all activities to equip Hayward USD with the staff poised and prepared and to implement the Standards Based Instructional program to improve all students' achievement.

Objective/Action Plan:	Timeline	Owner of Action Step	Mid-Year Report
2.1:1 A Principal Support System will be implemented to provide ongoing, regular support to all site administrators so they all will be highly successful. a) A district office certificated administrator will be appointed to be Support Providers for all site administrators. All Support Providers will report their efforts, concerns and additional support needed to ensure the success of the site administrators. Survey at the end of the year to determine the effectiveness of the Support Providers Improvement suggestions for the future. b) A training program will begin for all 1st year site administrators (21) new to their position at HUSD on August 9 – 10 to focus on district information, Board of Education goals, practices, protocols and requirements.	**Completed August 9 – 10, 2010**	Assistant Superintendent of Human Resources Executive Director – Student Services Executive Director – Academic Affairs	a) All principals have been assigned a district office support provider. Support providers meet with principals at least monthly to discuss progress on site specific action plans. Support providers meet together on a monthly basis to review trends and assure consistent support. b) New administrators received training and information regarding HUSD. 25 new administrators participated.
2.1:2 An "Aspiring Leaders" program will be developed, monitored and evaluated. Human Resources staff will hold three (3) informational meetings. Meetings will be held at school sites.		Assistant Superintendent of Human Resources Director of Classified Human Resources Director of Certificated Human Resources	2.1:2 Three informational meetings were held at 3 different sites with over 60 interested employees in attendance.

a) Identify both Classified and Certificated Aspiring Leaders in the organization. Recommendations will be solicited and sent in from site and district administrators. b) Trainings will be held to build competencies. Components of the program will include a needs assessment, definition of leadership opportunities, and invitation to specific. 1. Experts from HR, Business, ELL, Assessment, Student Services and Special Education will be scheduled to share experiences and real-life situations. 2. Structured discussions will be encouraged to help identify areas of interest, weakness, and strengths and promote networking. c) A "menu" of leadership activities will be developed to allow the opportunity to expose Aspiring Leaders to actual leadership experiences. d) An evaluation process will be identified to check for effectiveness of the Aspiring Leadership program. e) Qualified Aspiring Leaders will be encouraged to apply for leadership positions within the district.	**Completed:** **September 2010** **Completed:** **October 19, 2010** **November 16,2010** **December 7, 2010** **January 11, 2011** **February 8, 2011** **March 1, 2011** **April 5, 2011** **May 10, 2011**	Assistant Superintendent of Human Resources, Director of Classified Human Resources, Director of Certificated Human Resources	a) All employees who completed the application process by the deadline were accepted into the program. Currently 37 employees are participating in the Aspiring Administrators Program. 29 are certificated and 8 are classified employees An evaluation was conducted at the last session. The following presentations were ranked. The highest number indicates the "most informative" Business Services - 26.5 Human Resources - 41.75 Student Services - 58.33 Assessment - 36.25 ELL - 34 Special Education - 41 Leadership vs Management - 43.25 Process Improvement – 38.5 Goal Setting and Action Plans – 38.25 Job Shadowing - 23 Participants also indicated that they would like to see the program continue on a yearly basis. They liked the variety of activities and format of the sessions. e) During last session and as positions become available.

ASPIRING ADMINISTRATORS ACADEMY
Informative Presentations



2.1:3 Relationships with employee groups will be improved through open communication and identifying common goals and collaborative projects. a) On a bi-monthly basis, the district will update employee groups on the implementation and monitoring sites have undertaken to increase student achievement.		a) Assistant Superintendent of Human Resources, Director of Classified Human Resources, Director of Certificated Human Resources	a) Scheduled meetings include updates and problem solving on educational initiatives, budget and contract management Weekly meetings held between Human Resources and HEA and monthly meetings between Human Resources and AEOTE and SEIU. Monthly meeting with each employee group *(HEA, AEOTE, SEIU, ACSA)* and the Superintendent and her team, Budget Forums – 4 meetings FITAG – 4 meetings *(HEA has formally withdrawn)* The following topic specific meetings have been held to date: **HEA** * Adult School – 8 meetings * School Improvement Grant – 7 meetings * Child Development Centers – 5 meeting * Special Education – 1 meeting Layoffs, employee status - 6 meetings **SEIU** – * Child Development Centers – 3 meetings * Para educators and Special

			Education – 4 meetings * Budget updates and projections – all meetings * Maintenance & Operations – 2 meetings **AEOTE** – * Budget updates and projections – all meetings * District staffing ratios – 1 meeting
b) To support a culture of collaboration, District leadership will consistently communicate the common vision and direction.		b) All District Leadership	b) Through the District Leadership Team and the Instructional Leadership Team meetings, the direction of the Superintendents Action Plan is discussed, training provided and principals collaborate to identify best practices for implementation. Specific topics included IDSG, RTi, improving attendance, SPSA and APS, DOC visits

Goal #3

Safe and Supportive Learning Environments

Goal # 3.0: Prioritize systems that create a safe and supportive learning environment

Outcome: All HUSD Students will improve individual achievement by at least one proficiency level as a result of support, programs and academic emphasis of the Family and Student Services Department. The individual achievement levels will be measured by the Spring CST scores, from Spring, 2010 – Spring, 2011.

Objective/Action Plan:	Timeline	Owner of Action Step	Final Report
3.1 Incidents leading to expulsions and suspensions will be reduced as a result of consistent discipline plans and the improvement of school climate in every school.			
3.1:1 Site administration will review the uniform progressive discipline plan and continue the implementation of the progressive discipline model.	3.1:1 Completed by October and implemented through the 2010-2011 year	3.1:1 Executive Director of Student and Family Support Services	3.1:1 The Administrator of Student Placement presented and reviewed the Uniform Discipline plan to site administration on December 2, 2010 at the Instructional Leadership Team meeting. The review was to continue the consistent implementation of the plan. The plan was also be revisited by the administration team at the beginning of the 2011-2012 school year to ensure the consistency of discipline across the district.
3.1:2 The Administrator of Student Placement will review and monitor suspensions and expulsions from individual sites and look for inconsistencies in the implementation of the suspensions or in the implementation of the education code.	3.1:2 Monthly	3.1:2 Administrator of Student Placement	3.1:2 The Administrator of Student Placement conducted daily consultation with site administrators to improve compliance with suspension implementation by telephone or via email. Suspension forms are also reviewed daily to monitor and ensure compliance and consistency to the Education Code. The practice will continue in the 2011-2012 school year.

3.1:3 Sites will develop site specific strategies to engage students through the building of positive climate and the creation of a strategy which is clearly articulated in the site safety plan.	3.1:3 Completed by March 2011	3.1:3 Site Principals	3.1:3 Training and comprehensive materials were provided to all administrators. Trainings were conducted from September of 2010 through March 2011 to address behavior though the three tiers of Response to Intervention in order to support positive climate and site safety plans.
3.1:4 Site administrators will review the Student Study Team models, the 504 accommodation plans and behavioral plans to ensure that students are receiving appropriate services prior to discipline referrals.	3.1:4 Implemented throughout the 2010-2011 school year	3.1:4 Site Principals Administrator of Student Placement	3.1:4 The Administrator of Student Placement reviewed the documentation process and the compliance requirements with site administration on November 4, 2010. Ongoing compliance and monitoring of SST's and 504 Plans are conducted bi-weekly. On November 22, 2010, a needs assessment was conducted with School Psychologists in order to gain input to improve the SST and the 504 process. The results indicated that not all sites are fully implementing the SST process. This will become an area of training for the 2011-2012 school year. The Administrator of Student Placement consulted with individual site administrators via telephone and email when requested to assist with 504 Plan development and implementation.
3.1:5 High School sites will use the New Start Program consistently as an alternative intervention to suspension.	3.1:5 Beginning in September and all through the 2010-2011 school year	3.1:5 Site Principals	3.1:5 New Start teachers were hired and the Administrator of Student Placement reviewed program requirements and the documentation process with site administration on 11/2/10. Sites accessed New Start as an alternative intervention to suspension. Each site maintains a daily attendance roster for the New Start classrooms. Tennyson High served 41 students, Hayward High 392 students and Mt. Eden 361 students in the 2010-2011school year.

<table>
<tr>
<td>3.1:6 Regular monitoring of the suspensions by school and incidents.</td>
<td>3.1:6 Monthly</td>
<td>3.1:6 Administrator of Student Placement</td>
<td>3.1:6 The Administrator of Student Placement monitors the compliance of suspension forms daily. If there are concerns regarding suspensions, the Administrator of Student Placement contacts the site individually to address the concern.</td>
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<td>3.2 An Attendance Improvement Plan will be implemented at all HUSD Schools. The plan will include district wide monitoring with a positive recognition program. Benchmarks of improvement will be developed to ensure improvement of the Average Daily Attendance.

3.2:1 An attendance committee will be convened to look at the development and the implementation of a district wide attendance plan which will address strategies of improving attendance, development of rewards and recognition systems for the sites and the monitoring of students who are being re-engaged in the system.</td>
<td>3.2:1 Starting in October and implemented through the 2010-2011 year</td>
<td>3.2:1 Executive Director of Student and Family Support Services Coordinator of Child Welfare and Attendance</td>
<td>3.2:1
An Attendance Awareness & Improvement plan was developed between the Child Welfare and Attendance Department and the AmeriCorps Parent Centers to increase community awareness and support of daily on time attendance.

Chart reflecting Attendance Campaign planning
<table>
<tr><td>District Admin campaign planning meetings attendance committee meetings</td><td>10</td><td></td></tr>
<tr><td>Attendance Clerk Meetings</td><td>10</td><td></td></tr>
<tr><td>Parent Attendance Awareness meetings at middle schools</td><td>4</td><td></td></tr>
<tr><td>Presentations at Instructional Leadership Team meetings</td><td>4</td><td>2 principals presented best practices</td></tr>
<tr><td rowspan="3">Attendance Awareness Campaign Time period (1/19/11-3/25/11)</td><td>ADA recovered</td><td>$35,264</td></tr>
<tr><td>Students with perfect attendance</td><td>5,767</td></tr>
<tr><td>Increased instructional hours</td><td>33,217</td></tr>
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3.2:2 Site specific strategies for improving student attendance will be developed and written into the site plans.	3.2:2 Implemented through the 2010-2011 year	3.2:2 Executive Director of Student and Family Support Services Coordinator of Child Welfare and Attendance	3.2:2 Focusing on the time period between MLK and Cesar Chavez Days (January 19, 2011, March 25, 2011), schools monitored attendance & recognized students and classes for perfect attendance. VCS! AmeriCorps members and CWA Outreach workers supported schools with weekly and monthly attendance incentives focusing on perfect attendance and the importance of daily, on time attendance. These incentives focused on weekly and monthly attendance. Site strategies also included the use of the attendance data in parent meetings, the use of the Truancy Hunter, the Student Attendance Review Board, truancy sweeps and referrals to the District Attorney's office as strategies for truancy intervention.
3.2:3 A collaborative group will be established with the city, parents, students and the community organization to look at methods raising awareness around truancy issues and the importance of being in school on time.	3.2:3 Start in November and implemented through the 2010-2011 year	3.2:3 Executive Director of Student and Family Support Services Coordinator of Child Welfare and Attendance	3.2:3 In addition to the Attendance Improvement Campaign, Child, Welfare and Attendance (CWA) office collaborated with Youth and Family Service Bureau, Hayward Police Dept. and La Familia-Family Resource Center on attendance & truancy interventions. Two truancy sweeps February 1, 2011 & May 12, 2011 were held returning 67 students to their schools. Families were contacted and referred to YFSB and Family Resource Center for intervention and support.
3.2:4 Appropriate interventions will be implemented by the sites and the Child Welfare and Attendance Office to support students identified as truant including the use of the Student Attendance Review Board process.	3.2:4 Implemented through 2010-2011	3.2:4 Coordinator of Child Welfare and Attendance	3.2:4 The CWA office facilitated 19 School Attendance Review Board SARB hearing dates (17 at Hayward Police Dept, 2 at HUSD). 120 cases were presented to the SARB. As of May 21, 2011, 13 cases have been referred to Alameda County Assist. District Attorney for SARB violation/truancy citation

3.2:5 Communication on the importance of attendance will be communicated through site newsletters, the website and through parent meetings implemented by the Parent Center Initiative.	3.2:5 Implemented through 2010-2011	3.2:5 Executive Director of Student and Family Support Services Coordinator of Child Welfare and Attendance	3.2:5 CWA worked with district staff & schools providing 4 informational articles & handouts promoting attendance. The Superintendent promoted attendance on HUSD website with 2 articles. At least 29 meetings held district wide at parent centers focused on attendance. 5 community engagement meetings (one at each middle school) to promote the attendance awareness campaign and parent involvement.
3.2:6 Communication on the importance of attendance as well as the implementation of the strategies to increase attendance will be discussed and reviewed regularly in the Instructional Leadership meetings.	3.2:6 Instructional Leadership Team meetings in October, January and April	3.2:6 Executive Director of Student and Family Support Services Coordinator of Child Welfare and Attendance	3.2:6 Attendance data and process were reviewed at 4 Instructional Leadership Team meetings. Schools reviewed their attendance percentage reports monthly. CWA Coordinator & Director of Information Technology met with Attendance Clerks 8 times (Monthly) to review attendance practice and procedure.
3.3 Saturday School will be developed for all Far Below Basic and Below Basic students. These target students will be supported by the SIG funds and/or other grant funding.			
3.3:1 A system of monitoring will be established at the sites for the identification of students who are performing at a far below basic or below basic level.	3.3:1 Instructional Leadership Team Meeting in October, January and April	3.3:1 Executive Director of Student and Family Support Services Director of Student and Parent Support Programs	3.3:1 Lists of students who are performing far below basic and basic level were distributed to the sites by the Parent Support Program Department as a part of the process for identification of students for the intervention programs.

3.3:2 The identified students will be encouraged to attend an extended day learning program including intervention programs and site Saturday Schools.	3.3:2 Implemented through 2010-2011	3.3:2 The Educational Services Team	3.3:2 • In September 2010 Principals were sent list of BB and FBB students as well as students who have been retained that are eligible and in need of Supplemental Instruction (before/after and Saturday intervention) • Supplemental Instruction Site Plan forms sent out in October 3, 2010 Friday Communications • Retention and Intervention packet given out at January 2011 ILT which includes policy and procedures and an example of multiple Supplemental Instructional Programs (including Saturday School). Intervention funds are being used at 13 elementary sites and 4 Middle School sites serving 800 elementary and 150 Middle School students.
3.3:3 A model for Saturday school will be developed to serve identified students using categorical or grant funding.	3.3:3 Begin in October 2010 and continue through 2010-2011	3.3:3 The Educational Services Team	3.3:3 At the School Improvement Grant Schools, an after school program was created to serve students after school in the areas of English Language Arts and Mathematics. Longwood Elementary served over 200 students and Burbank Elementary served over 300 students. These classes were in addition to the Supplemental Educational Services (SES) that took place at all Year 2 Title I schools. Tennyson High School held a Twilight School serving over 300 students in the areas of Chabot College courses, intervention and ROP course.

3.3:4 Extended day learning programs will offer intensive intervention for students using effective strategies which will increase student's knowledge in core curriculum areas.	3.3:4 Begin in November 2010 and continue through 2010-2011	3.3:4 The Educational Services Team	3.3:4

Extended Day Learning Programs

Programs	Program Description	Grade Level Served	Number of Students Served
Penda Learning	Mathematics and Science and CAHSEE Prep Online	7-8	60
Cyber High	Credit Recovery	11-12	600
Cyber High	2010 Summer Program	11-12	100
Successmaker	Supplemental Instruction Intervention Online Pilot implemented at Tyrrell Elementary	Grades 4-6 in ELA	114 BB and FBB students
Saturday Intervention	4 classes run during Saturday at 4 schools	K-6	100
Accelerated Reader and Math Facts *in a Flash!*	Year long online leteracy and math programs offered by YEP	1-6	1,100
KidzLit and KidzMath	YEP has incorporated standards based after school ELA and Math curriculum to support school day learning	K-6	1800
Study Hall	YEP offers study hall for 2 hours each day for students who need credit recovery for each comprehensive high schools	9-12	120

3.3:5 Sites will develop extended day learning programs for students and incorporate these programs as a part of their site plans.	3.3:5 Developed by October 2010 and implemented through the 2010-2011 year	3.3:5 Director of State and Federal Programs	3.3:5 Over 1,000 students served in Supplemental Education Services (SES) as part of after school site services at Title I Program Improvement Schools Year 2-5. All schools provided an in-school or after-school/Saturday school program.
3.4 Cultural Sensitivity and Appreciation training will be developed and outlined in all SPSAs. Training will also include the Campus Supervisors, School Resource Officers and the District Leadership Team			
3.4:1 Cultural Sensitivity and Appreciation training will be presented to all Administrators, Campus Supervisors and the School Resource Officers in order to raise awareness on all campuses.	3.4:1Completed in October 2010	3.4:1 Executive Director of Student and Family Support Services	3.4:1 On November 1, 2010 a Cultural Sensitivity training was held for the District leadership Team as well as the Campus Supervisors and the Resource Officers.
3.4:2 To follow up on the training, experts will be facilitating conversations with administrators raising awareness on issues of equity and access using data related to academic achievement, discipline and culturally relevant pedagogy and strategies implemented in the classroom.	3.4:2 Begin in November and implemented through 2010-2011	3.4:2 Executive Director of Student and Family Support Services Executive Director of Academic Affairs	3.4:2 The Special Education Department conducted a training in the Fall for Special Education teachers and administrators on the development of compliant linguistically and culturally appropriate IEPs for students. On December 2, 2010 the student discipline data was reviewed with the instructional Leadership Team. The team examined the data by subgroups in response to strategic questions developed for discussion.

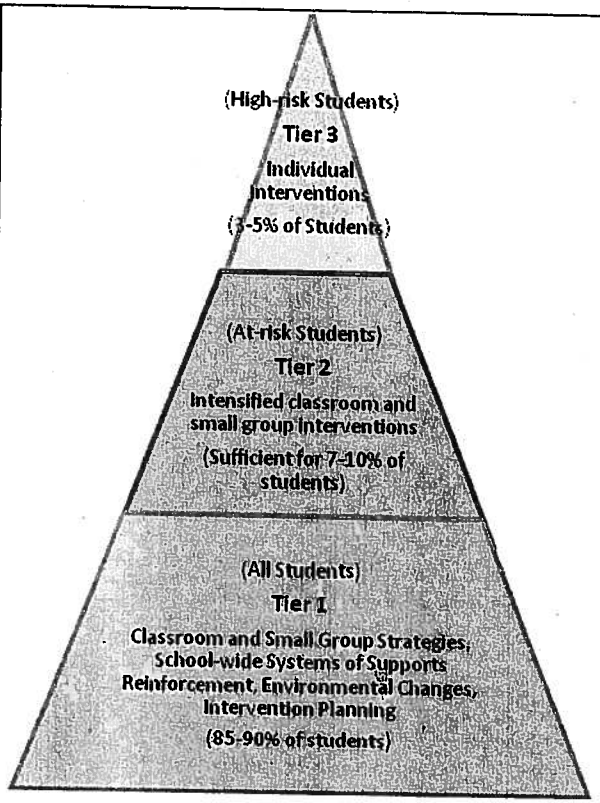
			On April 21, 2011 the Special Education Department hosted a training in the Instructional Leadership team meeting with Enid Lee on strategies and pedagogy of working with our African American students. On May 26, 2011 the Human Resources department in conjunction with CTA coordinated an Unconscious Bias training for the District Leadership team.
3.4:3 The development of a more positive climate on campus so that all students feel supported and safety will be a focus point of the school site plans as well as raising awareness in staff to increase cultural awareness.	3.4:3 Completed by March 2011	3.4:3 Executive Director of Student and Family Support Services	3.4:3 Site plans includes strategies for building a more positive climate for the students on campus. On November 4, 2010, part of the Special Education presentation on behavior plans included " Bridging the Linguistic/ Cultural/ Social economic gaps in behavior support planning". This presentation was conducted with the Instructional Leadership Team. On December 2, 2010 a presentation was made to the District Leadership Team on the topic of Manifestation Determination. This presentation included "Promoting Cultural Diversity and Cultural Competency" a self assessment checklist.
3.4:4 Culturally appropriate curriculum, materials and strategies will be apparent in the classrooms in order to engage all students.	3.4:4 Implemented through 2010-2011	3.4:4 Executive Director of Student and Family Support Services	3.4:4 At the Instructional Leadership Team meeting on January 6, 2011 Behavior Intervention and Pre-referral Intervention manuals were given to each site administrator for support as resource to manage behavior for all students. Strategies presented should be implemented in classrooms and be evidenced in SSTs and Behavior Plans. As a next step, in 2011-2012 additional strategies will be presented at District Leadership Team. Monthly monitoring of SSTs (Student Success Team) should reflect strategies presented as appropriate.

3.5 Cyber-Bullying will be introduced as prevention and awareness at secondary sites and for parent groups and parent centers. 3.5:1 Presentations on cyber-bullying will be conducted for the site administrators to gain a better understanding around the topic as well as to recognize the signs of cyber-bullying and strategies to address the issues surrounding the issue as well a the provision of services for students who are victims of cyber-bullying.	3.5:1 Completed by January 2011	3.5:1 Executive Director of Student and Family Support Services Director of Student and Parent Support Programs	3.5:1 On December 2, 2010 a presentation was made to the Instructional Leadership Team on bullying and the strategies to address bullying. On February 24, 2011 a presentation on cyber-bullying was presented to the District Leadership Team.
3.5:2 Training on cyber-bullying will also be made available to parents using the parent center initiative so that parents have an understanding of the issues and can support the monitor of cyber bullying at home.	3.5:2 Completed by ~~January~~ 2011 March	3.5:2 Executive Director of Student and Family Support Services Director of Student and Parent Support Programs	3.5:2 Cyber-bullying will be a topic of training for parents in the 2011-2012 school year as a part of regularly scheduled district parent meetings.
3.5:3 Trainings will be held to help site administrators understand the education codes which are applicable to the issues of bullying and the allowable consequences which can be assigned to bullying including cyber-bullying.	3.5:3 Completed by ~~January~~ March 2011 and monitored monthly	3.5:3 Administrator of Student Placement	3.5:3 Educational codes related to Cyber-bullying were presented to the administrative staff at the February 24, 2011 District Leadership Team Meeting.

3.5:4 The Safe Schools Teacher on Special Assignment will provide site support and training on the issues of bullying including cyber-bullying.	3.5:4 Implemented through 2010-2011	3.5:4 Executive Director of Student and Family Support Services Safe Schools Teacher on Special Assignment	The Safe Schools Teacher on Special Assignment worked on site with workshops for teachers and students at all elementary sites.
3.5:5 The Administrator of Student Placement will monitor suspension and expulsion forms to target issues of bullying including cyber-bullying.	3.5:5 Monthly	3.5:5 Administrator of Student Placement	3.5:5 The Administrator of Student Placement reviews and monitors suspension forms to ensure compliance and consistency with education code on a daily basis. She also contacts principals via telephone and email to inform and discuss implementation of student suspension.
3.6 The emphasis for Bully-Prevention will be a district wide goal at all schools. Action steps will be implemented, monitored and measured for every school site. These activities will include parent participation and training.			
3.6:1 Effective strategies for bullying prevention will be researched and presented to the sites.	3.6:1 Completed by January 2011	3.6:1 Executive Director of Student and Family Support Services	3.6:1 On December 2, 2010 a presentation was made to the Instructional Leadership team on bullying and the effective strategies related to bullying.
3.6:2 The Safe Schools Teacher on Special Assignment will provide site support and training on the issues of bullying.	3.6:2 Implemented through 2010-2011	3.6:2 Director of Student and Parent Support The Safe Schools Teacher on Special Assignment	3.6:2 The Safe Schools Teacher on Speical assignment worked with the following schools: Burbank, Bowman, Cherryland, East Ave., Eden Gardens, Eldridge, Fairview, Faith Ringghold,Harder, Longwood, Lorin Eden, Park, Ruus, Tyrrell, Southgate, Stonebrae, Strobridge, all of our Middle Schools and High Schools in the areas of: safe schools, student and teacher workshops, and Site Equity Action Team training and planning.

3.6:3 Bully prevention will be written into the site plan as well as the school safety plans with clear strategies which will be closely monitored and with outcomes that are measurable and consistent in the creation of a more positive climate and improvement of safety on site.	3.6:3 Completed by March 2011	3.6:3 Executive Director of Student and Family Support Services	3.6:3 Individual sites included bullying prevention as a part of their strategies to increase a positive climate and safety on campus.
3.6:4 In collaboration with the parent center initiatives, HUSD will implement trainings and communications to the parents to raise awareness and understanding of the impact of bullying on and off campus.	3.6:4 Implemented through 2010-2011	3.6:4 Director of Student and Parent Support	3.6:4 On October 15, 2010 54 VCS! AmeriCorps members received 3 hours of training from Lynn Bravewomon, Equity TOSA, on the following strategies: bullying prevention and promoting a positive school climate. Members have disseminated the anti-bullying and inclusive school message to parents, students, and the community at-large at formal and informal school site parent meetings.
3.7 Discipline procedures will be described per the site safety plan. Assurances will be made that there are consistent standards, consequences and rewards.			
3.7:1 As a part of the creation of a positive school climate, there will be a consistent procedure written into the safety plan in order to increase consistency, clarify consequences and raise the level of accountability	3.7:1 Completed by March 2011	3.7:1 Executive Director of Student and Family Support Services Site Principals	3.7:1 Presentation will be addressed in the 2011-2012 school year. Topics are: • Discipline: Panelists as Partners • Cyber Bullying
3.7:2 Embedded in the site safety plan will be a plan for monitoring as well as a mechanism for re-evaluating the effectiveness of the program through the use analysis of data such as the discipline data as well as the surveys conducted through such instruments as the California healthy Kids Survey	3.7:2 Completed by March 2011	3.7:2 Executive Director of Student and Family Support Services Site Principals	3.7:2 Current site plans calls for the utilization of data including the discipline date in the development of site specific safety goals.

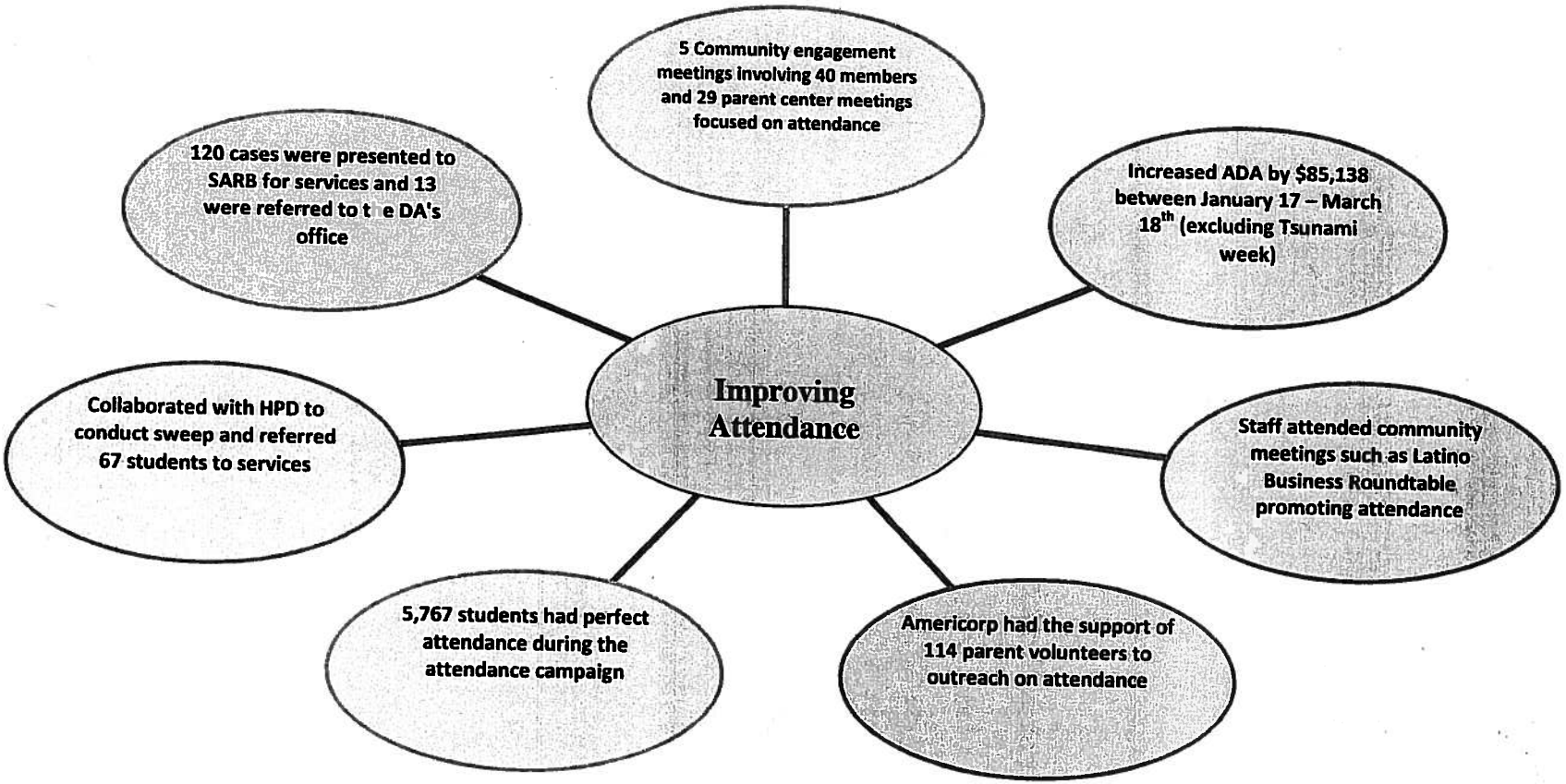
3.7:3 A site plan will be developed to reward students who are successful or have made significant improvements so to improve the climate of accountability and responsibility	3.7:3 Implemented monthly throughout 2010-2011	3.7:3 Executive Director of Student and Family Support Services Site Principals	3.7:3 Current site safety plans includes the development of strategies to improve school climate. Site SBDM teams have also focused their efforts on improving discipline and climate such as Mt. Eden High School and Faith Ringgold School.
3.8 The Response to Intervention (RtI) program will be implemented through the Student and Family Support Services Department. Training will continue as specified in the SETPED grant which will be implemented and coordinated by the Special Education Department.			
3.8:1 The Response to Intervention model will be used as the model of creating and implementing the vision of an efficient way of integrating services for students academically and through support services in order to create a continuum of services for students	3.8:1 A final vision developed by October 2010	3.8:1 Executive Director of Student and Family Support Services Director of Special Education Student and Family Support Team	3.8:1 All principals were required to attend the six day training for RtI throughout the school year in September, October, November, January, February, and March. The training was provided by contracted personnel through ACOE and funded through the SETPD grant. Each principal was provided with Technical Assistance after each RtI training in order to specifically develop each site RtI pyramid reflecting assessment, behavior and interventions. To date, 16 pyramids have been received as evidence of RtI work.

3.8:2 The Special Education Department will lead the trainings to the administration and teaching staff on the Response to Intervention model to increase the understanding and the philosophy of the model.	3.8:2 Presentation of the model delivered on August 12, 2010 with follow up training to be implemented in the Instructional Leadership team meetings in October and February	3.8:2 Executive Director of Student and Family Support Services Director of Special Education Student and Family Support Team	 3.8:2 Two cohorts were created to accommodate all of the sites. Trainings were conducted from September through March through the Special Education Department.

3.8:3 The Student and Family Services Department will implement trainings to help site administrators align their resources in order to create a continuum of services for students so that each site has their own Response to Intervention model	3.8:3 Completed plans will be included in the site plans by October 2010	3.8:3 Executive Director of Student and Family Support Services Director of Special Education Student and Family Support Team	3.8:3 In order to be comprehensive with RtI (Response to Intervention), the Department believed there needed to be training in the area of behavior. On November 4, 2010, principals were provided with a PPT(Powerpoint Training), the PRIM (Pre-Referral Intervention) Manual, and BES:S (Behavior Evaluation Scale) Intervention Manual to build a pyramid reflecting behavior for each site. The materials were provided to the RtI presenters at ACOE training and woven into their PPT to present as common voice and cohesion with the RtI message and training. On December 2, 2010, principals were presented with a PPT on Special Education manifestation determination as it relates to IDEIA (Individuals with Disabilities Education Improvement Act of 2004). This was a Part 2 presentation on behavior and related to the RtI pyramid (tier 3). Principals also received numerous books of their choosing to build their site library and support the development of the site RtI model.
3.8:4 The district will also review a district wide response to intervention continuum to look at areas of needs in order to pursue funding and resources to address those areas for our students and families.	3.8:4 Begin in August 2010 and completed by October 2010	3.8:4 Executive Director of Student and Family Support Services Director of Special Education Student and Family Support Team	3.8:4 A Year 2 SETPD grant has been allocated to the Special Education Department for the 2011-2012 school year. The majority of the funding will be allocated to assist 7 identified sites with at least 20% African American student enrollment. African American students are disproportionate in special education. Therefore the grant will support the collaboration between principals, amongst the site leadership team and the staff in identifying needs of these students by differentiating instruction, language and academic needs, also work with the whole community and family and community

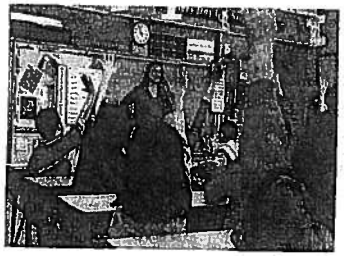
3.8:5 The Executive Director of Student and Family Support Services will present the Response to Intervention model as the overarching model for the department to the Board of Education.	3.8:5 September 22, 2010	3.8:5 Executive Director of Student and Family Support Services Director of Special Education	3.8:5 On September 22, 2010, the Director of Special Education presented to the Board of Education, the RtI model as an overarching model for implementation throughout Student and Family Support Services. Board received this PPT on September 22, 2010.
3.8:6 The Executive Director of Student and Family Support Services and the Director of Special Education will conduct an assessment of the progress made by the Special Education Department in the last two years. This assessment will evaluate the development and the alignment of the program per the areas of improvement as outlined in the program audit which was conducted two years ago.	3.8:6 Assessment completed in February 2011 with a update presentation to the Board of Education in ~~March~~ February 2011	3.8:6 Executive Director of Student and Family Support Services Director of Special Education	3.8:6 The Neutral Verifier was introduced at the Board Study Session on February 16, 2011 and provided a summary of her findings. The summary is aligned with the program audit conducted January 31, 2009. Areas are updated on a regular 6-month basis in order to maintain a focus of the needs identified in the audit. Evidence is collected on an on-going basis. The SETPD grant has provided an opportunity to increase collaboration among site administrators and staff which supports identified needs in the audit.

GOAL 3



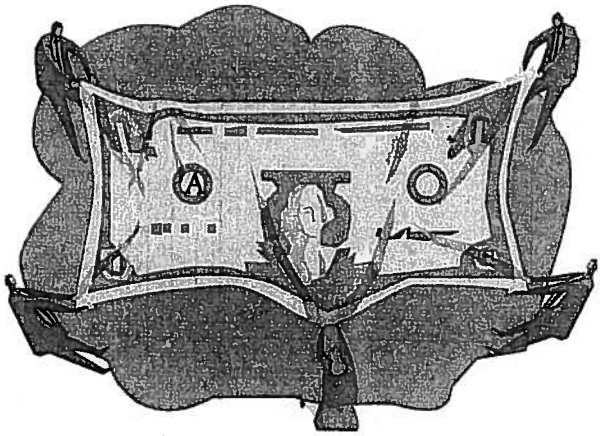
Goal 3

**Every Child,
Every Seat,
Every Day,
On Time!**



Goal #4

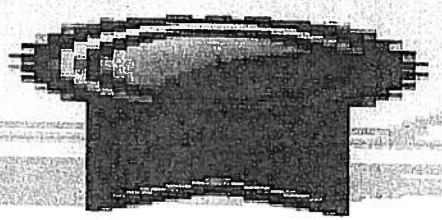
Sustain Efficient Business Service Practices



4.0 SUSTAIN EFFICIENT BUSINESS SERVICE PRACTICES

POSITIVE CERTIFICATION

WE ARE ON OUR WAY:
QUALIFIED CERTIFICATION
AT SECOND INTERIM!



4.1 Fiscal Integrity and Transparency Advisory Group:
- Purposes, outcomes and membership criteria developed then presented to Board of Education October 12, 2010
- Group members selected and met October 2010 through May 2011
- Forwarded final rankings of possible budget reductions to Superintendent May 2011

4.2 HUSD Status Website Updates:
- All Financial Reports
- FITAG minutes and presentations
- Interim Reports have been posted and will continue to be posted

4.3 Best Use of HUSD Assets:
- Developed RFP and presented to Board of Education February 2011
- Firm selected and approved by Board March 9, 2011
- Report of findings and recommendations scheduled for Board presentation August 2011



4.4 Year Round Education Cost Study:
- Analysis of operational costs completed November 2010
- Report presented to Board of Education December 2010
- Savings for all 4 year round schools estimated at $47,000

4.5 Emergency Preparedness' Work with Agencies:
- Participated in "The Great Shakeout" drill in October 2010
- Completed review of site emergency plans
- Began training of Emergency Operations Center Members and review of District wide safety plans and protocols

4.6 Reduce HUSD Legal Costs:
- Reduce non-labor relation costs by 70% over 2009-10
- Implemented detailed requisition process for approval and staff outcomes for all legal services
- Diligent billing review and follow up

4.7 Measure I Projects on Time and on Budget:
- All projects completed on time and on schedule for completion as planned
- Positive annual report presented to Measure I Bond Oversite Committee and Board of Education on January 12, 2011

4.8 Review Purchasing Procedures:
- Review completed and report presented at Special Board meeting November 10, 2010
- CSBA policy updates have been reviewed and will be incorporated into District policies as needed

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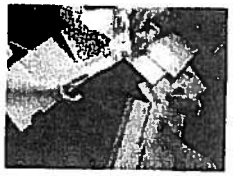
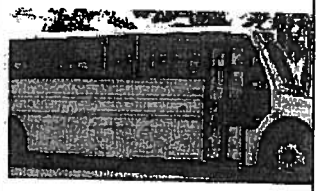
Goal # 4.0: Sustain Efficient Business Service Practices

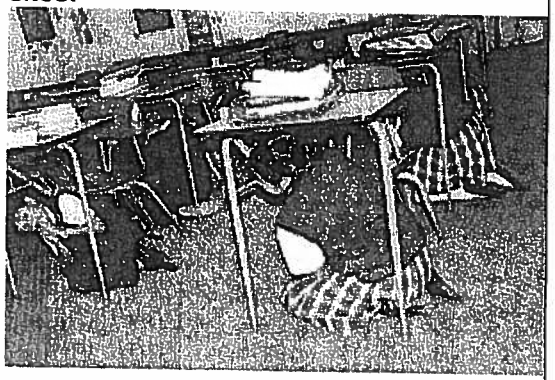
Outcome: The Map to Fiscal Recovery will continue to be a focus of the Business Service Department, the Board of Education and the Superintendent. The recovery is essential to continue on our path towards Improved Academic Achievement for all students.

Objective/Action Plan:	Timeline	Owner of Action Step	Final Report
4.1 A Fiscal Integrity and Transparency Advisory Group will be formed in September. Clear purposes, outcomes, membership and meeting schedule will be developed and widely distributed.			
4.1:1 Develop purposes, outcomes and membership criteria of committee for presentation to the Board of Education for review and discussion in order to generate interest in membership on the committee.	4.1:1 September 22, 2010 FITAG	4.1:1 Interim Assistant Superintendent, Business Services Director, Business Support	4.1:1 August 4, 2010, Staff met to develop purposes, outcomes and membership criteria of committee which were completed on September 14, 2010.
4.1:2 Select membership of group for 2010-11 fiscal year in order to have in place early in year to provide input to 2010-11 and 2011-12 budget analyses and development and present to the Board of Education.	4.1:2 October 13, 2010 Board Meeting	4.1:2 Interim Assistant Superintendent, Business Services Director, Business Support	4.1:2 October 13, 2010, FITAG purposes, outcomes and membership criteria were presented to Board of Education. Selection process outlines and membership recruitment began.
4.1:3 Hold initial meeting of FITAG to review purposes, outcomes and expectations of group, establish meeting calendar for 2010-11 fiscal year.	4.1:3 November 9, 2010 	4.1:3 Interim Assistant Superintendent, Business Services Director, Business Support	4.1:3 Committees finalized with stakeholders comprising of parents, students, staff, union representatives, Board members and community members. First FITAG meeting held November 9, 2010; agenda addresses purposes, outcomes, expectations of the group. Meeting calendar and a presentation on basic school financing

			was discussed.
4.1:4 Review all milestone financial reports e.g. Interim Reports (12/14/10 and 3/8/11) Budget Impacts of Governor's Budget Proposals (2/8/11 and 6/14/11) , Proposed HUSD Budget (6/14/11) with FITAG so they will be fully informed.	4.1:4 Throughout 2010-2011 Fiscal Year 	4.1:4 Interim Assistant Superintendent, Business Services Director, Business Support	4.1:4 Milestone Financial reports: • Meeting #2, December 14, 2010 covers the First Period Interim Report. • Meeting #3, January 11, 2011 reviews past budget reductions. • Meeting #4, January 25, 2011 presented the Governor's Proposed 2011-12 Budgets. • Meeting #6, March 8, 2011 presented the Second Interim Report. • Members were invited to the May 25, 2011 Board Meeting for presentation on Third Interim Report and Governor's May Revise.
4.1:5 Hold meetings according to established schedule throughout fiscal year 2010-11 to give FITAG members the opportunity to become fully informed of the fiscal condition of the District and to provide relative to budget development.	4.1:5 Second Tuesday of the month, beginning November 9, 2010	4.1:5 Interim Assistant Superintendent, Business Services Director, Business Support	4.1:5. Meetings held as scheduled; Final tally of FITAG's ranking for budget cuts were presented to the Superintendent in May 2011. 

4.2 The HUSD website will continue to have an informative link to provide current information and status on our fiscal road to recovery. 4.2:1 All documents containing information relative to the finances of HUSD will be posted on the website within 24 hours of being presented at any public event, such as board meetings, FITAG, or community forums,	4.2:1 Throughout the 2010-11 Fiscal Year	4.2:1 Interim Assistant Superintendent, Business Services Director, Business Support	4.2:1 Postings to HUSD website include: • FITAG meeting agendas and handout information • Information on the Federal Education Jobs Fund Act • HUSD First Period Interim Report. • HUSD Second Period Interim Report • HUSD Third Period Interim Report
4.3 The District will perform a comprehensive review of all property assets from which a report will be presented to the Board with recommendations regarding the optimal use of HUSD assets.			
4.3:1 An RFP will be developed for asset management planning services and potential firms will be interviewed and the firm deemed to be best qualified to assist the District will be recommended to the Board of Education for approval.	4.3:1 By November 30, 2010 	4.3:1 Interim Assistant. Superintendent., Business Services	4.3:1 October 25, 2010, Staff developed Request for Proposal for Asset Management consultant strategizing with Vanir Construction. The RFP was presented to the Board. On January 12, 2011 Board comments were incorporated into the final RFP.
4.3:2 The consultant(s) will perform a study of the District's property assets and present their findings and recommendations to the District for review and discussion.	4.3:2 To be completed by August 31, 2011	4.3:2 Interim Assistant. Superintendent, Business Services	4.3:2 Board approval of the consultants took place on March 9, 2011. Staff is working with Asset Management consultant to complete study of District's property assets by August 2011.

4.3:3 The final report will be presented to the Board of Education for discussion and possible action on the recommendations.	4.3:3 Postponed to August 2011 Board Meeting	4.3:3 Interim Assistant. Superintendent., Business Services	4.3:3Final report on Asset Management consultant's findings regarding District's property assets will be presented in August 2011 to the Board of Education for discussion and possible action on the recommendations.
4.4 Year-Round Education will be analyzed for costs and educational achievement.			
4.4:1 Costs for supporting year-round education will be collected and compared with costs for the same services for traditional year-round.	4.4:1 January 25, 2011	4.4:1 Interim Assistant. Superintendent., Business Services	4.4:1 November 2010, transportation, maintenance, operations and food service departments completed analysis of costs for year round schools compared to costs for traditional schools.
4.4:2 Superintendent's Action Team will review data and based on that review, develop recommendations to the Board for potential operational changes	4.4:2 February 2011	4.4:2 Superintendent SAT	4.4:2 The Superintendent's Action Team reviewed the analysis regarding operational costs for year round schools as compared to operational costs for traditional schools to prepare for Board presentation.
4.4:3 Presentation regarding potential operational changes will be made to the Board for discussion and possible action.	4.4:3 February 23, 2011	4.4:3 Superintendent SAT	4.4:3 The Superintendent's Action Team review of the operational costs of year round schools and educational achievement was presented to the Board of Education and FITAG for discussion and possible recommendation for future action. Costs were estimated at a total of $47,000 per year for the four year round schools.

4.5 Emergency preparation will continue with collaboration with Hayward City, County Services and related state and federal agencies.			
4.5:1 Emergency drills will be done at all school sites, including the corporation yard, adult school, and the district office according to an established schedule, as developed by the Manager of Insurance and Emergency Preparedness and approved by SAT. This schedule will include district wide events in the fall of 2010 and spring of 2011.	4.5:1 Per established schedule through 2010-11	4.5:1 Interim Assistant Superintendent, Business Services Manager of Insurance and Emergency Preparedness	4.5:1 On October 21, 2010 at 10:21a.m. HUSD participated, Districtwide, in CA 2010 "The Great Shakeout." In April 2011 scheduled emergency disaster drills were held at the District office, Corporate yard and all school sites. 
4.5:2 The Incident Command Center (ICC) will be further developed and all procedures and protocols will be in place.	4.5:2 By December 31, 2010	4.5:2 Interim Assistant Superintendent, Business Services Manager of Insurance and Emergency Preparedness	4.5:2 Multiple meetings between October 2010 and March 2011 were held to finalize the protocols for the Incident Command Center.
4.5:3 All site emergency plans will be completed, and submitted for review and approval by the Manager of Insurance and Emergency Preparedness.	4.5:3 By December 31, 2010	4.5:3 Interim Assistant Superintendent, Business Services Manager of Insurance and Emergency Preparedness	4.5:3 Comprehensive Safety Plans were distributed to school sites in April 2010 and were modified to fit specific school sites by December 31, 2010.

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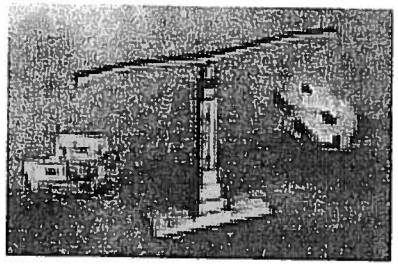
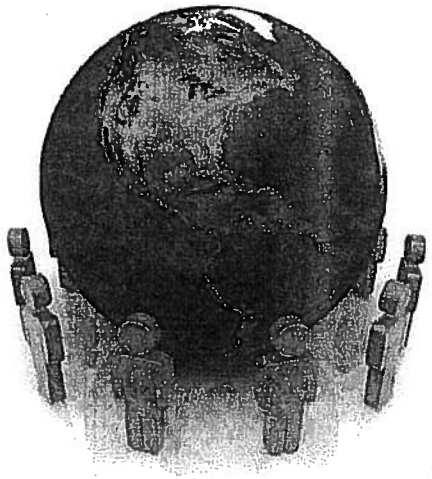
4.5:4 District Leadership Team and site staffs will receive training regarding disaster preparedness and their roles and responsibilities according to their site plans.	4.5:4 By May 31, 2011	4.5:4 Interim Assistant Superintendent, Business Services Manager of Insurance and Emergency Preparedness	4.5:4 January 24, 2010, Dimensions, Inc. audited HUSD's existing disaster preparedness procedures and provided a training for the Safety committee and Incident Command Center staff to co-ordinate with Local Emergency agencies and school sites.
4.6 Continuous work will be completed to reduce HUSD legal costs in 2010-2011.			
4.6:1 A protocol for accessing legal services will be developed and implemented by the Supt. and SAT. 	4.6:1 By August 18, 2010	4.6:1 Superintendent SAT	4.6:1 A pre-approval form, outlining the specific legal request, was implemented and requests for services must be pre-approved by the Superintendent or Assistant Superintendents.

4.6:2 All billings for legal services will be reviewed and approved by requesting administrator.	4.6:2 Throughout the 2010-11 School Year	4.6:2 Superintendent SAT	4.6:2 Legal services have been streamlined. Only the specific services are approved. Credit memos have been issued when outlined services have been expanded without prior authorization. In May 2011, information regarding the reduction in legal services billings was presented to the Board. This information showed: • Reduced non-labor relations legal costs by 70% over last year (period of July-April) • Implemented requisition process for approval of legal services ◆ Requires specificity in terms of anticipated outcomes to ensure work performed does not exceed what was desired • Continued diligent review of invoices, obtaining reductions on billings when appropriate • Initiated practice of directing work requests to specific legal staff to limit charges for multiple staff being involved in process
4.7 The following Measure I milestones will be completed on schedule and within budget.			
4.7:1 The completion and opening of the first fully remodeled classroom wing as MLK Middle School.	4.7:1 Opening August 23, 2010; Completion by June 30, 2011	4.7:1 Chief Facilities Officer	4.7:1 MLK's first fully remodeled wing opened as scheduled on August 23, 2010. Final work that can't be completed while occupied will be completed Summer, 2011.

4.7:2 The completion and opening of the first completely new wing, and new artificial turf playfield at Tyrrell Elementary.	4.7:2 Turf – Aug. 23, 2010; Wing – April 1, 2011	4.7:2 Chief Facilities Officer	4.7:2 Tyrrell's new artificial turf playfield opened as scheduled on August 23, 2010. The first new wing opened May 16, 2011 (move-in delayed until after STAR Testing)
4.7:3 The completion of at least 50% of the major renovation/rebuild projects at each of the 5 Measure I school sites; MLK, Tyrrell, Schafer Park, Fairview and East Avenue.	4.7.3 By June 30, 2011	4.7.3 Chief Facilities Officer	4.7:3 MLK and Schafer Park are more than 50% complete. Tyrrell, East Avenue and Fairview are 50% complete.
4.7:4 A positive annual report to the community from the Measure I Bond Oversight Committee.	4.7:4 January 26, 2011	4.7:4 Chief Facilities Officer Bond Oversight Committee	4.7:4 A positive annual report was presented by the Measure I Bond Oversight Committee at the January 12, 2011 Board meeting.
4.8 Purchasing policies and procedures will be reviewed to ensure that all legal requirements for obtaining goods and services are being met and carefully monitored.			
4.8:1 Review all current Board Policies and written procedures related to purchasing and warehouse procedures including the bidding process.	4.8:1 By August 30, 2010	4.8:1 Interim Assistant Superintendent, Business Services Director of Purchasing	4.8.1 Interim Assistant Superintendent completed review.
4.8:2 Update all current Board Policies and written procedures related to purchasing and warehouse procedures including the bidding process for presentation to the Board of Education at a special session to be held in November 2010.	4.8.2 November 2010	4.8:2 Interim Assistant Superintendent, Business Services Director of Purchasing	4.8.2 At a Special Board meeting on November 10, 2010 current Board policies and written procedures regarding purchasing and the bidding process were presented. On December 6, 2010, The District received CSBA's written purchasing and bidding process. The Director of Purchasing position is currently vacant. Upon hiring, the new Director will analyze the information for integration of necessary Board policy updates.

Goal #5

Build Positive Community Relations



Goal # 5.0: Build Positive Community Relations

Outcome: Parent and Community Support will increase so as to garner support of our HUSD students. The support of HUSD families and community members will focus on assisting all students towards academic success to prepare for higher education and contribute to and enjoy a quality life in Hayward.

Objective/Action Plan:	Timeline	Owner of Action Step	Final Report
5.1 All Hayward U.S.D. parents will have the opportunity to be engaged and directly involved in their own child(ren)'s education and learning.			
5.1:1 A program of Commitment Statements will be developed and will include participation of: • Parents • Teachers • Students • Administrators	5.1:1 Completed by October 11, 2010	5.1:1 Superintendent	5.1:1 Five community engagement meetings were between February 17, 2011 and April 5, 2011 (one at each middle school). Approximately 40 parents, students & community members attended these meetings. Facilitator Robyn Fisher worked with participants to generate commitment statements related to improving attendance.
5.1:2 Commitment statements will include: • District Office to School Site Administrators • School Site Administrators to District Office Administrator • School Site Staff Members to Parents and Community and Students • Community / Parents commitments to the School Site and their Teachers • Students to Teachers and	5.1:2 Completed by ~~October 11, 2010~~ June 2011	5.1:2 Superintendent	5.1:2 At the middle school attendance campaign meetings, break out groups developed statements committing to daily on time attendance. These statements focused on what is needed from students, parents, teachers, principals, and the district office.

School Staff • Students to their Parents 5.1:3 Once developed, these Commitment Statements will be express in simple terms and widely distributed. 5.1:4 Hayward U.S.D. will be encouraged to attend parent trainings to include, but not limited to: • Helping your child with homework • Cyber-Bullying • Assessment Information to help understand your child's progress • Site sponsored parent trainings per the SPSA plans • Training on A-6 Requirements • ELL Parent Symposium • Parent Centers Workshops	5.1:3 Monthly	5.1:3 Superintendent 5.1:4 Executive Director of Student & Family Support Services	5.1:4 From August–December 2010 the Student and Parent Support Program Office held (11) parent meetings on the following topics: Parent Centers/AmeriCorps Volunteer Opportunities (2) Kindergarten Meeting • Academic Success Strategies (2) Latino Parent Meetings • Data Analysis • Parent –to-School Communication • Student Success Strategies African American Parent Meeting • Student Achievement Data • Parent –to-School Communication • Student Success Strategies Primary and Upper Primary Parent Meetings • Content Standards • Parent –to-School Communication • Student Success Strategies Middle School Parents • High School readiness • Study skills High School Parents • College Readiness • A-G Requirements Total parents in attendance to date is 415 parents and community members

5.2 Hayward U.S.D. parents will be offered participation in the governance system of the school site as measured by active participation. This participation will include such groups as: * DELAC *PLAS – SIG Parent Groups * ELAC *District Other Advisory Groups * SSC *Other Site Groups * PTA *Superintendent's Focus Groups		5.2 Executive Director of Student & Family Support Services Executive Director of Academic Affairs	5.2 • Please see Goal 1.3:4 (b) • Special Education Parent meetings took place on a monthly basis • All Title I schools held monthly School Site Council meetings and submitted monthly flyers, sign in sheets and minutes to the State and Federal Programs office.
5.3 In order to improve student achievement, safety issues and ada recovery, attendance at <u>every</u> school will improve and increase!		5.3 Superintendent Executive Director of Student & Family Support Services	
5.3:1 A district wide initiative will be developed to include: • Rewards – sites and students • Recognition – sites and students	5.3:1 Monthly Reward Calendar Reflecting Prior Month's Attendance	5.3:1 Superintendent	5.3:1 A District Attendance Awareness and Improvement Plan was launched beginning January 19, 2011. Focusing on the time period between MLK and Cesar Chavez Days (January, 10, 2011, March 25, 2011), schools monitored attendance and recognized students and classes for perfect attendance. VCS! Americorps members and CWA Outreach workers supported schools with weekly and monthly attendance incentives focusing on perfect attendance and the importance of daily, on time attendance. These incentives focused on weekly and monthly attendance. As a result of this campaign, the district increased ADA by over $85,138 over this period excluding Tsunami week.

5.3:2 The Mayor of Hayward and the City Council will be involved in the encouragement of all students to attend school every day and arrive on time.		5.3:2 Superintendent	5.3:2 The Superintendent has held collaborative conversations with the City regarding the implementation of the attendance plan. Director of Student & Parent Support Programs and Coordinator of CWA promoted the attendance Campaign during meetings with the Latino Business Roundtable, South Hayward Neighborhood Coalition, DLAC, and at community events such as South Hayward Resource Fair.
5.3:3 A strong, visible campaign will be implemented to include city banners, informational flyers, an ongoing link on the website, news articles, etc.	5.3:3 Monthly Awards Beginning October, 2010	5.3:3 Superintendent	5.3:3 Schools promoted attendance awareness through parent newsletters including the loss of ADA for the district, as well as the negative impact for the students learning. School administrators presented attendance data at parent association, SBDM, ELAC & parent center meetings. Starting January 19, 2011 the Attendance Campaign was formally launched with a press release and VCS! AmeriCorps members, parent volunteers, CWA Outreach Workers & school administrators passing out 100's of flyers promoting daily attendance to parents at the start and end of school. Posters were placed at businesses and community centers in the City. Over 9 Wednesdays (between January 19, 2011 and March 25, 2011) flyers and information sheets were distributed to parents at school pick up & drop off. Over 114 parent volunteers assisted in this flyer distribution

5.3:4 The Hayward Youth Commission will be a partner in our initiative to improve attendance rates and decrease tardies.			5.3:4 CWA Coordinator had preliminary discussions with Hayward Youth Commission supporters to promote attendance but this will be implemented for 2011-2012 attendance Campaign. The Hayward Youth Commission, HYC, established 5 scholarships to be awarded to college bound Hayward Youth. Part of the criteria for the applicants was good attendance. The HYC also developed an administered a survey for Hayward youth to determine the factors that would encourage students to attend school with more frequency and establish the interests and needs of the Hayward Youth. The HYC passed out attendance flyers during the campaign on all three comprehensive high school sites and spoke to students about the importance of attendance and tardiness
5.3:5 The Youth Leadership Summit Planners will be requested to assist in promotion of At School, On Time, Every Day.			5.3:5 Promoting attendance in city of Hayward Youth Leadership Summit will also be a component of 2011-2012 Attendance Campaign.
5.4 To further engage the parents and to expand the on the concepts of the Parent Center Initiative staff will: 5.4:1 Create and distribute regular newsletters highlighting parent center activities and focuses.	5.4.1 Newsletters created and distributed every other month through the 2010-11 year.	5.4:1 Executive Director of Student & Family Support Services Director of Student and Parent Programs	5.4:1 Newsletters were distributed and posted on the district website in December and March.

5.4:2 The newsletter will be featured on the website as well as distributed to the community.	5.4.2 Website updated every other month through the 2010-11 year.	5.4:2 Executive Director of Student & Family Support Services Director of Student and Parent Programs	5.4:2 Newsletters were distributed and posted on the district website in December and march
5.4:3 The Parent Center Initiative will continue to host regular meetings involving key parent leaders from school sites in order to increase communication and to continue to establish common vision and direction for the program.	5.4.3 Monthly for the 2010-11 year.	5.4:3 Executive Director of Student & Family Support Services Director of Student and Parent Programs	5.4:3 Student and Parent Support programs have hosted (23) district level meetings with 1 (added) remaining. VCS! AmeriCorps Members have hosted (929) school site meetings with a focused on nutrition and 780 fitness classes.
5.5 The Americorps grant will be designed to support the Parent Center Initiative in order to better coordinate the effort as well as to deepen the level of engagement of parents by accomplishing the following:			
5.5:1he Director of student and Parent support Services will communicate and announce the grant as a critical component of the Parent Center Initiative in supporting the creation of a more meaningful relationship with parents.	5.5:1 Beginning on August 31, 2010 and then monthly at parent meetings through the 2010-11 school year.	5.5:1 Director of Student & Parent Support Services	5.5:1 • VCS! AmeriCorps Community Health Advocates (CHAs) participate in and support school site parent meetings such as; PTO, SSC, ELAC and general parent meetings. • VCS! AmeriCorps Community Health Advocates (CHAs) recruit and bring parents to district meetings. • VCS! AmeriCorps Community Health Advocates host weekly nutrition and fitness classes.
5.5:2 The Director of Student and Parent Support Services will expand parental involvement through the recruitment and creation of stipend positions at	5.5:2 Recruitment will begin in August 2010 with positions filled by November 2010.	5.5:2 Director of Student and Parent Support Services	5.5:2 • VCS! AmeriCorps CHAs help staff (26) parent centers and provide over (450) hours per week of parent center operational support. Two

each site in order to coordinate additional parent involvement in order to better put in place a more uniform implementation of the parent centers across the district.			additional members support the district wide Parent Center Initiative • VCS! AmeriCorps members were recruited from the community and the recommendations of stakeholders; Chabot College, CSUEB, Holy Names University and Mills College, site . recommendations , parents and Hayward Community Based Organizations (CBOs)
5.5:3 The Director of Student and Parent Support Services will use a systemic approach to involve parents in more meaningful ways through parent leadership development, better monitoring, expansion of staffing, better collaboration and more uniformity in implementation.	5.5:3 Monthly parent meetings through the 2010-11 year.	5.5.3 Director of Student and Parent Support Services	5.5:3 A concerted effort is being made to provide VCS! AmeriCorps leadership opportunities to parents and community. • 76% of members live in Hayward, • 20% of members are HUSD parents • 20% graduated from HUSD. • (26) VCS! AmeriCorps CHAS provided (30) health, nutrition and fitness meetings and/or training at each of the elementary and middle school Parent Centers. Parent Center staffing was expanded by an additional 2,500 hours this year, and more than 10,618 parents have participated in an AmeriCorps activity at a Parent Center.
5.5:4 The Director of Student and Parent Support Services will build a mechanism to develop a model which will have built in strategies of sustainability and strategic expansion.	5.5:4 Model will be completed by January 2011.	5.5:4 Director of Student and Parent Support Services	5.5:4 The Student and Parent Support Program office has a collaborative model which has resulted in partnerships with over 25 community groups such as the JL Davis, Kids Breakfast Club, Project Eat, Reality Mentoring, South Hayward Collaborative, Fresh Approach and Tiburcio Vasquez. We have also written and submitted grant proposals of over

			$1.2 million dollars. We currently have been awarded $20,000 from the San Francisco foundation Planning Grant.
5.5:5 The Director of Student and Parent Support Services will develop a mechanism and provide staffing to work in collaboration with the community to develop partnerships with local resources.	5.5:5 Monthly meetings to include community organizations and partners for the 2010-11 year.	5.5:5 Director of Student and Parent Support Services.	5.5:5 HUSD AmeriCorps members have contributed 1,292 hours to the community outside of their HUSD hours.
5.6 A Community Outreach Plan will be planned, implemented and evaluated by the Superintendent, the Superintendent's Action Plan and the Board of Education.	5.6 Plan completed by October 13, 2010	5.6 Superintendent	
5.6:1 Community Outreach Forums will be held at the five Middle Schools with the goals of: • Increase understanding of the values, vision, goals and hopes of the Hayward Parents and Community. • Convey current information on the status of HUSD		5.6:1 Superintendent	5.6:1 Community parent meetings were held at each of the five Middle Schools between February 17, 2011 and April 5, 2011. The focus of these meetings was to promote the district attendance campaign. Approximately 40 parents and community members attended these meetings. Facilitator Robyn Fisher worked with participants to generate commitment statement related to students, parents, school staff and the district. We will use these commitment statements as focus areas for the 2011-2012 attendance improvement campaign. Parent Centers also held at least 29 parent meetings at elementary & middle schools focusing on improving attendance at their schools
5.6:2 The Superintendent will outreach	5.6:2 Monthly Letters	5.6:2 Superintendent	5.6:2 Beginning the new school year

to the community through monthly website letters.			with a Welcome Back letter in August, the Superintendent has written, translated and posted a Superintendent's. letter at least monthly. A log is kept and a copy of each letter maintained. Topics varied from the Welcome back, The Importance of Excellent Attendance, Primary Grades truancy hurts students' achievement, Mapping the Road to Fiscal Recovery.
5.6:3 The Superintendent will give presentation and questions/ answer opportunities at school site parent meetings.	5.6:3 October, 2010 January, 2011 April, 2010	5.6:3 Superintendent	5.6:3. A log is maintained of the site parent meetings, District wide parent and community meetings which the Superintendent attended and answered questions. Parents and community members appreciate the visibility of the Superintendent and her staff.
5.6:4 The Community Outreach Plan will explore potential outside funding and the need for a strategic plan → Vision of Hayward USD for 2015 2020	5.6:4 POSTPONED for 2011-2012 Superintendent's Action Plan	5.6:4 Superintendent	5.6:4 The creation of a District Vision and Goals will need to be done during the Summer of 2011. Although there were multiple meetings and some held with three different consultants, this work was not accomplished.
5.7 A more effective model will be implemented to better address, respond, monitor and resolve community concerns. This will be accomplished by doing the following:			
5.7:1 Development of an improved system to handle parent concerns which will be communicated to staff, site administration and the Board of	5.7:1 System completed by August 30, 2010 with communication to the Board and staff completed by August	5.7:1 Executive Director of Student & Family Support Services Coordinator of Intervention and	5.7:1 A system for addressing parent concerns was developed. This system streamlines the monitoring and the case management of the process to improve the quality and the timeliness of the

Education.	30, 2010	Prevention	response to parents. The process was presented to the administrative staff at the District Convocation in August 2010 as well as to the new administrators at the New Administrator's training in August.
5.7:2 Strategies will be given to site administration in the handling of concerns from parent and the community.	5.7:2 Presentation will take place on August 13, 2010 and discussed as a part of the Instructional Leadership Meetings in September 2010 and January and May 2011	5.7:2 Executive Director of Student & Family Support Services Coordinator of Intervention and Prevention	5.7:2 The process for handling concerns from the community was presented on August 13, 2010 to the administrative team at the District Convocation. Strategies for handling parent concerns successfully were also presented as training for the administrative team.
5.7:3 Data will be kept for both informal as well as formal concerns so as to provide direction for system improvement.	5.7:3 Begin in October 2010 and report compiled on a quarterly basis in January, April and July 2011.	5.7:3 Executive Director of Student & Family Support Services Coordinator of Intervention and Prevention	5.7:3 Data on parent concerns are kept and monitored to track and resolve parent concerns. An improved data keeping process was developed in August to capture additional needed data to improve the process.
5.7:4 Data on the status of community concerns will presented to the Board of Education quarterly in order to monitor progress	5.7:4 Quarterly reports made to the Board in October 2010, and January, April and July 2011.	5.7:4 Executive Director of Student & Family Support Services Coordinator of Intervention and Prevention	5.7:4 Data on informal and formal concerns were presented to the Board of Education on a quarterly basis. Presentations were made on July 21, 2010, October 27, 2010, January 26, 2011 and May 25, 2011.

5.8 The Superintendent will continue with the following communication activities on a calendared, regular basis all school year. This strong communication system will provide for common understanding and flow of creative concepts to improve. These include:			
5.8:1 Take the Lead: Empowerment to Success – August 12th – 13th for all District Leadership Team Members.	5.8:1 August 12, 2010 – August 13, 2010	5.8:1 Superintendent	5.8:1. The Superintendent has formed the Convocation Excitement Team to plan the August, 2012 event. Topics will include Diversity, Raising Student Achievement of our African American students, Data Assessment, Leadership and others.
5.8:2 District Leadership Team meetings twice monthly for all management employees in HUSD. The meetings will feature current status reports, educational activities and issues facing HUSD.	5.8:2 Twice Monthly Beginning August 12-13 Sept – 1st Date	5.8:2 Superintendent	5.8:2 District Leadership Team meetings are being held twice monthly. Topics include: * Board Meeting Updates * Update and Status of negotiations * Mapping the Road to Fiscal Recovery * Feeder School Meetings *Safe Schools – various presentations by Hayward Police Department and Staff
5.8:3 Instruction Leadership Team (ILT) meetings will be held twice monthly for all Certificated Leaders. These meetings will focus solely on student achievement and engagement.	5.8:3 Two Times Monthly Beginning August 12, 2010 August 13, 2010	5.8:3 Superintendent	5.8:3 Instructional Leadership Meetings are being held twice monthly. Topics include: *Classroom walk-throughs * Data Study * Textbook Adoption Training

5.8:4 Meeting and Planning Team (MAPT) meetings will be facilitated by the Superintendent and include cross-representation of classified and certificated DLT Members. The purposes of MAPT are: • Provide honest, transparent input and suggestions to ensure success of all student	5.8:4 Two Times Monthly Beginning September 9, 2010	5.8:4 Superintendent	5.8:4 The MAPT Meetings are held early every other Thursday. DLT and ILT agendas are developed with MAPT. Sharing concerns and district goals are discussed. The participants were very consistent in their attendance. At each meeting a discussion was held on issues, problems, questions and successes. This on-the-spot input was extremely helpful in driving our work. The Superintendent took notes and notes to be shared at the Superintendent action Team meeting the Monday after..
5.8:5 Monthly newsletters will be produced by the Superintendent to improve communication including: • Leadership Links • Sound Bytes			5.8:5 These two newsletters are published electronically every month. The Leadership Links provides valuable information for the DLT. Sound Bytes is sent electronically monthly to all employees. The Board of Education receives these publications. The Superintendent, Board President, Mayor and City Manager met monthly to discuss collaborative projects, concerns, and solutions. The meetings will continue with the new Board President.
5.9 With the Realization that it takes a Whole Community to Educate the Hayward students; the Board of Education President and the Superintendent will work with the Hayward Mayor and City Manager to continue to develop collaborative projects that include, but are not limited to: • "Every day, On Time" in Hayward Schools –Attendance Improvement Initiative	5.9 Monthly Meetings Beginning July 23, 2010	5.9 Superintendent	5.9 Topics discussed at these meetings included School District Boundaries, Safety, Attendance Campaign and many more.

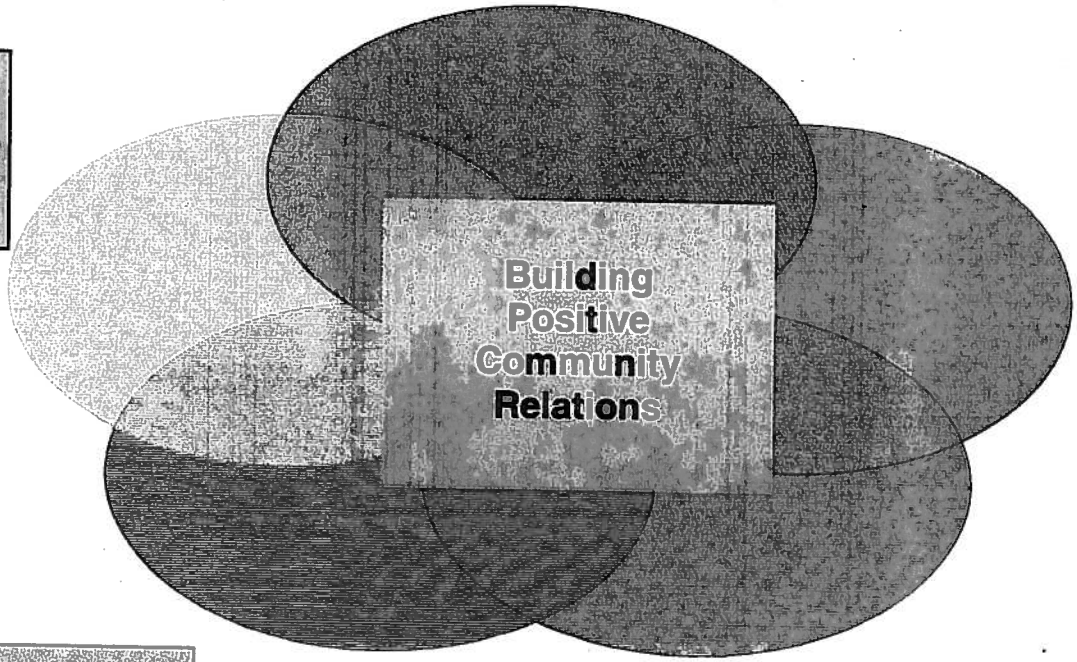
• "Uniforms for All!" to embed pride in our schools • Safety measures during the school day and beyond!			
5.10 A "Breakfast with the Superintendent" will be implemented for all DLT members in their first year of their position in 2010-11. The Breakfast meetings will: • Be held before the school day • Provide for opportunity to instruct and answer questions concerning administrative standards in HUSD	5.10 Once a Month Starting September 10, 2010	5.10 Superintendent	5.10 Each participant shared successes in their new position. Discussions were held on issues such efficient processes for filling Purchase Orders , Communication issues and General concerns.
5.11 Discussions will be held to assist in the governance process of the HUSD. Meetings will include the Governing Board and the Superintendent in public discussing: • Expectations of each other and the governance team • Commitments to our students, parents and community • Goals and action plans for Hayward USD	5.11 Begin - *July 21, 2010 *August 25, 2010 *September 8, 2010 *December, 2010 *February, 2011 *June, 2011	5.11 Superintendent Board of Education President	
5.12 The Superintendent will continue to provide community and public presentations to inform the parents and community about HUSD and to answer public questions. Included audiences may be: • Hayward Rotary Club • Calvary Baptist Church • Chamber of Commerce • Hispanic Roundtable • Etc.	5.12 Scheduled throughout the 2010-2011 School Year	5.12 Superintendent	5.12 The Superintendent is always open to meeting with community groups. She has met with: * Hispanic Roundtable * Chamber of Commerce * Evangelical Churches of Hayward Area (ECHA) In addition to these meetings, the Superintendent added SBDM site team meetings, SSC meetings,ELAC meetings etc.

5.13 Ongoing communication meetings will be held with all employee group leaders including: • HEA • AEOTE • SEIU • ACSA	5.13 Monthly Beginning September, 2010	5.13.Superintendent	5.13 The Superintendent meets with each Union and "Meet and Confer" leadership monthly including: * HEA * AEOTE * SEIU * ACSA Selected members of the Superintendent's Action Team meet with the groups also. These meetings provide an excellent opportunity to dialog and to develop solutions to concerns.

Goal 5

AmeriCorp members hosted 929 school site meetings involving 10,618 parents

AmeriCorp members provided over 450 hours per week of support to 26 parent centers



415 parents attended 11 district held parent meetings

AmeriCorp members have contributed 1,292 hours to the community

Partnerships were established with over 25 community groups

EXHIBIT H.1. Page 86 of 97

Hayward Unified School District

Building a Culture of Success:

"All Means All"

Superintendent's Action Plan

Final Report

June 22, 2011

Janis Duran, Superintendent



Hayward Unified School District
Board of Education Goals
2010-2011

Goal #1.0:	Increase Academic Excellence through Rigorous Standards Based Instruction creating equitable and sustainable systems that promote high student achievement for each student.
Outcome:	All schools and the district will increase their API to 800 or beyond and meet safe harbor for AP.
Goal #2.0:	Foster District and School Leadership
Outcome:	Increase staff development and retention of staff (excluding retirement)
Goal #3.0	Prioritize systems that create a safe and supportive learning environment
Outcome:	Reduce number of incidents that lead to incident reports, suspensions & expulsions
Goal #4.0:	Sustain Efficient Business Service Practices
Outcome:	Return budget to positive certification while implementing financial plans that promote social justice, equity and responsibility
Goal #5.0:	Build Positive Community Relations
Outcome:	Increase parent participation/engagement through sustained website updates and other communications on a regular basis

Goal #1

Academic Excellence

Successes & Accomplishments

- **IDGS at every school studying student data
- **OARS use increased by teachers
- **Extensive ELD Training at the Secondary Level-1st Year
- **World Houses Planning Completed-Implement 8/2011
- **SIG Implementation at three schools
- ** Turnaround Model at 2 Elementary Schools Successful
- ** Six DOC Visits Complete with immediate feedback
- **English Language Development Monitored for Quality
- **ALD Training completed all schools
- ** Site ELL Document reviews conducted at all school sites
- ** BTSA program recommended to state for full Accreditation

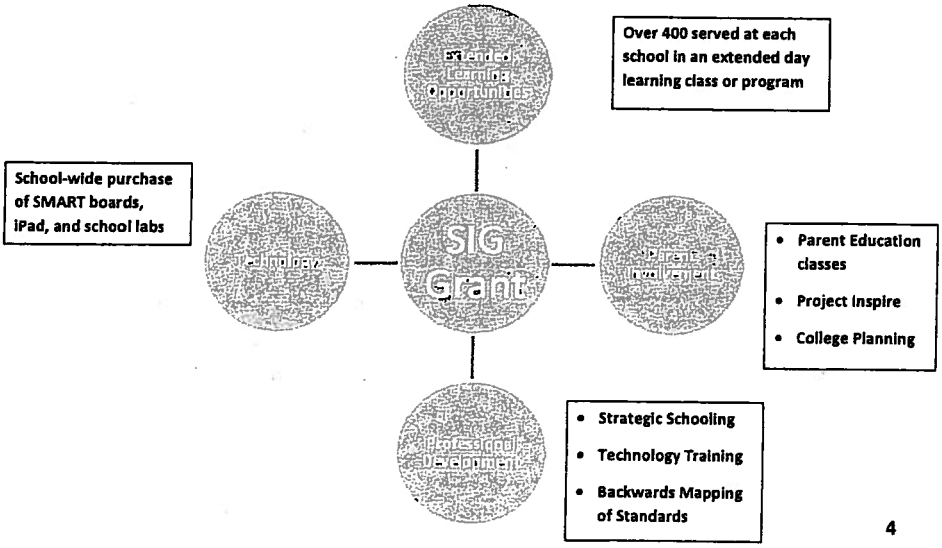
3

Goal 1.0

Burbank Elementary

Longwood Elementary

Tennyson High School



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Goal #2

Foster Leadership

Successes & Accomplishments

****Aspiring Administrator completed by 37 HUSD Employees**

**** Improved, regular, consistent communication with employee groups**



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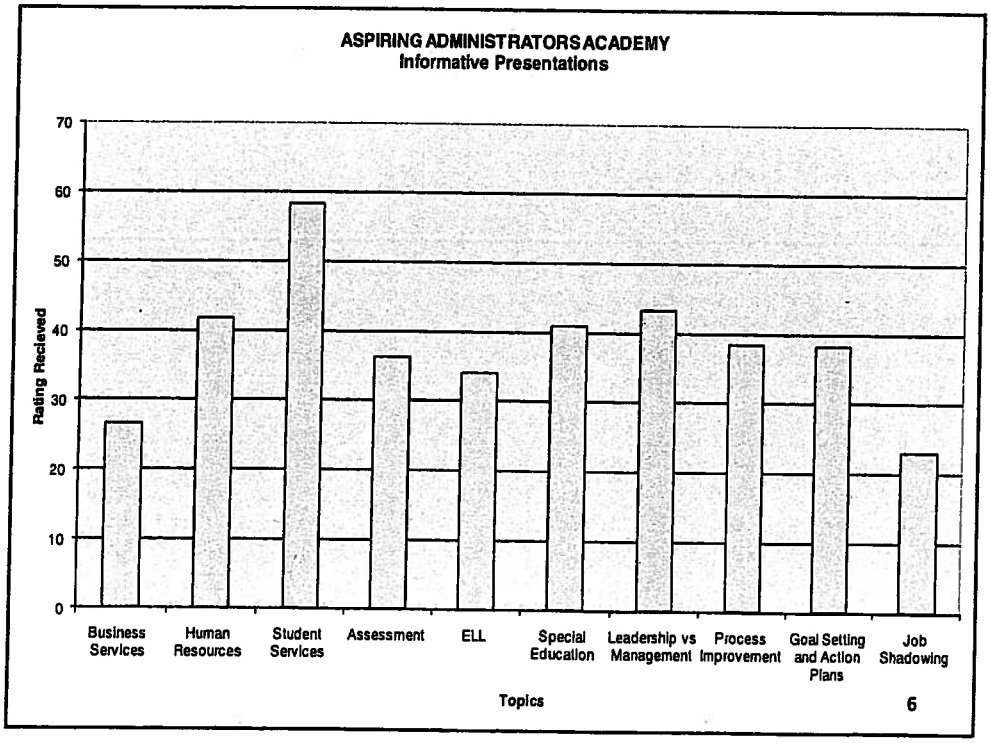

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Goal #3

Safe & Supportive Learning Environment



Successes & Accomplishments

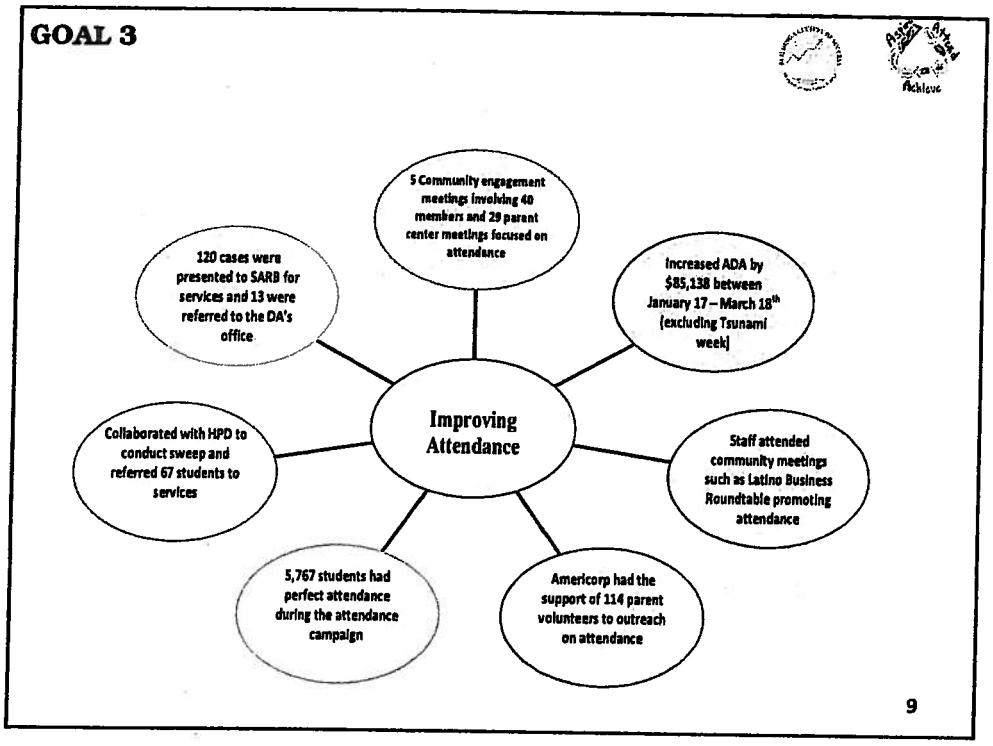
- **New Start served 794 students in lieu of suspension
- **5,767 students had perfect attendance during the attendance campaign
- **An increase of 33,217 instructional hours
- **ADA increased by $85,138 (exclude Tsunami week) during the attendance campaign
- **67 students were referred to services as a result of the attendance sweep
- **Administrators received training on Cyber Bullying
- **Trainings presented to district leadership team on cultural sensitivity, strategies and pedagogies of working with African America students, compliant IEPs which are linguistically and culturally appropriate, and Unconscious Bias training
- **Sites trained on Implementation of the Response to Intervention model
- **Extended Day Learning Progress through the Parent & Student Support Department served 3,994 students

7

Attendance Campaign Planning

	# Meetings	
District Admin campaign planning meetings attendance committee meetings	10	[redacted]
Attendance Clerk Meetings	10	
Parent Attendance Awareness meetings at middle schools	4	
Presentations at Instructional Leadership Team meetings	4	2 principals presented best practices
Attendance Awareness Campaign Time period (1/19/11-3/25/11)	ADA recovered	$35,264
	Students with perfect attendance	5,767
	Increased instructional hours	33,217

8



Extended Day Learning Programs

Programs	Program Description	Grade Level Served	Number of Students Served
Penda Learning	Mathematics and Science and CAHSEE Prep Online	7-8	60
Cyber High	Credit Recovery	11-12	600
Cyber High	2010 Summer Program	11-12	100
Successmaker	Supplemental Instruction Intervention Online Pilot implemented at Tyrrell Elementary	Grades 4-6 in ELA	114 BB and FBB students
Saturday Intervention	4 classes run during Saturday at 4 schools	K-6	100
Accelerated Reader and Math Facts *in a Flash!*	Year long online literacy and math programs offered by YEP	1-6	1,100
KidzLit and KidzMath	YEP has incorporated standards based after school ELA and Math curriculum to support school day learning	K-6	1800
Study Hall	YEP offers study hall for 2 hours each day for students who need credit recovery for each comprehensive high school	9-12	120

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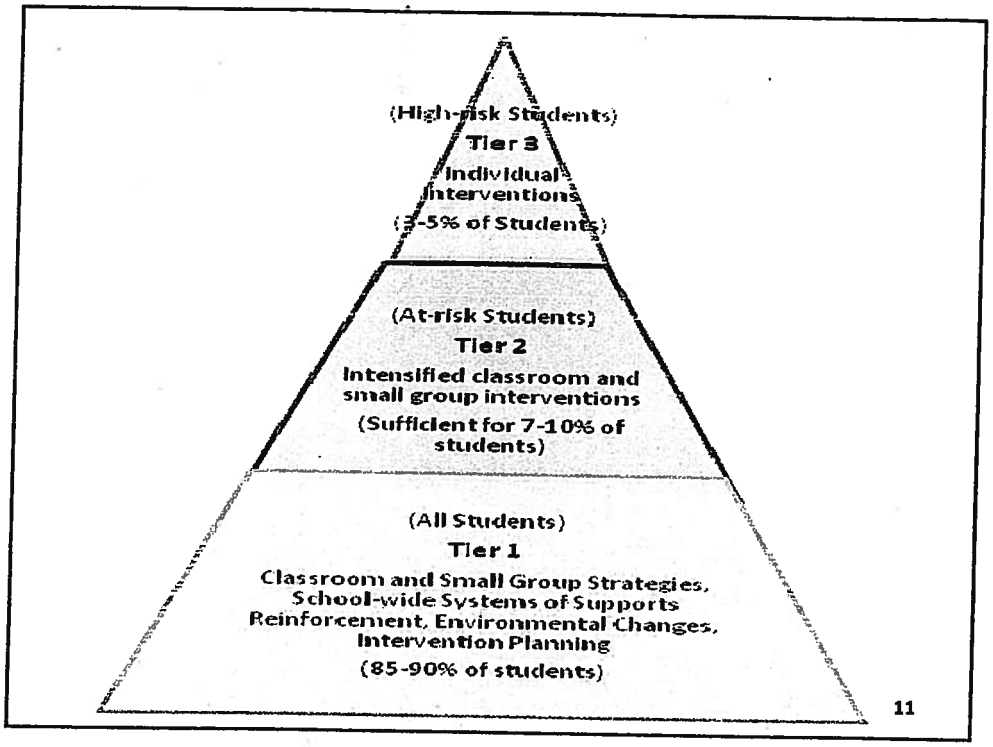
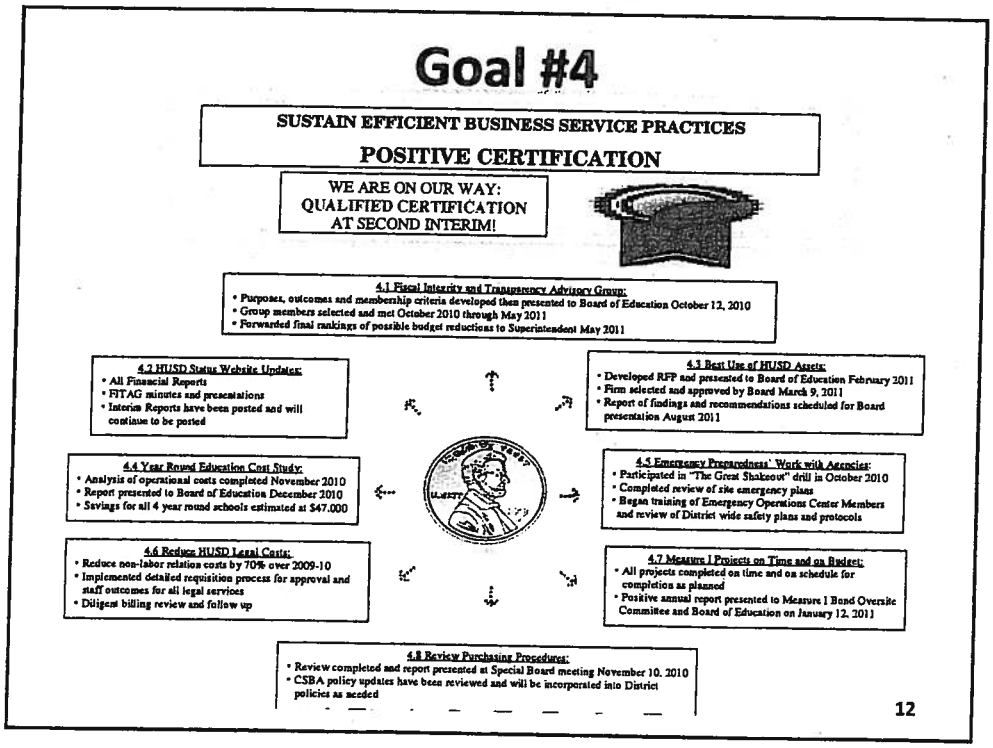
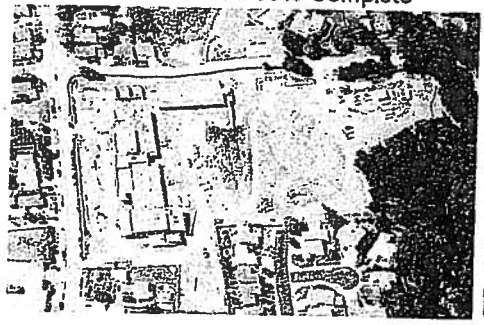

(High-risk Students)
Tier 3
Individual Interventions
(3-5% of Students)
(At-risk Students)
Tier 2
Intensified classroom and small group interventions
(Sufficient for 7-10% of students)
(All Students)
Tier 1
Classroom and Small Group Strategies, School-wide Systems of Supports Reinforcement, Environmental Changes, Intervention Planning
(85-90% of students)
11


Goal #4
SUSTAIN EFFICIENT BUSINESS SERVICE PRACTICES
POSITIVE CERTIFICATION
WE ARE ON OUR WAY: QUALIFIED CERTIFICATION AT SECOND INTERIM!
4.1 Fiscal Integrity and Transparency Advisory Group:
• Purposes, outcomes and membership criteria developed then presented to Board of Education October 12, 2010
• Group members selected and met October 2010 through May 2011
• Forwarded final rankings of possible budget reductions to Superintendent May 2011
4.2 HUSD Status Website Updates:
• All Financial Reports
• FITAG minutes and presentations
• Interim Reports have been posted and will continue to be posted
4.3 Best Use of HUSD Assets:
• Developed RFP and presented to Board of Education February 2011
• Firm selected and approved by Board March 9, 2011
• Report of findings and recommendations scheduled for Board presentation August 2011
4.4 Year Round Education Cost Study:
• Analysis of operational costs completed November 2010
• Report presented to Board of Education December 2010
• Savings for all 4 year round schools estimated at $47,000
4.5 Emergency Preparedness' Work with Agencies:
• Participated in "The Great Shakeout" drill in October 2010
• Completed review of site emergency plans
• Began training of Emergency Operations Center Members and review of District wide safety plans and protocols
4.6 Reduce HUSD Legal Costs:
• Reduce non-labor relation costs by 70% over 2009-10
• Implemented detailed requisition process for approval and staff outcomes for all legal services
• Diligent billing review and follow up
4.7 Measure I Projects on Time and on Budget:
• All projects completed on time and on schedule for completion as planned
• Positive annual report presented to Measure I Bond Oversite Committee and Board of Education on January 12, 2011
4.8 Review Purchasing Procedures:
• Review completed and report presented at Special Board meeting November 10, 2010
• CSBA policy updates have been reviewed and will be incorporated into District policies as needed
12

East Avenue Elementary



Current Aerial Photo - 50% Complete



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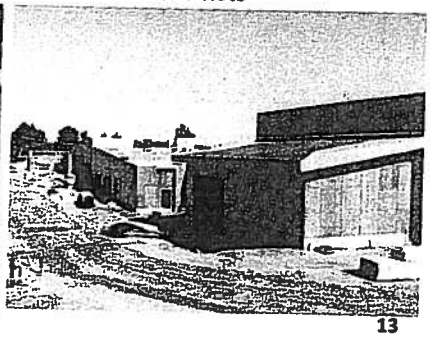

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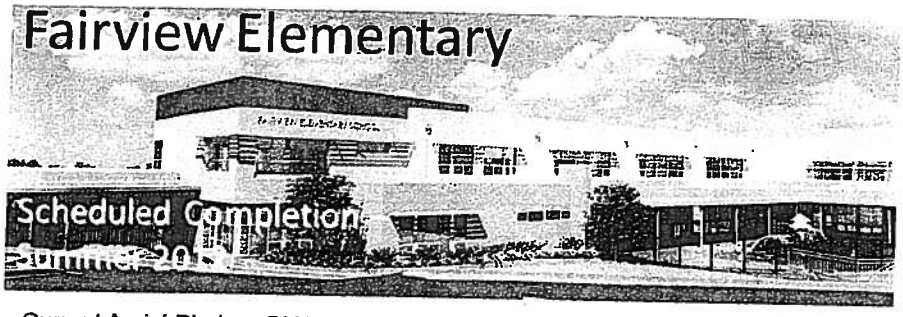
Fairview Elementary



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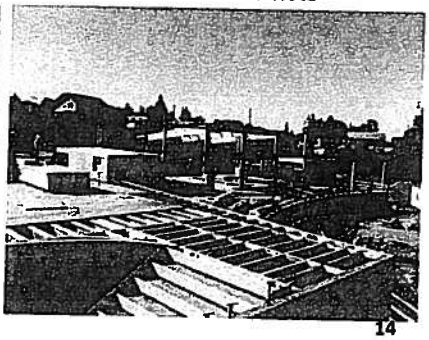

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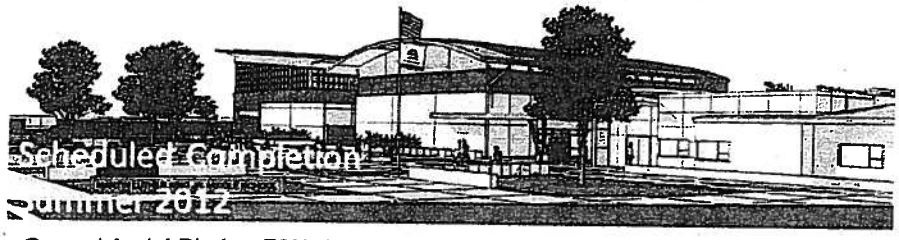
Martin Luther King Jr. Middle



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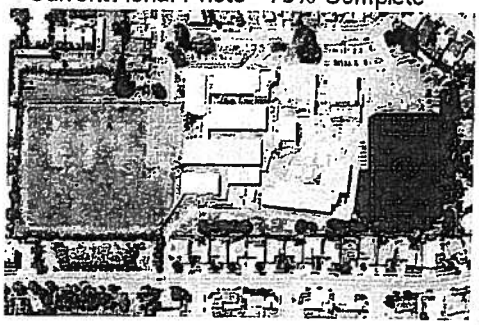

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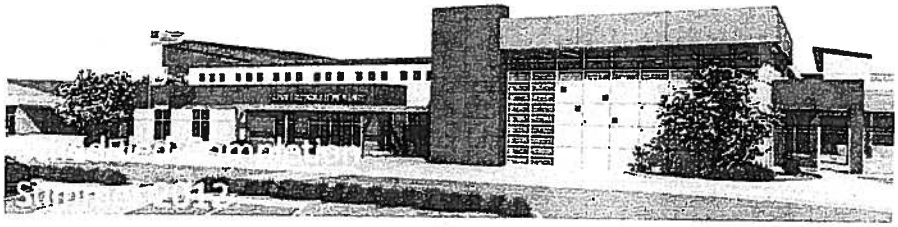
15

Schafer Park Elementary



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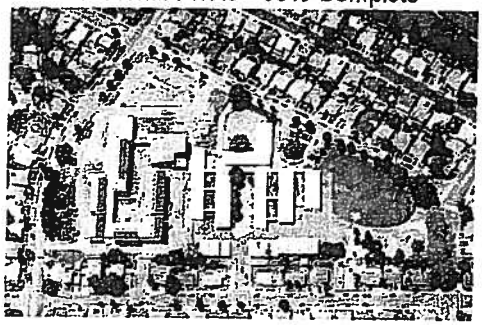

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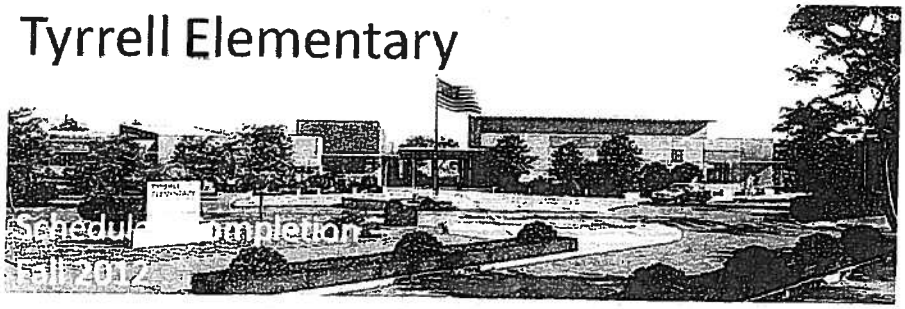
Tyrrell Elementary



Scheduled Completion
Fall 2012

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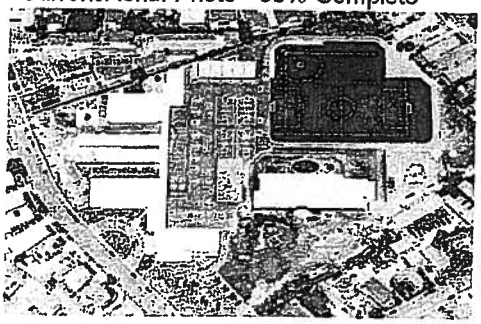

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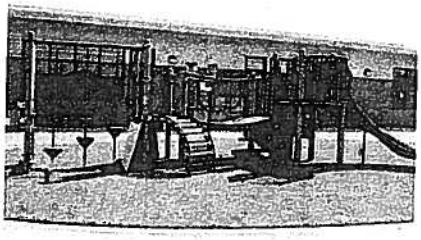

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Hayward Hire Statistics

(Measure I construction workers)

Project	% Hayward Hire
East Avenue	48%
Fairview	44%
Schafer Park	44%
Tyrrell	37%
Martin Luther King, Jr.	45%

- Basic goal = 30%; incentive goal = 40%

ESTIMATED POSITIVE $$ IMPACT THROUGHOUT MEASURE I PROGRAM

- **$40 Million** in wages and benefits to Hayward residents
- **$40 Million** in revenues to Hayward businesses

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Goal #5

Build Positive Community Relations

Successes & Accomplishments

- **5 Community Engagement meetings were held engaging 40 parents around improving attendance
- **Implementation of parent centers through AmeriCorp and categorical funding
- **11 parent trainings were held with the support of Americorp members involving 415 parents and community members
- **Americorp members hosted 29 school site meetings
- **114 Americorp members and volunteers assisted in passing out hundreds of flyers on information about attendance
- **Americorp members provided us 450 hours/week of parent center operational support
- **More than 10,618 parents have participated in an Americorp activity at a parent center
- **Americorp members have contributed 1,292 hours to the community outside of their HUSD hours

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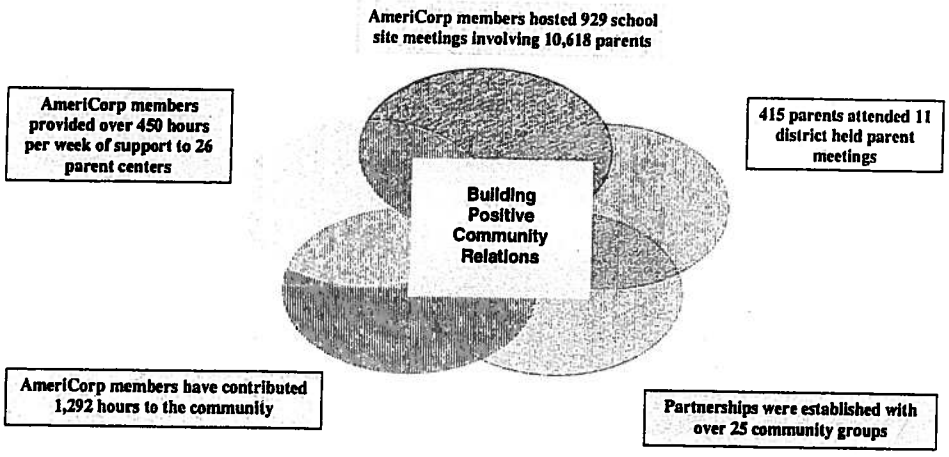
Goal 5



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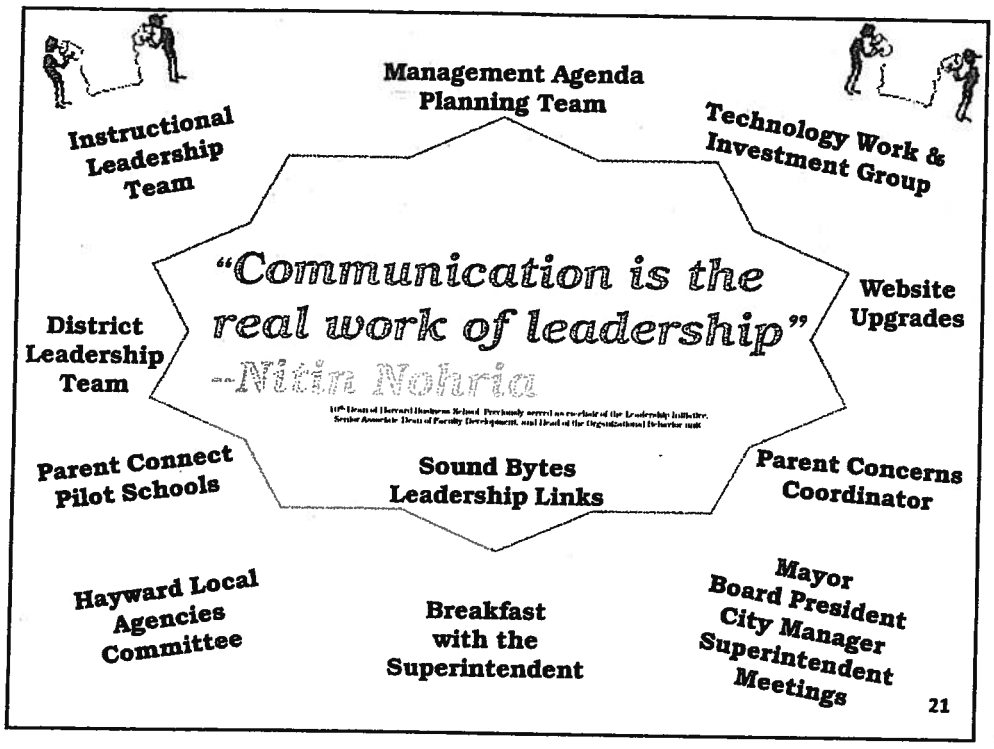

Management Agenda Planning Team
Instructional Leadership Team
Technology Work & Investment Group
"Communication is the real work of leadership"
--Nitin Nohria
Website Upgrades
District Leadership Team
Parent Connect Pilot Schools
Sound Bytes Leadership Links
Parent Concerns Coordinator
Hayward Local Agencies Committee
Breakfast with the Superintendent
Mayor
Board President
City Manager
Superintendent
Meetings
21

Board Meeting Date: 06/22//11
Consent: ___ Yes X No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Luci Rogers, Director of Business Services

SUBJECT: (A) PUBLIC HEARING
(B) ACCEPTANCE OF AND USES OF THE TIER THREE PROGRAM FUNDS

BOARD GOAL: # 4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:
The Board must conduct a hearing to provide an opportunity for public comment.

HISTORY/BACKGROUND:
The Enacted 2009/10 California State Budget and SBX3 4, Chapter 12, Statutes of 2009 authorizes school districts to use funding received from the State for Tier Three programs, for any educational purpose, to the extent permitted by federal law. The flexibility to use funds from these programs is authorized for five years from 2008/09 through 2012/13 by Education Code 42605, and is proposed by the Governor to be extended for two additional years.

IMPLEMENTATION:
The Governor's Budget proposal continues the categorical flexibility options approved in 2008-09 by Education Code 42605. School districts have the flexibility to use funds from Tier Three programs to other educational programs as deemed necessary. Details of the use of Tier Three funding for 2010-11 are listed on Attachment A. Equivalent uses have also been included in the 2011-12 Proposed Budget.

RECOMMENDATION:
a) Conduct public hearing no earlier than 6:30 PM
b) Approve the acceptance of and uses of funds from Tier Three programs.

HUSD
Tier III Flex
2010-2011 and 2011-12

Account Code	Tier III Flexible Funding	2010-11 Estimated Actual & 2011-12 Proposed Budget Source	2010-11 Estimated Actual & 2011-12 Proposed Budget Program Use	2010-11 Estimated Actual & 2011-12 Proposed Budget General Use	Projected Program Additional Use of Unrestricted Reserves	PURPOSE
0000	Supplemental Hourly Program	951,537	451,537	500,000	-	After School Programs
0080	Supplemental School Counseling Program	511,228	700,000	-	(188,772)	Counselors
0091	CAL-SAFE Supportive Services	157,783	97,000	60,783	-	Child Care for Pregnant Minors
0092	CAL-SAFE Child Care and Dev. Services	-	74,250	(74,250)	-	Pregnant Minors Program
0205	Deferred Maintenance	893,460	893,460	-	-	Districtwide Major Maintenance Program
0271	Peer Assistance and Review Program (PAR)	83,863	42,000	41,863	-	Supports teachers and BTSA Program
0285	Community Based English Tutoring	200,906	200,906	-	-	Tutoring - Adult School Program
0350	ROC/P passthrough to Eden Apportionment	2,716,382	2,716,382	-	-	ROP Center and school sites
0350	ROC/P program for HUSD	638,474	500,000	138,474	-	" "
0390	Pupil Retention Block Grant	50,961	118,300	-	(67,339)	Counselors
0392	Teacher Credentialing Block Grant	448,271	238,000	210,271	-	BTSA Program
0394	Targeted Instructional Improve. Block Grant	638,974	50,000	588,974	-	Programs for Underrepresented Youth
0399	Adult Education	6,189,519	1,200,000	4,989,519	-	Adult Ed -Supports Infrastructure to
0405	School Safety Districts	236,801	360,108	-	(123,307)	SROs
In 2011-12, Revenue from the following Tier III Flex Programs will be recorded directly in 0000 unrestricted						
0055	CAHSEE Intensive Instruction & Services	184,073	-	184,073	-	
0140	Gifted and Talented Education (GATE)	137,212	-	137,212	-	
0276	Certificated Staff Mentoring Program	35,325	-	35,325	-	
0295	Staff Dev Reading Services for Blind Teachers	3,423	-	3,423	-	
0393	Professional Development Block Grant	967,329	967,329	-	-	Staff Dev for Teachers
0395	School and Library Improvement Block Grant	1,310,943	-	1,310,943	-	
0760	Arts & Music Block Grants	291,651	-	291,651	-	Supports Site Music Programs
	TOTALS	**16,648,115**	**8,609,272**	**8,418,261**	**(379,418)**	

INSTRUCTIONAL MATERIALS -		2010-11 Estimated Actual Source	2010-11 Estimated Actual Program Use	2010-11 Estimated Actual General Use	2009-10 CARRYOVER	PROJECTED CARRYOVER AT END OF 2010-11
0156	Instructional Materials	1,221,249	1,486,213	500,000	2,080,704	1,315,740
GRAND TOTAL SOURCE & PROGRAM USE		**17,869,364**	**10,095,485**	**8,918,261**		

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Luci Rogers, Director of Business Services

SUBJECT: PUBLIC HEARING AND ADOPTION OF 2011-2012 BUDGET

BOARD GOAL: # 4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:

The Board must conduct a public hearing to provide an opportunity for public comment. Upon closing the public hearing, the Board may make changes prior to approving the budget for next school year.

HISTORY/BACKGROUND:

In preparation for the development and finalization of the 2011-12 Budget, the 2010-11 Budget has been revised to reflect the changes since the April 30, 2011, Third Interim Report. This provides the Board with a beginning balance projection for 2011-12. Furthermore, all impacts of the Governor's May Revise of the 2011-12 State budget proposals have been included in the preparation of the 2011-12 Budget being presented to the Board for adoption. Budget documents for 2011-12 were made available for public inspection on June 17, 2011 at the District Office. The proper public notice has been placed in the local newspaper.

IMPLEMENTATION:

The Director of Business Services will present an overview of the proposed 2011-2012 Budget for the Board's consideration.

RECOMMENDATION:

a) Conduct public hearing no earlier than 6:30 PM
b) Adopt 2011-2012 Budget

Agenda Item:	**H.4.**
Page Number:	**1 of 10**
Bd. Meeting Date:	**6/23/11**
Consent:	**__ Yes x No**

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Leticia Salinas, Executive Director of Academic Affairs**
Jill Hoogendyk, Director of State and Federal Programs

SUBJECT: **District Oversight Committee Update**

BOARD GOAL: **#1. Increase Academic Excellence through Rigorous Standards-Based Instruction**

ACTION PLAN ITEM:

1.3:2 A revised District Oversight Committee (DOC) will be formed with clear purposes, outcomes scheduled and a multi-year long plan. The DOC work will be coordinated with the Educational Services department, partner teachers and support providers.

- Finalized list of school visits
- Calendar of visits
- Reporting protocol
- Immediate feedback plan and calendar

Purpose of Presentation

Provide an overview of the purpose of the DOC, timeline, and work to date.
The District Oversight Committee follows the California Department of Education guidelines under Elementary and Secondary Education Act (ESEA). The DOC was formed to oversee progress within program improvement schools in years 4 and 5.

History/Background Information

The District Oversight Committee, following CDE guidelines under Elementary and Secondary Education Act (ESEA), was formed to oversee progress within program improvement schools in years 4 and 5.

Implementation

Currently, HUSD is in Program Improvement Year 3 +. Monitoring for program improvement will be as follows:

•All school site Administrators, School site Staff and School Site Council (SSC) revised their Single Plan for Student Achievement (SPSA)

•A review of all PI schools will be implemented based on a Tier Model- the most underperforming will receive on site review and the schools that made progress, as identified by safe harbor will continue with the evaluator and support provider check in process.

•Each Title I school will complete the Yearly Evaluation of Consolidated Program tool

Recommendation

Information only

District Oversight Committee (DOC)

Hayward Unified School District
Board of Education
June 22, 2011

Background

- Through the Elementary and Secondary Education Act (ESEA), school districts must provide direction to school sites identified in year 4 and 5 of program improvement status
- Hayward Unified School District has identified the District Oversight Committee (DOC) as a tool of alternative governance for PI yr 4 and 5

Background

- Program Improvement Status
  - CDE Review – November 2011-January 2012
- Categorical Program Review
  - March-June 2011
- Monitoring Process
  - Academic Performance Survey Assessment (district)
  - Yearly Evaluation of Consolidated Programs
  - English Learner Subgroup Self Consolidated Application Part I and II (district)

PI Monitoring Tools

- Academic Program Survey (APS)
  - Organized around the 9 Essential Program Components
  - Objectives found in SPSA
  - Evaluation based on evidence
- English Learner Subgroup Self-Assessment (ELSSA)
- Inventory of Services and Supports to Students with Disabilities (ISS)
- District Assistance Survey (DAS)

District Oversight Committee

- DOC Team: district administrators, site administrators, and School Board members

Components of a DOC visit include:

- Site orientation by principal
- Review of tools/protocols
- Classroom visits and interviews
- Debrief with site administrator
- Immediate feedback meeting scheduled

- Level A Schools
  - All schools: Academic Program Survey (APS)
    Yearly Evaluation of Consolidated Programs
- Level B Schools - Site visits
  - All PI Year 4-5 Schools
  - Schools meeting 3 of the criteria:
    - PI Year 3-5+
    - Growth API < 750
    - < 75% AYP targets met
    - State Rank of 1
  - Turn Around, Transformation and Restructured schools

Schools Identified for Site Visits

Timeline	School Sites
Spring, 2011	Burbank Elementary April 12 Tennyson High April 26 Harder Elementary May 17 Longwood Elementary May 19 Schafer Park Elementary May 24 Park Elementary May 31
Fall, 2011 August, 2011 Park Elementary September, 2011 Schafer Park Elementary Cherryland Elementary Tennyson High School	October, 2011 Fairview Elementary Winton Middle Glassbrook Elementary Ruus Elementary November, 2011 Palma Ceia Elementary Tyrrell Elementary Cesar Chavez Middle Martin Luther King Middle*

* Pending 2010-11 AYP results

School Selection Based on :

- Schools in PI year 4 or 5
- Current performance on AYP and API data
- History of performance data 5 years
- 2009-2010 state rankings- deciles 1, 2 or 3
- Evidence of implementation of Nine Essential Program Components
- OARS data- input of data and use

DOC Criteria

- Implementation of site plans and progress
- Current implementation based on District Oversight Committee visit
- Sub group data

ELEMENTARY SCHOOLS IN PROGRAM IMPROVEMENT YEAR 5

	2010 Base API	2009 Base API	5 year Growth 2006-2010	OARS Participation ELA /Math (as of 6/14/11)	AYP Targets Met	2009-2010 State Ranking	Under Corrective Action '09-'10
Burbank Elementary	716	665	+75	96% / 79%	14/17	2	Y
Longwood Elementary*	620	640	-82	92% /89%	9/17	1	Y
Harder Elementary	692	665	-12	90% / 71%	13/17	1	Y
Schafer Park Elementary	690	681	+18	89% / 84%	11/17	1	Y
Park Elementary	693	679	+2	89% / 81%	9/17	1	Y
Tennyson High School*	649	609	+44	91% / 89%	7/18	2	PLAS
* Not in PI							

Subgroup Analysis
Spring 2010 CST Testing Results

SCHOOLS UNDER DISTRICT OVERSIGHT 2009-2010

	School API Base	Hi, API Base	Hi, AYP target ELA/Math	AA API Base	AA * AYP target ELA/Math	EL API Base	EL AYP target ELA/Math	SES API Growth	SES AYP target ELA/Math
Burbank Elementary	716	718	Y(SH)/Y (SH)	807	N/N	710	N/ Y (SH)	704	N/ Y (SH)
Longwood Elementary	639	600	N/N	811	N/N	586	N/N	619	N/N
Harder Elementary	692	674	Y(SH)/N	807	N/N	676	Y(SH)/N	676	Y(SH)/N
Schafer Park Elementary	690	689	Y(SH)/N	615	N/N	680	Y(SH)/N	685	N/N
Park Elementary	693	678	N/N	694	N/N	671	N/N	677	N/N
Tennyson High School	649	626	N/N	822	N/N	576	N/N	578	N/N

Hi, = Hispanic/Latino, AA = African American, EL = English Learners, SES = Socio-Economic Status * = Not a sig. subgroup

Burbank Elementary - DOC

Positive Trends

- Invested school community and sense that everyone is "on the same page"
- Clear collaboration on standards and strategies
- Metacognition work with test strategies
- Coherence of ALD program in lesson and strategies
- Student and teacher use of tools to monitor student progress
- Common rituals and routines
- Maximizing use of instructional time (teaching from bell-to-bell)
- School community commitment to Transformation model

Next Steps for Consideration

- Build proficiency with student and teacher use of technology
- Continue collaboration work with focus on teaching and learning (backward mapping, pacing guides, assessments)
- Increase student engagement and coherence to ELD program

Longwood Elementary - DOC

Positive Trends

- Use of data to monitor student progress and inform collaborative work
- Focused and committed administrative team.
- Positive energy around student achievement
- Clear understanding of SIG responsibilities school and community ownership of SIG grant
- Core materials in place and in use across grade levels (ELA, ELD, ALD)
- Use of common pacing and strategies for student interaction
- Increased parent involvement
- Enthusiastic teaching and support staff

Next Steps for Consideration

- Continue professional development efforts that build efficacy around strategic schooling, implementation of common strategies and use of core curriculum
- Development of professional development plan to build proficiency with use of new classroom technology
- Continue work to establish school-wide traditions that will build positive school culture and reinforce school-wide expectations.

Harder Elementary - DOC

Positive Trends

- Implementation of curricular programs (Systematic ELD, Inside, Treasures)
- Enthusiastic teaching and support staff
- Focus on key standards and productive group work
- Building collaborative school culture
- Improved communication between parent groups
- Community partnership with ACOE for intervention

Next Steps for Consideration

- Continue collaboration work with cycle of inquiry, lesson development, model lessons, standards focus
- End of year reflection and surveys to broaden scope of feedback from all stakeholders; use results as springboard to internalize and publicize accomplishments and identify areas of focus for 2011-12
- Continue work to build positive school culture and strengthen connections and communication between home and school
- Development of professional development plan to build proficiency with use of new classroom technology

Tennyson High School- DOC

Positive Trends

- Increased extended learning opportunities for students
- Sense of responsibility for addressing students non-academic needs
- Focused intention around participation in state testing (I Care initiative)
- More opportunities for parent involvement (classes, Report Card night)

Next Steps for Tennyson

- Establish clear and common understanding of SIG grant and WASC report; use this in conjunction with evaluating SPSA goals from 2010-11 and developing SPSA and outlining Professional Development expectations for 2011-12.
- Build SIG Leadership Team purposed to monitor SIG grant and participate in short-term/long-term planning making bodies: SSC, Curriculum Council, SBDM, SIG Leadership Team
- Address issues of communication to ensure that all staff and THS community have shared vision, focus and expected outcomes for student achievement; site administrators to ensure clear communication with all stakeholders.
- In planning for 2011-12, determine how to articulate, share and internalize goal setting process and celebration of achievements.

Schafer Park Elementary- DOC

Positive Trends

- Curriculum implementation and an End of Year professional development focused on key curricular areas
- Excitement around new facilities for the Schafer Park community
- Structures in place for reflective conversations about teaching and learning
- Improved parent unity

Next Steps for Schafer Park

- Identify and articulate expectations for student engagement strategies and establish parameters for consistent implementation of identified strategies
- Develop and refine routines that allow for productive group work and use of academic language
- Administrator and staff develop routines for classroom visits and process for feedback and reflection
- Increase awareness of established programs (i.e. Panther pride) Develop common understanding of transparency of standards and what that looks like across content areas
- Develop and implement after school programs to support and enrich academic and social development
- Need school-wide plan to address math achievement

Park Elementary - DOC

Positive Trends

- Substantial input of student data in OARS (86% of students with scores for ELA, 81% for Math)
- Thoughtful planning for 2011-12 around student placement and common instruction in core content areas
- Building collaborative SST process
- Grade level work in backwards mapping core content areas: ELA and Math

Next Steps for Park

- Strengthen sense of community, ownership and understanding around "one community-one school" and systems for positive recognition
- Use common data to inform planning decisions for classroom instruction
- Administrator and staff develop routines for daily classroom visits and process for feedback and reflection
- Identify and articulate school-wide and classroom routines that maximize instruction time and implement consistently across all grade levels
- Implement consistent use of effective student engagement strategies and productive group work across all grade levels
- Continue to strengthen home-school connection and develop avenues for parent engagement and involvement

Analysis

- Both Burbank and Longwood Schools demonstrated a strong sense of established routines, collaboration, and use of student data to inform instruction
- Harder and Longwood Schools demonstrated strong efficacy and team building in creating new traditions, collaboration around student learning and planning for instruciton

Analysis

- Schafer Park and Park Schools demonstrated minimal gains in test scores, both schools have maintained in Program Improvement year 5 status for several years
- Both schools have had some turnover in staff but have been fairly stable in personnel

Next steps for both schools include:

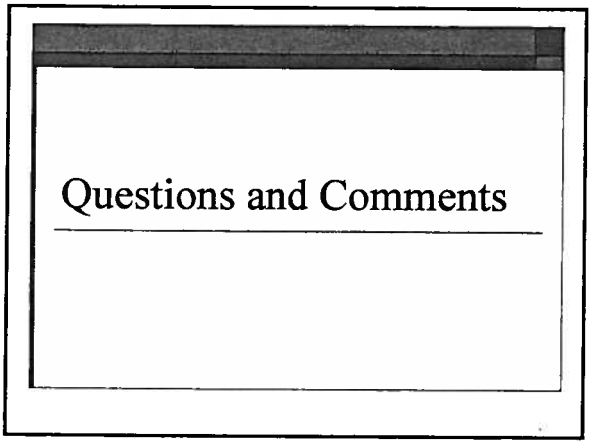
- Developing routines for daily classroom visits and a process for feedback and reflection
- A plan to identify and articulate school-wide and classroom routines that maximize instruction time and implement consistently across all grade levels

Analysis

- Tennyson High School demonstrated a need to address issues of communication to ensure that all staff and the THS community have a shared vision, focus and expected outcomes for student achievement.
- Tennyson High School also demonstrated a need to plan for determining how to articulate, share and internalize goal setting process and celebration of achievements.
- Tennyson High School needs to fully implement the SIG.
- Tennyson High School received a 3 year accreditation (out of a possible 6 year term) and will need to address all issues outlined in the WASC report.

Analysis

- Analysis of the feedback and data determined that the DOC would revisit Park, Schafer Park and Tennyson High School in early fall
- Review CST data, August 2011, with a particular focus on Park, Schafer Park and Tennyson High School as it relates to the ESEA Act.
- Review parameters and plans for possible Restructuring and /or Turnaround Model.


Questions and Comments

	Yes	No
Consent:	___	X

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Human Resources/Fiscal Services**

SUBMITTED BY: **Kathryn Benson, Director Classified Human Resources**
Sandra Lepley, Interim Assistant Superintendent Fiscal Services

SUBJECT: **Update on Technology**

BOARD GOAL:

ACTION PLAN ITEM:

Purpose of Presentation

The purpose of this report is to provide a brief summary of…

1. What's been done with Technology since our last update, and

2. Recommended activities moving forward.

History/Background

At the Board of Education meeting held on January 12, 2011, the District presented a report on the current state of technology within the District, and the need for an independent audit of our technology systems and structure. In February, the District presented a contract with K-12 Technology Works to conduct an independent Technology Audit. The audit was completed in May, 2011.

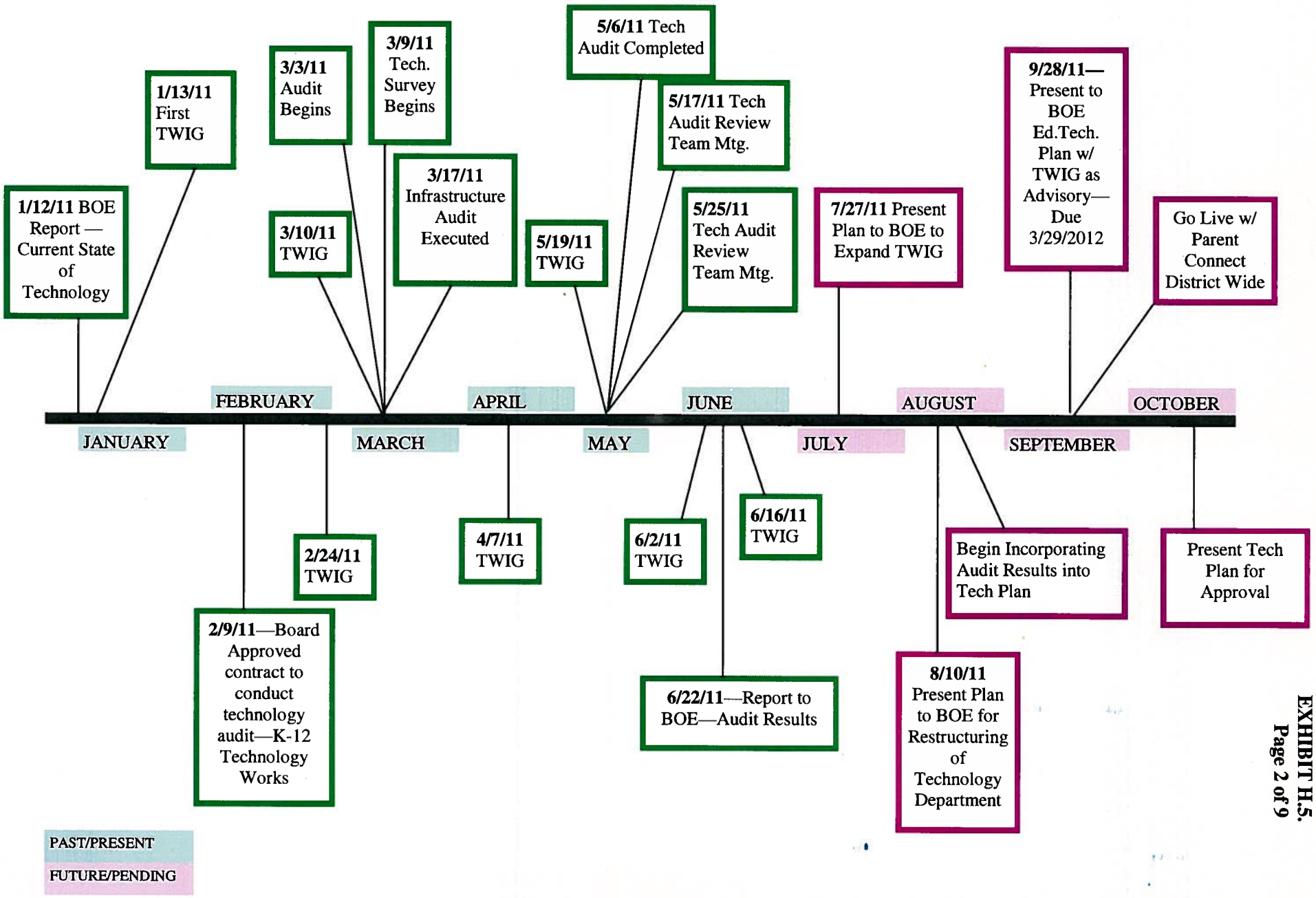
Implementation

The District will use the findings from the audit to inform decisions for Instructional and Organizational Technology needs.

Recommendation **Information only**

Fund:	N/A			
Program:	N/A			
Amount:	N/A			
Budgeted	X	Yes		No
Restricted:		Yes	X	No

HUSD TECHNOLOGY TIMELINE



PURPOSE OF PRESENTATION

Provide a brief summary of…

- What's been done, and
- What we have to do

to improve technology at HUSD.

WHAT'S BEEN DONE…

- Preliminary Internal Assessment – presented to Board in January, 2011.
- Issued Contract for Independent Audit, February, 2011.
- Completed Independent Audit – May, 2011

HUSD TECHNOLOGY AUDIT UPDATE

Scope of Audit

- On February 9, 2011 the Board approved K-12 Technology Works as the contractor to complete the independent technology audit. The scope of the audit included three distinct focus areas:
  - 1. Customer Satisfaction Survey
  - 2. IT Process and Controls Audit
  - 3. IT Infastructure Audit

Purpose of Scope

- Taken as a whole, the composite of these three efforts was designed to provide a solid understanding of the implementation of technology within HUSD and the extent to which management practices are in place to ensure effective operations and utilization of the technology investments.

AUDIT TIMELINE

- Customer Satisfaction Survey – ***Started March 3, 2011***
  - Survey
  - Face-to-face Interviews
- IT Process and Control Audit – ***Started March 9, 2011***
  - Technology Support Services (TSS)
  - Maintenance and Operations (M & O)
  - CobiT@ audit – 32 defined IT processs
- IT Infrastructure Audit – ***Started March 17, 2011***
  - Face-to-face Interviews with TSS and M & O
  - Site visits including personal observations & premise inspections

Actions Already Taken

- Establishment of Technology Work & Investment Group (TWIG)
- Completion of Web Site development at no additional cost and training of site personnel to alleviate some of the strain on IT staff.
- Near completion of more stringent email security system

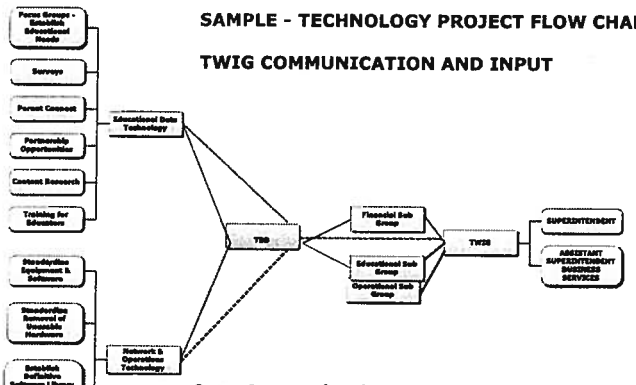
Staff development/training already completed or in progress:

- **Zangle Student Data Systems** *(student attendance, student performance, OARS, etc.)*
- **QSS/QSS Migration & Upgrades** *(Business, payroll, HR, purchasing, etc.)*
- **NeoGov and AESOP** implementation & training *(district staffing)*
- **Destiny Systems** *(textbook/library book inventory system)*

WHAT WE PLAN TO DO NOW…

- Use findings from the Audit to inform decisions for Instructional and Organizational Technology needs.
- Expand TWIG to include Financial, Educational and Operational sub-groups.

Sample – TWIG Communication Flow Chart



Current Structure of TWIG

Superintendent
Interim Assistant Superintendent of Business Services
Executive Director of Student Support Services
Executive Director of Academic Services
Director of Classified Human Resources
Director of Data Systems
Network Manager
Sr. Executive Assistant to Superintendent

TWIG
Technology Work and Investment Group

Other Actions Recommended

- The Assistant Superintendent of Business Services will present recommendations for department restructure at the August Board meeting.
- Assistant Superintendent of Business Services will develop an efficient Help Desk system.
- TWIG will assist in surveying users to guide the development of "User & Educational Software" training programs focused on the integration of technology into education.

Further Actions Recommended…

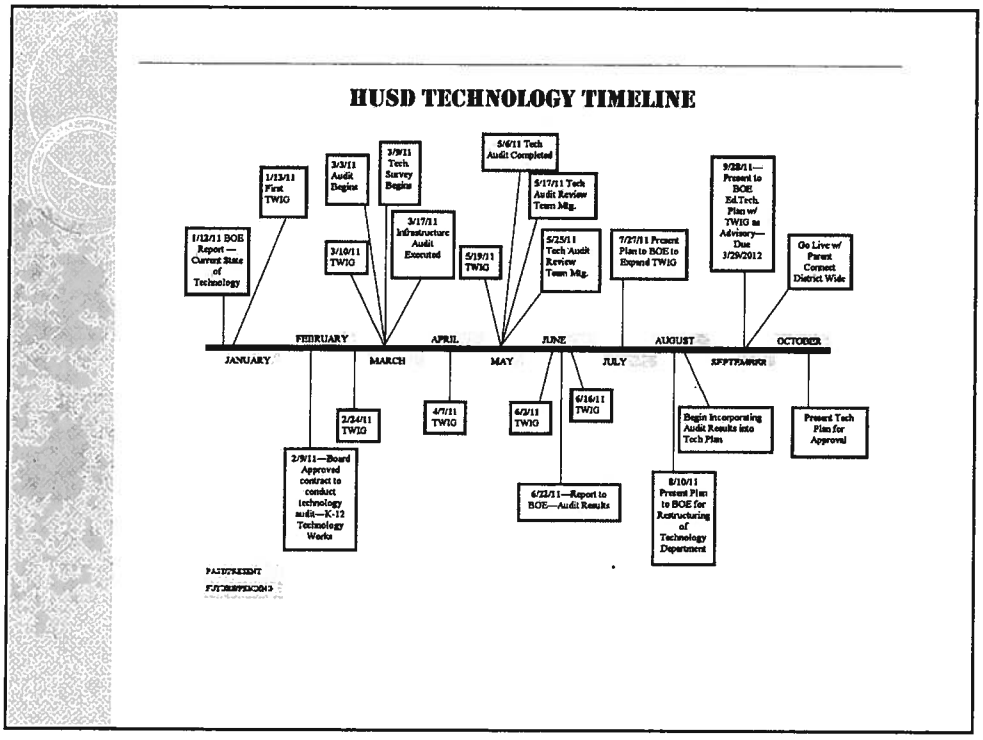
- Full implementation of ZANGLE Parent Connect by start-of-school, 2011.
- Establish Definitive Software Control System.
- Identify resources such as grants, etc. to enable the District to build its forward momentum toward sustainable technology systems.

HUSD TECHNOLOGY AUDIT UPDATE

- TWIG will continue to meet and monitor forward progress as the areas of the audit are extrapolated out and integrated into our Technology Plan. It is definitely the goal of the District to use this Audit as a living document and critical tool toward improvement of the District's technology.

Conclusion – for now…

- The Technology Audit is a valuable tool that has clearly identified many areas of need and suggested solutions for improvement. As the HUSD Technology Plan is updated and incorporates the concerns and proposed solutions echoed in the audit, the District will be able to move forward into a future of a sustainable technological advanced organization.



Consent: _____ **Yes** **X** **No**

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Office of the Superintendent**

SUBMITTED BY: **Janis Duran, Superintendent**

SUBJECT: **APPROVE SUPERINTENDENT'S RECOMMENDATION REGARDING FAITH RINGGOLD SCHOOL**

BOARD GOALS: **# 4 Sustain Efficient Business Practices**

PURPOSE OF PRESENTATION

To review options and considerations for moving the location of Faith Ringgold to Treeview/Bidwell campus for the 2011-2012 school year

HISTORY/BACKGROUND

Included in the Superintendent's recommendations for budget reductions on May 25, 2011 was the action to close Faith Ringgold. The Board motioned and approved the following:

- Keep the school open
- School within a school
- Look at Treeview/Bidwell as a possible location
- Assure compliance with QEIA

  - Keep the school open – grade level options were mentioned but not part of final action
  - School within a school – generally a concept identifying one larger school with one or more specifically identified smaller school(s) under the larger schools control and sphere of influence. In order to meet QEIA compliance, Faith will be a separate school sharing one campus. It will also require maintaining a separate PTA/PTO, School Site Council, SPSA, discipline plan, staff/student handbook, attendance and budget accounting, etc. Student/staff rules and activities would not be the same for both schools.
  - Treeview and Bidwell campuses as possible alternative locations were reviewed. This action will impact the current facilities master plan and is ahead of the recommendation forthcoming from the asset management study.
  - Assure compliance with QEIA – in addition to keeping Faith as a separate school, class size, professional development, QEIA budget allocations and reporting will need to continue at the same level as current.

Staff reviewed different options to moving Faith Ringgold to Treeview/Bidwell as well as options to leaving Faith Ringgold at the current site with changes to realize some cost benefit.

IMPLEMENTATION

Goal - To achieve a minimal impact on staff, students, and parents and maximizing cost benefit.

Impact on students, parents and staff of the Faith Ringgold community for approximately 153 students (2011-2012 projection)
Impact on students, parents and staff of the Treeview/Bidwell community for approximately 650 students (2011-2012 projections)

Cost to keep open and relocate + $50,000
Savings to keep open and relocate - $120,000 principal, Classified: $38,699 (custodial services & crossing guards)
Other options to save and maintain at current site - $100,000

RECOMMENDATION

1) Keep Faith Ringgold open at the current site.
2) Reduce operating costs by changing the administrative structure and reduction of custodial support.
3) Reduce number of rooms and wings used to save on cleaning costs and allow for possible rental income *(ie: Reduce facility use from 21 rooms to 14 rooms)*
4) Replace full time small school principal position with half time Assistant Principal to share with another site.

Fund:	General			
Program:	Faith Ringgold			
Amount:	To Be Determined			
Budgeted	_____	Yes	_____	No
Restricted:	_____	Yes	_____	No

BACK UP MATERIALS

OPTIONS

There are 3 categories of options that were identified and considered regarding moving Faith.

Moving Faith to Treeview or Bidwell
Moving Faith to Treeview and changing grade configuration
Keeping Faith at current site with other changes to realize some cost benefit

Moving Faith to Treeview or Bidwell

Option 1
Move Faith Ringgold (K-8) to Treeview campus

Option 2
Move Faith Ringgold (K-8) to Bidwell campus

Moving Faith to Treeview and changing grade configuration

Option 3
Move Faith Ringgold (K-6 plus 8th (no 7th)) to Treeview Campus

Option 4
Move Faith Ringgold (K-6) to Treeview Campus

Keeping Faith at current site with other changes to realize some cost benefit

Option 5
Faith Ringgold continue at the current site.
No change in the site or grade configuration

Budget considerations related to moving vs. closure

There are additional costs associated with moving a school that are not inherent to closing a school. These costs have not been budgeted. Approximately $36,000 would be needed to accomplish the tasks needed in a move. They include but not limited to:

- Removal of all items in rooms to create classrooms, cleaning and repair to become student and teacher ready
- Teacher time to pack and move $684 per teacher *(Faith to Treeview/Bidwell as well as Treeview/Bidwell teachers to reconfigure grade level groupings)*
- Packing materials
- Labor – packing, moving, cleaning, storing
- Project not currently scheduled – need outside vendors to assist

Moving to Treeview or Bidwell –

Teachers – staffing allocation remains the same

Clerical – There would be no savings for classified clerical. There is no current allocation for attendance – all attendance and QEIA reporting is done by the Office Manager. There would be no reduction in direct classroom service to students via para-bilingual support, etc.

Custodial - The savings could be approximately $31,094. This would include reducing the position from Sr. Custodian to Custodian and reducing the FTE by one half to .50. This would serve the additional seven (7) classrooms and assist in common areas.

Crossing guards – Savings could be $7,605 by eliminating all of Faith crossing guards

Total possible Classified Savings: $38,699

ENROLLMENT AND STAFFING INFORMATION

Faith Ringgold – K-8 alternative school 156 students projected 7 teachers
QEIA funding

Enrollment by grade level

K = 19	1st = 20	2nd = 20	3rd = 9	4th = 19
5th = 19	6th = 20	7th = 22	8th = 8	

Treeview/Bidwell K-6	650 students projected	21 teachers
Treeview campus 2-6	425 students projected	12 teachers
Bidwell campus K-2	225 students projected	9 teachers

Move Faith Ringgold to Treeview/Bidwell

Option	Advantage	Disadvantage
Option 1 Move Faith Ringgold (K-8) to Treeview campus	Keep Faith Ringgold in tact with all grade levels	Treeview does not have K, 1st, 7th or 8th grades. No middle school. 3 rooms would need to be converted to classrooms – Parent Center, computer lab and YEP/intervention Would utilize all rooms and hinder any restoration of 20:1 CSR
Option 2 Move Faith Ringgold (K-8) to Bidwell campus	Proportionality Faith would be the majority of the school. Bidwell would only have approx 120 students	Move all 1st and 2nd graders to Treeview – Impacts both Bidwell and Treeview **Treeview - 3 rooms would need to be converted to classrooms to accommodate Bidwell students– Parent Center, computer lab and YEP/intervention** **Bidwell - 2 rooms would need to be converted to classrooms – Parent Center, and Head Start Program** Only K students at Bidwell would remain. K students would only have one year at site before moving to Treeview. Single admin over Bidwell campus only separates K students from Bidwell/Treeview community Expectation of K students on a campus of K-2 changed to K only with a separate K-8 school sharing the campus. Would utilize all rooms and hinder any restoration of 20:1 CSR

Maintain Faith Ringgold at current site

Option	Advantage	Disadvantage	Savings and Costs
Option 5 Faith Ringgold continue at the Markham Site.	Least impact on students, staff and parents	Does not yield any budget reduction. School continues to need district resources above that of any other school.	Saving if school closure = $700,000 No saving if school does not close and does not move
Administrative Options Principal from another site oversee Faith with DO programmatic support	Savings for Principal salary. Keeps Faith as a separate school and community "Teacher in charge" could support daily issues	Increased work load for principal. Principal not on site	No designated principal for site $120,000 savings
Hire Assistant Principal to split between 2 sites (Faith Ringgold and another elementary school)	Provides a full time administrator to share sites and assume all administrative responsibilities.	Full time administration not on site	Overall cost neutral - Less cost associated with Faith adds an additional benefit for overall district needs
Split position .5 FTE principal and .5 FTE teacher	Keeps administrative support on site. Saves .5 principal salary	Position split between bargaining unit and administration. Can not evaluate teachers. Conflict for student discipline within class. Lack of clarity of roles	Only half time principal assigned $60,000 savings

Grade level options

Option	Advantage	Disadvantage
Option 3 Move Faith Ringgold (K-6 plus 8th (no 7th)) to Treeview Campus	7th graders start at new middle school and can continue for 8th grade Current 8th graders can finish Faith Ringgold before moving on to high school	Only 8 eighth graders on K-6 campus Short notice for 7th graders to transition to Middle School Change class/grade configuration 6th grade = 20 8th grade = 8 Move to MS 7th grade = 23
Option 4 Move Faith Ringgold (K-6) to Treeview Campus	One less room needed to convert to classroom Conforms to current grades at Bidwell/Treeview	Short notice for 7th and 8th graders to transition to Middle School Eliminates middle school alternative in the district

OVERALL CONSIDERATIONS REGARDLESS OF THE SPECIFIC OPTION

Moving Faith Ringgold

Advantages	Disadvantages
○ Reduce expenses associated with Faith for classified staff – office manager, custodian, crossing guards ○ Reduces expenses for administration if duties assumed by existing principal ○ Ability to share some existing facilities – staff room, cafeteria, library, parent center, YEP, etc. ○ Some savings with coordinating prep assignments ○ Existing administrative staff at Bidwell campus can support the two campus school *(.5 FTE Youth Intervention Specialist)*	○ Displacement of current services to accommodate classroom space needed (Treeview – 3 to convert – parent center, computer lab and YEP/Intervention) ○ Relocation to south Hayward via the 238 construction zone – longer drive for most parents ○ No existing middle school program at Treeview/Bidwell ○ Faith no longer a self contained small school concept ○ Facility limitation – DSA compliance issues *(to be determined)* ○ Treeview – No Kinder play area designation with appropriate sized equipment ○ No Kinder classrooms – square footage too small, bathrooms not attached ○ Additional lunch schedule added (3 separate lunch times) ○ Short timeframe to notify Faith and Treeview/Bidwell staff and parents ○ Short timeframe to physically relocate ○ Maximum capacity for Treeview – no new classes could be added ○ Costs of moving may outweigh savings ○ Two schools on one site – need separate identities – SSC, PTA, SBDM, budgets, staffing allocations, etc. ○ Estimated cost savings from reducing classified staff would not be fully realized. Some services or extra hours would be needed to accommodate additional students and staff, and maintain two separate schools on the same campus ○ Faith would loose having their own designated staff room, cafeteria, library, parent center, etc.

Keeping Faith Ringgold at current site

Advantages	Disadvantages
○ Less disruption to programs (both Faith and receiving site) ○ Allow more time to plan if move is needed after review of asset management plan ○ No cost for moving – teacher stipends, moving company, cleaning and prep work	○ Does not save any money with existing configuration

HAYWARD UNIFIED SCHOOL DISTRICT

SLL 2-28-11

COST SAVINGS FROM CLOSING FAITH RINGGOLD

ASSUMPTIONS

1) All positions at Faith Ringgold would no longer be needed as students would be returned to their school of residence. It is anticipated the students would be disbursed across all the K-8 grades at several schools, with minimal or no impact on individual schools' staffing. Possible exception - Bret Harte (.5 FTE set aside for potential additional staffing)

2) One FTE teacher is being charged to QEIA funding, so the savings to the General Fund would be the additional 6 FTE necessary to maintain the required staffing ratios less the set-aside for .5 FTE for Bret Harte, if needed.

3) No additional support staff (such as grounds maintenance) would be affected beyond the Principal, Office Manager and Custodian.

4) K-3 students would be assigned to standard-sized classrooms, so revenue for K-3 CSR at 100% would be subject to the 30% penalty.

5) After reviewing the District's operating K-8 facilities, it has been determined that there is no single site adequate to house the existing Faith Ringgold program.

SAVINGS TO GENERAL FUND UNRESTRICTED

1) School Admin. -	Principal	1 FTE	$	124,500
	Office Manager	1 FTE	$	59,900
	Custodian	1 FTE	$	65,400
2) Classroom Teachers		6 FTE	$	471,000
Less .5 FTE Set Aside for Bret Harte		.5 FTE	$	(39,250)
3) Utilities			$	50,000
		TOTAL	**$**	**731,550**
Less Reduction in K-3 CSR Funds for 62 students (Est. based on current enrollment in 20:1 classes)	62 x $1,071 x .7 (30% Penalty)		$	(19,900)
Net Savings to Unrestricted General Fund			**$**	**711,650**

PLEASE NOTE THE ATTACHED INFORMATION REGARDING STUDENT ENROLLMENT AND STAFFING.

HAYWARD UNIFIED SCHOOL DISTRICT

COST SAVINGS FROM CLOSING FAITH RINGGOLD

LOSS OF QEIA FUNDS

The QEIA program has a 7-year duration, with 2 years of funding remaining. The annual funding available for approximately 130-140 students is $126,165.

If the Faith Ringgold program ends at the end of the 2010-11 school year, the District will lose the future funding of $126,165 for the next two years - total of $252,330. Although the District would lose this restricted funding, the Unrestricted General Fund would save $1,423,300 during the same time period.

Please Note: There are carry-over funds that remain in the budget which are, of course, one-time funds.

Home School – Current Year:

ELEMENTARY SCHOOL GRADES

Grade	Bowman	Burbank	Cherryland	East Avenue	Fairview	Harder	Longwood	Lorin Eden	Palma Ceia	Park	Southgate	Stonebrae	Strobridge	Treeview	Tyrrell	Inter-District
Kinder (20)		5	1	1	6					1		1	3	1		1-Oakland
1st Grade : (17)				10	1							2	2			1-Oakland 1-Alameda
2nd Grade (8)				2	1		2						1		1	1-Castro Valley 1-San Lorenzo
3rd Grade (16)				5	4			1	1			2	1	1		1-San Lorenzo
4th Grade (14)		1	1	1	4	1		1		1		2		2		
5th Grade (17)	1	1		4	2				2	1	1	1	1	1		1-Castro Valley 1-San Leandro
6th Grade (15)				6	3				1			1	1		1	1-San Lorenzo 1-San Leandro

MIDDLE SCHOOL GRADES

Grade	Bret Harte	Winton	Cesar Chavez	Martin Luther King	Ochoa	Inter-District
Coming into 7th Grade 2011-2012 School Year	11		1		1	1-San Lorenzo 1-San Leandro
7th Grade (9)	1		2	3	2	1-San Lorenzo
8th Grade (18)	7	2	5	1		1-Castro Valley 2-San Lorenzo

Billy Martin
Director of Maintenance, Operations and Transportation
Hayward Unified School District
(510) 784-2600 ext. 72800 Fax (510) 781-6104

Treeview School & Bidwell School
Class Room Use

Information compiled from each schools class room use report 2010/2011 school year.

Treeview **22 Class Rooms**	
Number of Rms Occupied	**Room Assignment**
2	2nd
3	3rd
2	4th
3	5th
2	6th
5	Misc. Rooms Homework/P.C. Lab/Speech Library/Nurses Ofc./Staff Rm Music/Parent Center/Intervention
5	YEP
Total	
22	

Bidwell **13 Class Rooms**	
Number of Rms Occupied	**Room Assignment**
3	Kindergarten
1	Kinder/ Special Ed.
1	Kindergarten/ Bilingual
2	1st
1	1st & 2nd combo
1	1st & 2nd Bilingual
4	Misc. Rooms Library/Parent Center & Rainy Day P.E Staff Room/Pre School
Total	
13	

EDUCATION SPECIFICATIONS TRANSLATED INTO DESIGN STANDARDS: ELEMENTARY SCHOOL ENROLLMENT: 700 +/- 50

Elementary Schools: Enrollment: 700 +/- 50	Total Rooms	Room Size	Total SF
Classrooms			
Assume 100 students / grade*:			
Kindergarten @ 20:1 = 5 classrooms**	5	1,350	6,750
Grades 1-3 @ 20:1 = 15 classrooms	10	960	14,400
Grades 4-6 @ 33:1 = 10 classrooms	15	960	9,600
SDC Classrooms	2	1,200	2,400
Flex Classrooms	2	960	1,920
Total Classroom Space	**34**		**35,070**
Child Care Space	1		1,725
Library	1		3,500
Multi-purpose Room***	1		5,250
Stage / Food Service	1		1,500
Administration / Resource Space			
Administration offices	1		3,375
Resource classroom	1		960
Toilets			1,150
Staff - 6 fixtures minimum			400
Students			
Male: 12 fixtures minimum			325
Female: 14 fixtures minimum			425
Total "non classroom" space			**17,460**
Subtotal Building Area			**52,530**
(Add 20% factor for circulation, mechanical, electrical equipment rooms, etc.)			10,506
Total Building Area			**63,036**

(continued from left)			
			Total SF
Exterior Area			
Parking****			
(35 x 2.25 = 79 spaces)			31,600
Kindergarten Play Area			14,500
Apparatus (Play Structures)			9,600
Exterior Hardcourts			50,000
Field Area			151,200
(approximately 3.5 acres)			
Total Exterior Area			**256,900**

NOTES
*This provides CSR ratio of 20:1
**All day kindergarten (K) or extended-day K is rapidly becoming the standard at most districts. It is assumed in these numbers, instead of double-session K which would 'save' 2 classrooms
*** Minimum size MPR shall be sufficient for half of the student body to eat lunch in the room. Optimum size MPR shall be sufficient for a school wide assembly. The area does not inlcude food service, stage or other adjoining spaces.
****CDE recommends 2.25 parking spaces for each teaching station

LEGEND	
CSR	Classroom Size Ratio
K	Kindergarten
SDD	Special Day Class
SF	Square Feet
MPR	Multi-purpose Room
CDE	California Department of Education

EXHIBIT H.6. Page 16 of 20

Quality Education Investment Act (QEIA)

Information compiled from the CDE website: http://www.cde.ca.gov/ta/lp/qe/index.asp and the QEIA website: http://qeia.org/

The Quality Education Investment Act of 2006 assists the lowest performing schools with valid 2005 Academic Performance Index (API) ranked in decides 1 to 2 to increase student achievement. The appropriations began in fiscal year 2007-08 and continue through 2013-14.

How is funding for QEIA determined?

In the initial grant year, the following funding chart was used:

Grade Span	07-08 Per Pupil Rate	Future Year Per Pupil Rate
K-3	$326.25	$500
4-8	$587.25	$900
9-12	$652.50	$1,000

Funding for QEIA is based on CBEDS data from the previous school year. These funding levels are contingent upon availability of funds and legislative action. The legislation recognizes that there may be slight changes in funding year to year as funding is dependent on student enrollment.

The school's Single Plan for Student Achievement should serve as a guide for how QEIA funds are spent after meeting requirements of Class Size Reduction. QEIA schools are expected to revise their current school plans to incorporate how they are going to meet QEIA requirements.

Funding results for 2010-11: http://www.cde.ca.gov/fg/fo/r14/qeia10result.asp

County Code	District Code	School Code	District	School	Preliminary Entitlement
01	61192	6000905	Hayward USD	Burbank Elementary	$493,672
01	61192	6113815	Hayward USD	Faith Ringgold	$126,165

Funding results for 2009-10: http://www.cde.ca.gov/fg/fo/r14/qeia09result.asp

County Code	District Code	District	School Code	School	FY 2009-10 Entitlement
01	61192	Hayward USD	6000905	Burbank Elementary	$493,672
01	61192	Hayward USD	6113815	Faith Ringgold	$126,165

What are the requirements of the QEIA grant?

Teacher Experience: QEIA legislation requires funded schools to have an average experience of classroom teachers in the school equal to or exceeding the average for the school district for this type of school (elementary, middle, high)

Class Size Requirements: QEIA schools must meet class size reduction requirements. Beginning with the initial grant year QEIA applies requirements of the existing K-3 Class Size Reduction Program to all classes in these grades in QEIA-funded schools. Specifically, classes in these grades must not exceed 20 pupils per class. For grades 4-12, class size at each grade level can exceed the average class size from the Base Year enrollment by an average of five students per class, or to an average of 25, whichever is lower.

Teacher Professional Development: Each teacher at QEIA funded schools must complete at least 40 hours of professional development each year.
Schools are expected to maintain class size ratios established in the initial year of the grant. In addition, teachers at QEIA funded schools.

Accountability: QEIA funded schools must exceed API schoolwide growth targets for the school averaged over the first three full years of funding (2008-09, 2009-10 and 2010-11). Beginning in the fourth year and every year thereafter, QEIA funded schools must annually meet the API growth target .

Faith Ringgold School – Relocation options and Recommendations

Ms. Janis Duran - Superintendent
June 22, 2011

Board Action – May 25, 2011

- Keep school open
- School within a school
- Look at Treeview/Bidwell as possible location
- Assure compliance with QEIA

Components

- Keep school open – grade level options were mentioned but not part of final action
- School within school – generally a concept identifying one larger school with one or more specifically identified smaller school(s) under the larger schools control and sphere of influence.
  - Faith maintained as separate school due to QEIA compliance. Separate PTA/PTO, School Site Council, SPSA, discipline plans, staff/student handbooks, attendance and budget accounting, etc.

Components

- Treeview and Bidwell campuses as possible alternative locations were reviewed. This action will impact the current facilities master plan and is ahead of the recommendation forthcoming from the asset management study.
- Assure compliance with QEIA – in addition to keep Faith as a separate school, class size, professional development, QEIA budget allocations and reporting will need to continue at the same level as current.

Staff Review

- Advantages/Disadvantages
  - Regarding relocation of Faith
  - Specific impacts to Treeview and Bidwell
- Logistics at sites configuration
- Budget considerations – anticipated savings, costs of moving

Moving Faith Ringgold

Faith Ringgold	K-8	153 students
Treeview Campus	2-6	425 students
Bidwell Campus	K-2	225 students

Advantages

- Reduce expenses associated with Faith for classified staff – office manager, custodian, crossing guards
- Reduces expenses for administration if duties assumed by existing principal
- Ability to share some existing facilities – staff room, cafeteria, library, parent center, YEP, etc.
- Some savings with coordinating prep assignments
- Existing administrative staff at Bidwell campus can support the two campus school *(.5 FTE Youth Intervention Specialist)*

Disadvantages

- Displacement of current services to accommodate classroom space needed *(i.e. Treeview – 3 to convert – parent center, computer lab and YEP/Intervention)*
- Relocation to south Hayward via the 238 construction zone – longer drive for most parents
- No existing middle school program at Treeview/Bidwell
- Treeview – No Kinder play area designation with appropriate sized equipment

Disadvantages

- Short timeframe to notify Faith and Treeview and/or Bidwell staff and parents of relocation and coordination of programs
- Maximum capacity for Treeview and Bidwell – no new classes could be added *(due to growth or possible restoration of class size reduction 20:1)*
- Estimated cost savings from reducing classified staff would not be fully realized. Some services or extra hours would be needed to accommodate additional students and staff, and maintain two separate schools on the same campus

Final Recommendation

1) Keep Faith Ringgold open at the current site.
2) Reduce operating costs by changing the administrative structure and reduction of support staff. (custodial)
3) Reduce number of rooms and wings used to save on cleaning costs and allow for possible rental income
4) Replace full time Small School Principal position with half time Assistant Principal to share with another site.

QUESTIONS

Consent: _____ Yes X No

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Human Resources**

SUBMITTED BY: **Donna Becnel, Assistant Superintendent**
Ana Solomon, Principal
Hayward Adult Education Center

SUBJECT: **ADULT SCHOOL TRANSITION PLAN FOR 2011-2012**

BOARD GOALS: **# 4 Sustain Efficient Business Practices**

PURPOSE OF PRESENTATION

Provide an overview and timeline for 2011-2012 Adult School Transition Plan to include: 2011-2012 program grants, creating a Joint Powers Agreement for a regional adult school/ROP pilot, implementing a high school completion pilot, other innovative grants and researching a new location for the adult school.

HISTORY/BACKGROUND

As a result of continued budget cuts by the State, and in recognition of the California Department of Education strategic plan for adult education, and in order to better serve the community, while reducing redundancy and pooling resources, Hayward Unified School District, in collaboration with Hayward Adult School, Eden Area ROP, and other Alameda County Adult Schools, is moving forward to outline a model pilot to achieve this goal. We are also researching the possibility of adapting the Oakland Unified School District High School Completion pilot as well as other innovative grants to serve the community and continue to move towards greater sustainability.

IMPLEMENTATION

Subject to final Superintendent's Action Plan Development.

RECOMMENDATION

Information Only

Fund:	N/A			
Program:	N/A			
Amount:	N/A			
Budgeted	_____	Yes	_____	No
Restricted:	_____	Yes	_____	No

Transition Plan for Hayward Adult School

2011-2012

Adult School Services

- The adult school provides a variety of services to the District and community largely through grants and contracts that support the following programs:
  - ESL, GED, High School, Vocational Training, Parenting Education, Adult Basic Education

HAS Program Grants 2011-2012



HAS continues to serve the community by awards of the following grants and contracts:

- ESL and CBET
  - State grant serves over 600 students annually through grant benchmarks and pay points for learning gains
- Carl Perkins CTE
  - Federal Grant based on number of economically disadvantaged students who complete vocational certificate programs
- Employer Contracts
  - Training and support for St. Rose, Kaiser, Head Start and Workforce Investment Board cohorts. Much of the money to support training is federal.
- Cal Works
  - State grant pays for training of financially
- Chabot EB/CTE Pathways
  - East Bay Career Technical Ed Grant to develop K12-adult CTE pathways
- NUMMI Retraining Center
  - Working with Union and Federal Govm't to retrain laid off NUMMI workers
- Youth Grants

Youth Grants



- Currently serving youth 16-24 for the past 11 years
- 4 current grants
- 1 additional grant projected for 2010-12 ($500,000)
- High positive accountability rate and benchmark outcomes
- 2010-2011 Served 550-600 youth
- 2011-2012 Summer Youth Employment Grant – will serve 450 youth

Goals for 2011-2012



- High School Completion Model Pilot
- Options for Moving from the Sunset Site
- Feasibility of Joint Powers Agreement for Regional Adult School Model
- Integrated Certified Medical Assistant Program
- Home Builders Institution, DC
  - Safety Skills Acquisition for Latino Workforce

High School Completion Plan Pilot

- Based on a model from Oakland USD
- Proposed September 2011 Rollout
- Recognition and intervention with counselor, parent and student for credit recovery
  - Graduate with Senior Class
    - Use of Cyber High or other alternative
    - Continuation High School
    - Concurrent support @ adult school
  - 5th Year High School enrolled in adult school class
  - Enroll in GED (Spanish or English) preparation
- Advantage to District:
  - Students can transfer to adult school and not drop out

Options for Moving from the Sunset Site

- Work with M&O to research moving to a site with lower overhead
- Share site with like programs to reduce cost and increase interactivity between programs:
  - Special Ed
  - Continuation High School
  - Other programs as appropriate
- Input from Asset Management Plan



Joint Powers Agreement for Regional Adult School Pilot

The vision is to create a model:

- Region-based replicable model
- Offer centralized, unduplicated services
- Maximize the impact of increasingly limited resources
- Support a higher quality service delivery system for low skilled, low income adults in our communities
- Provide high interest, high demand training
- Provide a foundation of literacy, academics and civic involvement.

Advantages of Regional JPA

- Pool resources
- Qualify for more grant opportunities
- Reduce redundancy in program offerings
- Offer higher end training programs
- Strengthen articulation and alliances with ROP, Community College, Workforce Investment Board and local CBOs.
- Support pathway development for K12 as well as adult participants

Task Force

- Task Force will recommend feasibility of JPA
- Task Force will create a strategic plan for creating a model for regional adult education
- Task Force will provide regular progress reports to governing school boards who wish to participate in JPA
- Task Force will provide opportunities for all stakeholders to provide feedback



Task Force Work Is

- Understand complex inter-district needs
- Provide Recommendations for
  - Buy-in and participation from neighboring districts
  - Oversight Management
  - Funding sources/budget
  - Grant allocations; pooling resources
  - ADA collection
  - Data collection
  - Classes and program offerings
  - Locations and site management
  - Payroll/Staffing/Bargaining Agreements

Task Force Work is Not

- To make decisions for the Governing Boards
- To change the policies established by participating school districts
- In lieu of authority of Superintendents, Boards of Trustees or other administrative bodies

Timeline
Actions Accomplished to Date



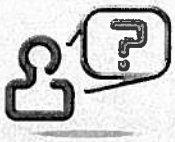
- Oct 2010 – CDE drafted Strategic Plan for AE
- Dec 2010 – Ala County Admin author pilot for Regional Adult Education
- Jan 2011 – Pilot presented to Debra Jones, Dir of Adult Ed for California
- March 2011 – Mrs. Duran, Mrs. Brunner, Mr. Armas, Mrs. Becnel, Mrs. Solomon meet to initiate discussion regarding Regional Adult School model
- May 2011 – Meeting with ROP to discuss viability of regional Adult Education and ROP model
- May 2011 – Mrs. Duran talks with Superintendents at local districts to determine interest

Timeline
Next Steps



- June 2011 – Presentation to Board HUSD
- July – August 2011 – Build support from neighboring districts; determine participants
- Sept 2011 – Provide progress report to Governing Boards
- Aug/Dec 2011 – Form Task Force; Gather Stakeholder feedback, Develop Strategic Plan
- Jan 2012 – Provide progress report to Governing Boards
- Sept 2012 – Initiate JPA Model
- Sept/Dec 2012 – Continue implementation, develop resources, build consensus, share progress with stakeholders

Questions and Answers



BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Sandra Lepley, Interim Assistant Superintendent

SUBJECT: RESOLUTION #1011-45, MAINTENANCE ASSESSMENT DISTRICT FOR 2011-12 ENGINEER'S REPORT

BOARD GOAL: # 4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:

On February 23, 2011 Hayward Unified School District Board of Trustees (the "Board") adopted Resolution 1011-22 directing SCI Consulting Group, the District's assessment engineer and assessment administration firm, to prepare an Engineer's Report for the Hayward Unified School District Maintenance Assessment District ("Maintenance Assessment District") for fiscal year 2011-12.

SCI Consulting Group prepared the Engineer's Report that includes the special and general benefits from the assessments, the proposed budget for the assessments for fiscal year 2011-12, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the May 25, 2011 Board meeting, the Board reviewed the Engineer's Report and adopted a resolution to declare its intention to levy the assessments, preliminarily approve the Engineer's Report, and provide for notice of the annual public hearing.

Today, the Board will conduct a noticed public hearing and receive public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rate, establishing the services and improvements to be funded and ordering the levy of the assessments for fiscal year 2011-12.

HISTORY/BACKGROUND:

The Hayward Unified School District (the "District") owns school buildings, turf and play areas, public grounds, and/or other facilities, serving an area of over 40,000 parcels. In 1994, the Board approved the Maintenance Assessment District which provides funding to maintain and improve the school grounds, playfields, recreational facilities and other permanent public improvements within the District boundaries. In 1997, the assessments were supported by a weighted majority of assessment ballots received in an assessment ballot proceeding conducted pursuant to Proposition 218.

- Balloting Conducted: May 29, 1997 to July 14, 1997
- Ballot Results: 51.4% of the weighted returned ballots were in support of the proposed assessment
- Annual Approved Rate: $28.00 per single family equivalent benefit unit (SFE)

IMPLEMENTATION:

SCI Consulting Group ("SCI") will administer and process the current parcel data to establish current assessments for each parcel in the assessment district boundaries. SCI will submit those levies to the Alameda County Auditor to be included on the 2011-12 property tax bills.

The proposed assessment for MAD for fiscal year 2011-12 is $28.00 per single family equivalent benefit unit. The total amount of revenue that would be generated by the assessments in fiscal year 2011-12 is approximately $1,246,000.

RECOMMENDATION:

Approve Resolution #1011-45 that would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of assessment for fiscal year 2011-12 for the Maintenance Assessment District as the final step in levying the assessments.

Fund: _____
Program: _____
Amount: _____
Budgeted: ___ Yes ___ No

HAYWARD UNIFIED SCHOOL DISTRICT

Resolution No. 1011-45

A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND ORDERING LEVY OF ASSESSMENT FOR FISCAL YEAR 2011-2012

Hayward Unified School District
Maintenance Assessment District - 1994

RESOLVED, by the Board of Education (the "Board") of the Hayward Unified School District (the "District"), County of Alameda, State of California, that

Whereas, by its Resolution 1011-22, entitled "A Resolution Directing Preparation of Annual Report" adopted February 23, 2013, this Board designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing for its Maintenance Assessment District - 1994 (the "Maintenance District") in accordance with and pursuant to the Landscaping and Lighting Act of 1972;

Whereas, the report was duly made and filed with the Clerk of the Board and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 22, 2011, at the hour of 6:30 PM, in the City Hall, Council Chambers, 2nd Floor, 777 B Street, Hayward, California 94541, were appointed as the time and place for a hearing by this Board on the question of the levy of the proposed assessment, notice of which hearing was given as required by law; and

Whereas, at the appointed time and place the hearing was duly and regularly held, and all persons interested desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy were fully heard and considered by this Board, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Board thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof;

Now, therefore, it is found, determined, and ordered that:

1. The public interest, convenience and necessity require that the levy be made.
2. The Maintenance District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Clerk of the Board, which map is made a part hereof by reference thereto.

3. The Engineer's Report as a whole and each part thereof, to wit:
   a) the Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
   b) the diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land in the Maintenance District; and
   c) the assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Maintenance District in proportion to the estimated benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto; are finally approved and confirmed.

4. Final adoption and approval of the Engineer's Report as a whole, and of the specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report, as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any theretofore duly adopted or made by this Board.

5. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2011-12 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Annual Report.

6. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, the Board expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount, if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special events.

7. Immediately upon the adoption of this resolution, but in no event later than August 10th following such adoption, the Clerk of the Board shall file a certified copy of this resolution with the Auditor of the County of Alameda. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the Assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Chief Business Officer of the District.

8. The monies representing assessments collected shall be deposited in the District Treasury by the Chief Business Officer under the distinctive designation of the Maintenance District. Funds collected from the Assessment shall be expended only for the maintenance, servicing, construction or installation of the improvements.

PASSED AND ADOPTED by the following called vote this 22nd day of June, 2011:

AYE:
NO:
ABSTAIN:
ABSENT:

_____
Clerk of the Board of Education of
Hayward Unified School District of
Alameda County, State of California

Exhibit "A"
HAYWARD UNIFIED SCHOOL DISTRICT
Maintenance Assessment District
Turf and Irrigation Priority List

Revised	Status	Project
Cesar Chavez Middle	Completed	Turf and Irrigation
Park	Completed	Turf and Irrigation
Tyrrell	Completed	Turf and Irrigation
Shepherd	Completed	Turf and Irrigation
Bowman	Completed	Turf and Irrigation
Markham	Completed	Turf and Irrigation
Treeview	Completed	Turf and Irrigation
Fairview	Completed	Turf and Irrigation
Longwood	Completed	Turf and Irrigation
Eldridge	Completed	Turf and Irrigation
Schafer Park	Completed	Turf and Irrigation
Ruus	Completed	Turf and Irrigation
Ochoa Middle	Completed	Turf and Irrigation
Tennyson High	Completed	Synthetic Turf Football Field
Tennyson High	Completed 2006-2007	Turf and Irrigation
Cherryland	Completed 2008-2009	Turf and Irrigation
Bret Harte Middle	Completed 2009-2010	Hardcourt
Winton	In Progress 2008-2011	Turf and Irrigation
Palma Ceia	In Progress 2009-2011	Turf and Irrigation
Mt Eden High	In Progress 2009-2011	Turf and Irrigation
Strobridge	Proposed 2010-2011	Turf and Irrigation
Hayward High		
Eden Gardens		
Lorin Eden		
Laurel Adult		
Southgate		
Darwin Center		
Harder		
Muir		
Sunset Campus		
Helen Turner Children's Center		
Highland		
East Avenue		
Martin Luther King Jr. Middle		

HAYWARD UNIFIED SCHOOL DISTRICT

MAINTENANCE ASSESSMENT DISTRICT

ENGINEER'S REPORT

FISCAL YEAR 2011-12

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BOULEVARD
FAIRFIELD, CA 94534
PHONE 707.430.4300
FAX 707.430.4319
www.sci-cg.com

HAYWARD UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES

Lisa Brunner, President
William McGee, Vice President
Luis Reynoso, Clerk
Maribel Heredia, Member
Jesus Armas, Member

SUPERINTENDENT

Janis Duran

INTERIM ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES

Sandra Lepley

DIRECTOR, MAINTENANCE & OPERATIONS

Billy Martin

ENGINEER OF WORK

SCI Consulting Group

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INTRODUCTION

OVERVIEW

The Hayward Unified School District (the "District") owns school buildings, turf and play areas, public grounds, and/or other facilities, serving an area of over 40,000 parcels. In 1994, the Hayward Unified School District Board of Trustees (the "Board") approved the Hayward Unified School District Maintenance Assessment District (the "Maintenance Assessment District") which provides funding to maintain and improve the school grounds, playfields, recreational facilities and other permanent public improvements in the Hayward Unified School District. In 1997, the assessments were supported by a weighted majority of assessment ballots received in an assessment ballot proceeding conducted pursuant to Proposition 218. This Engineer's Report has been prepared to establish the basis for the continuation of the assessments for fiscal year 2011-12.

ASSESSMENT CONTINUATION

In each year for which the assessments will be levied, the Board must direct the preparation of an Engineer's Report, budgets and proposed assessments for the upcoming fiscal year. After the Engineer's Report is completed, the Board may preliminarily approve the Engineer's Report and proposed assessments and establish the date for a public hearing on the continuation of the assessments. This Report was prepared pursuant to the direction of the Board.

This Engineer's Report (the "Report") was prepared to establish the budget for the improvements and services that would be funded by the proposed 2011-12 assessments, determine the benefits received by property from the improvements and services within the Assessment District and the method of assessment apportionment to lots and parcels within the Assessment District. This Report and the proposed assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the *California Streets and Highways Code* (the "Act") and Article XIIID of the California Constitution (the "Article").

If the Board approves this Engineer's Report and the proposed assessments by resolution, a notice of public hearing must be published in a local paper at least 10 days prior to the date of the public hearing. The resolution establishing the date for a public hearing is used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the

assessments. This hearing is currently scheduled for June 22, 2011. At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2011-12. If the assessments are so confirmed and approved, the levies would be submitted to the Alameda County Auditor by August 2011 for inclusion on the property tax roll for Fiscal Year 2011-12.

PROPOSITION 218

The assessments are levied consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now codified as Articles XIIIC and XIIID of the California Constitution. Proposition 218 governs the levy of assessments to fund the cost of providing services and improvements, as well as maintenance and operation expenses for public improvement which benefit the assessed property.

Proposition 218 prescribes a number of important requirements, including property-owner balloting for the imposition, increase and extension of assessments and the preparation of this Engineer's Report, and these requirements are satisfied by the process used to establish and continue the assessments.

CERTIFICATES

1. The undersigned respectfully submits the enclosed Engineer's Report and does hereby certify that this Engineer's Report, and the Assessment and Assessment Diagram herein, have been computed by me in accordance with the order of the Board of Trustees of the Hayward Unified School District, adopted on February 23, 2011.

_____
Engineer of Work

2. I, the Clerk of the Board of Trustees, Hayward Unified School District, Hayward, California, hereby certify that the enclosed Engineer's Report, together with the Assessment and Assessment Diagram thereto attached, was filed with me on _____, 2011.

_____
Clerk of the Board of Trustees

3. I, the Clerk of the Board of Trustees, Hayward Unified School District, Hayward, California, hereby certify that the Assessment in this Engineer's Report was approved and confirmed by the Board of Trustees on _____, 2011, by Resolution No. _____
.

_____
Clerk of the Board of Trustees

4. I, the Clerk of the Board of Trustees of the Hayward Unified School District, Hayward, California, hereby certify that a Copy of Assessment and Assessment Diagram were filed in the office of the County Auditor of the County of Alameda, California, on _____ _____, 2011.

_____
Clerk of the Board of Trustees

5. I, the County Auditor, County of Alameda, California, hereby certify that a Copy of Assessment and Assessment Diagram were filed in the office of the County Auditor of the County of Alameda, California, on _____, 2011.

_____
County Auditor

PLANS & SPECIFICATIONS

The Hayward Unified School District owns school buildings, turf and play areas, public grounds, and/or other facilities at the following locations:

Elementary Schools
Bidwell Elementary School
Bowman Elementary School
Burbank Elementary School
Cherryland Elementary School
East Avenue Elementary School
Eden Gardens Elementary School
Eldridge Elementary School
Fairview Elementary School
Faith Ringgold Elementary School
Glassbrook Elementary School
Harder Elementary School
Hayward Project School
Longwood Elementary School
Lorin A. Eden Elementary School
Palma Ceia Elementary School
Park Elementary School
Ruus Elementary School
Schafer Park Elementary School
Southgate Elementary School
Stonebrae Elementary School
Strobridge Elementary School
Treeview Elementary School
Tyrrell Elementary School

Middle Schools
Anthony W. Ochoa Middle School
Bret Harte Middle School
Cesar Chavez Middle School
Martin Luther King, Jr. Middle School
Winton Middle School

High Schools
Brenkwitz High School, Sunset
Hayward High School
Mt. Eden High School
Tennyson High School

Other Facilities
Darwin (Impact Academy)
Eureka (Leadership Public School)
Laurel Center
Hayward Adult Center - Sunset
Hayward Regional Occupation Center
Helen Turner Children's Center
Highland
John Muir
Pexioto
Shepherd

The work and improvements to be undertaken by the Hayward Unified School District Maintenance Assessment District and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the District as defined in the Method of Assessment herein. The said work and improvements ("Improvements") are generally described below.

The improvements to be undertaken by the District are described as installation, maintenance and servicing of public recreational facilities and improvements, including but not limited to, turf and play areas, landscaping, irrigation systems, lighting, fencing, basketball courts, tennis courts, running tracks, swimming pools, security guards, graffiti removal and repainting, recreational facilities, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the Hayward Unified School District.

Any plans and specifications for these Improvements will be filed with the Maintenance and Operations Director of the Hayward Unified School District and are incorporated herein for reference.

ESTIMATE OF COSTS

FIGURE 1 – ESTIMATE OF COSTS, FY 2011-12

	Total Maintenance & Improvement Cost
Capital Improvement & Maintenance Expenditures	
Field and Hardcourt Improvements	$1,374,647
Irrigation of Fields	$199,290
Capital Equipment	$68,725
Maintenance & Operation of Grounds and Outdoor Facilities	$1,601,228
Hardcourt, Fencing and Play-Equipment Repair	$493,605
Graffiti Abatement	$40,000
Subtotal	$3,777,495
Incidental Expenses	
Assessment Administration Services and Contingency	$16,500
County Collection	$21,207
Publication of Notice	$300
Subtotal	$38,007
Total Budget	$3,815,502
Less: District Contribution for General Benefits and Other Costs	($2,568,046)
TOTAL BUDGET TO ASSESSMENT	$1,247,456

ASSESSMENT TO SFE

Total Budget	Total SFE Units	Assessment per SFE
$1,247,456	44,552	$28.00

METHOD OF ASSESSMENT

The Maintenance Assessment District consists of all Assessor Parcels within the boundaries of the Hayward Unified School District as defined by the County of Alameda tax code areas. The method used for apportioning the assessment is based upon the proportional special benefits to be derived by the properties in the assessment district over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two step process: the first step is to identify the types of special benefit arising from the improvements and the second step is to allocate the assessments to property based on the estimated relative special benefit for each type of property.

This section of the Engineer's Report includes an explanation of the benefits to be derived by the construction and maintenance of Improvements, and the methodology used to apportion the total assessment to properties within the Maintenance Assessment District.

DISCUSSION OF BENEFIT

Benefit categories have been established that represent the types of special benefit to residential, commercial and industrial lots and parcels resulting from the Improvements and maintenance of Improvements to be provided with the assessment proceeds. These types of special benefits, which have been updated to reflect a recent analysis of special benefits from parks and recreation areas, are summarized as follows:

- **Extension of a property's outdoor areas for properties within the Maintenance Assessment District**

The District's sites in the Maintenance Assessment District provide larger outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties with good and close proximity to the Improvements.

An analysis of the service radii for the Improvements finds that all properties in the Maintenance Assessment District enjoy the distinct and direct advantage of being close and proximate to District sites within the Maintenance Assessment District. The benefiting properties in the Maintenance Assessment District therefore uniquely and specially benefit from the improved outdoor and recreational areas provided by the Assessments.

- **Proximity and access to improved facilities**

Only the specific properties within close proximity to the Improvements are included in the Maintenance Assessment District. Therefore, property in the Maintenance Assessment District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the Maintenance Assessment District do not share.

In absence of the assessments, the Improvements funded by the Assessments would not be provided in the Maintenance Assessment District. Therefore, the assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the Maintenance Assessment District, they provide a direct advantage and special benefit to property in the Maintenance Assessment District.

- **Improved Views**

The District, by maintaining the Improvements at its sites, provides improved views to properties in the Maintenance Assessment District. The properties in the Maintenance Assessment District enjoy close and unique proximity, access and views of the Improvements; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the Maintenance Assessment District.

GENERAL VERSUS SPECIAL BENEFIT

The District's grounds and facilities provide a general benefit to the community and to the general public in the form of educational and recreational opportunities for students. The measure of this general benefit is the periods during which the District's grounds and facilities are used for such educational purposes and are, therefore, not available to be used as a public recreation resource. This general benefit cannot and is not funded by the Maintenance Assessment District.

Alternatively, the cost of improving and maintaining grounds and facilities for use and enjoyment by property owners and residents in the District is a special benefit to property in the District because the Improvements confer the special benefit factors described above. This special benefit can be measured by the proportionate amount of time the

District's grounds and facilities are available for use and enjoyment by property owners and other residents in the District.

The percentage of time that the District's facilities are available for public use is approximately 59%.[1] The remaining 41% of time the grounds and public facilities are used for general educational purposes. Therefore, approximately 41% of the cost of maintenance and improvements of grounds and facilities is for the educational purposes of the District which is a general benefit to the community. As noted, the cost of these general benefits cannot be funded by the assessments.

The District's total budget for maintenance and improvement of its grounds and facilities is $3,777,495 and the District's contribution to the maintenance and improvement of its grounds and facilities from sources other than assessments is $2,568,048 of this total. This contribution by the District equates to 68% of the total budget for maintenance and improvement of grounds and facilities and more than offsets the cost of the general benefits resulting from the Improvements. The remaining portion of the budget that is funded by the assessment is for the special benefits conferred on property in the District.

METHOD OF ASSESSMENT

The assessments are apportioned among all lots and parcels within the Maintenance Assessment District on the basis of Single Family Equivalents (SFE). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefit and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. For the purposes of this Engineer's Report, all properties are designated a SFE value, which is each property's relative benefit in relation to a single family home on one parcel. The "benchmark" property is the single family detached dwelling which is one Single Family Equivalent or one SFE.

---

[1] The percentage of time that the grounds and facilities are available for public use is calculated based on the number of daylight hours in a year that the facilities are available for public use divided by the total number of daylight hours in a year. This calculation is as follows:

Total daytime hours available = 365 days x 12 hours/day = 4,380 hours.
Hours for educational use (general benefit) = 180 days x 10 hours/day = 1,800 hours.
Hours available for public use = 4,380 total hours – 1,800 hours = 2,580 hours.
Percentage of time for public use = 2,580 hours / 4,380 total hours = 59 %

PROXIMITY BENEFITS

The Hayward Unified School District recreational facilities and grounds, as identified in the Plans and Specifications, are open to the community and are used extensively throughout the year. The District's facilities are relatively uniformly distributed throughout the District and are easily accessible by anyone within the District. The benefits from the Improvements do not vary based on proximity of the parcels to the Improvements because the increased benefits resulting from proximity to the Improvements are generally offset by increased negative factors such as increased traffic, noise, etc. that derives to parcels from increased proximity to the Improvements. As a result, any increase in benefit that comes from being closer to a District facility is generally offset by a relational increase in negative factors.

Since all parcels in the District have good access and proximity to the District's grounds and recreational facilities and the benefits to relatively closer proximity are offset by other factors, proximity is not considered to be a factor in determining benefit and all properties in the Maintenance Assessment District are determined to be within a single zone of benefit.

RESIDENTIAL PROPERTIES

Certain residential properties that contain a single residential dwelling unit are assigned 1.0 SFE. Traditional houses, zero-lot line houses, and townhomes are included in this category.

The special benefits derived from the Maintenance Assessment District are conferred on property and are not based on a specific property owner's use of the Improvements. However, it is ultimately people who enjoy the special benefits described above, use the District's grounds and facilities and control property values by placing a value on the special benefits to be provided by the Improvements. Moreover, the opportunity to use and enjoy the Improvements, which is a special benefit to properties in the Maintenance Assessment District, is related to the number of people who live on or work at a property. Therefore, the benefits derived to property are related to the number of people who live on, work at or otherwise use a property.

Properties with more than one residential unit are designated as multi-family residential properties. These properties benefit from the Improvements in proportion to the number of dwelling units that occupy each property and the average number of people who reside in multi-family residential units versus the average number of people who reside in a single family home. The demographic factors for the City of Hayward, as depicted in Figure 2 on

the following page, provide the basis for determining the SFE factors for residential properties. The resulting SFE factors for residential properties are also shown in Figure 2.

FIGURE 2 – RESIDENTIAL ASSESSMENT FACTORS

	Total Population	Occupied Households	Persons per Household	SFE Factor
Single Family Residential	63,138	20,285	3.11	1.0
Multi-Family Residential	34,840	14,572	2.39	0.8
Mobile Home on Separate Lot	3,679	2,238	1.64	0.5

Source: 1990 Census, City of Hayward
* The SFE factor for multi-family and mobile home parcels is based on the ratio of average persons per household for the property type versus the average persons per household for a single family residential home.

COMMERCIAL/INDUSTRIAL PROPERTIES

The SFE values for commercial and industrial land uses are also related to the relative number of people who work at or otherwise use the property. Employee generation factors for commercial and industrial land use from the San Diego Association of Governments Traffic Generators Study (SANDAG Study) are the basis for determining relative benefit because these factors are considered to be a good representation of the average number of employees per acre of land area for commercial and industrial properties. Moreover, these employee density factors were approved by AB 530 for use in justifying commercial and industrial school facilities fees.

SFE values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. The average lot size for a single family home is approximately 0.18 acres and the average number of people residing in a single family home is 3.11. Therefore, the average number of residents per acre of residential property is approximately 17.

The average number of employees per acre for commercial and industrial property is 35, which is twice the population density of single family residential property; therefore, a commercial or industrial property with an average of 2 employees receives a similar special benefit as a residential property with 1 resident.

Likewise, the average single family home with an SFE value of 1 has approximately 3 residents, so a commercial or industrial property receiving equivalent special benefit would have approximately 6 employees. This factor of equivalence of benefit between 1 resident

to 2 employees is the basis for allocating commercial/industrial benefit. Figure 3 shows the average employees per 0.25 acre of land area for commercial and industrial properties and lists the relative SFE factors for each land use.

FIGURE 3 – COMMERCIAL / INDUSTRIAL ASSESSMENT FACTORS

Type of Commercial/Industrial Land Use	Average Employees Per Acre *	SFE Units Per 1/4 Acre
Commercial	24	1.0
Office	68	2.7
Shopping Center	24	1.0
Industrial	24	1.0
Self Storage or Parking Lot	1	0.04

Source: San Diego Association of Governments Traffic Generators Study

OTHER PROPERTIES

All properties that are specially benefited have been assessed. Agricultural parcels without living units, utilities, certain parcels in public use, church properties, common area parcels, vacant parcels, and school grounds generally provide recreational or scenic benefits to the community. As such, they tend to provide similar benefits as provided by the Improvements in the Maintenance Assessment District. Any benefits they would receive from the Maintenance Assessment District are generally offset by the equivalent benefits they provide. Such parcels are, therefore, not specially benefited and are not assessed.

MAXIMUM BENEFIT

Parcels of a larger size tend to have open space, other recreational facilities specifically for use of residents or employees, or other amenities that confer benefits to the community. The benefit from the Maintenance Assessment District to these larger parcels tends to be offset by the benefit provided by the increased size of the parcel. As a result, the increase in benefit received tends to diminish as parcels increase in size. After the benefit units reach 5 SFE for larger parcels, the benefits provided by the Maintenance Assessment District are generally offset by equivalent benefits provided. As a basis of reference, the average size for residential, commercial and industrial parcels with 5 SFE benefit units is approximately 1 acre. Therefore, the maximum benefit for any parcel is determined to be 5 times the benefit to a single family residential home or 5 SFE.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the Assistant Superintendent, Business Services or his or her designee. The Assistant Superintendent, Business Services or his or her designee will promptly review the appeal and any information provided by the property owner. If the Assistant Superintendent, Business Services or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Assistant Superintendent, Business Services or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Assistant Superintendent, Business Services or his or her designee, shall be referred to the Board of Trustees of the Hayward Unified School District and the decision of the Board of Trustees of the Hayward Unified School District shall be final.

ASSESSMENT STATEMENT

WHEREAS, on February 23, 2011 the Board of Trustees of the Hayward Unified School District, Hayward, California, pursuant to the provisions of the Landscaping and Lighting Act of 1972, adopted A Resolution Directing Preparation of Annual Report for the Hayward Unified School District Maintenance Assessment District for the Improvements and changes in existing public Improvements, more particularly therein described;

WHEREAS, said Resolution directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the assessment district and an assessment of the estimated costs of the Improvements upon all assessable parcels within the assessment district, to which Resolution and the description of said Improvements therein contained, reference is hereby made for further particulars;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Act and the order of the Board of Trustees of said Hayward Unified School District, hereby make the following assessment to cover the portion of the estimated cost of said Improvements, including the maintenance and servicing thereof and the costs and expenses incidental thereto to be paid by the assessment district.

The amount to be paid for said Improvements, including the maintenance and servicing thereof and the expenses incidental thereto, to be paid by the assessment district for the fiscal year 2011-12 is generally as follows:

FIGURE 4 – SUMMARY OF EXPENDITURES

		FY 2011-12 Budget
Capital Improvements and Maintenance Expenditures	$3,777,495	
Incidental Expenses	$38,007	
TOTAL BUDGET		$3,815,502
Less: Contributions		
District Contribution for General Benefits	$2,568,046	
NET AMOUNT TO ASSESSMENTS		$1,247,456
District Contribution	$2,568,046	
Percent Contribution [1]	68.0%	

Notes:

[1] Incidential expenses excluded.

As required by said Act, an Assessment Diagram is hereto attached showing the exterior boundaries of said Maintenance Assessment District as the same existed at the time of the passage of said Resolution. The distinctive number of each parcel or lot of land in the said Maintenance Assessment District is its Assessor Parcel Number appearing on the Assessment Roll.

And I do hereby assess and apportion said net amount of the cost and expenses of said Improvements, including maintenance and servicing thereof, upon the parcels or lots of land within said Maintenance Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the maintenance of said Improvements, and more particularly set forth in the Cost Estimate hereto attached and by reference made a part hereof.

Said assessment is made upon the parcels or lots of land within said Maintenance Assessment District in proportion to the special benefits to be received by said parcels or lots of land, from said Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Alameda for the fiscal year 2011-12. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of said County.

I hereby place opposite the Assessor Parcel Number for each parcel within the Assessment Roll, the amount of the assessment for the fiscal year 2011-12 for each parcel or lot of land within the said Maintenance Assessment District.

Dated: May 2, 2011

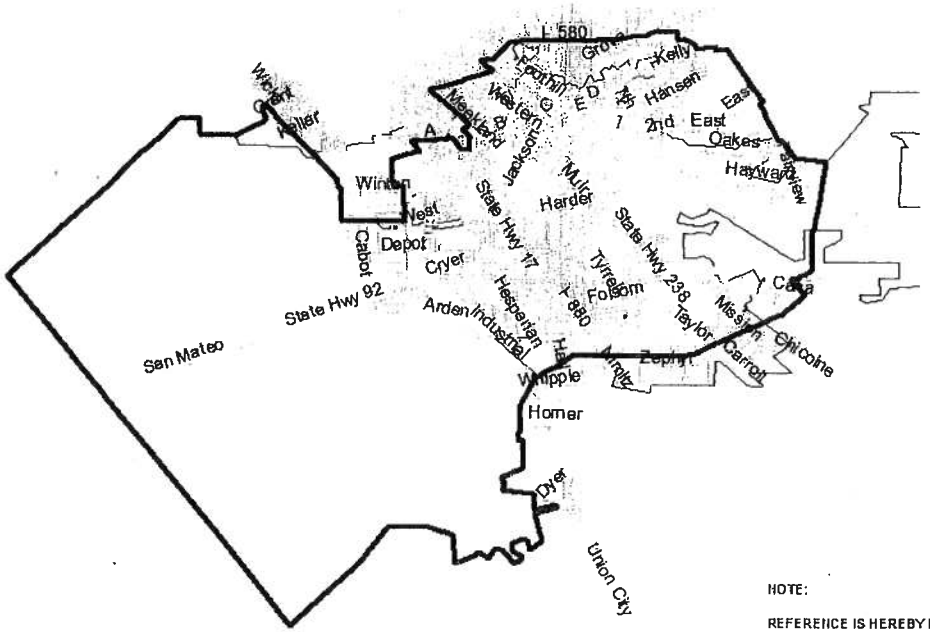
Engineer of Work

By _____

ASSESSMENT DIAGRAM

The boundaries of the Maintenance Assessment District area are displayed on the following Assessment Diagram.

HAYWARD UNIFIED SCHOOL DISTRICT
MAINTENANCE ASSESSMENT DISTRICT
ASSESSMENT DIAGRAM



Legend

- Hayward USD/MAD Boundaries
- Streets
- City of Hayward

NOTE:

REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF ALAMEDA FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCELS SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTITIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF EDUCATION OF THE HAYWARD UNIFIED SCHOOL DISTRICT, COUNTY OF ALAMEDA, CALIFORNIA, THIS_____DAY OF_____, 2011.

_____
CLERK OF THE BOARD OF EDUCATION

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF EDUCATION OF THE HAYWARD UNIFIED SCHOOL DISTRICT ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF_____, 2011 FOR THE FISCAL YEAR 2011-12 AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF ALAMEDA ON THE _____ DAY OF_____, 2011. REFERENCE IS MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

_____
CLERK OF THE BOARD OF EDUCATION
RECORDED IN THE OFFICE OF THE DIRECTOR OF FACILITIES AND PLANNING OF THE HAYWARD UNIFIED SCHOOL DISTRICT, COUNTY OF ALAMEDA, CALIFORNIA THIS _____ DAY OF _____, 2011.

_____
DIRECTOR OF MAINTENANCE, OPERATIONS AND TRANSPORTATION
FILED THIS _____ DAY OF _____, 2011 AT THE HOUR OF ____.M IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF ALAMEDA, STATE OF CALIFORNIA AT THE REQUEST OF THE BOARD OF EDUCATION OF THE HAYWARD UNIFIED SCHOOL DISTRICT.

_____
COUNTY AUDITOR, FOR THE COUNTY OF ALAMEDA, STATE OF CALIFORNIA

SCI CONSULTING GROUP
4745 MANGELS BOULEVARD
FAIRFIELD, CA 94534

ASSESSMENT ROLL FISCAL YEAR 2011-12

An Assessment Roll (a listing of all parcels assessed within the Maintenance Assessment District and the amount of the assessment) will be filed with the Clerk of the Board of Trustees. It is too voluminous to be bound with this Engineer's Report and is, by reference, made part of this report and is available for public inspection during normal office hours.

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: EDUCATIONAL SERVICES

SUBMITTED BY: Lety Salinas, Executive Director, Academic Affairs
Chien Fernandez, Executive Director, Student & Family Support Service
Jill Hoogendyk, Director, Federal & State Programs

SUBJECT: CONSULTANTS

GOAL: #1: Increase Academic Excellence through Rigorous Standards Based Instruction

PURPOSE OF PRESENTATION

To present contracts to the Board for approval.

BACKGROUND

	Vendor	Purpose	Division	Amount
a)	City Span	Provide online enrollment and attendance system for YEP	Student & Parent Support Services	$30,750 - ASES & 21st Century Funds
b)	Mind Growers	Cognitive coaching training for Tennyson High School staff	Educational Services	$62,000 – SIG Funds
c)	Parent Institute on Quality Education (PIQE)	Provide bilingual parent support classes with a focus of high school graduation fulfillment and college preparation	Student & Parent Support Services	$24,300 - 21st Century & ASSETS Grant Funds
d)	Bay Area Driving School	Provide driver's educational classes to high school students	Student & Parent Support Services	$22,000 – 21st Century & ASSETS Grant Funds
e)	Mad Science	Provide 8 weeks of science classes to all elementary YEP programs	Student & Parent Support Services	$70,400 – ASES & 21st Century Grant Funds
f)	S.F. Opera	Provide performing arts classes to middle school students	Student & Parent Support Services	$68,626 – ASES Grant Funds
g)	H.A.R.D. (Donna Fitzwater)	Provide service learning program for all K-12 YEP programs	Student & Parent Support Services	$25,884 – ASES & 21st Century Grant Funds

h)	Instruction for Multi Sensory Education	Provide training for 45 Special Education teachers based on the revised Orton-Gillingham methodology	Student & Family Support Services	$37,250 – SETPD Funds
i)	Ideal Computer Services, Inc.	Provide hardware maintenance & software support for the HP 3000 system	Educational Services	$15,482.28 – General Fund

RECOMMENDATION

Approve the above consultant contracts.

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

June 22, 2011

Name of Vendor: **Cityspan**

Cost: **$30,750.00 (License & Hosting, Project Management, Custom Programming and Training for the 2011-12 summer and school year program)**

Purpose: **Provide software licenses, custom software development and user support services for the Hayward Unified School District's Youth Enrichment Program. The software will allow the Youth Enrichment Program the ability to manage student registration through an online application, record before and after school attendance at thirty schools, and generate reports that meet requirements of California ASES/ASSETS and federal 21st Century CLC programs.**

Funding Source: **After School Education and Safety Program (ASES) and 21st Century Grants (categorical after school funding, not general fund)**

Evaluation Criteria: Performance requirements as outlined per the contract will be measured by ASES and 21st Century reporting requirements. Performance requirements shall be identified and measured per the final vendor report narrative questionnaire, 21st evaluation program report, expense report, midterm invoice, and questionnaire. Staff and students will be surveyed to determine the effectiveness of the workshops. Penalty for non-performance requirements and failure to meet terms and conditions of payment shall be revocation for contractor funding.

Term: **June 23, 2011 – June 21, 2012**

Training and Maintenance/Warranty: The maintenance of the online enrollment program will begin June23, 2011 for the upcoming 2011 Fall Intersession program. Year round training will be conducted on July 12, 2011 and fall training will be conducted on August 17, 2011. A parent presentation will be conducted in January, February and March. The program will begin for the year round school year on July 13, 2011 and will begin for the traditional school year on August 17, 2011.

Contacts: Katherine Brown, Coordinator of Before and After school Programs

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and Cityspan (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
To provide online documents to assist the Student and Parent Support Programs.
The online documents will consist of:
   - A attendance monitoring template;
   - Grant monitoring;
   - Online program registration;
   - Reporting (Intersession for the supplemental grant, Attendance; Special Events; AmeriCorps attendance tracker, pre and post test data, and physical fitness activity attendance;
   - Please review scope of work.

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:
Online documents to assist the Student and Parent Support Programs. The online documents will consist of:
   - A attendance monitoring template;
   - Grant monitoring;
   - Online program registration;
   - Reporting (Intersession for the supplemental grant, Attendance; Special Events; AmeriCorps attendance tracker, pre and post test data, and physical fitness activity attendance).

Licensing and user support, project management, custom programming and training for 2011-2012 school year.

Grant of License (Per Copyright):
Subject to the terms and conditions of this Agreement, Contractor grants District a non-exclusive and non-transferable annual license to use the Licensed Software. District acknowledges and agrees that the Licensed Software is the proprietary

Contractor agrees that in the event it discontinues its obligations under the terms of this Agreement or ceases to market and/or provide maintenance and support for the Licensed Software, and there is no successor in interest by merger, operation of law, assignment, purchase, or otherwise, it will provide District, without charge, one (1) copy of the then-current Source Code for all of the programs and all supporting Documentation for the Licensed. If District should obtain the Source Code and the Documentation pursuant to this section, the only use made of the Source Code and the Documentation will be for the proper maintenance of the Licensed Software in connection with District's use of the Licensed Software as provided for, and limited by, the provisions of this Agreement.

2. Term

CONTRACTOR for the 2011/2012 school year shall commence work on **June 23, 2011** the work shall be completed no later than **June 21, 2012**.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of thirty thousand, seven hundred and fifty ($30, 750) payable as follows: upon completion of scope of work, and monthly payments upon submission of invoice.

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the

CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) **DISTRICT Determination of Fingerprinting Requirement Application**

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

_____ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
___X___ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:

_____

_____

_____

_____

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:
Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:
Cityspan
2054 University Ave 5F
Berkeley, CA 94704

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Katherine Brown
Initiating Administrator

Title Coordinator

Cityspan
Contractor

By:

Title: Chief Executive Officer

School/Dept: Before and After School Support Programs Date 6/6/11

Date: 6/8/2011

Taxpayer Identification/Social Security Number~

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By:
Authorized HUSD Representative

Date:

HUSD Board Approval Date

Scope of Work for (Cityspan)

2011-2012

The following are the specific terms of agreement outlining our scope of work and programmatic goals:

1. 2011 Summer Program Pilot (June 23 – August 12, 2011)
    a. Create Attendance Tracking System
    b. Provide Training for the Summer YEP staff to implement the above system
2. 2011/2012 (school year) YEP Program
    a. Cityspan will attempt to have the online registration available for the upcoming 2011 YEP fall intersession program, however if unable to the system will be available and released in October 2011 for the upcoming 2011 YEP winter intersession
    b. Attendance Template/Tracking System
        i. Cityspan will merge Hayward Unified School District (HUSD) data with the online system
        ii. Create student roster of all 30 schools/programs for the before and after school programs
        iii. AmeriCorps will have the ability to access only AmeriCorps material and activities as well as the ability to create their own activities templates
    c. Grant Monitoring
        i. Cityspan will upload all grant information
        ii. A tracking system that will show YEP staying in compliance with their various grant objectives/goals
    d. Up load Documents
        i. The ability to upload various documents in order to track events, activities, meetings, etc.
            1. Meet grant objectives/goals
    e. Online Registration, will include (K-12) Traditional/Year Round Program Registration and all Intersession Programs (Fall, Winter, Spring and Summer)
        i. Create the registration link on our HUSD website

ii. Will include all Intersession (Fall, Winter, Spring and Summer) programs along with the Fall program

iii. Cityspan will include an accuracy and verification step required of all applicants on each page of the application

iv. Include Middle/High Registration

1. Create the club selection page

2. Create a club waiting list prompt when a certain club is at its capacity

v. Create a waiting list once a school site has reached its maximum capacity for all K-12 before and after school programs

vi. Create an enrollment fee page

1. Create an opt out of payment button

vii. Create an In Lieu of Signature Button

viii. YEP staff will have the ability to add and remove students from the attendance sheets

f. Reporting Templates

i. Attendance Sheet

1. With the attendance column there will also be a snack tracking/distribution log as well as a homework intervention column

ii. Intersession

1. Attendance sheet linked to the supplemental grant

iii. Special Events

1. Parent tracking for back to school night, open house, talent shows, etc.

2. The ability to upload parent sign in sheets and any other additional information (handouts, agenda, minutes, flyer, etc) from the events

iv. AmeriCorps

1. Physical fitness activity attendance

2. Data tracking from pre and post test

3. Attendance tracker

a. Minutes column per student for each activity

3. Licensing and user support, project management, custom programming and training for 2011-2012 school year. (For a further description please review the cost proposal attachment)

4. Cityspan will provide HUSD four quarterly invoices.

Attachments Included:

1. Cost Proposal.
2. Mark Minn's resume.
3. Cityspan's background.
4. Cityspan's team background.

Mark Minn
Chief Executive Officer

cityspan



Cityspan software for California After School Programs

Cityspan for California After School is powerful and user-friendly software that meets the attendance tracking needs of ASES, ASSETs and 21st Century CLC programs. The software enables users to manage information with greater efficiency and to generate reports required by the California and US Departments of Education. And, as with all our software, Cityspan for California After School can be customized to meet your specific data collection needs.

TRACK PARTICIPANTS AND SERVICES

Cityspan software guides you through the process of registering youth and recording their participation in program activities. Users enter key information on each participant including name, address, school, emergency contacts and demographics. Alternately, participant information can be uploaded from school district student files. Once registered, participants can be enrolled in program activities and their attendance tracked by CDE funding type (Core/Supplemental, ASES/21st Century, and Before School/After School). Several tools support data collection, including pre-printed attendance forms that meet CDE requirements for attendance documentation.

MANAGE STAFF, AGENCIES AND FACILITIES

Cityspan for California After School also manages information about staff, partnering agencies and facilities. Staff forms record staff names, addresses, schedules of availability, and pre-qualification information. Agency forms record agency names, addresses, contacts and organizational descriptions. The system also manages information about rooms and buildings, including facility addresses, contacts, room capacities and use restrictions.

CREATE REPORTS

With Cityspan, users can automatically generate reports that show progress toward CDE grant goals. The software reports days of service, average daily attendance and the number of students served with reference to CDE attendance benchmarks. Users can determine whether goals will be met and how many additional student enrollees may be needed to meet goals. For 21st Century CLCs, the software also generates key sections of the Annual Performance Review (APR). Cityspan reports are configured to match data entry screens provided in the CDE ASSIST and Federal PPICS online systems.

WITH CITYSPAN YOU CAN:	
Register after school participants	✓
Monitor progress toward CDE attendance benchmarks	✓
Track dual funded programs	✓
Print activity attendance sheets	✓
Generate CDE evaluation files	✓
ADDITIONAL FEATURES	
Prepare the 21st CCLC APR	✓
Support site management with pre-printed lists and labels	✓
Enter attendance with barcodes	✓
Generate participant summaries	✓
Print custom reports	✓

For more information on how Cityspan can help you, contact:
T 510.665.1700
E info@cityspan.com
www.cityspan.com

Cityspan, Inc.
2437 Durant Ave, Suite 206
Berkeley, CA 94704

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cityspan

Price List for YouthServices.net

Cityspan charges the following fees for its services

annual site licenses
$500 / site

Our web-based system is available through an annual site license agreement. We provide a discount to clients with over 25 sites. Please inquire.

help desk
No charge; included with cost of annual site license.

The Help Desk entitles users to unlimited support for the duration of the license. Users may choose to call a toll-free number or request support by email. The Help Desk is open Monday through Friday, 8 a.m. to 5 p.m. PST.

customization
$125 / programming hour

Upon request, Cityspan solutions may be customized to reflect customer specific data-entry and reporting requirements.

exporting and importing data
$750 / upload file and $125 / programming hour beyond 6 hours of labor

For each of our solutions, it is possible to import data from external data systems or export data to support independent analysis. Examples of data that can be imported or exported are demographic information, contact information, service history, grades, and test scores.

training
$1,500 / day, including travel expenses
$175 / hour for WebEx training session

All clients receive a 60 minute telephone conference and an online user guide to introduce them to their new system. Cityspan also offers on-site training, WebEx trainings, phone-based training, and a train-the-trainer option which enables organizations to share information cost effectively with future users.

Demonstration systems may be viewed by visiting:

www.youthservices.net/login.asp

21st Century CLC	Username: ys	Password: guest
GEAR UP	Username: gearup	Password: gearup

For more information on how YouthServices.net can help you, contact:
T 510.665.1700
E info@cityspan.com
www.cityspan.com

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Berkeley, CA 94704

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E info@cityspan.com
www.cityspan.com

Representative Clients

state and local governments

State of Alaska, Department of Education
State of Louisiana, Department of Education
State of New Hampshire, Department of Education
State of New Jersey, Department of Children and Families
State of North Dakota, Department of Public Instruction
District of Columbia, State Education Office
Napa County, Office of Education
San Bernardino County, Board of Education
San Diego County, Department of Education
Shasta County, Office of Education
City of Chicago, Department of Children and Youth Services
City of Chicago, Chicago Public Schools
City of Gainesville, Recreation & Parks Department
City of Glen Cove, Youth Bureau
City of Newburgh, Youth Bureau
City of New York, Department of Education
City of Oakland, Department of Human Services
City of Rochester, Bureau of Human Services
City of San Francisco, Department of Children, Youth and Their Families

school districts

Aurora Public Schools, Colorado
Clinton Community Schools, Iowa
Fitchburg Public Schools, Maryland
Gadsden City Schools, Alabama
Houston Independent School District, Texas
Long Beach Unified School District, California
Mesa County Valley School District, Colorado
North Sanpete School District, Utah
Rhode Island Community Schools
San Juan Unified School District, California
School District of Philadelphia, Pennsylvania
Tustin Unified School District, California
Waukegan Public Schools, Illinois
West Memphis School District, Arkansas
Yuba City Unified School District, California

universities

Mount Wachusett Community College, Massachusetts
Rhode Island School of Design
Sul Ross State University, Texas
Texas A&M, Corpus Christi
University of Texas, Tyler
University of Wisconsin, Eau Claire
University of Wyoming

nonprofit organizations

ACCORD Corporation, New York
After-School All-Stars, California
After School Matters
America SCORES
Arrupe Neighborhood Partnership Program, Ohio
Aspira of New York, Inc.
Catholic Charities of Santa Clara County, California
The Children's Aid Society of New York
Children's Home & Aid Society of Illinois
Central States SER, Illinois
East Bay Asian Youth Center, California
Education Service Center - Region One, Texas
Goodwill Industries of Greater New York
National Community Renaissance, California
National Farm Workers Service Center
New Jersey After 3
New York Center for Interpersonal Development
Providence After School Alliance, Rhode Island
Sunnyside Community Services, New York
The After-School Corporation, New York
THINK Together, California
YMCA of Greater Providence, Rhode Island
YWCA of Silicon Valley, California

foundations

Hancock Community Education Foundation
National Science Foundation
Sports and Arts in Schools Foundation

cityspan

Cityspan 21st CCLC for Community Learning Centers

Cityspan 21st CCLC is powerful and user-friendly software that meets the service tracking needs of 21st Century Community Learning Centers and grant administrators.

The software enables users to manage information with greater efficiency and to automatically generate required 21st Century Annual Performance Review (APR) reports. And, as with all our software, Cityspan 21st CCLC can be customized to meet your specific data collection needs.

WITH CITYSPAN 21ST CCLC YOU CAN:	
Track participants & services	✓
Manage staff, agencies & facilities	✓
Generate the 21st CCLC APR	✓
Collaborate online	✓
Evaluate outcomes	✓

TRACK PARTICIPANTS AND SERVICES

Cityspan 21st CCLC guides you through the process of registering youth and tracking their participation in program activities. Users record key information on each participant including name, address, school, emergency contacts and demographics. Once registered, participants can be enrolled in program activities and their attendance tracked. Several tools support data collection, including pre-printed attendance forms and options that integrate wireless and PDA technologies.

MANAGE STAFF, AGENCIES AND FACILITIES

Cityspan 21st CCLC also manages information about staff, partnering agencies and facilities. Staff forms record staff names, addresses, schedules of availability, and pre-qualification information. Agency forms record agency names, addresses, contacts and organizational descriptions. The system also manages information about rooms and buildings, including facility addresses, contacts, room capacities and use restrictions.

CREATE REPORTS

With Cityspan 21st CCLC, users can automatically generate Annual Performance Review (APR) reports based on participant and service data. Community Learning Centers can also create statistical reports for presentation to funders, evaluators and others. The reports calculate average daily attendance, unduplicated participant counts, participation by service category and overall participant demographics. The system also generates enrollment lists, mail labels, contact sheets and attendance forms that facilitate the day-to-day management of services.

For more information on how Cityspan 21st CCLC can help you, contact:
T 510.665.1700
E info@cityspan.com
www.cityspan.com

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Home

Our Software

Cityspan Funder™

Cityspan Provider™

Custom Solutions

YouthServices.net

Cityspan HS

Cityspan SES

Cityspan 21CCLC

Cityspan Gear Up

Our Clients

Client List

Study: New Jersey

Study: San Francisco

Study: New York

About Cityspan

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The Cityspan Team

Mark Min, Chief Executive Officer
Mark has over 15 years of experience developing information systems for public agencies, school districts and nonprofit organizations. He manages software used by over 2,000 social services agencies nationally. His experience in diverse communities gives Cityspan a broad understanding of how technology can strengthen social service delivery and enhance program accountability. Mark holds a Master of Urban and Regional Planning degree from the University of California, Berkeley.

Clareann Grimaldi Ed.D, Business Development Director
Clareann is a researcher and systems developer with more than 20 years of experience in education and social policy. Clareann is responsible for Cityspan's marketing strategy and client relations. Prior to joining Cityspan, Clareann worked as a staff consultant for MDRC, a nonprofit, nonpartisan social policy research organization, where she was director of systems development for a national study of afterschool programs. Clareann holds a doctorate in Education and Technology from Columbia University.

Mark Chuang, Chief Technology Officer
Mark is an application architect with over 10 years of experience developing database and internet technologies. He oversees all aspects of software development including database design, application programming and user interface development. Mark holds a BS in Computer Science from the University of California, Berkeley.

Timothy Herrera, Senior System Administrator
One of the first Cityspan programmers, Timothy wrote ASP code and did technical support and systems administration. After a few years, he left California for Oregon, where he worked as a Systems Programmer for the City of Eugene. There, he did server administration, systems security, project management, application architecture design, .Net programming (n-tier applications), and advanced systems and applications debugging. Less than 3 years later, Timothy returned to Cityspan where he manages the company network and communications, provides complex hardware and software support, and maintains the servers. He spends his spare time biking around the San Francisco Bay Area, rock climbing, and playing basketball.

Raphael Tran, Senior Programmer
Raphael has worked extensively with web enterprise solutions. Currently, Raphael heads the contract management system which includes designing and maintaining a custom framework to store, retrieve and report on grant data; the framework also includes incorporation of any custom business logic requested by the client. Raphael works closely with the services management

system to integrate contract management functionality with client data. Raphael holds a Bachelors of Science degree in Electrical Engineering and Computer Science from the University of California at Berkeley.

Kent Hu, Senior Programmer
Kent has more than 10 years of experience with Internet and database technologies. He customizes the client-tracking system and builds report generators for new clients, and is responsible for maintaining the GEAR UP and 21st Century CLC annual performance report generators. Before joining the Cityspan team, he built web sites and web applications for MediaBubble and its clients, and learned how to drive a forklift in North Carolina. Kent holds a BS in Electrical Engineering and Computer Science from the University of California, Berkeley.

John Meyer, Programmer
John works on Cityspan's grant management system as well as special projects. Prior to joining Cityspan, John worked in New York City for half a decade before departing for Austin, Texas, where he led the development of an e-learning solution that would help companies understand Federal regulatory requirements. He is passionate about web standards and about creating elegant user experiences. John enjoys the functional aspects of XSLT. He holds a BA in Philosophy from Yale.

Kevin Ulin, Programmer
Kevin has 10 years of experience with web database technologies. He is responsible for developing Cityspan's client tracking systems. Currently, Kevin works on developing and maintaining back-end tools for the contract management systems and grants management systems. Kevin holds a BS in Computer Science from San Jose State University.

Chris Melius, Programmer
Chris has 5 years of experience developing database and internet technologies. At Cityspan, some of his projects include developing almost all the PDF reports, which utilize XSL-FO technology. He has also worked extensively on sites for SES grantees. Prior to joining Cityspan, Chris created e-commerce and marketing support systems for leading internet advertisers. He holds a BS in Computer Science from the University of Wisconsin-Madison.

Han Zhang, Programmer
Han is one of the most recent additions to the Cityspan programming team. He has 4 years of experience in programming and web development. Currently he works on various projects, including developing customized reports for the city of Oakland Measure Y grantees and the National Science Foundation Academies for Young Scientists program. Han holds a BS in Electrical Engineering and Computer Science from the University of California, Berkeley, where he co-developed an online mapping solution for the university campus.

Corinne Chen, Project Manager
Corinne is a Technical Services Manager at Cityspan where her responsibilities include managing our Help Desk and assisting with technical projects. Before joining Cityspan, Corinne taught English in Beijing, China and she was also a program evaluation associate at Gargani + Co., Inc in Berkeley, California. Corinne has a BA in English from the University of California, Berkeley. At

UCB, she worked at the Daily Californian, the independent student paper, serving three years as a business manager and one year as the staff representative.

Shomaila Hafeez, Office Manager
Shomaila joined Cityspan right after graduating from the University of California, Berkeley, with a BA in social welfare. Previously, she has worked as an administrative assistant, peer advisor, and served in various customer support roles. At Cityspan, Shomaila manages accounting and HR, is part of the Help Desk Support team, and assists with all projects.

Lolita Tabujara, Customer Service Manager
Lolita is the primary help desk support staffer, answering questions and assisting clients with all aspects of Youthservices.net. She also conducts many WebEx trainings and represents Cityspan at conferences throughout the year. Lolita holds a Bachelor's in Music degree from the University of the Pacific. Prior to joining the help desk team, she served as a band director of competitive high school music programs and managed the Associated Student Body program at high schools in central California. In her spare time, Lolita tutors grade school students and also serves as the drum major for the San Francisco Renegades Drum and Bugle Corps.

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Designed by MANMADE

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

June 22, 2011

Name of Vendor: Mind Growers
1458 N. Mountain Ave
Claremont, CA 91711

Cost: $62,000

Purpose: The purpose of this contract is to provide Cognitive Coaching training and follow-up implementation services. The training and follow-up is primarily for the instructional coaches as described in the Single Plan for Student Achievement (SPSA) and the School Improvement Grant (SIG). The training will also include the school administration as well as be open to all Tennyson High School teachers.

Funding Source: School Improvement Grant

Evaluation Criteria: Performance will be measured by the successful implementation of coaches in the core content and teachers are supported in the delivery of their curriculum and instruction. The efficacy of the delivery of the curriculum and instruction will be measured by the district benchmarks assessments, grades and CST scores. Formative information about efficacy will be evidenced by the conversations and outcomes of teacher collaboration as well as observations during walk thoughs.

Term: June 2011 to June 2012

Training and Maintenance/Warranty: Cognitive Coaches training will be 8 days in summer 2011. Follow-up maintenance and implementation support will be 12 days through the 2011-2012 school year.

Contacts: Diann Kitamura, SIG Coordinator Tennyson High School

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement for services ("**AGREEMENT**") is entered into effective as of June 27, 2011 ("**EFFECTIVE DATE**"), by and between the Hayward Unified School District ("**DISTRICT**") and MIND GROWERS ("**CONTRACTOR**").

Recitals

WHEREAS DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services; and

WHEREAS DISTRICT needs special services and advice as follows:

- Program Improvement Support in connection with SIG Grant.
- School-wide training and implementation of Cognitive Coaching Framework for improving teaching and learning with the use of tools for Planning, Reflection, and Problem-Resolving Conversations; and

WHEREAS CONTRACTOR is specially trained, experienced and competent to provide such services (as defined herein).

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

1.1 CONTRACTOR agrees to provide the following services:

- 8-Day Cognitive Coaching Foundations Seminar for up to 25 DISTRICT employees during the Summer of 2011 including textbook, *Cognitive Coaching: A Foundation for Renaissance Schools*), the *Cognitive Coaching Foundation Seminar Learning Guide* and all associated materials (Facilitated by Two Cognitive Coaching Trainers).
- 12 Days of on-site coaching and support for instructional coaches and instructional leaders at Tennyson High School in DISTRICT. MIND GROWERS Coaching Support is compatible with, and directly supports, the following improvement frameworks, models, and efforts:
  - Explicit Direct Instruction approach
  - Sheltered Instruction Observation Protocol (SIOP)
  - The Reading Apprenticeship Model
  - California and National Common Standards
  - Understanding by Design (UbD)
  - Professional Learning Community Model (PLC)
  - Western Association of Schools and Colleges (WASC) Self-Study

2. Term.

2.1 The term of this Agreement ("**TERM**") shall commence on the EFFECTIVE DATE and terminate on June 30, 2012.

3. Compensation.

3.1 DISTRICT shall pay CONTRACTOR a flat fee ("**FLAT FEE**") of Sixty One Thousand Dollars ($61,000); provided that, in no event shall the total amount payable pursuant to this AGREEMENT exceed Sixty One Thousand Dollars ($61,000).

3.2 CONTRACTOR shall bill the DISTRICT by invoice for payment in seven installments in connection to the services described in Section 1.1. DISTRICT shall pay each invoiced amount upon presentation or within a reasonable time thereafter, but in no event shall the period exceed thirty (30) days after presentation of invoice. CONTRACTOR will bill DISTRICT by invoice using the following seven-installment schedule:

- CONTRACTOR to invoice DISTRICT for First Installment in amount of Thirty Four Thousand Dollars ($34,000) on, or after June 30, 2011.
- CONTRACTOR to invoice DISTRICT for Second Installment in the amount of Four Thousand Five Hundred Dollars ($4,500) on, or after, September 30, 2011.
- CONTRACTOR to invoice DISTRICT for Third Installment in the amount of Four Thousand Five Hundred Dollars ($4,500) on, or after, October 31, 2011.
- CONTRACTOR to invoice DISTRICT for Fourth Installment in the amount of Four Thousand Five Hundred Dollars ($4,500) on, or after, December 16, 2011.
- CONTRACTOR to invoice DISTRICT for Fifth Installment in the amount of Four Thousand Five Hundred Dollars ($4,500) on, or after, February 29, 2012.
- CONTRACTOR to invoice DISTRICT for Sixth Installment in the amount of Four Thousand Five Hundred Dollars ($4,500) on, or after, April 30, 2012.
- CONTRACTOR to invoice DISTRICT for Seventh Installment in the amount of Four Thousand Five Hundred Dollars ($4,500) on, or after, June 15, 2012.

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) DISTRICT Determination of Fingerprinting Requirement Application

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

_____ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
__X__ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:

No additional equipment, materials and supplies have been specified.

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:

Hayward Unified School District
Business Division Office
Hayward, CA 94544

CONTRACTOR:

MIND GROWERS
P.O. BOX 1094
Claremont, CA 91711

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Diann Kitamura
Initiating Administrator

Title School Improvement Grant Coordinator

School/Dept: Tennyson High School

Date: May 12, 2011

MIND GROWERS
Contractor

By: _____
DR. ALEJANDRO SEGURA-MORA

Title: Owner

Date: May 27, 2011

_____
Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By: _____
Authorized HUSD Representative

Date: _____

HUSD Board Approval Date

_____

MIND GROWERS PRESENTS...

THE COGNITIVE COACHING TRAINING & SUPPORT MODEL

Our training and support services are compatible with:

- Direct Instruction Approach
- Sheltered Instruction Observation Protocol (SIOP)
- The Reading Apprenticeship Model
- California and National Common Standards
- Unpacking Learning Standards with Understanding by Design (UbD)
- Professional Learning Community Model (PLC)

MIND GROWERS

EXPERIENCED FACILITATORS

Dr. Alejandro Segura-Mora



Dr. Alejandro Segura-Mora is a facilitator, keynote speaker, and founder of MIND GROWERS, a consulting organization dedicated to eliminating the achievement gap by inspiring and equipping school communities to grow into their full potential through mastery of the inner and outer games of success (mind-set & skill-set). With over 17 years as a classroom teacher and instructional leader, his areas of expertise include Cognitive Coaching[SM], School-Wide Literacy, Quality Instruction for English Learners, the Understanding by Design Framework, the PLC model, and the MIND GROWERS Parent University.

Linda Bersinger



Linda Bersinger is an international speaker and certified trainer in Cognitive Coaching[SM] and Adaptive Schools. Her background includes over 30 years of experience as a master/mentor teacher, visiting educator at the University of California, school principal, and Executive Director of the California School Leadership Academy. Her current focus is on leading and coaching school leadership teams and school administrators in developing and sustaining professional learning communities.

Book *MIND GROWERS* Cognitive Coaching Training & Support
Call or e-Mail us today! (626) 862-1904 Ale@MindGrowers.com

Hayward Unified School District

Tennyson High School- June 2011

Independent Contract Comparison- Cognitive Coaching

Compared	Mind Growers	Madera County Office	Center for Cognitive Coaching
Adequate Number of Personnel to Service the Contract	Yes	Yes	Yes
8 Days Cognitive Coaching Training 12 Days of Follow-up Implementation Coaching	Yes	Yes	Yes
Services Offered in Alignment with SIG Goals	Yes	Yes	Yes
Services Offered are Sequential and Coherent	Yes	No	Yes
Substantial Implementation Component	Yes	No	No
Student Data Provided Demonstrating Efficacy	Yes	No	No
Contractor was Timely with Information and Proposal	Yes	Yes	Yes
Contract Rates Total Contract	$3050 per day (This rate reflects a $450 per day negotiated discount for 2 Consultants $61,000	$2500 per day (2 consultant- plus per diem and mileage) $51, 349	3500 per day (1 consultant) $75,000

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

June 3, 2011

Name of Vendor: **Parent Institute on Quality Education (PIQE)**

Cost: **$24,300**

Purpose: **Conduct one, 9-week Parent Education Class at each comprehensive high school – Mt. Eden, Hayward and Tennyson High School – during the 2011 – 2012 academic year.**

Funding Source: **21st Century High School - After School Safety and Enrichment for Teens (ASSETs) Grant (categorical after school funding, not general fund)**

Evaluation Criteria: Performance requirements as outlined per the contract will be measured by 21st Century reporting requirements. Performance requirements shall be identified and measured per the final vendor report, 21st evaluation program report, expense report, and midterm invoice, and questionnaire. Penalty for non-performance requirements and failure to meet terms and conditions of payment shall be revocation for contractor funding.

Term: **August 24, 2011 – June 7, 2012**

Training and Maintenance/Warranty: **N/A**

Contacts: **Katherine Brown, Coordinator, Before and After School Programs, ext 72651**

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and **Parent Institute for Quality Education** (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
Parent training courses supporting the families and students in our three high schools – Mt. Eden, Tennyson and Hayward High

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services: PIQE will provide one, 9 week parent-training course for the parents of the children enrolled at each school site -- Hayward High School, Mt. Eden High School and Tennyson High School. PIQE will recruit parents by phone, provide a needs-assessment session, a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four (4) sessions or more. The training is designed to develop skills and techniques that will enable parents to address the educational needs of their school-aged children. (See also attached scope of work for further details).

2. Term

CONTRACTOR shall commence work on August 24, 2011. The work shall be completed no later than June 7, 2012.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of Twenty Four Thousand Three Hundred Dollars ($ 24,300) payable as follows: PIQE will submit invoices at the completion of each 9-week session. Payment on the last invoice will be made upon successful completion of an evaluation by the vendor and parent participants.

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) DISTRICT Determination of Fingerprinting Requirement Application

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

__ ___ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
___X___ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact

with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:
Overhead projectors and/or document cameras must be available for use by PIQE facilitators. Also, the site will make available babysitting services as well as any refreshments provided to the parents.

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:
Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:
Parent Institute for Quality Education
2041 Bancroft Way Suite 303
Berkeley, CA 94704

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Katherine Brown
Initiating Administrator

Title Coordinator

School/Dept: Before and After School

Date: Katherine L Brown 6/9/2011

Parent Institute for Quality Education
Contractor

By: Mildred Dumeng

Title: Executive Director

Date

Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By:_____

Authorized HUSD Representative

HUSD Board Approval Date

Date:_____ _____

Scope of Work for PIQE

2011-2012

The following are the specific terms of agreement outlining our scope of work and programmatic goals:

1. **PIQE will meet for one 9-week session, three times a week, one time a week per school in 1.5 hour blocks at Tennyson, Mt. Eden and Hayward High School.**
    a. **Dates to be determined by YEP Coordinator and principal at school sites.**
2. **PIQE will work with YEP to assign scheduled weekly days of parent workshops, if needed.**
3. **PIQE is responsible for turning in attendance daily to the Site Coordinator.**
4. **PIQE is responsible for complying with HUSD/YEP fingerprint and TB testing requirements before staff begins work with students. These costs are not covered by YEP/HUSD.**
5. **PIQE is responsible for turning in invoices at the completion of each 9 week session, attn: Rachel Paras at the YEP District Office. Invoice schedule will be provided at commencement of school year.**
6. **All invoices must be turned in to YEP before the end of the 2011-2012 school year. We are not able to reimburse funds charged the following year for the previous year's services.**
7. **PIQE will participate in orientation to be held within the month before school starts. The date will be sent out in August.**
8. **PIQE will compile data and complete evaluation based on pre and post surveys PIQE conducts.**

SERVICES ACCEPTANCE
MEMORANDUM OF UNDERSTANDING

To: Hayward Unified School District
From: Mildred Dumeng, Executive Director
Date: June 8, 2011

NOW, THEREFORE, in consideration of the recitals and mutual obligations of the parties herein expressed, The Parent Institute for Quality Education (PIQE) and Hayward Unified School District agree as follow:

RECITALS

A. Scope of Services: PIQE will provide a parent-training course for the parents of the children enrolled in the school above mentioned. PIQE will recruit parents by phone, provide a needs-assessment session, a series of weekly training sessions for parents culminating in a graduation ceremony with certificates given to parents who attend four (4) sessions or more. The training is designed to develop skills and techniques that will enable parents to address the educational needs of their school-aged children.

B. Curriculum: Please see attachment for specific objectives

C. Location: Hayward, Tennyson and Mount Eden High school

D. Period of Performance: To be completed during the academic year 2011 – 2012.

E. Compensation: Flat fee of $5,400.00 for up to 30 parent graduates and $180.00 per additional parent graduate in one language. (A parent graduate is a parent who registered and attended four (4) or more classes during the nine-week course.)

There must be a minimum of 15 parents to open a class in any other language. If less than 15 parents a flat fee of $2700.00 will be charged for that class.

$8,100 for bilingual services (Spanish and English) at each site.

Not to exceed $24,300.00 within the 3 sites combine.

F. School funding from: School budget, Title I, and/or other: _____

G. In addition, schools where the PIQE program is provided will make available babysitting services as well as any refreshment to be provided to the parents.

I accept these services at _____ under the terms and conditions noted.

_____ _____
HUSD Representative Date

Mildred Dumeng, Executive Director 6-8-11
Date

SPECIFIC OBJECTIVES – HIGH SCHOOL FIRST LEVEL

No.	LESSON	SPECIFIC OBJECTIVES
1	**FINAL DESTINATION: THE UNIVERSITY** Understanding the High School System	Upon completion of the class, parents will be able to: • Identify High School as the key stage for preparing to the university. • Identify all of the requirements their children need to meet in order to graduate from high school (required classes, Exit exam, course credits, minimum GPA). • Recognize the importance of overseeing the classes their children are taking in order to guarantee they meet their goal. • Understand the importance of their active and effective participation in the education of their children and the different way of being involved.
2	**FINAL DESTINATION: THE UNIVERSITY** Identifying the Classes that Form Part of the A-G Requirements	Upon completion of the class, parents will be able to: • Recognize the importance of developing an academic plan so that their children can take advantage of the opportunities that the high school offers in preparing them for the university. • Identify the role of the counselor, as one of the most important support systems in helping their children reach their goal. • Understand the criteria used by counselors to determine the academic level of students (CELDT, Standardized Tests, Academic Standards) • Become aware of the relationship between the academic level, expectations, and the classes that are assigned to students. • Identify the classes that are required for admission to the university (A-G courses"). • Recognize the importance of working in collaboration with their children and school counselors to develop the academic plan that will best help them obtain a higher education.
3	**FINAL DESTINATION: THE UNIVERSITY** Recognizing the Importance of the Grade Point Average (GPA)	Upon completion of the class, parents will be able to: • Recognize the importance of the Grade Point Average (GPA) as one of the main requirements for admission to the university. • Learn about other high school classes that are academically more rigorous and can help students increase their GPA (i.e., Honors, AP). • Identify the academic information found in a student's transcript and the importance of finding it in the transcript of their children. • Recognize the importance of students' self-esteem and its correlation with their academic achievement. • Understand how to calculate the GPA.

SPECIFIC OBJECTIVES – HIGH SCHOOL FIRST LEVEL

4	**FINAL DESTINATION: THE UNIVERSITY** Reviewing Other Important Requirements and Programs	Upon completion of the class, parents will be able to: • Identify the standardized exams (SAT and ACT) that are required for freshman admission to the university and the importance of taking the exams that prepare them for it (PSAT and PLAN). • Recognize the important role that reading and mathematics play in the comprehension of and achievement in other subject areas, standardized exams and especially in college admission exams. • Realize the benefits that students obtain by becoming involved in extracurricular activities. • Identify the AVID program as a valuable resource for their children to get to the university.
5	**FINAL DESTINATION: THE UNIVERSITY** Discussing Higher Education Options	Upon completion of the class, parents will be able to: • Be familiarized with the main university systems in California, the programs offered and the admission requirements for each. • Get to know the transfer admission programs, as an alternative to making reality the goal of going to the university. • Identify the important aspects that should be considered when selecting a college or university. • Recognize the importance of attending all career and college fairs that the high schools organize for parents and students.
6	**FINAL DESTINATION: THE UNIVERSITY** Identifying the Different Financial Aid Options	Upon completion of the class, parents will be able to: • Identify the major expenses of a college education. • Understand the most important financial aid concepts (Financial Aid Package, FAFSA, PIN, GPA Verification Form, SAR, etc.). • Be aware of the different financial aid options available for college and the eligibility requirements their children need to meet. • Identify the steps in the financial aid application process. • Know about the AB-540 Law and how it can help students meet the requirements. • Reflect upon the need to design and follow a plan with their children to help them get to the university, outlining short-, mid- and long-term goals.

PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE)

BROCHURE

Now Anything is Possible!

David Valladolid, National President & CEO
22 West 35th Street, Suite 201, National City, CA 91950
Phone: (619) 420-4499 Fax: (619) 420-4501
dvalladolid@piqe.org
www.piqe.org

2011

Founders

Rev./Dr. Vahac & Eunice Mardirosian
Co-Founders

Dr. Alberto Ochoa, Ph.D.
Board Chair

Board of Directors

Dr. Alberto Ochoa, Ph.D.
Board Chairperson, Professor, SDSU

Gus Chavez, Board Treasurer
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SD Office of Education

Kenji Ima, Ph.D.
Professor Sociology Emeritus, SDSU

Ricardo Lara
CA State Assembly, District 50

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Executive Director
CRLA

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V.P. of Education and Binational Affairs, Planned Parenthood of San Diego and Riverside Counties

Karen Y. Zamarripa
Assistant Chancellor
California State University

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Film Director/Producer

Dr. Murray Galinson, Chair
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Hess Properties

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Dolores Huerta Foundation

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Community College Board of Trustees

Dr. Julian Nava
Former U.S. Ambassador
&
LAUSD Board Member

José Pérez, Chair
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Dominican Republic

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Dr. Karen S. Haynes, CSU San Marcos

Dr. Hamid Shirvani, CSU Stanislaus

Dr. Rollin C. Richmond, CSU Humboldt

Dr. Stephen L. Weber, CSU San Diego

Dr. Robert A. Corrigan, CSU San Francisco

Dr. Don Kassing, CSU San Jose

Dr. Ruben Armiñana, CSU Sonoma

Augustine Gallego, Chancellor Emeritus
San Diego Community College

Parent Institute for Quality Education (PIQE)

Mission Statement:

To connect families, schools and community as partners to advance the education of every child through parent engagement.

Vision Statement:

PIQE is working to create a community in which parents and teachers collaborate to transform each child's educational environment, both at home and at school, so that all children can achieve their greatest academic potential. **During the past 23 years, PIQE has graduated more than 500,000 parents from its parent involvement and engagement program and impacted more than 1,500,000 students.**

Philosophy:

PIQE's philosophy is based on the premise that all parents love their children and want a better future for them! Every child can learn and deserves the opportunity to attend and complete a college education, and parents and teachers must work together to ensure the educational success of every child. For children, learning is a natural process that we as parents and teachers must facilitate!

Objectives:

To encourage and support low-income ethnically-diverse parents of elementary, middle and high school children to take a participatory role in assisting their children by:

- Creating a home learning environment
- Learn to Navigate the school system
- Ongoing Engagement with Teachers, Counselors and Principals
- Encouraging college attendance
- Supporting a child's emotional and social development

PIQE's Nine-Week Parent Engagement in Education Program & its Pre-K Curriculums:

The courses are offered in morning sessions and repeated in the evening. Parents choose when they can attend (see attached parent's testimony and a copy of the certificates parents receive upon graduation). **PIQE classes have been taught in eighteen (18) diverse languages.** Classes are taught by credential teachers and professionals trained by PIQE. The initial planning session and meeting with parents seeks their input on what issues and questions they would like to be addressed in the course. Topics include:

Pre-K: (3-5 Years)

- Brain Development Ages and Stages
- Your Child's Well-Being, Health, Nutrition and Active Living
- Positive Discipline
- Language Development
- Pre-Conventional Reading
- Your Child and Math Community Services

Elementary:

- Establishing the Collaboration between Home, School, and Community
- Fostering Self-Esteem and Academic Achievement
- Relating Positive Discipline with Academic Achievement
- Reviewing Academic Standards and Preparing for the Teacher Conference
- Acquiring a Better Understanding of the School System
- Becoming Familiar with College Requirements

Middle:

- Supporting the Academic Achievement of Adolescents throughout their changes
- Connecting Academic Success and Positive Self-Esteem
- Overcoming Obstacles to School Success
- Motivating Teenagers to Read
- Understanding the Importance of Middle School as a Bridge to High School
- Preparing to Meet the University Admission Requirements

High:

- Understanding the High School System
- Identifying the Classes that Form Part of the A-G Requirements
- Recognizing the Importance of the Grade Point Average (GPA)
- Reviewing other Important Requirements and Programs
- Discussing Higher Education Options
- Identifying the Different Financial Aid Options

Organization Overview:
Rev. Dr. Vahac Mardirosian and Dr. Alberto Ochoa (current Board Chair) founded the Parent Institute for Quality Education (PIQE) in October 1987 in San Diego, CA. In 1998, David Valladolid was promoted from VP of Operations to President & CEO. **PIQE has regional offices in Bakersfield, Bay Area, Fresno, Los Angeles, Modesto, Riverside, San Diego, San Gabriel, San Jose, Santa Ana that serve 36 of the 58 counties in California.**

PIQE Program Results and Outcomes:

- In 2003-04, ***Dr. Janet Chrispeels from the University of California, Santa Barbara*** conducted a control group evaluation of PIQE at a Middle school in the Los Angeles Unified School District (LAUSD). The results were consistent across grade levels (6-8) and are important since parent engagement is generally considered minimal at middle and high schools. The PIQE curriculum was effective in informing parents about the education system, helping them to support their children's schoolwork and motivating them to encourage their children to pursue a university level education in the future.
- In 2004, San Diego State University (SDSU), School of Business Administration conducted the first longitudinal study on PIQE. They contacted and surveyed 241 Latino parents who live in San Diego who had graduated from PIQE in 1997-98-99. These parents represented 351 students 18 years and older. The findings indicate that 93% of these PIQE students graduated from high school versus the current Latino graduation rate of 50+% and 79.2% of the PIQE high school graduates enrolled in college versus the Latino College bound rate of 52% in San Diego County.
- Since 2000, PIQE has begun its expansion outside of California. PIQE's program has been replicated and incubated in Texas at the Dallas Concilio and in Houston at Springfield Community College; and, in Phoenix, Arizona at Arizona State University (ASU). PIQE best practices have been implemented in parent programs in Montana, Minnesota, Florida, Kansas and Missouri. In Montana, the PIQE program has been implemented on six Indian Reservations (Crow & Cheyenne). In 2008, PIQE opened an office in Fairfax, Virginia at George Mason University.
- On April 29, 2010, Chancellor Charles Reed with the California State University (CSU) system extended the PIQE CSU agreement to six years (2006 – 2011). CSU Chancellor Reed pledged $3,400,000 to implement the PIQE nine-week classes in thirty schools in each of the twenty-three campus regions. In addition, each child of a PIQE graduate now receives a CSU "College Admission Certificate" committing an extra effort to admit them to a university once they graduate from high school and meet all the admission requirements.

Key Accomplishments:

- PIQE has worked in more than 2,600 schools in 334 different school districts in California.
- PIQE has served 200 GEAR-UP middle schools in California over the past six years and has received six annual awards of excellence.
- In 2003, PIQE implemented a **"Birth to Five Parent Curriculum"** in Santa Clara County for families with children whose ages are between 0-5. In 2004, PIQE contracted with San Diego Unified School District to serve 3,000 Pre-K parents in 30 low-performing schools, over 3 years.
- PIQE has designed and implemented in collaboration with Stanford Research Institute (SRI), a six-hour **"Teacher Workshop on Parental Engagement".** It has been successfully piloted in more than 100 schools throughout California and graduated more than 2,000 teachers.
- In 2004-05, through funding from the Washington Mutual Foundation and Citigroup, PIQE implemented a pilot **"Family Financial Literacy Education Program"** to provide parents attending its nine week classes with basic money management skills. It has been piloted in eleven schools throughout Southern California and to date more than 1,000 parents have graduated from the program.

PIQE PARENT ENGAGEMENT IN EDUCATION PROGRAM
PARENT GRADUATE TESTIMONY AT SANGER HIGH SCHOOL
NOVEMBER 09, 2010


Mrs. Sylvia Lovett

Good evening fellow PIQE graduates, Sanger High School personal and PIQE administrators, family members and future college graduates.

Benjamin Franklin once said, "An investment in knowledge pays the best interest". Every single parent here tonight should be proud! Because for the past nine weeks that is exactly what we have been doing, investing and investing in knowledge that will benefit our best interest, our kids.

Some of us came here knowing exactly what PIQE was and for some of us PIQE was a new experience, a new adventure in our kid's education. What I didn't know was that PIQE not only benefits my junior high student, but it's also helping my 5 and 3 year old. Imagine that, PIQE an investment in knowledge for my two toddlers. The advantage for them is huge. I now have the additional tools to start them off on the right track for their entire 12 years of school here at Sanger Unified.

PIQE has given us the basic information to understand the high school system such as: CAHSEE, the A-G requirements, CELDT and CST testing. They have reminded us of the importance of our student's GPA and have educated us on the difference between AP and Honor courses. PIQE has emphasized the importance of knowing how to read our students transcripts and they finally explained to me that PSAT and PLAN are practice test for taking the SAT and ACT. In the final two weeks we learned about the CCC California Community Colleges, CSU California State Universities, UC's University of California and also about financial aid, like grants and loans.

So what is PIQE to me? If I had to summarize PIQE in one word it would be, empowerment! Empowerment to know what classes our kids should be taking, empowerment to know that deadlines are crucial! Empowerment to keep track of their GPA, empowerment to help them succeed in taking the SAT and the ACT! Empowerment to communicate with their counselor regularly and empowerment to talk to our kids about the future today!

At this time I would like to address my daughter Alex Lovett.



As you well know I didn't finish up at Fresno State. Life just kind of happened and I quit after obtaining only my 2 year degree. My desire for you is that you gain the empowerment to do what I couldn't do, to graduate from college.

I also have a question for you? Do you remember when we took the training wheels off your bike and we went across the street to Sanger Academy? Remember how you kept wobbling and tipping over and when you fell of the curb I grabbed you by your ponytail? That's how high school and college will be. You will wobble, you will stumble and you will fall and although you may not wear ponytails anymore, I will always be there to help you get up.

Congratulations to everyone here and thank you Sanger high and PIQE for a wonderful opportunity. I end with the words of Winston Churchill, "Success is not final, failure is not fatal, it is the courage to continue that counts".

Good luck to all of you and good night.

Parent Institute for Quality Education

Certifica
que

Completó el curso de preparación para padres de familia ofrecido en
Capri Elementary School
Dirigido hacia una educación excelente para todos nuestros hijos.

Encinitas, California — *15 de Octubre de 2009*

Carmen Russian
Executive Director

David Valladolid
President & CEO PIQE

Dr. Belinda J. Minor
School Principal

LITHO IN U.S.A.

CSU The California State University

COLLEGE ADMISSION CERTIFICATE

Presented to:

For the successful completion of the Parent Institute for Quality Education (PIQE) Parent Involvement Program by their parent(s), the child(ren) listed below is/are conditionally admitted to one of the California State University's campuses upon graduation from high school and upon meeting the admissions requirements of the specific California State University campuses to which they apply.

SI SE PUEDE!
YES WE CAN!

This 15th day of October, 2009

Charles B. Reed, Chancellor
California State University

President Karen S. Haynes
California State University San Marcos

David Valladolid, President
PIQE

Forms Inc. FP88

FAMILY FINANCIAL LITERACY CERTIFICATE OF COMPLETION

Presented to

For successfully completing
The Parent Institute for Quality Education (PIQE) Family Financial Literacy Program
at

CESAR CHAVEZ MIDDLE SCHOOL

Sponsored by

CHASE

This 12th day of June, 2008

WaMu Instructor Signature

David Valladolid, President & CEO
PIQE

PIQE OFFICE DIRECTORY

Corporate
David Valladolid, President & CEO
22 West 35th Street. Suite 201
National City, CA 91950
Tel: (619) 420-4499 Fax: (619) 420-4501
dvalladolid@piqe.org

Bay Area
Mildred Dumeng, Executive Director
2041 Bancroft Way, Suite 303
Berkeley, CA 94704
Tel: (510) 845-7210 Fax: (510) 845-7205
mdumeng@piqe.org

Bakersfield
Alma Grimaldo, Executive Director
1500 Baker Street, Suite A
Bakersfield, CA 93305
Tel: (661) 325-5292 Fax: (661) 325-4497
agrimaldo@piqe.org

San Gabriel Valley
Lilian Hernandez, Executive Director
955 N. Grand Avenue
Covina, CA 91724
Tel: (626) 455-0126 Fax: (626) 455-0943
lhernandez@piqe.org

Fresno
Olga Nunez, Executive Director
4222 W. Alamos, Suite 209
Fresno, CA 93722
Tel: (559) 277-9858 Fax: (559) 277-1284
onunez@piqe.org

Los Angeles
Maria Elena Meraz, Executive Director
3370 San Fernando Rd., Suite 105
Los Angeles, CA 90065
Tel: (323) 255-2575 Fax: (323) 255-5120
mmeraz@piqe.org

Modesto
Teresa Guerrero, Executive Director
1124 11th Street, Suite B
Modesto, CA 95354
Tel: (209) 238-9496 Fax: (209) 238-9495
tguerrero@piqe.org

Orange County
Felipe Moreno, Executive Director
902 N. Grand Avenue, Suite 200
Santa Ana, CA 92701
Tel: (714) 540-9920 Fax: (714) 540-9926
fmoreno@piqe.org

Riverside
Lilian Hernandez, Executive Director
955 N. Grand Avenue
Covina, CA 91724
Tel: (626) 455-0126 Fax: (626) 455-0943
lhernandez@piqe.org

San Diego
Carmen Russian, Executive Director
22 West 35th Street. Suite 201
National City, CA 91950
Tel: (619) 420-4730 Fax: (619)420-4505
crussian@piqe.org

San Jose
Mildred Dumeng, Executive Director
1510 Park Avenue, Suite 200
San Jose, CA 95126
Tel: (408) 275-9171 Fax: (408) 275-9172
mdumeng@piqe.org

Arizona
Alex Perilla, Program Director
411 N. Central, Suite 650
Phoenix, AZ 85004
Tel: (602) 496-0441 Fax: (602) 496-1029
Alex.Perilla@asu.edu

Houston, Texas
Lidia Junek, Executive Director
1010 W. Sam Houston Pkwy North, Suite 900P
Houston, TX 77043
Tel: (713) 718-7046
ljunek@piqe.org

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

June 3, 2011

Name of Vendor: **Bay Area Driving School**

Cost: **$22,000**

Purpose: **Drivers Education Classes at (3) comprehensive High Schools (Tennyson, Hayward and Mt. Eden) with DMV approved certificate for successful participants. 128 hours of workshops will be provided at Hayward, Mt. Eden and Tennyson High's Youth Enrichment Programs)**

Funding Source: **21st Century High School - After School Safety and Enrichment for Teens (ASSETs) Grant (categorical after school funding, not general fund)**

Evaluation Criteria: Performance requirements as outlined per the contract will be measured by 21st Century reporting requirements. Performance requirements shall be identified and measured per the final vendor report, 21st evaluation program report, expense report, and midterm invoice, and questionnaire. Penalty for non-performance requirements and failure to meet terms and conditions of payment shall be revocation for contractor funding.

We selected Bay Area Driving School because they offered the most reasonable price for the quality and quantity of services provided and have provided quality services in previous years.

Term: **August 24, 2011 – June 7, 2012**

Training and Maintenance/Warranty: **N/A**

Contacts: **Katherine Brown, Coordinator, Before and After School Programs x 72651.**

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and Bay Area Driving School (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
Four, 8-week Driver's Education courses to be conducted at each of the comprehensive high schools - Hayward High, Mt. Eden High and Tennyson High Schools

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:

Bay Area Driving School will provide a Driver's Education course that is in accordance with the guidelines set by the Department of Education and DMV to three Youth Enrichment Program high school sites. (See also agreed upon attached scope of work).

2. Term

CONTRACTOR shall commence work on August 24, 2011. The work shall be completed no later than June 11, 2012.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of Twenty-Two Thousand Dollars ($ 22,000) payable as follows: upon submission of invoice after each 8 week session. The 3rd and 4th invoices, will be submitted at the completion of the 3rd session. Final invoice to be paid upon completion of evaluation tool and submission of final materials.

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) **DISTRICT Determination of Fingerprinting Requirement Application**

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

___X___ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
_____ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may

come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:
Whiteboard, TV & DVD player. Powerpoint hook-up, if possible.

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and

certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and

the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:
Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:
Bay Area Driving School
1070 A Street
Hayward, CA 94541

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Katherine Brown
Initiating Administrator

Title Coordinator

School/Dept: Before and After School

Date: K Ly Brown 6/8/2011

Bay Area Driving School
Contractor

By: Erika Vieyra E. Vieyra

Title: Training Coordinator

Date 6-2-11

Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD

PRIOR TO COMMENCING ANY WORK.

By:_____
Authorized HUSD Representative

HUSD Board Approval Date

Date:_____

_____

Scope of Work for Bay Area Driving School

2011-2012

The following are the specific terms of agreement outlining our scope of work and programmatic goals:

1. **Bay Area Driving will meet three times a week, in three hour blocks at Hayward, Mt. Eden and Tennyson.**
    a. **See dates attached.**
2. **YEP will work with Bay Area Driving to assign scheduled weekly days of club operation.**
3. **All groups will average at least 20 students in attendance for each meeting. The ratio should average 20:1, student: adult ratio for entire session.**
4. **Bay Area Driving will have served a minimum of 80 students per site by the end of the school year for a total of 240 students per year.**
5. **Bay Area Driving is responsible for turning in attendance daily to the Site Coordinator.**
6. **Bay Area Driving is responsible for complying with HUSD/YEP fingerprint and TB testing requirements before staff begins work with students. These costs are not covered by YEP/HUSD.**
7. **Bay Area Driving is responsible for turning in invoices at the completion of each 8 week session, except for the last session (see below) attn: Rachel Paras at the YEP District Office. Invoice schedule will be provided at commencement of school year.**
8. **Bay Area Driving is responsible for turning in the 3rd and 4th invoices at the completion of the 3rd session.**
9. **All invoices must be turned in to YEP before the end of the 2011-2012 school year. We are not able to reimburse funds charged the following year for the previous year's services.**
10. **Bay Area Driving will begin working with students groups within the first 3 weeks of school (tentative).**
11. **Bay Area Driving will be present on first Wednesday (tentative) of return to school for YEP fair where Bay Area Driving will enroll students in all four sessions.**
12. **Bay Area Driving will participate in orientation to be held within the month before school starts. The date will be sent out in August.**
13. **Bay Area Driving will compile data and complete evaluation based on survey provided by HUSD.**

Scope of Work - Amended

Bay Area Driving School will provide a Driver's Education course that is in accordance with the guidelines set by the Department of Education and DMV to Youth Empowerment School that will include, but will not be limited to the following:

- Provide a licensed, Driver's Education Instructor who is certified and approved by the Department of Motor Vehicles.
- Course content will consist of all topics required by the Department of Motor Vehicles, including driver responsibility, the driver, natural forces affecting the driver, signs, signals and highway markings, vehicle code, rules of the road, causes and costs of accidents, urban, rural and freeway driving, critical vehicle systems, pedestrian safety, alcohol and drugs, motorcycle safety, teen risk taking and road rage.
- Upon successful completion, each student will receive a DMV-approved, certificate of completion (OL237). *Students who are absent more than 2 day will not be eligible to receive a certificate of completion.

CONTRACTOR shall commence work in September, 2011. The work shall be completed no later than June 9, 2012.

8-Week Classes

Session I:

Location: Tennyson High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 9/12/11 through week of 10/31/11
Class Size: Up to 28 students.

Location: Mt. Eden High School
Days: Mondays & Wednesdays
Time on Mondays: 3:45pm-5:45pm (time may be adjusted, if necessary)
Time on Wednesdays: 2:45pm-4:45pm (time may be adjusted, if necessary)
Dates: Week of 9/12/11 through week of 10/31/11
Class Size: Up to 28 students.

Location: Hayward High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 9/12/11 through week of 10/31/11
Class Size: Up to 28 students.

Session II:

Location: Tennyson High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 11/14/11 through week of 1/16/12
Class Size: Up to 28 students.

Location: Mt. Eden High School
Days: Mondays & Wednesdays
Time on Mondays: 3:45pm-5:45pm (time may be adjusted, if necessary)
Time on Wednesdays: 2:45pm-4:45pm (time may be adjusted, if necessary)
Dates: Week of 11/14/11 through week of 1/16/12
Class Size: Up to 28 students.

Location: Hayward High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 11/14/11 through week of 1/16/12
Class Size: Up to 28 students.

Session III:

Location: Tennyson High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 1/30/12 through week of 3/19/12
Dates may be adjusted, as necessary to accommodate spring break
Class Size: Up to 28 students.

Location: Mt. Eden High School
Days: Mondays & Wednesdays
Time on Mondays: 3:45pm-5:45pm (time may be adjusted, if necessary)
Time on Wednesdays: 2:45pm-4:45pm (time may be adjusted, if necessary)
Dates: Week of 1/30/12 through week of 3/19/12
Dates may be adjusted, as necessary to accommodate spring break
Class Size: Up to 28 students.

Location: Hayward High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 1/30/12 through week of 3/19/12
Dates may be adjusted, as necessary to accommodate spring break
Class Size: Up to 28 students.

Session IV:

Location: Tennyson High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 4/9/12 through week of 5/28/12
Class Size: Up to 28 students.

Location: Mt. Eden High School
Days: Mondays & Wednesdays
Time on Mondays: 3:45pm-5:45pm (time may be adjusted, if necessary)
Time on Wednesdays: 2:45pm-4:45pm (time may be adjusted, if necessary)
Dates: Week of 4/9/12 through week of 5/28/12
Class Size: Up to 28 students.

Location: Hayward High School
Days: Tuesdays & Thursdays
Time: 3:45pm-5:45pm (time may be adjusted, if necessary)
Dates: Week of 4/9/12 through week of 5/28/12
Class Size: Up to 28 students.

History of Bay Area Driving School

This year, Bay Area Driving School is celebrating its **62nd** Anniversary. Owner, Henry Ramirez, retired Lieutenant with the California Highway Patrol, after 25 years of service has operated the school since 1981. He is proactive in reducing traffic collisions by developing both professional and quality instructors. Bay Area Driving School's mission is to focus on customer satisfaction and traffic safety. Bay Area Driving School is affiliated with the following organizations:

Better Business Bureau
Driving School Association of the Americas
Driving School Association of California
Hayward Downtown Association
Hayward Chamber of Commerce

Some of Our Previous Satisfied Customers Are:

Union Sanitary District – Union City
Pacific Gas & Electric Company – East Bay Area
Alameda County Probation Department – Alameda County
Red & White Towing – Hayward
Hayward Police Department
Atlas Heating and Air Conditioning
Richmond Paratransit
Sisters of the Holy Family- Fremont
Midwest Sign & Screen Printing Supply Co.
Holy Names High School – Oakland
Bunche High School – Oakland
Street Academy High School – Oakland
Far West High School – Oakland
Youth Empowerment High School - Oakland

Erika Vieyra

1070 A Street Hayward, CA 94541

510-886-1016

info@bayareadriving.com

Profile

Solid background in the driving school industry with 15 years of experience. I am currently the Operations Manager for Bay Area Driving School. Conducts Driver's Education, Behind-the-Wheel, Driver's Training.

Education

B.S. Business, Marketing Emphasis, CSU-Hayward	*June, 1998*
Continual Education – Driving School Association of CA	*Annually*

Professional Licenses

Driving Instructor State License #2559-021	
Issued by State of California, DMV	*May 1994*

Career History

Bay Area Driving School — *May 1994-current*

Operations Manager

- Oversee entire business and manage performance of 18 employees
- Trained more than 15 new hires to become Professional Driving Instructors
- Conduct Driver's Education classes for up to 45 students at multiple locations
- Instruct one-on-one Driver's Training for teens and adults
- Assisted in developing a DMV-approved curriculum for Driver's Education and Traffic School
- Developed tailor-made, defensive driving program for private companies to help reduce accident statistics
- Created a DMV-approved, Online Driver's Education course

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

June 3, 2011

Name of Vendor: **Mad Science**

Cost: **$70,400**

Purpose: **Provide (704) science lessons for (21) YEP elementary school sites during the 2011/12 school year.**

Funding Source: **After School Education and Safety Program (ASES) and 21st Century Grants (categorical after school funding, not general fund)**

Evaluation Criteria: Performance requirements as outlined per the contract will be measured by ASES and 21st Century reporting requirements. Performance requirements shall be identified and measured per the final vendor report narrative, ASES and 21st Century evaluation program report, expense report, midterm invoice, and questionnaire. Penalty for non-performance requirements and failure to meet the terms and conditions of payment shall be revocation for contractor funding.

Term: **August 24, 2011 – June 7, 2012**

Training and Maintenance/Warranty: **N/A**

Contacts: Katherine Brown, Coordinator, Student and Parent Support Programs ext 72651

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and **Mad Science of the Bay Area** (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:

To provide **(704)** science lessons for (21) YEP sites during the 2010/11 school year

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:

Mad Science of the Bay Area will provide **(704)** science classes for (21) YEP elementary school sites during the 2011/12 school. See scope of work for sample of Mad Science activity descriptions. Also see scope of work attachment for further agreed upon details.

2. Term

CONTRACTOR shall commence work on July 18, 2011. The work shall be completed no later than May 25, 2012.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of Seventy Thousand Four Hundred Dollars ($ 70,400) payable as follows: upon submission of invoice after each 8 week session. The 3rd and/or final invoices, will be submitted at the completion of the 3rd session. Final invoice to be paid upon completion of evaluation tool and submission of final materials.

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) DISTRICT Determination of Fingerprinting Requirement Application

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

___X___ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
_____ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education

Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:
Chairs, tables/desks for each student; indoor classroom for each class; YEP assistants in each class as/if needed

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:
Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:
Mad Science of the Bay Area
5409 Central Avenue, Suite 6
Newark, CA 94560

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Katherine Brown K Y Brown
Initiating Administrator

Title Coordinator

School/Dept: Before and After School

Date: 6/7/2011

Mad Science of the Bay Area
Contractor

By: Susan W. Crawford

Title: President

Date 6/7/11

Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By:_____
Authorized HUSD Representative

Date:_____

HUSD Board Approval Date

_____

2011-2012 Scope of Work

Mad Science

1. Provide after school science enrichment curriculum per the attached schedule;

    a. The following 8 classes will provided:

- HARNESSING HEAT: Take-on temperature! Build a thermometer and heat things up with friction. Feel how hot and cold can change at a touch. Apply your red-hot knowledge to your Heat Sheet.
- LIGHTS...COLOR...ACTION!: Catch some cool colors and make a rainbow out of white light. Split your name with ink and reveal numbers with color filters. Color the world with the Technicolor Blender!
- MAGNETIC MAGIC: Explore the power of magnets. Create electromagnets and control a compass needle. See a magnetic accelerator in action. Grab a Magnet Lab for some at-home research.
- OPTICAL ILLUSIONS: Work against your eyes. Trick your brain with lines and coils. Discover how mirrors and their reflections can play tricks on what you see. Make a Periscope to see above and beyond.
- MISSION: NUTRITION: Step into some healthy habits. Put together a food pie and lay out a perfectly proportioned meal. Burn calories and shake up an emulsion. Clip on your Step-O-Meter and walk on!
- SONIC SOUNDS: Uncover the source of sound! Tap into sound waves and fill your ears with vibrations. Create sound effects and change the pitch of your voice. Use your Sonic Horn to make some noise!
- TANTALIZING TASTE: Use your sense of taste. Magnify your taste buds and unplug your nose. Find your favorite flavor and try a carbonated taste. Sort out the scents with the Scratch 'n Match Take-Home.
- WATTS UP: Charge up on static electricity. Make indoor lightening and conduct hair-raising experiments with an electro-static generator. Use your Static Stick on electrons at home!

Classes will be conducted by Mad Science of the Bay Area instructors. Instruction will begin on or after July 18, 2011, and all work shall be completed no later than November 18, 2011.

b. The following 8 classes will provided:

- SPACE TRAVEL: Learn what it takes to be a true globetrotter! Race a balloon rocket and design your own car engine as you learn about thrust. See the principles of propulsion at work in a real rocket launch.
- ATMOSPHERE & BEYOND: We're on a mission to explore the atmosphere on Earth, and beyond! Travel to the end of the rainbow and make a sunset! Mix up various planetary atmospheres, one molecule at a time! Discover how stars would look in space and see what makes stars twinkle!
- SUN & STARS: This stellar program is your ticket to the stars! Watch star dust burn, and journey through a soapy galaxy as you investigate the life cycle of stars!
- ROCKET SCIENCE: This is your chance to be a rocket scientist! Investigate the four forces of flight with the help of a Unique Flying Object!
- PLANETS & MOONS: Explore the farthest reaches of our solar system and create a lunar eclipse in this "mad" planetary tour! Learn how the planets stack up.
- SPACE PHENOMENA: Probe the mysteries of meteors and bounce around satellite light in this phenomenal program on space events! See comets up close as one is formed before your eyes, and take home your very own comet!
- LIVING IN SPACE: Experience the life of an astronaut as you suit up for space flight! Use teamwork to complete an important space mission, build a model space station!
- SPACE TECHNOLOGY: Discover technology designed for outer space! Steer a laser beam through a laser maze, find hidden mountains using the principles of radar technology and discover everyday objects originally designed for use in space!

Classes will be conducted by Mad Science of the Bay Area instructors. Instruction will begin on or after November 28, 2011, and all work shall be completed no later than March 16, 2012.

c. The following 8 classes will provided:

- CHE-MYSTERY: Explore one of the most exciting and fundamental sciences as you grow a crazy crystal garden.
- "CURRENT" EVENTS: Learn about current electricity and its properties and uses with this exciting hands-on class.
- "FUN"-DAMENTAL FORCES: Centripetal? Centrifugal? Find out what these forces are and more as we study what makes the world go around.

- SCIENCE OF MAGIC: Magic? No...Its science! You'll learn the secrets behind famous magic tricks, and see its all science.
- STUNT PLANES & GLIDERS: Learn about the four forces that affect flight as you build your own paper airplanes, football planes, and Skyhawk.
- SUPER STRUCTURES: Time to build! Learn how to safely build large buildings. Experiment with different shapes and decide for yourself which are strongest.
- UNDER PRESSURE: Discover Newton's Laws of Motion and Bernoulli's Principle while we perform some wild and crazy demonstrations using the power of air.
- WACKY WAVES: Create your own multi-density wave bottles while learning about water, waves and the environment.

Classes will be conducted by Mad Science of the Bay Area instructors. Instruction will begin on or after March 19, 2012, and all work shall be completed no later than May 25, 2012.

Scope of Work for (Vendor)

2011-2012

The following are the specific terms of agreement outlining our scope of work and programmatic goals:

1. **Mad Science will meet according to attached schedule: (List all school names).**
    a. **See attached list of tentative dates for school year to be agreed upon once classes.**
2. **YEP will work with Mad Science to assign scheduled weekly days of club operation.**
3. **All groups will average at least 20 students in attendance for each meeting. The ratio should average 20:1, student: adult ratio for entire session.**
4. **Mad Science will have served an average of 80 students by the end of the per school by the end of the school year.**
5. **Mad Science is responsible for turning in attendance daily to the Site Coordinator.**
6. **Mad Science is responsible for complying with HUSD/YEP fingerprint and TB testing requirements before staff begins work with students. These costs are not covered by YEP/HUSD.**
7. **Mad Science is responsible for turning in invoices at the completion of each 8 week session, except for the last session (see below) attn: Rachel Paras at the YEP District Office. Invoice schedule will be provided at commencement of school year.**
8. **Mad Science is responsible for turning in the 3rd and/or final invoice at the completion of the 3rd session.**
9. **All invoices must be turned in to YEP before the end of the 2011-2012 school year. We are not able to reimburse funds charged the following year for the previous year's services.**
10. **Mad Science will begin working with students within the first 3 weeks of school (tentative).**
11. **N/A--Vendor will be present on first Wednesday (tentative) of return to school for YEP fair where Vendor will enroll students in all four sessions. – Note this does not apply to Mad Science.**
12. **Vendor will participate in orientation to be held within the month before school starts. The date will be sent out in August. - – This does not apply to Mad Science at this time.**
13. **Mad Science will provide feedback to HUSD (ex. compile data and complete evaluation based on survey provided by HUSD).**

Signature represents agreement to the above.

Christy Dutcher

Signature

CHRISTY DUTCHER, SCHOOLS COORDINATOR — 6/7/11

Printed Name and Title **Date**



the Bay Area

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REGISTER NOW FOR AFTER-SCHOOL PROGRAMS AND CAMPS

PRODUCT SHOWCASE

NOW HIRING!

About Us

Mad Science is on a mission to spark the imagination and curiosity of children ages 3-12 by providing them with fun, entertaining and educational activities conducted in schools, daycares, camps, homes, recreation centers, etc.

Headquartered in Montreal, Canada, our parent company, the Mad Science Group, has developed over 200 hours of original science content with more than 2,000 unique interactive activities for children, delivered through an extensive network of 150 franchised offices in 20 countries.

Mad Science of the Bay Area began as Mad Science of the South Bay back in 1997. The franchise came under new ownership in 1999 and moved its headquarters from Milpitas to Newark. After incorporating more territory into its service area, the business name changed to Mad Science of the Bay Area.

Mad Science of the Bay Area serves Santa Clara County and San Mateo County as well as most of the cities in southern Alameda County, including San Leandro, Castro Valley, and Fremont.

We conduct classes at hundreds of schools and preschools throughout our service area as well as perform at birthday parties





and special events. We stand behind our programs and ensure satisfaction. Our instructors are thoroughly trained before entering the classroom. And all instructors are fingerprinted, cleared by the Department of Justice and have a negative TB test on file.



We believe we have a responsibility to deliver a high quality service to our community. We also understand the importance of customer service and strive to make it easy for our clients to do business with our office. We aim to partner with our customers, schools and parents in providing a rewarding science experience.

Our Programs

- Meet California Science Curriculum Standards
- Have a strong educational focus in a fun environment
- Are hands-on and inquiry-based
- Include high quality take-home projects with each class
- Are professionally developed and the curriculum tested by Mad Science Group's Research & Development Department
- Approved 21st Century Grant Supplier

Mad Science annually conducts over 150,000 shows in 13,000 public and private schools in North America, reaching over 5 million families.

Our mission is to spark the imagination and curiosity of children in the Bay Area by providing them with fun, entertaining, and educational activities that instill a clearer understanding of what science is really about and how it affects the world around them.

If you haven't already had the Mad Science experience or if you're looking for more of it, feel free to contact us:

877-390-5437

info@madsciencebayarea.com



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the Bay Area

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REGISTER NOW FOR AFTER-SCHOOL PROGRAMS AND CAMPS

PRODUCT SHOWCASE

NOW HIRING!

What they're saying about us...

Read some reviews from some of our customers here:

The Mad Scientist was wonderful! Through the class he was very complete with his explanations. The class was well paced with introductory information and explanations/demonstrations, at the beginning then releasing students to try it out with 'hands on' projects. The students were engaged, using scientific vocabulary and working together the entire time. The Mad Scientist was wonderful when answering student questions, and organizing their rotating groups as well as getting around to each group for further instruction/guidance/problem solving. It was a wonderful educational experience for my students!! Thank you!"- Foster City

The Mad Scientist was very engaging and had a great sense of humor! There was a nice balance of listening, hands-on opportunities, and the project. The information and directions were well presented and clear. The kids loved it. Thank you!" - San Jose

The Mad Scientist was AWESOME! We have a very active group of preschoolers and he kept them entertained and interested the entire time!! Thank you!"- Milpitas

"Mad Science has consistently provided an excellent science program and great teachers who both know the material they are teaching and communicate it with the students in a way that stimulates their excitement, curiosity, and understanding of the science they're teaching." - Mountain View

"I am familiar with Mad Science as an afterschool & day camp program. It was nice to see that it translates well into a party format. Thanks. One of my son's quotes: 'It was the best party





ever 'says it all." - Fremont

The Mad Scientist was fantastic! She managed the kids very well, was a good sport and very entertaining. She had a great sense of humor and had a good rapport with the kids. Even the parents enjoyed the show!" - Cupertino

"Mad Science entertained the girls, the boys and the parents. my daughter had a great time and all the kids in the neighborhood still talk about the cool science party. Thank you!" - Santa Clara

"Perfect! Our best party ever by far! The Mad Scientist was fabulous! He really made my son feel special and got all 30 (90% boys) kids excited about his presentations. They never took their eyes off him and had a blast! I couldn't have asked for more! Thank you so much." - Newark

"The Mad Scientist surpassed our expectations. He held the attention of more than 20 children - and truly entertained them. They acted like they were completely mesmerized by his energy quiet children were volunteering, everyone was offering answers and really drawn into each segment of the show. Parents were equally entertained!! Most important, the birthday boy felt like a super star, and had a great time!" - Palo Alto

"My daughter thinks the 'science guy' is 'wicked.' Everyday after Mad Science, she came home and said 'Look at this! It's so cool!' She enjoys it so much that she shows all of her friends the things that she has learned... I am so very glad that I signed her up for Mad Science. I just wish we had this 30+ years ago when I was her age!" - San Jose

The show was a huge hit - for the kids AND adults! Perfect 10 all the way! The kids were entertained, captivated and definitely enjoyed every activity. The Mad Scientist was sooo funny. The kids loved him and all his stories. At first I thought it was a little steep - but it was definitely well worth it!" - Daly City

The Mad Scientist was terrific! Very age-appropriate. Exciting but kept control. Repeated concepts so that kids really understood. Great!" - Belmont

Have some comments of your own to share? Please feel free to visit our Feedback section found under Our Services.

Other comments might be found here:

yelp insider

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

Name of Vendor: **San Francisco Opera**

Cost: **$68,626**

Purpose: **Specialized educational and enrichment programming in theatrical arts and opera using various modalities such as writing, performing , video, singing and acting run at all 5 middle schools twice a week for 32 weeks.**

Funding Source: **After School Education and Safety Program (ASES) Grant (categorical after school funding, not general fund)**

Evaluation Criteria:. Performance requirements as outlined per the contract will be measured by ASES reporting requirements. Performance requirements shall be identified and measured per the final product, ASES evaluation program report, expense report, and invoices, and questionnaires. Penalty for non-performance requirements and failure to meet terms and conditions of payment shall result in revocation for contractor funding.

Term: **August 24, 2011 – June 7, 2012**

Training and Maintenance/Warranty: **N/A**

Contacts: **Katherine Brown, Coordinator, Before and After School Programs, ext. 72651**

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and San Francisco Opera Association (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
Specialized educational and enriching performing arts workshops presented by SF opera

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:

San Francisco Opera Association will offer four, 8-week sessions throughout the year about the opera (including history and jobs in the field) at each middle school site offered 2 days a week for 6 total hours. Students will participate in studying a specific opera and will view it (in video and/or dress rehearsal). Students will also be exposed to and participate in poetry or scriptwriting, singing, acting and visual design. The SF Opera also agrees to participate in an outreach fair to assist in signing up students and promoting program to insure a class average of 20 students at each site per session (see also scope of work – vendor).

2. Term

CONTRACTOR shall commence work on August 24, 2011. The work shall be completed no later than June 7, 2012.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of Sixty-Eight Thousand Six Hundred Twenty-Six Dollars ($ 68,626) payable as follows: upon submission of invoice after each 8 week session. The 3rd and 4th invoices, will be submitted at the completion of the 3rd session. Final invoice to be paid upon completion of evaluation and submission of final materials.

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) DISTRICT Determination of Fingerprinting Requirement Application

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

___X___ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
_____ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education

Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except:
Classroom space

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:
Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:
San Francisco Opera Association
301 Van Ness Avenue
San Francisco, CA 94102

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Katherine Brown
Initiating Administrator

Title Coordinator

School/Dept: Before and After School

Date: Katherine L Brown 6/8/2011

San Francisco Opera Association
Contractor

By: Ruth Nott

Title: Director of Education

Date 6/8/11

Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By:_____
Authorized HUSD Representative

Date:_____

HUSD Board Approval Date

_____

Scope of Work for SF Opera Association

2011-2012

The following are the specific terms of agreement outlining our scope of work and programmatic goals:

1. **SF Opera Association will meet three times a week, in three hour blocks at Bret Harte, Chavez, ML King, Ochoa and Winton Middle School Sites.**
    a. **Dates will be determined upon discussion with YEP staff during the contract timeframe.**
2. **YEP will work with SF Opera Association to assign scheduled weekly days of club operation.**
3. **All groups will average at least 20 students in attendance for each meeting. The ratio should average 20:1, student: adult ratio for entire session.**
4. **SF Opera Association will have served a minimum of 80 students by the end of the school year at each of the 5 middle school sites for a total of 400 students served.**
5. **SF Opera Association is responsible for turning in attendance daily to the Site Coordinator.**
6. **SF Opera Association is responsible for complying with HUSD/YEP fingerprint and TB testing requirements before staff begins work with students. These costs are not covered by YEP/HUSD.**
7. **SF Opera Association is responsible for turning in invoices at the completion of each 8 week session, except for the last session (see below) attn: Rachel Paras at the YEP District Office. Invoice schedule will be provided at commencement of school year.**
8. **SF Opera Association is responsible for turning in the 3rd and 4th invoices at the completion of the 3rd session.**
9. **All invoices must be turned in to YEP before the end of the 2011-2012 school year. We are not able to reimburse funds charged the following year for the previous year's services.**
10. **SF Opera Association will begin working with students groups within the first 3 weeks of school (tentative).**
11. **SF Opera Association will be present on first Wednesday (tentative) of return to school for YEP fair where SF Opera Association will enroll students in all four sessions.**
12. **SF Opera Association will participate in orientation to be held within the month before school starts. The date will be sent out in August.**
13. **SF Opera Association will compile data and complete evaluation based on survey provided by HUSD.**

SAN FRANCISCO
OPERA EDUCATION

Scope of Work – Hayward Unified School District Youth Enrichment Program

What is Opera ARIA?

Opera ARIA (Arts Resources in Action) is San Francisco Opera's suite of K-12 education programs that integrates learning about opera into the classroom and life.

Opera ARIA After School Program

Participants in an ARIA After School Program study and learn by participating in elements of opera and making them relevant to students' lives, including: libretto/story, theater, music, movement/dance and visual arts as well. Students also study and learn about the history of opera, jobs at an opera, and attend opera (video or live); in and eight-week course of study.

Who is San Francisco Opera?

We are the **second-largest opera company** in North America, internationally recognized for our first-rate productions and roster of world-renowned opera stars.

We believe opera, with its component art forms of creative writing, theater, music, dance and visual arts, is for **everyone**.

We believe in providing high-quality arts education experiences that make the most of opera's **multi-disciplinary** character and acquaint learners with the art form.

We believe consistent arts practice imparts students with essential **21st-century skills**.

We believe in empowering educators to take ownership of their students' opera learning experiences by **collaborating** with seasoned opera professionals.

We believe in nurturing lifelong learners by offering educators in-depth and engaging professional development focused on strengthening curriculum through **arts integration**.

San Francisco Opera's Education Department delivers a variety of **K-12 education** programs to schools throughout the Bay Area.

FINGERPRINTING and TB CLEARANCE GUIDELINES

This notification is to all Youth Enrichment Program vendors and/or contractors of the Hayward Unified School District (HUSD). Please read below for HUSD's Fingerprinting Policy:

.....

Administrative Regulations AR 1240(b)

Community Relations

VOLUNTEER ASSISTANCE

Definitions

Fingerprinting

A parent or legal guardian may, under the direct supervision of a certificated employee of the District, volunteer in the actual classroom where his/her child is a student without being fingerprinted. Any volunteer classroom assistant who is not a parent or legal guardian of a child in the classroom or an employee of the district and who will serve as a volunteer instructional assistant or non-teaching assistant must be fingerprinted.

All volunteers in child care and development programs shall be fingerprinted for criminal record clearance if they have contact with children. (Health and Safety Code 1596.871).

As part of the Hayward Unified School District, the Youth Enrichment Program follows the above stated policy. Although it is a mandatory policy, **YEP does not subsidize the costs for fingerprinting and/or background checks or TB clearances.** You and your organization's staff and/or volunteers are solely responsible for those costs. The official HUSD form, however, can be used at another facility. This is the only form that can be used to insure that the proper HUSD party is notified of your clearance.

All staff must be cleared ***before*** they can begin working with students and it is the responsibility of the contracted vendor to contact us once they have completed both their fingerprints and submitted their TB clearance.

Thank you for your cooperation and understanding.

Signature

6/8/11

Date

SAN FRANCISCO
OPERA

Ruth Nott
San Francisco Opera Association
Director of Education

Ruth Nott joined San Francisco Opera Association as Director of Education in February 2008. With sixteen years of experience in the opera industry and over eleven in opera education, Ms. Nott is charged with creating a new education department to serve children and adults throughout San Francisco and the Bay Area.

Ms. Nott came to San Francisco from New York City where she was Director of Programs for the Metropolitan Opera Guild's Education Department. In this role she oversaw the development, implementation and evaluation of multiple arts education partnerships with schools in the city, tri-state area and nationwide. Prior to working with the Metropolitan Opera Guild Ms. Nott worked for New York City Opera's education and community service department. Ms. Nott also has worked with IMG Artists, the Aspen Music Festival & School and the Lyric Opera of Chicago.

She received her Bachelor of Arts in Music from Illinois Wesleyan University and has sung with many vocal ensembles including the New Amsterdam Singers for whom she also served on the board.

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

June 3, 2011

Name of Vendor: **HARD (Donna Fitzwater)**

Cost: **$25,884**

Purpose: **The contract will support the ongoing development of a Service Learning and Service Component for the Youth Enrichment Program (YEP). This project will be designed to give staff the tools to provide students with opportunities to be involved in meaningful service projects to support their learning and to engage the after school programs with the community.**

Funding Source: **After School Education and Safety Program (ASES) and 21st Century Grants (categorical after school funding, not general fund)**

Evaluation Criteria:
Performance requirements as outlined per the contract will be measured by funding reporting requirements. Performance requirements shall be identified and measured per the final vendor report narrative.100% of YEP programs will participate in service learning professional development and activities. Penalty for non-performance requirements and failure to meet terms and conditions of payment shall be revocation for contractor funding.

Term: **September 1, 2011 - June 30, 2012**

Training and Maintenance/Warranty: **N/A**

Contacts: **Katherine Brown, Coordinator, Before and After School Programs, ext. 72651.**

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and Hayward Area Recreation and Park District (Donna Fitzwater) (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
Specialized coaching and training in service learning and community service awards partnerships

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:

- Design information materials for staff including examples of successful service learning projects.

- Develop and deliver staff training for YEP staff:

    - Organize meetings and provide presentations for YEP Service Learning 4-5 times per year (meeting dates targeted in November, January, March/April, and May).
    - Assist staff with implementing the concept of "service learning."
    - Help staff get started by focusing on involving students and student interest, identifying projects, and conducting research before implementing project.
    - Assist staff with the identification of actual community needs.
    - Assist staff with building community alliances and collaborations which includes the compilation of information about agencies, identification of events, respond to staff questions and make referrals to agencies to support service learning efforts.
    - Assist staff with identifying resources to support completion of service learning efforts.
    - Keep current with legal regulations and issues related to service learning and educate staff (with such methods as discussion and articles around legislation impacting work).

  - Identify resources/experts to help understand how to tie work to school day curriculum which may include using previous year and current projects as examples.

- Assist staff with the identification and participation of national, state, and local service events they might want to observe (such as National Make a Difference Day, State Observation of Cesar Chavez Day, Volunteer Hayward holiday programs and Community Clean-up Day).

  - Assist staff with preparing students for service – forms, liability, etc. if students perform work off campus
  - Work with staff to develop a final "product" (essay, photo display, DVD, booklet, etc.) and promotion of product that is age and culturally relevant to student needs and interests.

- Work with staff to develop the reflection and self-evaluation component for students

- Provide event support to Lights On.

- Establish guidelines and carry out inaugural Ron Fowler Award.

See also attached MOU.

2. Term

CONTRACTOR shall commence work on September 1, 2011. The work shall be completed no later than June 30, 2012.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of Twenty-five thousand, Eight hundred Eighty-four Dollars ($25,884) payable as follows: upon billing at the end of the regular calendar year (Dec 2011/Jan 2012) and upon billing the amount for services rendered. Final amount to be billed upon completion of all work.

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) DISTRICT Determination of Fingerprinting Requirement Application

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

___X___ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.
_____ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except: The Hayward Area Recreation and Park District (HARD) shall provide the following services:

1. Office space
2. Computers/printers
3. Supervisory support
4. Office supplies ad phone/cell phone reimbursement
5. Mileage reimbursement
6. Use of HARD volunteer program and recording formats
7. Photocopying
8. Clerical assistance
9. Postage

10. Benefits, including professional development, public employees retirement fund, long-term disability, dental insurance, life insurance, and vision insurance.
11. HARD holidays and three floating holidays. Leave including bereavement, emergency, catastrophic leave bank, and jury duty.

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:
Hayward Unified School District
Business Division Office
24411 Amador Street
Hayward, CA 94544

CONTRACTOR:
Hayward Area Recreation
and Park District
1099 E St.
Hayward, CA 94541

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District

By: Katherine Brown K Ly Brown
Initiating Administrator

Title: Coordinator

School/Dept: Before and After School

Date: 6/7/2011

Hayward Area Recreation and Park District

By: John Gouveia
Contractor

Title: Business Manager

Date 6/2/11

Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF OVER $5,000 MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By:_____
Authorized HUSD Representative

Date:_____

HUSD Board Approval Date

_____

2011 -2012 Hayward Volunteer Coordinator Goals and Job Responsibilities

The following activities / responsibilities will be engaged in with respect to this agreement:

- Design information materials for staff including examples of successful service learning projects.
- Develop and deliver staff training for YEP staff:
    - Organize meetings and provide presentations for YEP Service Learning 4-5 times per year (meeting dates targeted in November, January, March/April, and May).
    - Assist staff with implementing the concept of "service learning."
    - Help staff get started by focusing on involving students and student interest, identifying projects, and conducting research before implementing project.
    - Assist staff with the identification of actual community needs.
    - Assist staff with building community alliances and collaborations which includes the compilation of information about agencies, identification of events, respond to staff questions and make referrals to agencies to support service learning efforts.
    - Assist staff with identifying resources to support completion of service learning efforts.
    - Keep current with legal regulations and issues related to service learning and educate staff (with such methods as discussion and articles around legislation impacting work).
    - Identify resources/experts to help understand how to tie work to school day curriculum which may include using previous year and current projects as examples.
- Assist staff with the identification and participation of national, state, and local service events they might want to observe (such as National Make a Difference Day, State Observation of Cesar Chavez Day, Volunteer Hayward holiday programs and Community Clean-up Day).
    - Assist staff with preparing students for service – forms, liability, etc. if students perform work off campus
    - Work with staff to develop a final "product" (essay, photo display, DVD, booklet, etc.) and promotion of product that is age and culturally relevant to student needs and interests.
- Work with staff to develop the reflection and self-evaluation component for students
- Provide event support to Lights On.
- Establish guidelines and carry out inaugural Ron Fowler Award.
- Personnel – Donna Fitzwater.
- Any changes must be approved by HUSD.

K Y Brown 6/7/2011

Katherine Brown, Coordinator Date

Before and After School Programs

Donna Fitzwater 5/28/2011

Donna Fitzwater – Volunteer Hayward Date

Donna Fitzwater 510-733-0398 or 510-566-5600
16976 Columbia Dr., Castro Valley, Ca. 94552

Experienced manager of programs in parks and recreation, schools, city government and nonprofit organizations.

Director – Volunteer Hayward 1996-currently employed
Hayward Area Recreation and Park District (H.A.R.D.), City of Hayward,
Hayward Unified School District (H.U.S.D.)

- Work with all three agencies to develop volunteer program priorities and administrative procedures.
- Develop, manage, organize and supervise the daily operations of volunteer programs for all three agencies.
- Integrate each agency's volunteer work plan.
- Create an overall community plan for shared resources and support.
- Develop volunteer policies and job descriptions.
- Establish and implement procedures for recruiting, interviewing, selecting, orientating, placing and tracking of volunteers.
- Develop volunteer recruiting campaigns, strategies, and marketing efforts that include community outreach programs to volunteers from Hayward's diverse communities.
- Support community events including Hayward Clean-up Day, Downtown Street Festivals, Keep Hayward Clean and Green, Make-a- Difference Day, Week of Caring, and Scholastic Book Sales.
- Coordinate recognition, retention, and motivational programs for volunteers.
- Provide technical assistance and training to staff.
- Develop and implement holiday programs including Adopt-a-Family, Senior/Family Coat Drives, holiday and Halloween party and toy drives for Boys & Girls Club and Ashland Community Center.
- Develop and implement Prom Possible free prom outfits for Hayward girls.
- Developed and implemented highly recognized new approach to delivering recreation and community services to Ashland residents at the Ashland Community Center.
- Coordinate all volunteer activities and resource donations of governmental staff, departments, community volunteers, community groups, and business/corporate groups.

Director/Consultant–Youth Enrichment Program (YEPI) 1996-2000
H.A.R.D., H.U.S.D., and City of Hayward, Hayward, CA

- Developed and implemented new after school and summer enrichment program for 21 sites in a fast-paced, challenging environment.
- Coordinated the involvement of all members of the inter-governmental partnership.
- Recruited, hired, oriented, supervised and evaluated hundreds of staff and volunteers.
- Developed, implemented, and monitored all program policies and procedures.
- Responsible for creating forms, record keeping, employee manuals, communication systems, training plans, facilities coordination, and program brochures.
- Recruited and coordinated participation of community groups, individuals, advisory boards, volunteers, and corporations.
- Wrote or assisted with grant writing for funding from city social services, state, and federal grants.
- Developed and monitored contractual service agreements.
- Created and secured funding for the art's program Project P.I.C.A.S.S.O.
- Developed public special events to showcase program such as Lights On and Celebrity Reading.
- Worked with local media to publicize program.
- Made periodic special presentations to HARD's Board of Directors, HUSD's School Board, City of Hayward's City Council, Hayward's Public Liaison Committee, Cal. State-Hayward/East Bay, and Hayward Coalition for Youth.

Management

Area Director, Eden South County & Executive Director 1993-1996
Program Director 1990-1993

Volunteer Center of Alameda County, Hayward and Oakland, CA.

- Coordinated recruiting, interviewing, referral, and follow up of over 5,000 volunteers annually.
- Recruited, trained, and supervised paid and volunteer staff to provide a variety of services.
- Supervised the daily operations of the Oakland and Hayward offices.
- Recruited nonprofit community agencies to participate in volunteer referral and placement program placement opportunities.
- Provided consultation and technical assistance for member agencies to develop or expand their
- Conducted training workshops.
- Coordinated area advisory board members.
- Disaster services coordinator. Liaison to Alameda County Emergency Services, Red Cross, and City of Hayward.
- Supervised annual Week of Caring campaign to place corporate volunteers in nonprofit agencies.
- Fundraising and grant writing.
- Maintained and monitored record keeping system.
- Prepared and analyzed monthly and annual statistical reports.
- Liaison to Alameda County Office of Education. Coordinated service-learning projects at area high schools.
- Assisted with the promotion and coordination of special events.

Executive Director

Community Growth Council, Portland, OR 1976-1984

- Responsible for the interpretation and implementation of the policies established by the Board of Directors
- Coordinated and supervised programs at large child care facilities and six school-based latch key programs.
- Hired, trained, and supervised 75 employees.
- Developed and administrated agency budget and fundraising campaigns.
- Implemented community involvement program drawing support from a variety of diverse economic and cultural groups.
- Served as children's and child care advocate, liaison, and lobbyist to national, state, and local governmental organizations.

Employment and Training

Assistant Director/Director of Field Operations, MN Migrant Council
Project STRIDE Coordinator, Employment and Training Coordinator

Minnesota Migrant Council St. Cloud, MN 1985-1988
R.P.V.S./J.O.B.S. Office, St. Cloud, MN 1988-1990

- Implemented state and federal job training programs to enhance career opportunities for economically disadvantaged adults/youth.
- Implemented programs developed to help public assistance recipients achieve self-sufficiency.
- Assisted with hiring, training, supervision, and evaluation of 50 staff in a three-state area.
- Determined client eligibility and provided appropriate supportive services.
- Placed clients in education and training programs funded through JTPA, block grants, state funds, and county funds.
- Promoted and developed employment opportunities by negotiating employment contracts for clients.

Education

Master of Public Administration — **University of Kansas, Lawrence**
Graduated from one of the top-rated public affairs departments in the country. The emphasis on the program is state and local government. Graduates are leaders, dedicated to public service and committed to efficiency and equity in advancing the public good.

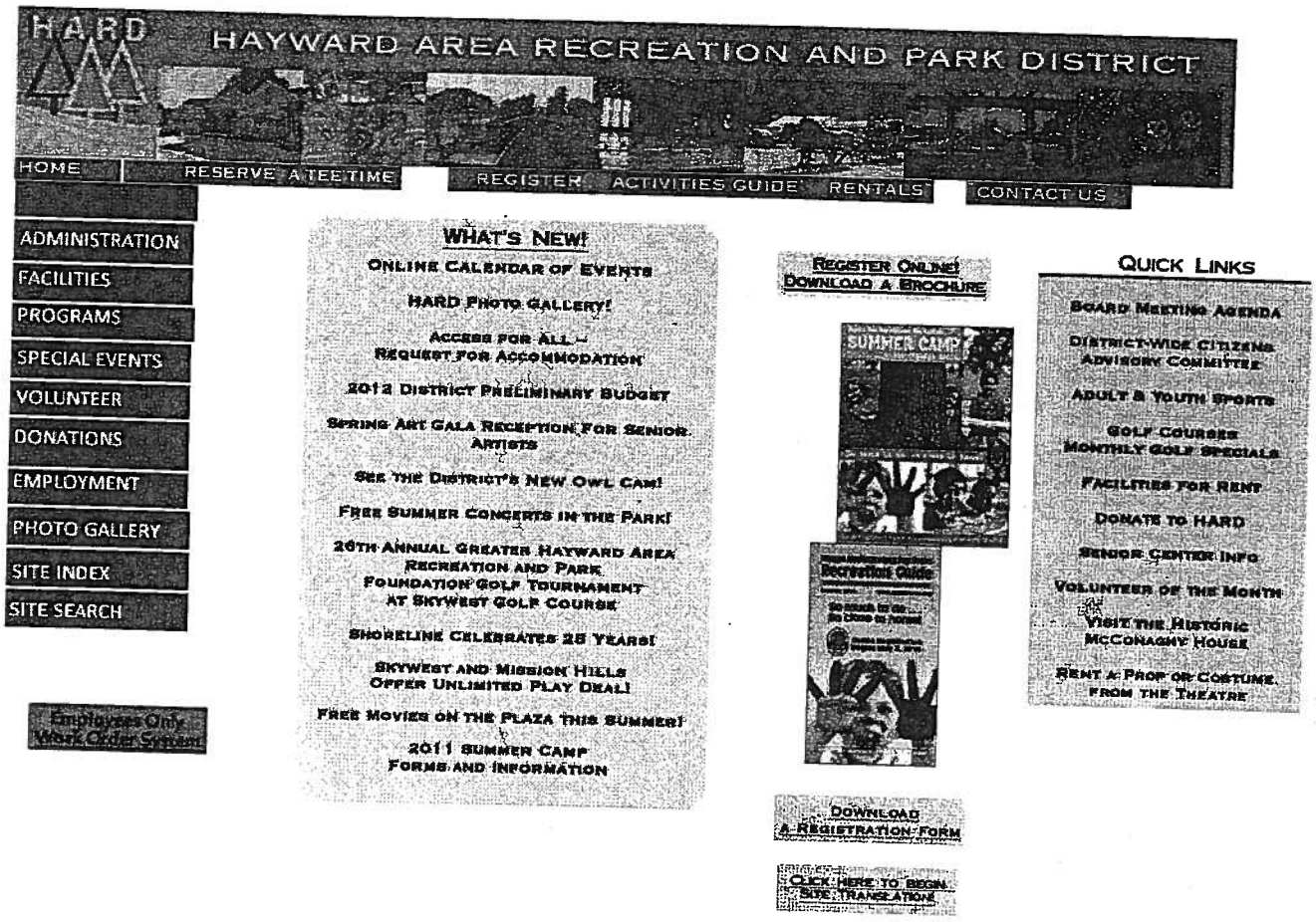
Bachelor of Science in Education — **Kansas State Teachers College, Emporia**
Major in speech, debate and social science

Professional Recognition

2005 - Hayward Rotary Vocational Award – Significant achievements inoccupation.
2005 - Friend of Education – Association of California School Administrators
2002 - Heald College, Outstanding Student Employer
2001 - City of Hayward – Volunteer Recognition
2001 - Kids Day America/International – Children's Empowerment Award
2000 - COR – Children's Award
Several program awards from park and recreation groups

Community Involvement

- Served as member of boards and committees of social service organizations.
- Serve on Castro Valley Education Foundation's annual scholarship committee
- Board treasurer and chairperson of the grants committee of Eden Area Foundation. Responsible for awarding and monitoring grants to nonprofits.
- Coordinated basketball program for 5/6th grade girls and boys teams at the Hayward Boys and Girls Club.
- Served as consultant, coordinator, fundraiser, finance coordinator, campaign worker, phone bank coordinator, mailing coordinator, and speaker for political and civic campaigns.
- Volunteer Coordinator – Served as both paid and volunteer staff member of a variety of political/civic campaigns. Responsible for developing and implementing statewide volunteer component for Presidential campaign.
- Senior programs – Served as coordinator of senior library outreach program, food distribution, and latchkey grandparent program.



The Hayward Area Recreation & Park District is an independent special use district providing park and recreation services for over 250,000 residents living within a 64 square-mile area which includes the City of Hayward, Castro Valley, San Lorenzo and the unincorporated Ashland, Cherryland and Fairview districts. The Park District, known locally as "H.A.R.D.", is the largest recreation district in the State of California. Since its creation in 1944, the District has provided residents with many beautiful facilities and parks, as well as hundreds of educational and recreational classes and programs. The mission of the Park District is improving the quality of life for citizens of all ages by providing a variety of recreational activities, special events, facilities and services that encourage life-long learning, fitness and fun.

Take a look at what we have to offer!

District Administration Office
1099 'E' Street Hayward, CA 94541
(510) 881-6700
info@haywardrec.org

This Site meets these ADA Compliance standards V1.0

508 Bobby Approved AA Bobby Approved

Click here to download Adobe Acrobat Reader.

Many pages and forms on this site are in Adobe PDF format, and you will need the to view them.

General Information Register Online Refund Policy Download Registration Form
General Information Community Centers Picnics Weddings Sports Facilities Eden Mansion Special Use Birthday Parties
Rental/Reservation Forms
Board of Directors HARD Mission Statement Budget and Finance Meeting Agenda Meeting Minutes Meeting Archives District Master Plan
5-Year Strategic Plan
Directory Golf Hayward Shoreline Interpretive Center Kennedy Park Morrison Theater Photo Central Sulphur Creek Nature Center
Rules & Regulations Rental/Reservation Forms
Alphabetical Listing Registration Forms
Fall Winter Spring Summer
General Information Opportunities Volunteer of the Month
Employment Opportunities Compensation Documents

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

June 22, 2011

Name of Vendor:
Institute for Multi-Sensory Education

Cost:
$37,250.00

Purpose:
Provide training for 45 Special Education teachers based on the revised Orton-Gillingham methodology

Funding Source:
SETPD Grant

Evaluation Criteria:
Teachers will have tools to implement this program into their current curriculum.

Term:
June 13 – 17, 2011

Training and Maintenance/Warranty:
N/A

Contacts:
Institute for Multi-Sensory Education
19720 Gerald Street
Northville, MI 48167
(800) 646-9788

INDEPENDENT CONTRACTORS AGREEMENT

This Agreement is entered into between the Hayward Unified School District (DISTRICT) and INSTITUTE FOR MULTI-SENSORY EDUCATION (CONTRACTOR).

Recitals

1. DISTRICT is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal and administrative matters with persons specially trained, experienced and competent to perform such services.

2. DISTRICT needs special services and advice as follows:
TEACHER TRAINING PROGRAM IN IN MULTI-SENSORY EDUCATION AT SIAC CENTER AS CONTRACTED AGREEMENT FOR 45 PARTICIPANTS

3. CONTRACTOR is specially trained, experienced and competent to provide such services.

THEREFORE, the parties agree as follows:

Terms

1. Services/Work Product

CONTRACTOR agrees to provide the following services:
TEACHER TRAINING PROGRAM IN MULTI-SENSORY EDUCATION AT SIAC CENTER AS CONTRACTED AGREEMENT FOR 45 PARTICIPANTS

2. Term

CONTRACTOR shall commence work on JUNE 13, 2011. The work shall be completed no later than JUNE 17, 2011.

3. Compensation

DISTRICT shall pay CONTRACTOR a total fee of THIRTY-SIX THOUSAND DOLLARS Dollars ($_36,000) payable as follows: UPON COMPLETION OF SERVICES AND DELIVERY OF INVOICE

4. Completeness of Agreement

This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

5. Status of Contractor

This is not an employment contract. CONTRACTOR is an independent contractor. CONTRACTOR is responsible for providing Unemployment Insurance and Worker's Compensation coverage for CONTRACTOR's employees and for payment of all federal, state and local payroll taxes for and on behalf of CONTRACTOR's employees.

6. Fingerprinting

By execution of this Agreement/Contract, the CONTRACTOR acknowledges that Education Code Section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services, and any similar services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the DISTRICT determines that the CONTRACTOR and CONTRACTOR's employees will have limited contact with pupils. In making this determination, the DISTRICT will consider the totality of the circumstances, including factors such as the length of time the CONTRACTOR and CONTRACTOR'S employees will be on school grounds, whether pupils will be in proximity with the site where the CONTRACTOR and CONTRACTOR'S employees will be working, and whether the CONTRACTOR and CONTRACTOR'S employees will be alone or with others.

(a) **DISTRICT Determination of Fingerprinting Requirement Application**

The DISTRICT has considered the totality of the circumstances concerning the Project and has determined that the CONTRACTOR and CONTRACTOR's employees:

_____ are subject to the fingerprinting requirements of Education Code Sections 45125.1 and/or 45125.2 and Paragraph (b) below, is applicable.

_X_ are not subject to the fingerprinting requirements of Education Code Section 45125.1 or 45125.2 and Paragraph (c) below, is applicable.

(b) If the DISTRICT has determined that fingerprinting is required, the CONTRACTOR expressly acknowledges that: (1) CONTRACTOR and all of CONTRACTOR's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code Section 45125.1; (2) CONTRACTOR shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONTRACTOR shall certify in writing to the Governing Board of the DISTRICT that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONTRACTOR shall provide to the Governing Board of the DISTRICT a list of names of its employees who may come in contact with students. The CONTRACTOR is required to fulfill these requirements at its own expense.

IMSE
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(c) Even if the DISTRICT has determined that fingerprinting is not required, the CONTRACTOR expressly acknowledges that the following conditions shall apply to any work performed by the CONTRACTOR and/or CONTRACTOR's employees on a school site: (1) CONTRACTOR and CONTRACTOR's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONTRACTOR and CONTRACTOR's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONTRACTOR and CONTRACTOR's employees shall not change locations without contacting the school office; (4) CONTRACTOR and CONTRACTOR's employees shall not use student restroom facilities; and (5) If CONTRACTOR and/or CONTRACTOR's employees find themselves alone with a student, CONTRACTOR and CONTRACTOR's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

7. Indemnification

CONTRACTOR agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims and losses accruing or resulting from injury, damage or death of any person, firm or corporation in connection with its performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify and defend DISTRICT and its officers, agents and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to CONTRACTOR in connection with the performance of this Agreement.

8. Insurance

CONTRACTOR shall maintain general liability insurance, including automobile coverage with limits of one million dollars ($1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to the DISTRICT and shall name the DISTRICT as an additional insured. Copies of all policies shall be forwarded within ten (10) days of the signing of this Agreement, but in all instances prior to the start of CONTRACTOR'S work.

9. Equipment and Materials

CONTRACTOR shall provide all equipment, materials and supplies necessary for the performance of the Agreement except: Document Camera, LCD projector, screen. Tables and chairs for participants

10. Licenses and Permits

CONTRACTOR shall obtain and keep in force all licenses, permits and certificates necessary for the performance of this Agreement.

800/013

11. Assignment

CONTRACTOR shall not assign the obligations of CONTRACTOR under this Agreement without the express prior written consent of DISTRICT.

12. Non-Discrimination

CONTRACTOR shall not engage in unlawful discrimination in the employment of persons because of race, color, national origin, age, ancestry, religion, sex, marital status, medical condition or physical handicap.

13. Termination

DISTRICT may at any time terminate this Agreement upon written notice to CONTRACTOR. DISTRICT shall compensate CONTRACTOR for services satisfactorily provided through the date of termination.

In addition, DISTRICT may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, DISTRICT may secure the required services from another contractor. If the cost to DISTRICT exceeds the cost of providing the service pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

14. Copyright

Any written product produced under this Agreement shall be a work for hire and shall be the property of DISTRICT. DISTRICT shall have the right to secure a copyright and the product may not be used, in any manner, without DISTRICT's written permission.

15. Waiver

No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

16. Attorney's Fees

If any litigation is initiated to enforce or interpret this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

17. Governing Law

This Agreement shall be governed by the laws of the State of California.

18. Severability

In the event that any portion of this Agreement is finally determined by a court of competent jurisdiction to be invalid or unenforceable, such provision shall be deemed void and the remainder of this Agreement shall continue in full force and effect.

19. Notice

All notices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

DISTRICT:	CONTRACTOR:
Hayward Unified School District	
Business Division Office	Institute for Multi-Sensory Education
24411 Amador Street	19720 Gerald Street
Hayward, CA 94544	Northville, MI 48167

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party may give written notice of a change in address.

ALL INDEPENDENT CONTRACTOR AGREEMENTS MUST BE SIGNED BY THE INITIATING ADMINISTRATOR AND CONTRACTOR PRIOR TO SUBMISSION FOR DISTRICT APPROVAL. WORK MUST NOT BEGIN PRIOR TO RECEIVING DISTRICT APPROVAL DESCRIBED BELOW.

Hayward Unified School District	Institute for Multi Sensory Education Contractor
By: [signature] Initiating Administrator	By: [signature]
Title Director	Title: Training Coordinator
School/Dept: Special Education	Date 6/2/11
Date: 6/2/11	
	Taxpayer Identification/Social Security Number

AN AUTHORIZED HUSD REPRESENTATIVE MUST SIGN ALL INDEPENDENT CONTRACTOR AGREEMENTS. AGREEMENTS OF $5,000 AND ABOVE MUST BE APPROVED BY THE SCHOOL BOARD PRIOR TO COMMENCING ANY WORK.

By:_____

Authorized HUSD Representative **HUSD Board Approval Date**

Date:_____ _____

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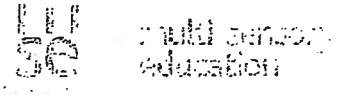

Powerful. Reading. Instruction

The Institute for Multi-Sensory Education strives for excellence in reading instruction. The training programs developed by the Institute for Multi-Sensory Education provide educators with the knowledge necessary to teach reading based on reliable research and effective practices.

The Institute for Multi-Sensory Education's training programs provide:

- A multi-sensory approach to teaching reading, writing and spelling across the curriculum that meets your Response to Intervention (RTI) needs whether implementing in a Tier I, Tier II, or Tier III setting.
- The skills necessary to teach phonemic awareness, the alphabetic principle, vocabulary, fluency and comprehension.
- Instructional use of ongoing assessment to monitor individual strengths and needs.
- Methods that support classroom and special education teachers, reading specialists and paraprofessionals in presenting language instruction through a process of introduction, discovery, learning, review, practice and evaluation.
- Teachers with the ideal training for inclusion utilizing multi-sensory strategies for all learners.

30-Hour Comprehensive Training
The comprehensive program enables the learner to have in-depth understanding of the expanded Orton-Gillingham methodology, assessment, higher level skills, and the tools to implement this program into an existing curriculum.

Teachers will learn:
The 3-part drill (visual, auditory, kinesthetic)
Syllabication patterns for decoding and encoding
Guidelines for weekly lesson plans
Assessment
Reciprocal Teaching method
Fluency
Multi-sensory techniques for sight words

Materials Provided:
Recipe for Reading
Angling for Words
How to Teach Spelling
Teacher Training Manual
Teacher Assessment Manual
Phoneme/Grapheme Cards
Syllable Division Cards

19720 Gerald Street Northville, Michigan 48167
Phone: 800-646-9788 • Fax: 248-735-2927 • Web: orton-gillingham.com

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Powerful. Reading. Instruction.

Institute for Multi-Sensory Education

The Institute for Multi-Sensory Education (IMSE) is committed to providing outstanding training programs in the expanded Orton-Gillingham methodology of reading instruction.

IMSE programs are designed to be incorporated into an existing curriculum. We have adapted Orton-Gillingham for use in the general classroom. Our wish is to reach at risk children during their early elementary education in the general classroom, and thereby decrease the number of referrals to the special education department.

30-Hour Comprehensive Training

Teachers will learn the theory and practice of the expanded Orton-Gillingham methodology. This program includes the application of the three-part drill, syllable division patterns for decoding and encoding, and multi sensory strategies for reading, writing and spelling. Course content includes assessment techniques, classroom adaptations, and guidelines for weekly lesson plans.

Advanced Continuum

A thorough, engaging session designed for teachers who were trained in the 30-hour session. Teachers will gain a deep understanding of Stage 1 Comprehensive Training customized for third grade and up using a more sophisticated approach to learning with advanced decoding/ encoding, higher level spelling rules and Greek & Latin roots.

18-Hour Core Training

Participants will develop an understanding of the fundamental concepts of the expanded Orton-Gillingham methodology. Teachers will learn direct instruction and multi-sensory strategies for decoding and encoding.

Phonemic Awareness and Beginning Orton-Gillingham

The most important reading readiness skill for young children is phonemic awareness. The format includes goals and rationale of sequential activities from phonological to phonemic awareness, and leading into the beginning stages of Orton-Gillingham.

Overview

A dynamic and informative introduction to the IMSE multi-sensory concepts used in our training programs. The presentation will describe concepts such as sequential, cumulative instruction of phonemic encoding and decoding, and multi-sensory techniques for sight words.

Refresher Workshop/ Classroom Consultations

Available to groups and individual teachers, these services provide additional support for educators as they integrate the methodology into their teaching. They will receive expert instructor feedback as they implement their training in the classroom. Participants receive the mentoring and ongoing support they need as they review principals and concepts, ask questions, and share success stories.

Comprehension Workshop

Reciprocal Teaching is a research based, engaging, and effective comprehension approach. Participants will receive thorough instruction, practice, and the resources necessary to take students to higher levels of reading comprehension in all subject areas and genres. The four key components of this strategy will allow students to cooperatively engage with peers in megacognitive dialogue and activities resulting in improved understanding, enjoyment, and assessment results. Instruction is aimed at improving instruction in 3rd grade and up for general and special educators.

19720 Gerald Street Northville, Michigan 48167
Phone: 800-646-9788 • Fax: 248-735-2927 • Web: orton-gillingham.com

013/003
IMSE

HAYWARD UNIFIED SCHOOL DISTRICT

CONTRACT ABSTRACT FOR BOARD AGENDA ITEMS

(June 22, 2011)

Name of Vendor: **Ideal Computer Services**

Cost: **$15,482.28**

Purpose: **Hardware support of the district's HP 3000 mainframe computer which houses the district's financial and personnel system. HP no longer makes parts or supports this equipment. Ideal also provides disaster recovery at remote site in event of natural disaster.**

Funding Source: **General Fund**

Evaluation Criteria: **Cost and services offered**

Term: **1 year (24/7 support, 4 hour response)**

Training and Maintenance/Warranty: **no training included, this contract includes maintenance and warranty of parts used as explained in contract**

Contacts: **Chris Gutridge, Network Manager**

IDEAL CORPORATE OFFICE:
88 Wright Brothers Ave, Livermore, CA 94551 925-447-4747 1-800-862-8787 FAX 925-447-4780

COMPUTER SYSTEM
DISASTER RECOVERY AGREEMENT
For WARM SITE

Customer: Hayward Unified School Dist.
Address: 24411 Amador St.

Hayward, CA 94540

Attachments: **Addendums A, L, M**

Contact: **Debbie Wiseman**
Phone: 510-784-2600 x72740
Email: dwiseman@husd.k12.ca.us
Fax:

IDEAL COMPUTER SERVICES, INC. under the terms of this agreement will provide use of a computer system and services as described in general under Addendum 'A' or further defined in any additional attached Addendum(s).

A. DEFINITIONS:

As used in this agreement, the following terms shall be as defined in this section.

1. **IDEAL**	IDEAL COMPUTER SERVICES, INC.
2. **Customer**	**Hayward Unified School Dist.**
3. **DR**	Acronym for Disaster Recovery
4. **DR System**	Computer system configured as set forth in the attached Addendum(s)
5. DR Drill	Planned test to validate a Customer's Disaster Recovery Plan
6. Hot Site	Dedicated system that is assigned to the customer and will be continuously available
7. **Warm Site**	Available system prepared for restoration but does not contain all of the components necessary to do an immediate restore of all business functions.
8. **Cold Site**	Physical location that is designated by the customer for delivery of a DR system.

B. TERM

1. This agreement shall commence on the specified effective date and end one (1) year thereafter. Either party may terminate this agreement upon 30 days written notice to the other party. Customer will be liable for the costs of any "DR drill(s)" performed prior to termination date.
2. Additionally, this agreement may be terminated by the occurrence of any of the following events:
   a. Default by either party including non-payment of services.
   b. Cessation of business or bankruptcy by either party

C. SERVICE:

1. IDEAL will have available in good working condition an equivalent system of at least the minimum configuration, which the customer has subscribed to in **Addendum 'A'**, or as further defined by additional attached **Addendum 'M'**.
2. For a **Warm Site,** a DR System will be available at a specified Ideal location(s) within four (4) hours of notification by customer.
3. IDEAL will provide qualified personnel to prepare the DR system for use for **Warm Site**.
4. IDEAL will schedule with the customer at least one "planned DR drill" per contract year
5. IDEAL will provide secure storage of customer supplied **DR** media during the term of this agreement.
6. **LOCATION** OF WARM SITE:

   IDEAL Computer Services, Inc.
   Secure Data Center
   88 Wright Brothers Avenue
   Livermore, CA. 94551

D. DISASTER EVENT DEFINED

1. An event is any request for disaster recovery services and such event will be charged per incident.
2. Not included are acts of war.

E. DISASTER RECOVERY PLAN:

1. It is recommended that Customer prepare and provide IDEAL with a copy of its disaster recovery plan as pertains to this support agreement.
2. Customer must provide all operating system, data, third party software and information necessary to satisfy customer's ongoing **DR** requirements.

IDEAL

F. GENERAL

1. IDEAL at all times in its performance is an independent contractor. The customer shall exercise no control over the activities of IDEAL.
2. Customer is responsible for all activities of its employees and personnel while at IDEAL facilities. IDEAL shall exercise no control nor accept any liability for customer, its employees or contractors.
3. All notices, requests and other communications required by the agreement shall be in writing and have properly signed receipt of delivery.
4. This agreement may be modified or amended by Addendum, as mutually agreed upon by the participating parties.
5. The customer is responsible for ensuring all data files and software are adequately duplicated and documented. IDEAL will not be responsible for customers failure to do so, nor the costs of reconstructing such data, whatever the cause.
6. This agreement constitutes the entire understanding between the parties and shall prevail in the event of disagreement between the parties.
7. Any disagreement must first go through an arbitration process followed by mediation. Any legal proceeding by either party shall be governed by the laws of and take place in the state of California.
8. We may employ procedural and technological data security measures, consistent with industry practice. Such measures are reasonably designed to help protect your personally identifiable information from loss, unauthorized access, disclosure, alteration or destruction. We may use firewalls, internal restrictions, password protection, physical lock and key and other security measures to help prevent unauthorized access to your personally identifiable information.
9. **Addendum-L** contains all customer legal changes, modifications, revisions, deletions or additions to this agreement and are considered to be in full force upon signature acceptance by both parties.

When signed below, customer agrees to pay $ 400.00 per month for the services to be rendered under this agreement.

This agreement shall be effective on the date indicated below.

Accepted: **Hayward Unified School Dist.** ACCEPTED IDEAL COMPUTER SERVICES, INC.
CUSTOMERS LEGAL NAME

By: _____ By: Paul Lawrence
PRINTED NAME

_____ President-CEO
TITLE

_____ _____
SIGNATURE SIGNATURE

Effective Date: 7/1/2011 Date Accepted: _____

Please return this original with your confirming purchase order or name of verbal authorization individual:

_____
PURCHASE ORDER REFERENCE

IDEAL

ADDENDUM 'A'
GENERAL SERVICES for AGREEMENT

Customer: **Hayward Unified School Dist.**
DR Agreement Number: 8434
Customer Server Model: A3460A
Server Serial Number: 3838A51225

Contact: Debbie Wiseman
Phone: 510-784-2600 x72740
E-mail: dwiseman@husd.k12.ca.us
Fax:

1.0 DR System

1. Computer System with required performance
2. Connectivity includes:
   Secure access via the Internet
   a. Private restricted LAN
   b. HP Remote secure web console
   c. Two Virtual desktops for system administration
   d. VPN Secure Router Connectivity
   e. SSLVPN connectivity
   f. Analog phone line for modem
3. DDS3 Tape backup
4. UPS battery backup
5. Temperature controlled environment
6. Assistance with mounting store/restore tapes on system
7. Supports up to 100 simultaneous users

2.0 Disaster Recovery Events

Drills are a part of any *'LIVE'* disaster recovery plan. Your plan INCLUDES one annual planned drill. If you need additional planned drills or want to do an unscheduled drill:

1. Annual drill	included
2. Planned drill	$1000.00 per drill
3. Unplanned drills (available during normal Ideal business hours)	$2000.00 per drill

3.0 Live DR Event (Costs only occur upon DR event)

1. **Per Event Charge** (covers *5 days of operator attended assistance) Cost $2000.00
   Note*: After 5 days server will be unattended 'Lights Out Mode."
2. **DR Events beyond 5 days –** long term DR operation beyond five (5) days will be billed as an additional charge. The charge will be $500 per week plus any additional services requested. DR will continue to operate in 'Lights Out Mode." DR Event terminates upon receipt of written notification by customer as defined in section F. of the agreement. Should another DR Event occur after notification, the Per Event Charge will apply again.

4.0 Optional Services available in DR Event

1. System management by Ideal	$200.00 per hour (billed only as needed)
2. Softline* support 8-5 Monday - Friday	$200.00 per month
3. Softline* support 24x7	$300.00 per month
4. On-duty operator 8-5 Monday - Friday	$500.00 per day
5. On-duty operator 24x7	$1000.00 per day

*Note: Softline support is identical to HP's operating system software support for your MPE/iX or HPUX environment and includes crash dump analysis.

IDEAL

ADDENDUM 'L'
Customer Required Legal modifications and additions

Customer: **Hayward Unified School Dist.**

Customer Instructions: Please use this form to make your legal modifications, if any, to the standard terms and conditions from Ideal Computer Services. Modifications shall reference the section and subsection being revised or amended. These changes are attached as addendum 'L' and supercede or modify the terms and conditions referred to. If there are no changes this addendum will be blank. *See Terms and Conditions agreement page 2, section 'F.9"*

IDEAL

ADDENDUM 'M'
Customer additions of equipment or services to agreement

Customer: **Hayward Unified School Dist.**

This addendum is used to address additions, deletions or other modifications of the equipment and services outlined by Addendum 'A' and defined under Terms and Conditions portion of the agreement from Ideal Computer Services. These changes shall attach as addendum 'M'. If there are no modifications this addendum will be blank. *See Terms and Conditions agreement section 'C.1."*

IDEAL

Customer: Hayward Unified School Dist.
Support: M/F 8AM-5PM 4hr
Print Date: June 10, 2011
Effective Date: July 01, 2011

Contract: 8434
Status: Quote.Live
Payment Terms: Annual in Advance
Expiration Date: June 30, 2012

Reference: 969KS/420 D/R

EQUIPMENT EXHIBIT

Model	Description	SerialNumber	Qty	Each	Extended
DR	Disaster Recovery	3838A51225	1		

$400.00 Monthly Coverage
M/F 8AM-5PM 4hr

Hayward Unified School Dist., 24411 Amador St., Hayward, CA, 94540

Ideal Computer Services, Inc

Quotation Summary Sheet

Prepared for: Pebble Beach Company

Exhibit	System	Type	Coverage Hours	Location	Coverage Period		Monthly	Annual
					Start	End		
8434	Disaster Recovery	4hr	8am-5pm M-F	Hayward	7/1/2011	6/30/2012	$ 400.00	$ 4,800.00
						Total for all Exhibits:	**$ 400.00**	**$ 4,800.00**

*Notes:

88 Wright Brothers Avenue, Livermore, CA 94551 (800) 862-8787

IDEAL CORPORATE OFFICE:
88 Wright Brothers Ave, Livermore, CA 94551 925-447-4747 1-800-862-8787 FAX 925-447-4780

SUPPORT AGREEMENT

Customer: Hayward Unified School Dist.
Address: 24411 Amador St.

Hayward, CA 94540

Contact Name: Debbie Wiseman
Telephone: 510-784-2600 x72740
Exhibits: 8432, 8433

Ideal Computer Services, Inc. (hereafter referred to as **IDEAL**) will provide support services as described herein to the extent these services are ordered by the customer.

A. DEFINITIONS:
As used in this agreement, the following terms shall be as defined in this section.

1. **IDEAL** is Ideal Computer Services, Inc.
2. **Customer** is: **Hayward Unified School Dist.**
3. **MSC** is Monthly Service Charge.
4. **SPC** - Standard Period of Coverage is Mon-Fri, 8AM-5PM excluding IDEAL holidays. SPC days and hours may be extended as stated on individual Exhibit attached to this agreement.
5. **Business Day** – is considered to be Monday thru Friday of each week excluding holidays.
6. **SBD** is Same Business Day, Mon-Fri, 8AM-5PM within 4 hour response.
7. **NBD** is Next Business Day, Mon-Fri.
8. **VOS** is Volume On Site typically within 2 Business Days but not to exceed 5 Business Days.
9. **24 Hour** support by 7 days per week includes support on IDEAL holidays.

B: TERM:
This agreement shall commence on the specified effective date and end upon termination by either party with 30 days written notice to the other.

Additionally, this agreement may be terminated by the occurrence of any of the following events:
1. Default by either party.
2. Cessation of business or bankruptcy.

C: SERVICE:
In consideration of the **MSC**, the following services will be performed:

IDEAL will maintain a toll free telephone number for Customer to report all service requests. In response to customer's request for service, IDEAL will respond typically within 20 minutes for remedial maintenance.

Calls started within the SPC shall be covered under this agreement. If the customer specifically requests service outside the SPC the service will be charged at **IDEAL**'s current rate and invoiced separately.

IDEAL is responsible for all parts, labor (within the **SPC**) and test equipment, not including manufacturer designated consumable parts, in order to maintain the equipment in a normal operating condition.

D. EXCLUSIONS:
The following exclusions are not covered by the **MSC**:
1. Electrical work external to the equipment.
2. Damage due to accident, abuse, failure of building systems, or caused by other than normal use.
3. Consumable supplies (ribbons, paper, media, etc) as specified by the manufacturer.
4. Programming or software support.
5. Unauthorized modifications by customer or others.
6. Installation, or de-installation or relocation.
7. Acts of God, war, strikes, other action outside of the control of **IDEAL**.

E. GENERAL:
IDEAL is at all times in its performance is an independent contractor.

All notices, requests and other communications required by the agreement shall be in writing and have proper delivery.

This agreement may be modified or amended by mutual agreement of the parties.

The customer is responsible for ensuring all data files and software is adequately duplicated and documented.

IDEAL will not be responsible for customer's failure to do so, nor for costs of reconstructing such data, whatever the cause. Payment shall be made as specified on each exhibit.

This agreement constitutes the entire understanding between the parties and shall prevail in the event of disagreement between the parties. (cont)

IDEAL CORPORATE OFFICE:
88 Wright Brothers Ave, Livermore, CA 94551 925-447-4747 1-800-862-8787 FAX 925-447-4780

General Hardware Support Conditions

By electing our Hardware Support Coverage, the customer agrees to the following:

*Payment shall be paid as specified on each exhibit, which provides for:

1. Scheduled preventative maintenance according to manufacturer's specifications.
2. Scheduled customer site reviews.
3. All parts, labor, travel charges and phone consultations on covered equipment unless specifically excluded in the exhibit as a line item (example: Travel not included & billed separately).
4. Parts designated by the manufacturer or IDEAL as customer consumable items are excluded from coverage. Examples are: batteries, toner, printer ribbons, paper etc.
5. Remedial response of 4 hours for calls within the SPC (Standard Period of Coverage) purchased.
6. NBD (Next Business Day) remedial response is on the following ***business day***, Mon-Fri, 8AM – 5PM, excluding IDEAL holidays.
7. VOS (Volume On Site) remedial response is within 5 business days from time of support request.
8. 24/7 support includes support on IDEAL holidays.
9. No price increases of covered equipment during annual agreement period.

Softline Support Conditions

By electing our ***Softline*** Support Coverage, the customer agrees to the following:

*Payment shall be paid as specified on each exhibit, which provides for:

1 All travel charges included if an On-Site visit is required
2. Unlimited telephone consultations on HP 3000 and HP 9000 systems
3. Hewlett Packard and Third Party Software consultations
4. A guaranteed 4 hour response
5. Firm and fixed pricing for one year
6. One vendor solution for all Hardware and Software questions

Acceptance of this agreement by IDEAL is subject to inspection and approval. Repairs required by IDEAL as a result of this inspection shall be performed by IDEAL or a mutually agreed alternative prior to the effective date of this agreement.

ACCEPTED: **Hayward Unified School Dist.**
Customer's Legal Name

By: _____
Name Date

_____
Signature

EFFECTIVE DATE: **7/1/2011**

_____
P.O. Number or Name

ACCEPTED: IDEAL COMPUTER SERVICES, INC.

By: Paul H. Lawrence – President/C.E.O

By: _____
Signature

EXPIRATION DATE: **6/30/2012**

Exhibits Supported: 8432, 8433

Note: Please email this signature page only to contracts@icsgroup.com OR Fax to 925-447-4780

Customer: Hayward Unified School Dist.
Support: M/SU 8AM-8AM 4hr
Print Date: June 10, 2011
Effective Date: July 01, 2011

Contract: 8432
Status: Quote.Live
Payment Terms: Annual in Advance
Expiration Date: June 30, 2012

Reference: 969KS/420

EQUIPMENT EXHIBIT

Model	Description	SerialNumber	Qty	Each	Extended
A3460A	Series 969KS/420 Base SPU w/4 CPU	3838A51225	1		
A3483A	256MB ECC MEM Module		14		
28642A	HP-PB SE SCSI Host Adapter		2		
C1554A	24 GB DDS3 SE Tape Mech		2		
A3550A	Model 20 SP620 Disk Array	101385-0434	1		
A3396A	Add 4.2 GB Disk Module		2		
A5132A	Add-on 8.8GB Disk Drive Module		15		
C4087A	LaserJet 8000DN	USDK146575	1		
C4267A	LaserJet 8150DN	JPBLM53664	1		
C4781A	2000 Sheet Input Tray	JP92H01146	1		
J2063A	DTC16MX w/16 DC Ports (RJ-45)		1		
28685B	EtherTwist Transceiver		2		
C1064A	700/96 Terminal (Amber)	3434A00038	1		
T-ML450F	Tally 2500 sheet feeder		1		
T-ML450N	Tally 450 Laser Printer		1		
T6212	Tally 1200 LPM Printer	E21H203291	1		
T6212	Tally 1200 LPM Printer	E21H203294	1		
A1884A	1.6 Meter Rackmount Cabinet		1		
DISCOUNT	Per Tom Bollenbeck		1		

$740.19 Monthly Coverage
M/SU 8AM-8AM 4hr

Hayward Unified School Dist., 24411 Amador St., Hayward, CA, 94540

Customer: Hayward Unified School Dist.
Support: M/SU 8AM-8AM 4hr
Print Date: June 10, 2011
Effective Date: July 01, 2011

Contract: 8433
Status: Quote.Live
Payment Terms: Annual in Advance
Expiration Date: June 30, 2012

Reference: 969KS/420 S/W

EQUIPMENT EXHIBIT

Model	Description	SerialNumber	Qty	Each	Extended
SOFTLINE	SOFTWARE SUPPORT	3838A51225	1		

$150.00 Monthly Coverage
M/SU 8AM-8AM 4hr

Hayward Unified School Dist., 24411 Amador St., Hayward, CA, 94540

Ideal Computer Services, Inc

Quotation Summary Sheet

Prepared for:

Pebble Beach Company

Exhibit	System	Type	Coverage Hours	Location	Coverage Period		Monthly	Annual
					Start	End		
8432	969KS/420	4hr	8am-8am M-SU	Hayward	7/1/2011	6/30/2012	$ 740.19	$ 8,882.28
8433	Softline	4hr	8am-8am M-SU	Hayward	7/1/2011	6/30/2012	$ 150.00	$ 1,800.00
						Total for all Exhibits:	**$ 890.19**	**$ 10,682.28**

*Notes:

88 Wright Brothers Avenue, Livermore, CA 94551 (800) 862-8787

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: Business Services

SUBMITTED BY: Sandra Lee Lepley, Interim Assistant Superintendent

SUBJECT: DONATIONS TO HUSD

BOARD GOAL: #4: Sustain Efficient Business Service Practices

PURPOSE OF PRESENTATION:

The Board of Education appreciates, and would like to acknowledge, the generosity of parents and the community.

HISTORY/BACKGROUND:

Many parents and community members donate items to benefit the students of Hayward Unified School District. Individual schools will forward the donation information to the Board of Education so that a formal acknowledgement may be made at the meetings and a letter of appreciation can be composed.

IMPLEMENTATION:

Accept donations as follows:

DONOR	ITEM	APPROX VALUE	SITE
Stephanie Wittler	Bank Check	$ 204.00	Treeview Elementary School
Min Lee	15 each Dell CPU, mouse & keyboards	$4,500.00	Treeview Elementary School
Anthony Lee	2 each Dell CPU, 1 printer, 2 switches	$1,500.00	Treeview Elementary School
Mike Law	15 each Dell CPU, mouse & keyboards	$4,500.00	Treeview Elementary School
Staples, Inc.	2-office desks, 2-tables & 12 chairs, 2-file cabinets, 5-locking cabinets, 1-printer	$2,300.00	Treeview Elementary School

DONOR	ITEM	APPROX VALUE	SITE
United Way	Bank Check	$ 71.40	Treeview/Bidwell Elementary Schools
Sam Abbey/SC Builders, Inc.	Bank Check	$ 500.00	Puente Program at Tennyson High School
Irma Gonzalez in the name of Cynthia Gonzalez	Bank Check	$ 500.00	Puente Program at Tennyson High School
SEIU	Bank Check	$ 250.00	HUSD District Retirement Party

RECOMMENDATION:

Accept these generous donations. Letters of thanks will be sent to the donors by members of the Board of Education.

Agenda Item:	**H.11.**
Page No:	**1 of 1**
Bd. Meeting Date:	**6/22/11**
Consent:	**___ Yes X No**

BOARD OF EDUCATION SUMMARY REPORT

DIVISION: **Educational Services**

SUBMITTED BY: **Chien Wu-Fernandez**
Executive Director, Student & Family Support Services

SUBJECT: **STUDENT DISCIPLINE**

BOARD GOAL: **#3: Prioritize systems that create a safe and supportive learning environment**

Purpose of Presentation: Action

History/Background Information
The Hayward Unified School District Board of Education is required to consider and take action on student expulsion issues.

Recommendation
Staff recommends that the Board take the following actions:

Expulsion

- Consider the expulsion of student #43791 2010/2011 from the Hayward Unified School District

Admission Denial

- Consider the denial of admission of student #33370 2010/2011 to the Hayward Unified School District
- Consider the denial of admission of student #30972 2010/2011 to the Hayward Unified School District

Fund: N/A
Program: _____
Amount: _____
Budgeted _____ Yes _____ No
Restricted: _____ Yes _____ No