



## H.U.S.D. BOARD MEETING SUMMARY

Wednesday, August 22, 2012

### Board Roll Call:

Present: Mr. Jesús Armas, President  
Ms. Lisa Brunner, Vice President  
Dr. Luis Reynoso, Clerk  
Mr. William McGee, Member

Absent: Ms. Maribel Heredia, Member

### CONSENT ITEMS

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between July 5, 2012 through August 1, 2012 (Business Services)

Payroll – Direct Deposit	\$ 2,773,697.33
Payroll – Warrants	\$ 258,084.11
General Fund - Total Non-Payroll	\$ 5,820,864.26
Adult Education Fund	\$ 202,556.80
Food Services Fund	\$ 134,257.71
Child Development Fund	\$ 1,236,686.60
Deferred Maintenance Fund	\$ 225,363.66
Special Reserve Fund for Capital Outlay Projects	\$ 10,500.00
Building Fund 2008 Measure I Bond	\$ 4,381,977.04
School Facilities/Proposition 1A	\$ 5,260.86
Building Fund	\$ 880,736.75
Capital Facilities/Developer Fees Fund	\$ -0-
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,929,985.12</b>

3. **The Board Adopted** – Resolution 1213-10 for General Child Care & Development Programs Conditional Contract (Elementary Education)

HUSD currently contracts out to family license care facilities in order to provide childcare services for children up to the age of three. These programs provide childcare services to children across the district. In addition, this contract funds the childcare services for our Tennyson High School Teen Parent Program. A fiscal-year funding contract in the amount of \$339,184 for General Child Care & Development Programs has been received from the State of California for approval. This contract

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continues funding for the Child Development General Child Care Program in the 2012-2013 fiscal year.

4. **The Board Adopted** – Resolution 1213-11 for Child Development California State Preschool Program Conditional Contract (Elementary Education)

HUSD currently operates pre-school programs located at 7 elementary school sites (Burbank, Bowman, Cherryland, Harder, Fairview, SIAC, and Palma Ceia) as well as at the Helen Turner State Preschool. These programs provide subsidized pre-school services for HUSD students across the district. A fiscal-year funding contract in the amount of \$2,864,035 for California State Preschool Program has been received from the State of California for approval. This contract will continue the funding for the Child Development Pre-School Programs in the 2012-2013 fiscal year.

5. **The Board Accepted** – Uniform Complaint Update (Student, Family & Community Services)

In adherence to the California Education Code 35186 updates on the status of parent complaints should be submitted to the Board of Education on a quarterly basis. This Education Code stipulates the report to contain a summary of the formal uniform complaints filed and the status of the resolution to the complaints. In addition to this mandate, the Board of Education has requested that staff also track informal complaints which are submitted as well as the status of resolution to these complaints.

6. **The Board Accepted** – School Breakfast Program and Summer Food Service Program Start-up and Expansion Grant (Business Services)

The School Breakfast Program and Summer Food Service Program Start-Up and Expansion will assist HUSD in providing nutritious meals to our students. This grant is authorized by California Education Code Section 49550.3 and funded by the annual California State Budget. The grant funding will assist schools in implementing or increasing participation in the School Breakfast Program or Summer Food Service Program. District staff will closely monitor grant funds and ensure that all funds are allocated according to the grant outline.

7. **The Board Approved** – The Renewal of Blackboard Connect Contract for 2012-2013 (Business Services)

HUSD signed a contract with Blackboard Connect D.B.A. (NTI) for their connect services which allow sites to communicate via voicemails, text and/or emails to parents or other constituents associated with the school. The current contract had expired although services had been extended.

8. **The Board Adopted** – The minutes of the regular Board of Education Meetings of June 20, 2012 and July 25, 2012 and the minutes of the Special Board of Education Meetings of June 8, 2012 and August 8, 2012, as well as the minutes of the July 25, 2012 Special Board Meeting of the Hayward Schools Financing Corporation (Office of the Superintendent)

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### ACTION/DISCUSSION ITEMS

#### 1. **Information to the Board** – The 3 R's for 21<sup>st</sup> Century Success (Office of the Superintendent)

We know that the community supports its schools but wants to see improved results. *The 3 R's for 21<sup>st</sup> Century Success* is our plan to achieve these results.

The 3 R's for 21<sup>st</sup> Century Success are:

- Rigor
- Responsibility
- Results

Rigor means that all students in our schools are challenged to think critically, to problem-solve, and to learn the skills necessary to be college and career ready. Responsibility means that our whole community commits to ensuring that our students are engaged and connected to their education. Results mean that our goals for students drive what we do. For each area, we have developed seven points that will guide our work. Taken together, these twenty-one points lay out our priorities for achieving 21<sup>st</sup> Century Success. By 21<sup>st</sup> Century Success, we mean that a learner is able to think independently and critically, confident and competent to make positive choices and is college and career ready. This happens in a learning environment that is safe and nurturing, has highly qualified staff, and has systems to monitor student progress. The 3 R's for 21<sup>st</sup> Century Success lays out our broad vision for where we are going as a district. The initial step is to conduct an analysis of where schools are with respect to the 3 R's. (This is the Educational Services "Getting to Know You" process.) The analysis will include school visits, conversations with school leaders, surveys of staff, and data analysis. After the analysis, an implementation plan will be developed to identify high leverage strategies to move schools toward our vision of 21<sup>st</sup> Century Success. Key aspects of this plan will include a focus on the new Common Core State Standards, the use of culturally relevant strategies, and the use of assessment results to drive instructional decision-making.

#### 2. **The Board Continued This Item** – The Oversight Committee Selection (Business Services)

Measure G passed on June 5, 2012. The Board of Education, as part of the resolution, is required to establish a Parcel Tax Citizens Oversight Committee.

The Board continued this item to the next regular Board Meeting.

#### 3. **The Board Approved** – Special Education Parent Advisory Committee (Educational Services)

In order to meaningfully engage the parents of students with special needs we would like to establish a Special Education Parent Advisory Committee (SEPAC) to provide a structure for consistent feedback from parents on our Special Education programs. The composition of the committee will include parents or guardians of Students with Special Needs. HEA members, classified staff and Special Education Administration may also be members of the committee. The total number of members may not exceed 20. The committee must include the following:

- 6 Elementary Parents
- 2 Middle School Parents
- 2 High School Parents
- 2 Administrators
- 6 HEA members (Teachers, Speech Therapist or Psychologist, as well as at large members)
- 2 Classified Staff Members

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The SEPAC shall advise the district's local governing board (e.g., in person, by letters/reports, or through an administrator) on programs and services for Students with Special Needs (SWSN). SEPAC shall meet a minimum of 4 times per year. The meeting dates and notices must be posted on district website and school sites. The SEPAC shall be responsible for producing an annual report to the district's local governing board. The tasks of the committee are as follows:

- Conduct a district-wide needs assessment on a school-by-school basis
- Administration of the Parent Survey for Special Education Self Review once every four years or as required by CDE
- Develop ways to increase parent involvement at the school site and educate parents of SWSN about special education services and disabled persons resources as well as the IEP process as a whole

**4. The Board Did Not Approve – Instructional Audit (Educational Services)**

At the May 23, 2012 Board meeting, the Board issued a Request for Proposals regarding a district instructional review. The instructional audit will provide a comprehensive instructional assessment/review of the district’s curricular and instructional programs, policies, and processes.

**5. The Board Approved – Consultant Contracts (Educational Services/Student, Parent & Community Services/Business Services)**

<b>Vendor</b>	<b>Purpose</b>	<b>Div/Program</b>	<b>Amount</b>
a) Quantum Learning	Provide professional development for 26 teachers and administrators at Cherryland School. The PD will focus on developmental science strategies that will increase student engagement, productivity and academic proficiency. SSC 5/14/12	Educational Services	\$7,900 TITLE I
b) Center for Applied Linguistics	The Center for Applied Linguistics will provide technical assistance to Burbank Elementary in the form of a needs assessment of Culturally Responsive Instruction for all students as it relates to Response to Intervention. SSC 5/18/12	Educational Services	\$13,000 SIG
c) Reading Partners	Reading Partners will provide language arts intervention/tutoring services, during and after the school day, to approximately 300 students in grades K-5 over the course of the school year at Longwood Elementary. SSC 6/4/12	Educational Services	\$25,000 SIG

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d)	Martha P. Garcia	This consultant will serve as the coordinator for the parent center at Hayward High. The coordinator will design and implement meetings, workshops, and events to increase parent involvement. The target groups are Latino and African American parents. SSC 4/30/12	Educational Services	\$9,000 EIA/LEP/SCE
e)	Family Service Counseling & Community Resource Center	Provide services for Tobacco Cessation and Prevention Groups to students at the 7-12 school sites	Student, Family & Community Services	\$13,600 – Tobacco Use Prevention Education (TUPE) Grant

### **The Board Tabled the Following Contract:**

f)	Cathy Toldi	Consultant will provide strategic management support and planning services to the district	Business Services	\$15,000 – General Fund
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The Board requested that this contract return to a future Board Meeting with more information on the mileage and per diem rates for this contract.

### **6. The Board Considered and Took No Action** – On The Issuance of an Audit of Legal Services (Board Member)

The Hayward Unified School District traditionally conducted legal services business with multiple vendors. In 2010-11, the Governing Board mandated a one vendor policy. The selected vendor for legal services was GCR. In October 2011, the Board decided to retain GCR as the primary support provider for general services and to retain Fagan, Freidman and Fulfrst as the primary provider for Special Education and special projects legal services. The change in legal policy was motivated by a need to control costs. The Governing Board has requested that a discussion be held on the feasibility of conducting an audit of the District's legal support services billings. The Board's fiduciary responsibilities include the Risk Management of program facilities and funding to provide an education for enrolled students. The mitigation of loss of assets through settled legal claims or judgments are essential elements of fiscal health. In addition to premiums for adequate insurance to cover the district, knowledgeable, experienced, and specialized legal representation can assist in preventing unreasonable loss. School districts are subjected to various legal requirements which include the California Education Codes, Civil & Penal Codes, Legislative Governance, Labor Negotiations Agreements, Workers' Comp & Personnel Regulations, Special Education Laws, Student Matters, Contract and Business, Construction & Real Estate law. These are all dynamic fields with continual changing precepts within a recessed economic environment. Having adequate, responsive and competent legal services available to the District is critical.

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### 7. The Board Considered and Took No Action – On The Issuance of an R.F.P. for Legal Services (Board Member)

The Hayward Unified School District traditionally conducted legal services business with multiple vendors. In 2010-11, the Governing Board mandated a one vendor policy. The selected vendor for legal services was GCR. In OCT 2011, the board decided to retain GCR as the primary support provider for general services and to retain Fagan, Freidman and Fulfroost as the primary provider for Special Education and special projects legal services. The change in legal policy was motivated by a need to control costs. The governing Board has requested that a discussion be held on the feasibility of pursuing alternative District legal support services. The Board's fiduciary responsibilities include the Risk Management of program facilities and funding to provide an education for enrolled students. The mitigation of loss of assets through settled legal claims or judgments are essential elements of fiscal health. In addition to premiums for adequate insurance to cover the district, knowledgeable, experienced, and specialized legal representation can assist in preventing unreasonable loss. School districts are subjected to various legal requirements which include the California Education Codes, Civil & Penal Codes, Legislative Governance, Labor Negotiations Agreements, Workers' Comp & Personnel Regulations, Special Education Laws, Student Matters, Contract and Business, Construction & Real Estate law. These are all dynamic fields with continual changing precepts within a recessed economic environment. Having adequate, responsive and competent legal services available to the District is critical.

### 8. Information to the Board – On A Vote Of No Confidence for the President of the Board Of Education (Board Member)

This item was placed on the agenda per the request of Trustee Luis Reynoso. The Board requested information from Legal Counsel on procedures for this item and for staff to bring it back to a future regular Board Meeting.

### 9. The Board Accepted – Donations Report (Business Services)

DONOR	ITEM	APPROX VALUE	SITE
NeCole Clark	22 Bottles of Hand Sanitizer	\$77.00	Eldridge Elementary
Bill Armstrong	25 Boxes of Fabric Bandages	\$21.75	Eldridge Elementary

### Future Board Meetings:

Regular Board Meeting – Wednesday, September 12, 2012 – 6:30 p.m. (Open Session)  
City Hall

Regular Board Meeting – Wednesday, September 26, 2012 – 6:30 p.m. (Open Session)  
City Hall