



H.U.S.D. BOARD MEETING SUMMARY

Wednesday, April 18, 2012

Board Roll Call:

Present: Mr. Jesús Armas, President
Ms. Lisa Brunner, Vice President
Mr. Luis Reynoso, Clerk
Ms. Maribel Heredia, Member
Mr. William McGee, Member

CONSENT ITEMS

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between March 7, 2012 and April 2, 2012 (Business Services)

Payroll – Direct Deposit	\$ 7,003,585.19
Payroll – Warrants	\$ 569,027.19
General Fund - Total Non-Payroll	\$ 6,197,448.47
Adult Education Fund	\$ 90,003.84
Food Services Fund	\$ 270,107.50
Child Development Fund	\$ 21,024.26
Deferred Maintenance Fund	\$ 39,766.39
Special Reserve Fund for Capital Outlay Projects	\$ -0-
Building Fund 2008 Measure I Bond	\$ 3,707,046.90
School Facilities/Proposition 1A	\$ 7,622.80
Building Fund	\$ -0-
Capital Facilities/Developer Fees Fund	\$ 1,920.00
TOTAL EXPENDITURES	\$17,907,552.54

3. **The Board Approved** – Overnight Study Trips (Educational Services)

a) **Mt. Eden – April 20-21, 2012**: Seventy-seven 9-12th grade students will participate in a show choir performance in San Diego, California. Students will travel by charter bus and be housed in a hotel. There will be four male chaperones and four female chaperones. Ken Rawdon, teacher, will be in charge of this trip. The cost for students is \$80. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Friday, April 20 through Saturday, April 21.

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b) Park – **April 21-22, 2012:** Thirty 2nd grade students will participate in an environmental study trip to the Presidio in San Francisco, California. Students will travel by bus and will camp out in tents. There will be four male chaperones and six female chaperones. Katy Day, teacher, will in charge of this trip. There is no cost for students. *Camping at the Presidio Program* will finance this trip. No student will be denied participation due to lack of funds. The event will take place Saturday, April 21 through Sunday, April 22.

c) East Avenue – **May 7-9, 2012:** Thirty 6th grade students will participate in an earth science study trip to the Petaluma, California. Students will travel by charter bus and will be lodged in cabins. There will be one male chaperone and seven female chaperons. Angelina Scarson, teacher, will in charge of this trip. There cost for students is \$300. Fundraiser and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Monday, May 7 through Wednesday, May 9.

d) Hayward High – **May 23-24, 2012:** One hundred ten 12th grade students will participate in their senior trip to Disneyland in Anaheim, California. Students will travel by charter bus. There will be one male chaperone and four female chaperones. Kaylin Laine, teacher, will be in charge of this trip. The cost for students is \$150. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Thursday, May 23 through Friday, May 24. The cost for students is \$150. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Thursday, May 23 through Friday, May 24.

4. **The Board Approved** – MOU Between Mt. Eden Little League and HUSD (Business Services)

For 53 years the Mt Eden Little League has provided the Hayward youth, at no cost, an avenue of playing baseball. In 2010, the Board of Education approved policy that facility usage must be budget neutral to the District. As a compromise, the Mt. Eden Little League Board of Directors is requesting, and have agreed, to perform field maintenance, clean-up and security on the Ochoa baseball fields while in use, in-lieu of fees, in order to reflect a budget neutral usage to the District. All the other required proof of insurance and W-9 facility use application information would be completed as usual. The Board will review the MOU between HUSD and Mt. Eden Little League annually.

5. **The Board Approved** – MOU with New Haven Unified (Educational Services)

Student requires a specialized program for students with unique needs and emotional disturbance. This student's unique needs can be met at the day treatment program at New Haven Unified School District. The MOU is for \$24,000.

6. **The Board Adopted** – The minutes of the regular Board Meetings of January 11, 2012 and January 25, 2012 and the minutes of the Special Board Meeting of February 3, 2012 (Office of the Superintendent)

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ACTION/DISCUSSION ITEMS

1. **The Board Amended and Adopted** – Resolution 1112-29 Declaring May 7-11, 2012 as Week of the Teacher (Human Resources)

The Board amended Resolution 1112-29 and declared May 7-11, 2012 as Week of the Teacher. The resolution is a formal recognition by the Board of Education. "Day of the Teacher" arose out of legislation co-sponsored by CTA and the Association of Mexican American Educators. Sen. Joseph Montoya (D-El Monte) wrote the bill and it was adopted in 1982 as Senate Bill 1546. California has patterned its celebration after the traditional "El Dia del Maestro" festivities observed in Mexico and other Latin American countries. The Week of the Teacher, May 7-11, 2012, will be posted on the Hayward Unified School District website with a message from the Superintendent of Hayward Unified School District encouraging all parents, community members, and the local media to participate in observances which express their appreciation to teachers at schools throughout the District.

2. **Information to the Board** – Overview of Promise Neighborhood Grant Update (Educational Services)

The purpose of the presentation was to share with the Board of Education an update on the Hayward Promise Neighborhood. The Board was informed as to the status of U.S. Department of Education implementation grant awarded to California State University East Bay as the lead agency to implement a Hayward Promise Neighborhood Plan. The presentation was an overview of the scope of the plan, requirements related to the grant, and an overview of strategies and service components detailed in the Promise Neighborhood plan to support students in the Jackson Triangle neighborhood so the graduate high school college, career and 21st century ready to meet their full potential.

3. **Information to the Board** – LEA Plan Update (Educational Services)

School districts are required to develop a single, coordinated, comprehensive plan that coordinates all existing district, state and federal programs to establish a focus for raising the academic performance of all student groups to achieve state academic standards, especially student groups that are traditionally falling behind. In this context the plan, includes goals for improvements in instruction and learning, professional development, course offerings, high school graduation, and student counseling services in order to meet specific academic and support services goals for all groups of students. In developing the Plan, the LEA reviews and analyzes its demographics, test results, performance, and resources. Federal law requires that school site administrators, teachers, and parents from the district be consulted in the planning, development, and revision of the LEA Plan. The development of the plan includes a continuous cycle of assessment, parent and community involvement, planning, implementation, monitoring, and evaluation. The plan must be rewritten every five years. The plan must be reviewed at least once a year and should be updated based on those reviews. This plan will inform the site level Single Plans for Student achievement (SPSAs). All groups including students, parents, teachers, and administrators provide input for the writing and revisions of the plan. The plan typically includes initiatives to decrease the achievement gap for underserved groups of students including African American and Latino students, English Learners, economically disadvantaged students, and special needs students.

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4. **The Board Continued** – Proposed Scope of Work for Instructional Audit (Educational Services)

At the February 22nd board meeting, a question was asked regarding whether it might be advisable to engage in an audit/review of the district’s curricular and instructional programs, processes, and approaches. At the Superintendent’s direction, Educational Services, in collaboration with Business Services, has developed a Request for Proposals to identify qualified consultant(s)/service contractor(s) to provide a comprehensive instructional assessment/review of the district’s curricular and instructional programs, policies, and processes to assist the district’s superintendent and leadership team with (1) dramatically improving and accelerating student engagement, achievement, and 21st century success, and (2) transforming our current system to a system of high quality schools characterized by research-informed high-leverage culturally and linguistically responsive 21st century approaches, practices, models, and programs and an equity-focused mutual accountability strategy in working with our central office teams, schools, communities, and partners to institutionalize the desired reforms. After discussion the Board asked staff to bring back the Scope of Work for further discussion by the Board.

5. **The Board Tabled** – Special Education Parent Advisory Committee (Educational Services)

This item will return to a future Board Agenda.

6. **The Board Adopted** – Resolution 1112-30 for Reduction in Classified Services (Human Resources)

California Education Code Section 45117 (K12) requires that classified employees who are to be laid off as a result of a lack of funds or a reduction or elimination of the service to be performed be given written notice not less than forty-five (45) days prior to the effective date of their layoff. California Education Code Section 45117 and Personnel Commission Rules. 9.1, 9.2, 9.3, and 9.4 set forth the cause of and the procedures for conducting the layoff process as the result of the reduction or discontinuance of classified services. The Executive Director of Classified Human Resources will send notices of layoff to designated classified personal pursuant to Personnel Commission rules and regulations and applicable provisions of the Education Code of the State of California no later than forty-five (45) days prior to the effective date of layoff.

Position	Location	FTE
High School Activities Leader	Hayward High	0.475
Paraeducator Bil/Punjabi	Student Info. &Assessment Ctr.	0.25
ParaeducatorBili	Palma Ceia	0.625
Paraeducator Special Education	Tennyson High School	0.125
Parent Outreach Worker	M. L. King Middle School	0.75
Primary Intervention Assistant	Various	4.75
YEP Site Coordinator	Various	3
YEP Program Leader	Various	2.25
	Total FTE:	<u>12.225</u>

7. **The Board Tabled** – Annual Declaration of Need for Fully Qualified Educators (Human Resources)

This item will return to a future Board Agenda.

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8. The Board Conducted a Public Hearing – On the KEY Academy Charter Petition (Educational Services)

The Hayward Unified School District has received a charter petition from lead petitioner, Ms. Krista Kastriotis. The charter school, Knowledge Enlightens You, or KEY Academy, is a proposed K-8 grade school seeking approval for a period of five years beginning with the next school year. Pursuant to Education Code Section 47605(b), the Board of Trustees must hold a public hearing within 30 days of receipt of the petition to consider the level of support for the petition by teachers employed by the district, other employees of the district, and parents. Within 60 days of receipt of the petition, the Board of Trustees must take action to either grant or deny the charter petition. Accordingly, following this public hearing, District staff will complete its review of the petition and submit its written factual findings and recommendations to the Board of Trustees so that the Board can take action to either grant or deny the charter petition.

9. The Board Tabled – The Following Consultant Contracts (Educational Services)

These contracts will return to the May 9, 2012 Board Agenda.

	Vendor	Purpose	Div/Program	Amount
a)	MOCHA	Provide 3 “Artist in the Classroom” experiences for Ochoa students in art class and an SDC classes using a different medium each time.	Educational Services	\$ 750 – EIA Funds (previously contracted for \$7,868)
b)	California Math Council	Provide a Student Math Festival and Family Math Festival at Bret Harte to support the students’ math knowledge and skills at school and at home.	Educational Services	\$2,869 – EIA Funds (previously contracted for \$2,900)
c)	Americorp	Provide a six-week training for twenty Community Health advocates so that they can provide training in healthy eating to parents.		\$6,766 – Aetna Foundation and SF Foundation (amend previous contract by \$24,942)

10. The Board Accepted – The Donation Report (Clerk)

DONOR	ITEM	APPROX VALUE	SITE
Cesar Tronco	Two cases high grade copy paper	\$120.00	Eldridge School
Kory B. Frost	2500 good quality pencils	\$200.00	Eldridge School
Wells Fargo Foundation	Check	\$182.00	Tennyson High School

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Future Board Meetings:

Board Study Session – Wednesday, April 25, 2012 – 6:30 p.m. (Open Session)
HUSD District Office – Board Room
Topic: Board Policies and Boundaries

Regular Board Meeting – Wednesday, May 9, 2012 – 6:30 p.m. (Open Session)
City Hall

Board Study Session – Wednesday, May 16, 2012 – 6:00 p.m. (Open Session)
HUSD District Office – Board Room
Topic: Board Policies and California Common Core State Standards

Regular Board Meeting – Wednesday, May 23, 2012 – 6:30 p.m. (Open Session)
City Hall