



H.U.S.D. BOARD MEETING SUMMARY Wednesday, February 8, 2012

Board Roll Call:

Present: Mr. Jesús Armas, President
Ms. Lisa Brunner, Vice President
Mr. Luis Reynoso, Clerk
: Ms. Maribel Heredia, Member (arrived to the meeting at 7:55 p.m.)
Mr. William McGee, Member

In Closed Session the Board of Education approved the following:

- On a motion made by Mr. Reynoso and seconded by Ms. Brunner the Board voted to terminate the employment contract of a Certificated Administrator Employee #19723 effective June 30, 2012. The motion passed unanimously (with a 4-0-0 vote).
- On a motion made by Ms. Brunner and seconded by Mr. Armas the Board voted to terminate Classified Employee #485 effective February 8, 2012. The motion passed unanimously (with a 4-0-0 vote).
- On a motion made by Ms. Brunner and seconded by Mr. Reynoso the Board voted to accept the recommendation of the Superintendent for Employee #9233 (employee identifier #9233, employee #19708). The motion passed unanimously (with a 4-0-0 vote).

CONSENT ITEMS

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between January 11, 2012 and January 23, 2012 (Business Services)

Payroll – Direct Deposit	\$ 208,507.76
Payroll – Warrants	\$ 4,290.36
General Fund - Total Non-Payroll	\$ 2,211,294.42
Adult Education Fund	\$ 144,911.85
Food Services Fund	\$ 175,614.71
Child Development Fund	\$ 1,456.53
Deferred Maintenance Fund	\$ 36,925.00
Special Reserve Fund for Capital Outlay Projects	\$ 10,950.00
Building Fund 2008 Measure I Bond	\$ 6,040,326.63
School Facilities/Proposition 1A	\$ 84,475.37

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Building Fund	\$ 125,736.75
TOTAL EXPENDITURES	\$ 9,044,489.38

3. **The Board Approved** – The following Overnight Trips (Educational Services)

- a) **Mt. Eden – March 2-4, 2012**: Twenty 11th grade students will participate in a college tour in Southern California. Students will travel by charter bus and be lodged in a hotel. There will be one male chaperone and two female chaperones. Veronica Morales, counselor, will be in charge of this trip. The cost is \$50 for students. Fundraisers will finance this trip. No student will be denied participation due to lack of funds. The event will take place Friday, March 2 through Sunday, March 4.
- b) **Mt. Eden – March 9-10, 2012**: Sixty-seven 9-12th grade students will participate in the Encore Show Choir performance in Newhall, California. Students will travel by charter bus and be lodged in a hotel. There will be two male chaperones and five female chaperones. Ken Rawdon, teacher, will be in charge of this trip. The cost is \$89 for students. Fundraisers will finance this trip. No student will be denied participation due to lack of funds. The event will take place Friday, March 9 through Sunday, March 10.

4. **The Board Approved** – The Awarding of Purchase Contracts for the Balance of the Technology Equipment Purchases for the five (5) Measure I Schools (Facilities Measure I)

The next phases of Measure I construction, listed below, will be completed in 2012. The Measure I team (District Chief Facilities Officer and Vanir personnel) plans to fully provide these buildings with technology equipment as they are completed:

- All new buildings at East Ave Elementary.
- All new buildings at Fairview Elementary.
- The new multi-purpose building, new library, and new main office building at Tyrrell Elementary.

Concurrently with these, the Measure I team will provide the final phase of technology equipment to buildings previously completed and currently in use at Martin Luther King, Jr. Middle, Tyrrell Elementary, and Schafer Park Elementary.

To ensure the highest quality at the best price, the Measure I team, through public advertisements and direct contacts, solicited bids from a wide range of companies specializing in public school technology, and who have a strong record of providing high quality products for similarly-sized school projects. Through this process, 20 companies were invited to bid. We received bids from 3 companies through this solicitation. Following a detailed bid analysis, review of alternate pricing available through piggybacking on other agencies' competitive bidding processes, and comparison with bids we received from 12 companies over the 5 Measure I bid cycles, we recommend awarding to the lowest qualified bidder in each category, as follows:

- Multi-Purpose Room projectors to DecoTech for \$35,925.
- Complete Computer Equipment and Services to EDX for \$488,810.
- Point of Sale Equipment to GigaKom for \$6,941.
- iPads and Carts to Apple for \$157,820 (via piggyback).

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The above amounts include a 10% contingency for quantity adjustments, and City of Hayward sales tax where applicable. The combined total of \$689,496 compares to the \$800,000 budgeted for these items in the Measure I funds.

5. **The Board Did not Adopt** – The Minutes of the Regular Board Meeting of October 26, 2012 (Office of the Superintendent)

This item will return to the February 22, 2012 Board Agenda with revisions.

ACTION/DISCUSSION ITEMS

1. **Information to the Board** – Regional Occupational Program (ROP) Update (Educational Services)

As a partner in education, ROP offers rigorous and relevant career technical education to students in the Hayward Unified School District. Eden Area ROP celebrates their 40th year this year. In the 2009-2010 school year Hayward Unified high school students were enrolled in ROP programs—both on the high school campuses as well as at the ROP Center. The ROP's focus of college and career has given many Hayward Unified high school students their start each year in exciting and rewarding careers through secondary Career-Technical Education (CTE) courses. Dr. Irene Fujii presented the 2009-2010 data with the Board.

2. **The Board Conducted** – A Public Hearing of HUSD'S Initial Proposal to H.E.A. Regarding Certificated Unit Collective Bargaining Agreement Negotiations (Human Resources)

The Hayward Unified School District presented its initial proposal to the Hayward Education Association (HEA) regarding certificated unit collective bargaining agreement negotiations at the Board meeting of January 25, 2012. Copies of the proposal were made available for public review on January 26, 2012. By law, school districts are required to conduct a public hearing concerning the proposal in an open session of the Board.

3. **The Board Conducted** – A Public Hearing of HEA's Contract Proposal to HUSD (Human Resources)

The Hayward Education Association (HEA) Unit presented its successor agreement proposal to the Hayward Unified School District at the Board meeting of January 25, 2012. Copies of the proposal were made available for public review on January 26, 2012. By law, school districts are required to conduct a public hearing concerning the proposal in an open session of the Board.

4. **The Board Conducted** – A Public Hearing of HUSD's Initial Proposal to SEIU Local 1021 Regarding Collective Bargaining Agreement Negotiations (Human Resources)

The Hayward Unified School District presented its initial proposal to the Service Employees International Union Local 1021 regarding collective bargaining agreement negotiations at the Board meeting of January 25, 2012. Copies of the proposal were made available for public review on January 26, 2012. By law, school districts are required to conduct a public hearing concerning the proposal in an open session of the Board.

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- 5. The Board Conducted** – A Public Hearing of HUSD’s Proposal to AEOTE Regarding Collective Bargaining Agreement Negotiations (Human Resources)

The Hayward Unified School District presented its initial proposal to the Association of Educational Office and Technical Employees (AEOTE) regarding collective bargaining agreement negotiations at the Board meeting of January 25, 2012. Copies of the proposal were made available for public review on January 26, 2012. By law, school districts are required to conduct a public hearing concerning the proposal in an open session of the Board.

- 6. The Board Acknowledged** – Receipt of AEOTE’s Sunshine Proposal to HUSD and set February 22, 2012 for a Public Hearing (Human Resources)

By law, school districts are required to "sunshine" collective bargaining agreements in an open session of the Board. The proposal from the Association of Educational Office and Technical Employees (AEOTE) must first be submitted as an information item and then returned at a later meeting for a public hearing and Board action. The proposal was provided at the Board meeting and the Board set February 22, 2012 for a Public Hearing.

- 7. Information to the Board** – Project Management Plan for HUSD Education Information Technology Department (Business Services)

At the Board of Education meeting on August 24, 2011, District Staff reported on the State of District Technology. The report was influenced by the results of the independent Technology Audit completed by K-12 Technology Works. The report included the restructure of the Education Information Technology Department (EIT), including recruitment and hiring a Director, EIT, to manage new functions leveraged by right-sizing service capabilities of the staff and implementing up to date technology within the District. The report also outlined major phases of the Project Management Plan for the HUSD Education Information Technology Department (the EIT Plan). The EIT Plan is a living document which seeks to provide developmental and fiscal guidance for integrating technology into the classroom and staff development, and provides the project management framework for implementation of background infrastructure and end-user support. The concepts in the Plan are designed to seamlessly integrate with the objectives set forth by the District in written statements and Board-adopted goals.

- 8. The Board Approved** – The Enterprise Resource Planning (ERP) System (Digital Schools Suite Plus) (Business Services)

HUSD has deployed an enterprise resource planning (ERP) system from Quintessential School Systems (QSS) for over 15 years. The QSS ERP system entails financial and human resources components. The District pays approximately \$60K annually to maintain the QSS ERP system. Because the District has not maintained the recommended upgrades for QSS over the years, the District is now more than 10 standard upgrades behind the current version QCC product technology, and internal controls processes are suffering because of the limited system functionality. The QSS ERP system is written in an older program language called COBOL which is antiquated and non-scalable. Due to multiple COBOL program alterations to the HUSD system by a long-since retired and deceased district programmer and a now deceased QSS COBOL programmer, any transition will be costly. The combination of challenges prevents the District from achieving 21st century

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technology improvements for fiscal solvency. The District’s Business Services Division and Educational Information Technology (EIT), along with consultation from the Information Technology Departments of ACOE and the City of Hayward, have evaluated replacement systems through a defined RFP process. The companies that responded to the RFP were QSS, Digital Schools, Tyler Technologies and Escape Technologies. As part of the evaluation process, the District has conducted several site visits at other districts and the developer’s headquarters to evaluate the fit and operations of the systems. Digital Schools Suite Plus provides the best match for the District’s needs and at an affordable cost. Digital Schools Suite Plus is a cloud-based service, often referred to Software as a Service (SaaS). This contract will cover five (5) years of licensing, support, installation, hosting and training.

9. **Information to the Board** – Student Fees (Business Services)

The Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experience of students. The District encourages and supports student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program. Recently, the California ACLU has settled a case with the State of California which will insure that districts do not charge students fees for educational activities. The settlement requires annual school audits to decide if schools have collected illegal fees and gives parents and students the right to use the Williams Uniform Complaint Process to identify illegal fees and to receive reimbursement for illegal fees within 30 working days. Professional legal information was provided for the governing Board in an effort to support the implementation of a current and robust student extracurricular and cocurricular activities program.

10. **The Board Approved** –The Following Consultant Contracts (Educational Services/Human Resources)

	Vendor	Purpose	Div/Program	Amount
a)	Eden Area ROP	Eden ROP will be responsible for hiring and employing the instructor for the medical area course offered at Tennyson High School. ROP will provide textbooks, classroom materials, instructor salary, and any other needed resources to deliver the medical area course of study (approved at 12/12/11 SIG Leadership meeting)	Educational Services	\$7,500 – SIG Funds
b)	Catalyst	Address three major test taking needs of students: Format and Duration, Trick Questions and Lack of Test Taking Strategies for Bret Harte students (approved 10/11/11 SSC meeting)	Educational Services	\$18,750 – EIA Funds
c)	Bryonn Bain	Provide spoken word performances, student engagement sessions, staff professional development	Educational Services	\$10,000 – Title I/EIA Funds (previously

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	sessions, and family/community engagement sessions focused on spoken word poetry and writing/performance (approved at 11/11/11 SSC meeting)		contracted for \$4,800)
e) Fagen Friedman and Fulfrost	To provide services to assist with the current EEOC case and miscellaneous issues.	Human Resources	\$10,000 – Funds previously contracted for \$15,000

Future Board Meetings:

Special Board Meeting – Thursday, February 16, 2012. 9:00 a.m. – 1:00 p.m. (Open Session)

Topic: CSBA Governance Workshop

Location: HUSD Board Room

Regular Board Meeting – Wednesday, February 22, 2012 – 6:30 p.m. (Open Session)

City Hall

Regular Board Meeting – Wednesday, March 7, 2012 – 6:30 p.m. (Open Session)

City Hall