



H.U.S.D. BOARD MEETING SUMMARY
Wednesday, October 23, 2013

Board Roll Call:

Present: Mr. William McGee, President
Dr. Annette Walker, Vice President
Mr. John Taylor, Clerk
Ms. Lisa Brunner, Member
Dr. Luis Reynoso, Member

There was no action taken by the Board of Education in Closed Session.

CONSENT ITEMS

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between September 21, 2013 through October 2, 2013 (Business Services)

IMPLEMENTATION:

Payroll — Direct Deposit	\$ 7,296,135.82
Payroll — Warrants	\$ 440,571.40
General Fund - Total Non-Payroll	\$ 4,721,129.76
Adult Education Fund	\$ 107,140.90
Food Services Fund	\$ 85,707.73
Child Development Fund	\$ 6,437.87
Deferred Maintenance Fund	\$ 103,232.80
Special Reserve Fund for Capital Outlay Projects	\$ -0-
Building Fund 2008 Measure I Bond	\$ 492,048.66
School Facilities/Proposition 1A	\$ -0-
Building Fund	\$ -0-
Capital Facilities/Developer Fees Fund	\$ -0-
TOTAL EXPENDITURES	\$ 13,252,404.94

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3. **The Board Approved** – Non Public School Placements (Educational Services)

<u>Vendor</u>	<u>Purpose</u>	<u>State Funds</u>	<u>HUSD Costs</u>
<u>Non-public Schools</u>	Tuition and Residential		
Charis Youth Center	1 Non-LCI Student	\$0	\$157,678
Seneca Center	22 Non-LCI Students	\$0	\$760,000
<u>Non-public Agencies</u>			
Seneca Family of Agencies	Services for various students	\$0	\$552,562

4. **The Board Approved** – Overnight Study Trip (Educational Services)

a) **Tennyson**– **November 8-10, 2013**: Fifty 11-12th grade students will participate in a college tour in Southern California. Students will travel by charter bus and be housed in a hotel. There will be three female chaperones and two male chaperones. Sandra Navarro, teacher, will be in charge of this trip. There is no cost for students. CMMA will finance this trip. No student will be denied participation due to lack of funds. The event will take place Friday, November 8 through Sunday, November 10.

b) **Hayward High**– **November 13-17, 2013**: Eight 11th grade students will participate in a journalism convention in Boston, Massachusetts. Students will travel by airline and be housed in a hotel. There will be one female chaperone and one male chaperone. Karsten Barnes, teacher, will be in charge of this trip. The cost for students is \$497. Fundraising will finance this trip. No student will be denied participation due to lack of funds. The event will take place Thursday, November 14 through Sunday, November 17.

5. **The Board Approved** – Quarterly Investment Report (Business Services)

This presentation provided the Governing Board a report from the Alameda County Treasurer's Office of all cash pool investments as of August 2013. The District is a participant in this investment pool. In accordance with the Treasurer's investment policy a report of the cash pool investments is reported to the District on a quarterly basis. The report presented par values and cost of purchase. All investments in the Treasurer's investment portfolio conform to the statutory requirements of Government Code Section 53601 et. seq., authorities delegated by the County Board of Supervisors and the Treasurer's investment policy. The reports had the following information:

1. Stated the manner in which the portfolio complies and/or does not comply with the district's investment policy
2. Denoted the district's ability to meet its pool's expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall not or may not be available
3. Include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments, and monies held by the district

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6. The Board Approved – MOU With Mid Alameda County SELPA – Seneca Center (Educational Services)

A Memorandum of Understanding has been developed between Mid Alameda County SELPA and Seneca Center for Seneca to provide school based day treatment services at Longwood, Winton, and Mt. Eden. Students from HUSD, CVUSD, SLUSD, and SLZUSD may participate in these programs. HUSD is the host district for the SELPAs school based day treatment program. The services will be year round including extended school year. The ESY will be provided at Shoreline campus. The program at HUSD school sites maintains a 1:4 student/teacher ratio with two classroom behavior aids, one therapist, and a special education teacher. Each district is charged \$60,000 per classroom. The SELPA will deduct \$180,000 from our IDEA state and federal allocations. We are not asking for money from the General Education Fund.

7. The Board Approved – Consultant Contracts (Business Services)

Vendor	Purpose	Div/Program	Amount
Codechek	Mandated Cost Services	Business Services	Not to exceed \$22,000
California Consulting	Grant Writing Services	Business Services	Not to exceed \$48,000

8. The Board Tabled – Alameda County Health Care Services Agency (HCSA) Center for Healthy Schools and Communities Contract (Student, Family & Community Services)

This item will return to a future Board Agenda.

9. The Board Conducted a 2nd Reading of Revised/New Board Policies/Administrative Regulations and Approved the following: (Office of the Superintendent)

BP/AR/AE	1330	Use of School Facilities	BP/AR	1330	Use of School Facilities
	New		BP/AR	6173.1	Education For Foster Youth

The updated Board Policies/Administrative Regulations will be available to parents/guardians, students, staff, and community members.

10. The Board Adopted – The minutes of the regular Board Meeting of October 9, 2013 (Office of the Superintendent)

ACTION/DISCUSSION ITEMS

1. Information to the Board – Gifted and Talented Education (GATE) Program Update (Educational Services)

Last year the Board approved funding to reinstate the GATE program for the 2013-14 school year. The Board provided direction to use funding to both identify GATE students and provide a program. The District has developed a plan to identify GATE students in grades 3 — 5.

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The District will also provide a program for 4th and 5th grade GATE students at all elementary schools. Additionally, the District will provide professional development on differentiated instruction to teachers in grades 4 and above who may have GATE students. Lastly, the District intends to seek program approval from the California Department of Education.

2. Information to the Board– Youth Intervention Specialist (YIS) Job Description (Office of the Superintendent)

In May of 2011, the Board approved the job description and staffing ratio for Youth Intervention Specialists (YIS) in elementary schools. The Board approved the job description for Assistant Principal at the August 24, 2011 Board Meeting. In the Board discussion and deliberation at the October 9, 2013 Board Meeting regarding an additional YIS position at Schafer Park Elementary, the Board directed staff to review the job descriptions and salary schedules for Youth Intervention Specialists and Assistant Principal, Elementary. The Board also suggested that the YIS job description may be adapted to allow the YIS to evaluate staff. The Youth Intervention Specialist, under the direction of the site principal, designs and implements programs to help students overcome problems that impede learning and assists them and their families in making educational and behavioral plans. The Board also asked for the salary ranges for Assistant Principal, Elementary and Youth Intervention Specialist. These salary ranges are shown in the chart below.

Certificated Management	Range	Work	1	2	3	4	5	6
Assistant Principal Elementary	R	200	89,501	92,788	96,209	99,768	103,469	107,403
Youth Intervention Specialist	VV	197	84,873	88,010	91,270	94,660	98,186	101,913

The difference at column six (6) between an Assistant Principal and a Youth Intervention Specialist is \$5,490 per year.

The Board requested further information from staff and to have this item return to a future Board Agenda.

3. The Board Conducted a 1st Reading of Revised/New Board Policies/Administrative Regulations, Waived a 2nd Reading, and Approved the following: (Office of the Superintendent)

BP/AR	4112.42 4212.42 4312.42	Controlled Substance and Alcohol Testing	BP/AR	4112.42 4212.42 4312.42	Drug and Alcohol Testing for School Bus Drivers
BP	4200	Classified Personnel	BP/AR	4200	Classified Personnel
BP/AR	4212	Appointments and Conditions Of Employment	AR	4212	Appointment and Conditions Of Employment
BP/AR/E	4212.5	Criminal Records Check	AR	4212.5	Criminal Record Check
AR	4218	Dismissal/Suspension/Disciplinary Action	AR	4218	Dismissal/Suspension/Disciplinary Action

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BP	5000	Concepts and Roles	BP	5000	Concepts And Roles
BP/AR	5020	Parent Rights & Responsibilities	BP/AR	5020	Parent Rights And Responsibilities
	NEW		BP	5021	Noncustodial Parents
	NEW		BP/AR	5022	Student And Family Privacy Rights
BP/AR	5030	Wellness	BP	5030	Student Wellness
BP/AR	5111	Admission	BP/AR	5111	Admission
BP/AR	5111.1	District Residency	AR	5111.1	District Residency
	NEW		AR	5111.2	Residency Based On Parent/Guardian Employment
	NEW		AR	5111.2	Nonresident Foreign Students
BP/AR	5112.1	Exemptions from Attendance	BP/AR	5112.1	Exemptions From Attendance
BP/AR	5112.2	Exclusion from Attendance	AR	5112.2	Exclusions From Attendance
BP/AR	5112.3	Student Leave of Absence	BP/AR	5112.3	Student Leave of Absence
BP	5112.5	Open Campus	BP	5112.5	Open/Closed Campus
BP/AR	5113	Attendance\Absences	BP/AR	5113	Absences and Excuses
	NEW		BP/AR	5113.1	Chronic Absence and Truancy
BP/AR/AE	5113.1	Work Permits	BP/AR	5113.2	Work Permits
	NEW		BP	5116	School Attendance Boundaries
BP/AR	5116.1	Open Enrollment	BP/AR	5116.1	Intradistrict Open Enrollment
BP/AR	5117	Inter and Intradistrict Attendance	BP/AR	5117	Interdistrict Attendance
BP	5118	Transfer; Withdrawals	BP/AR/E	5118	Open Enrollment Act Transfers
BP	5119	Students Expelled From Other Districts	BP	5119	Students Expelled From Other Districts
BP	5121	Examination/Grading/ Rating	BP/AR	5121	Grades/Evaluation Of Student Achievement
BP/AR/AE	5123	Promotion/Acceleration/Retention	BP/AR	5123	Promotion/Acceleration/Retention
BP/AR	5125	Student Records	BP/AR	5125	Student Records
BP/AR	5125.1	Release of Directory Information	BP/AR	5125.1	Release Of Directory Information
AR	5125.2	Withholding Grades, Diploma, or Transcripts	AR	5125.2	Withholding Grades, Diploma or Transcripts
AR	5125.3	Challenging Student Records	AR	5125.3	Challenging Student Records
BP	5126	Awards For Achievement	BP/AR	5126	Awards For Achievement

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BP	5127	Graduation Ceremonies and Activities	BP	5127	Graduation Ceremonies And Activities
BP/AR	5131	Conduct	BP	5131	Conduct
BP/AR	5131.1	Bus Conduct	BP/AR	5131.1	Bus Conduct
	NEW		BP/AR	5131.4	Student Disturbances
BP	5131.5	Vandalism	BP	5131.5	Vandalism and Graffiti
BP/AR	5131.6	Alcohol, Tobacco and Other Drugs	BP/AR	5131.6	Alcohol And Other Drugs
	NEW		BP/AR	5131.62	Tobacco
	NEW		BP/AR/E	5131.63	Steroids

The updated Board Policies/Administrative Regulations will be available to parents/guardians, students, staff, and community members as soon as the final revisions are completed.

The Board Requested that this Board Policy/Administrative Regulation Return with Revisions for a 2nd Reading: (Office of the Superintendent)

BP/AR	5131.2	Bullying	BP	5131.2	Bullying
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4. **The Board Appointed a Superintendent** – Superintendent Search Process (Human Resources)

This presentation allowed the Governing Board to review and select or decline a search process for selecting a superintendent search firm. In mid-April of 2013 it was announced that Dr. Evans was a finalist for the Superintendent position at Berkeley Unified School District. In late May the interim position and application were posted on the HUSD website. The application window closed on May 28, 2013. On June 1, 2013 the Board met to accept the resignation of Dr. Evans and invite candidates forward for interviews on June 8, 2013. Five candidates were selected for interviews and were vetted prior to being interviewed. On June 8, 2013 the Board voted to name an Interim Superintendent. On June 19, 2013, the Board approved the terms and conditions of the contract that began on July 1, 2013 and ends on June 30, 2014.

Actions taken by the Board so far include:

Reviewed timeline for looking for a replacement

Decided to do a search for an Interim Superintendent (because of time frame) with the agreement to search for a permanent Superintendent (to have more time)

On September 25, 2013, the Board requested staff to create and disseminate a Request for Proposal (RFP) to solicit bids from firms who conduct executive and superintendent searches. On October 15, 2013, in compliance with the Brown Act, the Governing Board held a Special Board Meeting to review the search process. At that time, community input on the process was accepted. The RFP was published on October 5, 2013 via the Bay Area Newsgroup. The RFP was also posted on the District's website and was sent to nationwide executive search firms. The District opened all bids on October 22, 2013 and the Board received the results of the RFP solicitation at this Board Meeting.

The Board voted to appoint Stanley Dobbs, Interim Superintendent/CEO as Superintendent/CEO of Hayward Unified School District.

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Future Board Meetings:

Special Board Meeting – Wednesday, October 30, 2013 – 6:00 p.m. (Open Session)

Location: HUSD Board Room

Regular Board Meeting – Wednesday, November 13, 2013 – 6:30 p.m. (Open Session)

City Hall

Regular Board Meeting – Wednesday, December 11, 2013 – 6:30 p.m. (Open Session)

City Hall