



H.U.S.D. BOARD MEETING SUMMARY  
Wednesday, September 11, 2013

**Board Roll Call:**

Present: Mr. William McGee, President  
Dr. Annette Walker, Vice President  
Mr. John Taylor, Clerk  
Ms. Lisa Brunner, Member  
Dr. Luis Reynoso, Member

**There was no Action taken in Closed Session by the Board of Education.**

**CONSENT ITEMS**

- The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
- The Board Approved** – The following warrants between August 5, 2013 through August 21, 2013 (Business Services)

**IMPLEMENTATION:**

Payroll — Direct Deposit	\$ 276,335.45
Payroll — Warrants	\$ 2,330.42
General Fund - Total Non-Payroll	\$ 2,040,913.43
Adult Education Fund	\$ 28,932.45
Food Services Fund	\$ 247,599.84
Child Development Fund	\$ 40,114.87
Deferred Maintenance Fund	\$ 78,655.64
Special Reserve Fund for Capital Outlay Projects	\$ -0-
Building Fund 2008 Measure I Bond	\$ 38,750.00
School Facilities/Proposition 1A	\$ 117,332.61
Building Fund	\$ -0-
Capital Facilities/Developer Fees Fund	\$ -0-
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,870,964.71</b>

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### 3. **The Board Approved** – Non Public Placements and Agencies (Educational Services)

The IEP teams have determined that these students require the services of non-public schools in order to meet their needs.

<b>Vendor</b>	<b>Purpose</b>	<b>State Funds</b>	<b>HUSD Cost</b>
<b>Non-public Schools</b>	Tuition	\$0	\$3,221,988.25
<b>Non-public Agencies</b>	Services	\$0	\$2,643,993.08
<b>Transportation</b>	Services	\$0	\$3,500,000.00

### 4. **The Board Approved** – Study Trip (Educational Services)

**Tennyson – September 18-22, 2013:** One 11<sup>th</sup> grade student will participate in an intern career pathways program in Brooklyn, New York. Student will travel by airlines and be housed in a hotel. There will be two female chaperones. Melissa Morris, teacher, will be in charge of this trip. There is no cost for the student. Project EAT will finance this trip. No student will be denied participation due to lack of funds. The event will take place Wednesday, September 18 through Sunday, September 22.

### 5. **The Board Adopted** – Resolution 1314-15 Patriot Day and National Day of Service and Remembrance (Business Services)

Resolution 1314-15 is in support of the District's observance of September 11, 2013 as Patriot Day and National Day of Service and Remembrance. The Superintendent will distribute a standard message communicating observance practices and requesting that all students, staff, and volunteers display random acts of kindness throughout the day. It is recommended that the District honor the request within the President Obama's proclamation to display the flag of the United States at half-staff, have a moment of silence beginning at 8:46am Eastern Daylight time to honor the lives of those who perished, and served to restore our country as a result of these tragic acts.

### 6. **The Board Approved** – MOU with School for the Deaf (Educational Services)

Under law school districts must provide infant services to deaf and hard of hearing, blind and visually impaired students. Because of this child's status as a deaf infant in an American Sign Language (ASL) culture an ASL education program, not Signing Exact English (SEE), is the approved program for this infant. In our geography ASL programs are provided at the California School for the Deaf-Fremont. Student has been assessed and service provision is needed immediately.

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7. **The Board Approved** – MOU with Tiburcio Vasquez Health Clinic (Student, Family & Community Services)

Tiburcio Vasquez Health Center, Inc. has been collaborating with Hayward Unified School District and the Alameda County Health Services to provide school-based health center services at Tennyson High School. These services include health education, mental health care services, screening and referral services, treatment services, after school services, and parent education. These services have been a support to Tennyson High School as they provide the much needed resources for students to overcome their barriers to learning. This MOU is an ongoing MOU to support the operations of the Health Center and all of its services.

8. **The Board Approved** – Extension of Construction Management Services Contract with Vanier Construction, Inc., for Measure I Construction Projects (Business Services)

On August 21, 2013 on Agenda item 1.9, the District presented a contract amendment to the Governing Board for consideration. After Governing Board discussion, it was recommended that the contract be agendized at the next board meeting to provide additional data, clarification, and potential amendments. The District obtained approval to amend the District's contract with Vanir Construction Management, Inc. (Vanir) through August 2014 to perform program, project, and construction management services for Measure I projects. The original contract with Vanir was dated December 11, 2008, and amended August 27, 2009. The remaining estimated \$20MM in Measure "I" bond funds have been planned and approved for upgrades and/or improvements to disability access and compliance, as required by the Americans with Disabilities Act (ADA), technology, safety and security. Vanir will provide services, as needed, to assist the District in meeting construction requirements to meet local, state and federal guidelines. These services will be paid using Measure "I" bond funds and will not impact the general fund.

9. **The Board Adopted** – Resolution 1314-14 Gann Amendment Limitation (Business Services)

In 1978, California voters passed Proposition 13, which limited how much public agencies can collect in taxes. In 1979, the voters passed Proposition 4, commonly called the Gann Limit which determines the amount public agencies can spend from the proceeds of state and local taxes. On or before September 15 of each year, Education Code 42132 requires school districts to adopt a resolution identifying the actual appropriations limit for the prior year and the estimated limit for the forthcoming year. This resolution shall include the report used to calculate the limit and identify if an increase to the limit is required. The Gann Limit calculation is a coinciding calculation and supplemental report included in the UnAudited Actuals Financial Report (Form GANN). The 2013-14 Gann Limit is based upon the 2012-13 limit increased for inflation and the projected decrease in 2013-14 average daily attendance (ADA). The District is not reporting an increase in its Gann Limit appropriation as reflected on Page 3 of 3, line 10 of the Form GANN report. This report will be submitted to the Alameda County of Office of Education as a component of the District's 2012-13 UnAudited Actuals Report.

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### **10. The Board Approved** – Consultant Contracts (Educational Services/Student, Family & Community Services)

	<b>Vendor</b>	<b>Purpose</b>	<b>Div/Program</b>	<b>Amount</b>
a)	Mycoyoteexpress Transportation	Provide transportation to and from school for various Special Education students	Educational Services	\$5,000 – General Fund
b)	Bay Area Driving School	Provide online drivers' education and training to high school student in YEP at the three comprehensive high schools	Student, Family, & Community Services	\$16,000-21 <sup>st</sup> Century Grant
c)	Bell Transit	Provide transportation services for students with severe disabilities	Educational Services	\$500,000 General Fund

### **11. The Board Adopted** – Resolution 1314-16, Excuse Absence of Board Member from the Special Board Meeting of August 17, 2013 (Office of the Superintendent)

Board Clerk John Taylor was absent from the August 17, 2013 Special Board Meeting. The Board's revised By Law 9250 states that "Members may be paid for meetings missed when the Board, by action, finds that they were performing designated duties of the District at the time of the meeting or they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board of Education (Ed. Code 35120)".

### **12. The Board Adopted** – The minutes of the regular Board Meeting of August 21, 2013 (Office of the Superintendent)

## **ACTION/DISCUSSION ITEMS**

### **1. The Board Requested** – An Appointment for the Personnel Commission (Human Resources)

The three-year appointment of Ms. Lisa Glover-Gardin, Esq. to the Personnel Commission will expire on December 1, 2013. Ms. Glover-Gardin was first appointed to the Commission on March 17, 2005 and is qualified and eligible for reappointment. Education Code Section §45249 assigns responsibility for the appointment of Commissioners to the Personnel Commissions established prior to September 17, 1965 as follows: "In a school district that has already adopted this article on September 17, 1965, members of the Personnel Commission shall be appointed by the Superintendent of Public Instruction who shall consider the recommendation of the governing board and other interested parties." At the regular meeting of the Personnel Commission on April 17, 2013, the Commission amended Section 2.2 Appointment of Commissioners and created Exhibit A defining the process and rule for the appointment and/or reappointment of a Personnel Commissioner in accordance with Education Code 45249 and the State Superintendent of Public Instruction. The Board approved a full and open recruitment to the Personnel Commission.

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### 2. **The Board Tabled** – Board Policies/Administrative Regulations (Office of the Superintendent)

The Board tabled this item and it will return to a future next Board Meeting.

### 3. **Information to the Board** – STAR Testing Update (Educational Services)

Staff provided a summary of Hayward Unified School District's results as reported in the Accountability Progress Report released to the public on August 28, 2013. The California Department of Education annually publishes an Accountability Progress Report based on student performance on the California Standards Test (CSTs). This report includes information on the Academic Performance Index (API) and the Annual Yearly Progress (AYP) results. The presentation outlined HUSD's progress on the API and AYP. The District realized a modest gain of 3 API points overall. The District did not meet AYP targets. The presentation noted the District and school level results. Additional data analysis has been done to determine areas of strengths and challenges. This analysis will inform our strategic actions for the 2013-14 school year and beyond.

### 4. **The Board Accepted** – 2012-13 Unaudited Actuals Financial Report (Business Services)

This report notified the Governing Board that the District has closed its books for the 2012-13 fiscal year. The Unaudited Actuals report was prepared in accordance with Education Code Section 41010. The District is required to close its books for the 2012-13 fiscal year and submit its financial statements to the Alameda County Office of Education (ACOE) by September 15, 2013. After review, the ACOE will forward the report to the California Department of Education (CDE). This report is prepared using the CDE's required Standardized Account Code Structure (SACS) financial statement reporting format. The Unaudited Actuals not only report the District's actual financial activity for the 2012-13 fiscal year, but also determine the District's beginning fund and cash balances for the 2013-14 year for all funds. The Unaudited Actuals report also provides revenue and spending trend data which support forecasting activities for budget, multi-year projections, and cash flow analysis. The Unaudited Actuals Report will be submitted to the ACOE on/by September 15, 2013 for the required review and submission to the California Department of Education by October 15, 2013. The District's General Fund Unrestricted and Restricted ending fund balances are \$16.7 and \$5.1MM, respectively. These reports will be audited by the District's external auditor in September 2013, and the final Audited Financial Report will be filed and presented to the Governing Board by December 2013. A copy of the 2012-13 Unaudited Actuals will be provided to the Governing Board and will be available for public review at the reception desk located at the entrance to the District's Administrative Office. The Report will also be posted on the District's website, under the Business Services Division link at <http://www.husd.us/>.

### 5. **The Board Approved** – Consultant Contracts (Educational Services/Student, Family & Community Services)

	<b>Vendor</b>	<b>Purpose</b>	<b>Div/Program</b>	<b>Amount</b>
a)	Silvia C. Dorta-Duque De Reyes	Provide training for all SEL, Mainstream & Bilingual K-2 teachers on the use of the new ELD standards to provide scaffolding to EL students in order to meet or exceed	Educational Services	\$20,000 – Title III

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the more rigorous requirements of the CCSS and be prepared for the 21<sup>st</sup> Century

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|----|-----------------------------------|---|---------------------------------------|--|
| b) | YMCA                              | Provide a fitness-based recreation program to YEP middle and high school students   | Student, Family, & Community Services | \$18,320-21 <sup>st</sup> and ASES Grant   |
| c) | RT Fisher Educational Enterprises | Provide additional staff development training, a progress monitoring tool and a YEP staff guide on how to collaborate during the school day | Student, Family, & Community Services | \$3,550 – 21 <sup>st</sup> Century and ASES Grant (approved \$23,273 at 5/22/13 board meeting) |

### 6. The Board Accepted – The Donations Report

DONOR	ITEM	VALUE	SITE
ACSA Hayward	Check	\$250.00	Retirement Party
Mountain Mike's Pizza	850 Coupon Books	Fundraiser Coupons \$20 each	Mt. Eden Choir/Music Program

### Future Board Meetings:

Regular Board Meeting – Wednesday, September 25, 2013 – 6:30 p.m. (Open Session)  
City Hall

Regular Board Meeting – Wednesday, October 9, 2013 – 6:30 p.m. (Open Session)  
City Hall

Regular Board Meeting – Wednesday, October 23, 2013 – 6:30 p.m. (Open Session)  
City Hall