



H.U.S.D. BOARD MEETING SUMMARY Wednesday, August 21, 2013

Board Roll Call:

Present: Mr. William McGee, President
Dr. Annette Walker, Vice President
Mr. John Taylor, Clerk
Ms. Lisa Brunner, Member
Dr. Luis Reynoso, Member

In Closed Session the Board of Education approved the following:

- On a motion by Dr. Walker and seconded by Mr. Taylor the Board voted 4 ayes (McGee, Walker, Taylor, Brunner) 1 nay (Reynoso) to approve the appointment of Luis Garcia as Principal at Longwood School for the 2013-2014 school year
- On a motion by Dr. Walker and seconded by Mr. Taylor the Board voted 4 ayes (McGee, Walker, Taylor, Brunner) 1 nay (Reynoso) to approve the appointment of Andrea Hayes as Principal at Treeview/Bidwell Elementary Schools for the 2013-2014 school year

CONSENT ITEMS

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between July 8, 2013 through August 1, 2013 (Business Services)

IMPLEMENTATION:

| | |
|--|-----------------|
| Payroll-Direct Deposit | \$ 2,694,772.32 |
| Payroll — Warrants | \$ 205,184.95 |
| General Fund - Total Non-Payroll | 4,889,435.18 |
| Adult Education Fund | \$ 40,609.80 |
| Food Services Fund | \$ 206,283.96 |
| Child Development Fund | \$ 48,588.17 |
| Deferred Maintenance Fund | \$ 9,622.50 |
| Special Reserve Fund for Capital Outlay Projects | \$ -0- |
| Building Fund 2008 Measure I Bond | \$ 1,019,398.23 |

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| | |
|--|-----------------|
| School Facilities/Proposition IA | \$ -0- |
| Building Fund | \$ -0- |
| Capital Facilities/Developer Fees Fund | \$ -0- |
| TOTAL EXPENDITURES | \$ 9,113,895.11 |

3. **The Board Approved** – Measure I Bond Oversight Committee Members (Business Services)

The terms of all members of the Measure I Bond Oversight Committee expired in September 2012. The District must appoint new members to oversee the remaining bond funds. California Education Code Section (EC) 15282 specifies that the oversight committee shall consist of seven members who shall serve for a minimum term of two years without compensation and for no more than three consecutive terms. The committee shall be comprised, as follows:

One member shall be active in a business organization representing the business community located within the district.

One member shall be active in a senior citizens' organization.

One member shall be active in a bona fide taxpayers' organization.

One member shall be the parent or guardian of a child enrolled in the school district

One member shall be both a parent or guardian of a child enrolled in the school district and active in a parent-teacher organization, such as the Parent Teacher Association or school site council.

There is no specific requirement for the remaining two members, except that none of the seven members may be an employee or official of the district and no vendor, contractor, or consultant of the district shall be appointed to the citizens' oversight committee. The purpose of the citizens' oversight committee is to inform the public concerning the expenditure of the Measure I bond funds. All committee meetings are to be open to the public and notice to the public shall be provided in the same manner as the proceedings of the governing board. The District has received applications from individuals willing to serve on the committee and staff has ensured that the committee meets the standards as required by the California Education Code. Solicitation and applications were posted on the District's website and an ad was posted in the Daily Review.

One position remains vacant and the District continues to solicit candidates who meet the following criteria:

Active in a bona fide taxpayers' organization

Approximately \$20 million is expected to remain unspent in the bond fund after all costs for the construction of the five Measure I Schools — ML King Middle, East Avenue, Fairview and Schafer Park — have been expended. Staff is proposing that these remaining funds be allocated as follows:

\$5 million for Disability Access Projects

\$10 million for Classroom Technology Projects, including technology required to support Common Core

\$5 million for Safety & Security Projects

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The newly appointed Measure I Bond Citizen's Oversight Committee will meet quarterly to oversee the remaining bond funds in accordance with the provisions outlined in the Education Code.

Measure I Bond Citizens' Oversight Committee Members:

| | |
|------------------------|---|
| Anna May- | Active in business organization located within the District |
| Roberta Cooper - | Active in a senior citizens' organization |
| Penelope Cabrera-Gamez | Parent or guardian of child enrolled within the district |
| Heather Reyes - | Parent or guardian of child enrolled in the District and active in a parent-teacher organization, such as the Parent Teacher association or school site council |
| Penny Hodges | Member at Large |
| Robert Sakai | Member at Large |

4. **The Board Tabled** – The Revised/New Board Policies (Office of the Superintendent)

The Board tabled this item and it will return to the next Board Meeting.

5. **The Board Approved** – MOU with Children's Hospital & Research Center (Educational Services)

Children's Hospital has received funding to provide counseling services for preschool children who qualify. Children's Hospital will provide mental health services around social skills to preschool children who are homeless and at-risk of homelessness in the classroom. The services will be at no cost to the District.

6. **The Board Approved** – MOU with the City of Hayward (Educational Services)

Hayward Public Library established homework centers at Harder, Longwood, and Park Elementary during the 2012-2013 school year. Through collaboration with the City and the Hayward Promise Neighborhood Grant, Homework Centers can now be established at Lorin Eden, and Southgate Elementary Schools, as well as Martin Luther King Middle School. These centers have demonstrated success in supporting students' academic development. The program will be expanded to these additional schools because of their limited access to the City's homework center. The Hayward Public Library will provide the operational support for the homework center at the additional sites. The funding for this project is jointly provided by the City of Hayward and Hayward Unified School District. The Board amended the contract to state that all students, including students with special needs, will be accepted into the program as allowed by the program's capacity.

7. **The Board Approved** – Allied RFP (Business Services)

Allied Waste Services of Alameda County-Republic Services will provide district-wide pick-up for solid waste, green waste, compost and recycling materials. The district's savings are \$100k per year with Allied Waste Services when compared with the current vendor. Allied Waste Services will also provide a sustainable recycling and waste diversion program that will enhance HUSD's conservation and quality of environment program. Allied provides pricing that is competitive and committed to creating a sustainable recycling and waste diversion program that can enhance conservation, and assist Hayward Unified School District in educating students in improving the quality of environment.

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8. **The Board Approved** – California Environmental Quality Act (CEQA) Categorical Exemption for Leadership Public Schools Addition (Business Services)

Our District must meet the requirements of the California Environmental Quality Act (CEQA) in determining what, if any, effects the planned Leadership Public Schools Addition at our District's 28000 Calaroga Avenue site will have on the environment. This is a required step in obtaining the California Department of Education (CDE) and other State agency approvals required for this project and its federal grant funding. The Leadership Public Schools Addition includes an educational activities building, and related site and utility improvements. The building has two separate teaching spaces, one a quiet flex learning space, and another an activities-intensive flex learning space. This addition is less than 10 classrooms, and will not increase enrollment by more than 25%. CEQA Class 14 exemption allows minor additions to existing schools within existing school grounds where addition does not increase original student capacity by more than 25% or ten classrooms, whichever is less. This project is entirely within the existing school ground, and does not exceed these limits; therefore, the project is exempt.

9. **The Board Tabled** – Extension of Construction Management Services Contract with Vanier Construction Management, Inc. for Measure I Construction Projects (Business Services)

This item will return to the next Board Meeting.

10. **The Board Approved** – Elevator and Wheel Chair Lift Inspection and Maintenance Program District Wide (Business Services)

The District is required to have all accessible wheel chair lifts and elevators in working operation. The State of California annually performs an inspection and issues an operating permit for this equipment. The Board approved ThyssenKrupp Elevator's contract with an annual cost of \$54,300.00. ThyssenKrupp Elevator is responsible for regularly and systematically examining, adjusting, lubricating, repairing and performing preventative maintenance on all elevators and lifts to keep equipment in safe, dependable operation and in compliance with the State of California. The District through the Request for Proposals (RFP) process received from (3) local vendors proposals to perform the elevator and wheel chair lift inspection and maintenance program as outlined in the RFP #03.13. All (3) vendors were evaluated based on the criteria outlined in RFP and received the following scores: ThyssenKrupp Elevator (100/100 points), Otis Elevators (65/100 points) and A Step Above (62/100 points).

11. **The Board Approved** – 2013-2014 Mandated Cost Grant (Business Services)

In 2012-13, school districts and county offices had the option to continue claiming and receiving mandated cost funding through the traditional method of filing claims per mandate or migrate to a new block grant funding method. In 2013-14, districts were advised that the Governor's state budget proposal included funding for who elect the block grant method, but did not include funding for reimbursements pursued through the traditional method per Government Code Section (G.C.) 17560. The Mandate Block Grant method is a component of the Governor's educational funding reform agenda to ensure that eligible entities annually receive its eligible funding. The traditional method requires school districts to report and submit its claims annually; however, funding was not guaranteed and historically not included in district or state annual budgets. The block grant funding method has been established and included as an element of the state's annual unrestricted budget allocation to schools and county offices.

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Funding for the Mandate Block Grant is based on the average daily attendance (ADA) as of the Second Principal Apportionment for the 2012-13 fiscal year. The allocation and estimated district apportionment for the 2013-14 fiscal year is as follows:

| Grade | HUSD 2012- 13 P-2 | Mandat ed Block | Total Apportionment |
|-------|-------------------------|-----------------------|------------------------|
| K-8 | 15,060 | \$ 28 | \$ 421,681 |
| 9-12* | 4,724 | \$ 56 | \$ 264,567 |

Historically, the District earned \$836K in 2010-11 under the Traditional method and received \$546K in 2012-13 using the Block Grant method at a flat rate of \$28/ADA. Block grant resources will be used to enhance the resources available and to be used for educational purposes for the District.

12. **The Board Approved** – Increase the Youth Intervention Specialist (YIS) Position at Treeview/Bidwell Elementary School from a .5 FTE to 1.0 FTE (Human Resources)

On May 22, 2013 the Board voted to establish/reinstate, the Faith Ringgold Principal position. In doing so, the Board also directed that staff eliminate the half-time (.5 FTE) Youth Intervention Specialist (YIS) position at this school. As a consequence of this action, the full time YIS position that had previously been split between Treeview/Bidwell and Faith Ringgold was reclassified as a half-time (.5 FTE) position responsible only for the Treeview/Bidwell site. Our attempts at recruiting and hiring for this part-time position have not been successful. Additionally, the principal at Treeview/Bidwell recently resigned, and we have named a new interim principal. Treeview/Bidwell is a split site. The Youth Intervention Specialist takes on a role of administrator in charge when the principal is at the other site. Additionally, he/she assists students in developing appropriate behavior patterns for dealing with school and life setting activities and relationships with peers, teachers, etc. and assures programs are designed and implemented to support a multidimensional plan for achieving incremental improvement benchmarks and overall behavioral-based goals.

13. **The Board Approved** – School Site Council Contract (Educational Services)

| Vendor | Purpose | Div/Program | Amount |
|------------------|---|----------------------|--------------------------|
| Reading Partners | Provide language arts intervention /tutoring services during and after school day for grades 16 students at Glassbrook Elementary | Educational Services | \$25,000 - Title I Funds |

14. **The Board Approved** – Approve Consultant Contract (Business Services)

| Vendor | Purpose | Div/Program | Amount |
|-------------------------------------|--|-------------------|------------------------|
| Quintessential School Systems (QSS) | Provide HUSD with the continued use of the QSS software & professional consulting services | Business Services | Not to exceed \$52,215 |

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15. Information to the Board – Eden Area ROP Governing Board Meeting Agenda Packets for May 5, 2013 and June 6, 2013 (Board Member)

William McGee, President of the Board of Education is a member of the Eden Area ROP Governing Board and requested that the Eden Area ROP Governing Board Agendas for May 2, 2013 and June 6, 2013, as well as other materiel shared at that meeting be presented to the Board and the community.

16. Information to the Board – Mid Alameda County Special Education Local Plan Area (MACSELPA) Agenda Packet for June 3, 2013 (Board Member)

William McGee, President of the Board of Education is a member of the Mid Alameda County Special Education Local Plan Area (MAC-SELPA) and requested that the Agenda for the June 3, 2013 Meeting, as well as other material shared at that meeting be presented to the Board and the community.

17. The Board Adopted – Resolution 1314-12, Excusing Board Member Luis Reynoso from the Special Board Meetings of July 17, 2013 and July 31, 2013 (Office of the Superintendent)

Board Member Luis Reynoso was absent from the July 17, 2013 and July 31, 2013 Special Board Meetings. The Board's revised By Law 9250 states that "Members may be paid for meetings missed when the Board, by action, finds that they were performing designated duties of the District at the time of the meeting or they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board of Education (Ed. Code 35120)".

18. The Board Approved – Non Public School Placement (Educational Services)

A Student moved into the HUSD from another school district. The student was attending a non-public school placement. On August 14th, the district held an Interim IEP meeting to consider appropriate Special Education placement. The IEP team found that placement at Orion Academy would be most appropriate based on the student's needs for special education services. Orion Academy is a non-public school serving students whose academic success is compromised by a neurocognitive disability such as Asperger's syndrome.

| Vendor | Purpose | State Funds | HUSD COST |
|--------------------------|-----------------------|--------------------|------------------|
| Non-Public School | Tuition | | |
| Orion Academy | Educational Placement | \$0 | \$30,700.00 |

19. The Board Adopted – The minutes of the Special Board Meetings of July 10, 2013, July 17, 2013, and July 31, 2013 and the regular Board Meeting of July 24, 2013 (Office of the Superintendent)

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ACTION/DISCUSSION ITEMS

1. **The Board Adopted** – Resolution 1314-13, Attendance Awareness Month – September (Student, Family & Community Services)

Hayward Unified School District has identified attendance as one of the main initiatives in our many strategies to improve student achievement. In alignment with this goal, HUSD will be promoting September as Attendance Awareness month. This movement is in line with what is being done in California and nationally. State Superintendent Tom Torlakson sent a letter asking districts to acknowledge Attendance awareness month in September. Our partner, Attendance Works, is also a national sponsor of this effort. For the 2013-2014 school year, HUSD will be actively promote daily attendance. We will set a goal of an absence rate for students of less than 5% meaning fewer than 9 days of school missed over a 180 day school year. The district will promote attendance awareness in the community to increase understanding of the importance of daily attendance. We will focus not only on average daily attendance and truancy but on all types of absences because absences for any reason negatively impact achievement. One component to improve attendance is by promoting attendance awareness throughout the community. The Student, Family, and Community Services department and CWA office will facilitate a positive attendance campaign supporting district schools and the community in understanding the importance of daily attendance and in developing the climate, culture and resources so all children attend regularly. Promoting September as Attendance Awareness month is the beginning promotion to make daily attendance a priority in HUSD.

2. **Information to the Board** – Common Core Update (Educational Services)

At the April 24, 2013 Board meeting, the District presented an overview of the Common Core Standards and our plan to transition to the Common Core. California school districts are expected to implement Common Core by the 2014-15 school year. At the previous Board meeting we noted HUSD's approach to transition to California Common Core Standards. HUSD has taken a proactive approach to transition to Common Core. Our approach includes building on the best practices identified from our successful schools and programs. This presentation provided an update on the professional development done to date to support Common Core and described HUSD's plan to follow up on Common Core professional development. These are the same best practices that are a part of our Program Improvement Corrective Action Plan.

3. **The Board Accepted** – 2013-14 Budget Update (Business Services)

On July 24, 2013, the District provided the Governing Board with the status of amending the District's current budget since the State Budget Act was signed. The budget was not updated during the 45-day revision period which ended August 11, 2013, and was therefore not required to be published. The Budget Act includes the implementation of the Local Control Funding Formula (LCFF), which will amend the District's current, and ongoing revenue projections and funding allocations for programs that were once reported separately and will be included in the LCFF formula. Members of the Business staff continue to become well versed on the funding model and provisions during the funding transition period to ensure proper realignment of the revenue projections and affected categorical programs in addition to preparation for other compliance and maintenance of efforts standards, as established with this funding model. At the Board Meeting staff presented a summary of the LCFF formula and comparisons to the Revenue Limit funding model. The Board, community, and district stakeholders will continue to be

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updated throughout the stages of the funding transition. It is anticipated that the budget will be formally revised by First Interim reporting period which ends October 31, 2013.

Future Board Meetings:

Regular Board Meeting – Wednesday, September 11, 2013 – 6:30 p.m. (Open Session)
City Hall

Regular Board Meeting – Wednesday, September 25, 2013 – 6:30 p.m. (Open Session)
City Hall

Regular Board Meeting – Wednesday, October 9, 2013 – 6:30 p.m. (Open Session)
City Hall

Regular Board Meeting – Wednesday, October 23, 2013 – 6:30 p.m. (Open Session)
City Hall