



H.U.S.D. BOARD MEETING SUMMARY  
Wednesday, May 8, 2013

**Board Roll Call:**

Present: Mr. William McGee, President  
Dr. Annette Walker, Vice President  
Mr. John Taylor, Clerk  
Ms. Lisa Brunner, Member  
Dr. Luis Reynoso, Member

**In Closed Session the Board of Education approved the following:**

- **On a motion by Dr. Reynoso and seconded by Mr. Taylor the Board voted 5-0 to approve Greg Fobbs as Principal of Mt. Eden High School**

**CONSENT ITEMS**

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between April 1, 2013 through April 17, 2013 (Business Services)

Payroll – Direct Deposit	\$ 16,096.94
Payroll – Warrants	\$ 6,109.57
General Fund - Total Non-Payroll	\$ 2,948,295.79
Adult Education Fund	\$ 53,194.06
Food Services Fund	\$ 195,355.51
Child Development Fund	\$ 48,582.99
Deferred Maintenance Fund	\$ 26,784.70
Special Reserve Fund for Capital Outlay Projects	\$ -0-
Building Fund 2008 Measure I Bond	\$42,857.51
School Facilities/Proposition 1A	\$ 44,580.97
Building Fund	\$ -0-
Capital Facilities/Developer Fees Fund	\$ -0-
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,381,858.04</b>

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### 3. **The Board Approved** – Overnight Study Trip (Educational Services)

a) **Mt. Eden** – **May 31-June 1, 2013**: One hundred twenty-five seniors will participate in their senior trip to Disneyland in Anaheim, California. Students will travel by charter bus. There will be ten male chaperones and seven female chaperones. Gary Duran, teacher, will be in charge of this trip. The cost for students is \$180. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Friday, May 31 through Saturday, June 1.

### 4. **The Board Approved** – NCS/CIF Tournaments (Educational Services)

The Board of Education is responsible for approving all overnight study trips. The Hayward Area Athletic League (HAAL) annually adopts a yearly calendar reflecting when North Coast Section (NCS) and Nor-Cal tournaments are held for all sports. Because participation in NCS and Nor-Cal requires success in prior tournaments which may occur as late as the week before these are scheduled, schools sometimes do not know whether their team(s) or individuals would qualify until last minute. Sometimes these tournaments do not coincide with regularly scheduled board meetings. As a result the board would not have the opportunity to approve requests for participation in these tournaments, which may require overnight accommodations prior to the tournament date. Tournaments are scheduled for May through June this year. If one of our schools should qualify for any of these tournaments, Board members will be advised stating all regulations and policies have been adhered to. The respective principals and coaches will ensure that all overnight study trips related to Nor Cal study trips will have the appropriate number of chaperones and that all other requirements of overnight study trips specified in BP/AR 6153 are completely fulfilled.

### 5. **The Board Approved** – Year Round and Traditional Student Calendars (Human Resources)

The Board approved the Year Round and Traditional Student Calendars and the First Day of School for Students will be as follows:

Year Round Schools – School Begins July 18, 2013

Traditional Schools – School Begins August 22, 2013

The calendars will be sent to all District employees and posted on the HUSD website.

### 6. **The Board Adopted** – Resolution 1213-35 Reaffirming HUSD's Commitment to Participation in the Hayward Local Agencies Committee (HLAC) and Adopting the Priorities and Work Plan Recommended by HLAC (Office of the Superintendent)

Hayward Local Agencies Committee (HLAC) was formed several years ago for the purpose of allowing a venue for all major public agencies serving the Hayward community to meet and share information. Currently the membership is made up of three primary Hayward agencies: HUSD, City of Hayward, and HARD. ). HLAC has been a place where each member agency simply updated the other members on major projects or initiatives taking place within each agency. At the March 7, 2013 meeting, members expressed a desire to deal with more substantive issues that impacted the three agencies and to do so with expected outcomes and results that improved the interaction of the three agencies and maximized mutual resources applied to common issues. In addition, HLAC members expressed a desire not to add

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unnecessarily to the workload of staff, recognizing that staff in each agency is currently unable to assume significant work in addition to that defined within each agency according to their respective missions. HLAC members also agreed that the frequency of meetings was not nearly as important as having identified projects on which HLAC members could have significant discussions and make contributions; and allow staff to report clear outcomes and progress.

7. **The Board Adopted** – The minutes of the regular Board Meeting of April 24, 2013 as amended by the Board (Office of the Superintendent)

### ACTION/DISCUSSION ITEMS

1. **The Board Adopted** – Resolution 1213-37 to Designate May 19-25, 2013 as Classified Week (Human Resources)

Annually, in the State of California, the third full week in May is designated School Classified Employees Week. This year School Classified Employees Week is May 19-25, 2013. School Districts throughout California will observe School Classified Employees Week by recognizing the contributions made to the education of our children by this group of employees. This resolution will be presented to the classified employees at each of their work sites.

2. **The Board Conducted a 1<sup>st</sup> Reading of Revised/New Board Policies/Administrative Regulations and Waived a 2<sup>nd</sup> Reading, and Approved the following:** (Office of the Superintendent)

The Board of Education was presented with updated policies and regulations, including updates from the California School Boards Association (CSBA) and HUSD staff for review and revisions on the Series 1000 – Community Relations, Policies and Administrative Regulations:

<b><u>Original HUSD Adopted Board Policy</u></b>			<b><u>Recommended Revised Board Policy</u></b>		
a)	BP 1230	School-Connected Organizations	BP/AR 1230		School-Connected Organizations
b)	BP/AR 1260	Family Community Involvement	BP 1260		Educational Foundation
c)	BP 1313	Gifts to School Personnel			Deleted by CSBA
d)					
e)	BP 1322	Public Performances By Students			Deleted by CSBA
f)	BP 1323	Contests for Students			Deleted by CSBA
g)	BP 1325	Advertising and Promotion	BP 1325		Advertising and Promotion
h)	BP 1326	Voter Registration			Deleted by CSBA
i)	BP 1330	Use of School Facilities	BP/AR/E 1330		Use of School Facilities
j)	New		BP 1330.1		Joint Use Agreements
k)					
l)	New		BP 1400		Relations Between Other Governmental Agencies And The Schools

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m)	BP/AR	1410	Local Agencies			Deleted by CSBA
n)	BP	1431	Waivers	BP	1431	Waivers
o)	BP/AR	1621	Home-based Schooling			Deleted by CSBA
p)	BP	1700	Relations Between Private Industry and the Schools	BP	1700	Relations Between Private Industry and the Schools

The updated Board Policies/Administrative Regulations will be available to parents/guardians, students, staff and community members.

### **The Board Requested that these Board Policies/Administrative Regulations Return with Revisions for a 2<sup>nd</sup> Reading** (Office of the Superintendent)

BP	1321	Solicitation of Funds From and By Students	BP/AR	1321	Solicitation of Funds From and By Students
BP	1340	Access to District Records	BP/AR	1340	Access to District Records

### **3. Information to the Board** – Elementary Music Pilot Program (Educational Services)

In order to balance the budget for the 2010-11 school year, Instrumental Music for the 5<sup>th</sup> and 6<sup>th</sup> grade was eliminated at our elementary schools. While this was necessary to maintain fiscal solvency, it has meant our students do not get any exposure to Instrumental Music during elementary schools. In October 2012 the Board approved two programs to provide 5<sup>th</sup> and 6<sup>th</sup> graders access and opportunities for instrumental and choral music. Since Instrumental Music has been eliminated, Bryan Holbrook, the band teacher at Hayward High School, has led an after school Instrumental Music program for elementary students from the Hayward High feeder schools. Our Pilot Program is based on this model. We funded the program at Hayward High School and expanded the program to Tennyson and Mt. Eden.

Overall, the Pilot Programs have been successful based on the following outcomes:

- 5<sup>th</sup> J and 6<sup>th</sup> graders have been provided the opportunity to learn an instrument or participate in a choir.
- The programs are not superficial — the programs offer meaningful learning opportunities based on feedback from staff
- Students have expressed interest in continuing learning their instrument or participating in a choir.

There were also lessons learned during these pilots. These include how to:

- Effectively outreach to families and students
- Recruit and organize staff
- Scheduling the sessions

The two programs stayed within their budget of approximately \$90,000. Please note that restoring the elementary instrumental program will cost at least \$350,000.

### **Conclusions**

- The programs provide a helpful introduction to instrumental music and choir for 5<sup>th</sup> and 6<sup>th</sup> grade students who participate.
- The programs are not a substitute for the previous elementary instrumental music program.
- If the elementary instrumental program is not restored, these programs are worth continuing.

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Budget priorities will be brought forward to the Board in June and this update will help inform the priority list.

### 4. **The Board Conducted a Public Hearing and Accepted with Amendments** – The Tier III Funding Proposed Uses

Education Code 42605 authorizes school districts to use funding received from the State for Tier III programs, for any educational purpose, to the extent permitted by federal law. The flexibility to use funds from these programs is authorized from 2008/09 through 2014/15. Assembly Bill (AB) 189 (Chapter 606/2011), effective January 1, 2012, changed the public hearing requirement regarding the use of the Tier III funds. AB 189 requires governing boards to hold the public hearing prior to and independent of a meeting where the budget is adopted. If the Board intends to close any Tier III categorical programs eligible for flexibility, the programs shall be identified in the notice of the agenda of the public hearing. Although the Governor's Budget proposes to eliminate all the Tier III flexible funds and roll them into the Local Control Funding Formula, districts must follow existing law until it is changed. No programs currently funded by Tier III were closed in 2012-13 and none are proposed to be closed in 2013-14. The District's Fiscal Integrity and Transparency Group (FITAG) discussed the Tier III funding and uses at its April meeting and recommended that the Gifted and Talented Program (GATE) funding be restored and used for its intended purpose. There was also a recommendation that another FTE for BTSA be funded using the Teacher Credentialing Block Grant, but categorical funding was subsequently located to fund that position. Categorical funding will also be used for some of the supplemental instruction, allowing additional unrestricted use of those costs, resulting in an overall net increase in the use of funding of approximately \$15,000.

The Board directed staff to come back to the May 22<sup>nd</sup> Board Meeting with information on taking 10% from the \$8.4 million of the flex funds, excluding ROP, Safety, Violence, Community Based Tutoring, Deferred Maintenance, Music Program, and BTSA Teacher Credentialing Program, and to use those funds to reinstate the music program at the 5<sup>th</sup>/6<sup>th</sup> grade levels with any additional funds used to increase the Adult Education budget for next school year.

### 5. **The Board Approved** – Job Description for College and Career Readiness Coordinator (Human Resources)

The College and Career Readiness position will support the development and coordination of college and career readiness programs. As the HPN grant enters its third year, the focus becomes increasing graduation rates at the high school level. The position will allow for the development and coordination of programs similar to the CAHSEE Academy to support high school graduation. Additionally, the College and Career Readiness Coordinator will coordinate the AVID program. HUSD has a strong AVID program, but the state has withdrawn the funding for an external coordinator. In order to continue with the program, the district needs to identify a coordinator for AVID. This position will supervise AVID as part of its responsibilities. There will be no impact on the General Fund. The position is 100% funded through the Hayward Promise Neighborhood grant and categorical funds.

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**6. The Board Approved – The 2013-2014 Regular Board of Education Meeting Dates (Office of the Superintendent)**

07/24/13  
 08/21/13  
 09/11/13  
 09/25/13  
 10/09/13  
 10/23/13  
 11/13/13  
 12/11/13  
 01/15/14  
 01/29/14  
 02/12/14  
 02/26/14  
 03/12/14  
 03/26/14  
 04/09/14  
 05/07/14  
 05/21/14  
 06/25/14

**7. The Board Approved – Consultant Contract (Educational Services)**

<b>Vendor</b>	<b>Purpose</b>	<b>Div/Program</b>	<b>Amount</b>
a) Infinite Campus	Provide comprehensive web-based Student Information System for HUSD	Educational Services	\$263,080 – General Fund

**8. The Board Accepted – The Donations Report**

<b>DONOR</b>	<b>ITEM</b>	<b>VALUE</b>	<b>SITE</b>
Francisco Zermeño	Check	\$50.00	ELL Department
Costco Wholesale	Check	\$150.00	ELL Department
Jamba Juice	Check	\$58.40	Bret Harte Middle School
Lifetouch	Check	\$408.00	Bret Harte Middle School
The Golden Skate	Check	\$74.00	Bret Harte Middle School
Bret Harte Band Booster Club	Check	\$447.00	Bret Harte Middle School

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### **Future Board Meetings:**

Board Workshop – Saturday, May 18, 2013 – 9:00 a.m. – 12:00 p.m. – Open Session  
1:00 p.m. Closed Session  
HUSD Board Room

Regular Board Meeting – Wednesday, May 22, 2013 – 6:30 p.m. (Open Session)  
City Hall

Regular Board Meeting – Wednesday, June 19, 2013 – 6:30 p.m. (Open Session)  
City Hall