



H.U.S.D. BOARD MEETING SUMMARY
Wednesday, March 13, 2013

Board Roll Call:

Present: Mr. William McGee, President
Dr. Annette Walker, Vice President
Mr. John Taylor, Clerk
Ms. Lisa Brunner, Member
Dr. Luis Reynoso, Member

In Closed Session the Board of Education approved the following:

Dr. Evans provided clarification on the information reported out from the February 27, 2013 Closed Session:

The ten (10) administrator positions the Board released were the following:

2 Coordinators
3 Elementary School Principals
1 Middle School Principal
2 Assistant Principals
1 High School Principal
1 Director II

The vote was 3-2 for the motion with Board Members Ms. Brunner, Dr. Reynoso, and Dr. Walker voting yes.

In Closed Session for the March 13, 2013 Board Meeting the Board approved the following:

- On a motion by Mr. Taylor and seconded by Ms. Brunner the Board voted 5-0 to release one Coordinator**
- On a motion by Mr. Taylor and seconded by Dr. Reynoso the Board voted 5-0 to rescind the release of Employee #19314**
- On a motion by Dr. Reynoso and seconded by Mr. Taylor the Board voted 5-0 to accept the resignation of Employee #19314**

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CONSENT ITEMS

1. **The Board Approved** – Personnel Appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – The following warrants between February 7, 2013 through February 20, 2013 (Business Services)

| | |
|--|------------------------|
| Payroll – Direct Deposit | \$ 205,749.88 |
| Payroll – Warrants | \$ 3,261.29 |
| General Fund - Total Non-Payroll | \$ 2,016,572.10 |
| Adult Education Fund | \$ 34,323.87 |
| Food Services Fund | \$ 211,177.27 |
| Child Development Fund | \$ 4,669.98 |
| Deferred Maintenance Fund | \$ 78,114.43 |
| Special Reserve Fund for Capital Outlay Projects | \$ -0- |
| Building Fund 2008 Measure I Bond | \$2,284,349.63 |
| School Facilities/Proposition 1A | \$ -0- |
| Building Fund | \$ -0- |
| Capital Facilities/Developer Fees Fund | \$ -0- |
| TOTAL EXPENDITURES | \$ 4,838,218.45 |

3. **The Board Approved** – Non Public Agency Placement (Educational Services)

Student moved into Hayward in the beginning of January 2013 from another school district. At that time, the student was attending a non-public school placement. On February 8, 2013, the District held an IEP meeting for the student to consider appropriate Special Education placement. The IEP team found that the student's placement at Esther B. Clark continues to be appropriate based on the student's needs for Special Education services. Esther B. Clark (EBC) is a non-public, therapeutic school serving students between the ages of eight and 16 who have anxiety, depression and/or ADHD.

SUMMARY

| <u>Vendor</u> | <u>Purpose</u> | <u>State Funds</u> | <u>HUSD Cost</u> |
|---------------------------|-----------------------|---------------------------|-------------------------|
| Non-Public Schools | | | |
| Esther B. Clark School | Tuition | \$0 | \$34,762 |

4. **The Board Approved** – Overnight Study Trips (Educational Services)

a) **Hayward High**– **April 5-7, 2013**: Twelve 9-12th grade students will participate in the United Black Student Unions of California Conference in Bakersfield, California. Students will travel by bus and be housed in a hotel. There will be two female chaperones. Andreen Alvarenga, teacher, will be in charge of this trip. The cost for students is \$240. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Friday, April 5 through Sunday, April 7.

b) **Mt. Eden**– **April 19-21, 2013**: Thirty 11th grade students will participate in a college tour in Southern California. Students will travel by charter bus and be housed in a hotel. There will be

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two male chaperones and two female chaperones. Matthew Amaral, teacher, will be in charge of this trip. The cost for students is \$100. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Friday, April 19 through Sunday, April 21.

5. **The Board Approved** – MOU with California School for the Deaf (Educational Services)

Under law school districts must provide infant services to deaf and hard of hearing, blind and visually impaired students. Because of this child's status as a deaf infant in an American Sign Language (ASL) culture an ASL education program, not the Signing Exact English (SEE) program, will be the approved program for this infant. In our geography ASL programs are provided at the California School for the Deaf-Fremont. The MOU is for \$10,000.

6. **The Board Adopted** – Resolution 1213-24, Authorizing the Superintendent, Assistant Superintendent of Human Resources, or Superintendent's Designee to Enter Into Education Specialist Seeking Autism Authorization Agreement (Human Resources)

This agreement is with Alliant International University for a student teaching agreement.

7. **The Board Approved** – Service Agreement with the City of Hayward (Student, Family & Community Services)

This service agreement formalizes the Hayward Police Department as the lead agency entering into an agreement with HUSD for the implementation of the California Gang Reduction, Intervention and Prevention (CalGRIP) grant. The term of this agreement will extend from January 1, 2013 to December 31, 2014, the two year implementation of this grant cycle. In partnership with the City of Hayward, the Hayward Police Department and other local Community Based Organizations (CBOs), Hayward Unified School District has received a California Gang Reduction, Intervention and Prevention (CalGRIP) grant for 2012/2013 and 2013/2014 school years. This is the third awarded cycle of this grant for Hayward Unified School District and our partners. The CalGRIP grant funds the Hayward Positive Alternatives for Youth (HPAY) programming within the city of Hayward. HPAY programming funded by this grant in Hayward Unified School District include summer and after school offerings of the BOTVIN LifeSkills program to at-risk high school students and supports the ongoing development of Coordination of Services Teams (COST) at the three comprehensive high schools which provide referrals and coordination of services to at-risk students. Hayward Unified School District staff will also coordinate with other CalGRIP partner agencies, facilitating school site communication and the collection of appropriate student data to measure program efficacy and outcomes. These strategies will allow us to increase services and supports to Hayward students and families. The CalGRIP grant has allocated \$155,000 to HUSD for the implementation of this grant.

8. **The Board Approved** – Agreements for Furnishing Services for Satellite Family Daycare (Student, Family & Community Services)

These Satellite Family Daycare homes comprise the HUSD Family Childcare Home Education Network (FCCHEN), funded through our Child Development General Child Care (CCTR) contract with CDE. As a contractor, FCCHEN providers accept HUSD certified children (primarily infants and toddlers) of low-income working families into their programs. Family child care contractors are monitored by District and State personnel in order to assess compliance

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with safety, quality and curriculum expectations set forth by the services provided, then the District provides payment through CCTR funding (the District also retains an administrative fee allowable as per contract funding terms & conditions). We are currently at capacity with our 5 contractors and have a significant wait-list of eligible families. The Child Development program would like to add an additional family child care contractor to the current FCCHEN network of 5 providers. There are two primary reasons for this request:

1. Adding an additional provider would allow HUSD to maximize contract earnings
2. Adding another provider would also allow HUSD to provide these services within the Hayward Promise Neighborhood (HPN), as we do not currently have a provider in the HPN footprint.

9. The Board Approved – Payment of Services Rendered by Alliant University for College Credit for Teachers Seeking Autism Authorization (Human Resources)

HUSD and the Hayward Education Association (HEA) entered into an agreement (Memorandum of Understanding) in February of 2012. The agreement allowed qualified teachers to earn their supplemental authorization to teach students with autism through Alliant University. The agreement also stated that HUSD would pay for the cost of the teacher's enrollment, registration, application fees and tuition. Alliant University has fulfilled their obligation to teach the required classes.

10. The Board Adopted – Resolution 1213-26 to Apply for Lower-Emission School Bus Program (LESB) on Board Natural Gas Tank Replacement (Business Services)

The Lower-Emission School Bus Program (LESBP) provides financial incentives to replace older school buses, replace on-board compressed natural gas (CNG) fuel tanks, fund infrastructure improvements of deteriorating natural gas fueling dispensers, and retrofit in-use school buses with emission control devices to reduce the exposure of school children to harmful emissions. The Bay Area Air Quality Management District is currently accepting LESBP grant applications to replace on-board CNG tanks on public school buses that are at least 14 years old but no more than 16 years old. LESBP funds will be prioritized for CNG tank replacement projects and awarded on a first-come first-served basis through December 31, 2013. After this date, funds may be available to other eligible project category types through June 30, 2014, or until funds have been exhausted. ARB's Truck and Bus regulation requires existing on-road diesel vehicles including school buses that operate in California to be upgraded to reduce emissions. It is the school bus owner's responsibility to understand the requirements of the ARB regulation and how the regulation affects their fleet. While CNG buses are exempt from ARB's regulation, the U.S. Department of Transportation requires that CNG buses be removed from service once the on-board CNG tank has reached the manufacturer's service life, typically 15 years.

11. The Board Adopted – The minutes of the Regular Board Meeting of February 27, 2013 (Office of the Superintendent)

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ACTION/DISCUSSION ITEMS

1. **The Board Adopted** – Resolution 1213-27 Art is Education (Educational Services)

The State of California's legislature has designated the month of March as Arts Education Month. This resolution is recognizing that a comprehensive, standards-based, equity-focused Visual and Performing Arts (VAPA) curriculum is an essential component of a quality education for every student. Education Code Sections 44830 (a)(b), 51210, and 51220 speak to this as does NCLB. Historically, the Board of Education has recognized Arts Education Month as one means of supporting the Visual and Performing Arts and arts learning strategies that help teachers to recognize and draw out the critical capacity, curiosity, creativity, social connectedness, and flexibility of their students' minds, all of which are recognized as key skills and traits required to succeed professionally and personally in the 21st Century. The Resolution designating March as Arts Education Month will be posted on the Hayward Unified School District website and at the school sites. School sites will have on site celebrations and assemblies recognizing our student achievement in the arts. A report on the activities that each school will be engaged in will be given to the Superintendent and shared with the Board of Education.

2. **Information to the Board** – African American Student Achievement Initiative Update (Educational Services)

Last year Hayward Unified School District began its African-American Student Achievement Initiative (AASAI). This initiative is focused on addressing the disproportionate results for our African-American students in the areas of student achievement, discipline, and attendance. The AASAI is aligned to our *3 R's for 21st Century Success Plan* and focuses in the following areas:

- Rigor:
 - Appropriate Intervention
 - Culturally Relevant Practices
- Responsibility:
 - Discipline and School Climate Policies and Practices
 - Parent and Community Partnerships
- Results:
 - Improve outcomes for African-American students
 - Attendance
 - Student Discipline
 - Student Achievement

The presentation provided updated information on the programs and practices that have been established or are in development to support this initiative.

3. **Information to the Board** – Draft Vision Statement for Hayward Unified School District (Office of the Superintendent)

The Board of Education met for a Work Session on February 9, 2013. During the session, the Board discussed a new Vision Statement for Hayward Unified School District. The Vision Statement has not been updated in several years. Establishing a new vision for the District will be the foundation for new Board Goals and Priorities. The Vision Statement presented stated:

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Students will be prepared, challenged and motivated in a 21st Century learning environment that develops the physical, intellectual and emotional success of (“every child”) / (“all learners.”)

The Board requested removing the words “every child”. This item will return to a future Board Meeting for approval.

4. **The Board Conducted a 2nd Reading of Revised/New Board Policies/Administrative Regulations and Approved the following:** (Office of the Superintendent)

The Board of Education had requested changes to the following 3000-Business, Series

The Board of Education was presented the updated policies and regulations, including updates from the California School Boards Association (CSBA), HUSD staff and revisions from the Board.

Board Policies included for review and approval:

| | | | |
|----|-------|--------|---|
| a) | BP/AR | 3100 | Budget |
| b) | BP/AR | 3250 | Transportation Fees |
| c) | BP/AR | 3260 | Fees & Charges |
| d) | BP/AR | 3280 | Sale or Lease of District-Owned Real Property |
| e) | BP/AR | 3290 | Gifts, Grants and Bequests |
| f) | BP/AR | 3300 | Expenditures And Purchases |
| g) | BP/AR | 3311 | Bids |
| h) | BP/AR | 3430 | Investing |
| i) | AR | 3500 | Operations and Maintenance |
| j) | AR | 3514.2 | Integrated Pest Management |
| k) | BP/AR | 3516 | Emergencies And Disaster Preparedness Plan |
| l) | BP/AR | 3600 | Consultants |

The updated Board Policies/Administrative Regulations will be available to parents/guardians, students, staff and community members.

5. **The Board Accepted** – Service Employees International Union (SEIU), Local 1021 Disclosure (Human Resources)

Upon reaching a tentative agreement for a new contract or re-opener, the District is required by law to fully disclose the financial impact of the settlement. All public disclosure documents have been completed. The Board approved the terms and conditions as outlined in the public disclosure and approved the tentative agreement.

6. **The Board Approved** – Consultant Contract (Student, Family & Community Services)

| | Vendor | Purpose | Div/Program | Amount |
|----|-----------------------------------|---|--------------------------------------|--|
| a) | SEEDS Community Resolution Center | Provide training on the Resource Justice model for middle and high school sites | Student, Family & Community Services | \$20,000 – Alameda County Behavioral Health Services |

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7. **The Board Approved** – Academic Subcommittee (Educational Services)

Educational Services is proposing the creation of a new subcommittee to focus on academic issues. The Academic Subcommittee will be a forum to discuss the critical academic issues that impact HUSD students, staff, teachers, administration, families, and stakeholders so we can:

- Ensure that stakeholders voices are heard
- Examine academic issues from a variety of perspectives
- Make informed recommendations to the Board of Education

The Academic Subcommittee will be a public meeting open to all members of the HUSD community. This is a venue for interested staff, parent, and community members to attend the meetings and participate in conversations about the educational direction of the district. The Academic Subcommittee will meet monthly. The subcommittee will meet at the HUSD Board Room at the District Office. The following are the proposed dates and times for the remainder of the year:

- April 8 (Monday), 5:00-6:30
- May 6 (Monday), 5:00-6:30
- June 3 (Monday), 5:00-6:30

The Board appointed Dr. Walker and Mr. Taylor as the Board's Liaisons for this committee.

8. **The Board Approved** – Budget Revision #2 – Second Period Interim Report (Business Services)

The Second Period Interim Report provides the Board and the public with updated budget projections since the Board adopted the District's First Interim Report budget in December. Following the certification of the Interim Report, the budget will be revised to match the new projections. This report is a required component of AB1200. The District presents a Positive Certification. Current projections indicate that the District will end the financial year with a \$12.2 million fund balance, compared to \$13.1 million projected at First Interim. The reduction is due to an increased contribution to Special Education and an additional allocation of Tier III flexed state revenue to Adult Education. At First Interim, the District also presented a Positive Certification. As directed by the ACOE, the Second Interim Report is prepared without the impact of the Governor's Proposed Local Control Funding Formula. Cash at year end is projected to be positive at year end and is predicated on the assumption that revenue from the State and Federal governments will be received as scheduled. The Board has passed a resolution to authorize temporary borrowing between funds as a precaution. The Board approved the Second Interim Budget Report and asked staff to revise the budget for the Adult Education Fund.

9. **The Board Accepted** – Donations Report (Business Services)

| DONOR | ITEM | VALUE | SITE |
|----------------------------|-------------|--------------|-----------------------------|
| United Way of the Bay Area | Check | \$306.00 | Treeview/Bidwell Elementary |
| Lifetouch | Check | \$974.67 | Treeview/Bidwell Elementary |

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Future Board Meetings:

Regular Board Meeting – Wednesday, March 27, 2013 – 6:30 p.m. (Open Session)
City Hall

Regular Board Meeting – Wednesday, April 24, 2013 – 6:30 p.m. (Open Session)
City Hall

Regular Board Meeting – Wednesday, May 8, 2013 – 6:30 p.m. (Open Session)
City Hall