



H.U.S.D. BOARD MEETING SUMMARY  
Wednesday, February 26, 2014

**Board Roll Call:**

Present: Mr. John Taylor, President  
Dr. Annette Walker, Vice President  
Ms. Lisa Brunner, Clerk  
Dr. Luis Reynoso, Member  
Mr. William McGee, Member

**In Closed Session the Board of Education approved the following:**

- On a motion by Ms. Brunner and seconded by Dr. Reynoso the Board voted 5-0 to non-re-elect teachers with the following employee numbers: 14710, 10174, 20663, 20234, 20633, 20264, and 20266
- On a motion by Dr. Reynoso and seconded by Ms. Brunner the Board voted 5-0 to release Assistant Principals with employee numbers 190002 and 019624
- On a motion by Dr. Reynoso and seconded by Ms. Brunner the Board voted 5-0 to notify the coordinator with employee number 110006, that he/she will be released for the 2014-2015 school year

The Superintendent reported that inadvertently, one of the agreements, Number OAH 2013101101 approved at the February 12, 2014 Board Meeting in Closed Session was not mentioned in the report out of Closed Session. The report out of Closed Session from February 12, 2014 should have included, that the Board on a vote of 5-0 accepted staff's recommendation on agreement Number OAH 2013101101

**CONSENT ITEMS**

1. **The Board Approved** – Personnel appointments, retirements, changes of status, waivers, leaves of absence, and terminations (Human Resources)
2. **The Board Approved** – Warrants from January 1, 2014 through January 31, 2014 (Business Services)

**IMPLEMENTATION:**

Payroll — Direct Deposit	\$ 7,473,940.48
Payroll — Warrants	\$ 369,260.84
General Fund - Total Non-Payroll	\$ 6,499,100.59

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Adult Education Fund	\$ 39,273.44
Food Services Fund	\$ 331,068.22
Child Development Fund	\$ 43,649.29
Deferred Maintenance Fund	\$ 106,430.09
Special Reserve Fund for Capital Outlay Projects	\$ -0-
Building Fund 2008 Measure I Bond	\$ 225,762.72
School Facilities/Proposition I A	\$ -0-
Building Fund	\$ -0-
Capital Facilities/Developer Fees Fund	\$ -0-
TOTAL EXPENDITURES	\$ 15,088,485.67

### 3. **The Board Approved** – Overnight Study Trips (Educational Services)

Mt. Eden — March 22-23, 2014: Seventy-nine 9-12<sup>th</sup> grade students will participate in a show choir competition in Los Alamitos, California. Students will travel by charter bus and be housed in a hotel. There will be five female chaperone and three male chaperones. Ken Rawdon, teacher, will be in charge of this trip. The cost for students is \$93. Fundraisers and donations will finance this trip. No student will be denied participation due to lack of funds. The event will take place Saturday, March 22 through Sunday, March 23.

Hayward High: April 10-13, 2014: Twelve 11<sup>th</sup> grade students will participate in a training for student journalists in San Diego, California. Students will travel by airline and be housed in a hotel. There will be one female chaperone and one male chaperone. Karsten Barnes, teacher, will be in charge of this trip. The cost for students is \$385. Fundraisers will finance this trip. No student will be denied participation due to lack of funds. The event will take place Thursday, April 10 through Saturday, April 13.

### 4. **The Board Accepted** – Uniform Complaint Update (Student, Family & Community Services)

In adherence to the California Education Code 35186 updates on the status of the parent complaints should be submitted to the Board of Education on a quarterly basis. This Education Code stipulates the report to contain a summary of the formal uniform complaints filed and the status of the resolution to the complaints. In addition to this mandate, the Board of Education has requested that staff also track informal complaints which are submitted as well as the status of resolution to these complaints.

Formal Complaints:       Six received: 4 resolved and 2 pending  
Informal Complaints:    Twenty-One received and all resolved

### 5. **The Board Accepted** – Expulsion Update (Student, Family & Community Services)

The Board of Education has requested a quarterly report to review actions the Board has taken in the current school year with relation to student discipline. The report covered the period of July 1, 2013 to January 16, 2014.

### 6. **The Board Approved** – Common Core Instructional Framework (CCIF) – State Standards One-Time Funding Plan (Educational Services)

The enacted State Budget for 2013-14 provides one-time funds to local educational agencies to support the activities required to implement the federal Common Core State Standards (CCSS)

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that California has adopted. These new standards are required to be in place for the 2014-15 academic year. This new funding is provided specifically to support these activities to prepare for implementation:

- Professional Development for certificated and classified employees involved in the direct instruction of pupils using the Common Core State Standards
- Instructional materials and supplemental instructional materials aligned to the Common Core State Standards
- Technology equipment and infrastructure to provide technology-based instruction using Common Core State Standards and to implement computer-based student assessments

The funds must be spent by July 1, 2015. As a condition of receiving the funds, a spending plan for the funds must be presented at a public meeting of the Governing Board and then approved at a subsequent public meeting of the Governing Board. At the February 12, 2014 Board meeting the District presented the plan. Last night the Board approved the following:

The funds will be approximately allocated in the following manner to support the aforementioned Common Core transition activities:

Professional Development:       \$3,400,000

- Leadership Team support
- Additional collaboration time
- Summer training sessions
- Additional professional development day
- Lab Site Classrooms

Technology Integration:       \$368,000

Common Core Technology Committee Activities

- Technology Teacher Leader Stipends
- Upgraded technology in Technology Teacher Leader classrooms

Instructional Materials:   \$400,000

- Materials for Lab Site Classrooms
- Non-fiction texts

Total Expenditures:       \$4,168,000

### 7. **The Board Approved** – Perkins Grant Advisory Committee (Educational Services)

For over ten years the Hayward Unified School District has applied for and received Carl D. Perkins funds for use in our Career Technical Education classes (CTE). These funds from this grant support classes at the high schools and also at the Adult School. The purpose of the Advisory Committee is to offer extensive business and industry involvement, as evidenced by at least one annual business and industry advisory committee meeting and planned business and industry involvement in program activities. The application for funds for the grant is approved by the Board of Education every spring.

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The following is a list of Advisory Committee members who will meet this school year:

Industry Sector: Education, Child Development and Family Services

Business Community Representative: Ms. Jennifer Pare, Kidango Children's Center,  
Regional Director

Instructor: Lenore Mankins

Hospitality, Tourist and Recreation Industry Sector

Business Community Representative: Ms. Charlie Widner, Baywood Court, Food and  
Beverage Director

Instructor: Jacqueline Petty

Finance and Business Industry Sector

Business Community Representative: Ms. Sunny Kaltaura, Sr. Network Engineer ENT Networks

Instructor: Denise Watson

General

HUSD Administrators of Grant: Guy Zakrevsky, Mary Anne Heather,

EDD Representative: Ron Cornman

### District Responsibility:

The district shall ensure the committee members are notified of the committee meetings, will take minutes of the meetings, and will submit minutes to the State of California when needed for reviews.

### 8. **The Board Approved** – Administrator on Special Assignment (Certificated) Job Description (Human Resources)

The District previously had no job description for this new job classification. This position will allow the Assistant Superintendent of Educational Services, or the Superintendent, to temporarily hire an administrator to carry out special projects that often have time sensitive requirements.

### 9. **The Board Adopted** – Resolution 1314-30, to Apply for 2014 Lower Emission School Bus Program (LESB) On-Board Natural Gas Tank Replacement (Business Services)

The Lower-Emission School Bus Program (LESBP) provides financial incentives to replace older school buses, replace on-board compressed natural gas (CNG) fuel tanks, fund infrastructure improvements of deteriorating natural gas fueling dispensers, and retrofit in-use school buses with emission control devices to reduce the exposure of school children to harmful emissions. The Bay Area Air Quality Management District is currently accepting LESBP grant applications to replace on-board CNG tanks on public school buses that are at least 14 years old but no more than 16 years old. LESBP funds will be prioritized for CNG tank replacement projects and awarded on a first-come first-served basis through December 31, 2014. The Air Resources Board's (ARB) Truck and Bus regulations require existing on-road diesel vehicles including school buses that operate in California to be upgraded to reduce emissions. It is the school bus owner's responsibility to understand the requirements of the ARB regulation and how the regulation affects their fleet. While CNG buses are exempt from ARB's regulation, the U.S. Department of Transportation requires that CNG buses be removed from service once the on-board CNG tank has reached the manufacturer's service life, typically 15 years.

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- 10. The Board Tabled** – Master Agreement between HUSD and Alameda County of Alameda (Student, Family & Community Services)

This item will return to a future Board Agenda.

- 11. The Board Adopted** – The Revised Minutes of the Regular Board Meeting of November 13, 2013 and the Minutes of the Regular Board Meeting of February 12, 2014 (Office of the Superintendent)
- 12. The Board Adopted** – Resolution 1314-31, Week of the School Administrator, March 3-9, 2014 (Human Resources)

The state of California has designated the week of March 3-9, 2014 as the Week of the School Administrator. Last night the Board of Education adopted this resolution recognizing the contributions of all Hayward Unified School District administrators. Research has repeatedly shown that quality school leadership is essential to student success. This is the seventeenth year Hayward Unified School District administrators have been formally honored for the work they do. Teachers and classified employees are also recognized for their contributions in May of each year. The Week of the School Administrator, March 3-9, 2014 will be posted on the Hayward Unified School District website with a message encouraging staff, parents, and students to recognize administrators who serve the students of Hayward. Also, Superintendent/CEO Stan Dobbs will send a message of appreciation to all Hayward Unified School District administrators.

### **ACTION/DISCUSSION ITEMS**

- 1. Information to the Board** – College and Career Readiness Update/HPN Update (Educational Services)

In June of 2013, HUSD hired for the position of Coordinator College & Career Readiness. The position was partially funded by HPN monies and by categorical funds. The objective of the position was twofold; to support the 6 HPN school sites with college & career education and activities; and to support the AVID programs as the District Coordinator for AVID.

#### **College & Career Readiness Support**

Provide support to AVID programs at 7 secondary schools  
Provide support to 3 Puente programs at all high schools  
Provide support to Puente teams for middle school pilot  
District liaison to College Bound Hayward  
District liaison to College Bound Brotherhood  
Provide support to all K-12 schools who request college & career readiness information/activities  
Provide focused support at Park & Harder Elementary around college & career readiness  
Provide focused support to Winton Middle School around college & career readiness  
Oversight of CAHSEE academies (focused recruitment for HPN students)  
Provide support to crafting needs of HUSD with respect to Career Pathways Trust Grant

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### 2. **Information to the Board** – Made in Hayward Campaign Update (Student, Family & Community Services)

We are excited to have launched the Made in Hayward campaign; this initiative celebrates and supports the educational excellence in Hayward. Staff informed the Board of activities that have been implemented by HUSD as a direct result of the initiative. HUSD educates over 21,000 students a day, and the City of Hayward educates over 62,000 students a day, but we have never been known as a City that educates. The Made in Hayward campaign aims at increasing pride amongst students in Hayward. Furthermore, the goal is to showcase the successes of HUSD and Hayward alumni and bring the community together to increase the graduation rate of students in Hayward. Lastly, the goal of the initiative is to support a college-going culture for HUSD students. The Made in Hayward Campaign is currently in the second month of implementation. During the next four months, HUSD will continue to promote HUSD's college culture through a series of district-wide Made in Hayward events. The Board received information that included background, timeline and next steps for implementation.

### 3. **Information to the Board** – Promise Neighborhood Grant Update (Student, Family & Community Services)

The *Promise Neighborhoods Program* is a U.S. Department of Education implementation initiative launched in March 2012 focused on breaking the cycle of inter-generational poverty by significantly improving the educational and developmental outcomes and overall life prospects of children and youth in distressed communities. The Promise Neighborhoods' vision is that all children growing up in Promise Neighborhoods have access to effective schools and strong systems of family and community support that will prepare them to attain an excellent education and successfully transition to college and career. California State University East Bay (CSUEB) along with partners- HUSD, the City of Hayward, the Eden Area ROP, Chabot College, 4C's of Alameda County applied for and received one of 5 Promise Neighborhood implementation grants. The HPN targeted schools are Park Elementary, Harder Elementary, Chavez Middle, Winton Middle, Hayward High, and Tennyson High. The ten HPN Grant Results include:

- Children enter kindergarten ready to succeed in school
- Students are proficient in core academic subjects
- Students successfully transition from middle school grades to high school
- Youth graduate from high school
- High school graduates obtain a post-secondary degree, certification or credential
- Students are healthy
- Students feel safe at school and in their community
- Students live in stable communities
- Families and community members support learning in Promise Neighborhood schools
- Students have access to 21st Century learning tools

#### Upcoming Hayward Promise Neighborhood Events and Opportunities:

March 8, 2014: CSUEB Education Summit

April 5, 2014: HPN Healthy Promise Walk/Run

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**4. The Board Requested that Board Bylaw 9323 Return with Revisions for a 2<sup>nd</sup> Reading:**  
(Office of the Superintendent)

On November 14, 2012 the Board approved the revision of Board Bylaw 9323 Meeting Conduct. At this presentation staff provided suggested revisions to the 3<sup>rd</sup> paragraph of the Meeting Procedures of this Board Bylaw. The suggested revisions are marked in red as follows:

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned no later than ~~11:00 p.m.~~ 10:00 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date. If the later date requirement is triggered, due to the meeting being adjourned by the 10:00 p.m. deadline, the balance of the meeting Agenda will initiate a Special Board Meeting for the following Wednesday.

At last night's Board Meeting the Board requested to only change the time the meeting shall be adjourned to 10:00 p.m. and to strike out the suggested language in red. Staff will bring back this Board Bylaw for a Second Reading.

**5. The Board Approved – Consultant Contracts (Student, Family & Community Services)**

<b>Vendor</b>	<b>Purpose</b>	<b>Div/Program</b>	<b>Amount</b>
Holly Schafer	Provide program evaluation and grant reporting services for HUSD's SPSP for 3 <sup>rd</sup> year Carol M. White analysis report	Student, Family & Community Services	\$8,280 – Carol M. White Grant
Mad Science	Provide science lessons and assemblies for all elementary schools to support our GATE program	Educational Services	\$13,440 – GATE Funds
Concerned Parent Alliance	The \$50,000 College Brotherhood Grant will pay for CPA to provide support for our African American male seniors to sign up for the Free Application for Federal Student Aid (FAFSA). This amendment will allow CPA to provide the support to ALL HUSD seniors	Educational Services	\$15,000 – EIA Funds – (previously approved contract for \$40,000 on 12-11-13)

**Future Board Meetings:**

Regular Board Meeting – Wednesday, March 12, 2014 – 6:30 p.m. (Open Session)  
City Hall

Special Board Meeting – Saturday, March 15, 2014 – 9:00 a.m. – 3:00 p.m. (Open Session)  
Topic: Board Goals  
HUSD Board Room

Regular Board Meeting – Wednesday, March 26, 2014 – 6:30 p.m. (Open Session)  
City Hall