



**Minutes from the Regular Meeting of the Board of Directors
Monday, May 22, 2023**

The Board of Directors held a Regular Board Meeting on Monday, May 22, 2023. The meeting began at 6 pm and was held in-person at Union Event Center and virtually via a Zoom link posted on the Mead School District website. Directors Denholm, Burchard, Olson, Cannon and Gray were present. Also attending were Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley. Superintendent Shawn Woodward was excused.

I. Pledge of Allegiance

The meeting began with President Denholm asking all to rise for the Pledge of Allegiance.

II. Approval of Agenda

Director Burchard made a motion to approve the meeting agenda, as presented. Director Cannon seconded the motion. Prior to voting on the motion to approve, as presented, Director Cannon proposed amending the agenda to add an item that would allow those in attendance wishing to speak on the reduction in classified nurse staffing for the 23/24 school year the opportunity to do so. Current policy allows Public Comment only on agenda items.

This was followed by Director Gray making a motion to amend the agenda, adding classified nurse staffing as an agenda item. Director Cannon seconded the motion. Prior to calling for a vote, President Denholm noted Public Comment at board meetings is slated to be a topic at an upcoming board work session. He expressed concern about the precedent that would be set should the agenda be amended to allow for comment on a topic that was not on the agenda prior to the board having the opportunity to discuss the matter at the upcoming work session. The motion to amend the agenda failed in a 2-3 vote.

Director Olson made a motion to approve the meeting agenda, as presented. Director Burchard seconded the motion. The motion carried in a 3-2 vote.

III. Approval of Minutes

Following confirmation that, collectively, area school districts missed out on approximately \$50 million in LEA funding in 2022/23 because of the steep increase in assessed valuations, Director Olson made a motion to approve the minutes of the May 8, 2023, Regular Board Meeting, as presented. Director Cannon seconded the motion. The motion carried unanimously.

IV. Remarks for the Good of the Schools - Public Comment

Noting there were no community members/individuals present who signed-up to speak on agenda topics, President Denholm opened the floor for board/staff comments.

Board/Staff Comments

Darren Nelson, Director of Secondary Education, provided the following 2022/23 sports recap:

Mt. Spokane High School

- 8 GSL Championships (Boys Cross Country, Football, Volleyball, Boys Basketball, Wrestling, Boys Track & Field, Baseball, Fastpitch Softball)
- 9 GSL Coaches of the Year (*Andy Sonneland* - Girls Cross Country, *Scott Daratha* - Boys Cross Country, *Terry Cloer* - Football, *Laurie Quigley* - Volleyball, *David Wagenblast* -

Boys Basketball, *Adrien Plummer* - Gymnastics, *Alex Schuerman* - Baseball, *Carl Adams* - Fastpitch Softball, *Danny Figueira* - Boys Track & Field)

- 46 GSL 1st Team Athletes
- 2 GSL League MVPs & 1 Wrestler of the Year
- 1 Academic State Champion (Slowpitch Softball)
- 20+ Athletes Competing at College Level
- 2nd Place GSL All Sports Trophy

Mead High School

- 8 GSL Championships (Girls Cross Country, Gymnastics, Boys Golf, Boys Tennis, Wrestling, Girls Basketball, Girls Track & Field, Boys Soccer)
- 6 GSL Coaches of the Year (*Casey Curtis* - Girls Soccer, *Quantae Anderson* - Girls Basketball, *Tyler McLean* - Asst. Coach Wrestling, *Paul Peters* - Boys Golf, *Dori Whitford* - Girls Track & Field, *Bryce Borland* - Boys Tennis)
- 67 GSL 1st Team Athletes
- 5 GSL League MVPs
- 18+ Athletes Competing at College Level
- 1st Place GSL All Sports Trophy
- 3 State Championships (Wrestling, Cheer, Boys Golf)

In conclusion, Mr. Nelson shared 3A WIAA Scholastic Cup standings have Mt. Spokane currently in 4th place and Mead in 5th place. Between the two high schools the Mead School District earned 16 out of 19 GSL titles in the 2022/23 school year and Mead High School's John Barrington was Athletic Director of the Year.

Director Olson, referencing the recent DLC Olympics, noted it was very well attended and complimented event organizers. It was a great day.

Director Gray extended congratulations to Northwood teacher Dave Gamon. He, along with three other teachers from Washington State, are finalists for the national Presidential Award for Excellence in Math and Science Teaching (PAEMST).

Regarding athletics, Director Cannon noted in particular the outstanding season had by the Mead High School Soccer Team.

President Denholm, addressing those in the audience who had hoped to speak regarding the reduction in classified nurses for the 2023/24 school year, asked that they submit comments via email to the board.

On the subject of classified nurses, Director Gray asked that Josh Westermann (Director of Student & Family Services) present the 23/24 nurse staffing plan to the board. In approving the reduction to classified nurses she was assured there would be a nurse at every school location each school day. If each school is not covered 100% she would not have approved the staffing reduction.

V. Continuing Business - none

VI. New Business

A. Consent Agenda

Regarding athletic Participation Fees for the upcoming school year, Director Gray asked if there had been any consideration given to increasing these fees. Fees as presented for 23/24 are the same as what was charged in 22/23. Following discussion, Director Gray made a motion to approve the Consent Agenda, minus item #6 - 23/24 Participation Fee Approval. Director

Cannon seconded the motion. The motion carried unanimously. 23/24 Participation Fees will be brought back as a standalone, Continuing Business item, at the next board meeting.

Consent Agenda

1. Hired Classified Personnel:

Rick Marquardt	Northwood	Class	6.12 hrs/day Para Ed effective 5/1/23
Cynthia Binsfield	Transportation	Class	4.0 hrs/day Bus Driver effective 5/1/23
Johnathon Harrison	Mt. Spokane	Class	6.0 hrs/day Para Ed effective 5/3/23
Stephanie Robinson	Prairie View	Class	6.0 hrs/day Para Ed effective 5/4/23
Jennifer Boomer	Evergreen	Class	6.25 hrs/day Para Ed effective 5/1/23

2. Hired Classified Substitutes:

Ardra Arment	Velma Cox	Scott Atkins	Kimberly Reyes
Charlotte Seip	Rebekah Biskenborn	Brittany Borg	Debra Marchioro-Reid
Krystal Roller			

3. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **May 22, 2023**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 111398 to 111555** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 357,413.36
General Fund - PR	181,233.11
ASB Fund	16,744.46
Capital Projects Fund	47,478.90

4. Approved Supplemental & Extra-Curricular Contracts.

5. Accepted the Following Donations:

- \$500.00 from Center for Pediatric Therapy to DLC Olympics
- \$500.00 from Fire Fighters of Local 2916 Benevolent Assoc. to DLC Olympics

7. Approved Requests for Unpaid Leave (i.e., parenting, medical, Good of the District, etc.):

Amy Bruce	Mt. Spokane	Class	6/20/23
Bethany Mason	Special Services	Cert	10/9/23 - 10/17/23
Jennifer Harmon	Prairie View	Class	5/18/23 - 5/23/23
Keylissa Coleman	Highland	Class	5/22/23 - 6/8/23 except Wednesdays
Jennifer Gockley	Skyline	Cert	23/24 and 24/25 school years
Claire Perry	Farwell	Cert	23/24 school year
Janet Palmer	Mt. Spokane	Cert	.2 FTE 23/24 school year

8. Approved Requests for Retirement/Resignation:

Athena Feidler	Northwood	Class	Retirement effective 8/31/23 (Para Ed)
Gisella Hazen	Evergreen	Cert	Resignation effective 8/31/23 (Teacher)
Danielle Hall	Brentwood	Class	Resignation effective 5/16/23 (Admin Asst)
Karen Hayett	Brentwood	Cert	Retirement effective 6/30/23 (Teacher)
Mary Brown	Mead HS	Class	Retirement effective 6/20/23 (Cook)
Mark Elmore	Evergreen	Cert	Retirement effective 6/30/23 (Teacher)

9. Approved the Following Employment Termination:

Rita Sollie	Custodial Services	Class	Job Abandonment (absent w/o leave) as of 5/15/23
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B. Resolution 23-03 WIAA Enrollment for 2023-2024

Darren Nelson, Director of Secondary Education, presented Resolution 23-03, WIAA Enrollment for 2023-2024, for board consideration. The Mead School District has been a participating member of the Washington Interscholastic Activities Association (WIAA) for many years. Only sanctioned WIAA sports are offered in district secondary schools. This annual resolution confirms the district's participation and support for the rules and regulations of the WIAA.

The Mead School District, out of the General Fund, pays an annual service fee of approximately \$7,000 for all secondary schools. Each secondary school, out of their ASB account, pays an annual L&I assessment.

Responding to a question from Director Burchard, Mr. Nelson shared all school districts who take part in WIAA sponsored activities are participating members of the organization. In response to a question from Director Olson, Mr. Nelson confirmed school districts have representation on the WIAA.

Regarding classification, Mr. Nelson confirmed both Mead High School and Mt. Spokane are currently 3A. There is talk of revising classification student enrollment numbers. This could move Mead up to 4A in the future. President Denholm asked about the ability to opt up in classification. Mr. Nelson shared schools can opt up like Gonzaga Prep does. Schools, based on their Free & Reduced numbers, also have the option of opting down.

Director Olson made a motion to adopt Resolution 23-03, WIAA Enrollment for 2023-2024, as presented. Director Burchard seconded the motion. The motion carried unanimously. A copy of the resolution is attached.

C. 2023/2024 School Supplies Contract

Adina Grimsley, Business Services Director, presented a contract with Complete Office, LLC for 2023/24 school supplies for board consideration. The Mead School District requested bid proposals for 2023/2024 K-5 basic education classroom supplies with seven vendors submitting bids on May 12, 2023. Complete Office, LLC received the highest points based on references, cost, strong customer service and the ability to meet the district's delivery request of August 2023.

In response to a question from Director Cannon, Ms. Grimsley shared the list of provided supplies is consistent with what was provided in the 2022/23 school year. Discussion included, taking into account current budget concerns, whether or not the district should continue providing these basic supplies for students. Director Burchard recalled the district began the practice of providing basic elementary classroom supplies such as glue sticks, crayons, pencils and erasers approximately five years ago to help create equality among elementary schools. Director Cannon noted that for some families school supply shopping is a very special annual event, while for others it is a financial hardship.

Both Director Burchard and Director Cannon noted it is a bit late to change course for 2023/24. It was suggested the purchase of school supplies be discussed in more detail prior to the 2024/25 school year.

Director Burchard made a motion to award the 2023/24 school supplies contract to Complete Office, LLC, as presented. Director Cannon seconded the motion. The motion carried unanimously.

D. 2023/2024 District Wide Copiers Contract

Adina Grimsley, Business Services Director, presented for board consideration a contract with Fishers Technology to provide district wide copy machines and a six year service contract. Seven vendors submitted bid proposals on April 16, 2023, with Fishers Technology receiving the highest points based on references, price, customer service and previous work experience.

In response to a question from Director Burchard, Ms. Grimsley confirmed the contract is for the purchase of copiers. The district is moving away from renting.

Director Olson made a motion to award the district wide copy machine purchase contract and six year service contract to Fishers Technology, as presented. Director Cannon seconded the motion. The motion carried unanimously.

VII. Reports

A. Financial Report for the Month of April 2023

Chief Financial Officer Heather Ellingson presented a brief financial report for the month of April 2023. Enrollment from April 1st to May 1st is down 26 students. District enrollment for 22/23 has averaged 10,196. This is slightly higher than budgeted enrollment of 10,181.

Ms. Ellingson shared the district just learned it will receive approximately \$1 million in one-time monies from the state to help offset the loss of LEA monies. LEA funds were impacted by the recent steep increase in assessed valuations in Spokane County. The district also anticipates receiving approximately \$300,000 in transportation Safety Net funding. Ms. Ellingson noted she is hopeful these additional one-time monies, coupled with a hoped for increase in enrollment, will provide enough additional revenue in the district's Fund Balance to alleviate the need to borrow money in the spring of 2024 to meet payroll obligations.

Ms. Ellingson shared the board may need to approve a budget extension for the 2022/23 school year in the summer. This is because of the district's increase in Special Education enrollment and the additional costs associated with serving these students. If district expenditures exceed the approved budget amount by even one dollar the board must approve a budget extension.

The 2023/24 budget will be presented to the board for review at the end of July with adoption taking place in August.

VIII. Adjourn

The meeting was adjourned at 6:45 pm.

President

Secretary



**Resolution 23-03
WIAA Enrollment for 2023-2024**

WHEREAS Chapter 32 laws of 1975-76, 2nd Executive Session grants authority to each school district Board of Directors to control, supervise and regulate the conduct of interschool athletic activities and other interschool extracurricular activities of an athletic, cultural, social, or recreational nature for students in the district.

WHEREAS Chapter 32, laws of 1975-76, 2nd Executive Session authorizes school district Boards of Directors to delegate control, supervision and regulation of any of the aforesaid activities to any voluntary, nonprofit entity and to compensate any such entity for services provided subject to the satisfaction of certain conditions and approval by the State Board of Education.

WHEREAS the Washington Interscholastic Activities Association is a voluntary, nonprofit entity which has satisfied the conditions, expressly set forth in Chapter 32 laws of 1975-76, 2nd Executive Session and has further been approved by the State Board of Education in action taken on August 17, 1977.

WHEREAS the Board of Directors of Mead School District #354 being otherwise fully informed of the rules and regulations of the Washington Interscholastic Activities Association as approved by the State Board of Education and recognizing that said rules and regulations provide for private sponsorship of post-season tournaments for extracurricular activities by WIAA, consent to abide by such rules and regulations.

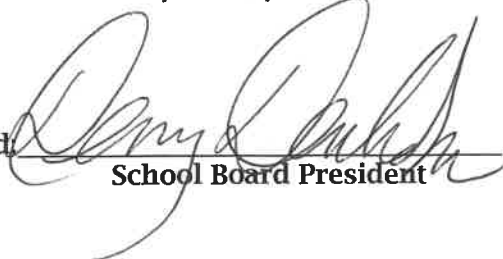
NOW THEREFORE, the Board of Directors of Mead School District #354 hereby delegates to the Washington Interscholastic Activities Association the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

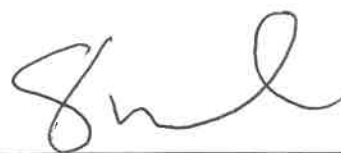
Interscholastic Officials L&I Coverage Statewide

Beginning July 1, 1988, interscholastic sports officials were covered by Washington State labor and Industries via a common rate and payment system that eliminated game-by-game calculations and record keeping by school and/or district business offices. WIAA will guarantee payment of L&I premiums for WOA registered officials for all interscholastic activities under WIAA's jurisdiction and will assess WIAA member schools via classification rates at the same time service fees are billed. Officials L&I coverage is only in effect for activities authorized and offered by School Board approval and listed on the school's WIAA membership form.

Dated this 22nd day of May 2023.

Signed:


School Board President



School Board Secretary