

November 5, 2020  
Board meeting

**Present:**

Gretchen Mueller  
Claire Betler  
Maggie Cyphery  
Sharon Desilets  
Elvira Lopez  
Katie Slota

**Not Present:**

Monica Olmstead

Start: 6:38

1. Bylaws-give community access to bylaws.
  - a. Membership and Dues – no dues; Question: How do parents get to the minutes.  
Answer: the bylaws and minutes will be posted on the Jefferson website in the future.
  - b. Elections: announce board positions in April 2021 for 2021-2022 School Year.
  - c. Katy Slota is Ex-Oficio officer of 11/5/20 meeting.
  - d. Monthly meetings – purchase zoom for the year (\$149/year); Katy will speak to staff about using another method that is free; consider a PTO every other month; use free Zoom, schedule 2 meetings by 2 different people
  - e. Emails distribution list – robocall takes care of this; minutes on the website (in the future) would help reach people.
  - f. Is it necessary to amend the bylaws? Board Members will send recommended changes to bylaws to President.
2. Motion to vote Sharon Desilets a co-treasurer to Maggie Cyphery. Unanimous approval.
3. Facebook Page – A few people are on the list with administrative rights. The list was outdated. The president has updated the list. Board to decide the type of information that should be disseminated on it. The president is currently the sole person to post a message. What is the process for posting messages. President runs requests for posts with Vice President and with Principal. Need to add policy to the bylaws regarding posting on Facebook. Posts need to be part of “School sanctioned activities approved by School Administration and two Board Members”.
4. Virtual Fun Run – 5 people attended in last public meeting, template to write website; a PTO member may be able to help with fundraising website. People can post pictures. Rolling month. Request a flat amount. Kids could log their runs. The top 3 could get a prize. Timeline -after the holidays – Mid January to Mid February; google meet in December to recruit parents at large.
5. IC meeting coming up next week. Katy attends all.
6. Funds: \$996.82, including recent Chipotle fundraiser (check pending delivery to PTO)

End: 6:30