

## PTO Board Meeting

January 4, 2020

Present:

1. Mary Slota, Family Liaison
2. Gretchen Mueller, President
3. Maggie Cyphery, Treasurer, PTO
4. Elvira Lopez, Secretary PTO
5. Claire Betler, Vice President PTO
6. Monica Olmstead, Principal
7. Sharon Desilets, Treasurer, PTO

### Topics

1. Bylaws – structures for amending bylaws from PTO Today (Resource); PTO to follow the procedure. Last time the bylaws were updated was 2011.
  - a. Amendments to bylaws – regular or special meeting; 2/3 of people voting need to approve it.
  - b. Amendments posted on Jefferson website-principal Olmstead will reach out to Mr. Vigil; robocall to get the word out.
  - c. Realistic timeline – minimum 30 days
  - d. Review Facebook Policy recommended by PTO Today.
  - e. Agenda is to be released before general PTO meetings
  - f. Minutes from previous general meeting– can be requested by the members.
  - g. Purchase Roberts Rules of Order? Not yet. Refer to PTO Today.
  
2. Jogathon
  - a. Memberhub website
  - b. Fundraiser Goal is needed – Educational Materials, Drive Thru
    - i. 8<sup>th</sup> Grade Promotion (yard signs and t-shirts) & decorating the loop -\$2,000 (school has \$1,000) – need a minimum of \$1,000
    - ii. Maker Space materials –
    - iii. Supplies for Electives supplies
    - iv. APS – limit \$25 per teacher by school ; fundraising towards teacher appreciation (first week in May – May 4, 2020)
    - v. Month of February – heart health month; Valentines
    - vi. BB Yard is barren- Pergola, picnic tables
    - vii. Top Prizes
    - viii. Fitness is a focus
    - ix. Students video themselves; on Facebook or Memberhub
  - c. If Launch, community needs week and half; Website needs to be ready by Jan 18<sup>th</sup>
  - d. Provide loop distances – nearby plus west side (Taylor Ranch), heights,
  - e. Prizes – medals, trophies, gift certificates- number of miles

**Action Items**

Send out Thursday - Policy docs

Aim to Post Jan 17<sup>th</sup> and robocall

Next Open PTO meeting last week of January

Which email to use for Memberhub? Use PTO email