



# Special Admit Enrollment Expectations and Responsibilities

## Special Admit Enrollment

- Title 2, Chapter 5, Article 1, Section 48800 of the California Education Code allows the governing board of any school district to determine which students would benefit from advanced scholastic or vocational work. The intent of this section of the California Education Code is to provide educational enrichment opportunities for a limited number of eligible pupils, rather than to reduce current course requirements of elementary and secondary schools.
- Los Medanos College interprets “advanced scholastic” coursework as those courses designated as degree applicable (DA), in the LMC College Catalog.
- Students who are 14 years of age or older and have completed the eighth grade (or higher) are eligible for concurrent enrollment as “special admit” students at LMC.
- Los Medanos College reserves the right to exclude or limit enrollment of Special Admit students into impacted programs and in other programs or courses based on health, safety, instructional methodology, faculty constraints, or legal requirements.
- New and returning high school students must submit a college application along with a Special Admit Approval Form during **in-person registration**. Continuing high school students need not reapply.
- Special Admit Students may only add courses in person during Special Admit/Concurrent High School Student Registration regardless of previous attendance.
- If you are under 16 years of age you must complete an **Age Waiver Form**. All areas of the form must be complete before the form will be accepted. Students must also complete the **High School Student Special Admit Introduction** and bring printed proof of completion during the registration process.
- Students who plan to take more than 7 units in the fall or spring semester, or more than 5 units in the summer must complete a **Unit Limit Waiver Form**. All areas of the form must be complete before the form will be accepted. Students must also complete the **High School Student Special Admit Introduction** and bring printed proof of completion during the registration process.

## Student Responsibilities

- You may register for **approved classes only**. **Blank forms will not be accepted**.
- All coursework taken at LMC becomes a permanent part of your college academic history. Grades received or excessive drops have implications for future status involving financial assistance, athletic eligibility, academic standing, etc.
- Clear prerequisites and arrange for assessment testing, if necessary.
- Make sure that you meet all academic deadlines.
- Books and materials must be purchased for all classes. They are not loaned or given out free of charge.
- Special Admit students are exempt from enrollment fees if enrolled in less than 12 units. However, Special Admit students must pay the student union fee (\$1 per unit, to a maximum of \$10 per academic year).
- Special Admit students must pay the student activity fee \$5 (unless a refund request is submitted to the Cashier’s Office during the refund period for each term enrolled).
- LMC is an adult academic learning environment and you are expected to behave accordingly.
- By signing in the space provided on the front of this form, you agree that you are eligible to enroll as a Special Admit student and that you will abide by all LMC policies and procedures. Additionally, you agree that you have reviewed these expectations with your parent and/or guardian.
- Home schooled students must provide verification of an Affidavit for Home Schooling, filed with the Department of Education, at the time of registration.

## Parent or Guardian Information

- Special Admit students are treated like every other college student. All college coursework is governed by the Family Education Rights and Privacy Act (FERPA) which allows release of academic information, including grades, to the student only – regardless of age. Academic information is not released to parents or third parties without written consent of the student. Upon consent by the student, information is only released to the authorized party in person or in writing
- LMC Admissions and Records Office does not keep daily attendance records for students. Parents should **not** contact college offices or instructors with the expectation of accessing their student’s attendance or other information.
- Review your student’s Special Admit enrollment form with him or her. Please be aware that all coursework at LMC becomes permanent record on a student’s academic history; grades received or excessive drops have implications for future student status at the college, involving financial assistance, athletic eligibility, etc.
- By entering a college environment, your son or daughter will be exposed to a diverse population in educational programs designed for an adult learner that may involve sensitive topics that might be considered controversial or offensive in the secondary setting. LMC will not change course content or curriculum to accommodate Special Admit High School students.