

College Park School Site Council

Meeting Minutes: May 27, 2020

Attendance:

Joe Alvarez, Principal	Paul Turner, Parent
Cheri Cheng, Office Manager	Lynn Valdez, Parent
Jennifer Mahmood, Vice Principal	Ryan Kilcoin, Student
Dylan Bland, Teacher	Andrew Morehead, Student
Chris Ellenwood, Teacher	Craig Valdez, Student
Jorge Jimenez, Teacher	Brenda Calabro-Collins, Parent
Mary Gray, Parent	Gabriela, Parent

Absent: Suzanne Hatch (teacher), Denise Schichnes (parent)

Meeting Called to Order by Lynn Valdez at 3:02 pm via Zoom call. Meeting held online due to COVID-19 social distancing requirements within State of California.

Public Comment

No public comment

Review April 29, 2020 minutes:

Motion: Mr. Morehead made motion to approve minutes from April 29, 2020

Second: Mr. Kilcoin seconded the motion

Vote: yea's: unanimous, no's: 0, abstentions: 0

General Updates Regarding Distance Learning and Remainder of the School Year [info]

Mr. Alvarez noted that students are cleaning out lockers. Teachers on campus week of June 1. Deep cleaning of walls, floors, teacher and student desks. May 29 is last day of instruction for grades 9-11. Summer school will be credit/no credit and conducted entirely online. Seniors will have first priority and no lower classmen will be able to take summer school. Mr. Alvarez clarified that items that remain on walls will be cleaned around. Out of 445 seniors, Mr. Alvarez noted we have 425-430 who are scheduled to graduate. Hope to increase that number by Friday and we are currently at approximately 96%.

Ms. Mahmood addressed helping students get ready for the fall. There was a question about how AP/Honors students would hear about the classes they are assigned so they can do the appropriate summer homework. Ms. Mahmood indicated that Ms. Wilson will let all teachers know their schedules/students on Monday, June 1 and teachers can then send a robocall home to parents attaching the reading list and also post on the school website. For graduation, principal and student speeches will be recorded on Thursday, May 28 and be available to all students as part of the ceremony recording.

Mr. Morehead asked about English files and student ability to access those files. Mr. Alvarez will coordinate with Ms. Mahmood and put that onto senior Google Classroom.

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Update on 2019-2020 End of Year Financials [info]

Ms. Cheng provided updated 0701 and 0930 budgets. Ms. Cheng can start entering 2020-2021 purchase orders on June 8. No guidance yet on when funds will be unfrozen by the District.

Update on Master Schedule, FTE Allotment [info]

Master schedule was submitted at end of week of May 22. We are over in a majority of both standard and electives. College Park comes up short when we run our master schedule. Ms. Valdez asked whether classes have fallen off the schedule. Ceramics will be dropped for 2020-2021 because of retirement and will hopefully be replaced in 2021-2022. Ms. Valdez asked about online classes for electives in 2020-2021. For the coming year, the District will not be providing additional classes. Board will have to address policy to allow students to take classes outside of the high school.

Ms. Gray asked about total enrollment figures. Mr. Alvarez noted we created a master schedule that has more students than we have teachers for. Mr. Alvarez said we planned for 1,977 students and we are anticipating approximately 2,100 students including special education. Mr. Alvarez said special education students are both in the regular classrooms and have their own curriculum.

Review Draft 2020-2021 Budget [info/vote]

There is no draft budget at this point for review.

Review and Approve .2 TOSA for English Language Development

Ms. Mahmood discussed the proposal for a TOSA for English Language Development. She previously worked as an English language coach for the District. Anne Winterich was one of the teachers who worked in that program. Ms. Mahmood is noticing a trend where there are fewer resources for our higher need students. In 2018-2019, Ms. Mahmood secured a 0.2 to monitor and do iReady testing to get students out of EL Services. It was more difficult in 2019-2020 for Ms. Mahmood to keep up with the discipline issues and we are losing SRO for next year. Ms. Winterich did not have enough time to help last year and we are not clear on what will happen next year with regard to teacher contracts.

Mr. Kilcoin asked what EL has been doing during distance learning. The administrators and teachers have split up groups. We have not been able to contact many students. We have noticed some upper classmen have taken jobs and are hoping they will be back in the fall.

Ms. Mahmood reviewed the document she provided. Ms. Winterich reviewed what she did on a weekly basis. She also reviewed a catch-up plan and discussed how efforts were reviewed. Students need to be personally met with three times per year, providing update on their progress towards exiting EL services. She also reviewed the reclassification data from the past three years as well as projections for the coming academic year. For Special Education English learners, they will receive resources through the Special Education programs. The program leaders are not sure what the coming year will look like in terms of instruction, but need a better plan for monitoring these students and potentially having to do home visits for impacted populations.

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Motion: Ms. Bland made motion to approve Site Council funding for .2 FTE for ELD TOSA during 2020-2021 school year.

Second: Mr. Ellenwood seconded the motion

Vote: yea's: unanimous, no's: 0, abstentions: 0

Review Programs & Past Action Items [info/vote]

Water Dispenser Installation: Mr. Alvarez said the school has money for water dispensers and that the district is willing to put in 2 water dispensers at their cost and that we were hoping to install a total of 4. Mr. Jensen will be the point of contact for that installation work. The district has cut back maintenance work during COVID situation and the installation will have to be scheduled once maintenance teams are back working.

Course Catalog Master Schedule Addendum: Mr. Alvarez said the addendum to the course catalog is expected around the first week of June.

Hero Program: Mr. Alvarez and the administration are currently working with the vendor to terminate the contract since we did not have students on campus. 30-day cancellation notice should go in by end of June. If we are 100% ending support of Hero, not worried about Site Council taking a vote. Ms. Cheng will be looped in to those conversations. Mr. Alvarez will cancel for the fall and there will not be re-engagement until the spring. When the time comes, Site Council will review at that time with updated budget data to determine if re-engagement should be considered.

Ms. Valdez thanked Site Council members for their service and congratulated the seniors for their service and graduation.

Meeting Adjournment at 3:40 pm by Ms. Valdez

Next Meeting Date: September 2020, specific date to be determined

Future Meeting Dates:

None currently scheduled

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