

College Park School Site Council

Meeting Minutes: February 26, 2020

Attendance:

Gary Jensen, Vice Principal	Denise Schichnes, Parent
Cheri Cheng, Office Manager	Paul Turner, Parent
Chris Ellenwood, Teacher	Lynn Valdez, Parent
Suzanne Hatch, Teacher	Ryan Kilcoin, Student
Stacey Boschetti, Attendance	Andrew Morehead, Student
	Craig Valdez, Student

Absent: Joe Alvarez, Principal; Jorge Jimenez, Teacher; Dylan Bland, Teacher

Meeting Called to Order by Lynn Valdez at 3:00pm in room S-5.

Public Comment

No public comment

Review January 29, 2020 minutes:

Motion: Mr. Valdez made motion to approve minutes from January 29, 2020

Second: Mr. Ellenwood seconded the motion

Vote: yea's: unanimous, no's: 0, abstentions: 0

Review and Approve Annual Safety Plan

Mr. Jensen reviewed the 2019-2020 safety plan. The plan was created over the last several sessions with the safety committee. The plan has been reviewed and approved by Brett Botelho, the Pleasant Hill Police Officer/SRO. Ms. Valdez asked Mr. Jensen to clarify some of the numbers presented within the safety plan and to comment on some of the recent trends. Mr. Jensen noted there has been a significant increase in two areas over the past year: bullying and vaping. Ms. Valdez and Mr. Morehead inquired about the significant increase in the number of suspension days related to violence compared to the previous year. Mr. Jensen noted that suspensions related to bullying are included in the figures for violence. He noted there is an increased awareness of the impact of bullying and students are bringing instances of bullying forward more frequently than in the past, leading to higher incidences of detentions and suspensions related to bullying. Instances of vaping have been rising as access to vaping materials has become easier for students in the local community. With limited amount of administrators to cover the entire campus area at brunch and lunch breaks, the students are able to coordinate movements into areas where there are no teachers or administrators. The issue exists across all MDUSD campuses and all are looking at ways to stem the tide. Northgate is currently looking at vaping sensors within their campus environment and will share results of their test with other schools.

During the review of the plan, council members called out some specific edits that needed to be made to the document:

- Correct spelling and status of Gabi Lindenheimer on page 3
- Change number of incidents to days suspended on page 5

College Park School Site Council

Meeting Minutes: February 26, 2020

- Update earthquake drill time to 10:15 am on page 19

Ms. Valdez expressed some concern about the numerous roles that Mr. Jensen and Ms. Cheng had to play in an incident scenario. Mr. Jensen noted they have been discussing the plan with teachers and administrators and that they believed staff members would actually pick up some of these duties as they helped manage a potential response.

Ms. Valdez asked how many of the 87 cameras on the campus were working. Mr. Jensen said about a dozen were non-functional due to stickers or weathering and were awaiting repairs from the district.

Motion: Mr. Morehead made motion to approve the safety plan reflecting discussed corrections and updates

Second: Mr. Ellenwood seconded the motion

Vote: yea's: unanimous, no's: 0, abstentions: 0

Ongoing Budget/SPSA Review

Ms. Valdez noted that school had received confirmation from MDUSD about deductions from the site budget during last months of 2019. The adjustments are done every year based on official student counts to reflect the current year information. CPHS had 2036 students at 2018 CBEDS, and 2015 at 2019 CBEDS, so the loss of 21 students resulted in \$1,323 adjustments. The LCFF Supplemental fund is based on the unduplicated student counts. For CPHS, the count was 554 at 2018 CBEDS, and 461 at 2019 CBEDS. The loss of 93 unduplicated student counts resulted in the loss of \$22,320. Since the SPSA is a living document, it needs to be updated to reflect this financial loss and it was requested that Mr. Alvarez address what budgetary changes he plans to make and what will not be funded for 2019-2020.

Update on Budget Development Process

Review of budget development process and enrollment projections was tabled until March meeting as school was still in the process of receiving updated 2020-2021 student counts and budget allotments. Mr. Alvarez was attending meetings in late February and early March to discuss 2020-2021 budgets and student enrollment estimates with MDUSD staff. Mr. Alvarez was not present at this meeting because he was called to a District meeting where he was expected to receive CP's projected enrollment and FTE reduction for 2020-2021.

Review Programs & Past Action Items

Hero Program Presentation

- Mr. Jensen introduced Ms. Connaughton, who presented slides about the evolution of the Hero Program at College Park.
- Ms. Connaughton reviewed data collected about the Hero Program and its impact at College Park.

College Park School Site Council Meeting Minutes: February 26, 2020

- Ms. Connaughton explained they had compiled presentation data from the same weeks in February for years 2016, 2017, 2019, and 2020. The year 2018 was omitted due to anomalous data. They looked at all tardies, not just the first period ones. Numbers presented were (2016/2017/2019/2020):
 1. Tuesday – 400/300/250/220
 2. Wednesday – 400/310/300/290
 3. Thursday – 490/310/300/290 (Ms. Boschetti noted Thursdays are always bad days)
 4. Friday – 350/225/200/175
 5. Monday – 260/250/200/175
 6. Ms. Boschetti noted that there was a huge decrease from 2016 to 2017 because there was such a huge line for tardies they told students to just go to class if they were there before 8am. She also mentioned that HERO made her job so much easier.

- The next slide showed students with 5 or more points. In 3 months, 45 adults gave out a HERO point, 8 of these were not teachers. Tier 2 and 3 students were mostly using HERO points, this is 30% of the student population. Some members questioned these numbers as overinflated because many teachers do not award points.

Grade	Student point totals	
9	457	
10	497	
11	487	
12	404	
Total	1845	

- The next slide looked at the time spent to deal with tardies. Based on 200+ tardies per day.

	Daily time to complete tardy passes	Daily time to input into Aeries	Filing passes	Annual time for tracking and management
HERO	1.5 hr	20 mins	0 min	350 hours
Manually	4.5 hr	5 hrs	20min	1800 hours

- They mentioned that the strict tardy process with consequences made a big change in the number of tardies. Students are aware of consequences. They also discussed where the items in the HERO store came from, and what money was used to purchase these items.
- Council membership discussed these data points and asked for clarification of some of the numbers. Specific data was requested in advance, but much of that data was not presented. No data was provided on first period absences, percentage of chronically tardy students (although it was mentioned that it tends to be the same kids late all the time), breakdown of first period vs mid-day tardies, information about the number of parents and students who signed up for a

College Park School Site Council

Meeting Minutes: February 26, 2020

Hero account, details about how many students had earned enough points to get prizes or how many redeemed points. Mr. Alvarez was asked to present his view of why the program was important, why Hero was the best automated solution, his vision for how it supports CP as well as associated costs. None of this information was addressed.

Other Presentations tabled until March

- The following program presentations were tabled until March meeting: Water Dispensers, AVID program, Bathroom Closures discussion, and Course Catalog update.

Meeting Adjournment at 4:07 pm by Ms. Valdez

Next Meeting Date: March 25, 2020 at 3:00 pm in Room S-5

Future Meeting Dates:

April 29, 2020

May 27, 2020

The Mt. Diablo Unified School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, actual or potential parental, family, marital status, or association with a person or a group with one or more of these actual or perceived characteristics. Questions, concerns or complaints regarding compliance with Title IX student issues, please contact the Title IX Compliance Officer, Michael A. Jimenez, Assistant Superintendent High School, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at jimenezma@mdusd.org. Questions, concerns or complaints regarding compliance with Title IX employee issues, please contact the Executive Director of Personnel, Lisa Murphy Oates, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at murphyoatesl@mdusd.org. Questions, concerns or complaints regarding harassment, discrimination, intimidation and bullying, please contact the Equity Compliance Officer, Jennifer Sachs, Executive Director of Instructional Support, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at sachsj@mdusd.org.