

College Park School Site Council

Meeting Minutes: November 20, 2019

Attendance:

Joe Alvarez, Principal
Cheri Cheng, Office Manager
Chris Ellenwood, Teacher
Suzanne Hatch, Teacher
Jorge Jimenez, Teacher

Denise Schichnes, Parent
Paul Turner, Parent
Lynn Valdez, Parent
Ryan Kilcoin, Student
Andrew Morehead, Student
Craig Valdez, Student

Absent: Dylan Bland, Teacher

Meeting Called to Order by Lynn Valdez at 3:00pm in room S-5.

Public Comment

There were no public comments.

Review October 30, 2019 minutes:

Motion: Denise Schichnes made motion to approve minutes from October 30, 2019

Second: Chris Ellenwood seconded the motion

Vote: yea's: unanimous, no's: 0, abstentions: 0

Old Business

1. Update on 2019-2020 Single Plan for Student Achievement

- a. Ms. Valdez reviewed with Mr. Alvarez and Ms. Cheng. Mr. Alvarez made SPSA edits that were in the October 30 minutes as well as updates to goals received from the council members by discussion. Mr. Alvarez has not received any feedback from the District on the SPSA that was submitted.
- b. Mr. Alvarez will circulate an updated copy of the final document to the Site Council.

New Business

1. Review, Update and Vote on Bylaws

- a. Council reviewed the current Bylaws. Composition of council was updated to reflect 4 teachers, 3 parents, 3 students, 1 principal, and 1 office administrator in Article II.
- b. Bylaws will also be updated to expand meeting notice to five days.
- c. Multiple text copy edits were made to correct misspellings and grammar mistakes.
- d. Vote on the Updated Bylaws:
 - i. **Motion:** Jorge Jimenez made a motion to approve the updated bylaws.
 - ii. **Second:** Suzanne Hatch seconded the motion
 - iii. **Vote:** yea's: unanimous, no's: 0, abstentions: 0

College Park School Site Council

Meeting Minutes: November 20, 2019

2. Review Financial/Budget Information

- a. Ms. Cheng provided data that she uses for ongoing expense tracking at site level, which included Purchase Orders, Timesheets, Reimbursements and Other Expenses.
- b. Mr. Alvarez also provided information on the 0701 and 0930 budgets for the 2019-2020 school year.
- c. Current unencumbered 0930 budget balance for College Park is \$56,000.

3. Review and Discuss Student Data

- a. Mr Alvarez reviewed the different standardized testing programs given to California students and College Park student performance on the CAASPP exam. CAASPP test is taken at end of junior year. The state is looking at potentially including CAASPP test results on student's permanent transcript to encourage all students to take the test and treat it seriously. Ms. Schichnes asked about past conflicts of AP testing dates with CAASPP dates and Mr. Alvarez indicated the tests can now be offered during a specific time window vs on a single date. Parents can still opt their students out of the test by writing a note to Mr. Alvarez.
- b. Mr. Alvarez shared College Park's scores for CAASPP. In discussing performance distinction between English and Math scores, Mr. Jimenez shared that department heads noted that writing is done in all classes, while math is only taught through the math curriculum, so students are not getting the same exposure to math as they are to English. There was also discussion about how there remains a difference of opinions on how math should be taught which could impact student performance.
- c. Question was asked about what CAASPP results mean to students? Mr. Alvarez indicated that the school can track students who do not perform as well and offer interventions, remediations like DVC tutoring or RTI help.
- d. The Council reviewed UC/CSU performance. Mr. Alvarez mentioned World Languages are the largest deterrent for College Park students not meeting the baseline. He is working with the foreign language department to address that. While every student has opportunity to take a world language, some students do not get their first choice and that impacts their desire to continue and meet the UC requirement.
- e. Council also reviewed suspensions and chronic absence data, as well as data on students received D/F grades.

4. Review Status of Safety Plan

- a. Mr. Jensen is leading the safety committee. He will present to the Site Council in January. Police Chief and Mayor will also review the plan in February.

Meeting Adjournment at 3:50 pm by Ms. Valdez

Next Meeting Date: January 29, 2019 at 3:00 pm in Room S-5

College Park School Site Council

Meeting Minutes: November 20, 2019

Future Meeting Dates:

February 26, 2020

March 25, 2020

April 29, 2020

May 27, 2020

The Mt. Diablo Unified School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, actual or potential parental, family, marital status, or association with a person or a group with one or more of these actual or perceived characteristics. Questions, concerns or complaints regarding compliance with Title IX student issues, please contact the Title IX Compliance Officer, Michael A. Jimenez, Assistant Superintendent High School, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at jimenezma@mdusd.org. Questions, concerns or complaints regarding compliance with Title IX employee issues, please contact the Executive Director of Personnel, Lisa Murphy Oates, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at murphyoatesl@mdusd.org. Questions, concerns or complaints regarding harassment, discrimination, intimidation and bullying, please contact the Equity Compliance Officer, Jennifer Sachs, Executive Director of Instructional Support, at 1936 Carlotta Drive, Concord, CA 94519, by phone (925) 682-8000, or email at sachsj@mdusd.org.