

College Park School Site Council

FINAL Meeting Minutes: February 24, 2021

Attendance:

Kevin Honey, Principal	Denise Schichnes, Parent
Gary Jensen, Vice Principal	Paul Turner, Parent
Cheri Cheng, Office Manager	Lynn Valdez, Parent
Dylan Bland, Teacher	Samuel Benabou, Student
Chris Ellenwood, Teacher	Kelly Valdez, Student
Suzanne Hatch, Teacher	Officer Brett Botelho, PH Police Department
Jorge Jimenez, Teacher	

Absent: Ms. O'Neal (student); Mr. Karlin (student)

Meeting Called to Order by Ms. Valdez at 3:00 pm via Zoom call. Meeting held online due to COVID-19 social distancing requirements within State of California.

Public Comment

No public comment

Review and Approve January 27, 2021 minutes:

Motion: Ms. Schichnes made motion to approve minutes from January 27, 2021

Second: Ms. Hatch seconded the motion

Vote: yea's: unanimous, no's: 0, abstentions: 0

Student Updates

Mr. Benabou said that students are excited about return of sports and potential hybrid on-campus instruction in accordance with Contra Costa guidelines. He asked about potential virtual backgrounds for Zoom that students could use for Zoom to encourage students to turn cameras on in class. Mr. Honey will connect with Mr. Benabou to discuss potential implementation and distribution to students. Ms. K. Valdez shared that one teacher asked students to include a photo for students in their Zoom meetings if not using camera, which class has liked. Might require teachers to make setting adjustments for Zoom.

Mr. Honey shared the administration is encouraging teachers to get vaccinated. He asked students about vaccinations and their thoughts on receiving vaccine. Mr. Benabou shared that he will soon receive as a food service worker and that his circle of friends would also like to receive if and when possible. Ms. K. Valdez shared that her network would also like to receive.

Return to School

Parent Survey

Mr. Honey shared that parent non-binding survey has been distributed and that College Park has received approximately 45% responses. District is trying to get a check on how many families intended to return. School hopes to issue a binding survey after tallying these results. No determination has been made on when elementary, middle school, or high school students would actually return to campus. Ms.

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Valdez asked about how distance learning will be impacted if students return for afternoon sessions. Mr. Honey said it would likely be homework and asynchronous learning. It remains unclear how a return to school would impact teacher office hours. Ms. Schichnes asked about COVID testing for administration. Mr. Honey said it remains unclear how testing would be administered and funded.

Site Updates for student return

There are social distance and signage about mask requirements posted around the campus. Administration is trying to give teachers extra masks/PPE/supplies for their rooms in case students lose a mask during the day. All students on campus must follow mask guidelines. More than 150 PSAT students followed the mask guidelines during their recent exam. Inspection from the MDEA will take place on March 5. Still some work to do in terms of setting up certain classes because of the actual physical layout and social distancing requirements and work on those continues.

High School sports update

Certain outdoor sports have already started (cross country, swimming, track, golf, tennis). Other outdoor sports (football, water polo, soccer, lacrosse, softball, baseball) will be allowed to start in March or April. Parents have been made aware of starting dates and participation rules. There is still some discussion on how weekly testing will be completed and monitored for football and water polo. There is no target date for indoor sports as they are on the last tier for return. Mr. Honey shared that there needs to be clarification on whether students can play more than one sport during a single season.

Past Updates

Course selection has been completed and had 240 families attend the 8th grade night.

Safety Plan

District will be updating the District plan to reflect changes made as a result of COVID. The membership page will be updated to reflect some necessary edits. Attendance has trended up in 2020. The student population for 2020-2021 is 2,015 students. Ms. Valdez asked about HERO program and Mr. Jensen indicated he will update the document to reflect removal of the program.

Mr. Jensen reviewed the incident command structure and stated that new staff would need to be trained before there was any return to campus. Ms. Schichnes asked about CPR training. Ms. Cheng said office managers have to retrain every two years. Mr. Jensen reviewed the ingress and egress patterns and the quadrant map. He also stressed that teachers are being trained not to immediately leave in a fire alarm and reviewed the materials available to teachers when they need to exit the building. Mr. Honey said that the new guidance for school administrators is to get students and staff off campus as quickly as possible. Mr. Jensen shared that the Pleasant Hill Police Department has trained staff on active shooter drills. Officer Botelho shared that the police liked the quadrant system because it is instinctive and easy to follow, and also noted that individuals also have to make decisions in the moment given the circumstances. The school averages about 7 minutes for evacuating campus in an emergency situation.

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Ms. Schichnes asked about COVID protocols. The District will be adding system-wide COVID language about how the District is providing system guidance. Officer Botelho shared that the city of Pleasant Hill and the Police Department will fund the School Resource Officer for 2021.

School Budget Discussions

Mr. Honey shared preliminary budget discussions for position. Site Council has funded RTI Coordinator, EL Support function to support English-language students, and funded Science TOSA. Mr. Bland shared that Science Tosa was scheduled to end in 2021. Standards for all classes have been rolled out so does not need to be fully funded section moving through the process. For 2021-2022, Mr. Honey suggested that RTI and EL Support position would likely be needed and said there will be some available budget for funded positions. Mr. Honey will meet with department heads on Monday to discuss what types of resources might be valuable.

Ms. L. Valdez asked about master scheduling for the coming year. Mr. Honey shared they will make a schedule based on traditional numbers and support. The school will pivot if needed because of health concerns.

Technology is an area of opportunity at College Park. The staff is much more adept at using technology in the classroom. Mr. Honey wants to discuss how much technology should be pushed into the classroom through Chromebook carts, bring your own device, find ways to integrate technology into the classrooms. The school currently has 860 devices and purchased another 160 to replace expiring devices. Mr. Ellenwood is interested in leveraging budget for Chromebooks but also indicated there are other elective needs. Mr. Honey would like to develop a collective vision for how technology is used across the school.

Review and Approve Site Safety Plan:

Motion: Mr. Ellenwood made motion to approve Site Safety Plan

Second: Mr. Jimenez seconded the motion

Vote: yea's: unanimous, no's: 0, abstentions: 0

Meeting Adjournment at 4:08 pm by Ms. Valdez

Next Meeting Date: March 24, 2021, 3:00 pm PT by Zoom

Future Meeting Dates:

April 28, 2021

May 26, 2021

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