

# College Park School Site Council

## FINAL Meeting Minutes: January 27, 2021

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### Attendance:

Kevin Honey, Principal  
Gary Jensen, Vice Principal  
Cheri Cheng, Office Manager  
Dylan Bland, Teacher  
Chris Ellenwood, Teacher  
Suzanne Hatch, Teacher  
Jorge Jimenez, Teacher

Denise Schichnes, Parent  
Paul Turner, Parent  
Lynn Valdez, Parent  
Samuel Benabou, Student  
Diego Karlin, Student  
Atira O'Neal, Student

**Absent:** Ms. Young (teacher)

**Meeting Called to Order by Ms. Valdez at 3:01 pm via Zoom call. Meeting held online due to COVID-19 social distancing requirements within State of California.**

### Public Comment

No public comment

### Review and Approve November 10, 2020 minutes:

**Motion:** Ms. Schichnes made motion to approve minutes from November 10, 2020

**Second:** Ms. O'Neal seconded the motion

**Vote:** yea's: unanimous, no's: 0, abstentions: 0

### Student Updates

Ms. O'Neal shared that the transition from traditional to distance learning has been smooth. Teachers built infrastructure and communicated well. Would like to have more student activities. Mr. Karlin shared that it's now a consistent experience. Wishes for a return to school to restore a sense of normalcy. Mr. Honey asked about what made a compelling experience for the students in distance learning. Mr. Karlin shared that having slightly different experiences each day makes it more engaging for the student, which was echoed by Ms. O'Neal. Incentives for participation are well received and encourage the students to participate. Mr. Honey asked about potential roadblocks to students who are not as engaged with the experience. Ms. O'Neal shared that it can be more difficult to get assistance from a teacher or another student quickly. Mr. Benabou shared that loss of personal connections creates a loss of cohesion, which leads to some students pulling away from work. Mr. Ellenwood also shared that similar frustrations are shared by teachers and administrators as well in terms of the loss of immediacy. Mr. Benabou shared uncertainty about AP exams and end of year activities. He said that Ms. O'Connor had started a study group for those taking the AP exams to have extra support and get prepared for the test.

### Bell Schedule Discussion

By July of 2022, California state law will require high schools to start no earlier than 8:30 am. Administration and staff is beginning conversations about moving to new schedule and starting at a later time in September 2021. The proposed draft would maintain block schedule for Wednesday and Thursday, and all six class periods on Monday, Tuesday, and Friday. RTI would continue on Wednesday

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and Thursday. There would be one early dismissal Tuesday each month to accommodate staff development meetings. Ms. Valdez asked about potential impact of later starting time to after-school activities. Mr. Honey said this issue was still being worked through, but noted all schools will have to adjust to these changes. There would still be a zero period held five days per week. With this new schedule, Mr. Honey said there could be opportunities to open new zero period classes but it still needs to be investigated.

### **2021-2022 School Year Updates**

February is traditionally when school begins course selection process. For the 2021-2022 school year, counselors will now meet via Zoom with grades 9-11 in their English classes in mid-February and students will use Google forms to sign up for next year's courses. Course forms will be due by March 12. Eighth grade matriculation will be handled virtually on February 17. There will also be AP night on February 4 and 8<sup>th</sup> grade parent night will be on February 18. For AP Parent night, there is an AP contract that parents must complete and submit if their child is going to take an AP course.

Preliminary budget numbers for 2021-2022 school year are being shared with administrators on January 28. Mr. Honey is going to check and see if there is some kind of overview that can be offered for AP courses to help students get acquainted with the AP courses. Mr. Bland said there will be videos for the AP science courses to help students learn more. Ms. O'Neal suggested that an upper division student be available to help rising students answer questions about specific courses.

### **Safety Plan**

Mr. Jensen began a discussion around the annual safety plan and shared the process by which the plan is developed each year. The Safety Committee has 15 members including teachers, students, parents and others can be added if they would like to participate. Mr. Jensen reminded Site Council that teachers and staff as public employees are obligated to follow school directions when working onsite during a disaster situation.

For training purposes, the school is reviewing external and internal lockout situations with the committee. School will use social media to provide transparency to internal/external stakeholders in an external lockout situation. Safety Committee is also updating evacuation procedures and police evacuation procedures. Mr. Jensen shared the updated evacuation map detailing where students and administrators gather in an evacuation setting. Mr. Jensen shared that the District is going to provide guidance on whether safety plans should be updated to reflect distance learning and COVID protocols. The Safety Committee will bring plan forward for Site Council approval in February.

### **Meeting Adjournment at 3:49 pm by Ms. Valdez**

Next Meeting Date: February 24, 2021, 3:00 pm PT by Zoom

Future Meeting Dates:

March 24, 2021

April 28, 2021

May 26, 2021

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