

Tardy and Truancy Policy

Education Code 48200 stipulates that each person between the ages of 6- 18 years of age, with some exceptions under provision of this chapter, is subject to compulsory full-time education. Each parent, guardian, or other person having control of any child between the ages of 6 and 18 years, not exempted from compulsory education, is responsible for the student's attendance in a full-time education program.

At College Park High school we expect all students to maintain regular school attendance because when students miss a learning opportunity, that learning opportunity cannot be duplicated simply by making up missed work. If a student fails to comply with the tardy and attendance policy consequences have been put in place in order to help rectify the situation. Listed below is the Tardy and Attendance Policy at guidelines used at College Park High School

Tardy Policy

- When a student receives 5+ unexcused tardies, a 45 minute detention is assigned.
- When the student fails to attend detention the student is given another detention or Saturday School and a meeting might be scheduled with an administrator.
- Once a student receives 15 unexcused tardies, the student will then receive an activity restriction, which typically occurs Wednesday through Friday or in some cases Thursday through Saturday.

Attendance Policy

- When a student has 3 unexcused periods of absences or 3 full days absences Truancy Letter 1 is sent out to parents and places students on SART Level 1
- After 6 unexcused periods of absences or 6 full days absences Truancy Letter 2 is sent out and the parent is requested to attend a SART Meeting at school to discuss the child's attendance. At that meeting a Saturday School is assigned to the student and the student is placed on SART Level 2
- Once a student receives 9 unexcused periods of absences or 9 full days absences Truancy Letter 3 is sent home and the student is requested to attend another SART meeting at the district office. This places a student on SART Level 3.
- Upon 12 unexcused periods of absence or 12 full days of absence Truancy Letter 4 can be sent. At the recommendation of the SARB panel the student may be sent to Juvenile Court. This is places a student on SART Level 4 *Senior activities are subject to being removed upon Level 3 and beyond of the SART/SARB process.

Definition of terms and clarity of rules:

SART: School Attendance Review Team is established at school sites in order to intervene with attendance and behavior problems at an early stage, before they escalate. The SART team usually includes site administrator, counselor, child welfare and attendance worker, student, parent/guardian.

SARB: Student Attendance Review Board intervenes once attendance problems escalate. This team includes the same member as SART but also involves district administrators and student services staff.

Activity Restriction: Includes any extra-curricular activity affiliated to school. This includes, but is not limited to, athletics (practice and games), band, choir, drama, and dances.

Truancy: Either a full day absence that does not meet the criteria of being excused or a 30 minute or more tardy.

Truant: Pursuant to Education Code 48260 Any student subject to compulsory full-time education or to compulsory continuation education who is absent from school without valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or any combination thereof, is a truant and shall be reported to the attendance supervisor or the superintendent of the school district.