

# Certificate of Residency

*(proof of residency as primary resident/taxpayer)*

Student Legal Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Grade \_\_\_\_\_

Student Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Primary Phone Number \_\_\_\_\_

On what date did the student establish residency at this address? \_\_\_\_\_

Name(s) of Parent(s)/Legal Guardian(s) – Legal guardianship requires additional documentation from court or agency:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Parent/Legal Guardian Home Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Name of person(s) with whom student is living if **NOT** parent or legal guardian:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Phone Number \_\_\_\_\_

On what date did the student establish residency at this address? \_\_\_\_\_

How long will the student continue this living arrangement? \_\_\_\_\_

Is the student living in this arrangement solely for the purpose of attending Franklin Public Schools?  Yes  No

Is the student living in this arrangement due to an expulsion?  Yes  No

If yes, from School \_\_\_\_\_ District \_\_\_\_\_

**REQUIRED ITEMS FROM PRIMARY RESIDENT/TAXPAYER**

Current Property Tax Statement  
Recent Signed and Dated Closing Statement for Home Purchase  
Current Signed and Dated Resident Lease (must include landlord's name, address and phone number along with your information and an effective date). If it is a month-to-month lease, you must be able to provide a September lease.

**It is required that you provide one of the five from the list below, of the Primary Resident/Taxpayer for Proof of Residency:**

Current Month's Utility Bill (Gas/Electric/Water)  
Current Cell Phone or Credit Card Statement  
Health or Auto Insurance Statement  
FoodShare, Quest, Medicaid, or BadgerCare Benefit Statement  
W-2, Social Security, Pay stub or other county, state or federal benefit statement

I understand the information given in this certificate will be used by Franklin Public Schools (FPS) to verify that the child living with me is a resident within the boundaries of Franklin Public Schools (FPS). I further understand that only children who are residents within the boundaries of FPS are entitled to attend FPS free of tuition unless participating in a state approved transfer/choice program. I also understand that tuition for a child attending FPS is more than \$10,000 per year and I will be responsible for the payment of the current tuition cost, assessed a penalty to cover the District's costs for investigating falsified information and any associated court fees. In addition, the child will be withdrawn from FPS and instructed to register in the proper resident district.

I hereby certify, under penalty of perjury, that the information furnished on this document is true and correct to the best of my knowledge and that Franklin Public Schools may rely on this information to determine residency of my child.

**Bring this completed form along with the Proof of Residency documents to the school or district office for verification.**

Signature of Parent/Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

**FOR SCHOOL USE ONLY:**      Residency Certified:  Yes  No      Date: \_\_\_\_\_      Initials: \_\_\_\_\_