

# NCAA and NAIA Instructions for Student Athletes

## NCAA CLEARINGHOUSE

### Registration:

- Go to [www.eligibilitycenter.org](http://www.eligibilitycenter.org)
- Click on Register
- Choose either Create an Account or Create a profile page
- Follow the directions (use a personal email address, not your Keller ISD Email)
  - Basic info - complete
  - Contact & Terms - complete
  - Schools-complete
  - Sports - complete
  - Summary (review your info)
  - Submit payment, \$90 OR
  - Click on "click here" if you are on free/reduced lunch
    - You are eligible for a fee waiver if you are on free/reduced lunch

### After completing the registration form:

- After payment has been made or fee waiver requested, make sure to follow all instructions for submitting your Transcripts, Test Scores and any other tasks you need to complete.

### Important Information:

- You **MUST** create an account to make official visits to a Division 1 or Division 2 school or to sign a National Letter of Intent.
- You still need to create an account if you are undecided.
- You need to check the site often because you will have items that you **MUST** complete.
- **The NCAA code you will enter to submit your ACT &/OR SAT scores is 9999.**
- CHS school code is 442583
- NCAA DOES super score the ACT & SAT!

**\*\*Parents - BE SURE TO CHECK THE NCAA WEBSITE FOR THE ELIGIBILITY RULES!**

## NAIA Eligibility Center

### Registration

- Go to [www.playnaia.org/eligibility-center](http://www.playnaia.org/eligibility-center)
- To create new account put in your email address (use a personal email address, not your Keller ISD Email)
- After you verify email and choose password, go back to website and sign in
- Fill out student info.
- Submit payment, \$90 OR
- Request fee waiver
  - You are eligible for a fee waiver if you are on free/reduced lunch.

### After completing the registration form:

- After payment has been made or fee waiver requested, make sure to follow all instructions for submitting your Transcripts, Test Scores and any other tasks you need to complete.

### Important Information:

- You **MUST** create an account to make official visits to a Division 1 or Division 2 school or to sign a National Letter of Intent.
- You still need to create an account if you are undecided.
- You need to check the site often because you will have items that you **MUST** complete.
- **The NAIA code you will enter to submit your ACT &/OR SAT scores is 9876.**
- CHS school code is 442583

**\*\*Parents - BE SURE TO CHECK THE NAIA WEBSITE FOR THE ELIGIBILITY RULES!**