



Barre Unified Union School District

**Spaulding High School
Central Vermont Career Center
Barre City Elementary and Middle School
Barre Town Middle and Elementary School**

Chris Hennessey, M.Ed.
Superintendent of Schools

A rock solid education for a lifetime of discovery

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MEMORANDUM

TO: **Barre Unified Union School District Special Facilities and Transportation Committee**
Giuliano Cecchinelli II - Chair, Ben Moore - V. Chair, Terry Reil, Andy McMichael, Mary Jane Ainsworth

DATE: June 4, 2023

RE: Barre Unified Union School District Facilities and Transportation Committee Meeting
June 5, 2023 @ 6:00 p.m.
In-Person: Spaulding High School (SHS) ROTC Room #4, 155 Ayers St., Barre (**Location Change**)
Remote: Meeting ID: meet.google.com/yva-xiqd-dmj
Phone Number: (US)+1 240-292-8164 PIN: 644 880 341#

Please Note: If you attend the meeting remotely you must state your name for the record to satisfy the Open Meeting Law

AGENDA

1. Call to Order
2. Additions/Changes to Agenda
3. Public Comment
4. Review/Approval of Meeting Minutes
 - 4.1. Approval of Minutes Regular Meeting May 1, 2023
5. New Business
 - 5.1. Storm Water Mitigation (BCEMS & BTMES)
 - 5.2. Updated presentation from DuBois and King for SHS Stormwater project
 - 5.3. Athletic ball field discussion with Athletic Director Derek Cipriano
 - 5.4. Committee Charge, Mission and Purpose
6. Old Business
 - 6.1. EEI Updates
 - 6.2. Granite Structures at SHS
 - 6.3. Building Visionary Lists
7. Other Business
8. Items for Future Agenda

9. Next Meeting Date: July 3, 2023 at 6:00 pm, SHS Library and via Google Meet.
10. Adjournment

Parking Lot of Future Items

- A. Athletic Facilities Consultant - Information Gathering [Added: Mr. Reil - April 2023]
- B. Transportation Efficiency Opportunities/Improvements [Added: Feb 2023]
- C. Transportation to SHS from Out of District/Sending Schools Discussion [Added: Feb 2023]
- D. Transportation SEA Building [Added: Feb 2023]
- E. Transportation SHS Student [Added: Feb 2023 (Luke)]
- F. Transportation Coordinators - Update on Building Transportation [Added: Feb 2023]
- G. General Transportation Discussion (SHS, SEA, Out of District, etc.) [Added: Feb 2023]
- H. Storm Water Run-Off Mitigation Update (ongoing) [Added: Feb 2023]
- I. Building Visionary Lists - known needs or "to do's" at each building - From Maintenance Leads
Next 6 Month Schedule of anticipated/planned work in each building.(ongoing) [Reil 11/14/22]

BOARD/COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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**BARRE UNIFIED UNION SCHOOL DISTRICT
FACILITIES AND TRANSPORTATION COMMITTEE MEETING**
Spaulding High School Library and Via Video Conference – Google Meet
May 1, 2023 - 6:00 p.m.
(5:30 p.m. – Tour of SHS Classroom with New Lighting)

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, II, Chair – (BC)
Ben Moore, Vice Chair - (BC)
Mary Jane Ainsworth (BT Community Member)
Andrew McMichael (BC Community Member)
Terry Reil, - (BT)

COMMITTEE MEMBERS ABSENT:

OTHER BOARD MEMBERS PRESENT:

Nancy Leclerc
Paul Malone
Chris Parker

ADMINISTRATORS PRESENT:

Chris Hennessey, Superintendent
Jamie Evans, Facilities Director

GUESTS PRESENT:

Josh Howard Christopher Rivet Pierre Trepanier

1. Call to Order

The Chair, Mr. Cecchinelli, called the Monday, May 1, 2023 BUUSD Facilities and Transportation Committee meeting to order at 6:00 p.m., which was held in the Spaulding High School Library and via video conference. A tour of an SHS classroom with new lighting was held prior to the meeting (at 5:30 p.m.)

2. Additions and/or Deletions to the Agenda

None.

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – March 13, 2023 BUUSD Facilities and Transportation Committee Meeting
On a motion by Mr. Reil, seconded by Ms. Ainsworth, the Committee unanimously voted to approve the Minutes of the March 13, 2023 and April 3, 2023 BUUSD Facilities and Transportation Committee meetings.

4.2 Approval of Minutes – April 3, 2023 BUUSD Facilities and Transportation Committee Meeting
Approved under Agenda Item 4.1.

4.3 Approval of Minutes – April 19, 2023 Informational BUUSD Facilities and Transportation Committee Meeting
Minutes for Informational meetings are not approved.

5. New Business

5.1 Dubois & King Storm Water Presentation (SHS)

A copy of the SHS Storm Water Treatment Design – 30% (dated May 2023) was distributed.
A copy of the Probable Construction Cost document (from Dubois & King) for SHS was distributed.
Christopher Rivet (DuBois & King) addressed the Committee, advising of the legal requirement for storm water mitigation, and proceeded to display and provide an overview of, the preliminary plans for storm water mitigation at Spaulding High School. The plans are currently 30% complete. Mr. Rivet will be presenting the plan and requesting input regarding how to move forward with planning. Mr. Rivet advised that there will be two more iterations of the plans (60% and 100%), and he anticipates plans can be

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completed and permit applications submitted by the end of June or early July 2023. Mr. Rivet answered questions from Committee and Board Members. After lengthy discussion, it was agreed that the plan can be modified to reduce the amount of impervious surface, and address some areas that would be modified as part of potential athletic field improvements. Plans will be modified as discussed and will be presented at the June meeting.

5.2 Update on Granite Structures as SHS

Mr. Evans advised that all of the 'parts and pieces' are built. Installation has been postponed due to the ventilation project. Mr. Evans will check with EEI regarding relocation of equipment. Concrete slabs will need to be installed prior to installation of the granite structures. Mr. Evans will provide an update at the June meeting.

5.3 Green Schools Initiative (Informational – Charges, Priorities, etc.)

Mr. Evans advised that he believes funding of the construction phase will be provided through Greenprint Partners (financial manager for grant funds), and the latest information received from them indicates that grant funding will cover 90% of the construction costs, though that has not been finalized. Mr. Evans is not aware of how many schools may have submitted applications for the 'first come / first serve' grant funding. Mr. Evans believes the District is on schedule for storm water mitigation.

5.4 BCEMS Roof

A document titled 'BCEMS Roof Project 2023' was distributed.

Mr. Evans added this agenda item to assure that all Committee Members were aware of the status of this project (not all were in attendance at the informational meeting). There are no changes since the information was provided at the 'Informational' meeting on 04/19/23. Mr. Evans advised regarding which sections were planned for last year (but were not completed due to unavailability of materials). Mr. Evans advised regarding the 'targeted' areas for the summer of 2023. Brief discussion was held, including a suggestion that the remainder of work be completed in the summer of 2024.

6. Old Business

6.1 Facilities Update

A document titled Facilities Update (dated 05/03/23) was distributed.

Copies of letters from Efficiency Vermont (dated 04/12/23 and 04/14/23) were distributed.

Copies of 'Opinions of Probable Costs – Preliminary Drafts' from Watershed Consulting (for BTMES and BTEMS) were distributed. Mr. Evans advised regarding the letters from Efficiency Vermont, and noted that the District has already installed 500 bulbs. The remainder of the bulbs are expected to arrive on 05/02/23. The District will pay for and install the bulbs, then submit to Efficiency Vermont for reimbursement of bulb costs. Installation of the LED bulbs will have an immediate impact by reducing electricity costs.

Mr. Evans provided a brief overview of the Opinions of Probable Cost documents and stressed that these documents are not firm quotes, but are professional estimates of probable costs.

Mr. Evans advised that PCB testing is currently on hold, noting that the State found numerous cases where PCB levels exceed the limit set by the State (which is lower than the Federal Standard).

Mr. Evans advised that he is waiting for an update regarding submission of Permit applications (storm water mitigation projects for BCEMS and BTMES). Current BTMES permit fees are approximately \$5,000 to \$6,000.

6.2 Greenprint Update (Funding for Storm Water Mitigation)

Discussed under Agenda Item 5.3.

6.3 EEI Update

A copy of the Application and Certification for Payment (period ending 03/31/23) from EEI, was distributed at the meeting and will be posted as an addendum. Mr. Evans advised these forms are received each month. It is anticipated that all EEI work will be completed prior to the start of school in August 2024. Some materials (service panels) will not be available until the spring of 2024.

6.4 5-Year Plan Update

Mr. Evans advised that there is nothing to add at this point, but he will have more to share in the future. Mr. Hennessey advised that the 5-Year Plan will be worked on over the summer, will involve the entire administrative team, and the Strategic Plan will be utilized as part of the process. Brief discussion was held regarding the benefits of having a comprehensive 5-Year Plan.

6.5 Building Visionary Lists

Mr. Evans has emailed all lead custodians at the various campuses and they are starting to compile lists. Employees have been advised to make a comprehensive list, including 'out of the box' ideas that they feel would be beneficial. Additional information will be available for a future meeting.

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7. Other Business

None.

8. Items to be Placed on Future Agendas

June Meeting:

- Dubois & King Update for SHS
- Storm Water Mitigation Updates for BCEMS and BTMES
- EEI Update
- Granite Structures at SHS
- Visionary List

Remove from Parking Lot:

- B – LED Lighting at BCEMS and BTMES

9. Next Meeting Date

The next meeting is Monday, June 5, 2023 at 6:00 p.m., at the Spaulding High School Library and via video conference.

10. Adjournment

On a motion by Mr. Reil, seconded by Ms. Ainsworth, the Committee unanimously voted to adjourn at 7:40 p.m.

Respectfully submitted,

Andrea Poulin