

American School of Bahrain Job Specification:

Elementary Classroom Assistant for Art

"Every child is an artist."

Pablo Picasso

Overview of the department:

The Creative Arts Department provides an enriching learning environment where every student can thrive and find a happy place in the subject. The department has three generously sized and beautifully lit suites with ample storage. Students are given a diverse artistic experience by looking at painting, ceramics, printmaking, and digital art.

The Role of the Elementary Classroom Assistant for Art:

- **Help with prep and setup for classes and tidy up afterward.**
- Trial units of work in advance, in consultation with the teacher.
- **Update the main displays in and around the room.**
- Help with the preparation of the annual exhibition.
- **Audit equipment and support the art teacher with the annual ordering cycle.**
- Maintaining art supplies and materials throughout the year.
- **Provide clerical/administrative support, e.g., photocopying, typing, filing, etc.**
- Supervise and support pupils ensuring their safety and access to learning in the classroom.
- **Establish good relationships with pupils, act as a role model, and respond appropriately to individual needs.**
- Promote the inclusion and acceptance of all pupils.