

Welcome to our Kids Korner Summer Program! Please read the information provided in this email closely! It should answer most of your questions. However, if you still have questions, please contact our central office at **(507)460-1706**.



We have two different age groups that we serve. Below are the age groups and what we refer to them as.

Guppies—students who are in preschool-completed Kindergarten.

Sharks—students who have completed 1st grade –completed 6th grade.

Childcare Hours of Operation

Open 6:15am

Close 5:15pm

Site Contact Information

Southgate Elementary School

1601 19th Ave SW

507-460-1304

Guppies Contact Information

Clc.kidskorner@austin.k12.mn.us

Lead Staff: Theresa Vokoun, Katie Squier, Angela Donovan, and Mandy Hawkshead

Sharks Contact Information

Southgate.kidskorner@austin.k12.mn.us

Lead Staff: Stephanie Maxfield, PatELIT, Tammy Overby, and Olivia Skalicky

Program Contact Information

Community Education Coordinator: Teri Wermager

507-460-1704

Teri.wermager@austin.k12.mn.us

Community Education Administrative Assistant: Julie Kerling

507-460-1706

Julie.kerling@austin.k12.mn.us

Locations and Pick Up/ Drop Off

Guppies and Sharks will attend childcare at Southgate Elementary School located at 160119th Ave SW. For drop off and pick up you will park in the lot on the north side of the building using the main entrance Door #1. You will use the intercom system and a staff member will buzz you in. A designated staff member will be stationed at Door #1 during peak drop-off and pick-up times. Those times are 6:15-9:00am and 2:30-5:15pm. When a staff member is not at the door, a sign will be posted with the site phone number to call. After 3:30pm most students will be on the playground. A sign will be posted, and you will pick up from the playground. Students will have their possessions with them. Outside staff will have an ipad for you to use to sign out.

Closed Dates

All Kids Korner locations will be **closed June 19, July 4.**

The summer Kids Korner program ends **Friday, August 18th.** There **will not be** childcare provided the week of August 21-25.

Meals/Snack

Free breakfast will be served from 8:00 am-8:20 am. Or you may provide breakfast for your child, and they will

be able to eat in the cafeteria from 8:00 am-8:20 am. We will not be able to warm up or prepare your child's breakfast if you choose to provide one.

Free lunch will be served. A copy of the lunch schedule will be available at the site. You may provide a cold lunch with a drink if you wish. If your child is arriving after 11:30am, they must eat lunch before arriving at Kids Korner.

A healthy, free afternoon snack will be served at 3:00pm.

If your child has a medically documented food allergy or special diet, please email information to Teri Wermager. The school staff does not provide documentation or special meals unless we request.

Wheelie Wednesdays

One Wednesday per month we will have Wheelie Wednesday! Children are encouraged to bring a bike, scooter, or even a trike! No motorized equipment or Hoverboards are allowed. Helmets and any other safety gear are required and clearly labelled with your child's first and last name. We will have areas mapped out and kids can ride! They will not be riding in the street. This will be so much fun and get lots of energy out!

Camps

Children will participate in a weekly, themed camp experience. Camp time begins at 9:00am and ends at 3:00pm except for planned field trip days. Camp time is highly structured encouraging growth and learning based on the camp theme. Occasionally extra camp specific field trips are planned. On specified days, special items may be required to bring from home. A monthly activity calendar will be posted on our webpage, at the summer site, or you may request a printed copy.

Field Trips

The Guppies and/or Sharks summer site will be closed for drop off/pick up during local field trip times. The sites will not be staffed. All students are expected to attend **all local field trips**. There may be local field trips that are not a good fit for each student. If this is the case for your student, you will need to make alternative arrangements for childcare.

Several of these trips are to the Austin Municipal Pool. Please remember all children going on pool trips must have a pool membership to be purchased on their own. You may also send the daily pool entrance fee with your child if you do not wish to purchase a membership. This year's daily rate is **\$5.00** per person. Staff do not have change if you do not provide the exact amount of money for admission. If a child does not have a seasonal membership nor the daily fee, he/she will not be able to go to the pool and a parent/guardian will be called for early pick-up from childcare. The pool membership may be purchased at the **Austin Park & Recreation** office. *****No additional spending money is allowed. ***No floaties, life jackets, pool toys, etc are allowed.** Staff must place focus on the safety of children not extra items.

Many in-town field trips are planned for all ages. All in town field trips are listed on the Kids Korner webpage and posted on the parent bulletin board. If you have additional questions, please ask a site supervisor, or contact the Kids Korner central office.

Out of Town Field Trips- Student must arrive 1 hour prior to trip departure time. If this is not possible, arrangements must be made the day before the trip with a supervisor. Attendance on these field trips is considered a privilege for students. Behaviors by students deemed unsafe or harmful to the student or peers may prevent them from attending an out-of-town field trip. In extreme situations, the student may be prohibited from attending all future out of town field trips. Parents/Guardians will not be refunded.

Billing

You will receive an emailed billing statement every two weeks. All balances are due Thursday of the statement week. A billing schedule will be provided. All late accounts will have services suspended until paid. Accounts that are continuously late may be required to pre-pay their childcare. Families with multiple children will receive one invoice. Families with Child Care assistance receive financial help toward childcare. Families are billed the

difference between the cost covered by their assistance and the actual cost if there is a difference plus any co-pays if applicable. Families on childcare assistance may be on an off-week billing cycle depending on dates. A separate billing cycle will be provided to those families.

Schedules

Parents/guardians are required to provide their child's schedule. If you have a varying schedule- you must provide the schedule a minimum of 2 weeks in advance. You will receive a Remind text message stating when schedules are due. You can provide this schedule in writing via email or REMIND. Any schedule changes must also be communicated to the Kids Korner staff. A \$5.00 no-show fee will be charged to your account for each occurrence if not notified.

Sharks: schedules can be emailed to southgate.kidskorner@austin.k12.mn.us

Guppies: schedules can be emailed to CLC.kidskorner@austin.k12.mn.us

Remind

We use Remind to help communicate with parents. This is a great tool for quick communication and reminders. We will use the cell phone number we have on file. This is your responsibility to subscribe to the initial message sent adding you to Remind. It is also your responsibility to read messages sent. If you did not receive the initial joining message, please ask Theresa or Angela to re-send it. If you need an additional person added, please let us know.

Communication

Kids Korner uses a variety of methods to communicate information to parents: Remind text messaging, emails, Procure messaging, posted information at the summer site, at the bottom of your invoice, Kids Korner Facebook, and the Austin Public Schools Kids Korner webpage. It is a parent/guardian's responsibility to be aware of information pertaining to your child(ren) and Kids Korner program updates and important reminders.

Parent Conduct

Respectful, positive communication between Kids Korner staff and families provides for a healthy experience for our enrolled students. If a staff member feels threatened or uncomfortable with adult-to-adult interactions, this can result in instant termination of services from the program.

Masks

At this time, students and staff will not be required to wear masks while at Kids Korner. If guidance changes, we will send an update email.

What to Bring

Please make sure all items are labeled with the student's first and last name.

Guppies

Yoga mat or nap mat for quiet time **no blankets or pillows for kindergarten students

Extra set of clothes in a Ziploc bag

Book Bag

Water bottle

Extra pair of shoes in a Ziploc bag

Swimsuit and Towel on water days

Sharks

Extra pair of shoes in a Ziploc bag

Book Bag

Water bottle

Swimsuit and Towel on water days

