



Student is interested in earning high school credit based on the demonstration of subject area competency. Learning is completed outside of the regular school day.

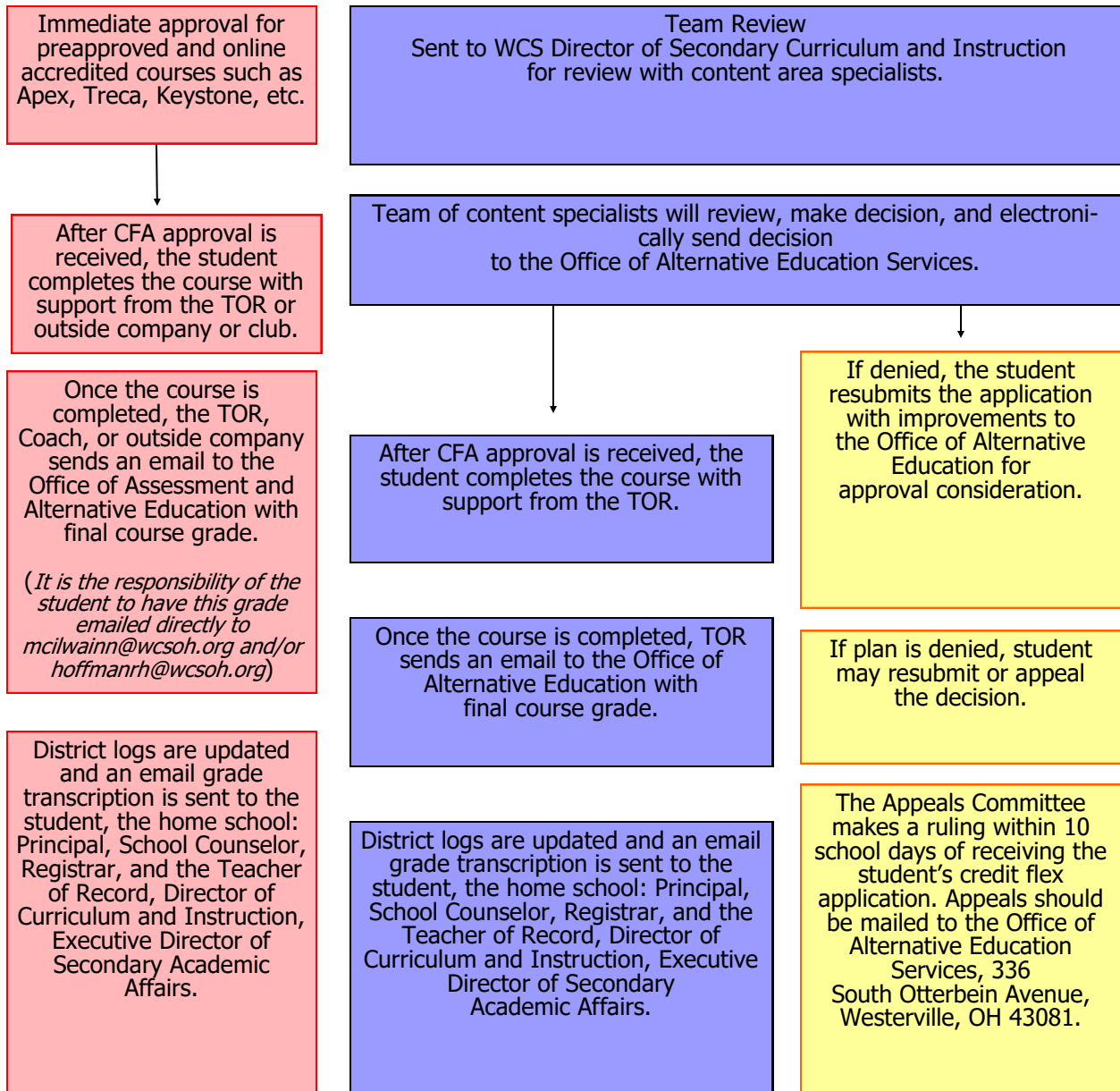
Student obtains an online Credit Flexibility Application (CFA) from the Office of Assessment and Alternative Education WCS web page. <http://tinyurl.com/WCSalternativeeducation>

**CREDIT FLEXIBILITY PROCESS**

Student and parent complete online form and submit the online application pending approval from their WCS school counselor and Westerville teacher of record (TOR) (if applicable).

After the school counselor and WCS TOR approval (if applicable) are received by the Office of Assessment and Alternative Education, it is the intent of personnel to electronically notify within 15 days the student, school counselor, and TOR as to the status of the application. (Approved or Denied)

One of the following decisions will be made:



Registrar transcribes credit into historical student record. Final grade determination is not subject to appeal.