
Measures N & O

Citizens Oversight Committees

5:30 P.M., March 16, 2017

Turlock Unified School District Office, Room 102

- 1) Introductions Including Handing Meeting Over to Committee Chairperson(s)
- 2) Citizens' Bond Oversight Committees
 - a) History and Background Information

Mission: Review and Report

- 3) Review What?
 - a) Bond Expenditures
 - b) Financial Audit of Measures N & O Bond Expenditures
 - c) Performance Audit of Measures N & O
- 4) Report What?
 - a) Bond Expenditures
 - b) Financial Audit of Measures N & O Bond Expenditures (Prior Fiscal Year July 1 - June 30)
 - c) Performance Audit of Measures N & O (Prior Fiscal Year July 1 - June 30)
- 5) Process Discussion
 - a) Meeting Frequency. Third Thursday (of Third Month?) of each Quarter
 - b) Meeting Time(s)
 - c) Meeting Location(s)
 - d) Preparation of Meeting Agendas
 - e) Attendance
- 6) Topics to be Covered at Future Meetings
 - a) School Budgeting and Accounting
 - b) Facilities Master Plan and Prioritizing District Needs
 - c) School Tours
 - d) District Web Site Information for Citizens Oversight Committee

Turlock Unified School District, Measures N and O Joint Initial Meeting of Bond Oversight Committees

Meeting Minutes

16 March, 2017, 5:30 PM, Turlock USD Office, Room 102

Meeting # 1

Attendees

Members from both committees in attendance: Patrick Bettencourt, Harry Carlson, Lacy Elliot, Kathi Farber, David Folly, Steve Soderstrom, and Bryan Tribble.

Absent with advance notice: Georgianna McDonald

TUSD Staff: Mike Trainor, Assistant Superintendent; Martell Taylor, Facilities Planner; and Bridget Shelton, Facilities Secretary.

Guest presenters: Lori Raineri and Matt Kolker of Government Financial Strategies.

Welcome and introduction by Martell Taylor

Committee members selected Chair for first meeting: Lacy Elliot

Information Presented

Lori Raineri, with Government Financial Strategies, gave a presentation (with handouts) that included the history, purpose, laws and bylaws governing bond oversight committees. She spoke about the need for transparency and suggested how the Committees' process, data and conclusions might be made public. Lori also recommended that the Committees utilize their joint web page on the District's website to publish information about past and future meetings, and suggested that many of the Committee members may prefer to use the web page, which will have all of the Committees' documents, as a resource, rather than maintain a binder with paper copies.

Lori also spoke about the Committees' timeline for the first year, culminating with annual reports on whether expenditures from bond funds have been proper. The first annual reports would cover the fiscal year ending June 30, 2017, since the District (and all California local government) operate on a July 1 to June 30 fiscal year. It would likely take the independent auditors until December or January to complete the required financial and performance audits of the bond program; thus, March makes sense as the timeframe to produce the annual reports.

Some of the discussion that followed was about the flexibility that the Committee members have to change the dates of their meetings choose a chair and vice chair for different lengths of time or to have different types of meetings, like tours of school facilities. Lori recommended adopting an informal approach and not calling for a "roll call" vote when achieving consensus will be sufficient.

Business

The Committee members agreed to have joint, Measure N and Measure O, meetings. Steve Soderstrom (Measure O) would abstain from voting on business regarding Measure N.

Committee members agreed to have Lacy Elliot be Chairperson, and David Folly as the Vice chairperson of the joint committee meetings for one-year terms. The Committees approved sending the names of the Chair and Vice Chair to the Board as directed in the bylaws.

Future meeting dates and times were approved (see attached). Regular Bond Oversight Committee meetings to be held at Room 102 of the District Office, when possible. There was some discussion about possibly changing the December meeting date, but that decision was left for another meeting. The committee agreed to use the "...third Thursday, **of the third month**, of the quarter" for meetings.

The next meeting will be Thursday, June 15.

Meeting Adjourned

6:49pm

Secretary Bridget Simon

Date of approval