



VOLUNTEER APPLICATION

E (1) 1240

*Form must be completed each school year and for each site.

*Fingerprinting is required for supervision of activities.

*Volunteer activity and academic coaches complete a Volunteer Coach contract.

*NOTICE - A person who is required to register as a sex offender shall not serve as a volunteer.

SCHOOL WHERE VOLUNTEER SERVICES WILL TAKE PLACE _____

NAME _____
Last First Middle

HOME ADDRESS _____
City Zip

CONTACT NUMBER _____ EMAIL _____

CA DRIVER'S LICENSE, CA ID, OR PASSPORT NUMBER _____

EMERGENCY CONTACT NAME(S) _____ RELATIONSHIP _____

CONTACT NUMBER _____ WORK PHONE _____

DO YOU HAVE A CHILD/CHILDREN IN THE SCHOOL YOU ARE VOLUNTEERING AT? YES NO
IF YES, ADD NAME(S) BELOW.

CHILD'S NAME _____ TEACHER/GRADE _____

CHILD'S NAME _____ TEACHER/GRADE _____

CHILD'S NAME _____ TEACHER/GRADE _____

DATE(S) OF SERVICE _____ TIMES OF SERVICE _____ AM/PM TO _____ AM/PM

DAY(S) OF SERVICE MONDAY TUESDAY WEDNESDAY THURSDAY FRIDAY OTHER

IF OTHER, EXPLAIN _____

SERVICE TO BE PERFORMED BY VOLUNTEER _____

WILL SERVICE INVOLVE DRIVING A PERSONAL VEHICLE, TRANSPORTING STUDENTS, AND/OR
PULLING A TRAILER? YES NO IF YES, EXPLAIN _____

ARE YOU CURRENTLY A REGULAR OR SUBSTITUTE EMPLOYEE OF VUSD? YES NO

HAVE YOU EVER BEEN EMPLOYED BY VUSD? YES NO

I have completed the above information truthfully and have read, understand, and will comply with Visalia Unified School District's requirements and expectations for all volunteers. I authorize the District to conduct a criminal background check of school volunteers as permitted by law.

PRINT NAME _____

SIGNATURE _____ DATE _____

FOR DISTRICT USE ONLY	
Cleared www.nsopw.gov	<input type="checkbox"/> Yes <input type="checkbox"/> No
Principal's Approval _____	Date _____
HRD Approval _____	Date _____
Notes _____	



EXPECTATIONS AND REQUIREMENTS FOR VOLUNTEERS

1. The Governing Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with our students.
2. Volunteers shall act in accordance with District policies and regulations, as well as individual site requirements.
3. Each volunteer is required to complete the District's Volunteer Application Form. The completed form must be on file in the principal's office and Human Resources Development prior to commencement of service(s). This form includes a requirement to disclose any prior criminal convictions. Failure to provide accurate information will result in immediate dismissal. Fingerprint Clearance is required for supervision of activities.
4. TB assessment and/or testing is required to supervise activities or to instruct students. TB testing is at the expense of the volunteer.
5. Each volunteer is expected to maintain confidentiality regarding each student and family.
6. If volunteers hear about or observe evidence of child abuse, volunteers will report the information to the site principal or designee immediately.
7. Education Code 35021 provides that a person who is required to register as a sex offender pursuant to Penal Code section 290 shall not serve as a volunteer.
8. Registered sex offenders cannot serve as volunteers.
9. If no criminal background check or fingerprinting has been completed and reviewed, the volunteer will not be allowed to be alone with children.
10. Volunteers understand that their service as a volunteer may be terminated at any time for any reason.

I have read and understand the information above. I agree to follow these guidelines.

Print Name _____

Signature _____ Date _____

School Site _____



CRIMINAL HISTORY DECLARATION FOR VOLUNTEERING AT SCHOOL

Visalia Unified School District encourages parents and others to volunteer their time and service to the District and our children. The District appreciates the donation of your time. The District also desires to ensure a safe school environment for our children. In order to accomplish this objective, the District feels it is necessary to prevent persons who are registered as sex offenders, have been convicted of a violent felony, or have some other inappropriate criminal conviction, from volunteering in our schools.

Education Code Sections 35021 and 35021.1 prohibits persons who are required to register as sex offenders, under Penal Code Section 290, from volunteering in public schools. Penal Code Section 290.95 requires all persons who are required to register as sex offenders to report such status when applying for or accepting a volunteer position in schools.

Are you a registered sex offender?

Yes No

Have you ever been convicted of any felony or misdemeanor?

Yes No

Have you ever been convicted of a felony or misdemeanor for any drug offense?

Yes No

Have you ever been convicted of a felony or misdemeanor for any violent offense?

Yes No

Have you ever been convicted of a felony or misdemeanor for any sexual offense?

Yes No

Have you ever been disciplined in your employment, arrested or involved in a situation in which your conduct was questionable as it relates to children?

Yes No

IF YOU ANSWERED YES TO ANY OF THE ABOVE, PLEASE ATTACH AN EXPLANATION OF THE NATURE, DATE, LOCATION, AND DISPOSITION OF THE CASE(S) RELATED TO THE CONVICTION. A CONVICTION MAY NOT NECESSARILY DISQUALIFY YOU FROM VOLUNTEERING.

I declare under penalty of perjury, under the laws of the State of California, that I have not been convicted of a crime that requires me to register as a sex offender, and if I am subsequent to this date convicted of such a crime, I agree to immediately notify the Visalia Unified School District of such conviction. I further understand that if the information I have provided is not accurate, my volunteer services will be terminated.

_____ *Print Name*

_____ *Signature*

Executed on _____, 20____, at Visalia, California.
Date

The Visalia Unified School District reserves the right to conduct a criminal background check of school volunteers as permitted by law.



CHAPERONE CONTRACT FOR VOLUNTEERS

I, _____ agree to be a chaperone for the Visalia Unified School District
Print Name
 for the _____ scheduled to begin on _____
Event Date
 and ending on _____ at _____
Date Location

As a chaperone, I agree to do the following:

- Follow the direction of any teacher or administrator involved with this event;
- Ride the bus or any other transportation in which the students I am chaperoning are riding;
- Supervise no more than the specific number of students I am assigned (i.e. eight students per chaperone);
- Follow the trip itinerary;
- Stay with my designated students at all times;
- Not bring other children on the trip;
- Not smoke during the trip;
- Not consume alcohol during the trip;
- Not use illegal drugs during the trip;
- Not engage in inappropriate or sexual contact, have sexual conversations, or other inappropriate conversations with any minor or student;
- Not allow students to engage in sexual conduct with other students;
- Follow all school rules and policies;
- Ensure that students follow all school rules and policies;

I understand that if I violate any of the conditions outlined herein, I will be denied the privilege of chaperoning. I also understand the District has the right to deny me the privilege of chaperoning for any reason at any time.

I have read and understand the information above. I agree to follow these and other guidelines set by the District.

Print Name _____

Signature _____ Date _____

School Site _____