

INDIAN RIVER SCHOOL DISTRICT
 Selbyville, Delaware 19975
APPLICATION FOR USE OF SCHOOL FACILITIES

The _____ request the use of _____ (School)

for _____
 _____ (Description of Activity)

Facilities requested: Auditorium – Cafeteria – Other (Please List): _____

Date(s) requested: _____ Building open from _____ to _____

CONDITIONS OF USE

1. Foods or liquids shall not be permitted in the auditoriums and gymnasiums.
2. Alcoholic beverages shall not be consumed or served on the premises.
3. Users of the facilities of the Indian River School District are prohibited from using tobacco products on school Property.
4. At least one fireman must be provided for stage performances or crowds over 300.
5. The sponsoring organization shall be responsible for personal liabilities and property damage while the facilities are being used and **must submit a Certificate of Insurance prior to approval.**
6. When food is to be prepared and/or served on school premises, the sponsoring organization must procure from the County Health Unit a Permit to Operate a Temporary Public Eating Place.
7. User's should request and learn the location of every Automated External Defibrillator (AED) unit.
8. Estimated Fees:

_____ @ \$ _____ = \$ _____	_____ @ \$ _____ = \$ _____
_____ @ \$ _____ = \$ _____	Other _____ @ \$ _____ = \$ _____
_____ @ \$ _____ = \$ _____	Other _____ @ \$ _____ = \$ _____

Total = \$ _____

In consideration of the grant of permission by the Indian River School District for the use of the buildings, grounds, and/or facilities of the District, the undersigned being duly authorized officers of representatives of the above-named hereby agree for and on behalf of said organization or group and for and on behalf of the individual members thereof to release the said Indian River School District, the Indian River Board of Education and their agents, employees, and representatives of and from any and all claims for personal injuries, death, and property damage which may arise from or during the use of said buildings, grounds, and/or facilities, pursuant to said grant of permission, and do further agree to defend, indemnify, and save harmless the said Indian River School District, the Indian River Board of Education and their agents, employees, and representatives from any and all such claims.

I/We the undersigned have read and understand and agree to comply with the rules and regulations applying to the use of school facilities by community organizations.

IREC Approval

Initials/Date

Date of Application: _____

Signature for Sponsoring Organization: _____

Address: _____ Telephone: _____

Signature for School (Building Principal): _____ Date: _____

FOR OFFICE USE ONLY

Chief Custodian: _____ Cafeteria Manager: _____ Superintendent: _____

DISTRIBUTION: – File – Sponsoring Organization – Cafeteria Manager – Custodian