

Ashland Independent Schools

Certified Job Description

Position: **AGRICULTURE EDUCATION TEACHER**

Professional Leadership

- Will strive to build positive relationships with the school and community.
- Participates in community structure to develop educational strategies for the school.
- Will be punctual and regular in attendance.
- Will follow school board policy and administrative procedures.
- Will adhere to the state professional Code of Ethics.
- Will maintain confidentiality when dealing with students and records.
- Will use technology appropriately.

Content Knowledge

- Responsible for content knowledge across the disciplines being taught.
- Is responsible for planning lessons and developing instructional material that reflect knowledge of current constructs and principles of the disciplines being taught.
- Will present accurate and factual information during instruction.
- Will connect content knowledge to real-world applications.

Classroom Instruction

- Teach Agriculture Science and Technology classes.
- Prepare teaching plans, demonstration plans, and teaching materials for all classes
- Prepare and evaluate teaching schedule, curriculum, and teaching calendars
- Conduct field trips, both in and out of district
- Coordinate, maintain inventories, and keep record of the agriculture materials and equipment for classroom and laboratory

Supervised Agricultural Experience Program (SAEP)

- Advise and evaluate students regarding Supervised Agriculture Experience Programs
- Assist students with the planning and maintenance of SAEP's
- Conduct site visits of SAEP's as recommended by the State department of Education
- Assist students in keeping SAEP records at the local and state level

FFA/Leadership Development

- The FFA is an integral part of the instructional program. All Agriculture, Food, and Natural Resources departments are expected to have an active FFA chapter. It is the duty of the teacher to serve as advisor for the local chapter. It is necessary that the teacher spend time in planning and conducting leadership, citizenship, and cooperative activities for students at the district, area, state and national levels.

Maintain Facilities and Equipment

- Proper arrangement of classroom, shop and laboratory
- Planning for and maintaining visual aids and references
- Ordering new equipment and supplies
- Coordinating the maintenance and repair of tools and equipment
- Establish and monitor school procedures for keeping classroom, shop, laboratory, office, and grounds neat and attractive at all times

- Shop and laboratory safety is taught and observed at all times. Safety items are available for student use and safety features have been installed and in working order on equipment
- An annual inventory is taken of all tools, equipment, and supplies; and a copy given to the appropriate administrators

Assessment

- Is responsible for developing appropriate assessment strategies.
- Maintains up-to-date records of student progress.
- Communicates student assessment to students and parents.

Professional Development

- Expected to attend the required Professional Development sessions.
- Will maintain a Professional Growth Plan.
- Will attend all teachers meeting as directed by the principal.

Other

- Serve a 12 month contract
- Plan and attend evening activities including but not limited to: recruitment events, consulting committee meetings and award ceremonies
- Be willing to obtain license endorsements for transportation of students
- Serve as liaison to the local FFA Alumni chapter
- Contribute to the preparation and tracking of the budget for the agriculture program each year
- Purchase supplies and equipment for the classroom and laboratory
- Responsible for the supervision of students at all times.
- Responsible for maintaining all appropriate student records.
- Will serve as a representative on assigned Site Base committees.
- Will perform other duties assigned by the principal consistent with responsibilities becoming a teacher.

Education and Experience:

- Candidate must possess current Kentucky teaching certification for teaching agriculture and be capable of teaching all areas of the Kentucky Agriculture Education Standards.
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Adopted: 3/30/2021