

**SCHOOL SITE COUNCIL MEETING
AGENDA / MINUTES**

Divisadero Middle School

(Date) September 27, 2021 **(Time)** 3:30 pm **(Location)** via In-Person/Zoom

1. Call to Order - Introductions - *Meeting called to order at 3:34 pm*

In attendance:

*Mr. Aguilar - Principal
Mr. Nunes - Teacher
Ms. Weece - Teacher
Mr. Mackey - Classified
Nora Encinas - Parent
ASB President Garcia
ASB Vice President Chavez
Mr. Sittre - Teacher
Mrs. Townsend - Parent*

2. Previous Meeting Minutes –Meeting Date (05/27/2021) *Additions, Corrections, Approval*

No corrections

Motion by Mr. Sittre to approve the minutes

Mr. Nunes 2nd. No objections. Motion approved unanimously.

3. Public comment: *None*

4. Unfinished Business: *None*

5. New Business:

- Purpose/limitations of LCAP and Title I funding (information item)
 - Title I- Federal Funding (most restrictive)
 - LCAP (Local Control Accountability Plan)
 - Site Based Funding (least restrictive as discretionary funds)
 - All three funding sources are utilized to meet the three established goals of the School Site Plan
- SSC Training (Purpose, Roles, Responsibilities)
 - All decisions are made by the Student Site Council as a whole to develop the School Site Plan in order to meet established goals for the following year
- Election of Officers/DAC Representative
 - Elected SSC Officers:
 - Ms. Encinas will be continuing her role as Secretary for her second term
 - Mr. Sittre nominated for President. Approved unanimously.
 - Elected DAC (District Advisory) Representative
 - Mr. Mackey nominated as Representative. Approved Unanimously

- Review/Approve Carryover Plan for Divisadero
 - Due to the Pandemic, certain funds were frozen and not utilized
 - Title I and LCAP funds that were not utilized the year prior have been carried over to the current school year
 - Carryover Plan identified how Title I and LCAP funding will be spent to meet the three goals of the School Site Plan. All usage of Carryover funds are itemized.
 - District is allowing Divisadero to use Accelerated Reader and acquire the 800 necessary AR licenses to support Literacy which in turn will help with Math and English
 - AVID- funds provide for transportation costs for essential field trips
 - Paraprofessional Support/ Class Intervention- Funds used for Classified and Certificated employees to provide class intervention support/after school intervention
 - Funds utilized for Technology Advancement

Motion to approve Carry over Plan: 1st by Mr. Mackey, second by Mr. Nunes
Motion approved unanimously

- School-Parent Compact Development and Approval
 - Joint Development of School-Parent Compact
 - Compact is developed, edited, and revised by the SSC and provided to the parents on the Divisadero website
 - Because of the Pandemic, short-term independent study has been necessary. Contracts that address roles and responsibilities of parents, students, teachers, and the administration are implemented and signed by all parties
 - Capital B- Parents are to be provided access to PowerSchool, as well as Schoology (which is the learning management platform utilized by the district)
 - Schoology will be added to the Compact, as well as certain dates to be updated
 - Corrections will be made and addressed in the next SSC meeting in October 2021
- Review and Approve School Plan for Student Achievement for 2020-2021
 - Review will be tabled at this time
 - Plan will be reviewed continuously at each meeting until completed for approval
- Discussion of Budget Transfers
 - Transfer of funds are needed to be made from Materials and Supplies budget (43000) to Equipment budget (44000) in order to provided needed equipment for teachers
 - Vote to approve budget transfers

Motion to approve budget transfer: 1st by Mr. Sittre, second by Mr. Nunes

Adjournment/Next Meeting: October 25, 2021

Meeting Adjourned at 4:03 pm

Minutes respectfully submitted by:

Nora Encinas

October 19, 2021 _____

Signature

Date