

Fremont Union High School District
222 Day Employee Classified Work Year Calendar
2023-2024

Employee Information					
First Name:			Last Name:		
Position:			Start Date:		End Date:
Start Time:	End Time:	Lunch:	Break:	Break:	
Comments:					

Please complete the calendar by marking the following:

*One Float Day (F) – may be used after 6 months of service *Tentative Vacation Days (V)

July 2023 0					August 2023 16					September 2023 20					October 2023 22					PAID DAYS		
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	WORK DAYS	208	
3	4	5	6	7	7	8	9	10	11					1	2	3	4	5	6	HOLIDAYS	14	
10	11	12	13	14	14	15	16	17	18	4	5	6	7	8	9	10	11	12	13	TOTAL PAID DAYS	222	
17	18	19	20	21	21	22	23	24	25	11	12	13	14	15	16	17	18	19	20			
24	25	26	27	28	28	29	30	31		18	19	20	21	22	23	24	25	26	27			
31										25	26	27	28	29	30	31						
November 2023 19					December 2023 17					January 2024 20					February 2024 19					VACATION ACCRUAL		
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	DAYS PER YEAR		
			1	2	3					1	1	2	3	4	5				1	2	DAYS PER MONTH	
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12	5	6	7	8	9			
13	14	15	16	17	11	12	13	14	15	15	16	17	18	19	12	13	14	15	16			
20	21	22	23	24	18	19	20	21	22	22	23	24	25	26	19	20	21	22	23			
27	28	29	30		25	26	27	28	29	29	30	31			26	27	28	29		YEAR 6		
					25	26	27	28	29											YEAR 11		
March 2024 21					April 2024 22					May 2024 22					June 2024 10					LEGEND		
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	NON-DUTY DAY (N)		
				1	1	2	3	4	5			1	2	3	3	4	5	6	7	PAID HOLIDAY (H)		
4	5	6	7	8	8	9	10	11	12	6	7	8	9	10	10	11	12	13	14	FIRST WORK DAY		
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	17	18	19	20	21	LAST WORK DAY		
18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	24	25	26	27	28	REQUIRED WORK DAY		
25	26	27	28	29	29	30				27	28	29	30	31						FLEXIBLE DAY		
																				REQUIRED VACATION DAY (V)		

Employee Signature

Executive Assistant Signature

Supervisor Signature

- CALENDARS DUE TO PRINCIPAL/SUPERVISOR: MAY 12, 2023 -

- CALENDARS DUE TO HUMAN RESOURCES: JUNE 16, 2023 -

Prior to June 1st, the Supervisor and employee will meet and consult, if needed. The Employee, Supervisor, and the Executive Assistant should each keep a copy of this calendar. If changes need to be made, please contact Human Resources.