

Fremont Union High School District
239 Day Employee Classified Work Year Calendar
2023-2024

Employee Information					
First Name:			Last Name:		
Position:			Start Date:		End Date:
Start Time:	End Time:	Lunch:	Break:	Break:	
Comments:					

Please complete the calendar by marking the following:

*One Float Day (F) – may be used after 6 months of service *Tentative Vacation Days (V)

July 2023 0					August 2023 23					September 2023 20					October 2023 22					PAID DAYS	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	WORK DAYS	224
3	4	5	6	7		1	2	3	4					1	2	3	4	5	6	HOLIDAYS	15
10	11	12	13	14	7	8	9	10	11	4	5	6	7	8	9	10	11	12	13	TOTAL PAID DAYS	239
17	18	19	20	21	14	15	16	17	18	11	12	13	14	15	16	17	18	19	20		
24	25	26	27	28	21	22	23	24	25	18	19	20	21	22	23	24	25	26	27		
31					28	29	30	31		25	26	27	28	29	30	31					
November 2023 19					December 2023 17					January 2024 20					February 2024 19					VACATION ACCRUAL	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	DAYS PER YEAR	
		1	2	3					1	1	2	3	4	5				1	2	DAYS PER MONTH	
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12	5	6	7	8	9		
13	14	15	16	17	11	12	13	14	15	15	16	17	18	19	12	13	14	15	16		
20	21	22	23	24	18	19	20	21	22	22	23	24	25	26	19	20	21	22	23		
27	28	29	30		25	26	27	28	29	29	30	31			26	27	28	29		YEAR 6	
																				YEAR 11	
March 2024 21					April 2024 22					May 2024 22					June 2024 19					LEGEND	
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	NON-DUTY DAY (N)	
				1	1	2	3	4	5			1	2	3	3	4	5	6	7	PAID HOLIDAY (H)	
4	5	6	7	8	8	9	10	11	12	6	7	8	9	10	10	11	12	13	14	FIRST WORK DAY	
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	17	18	19	20	21	LAST WORK DAY	
18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	24	25	26	27	28	REQUIRED VACATION DAY (V)	
25	26	27	28	29	29	30				27	28	29	30	31						NON STUDENT DAY	

Employee Signature

Executive Assistant Signature

Supervisor Signature

- CALENDARS DUE TO PRINCIPAL/SUPERVISOR: MAY 12, 2023 -

- CALENDARS DUE TO HUMAN RESOURCES: JUNE 16, 2023 -

Prior to June 1st, the Supervisor and employee will meet and consult, if needed. The Employee, Supervisor, and the Executive Assistant should each keep a copy of this calendar. If changes need to be made, please contact Human Resources.