

# Oxnard Union High School District

## Oxnard, California

### REGULAR BOARD MEETING

May 10, 2023

- 1. CALL TO ORDER** The Regular Board Meeting of the Board of Trustees of the Oxnard Union High School District was called to order by President Sher on May 10, 2023 at 5:00 p.m., District Office Board Room, 1800 Solar Drive, Oxnard, California.
- Trustees present:** Karen M. Sher, M.Ed., President  
Genevieve Flores-Haro, Vice President  
Linda Baker Torres, Clerk  
Elizabeth M. Botello, Member  
Steve Hall, Ed.D., Member
- Administration present:** Tom McCoy, Ed.D., Superintendent  
Deborah Salgado, Ed.D., Assistant Superintendent-Human Resources  
Roger Adams, Assistant Superintendent Educational Services  
Ted Lawrence, Assistant Superintendent Business Services  
Sylvia M. Diaz, Executive Assistant
- Student Representative:** Maya Lopez
- Translator:** Lourdes Campbell, David Gala
- Guests present:** Jeff Shettler, Dr. Shannon Scott, Guadalupe Reyes-Castillo, Monica Adrian, Seneray De Los Santos, Brittany Villaseñor, Tim Allison, Jose Navarro, George Clyde, Jeannette Rivera, Ronald Arruejo, Alan Tsou, Chris Ruffinelli, Marianne Ramos, Lisa Wyrick and Dawn Anderson.
- 2. PLEDGE OF ALLEGIANCE** President Sher asked Dr. McCoy to lead the Pledge of Allegiance to the flag.
- 3. LAND ACKNOWLEDGEMENT** President Sher read the land acknowledgement.
- 4. ADOPTION OF AGENDA** Motion: Moved by Trustee Hall to adopt the agenda of May 10, 2023, pulling item 14C, renewal of Board pre-approval of any remaining Measure A Funds and Routine Restricted Maintenance contract awards of \$25k or less and individual contract change orders of \$15k or less for Measure A Bond and Routine Restricted Maintenance projects only for the 2023-2024 fiscal year, for discussion and pulling item 14 A, p.o.'s A23-03593 (district office \$1,120) and A23-03548 (district office \$1,440) as both are for MICOP interpretation services and Trustee Flores-Haro is their Associate Director; therefore, she had to recuse herself from voting on these items and asked Trustees to consider the items separately. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.
- 5. APPROVAL OF MINUTES** Motion: Moved by Trustee Hall to approve the minutes of April 19, 2023 Regular Board meeting. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.
- 6. PUBLIC COMMENTS ON CLOSED SESSION ITEMS** No comments were received.
- 7. CLOSED SESSION** President Sher announced that the Board was going into Closed Session at 5:06 p.m. to discuss confidential material relating to the following items noted below.
- A.** Public Employee: Discipline/Dismissal/Release/Resignation/Appointment/ Reassignment /Employment - Government Code Section 54957(b)(1)
- B.** Conference with Labor Negotiator(s) Government Code Section 54957.6 – Agency Negotiator: Dr. Deborah Salgado, Assistant Superintendent – Human Resources  
Employee Organization: Oxnard Federation of Teachers and School Employees (OFTSE)

- Classified and ParaEducator Bargaining Units

- C. Student Personnel: [Education Code §35146, 48912, 48919]
- D. Superintendent's Evaluation
- E. Consideration of Confidential Student Issues Other Than Expulsion and Suspension, Pursuant to Education Code §35146
- F. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code § 54956.9 (d)
  - a. Number of cases: Three
- G. Conference with Real Property Negotiator (Govt. Code § 54956.8) PROPERTY: Multiple District-owned parcels, including: (1) District Office Campus 309 and 315 South K Street, Oxnard, CA, APNs 202-0-010-630 & -740; AGENCY NEGOTIATOR: Dr. Tom McCoy, Superintendent and Dr. Joel Kirschenstein, Consultant Sage Realty Group Inc. NEGOTIATING PARTIES: To be determined UNDER NEGOTIATION: Price and terms of payment

**8. RECONVENE IN PUBLIC:  
REPORT ON CLOSED SESSION  
ACTION**

The Board reconvened at 6:46pm. President Sher reported that Trustees took no action during Closed Session.

**9. RECOGNITION  
Life Saver Award**

Mariana Gonzalez is a junior at CIHS and an Explorer in the Camarillo Explorer Post. She began with the Explorers in October of 2021, and graduated from the Explorer Academy in the summer of 2022. During the Explorer Academy, Mariana was taught First Aid and CPR as a block of instruction. Mariana was nominated for the Outstanding Citizen Award for her heroic action taken on February 25, 2023 while eating dinner with her family in North Hollywood when she observed a male outside the restaurant experiencing a medical emergency where he lost consciousness. She called 911 and went outside to evaluate the man and with the assistance of the 911 operator, Mariana performed CPR until the Los Angeles County Fire arrived on scene. Mariana helped save this man's life with the action she took. She attributed her success to the CPR certification acquired during the Explorer Academy.

**CIF SS - Ford Academic Awards  
Program - ACHS Boys Varsity  
Basketball**

The ACHS Boys Basketball team had a simply amazing season on all accounts. The team takes pride in having success both on and off the athletic arena. On the court they finished the year with a 21-14 overall record. The team had several individual accolades as well with four All Coastal Canyon League Selections, one 1st Team All Ventura County Selection, two players on the All CIF Team, and one player on the All-State Team. Academically they were awarded the CIF Southern Section Boys Basketball All-Academic Team Award. This award represents the team in the Section that has the highest team GPA out of the 558 schools in the section. On a 4.0 scale our student/athletes carried a 3.79 GPA! They were honored at an Angels game for their efforts and it's an honor to have the OUHSD Board recognize them as well. Congratulations Scorpions!

**CIF SS - Ford Academic Awards  
Program - ACHS Girls Varsity  
Basketball**

The 2023 RMHS Girls Volleyball team exemplified what it means to be a "student athlete." Throughout their careers as Spartans they have persevered and continued to work diligently to succeed both on and off the court. COVID and gym renovations provided hurdles they never expected, but they continued to show up. Most importantly, they persevered and never let it affect their focus on their academics. These extraordinary student athletes finished the season with a team GPA of 3.913. There are nine seniors graduating this June and plan to continue their academic journey at institutions like Harvard, Boston University, Hofstra, UCLA, UC Riverside, UC Davis, and San Diego State where they will pursue majors in the fields of film and television, medicine, biology, and cognitive sciences. These athletes are also active participants in clubs ranging from CSF, Event Staff, Caring Closet, Key Club, Gardening, and FASA. Some members even held officer and president roles in these clubs. They are truly an example of what it means to be a Spartan!

## Migrant Education Speech and Debate

The 20th Annual Migrant Education Speech and Debate Tournament was held at Oxnard College on Saturday, March 25, 2023. OUHSD was well represented by students from CIHS and HHS. The Raiders were coached by Ms. Monica Adrian and the Vikings were coached by Ms. Mayra Estrada and Mrs. Esther Ultreras. The following students participated in the event:

Marlene Oviedo Ayala, 1st place Prepared & 3rd place Extemporaneous, English, grade 11  
Karina Salvador, 1st place Extemporaneous, English, grade 11  
Berenica Duran Aguilera, 1st place Extemporaneous, Spanish, grade 10  
Laura Lopez Diaz, 3rd place Prepared, Spanish, grade 10  
Fernando Carrillo, 1st place Prepared and 1st place Extemporaneous, Spanish, grade 11  
Leslie Carrillo, 2nd place Prepared and 2nd place Extemporaneous, Spanish, grade 11  
Anayeli Diaz, Participant, Spanish  
Veronica Diaz, Participant, Spanish

Dr. McCoy and Trustees recognized the Labor Union Partners that have worked on OUHSD construction projects: LiUna Local 585, Central Coast Labor Council, Southwest Mountain States Regional Council Of Carpenters and Tri-Counties Builds & Trades Construction Council.

## 10. PUBLIC HEARING

Pursuant to Government Code section 3547.5, a negotiated agreement must be presented for public comment prior to board approval. In addition, a summary of the costs of the agreement must be presented to the public prior to final approval.

On April 27, 2023, the Oxnard Union High School District (District) and Oxnard Federation of Teachers and School Employees (OFTSE) reached a Tentative Agreement on the Classified contract for the 2022-2026 school years. Trustees and the public received a summary of the costs of the Tentative Classified Agreement and were allowed to comment on it.

President Sher opened the public hearing at 7:16pm. Tim Allison reported that of the classified members of OFTSE, with a 62% turnout, 100% of them supported the classified contract for the 22-26 school years. He thanked Robert Kadin, Julie Cole, Michele Vivenzio, Mike Falcon, Bob Edison, Kevin Workman, those that participated in the contract writing sessions and the classified town hall meetings. He also thanked OUHSD, Dr. Salgado and Dr. McCoy, especially for including the ParaEducators in the "me too" provision of the contract at this time.

There being no further comments, President Sher closed the Public Hearing at 7:19pm.

## 11. PUBLIC COMMENTS TO ADDRESS THE BOARD OF TRUSTEES

Jose Navarro and George Clyde, OUHSD bus drivers, addressed Trustees about the ACHS bus barn.

Jeff Shettler thanked Trustees for the consideration of the classified contract, the extension of the 2.8% pay increase to Paras immediately, Special Education wish list funding and the approval of the Special Education Clerical Assistant II job description at the last Board meeting.

## 12. SUPERINTENDENT'S REPORT

Dr. McCoy's highlights:

- OUHSD High School Voter Registration/Pre-Registration
- Spring English Language(EL) Plan Update
- Class of 2023 - State Seal of Biliteracy
- Class of 2023 Photo
- Public Comment in Board Meetings
- ❖ Trustees inquired about a rotating schedule of donations to district sites. Dr. McCoy replied that this is under discussion and staff are doing their best to roll it out this fall.
- ❖ The EL Achieve Program includes different grade level teachers and presentations across all sites to allow for sharing, learning and growing. There has been good participation so far.
- ❖ Current teachers without a bilingual authorization are supported by OUHSD to attend CSUCI for a nine unit bilingual authorization program. The district covers all fees except for the CSET 3 in Spanish.
- ❖ There will be space to expand the Welcome Centers this fall at CIHS, PHS and RMHS once DSHS opens.

**13. STUDENT REPRESENTATIVE REPORT TO THE BOARD – Maya Lopez**

Maya Lopez provided her report for the time period since the last board meeting on April 19, 2023.

**14. CONSENT CALENDAR**

**Motion:** Trustee Botello moved to approve the Consent Calendar pulling 14 A, p.o.'s A23-03593(district office \$1,120) and A23-03548(district office \$1,440) as both are for MICOP interpretation services and Trustee Flores-Haro is the Associate Director so she had to recuse herself from voting on these items. Seconded by Trustee Flores-Haro and carried unanimously with a vote of 5:0.

A. Consideration of Approval of Purchase Orders and Direct Pays, April 10 - 30, 2023

Purchase orders totaling \$3,465,071.13 and Direct Pays totaling \$3,730.94 be approved, as presented.

*Approved*

**Motion:** Trustee Hall moved to approve 14 A, purchase orders A23-03593(district office \$1,120) and A23-03548(district office \$1,440) for MICOP translation services. Seconded by Trustee Baker Torres and carried with a vote of 4:0:1. Trustee Flores-Haro stepped out of the room and didn't participate in the vote.

B. Consideration of Approval of Donations, April 1- 30, 2023

It is the recommendation of District Administration that the Board of Trustees accept the donations report for the period of Donations April 1 - 30, 2023, as presented.

C. Consideration of Renewal of Board Pre-Approval of Any Remaining Measure A Funds and Routine Restricted Maintenance Contract Awards of \$25k or less and Individual Contract Change Orders of \$15k or less for Measure A Bond and Routine Restricted Maintenance Projects only for the 2023-2024 Fiscal Year

It is the recommendation of District Administration that the Board of Trustees approve consideration of Board pre-approval of any remaining Measure A Funds and Routine Restricted Maintenance contract awards of \$25k or less and individual contract change orders of \$15k or less for Measure A Bond and Routine Restricted Maintenance Projects only for the 2023-2024 fiscal year, as presented.

*Approved*

- Dr. McCoy noted the district hasn't experienced any contractors or subcontractors to be dishonest in the course of project change orders for district projects.
- Dr. McCoy affirmed this item is a renewal process, approved by Trustees for the last three years, that helps keep projects from being delayed, avoiding cost increases for the potential change order, due to the necessity of approval by Trustees.
- The public was reminded there would only be two major construction projects going into the new school year, DSHS and CIHS. CIHS is likely to have change orders.
- Ms. Villaseñor stated that within the Facilities Department the \$15k and \$25k process rarely occurs as she tries to keep an accurate scope. Under Measure A HVAC projects, Trustees will see change orders that take place occasionally but they are scoped and defined.
- Simi Valley, Ojai and Ventura USDs have the same \$25,000 threshold approval for staff and Moorpark USD has a \$50,000 threshold.
- Trustees asked staff to report change orders between \$15k-\$25K. Dr. McCoy noted they would appear in the regular purchase order report but he would also include them in his Friday Update to Trustees.
- Trustees regularly approve items over \$10K. Measure A construction projects have a \$25k threshold and Routine Restricted has a limit of \$15k.

**Motion:** Trustee Sher moved to approve the pre-approval of any remaining Measure A Funds and Routine Restricted Maintenance Contract Awards of \$25k or less and Individual Contract Change Orders of \$15k or less for Measure A Bond and Routine Restricted Maintenance Projects only for the 2023-2024 Fiscal Year, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

President Sher called for a break at 8:03pm and the meeting resumed at 8:15pm

D. Consideration of Renewal of Contract Between Nutrition Services and CAPE Charter School for the Delivery of Student Meals

It is the recommendation of District Administration that the Board of Trustees Approve the renewal of the contract between Nutrition Services and CAPE Charter School, as presented.

- E. Consideration of Renewal of Contract Between OUHSD and CJ Seto, LLC. for Hazardous Waste Training, Inventory and Yearly OFD Inspections  
It is the recommendation of District Administration that the Board of Trustees approve the renewal service agreement amount for CJ Seto Support Services, LLC, as presented.
- F. Consideration of Approval of Contract to Pacificom for Communication Cabling and Equipment Upgrades at ACHS Building M– General Fund  
It is the recommendation of District Administration that the Board of Trustees approve the contract to Pacificom for communication cabling and equipment upgrades ACHS, as presented.
- G. Consideration of Approval of Contract to Pacificom for Communication Cabling and Equipment Upgrades at ACHS Building N– General Fund  
It is the recommendation of District Administration that the Board of Trustees approve the contract to Pacificom for communication cabling and equipment upgrades ACHS, as presented.
- H. Consideration of Approval of Associated Valuation Services (AVS) Proposal for District-Wide Physical Inventory of Assets  
It is the recommendation of District Administration that the Board of Trustees approve the Associated Valuation Services (AVS) proposal for District-wide physical inventory of assets, as presented.
- I. Consideration for Approval of Contract Fee Adjustment to Flewelling & Moody Architects for Additional Design Changes Required to Meet DSA and Building Code at ACHS – General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Flewelling & Moody, as presented.
- J. Consideration for Approval of Contract Fee Adjustment to Flewelling & Moody Architects for Additional Design Changes Required to Meet DSA and Building Code at CIHS – General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Flewelling & Moody, as presented.
- K. Consideration for Approval of Contract Fee Adjustment to Flewelling & Moody Architects for Additional Design Changes Required to Meet DSA and Building Code at HHS - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract value adjustment as noted to Flewelling & Moody, as presented.
- L. Consideration of Approval of Notice of Completion for Ardalan Construction Company Inc. for Work Completed at HHS Portable Foundation and Site Alterations  
It is the recommendation of District Administration that the Board of Trustees approve Notice of Completion for Ardalan Construction, as presented.
- M. Consideration of Approval of AP Construction Bid 646 Revision #8 for Added Scope at HHS to Renovate the Band Room and Wellness Center to Meet District Standards and Address Safety Concerns - General Fund  
It is the recommendation of District Administration that the Board of Trustees approve a contract adjustment for the value as noted to AP Construction Company, as presented.
- N. Consideration of Renewal of the 2023-24 AVID Agreement  
It is the recommendation of District Administration that the Board of Trustees renew the 2023-24 AVID Agreement, as presented.

- O. Consideration of Approval of Overnight Field Trip: ACHS National Conference Family Career and Community Leadership Academy (FCCLA), Denver, Colorado July 1-7, 2023  
It is the recommendation of District Administration that the Board of Trustees approve the Overnight Field Trip: ACHS National Conference Family Career and Community Leadership Academy (FCCLA), Denver, Colorado, July 1-7, 2023, as presented.
- P. Consideration of Approval for CIHS CTE Welding - Building H - Integration of New Equipment with Already Designed and DSA Approved New HVAC System  
It is the recommendation of District Administration that the Board of Trustees approve the Service Contract with Flewelling & Moody, Inc. for the CIHS CTE Welding Program - CTE Grant Funded, as presented.
- Q. Consideration of Approval of Contract With Music Memories and More for OHS Prom Entertainment  
It is the recommendation of District Administration that the Board of Trustees approve the Contract With Music Memories and More for OHS Prom Entertainment, as presented.
- R. Consideration of Approval of Addendum of MOU Between Oxnard Union High School District/Oxnard Adult School and OSD for ESL Classes  
It is the recommendation of District Administration that the Board of Trustees approve the Addendum of MOU Between Oxnard Union High School District/Oxnard Adult School and OSD for ESL Classes, as presented.
- S. Consideration of Renewal of UC-TES School Subscriber Agreement Between Oxnard Union High School District and the University of California from July 1, 2023 Through June 30, 2025  
It is the recommendation of District Administration that the Board of Trustees renew the UC-TES School Subscriber Agreement Between Oxnard Union High School District and the University of California from July 1, 2023 Through June 30, 2025, as presented.
- T. Consideration of Renewal of MOU Between Oxnard Union High School District and City Impact for Youth Health/Mental Health Support Services from July 1, 2023 Through June 30, 2026  
It is the recommendation of District Administration that the Board of Trustees renew the MOU Between Oxnard Union High School District and City Impact for Youth Health/Mental Health Support Services from July 1, 2023 Through June 30, 2026, as presented.
- U. Consideration of Renewal of Memorandum of Understanding (MOU) Between Oxnard Union High School District and Gold Coast Health Plan for Student Behavioral Health Incentive Program ("SBHIP") for 23-24 and 24-25 School Years  
It is the recommendation of District Administration that the Board of Trustees renew the Memorandum of Understanding (MOU) Between Oxnard Union High School District and Gold Coast Health Plan for Student Behavioral Health Incentive Program ("SBHIP") for 23-24 and 24-25 School Years, as presented.
- V. Consideration of Renewal Agreement Between Oxnard Union High School District and Gold Coast K9 Police Services for Onsite Detection Services in 23-24 SY  
It is the recommendation of District Administration that the Board of Trustees renew the Agreement Between Oxnard Union High School District and Gold Coast K9 Police Services for Onsite Detection Services in 23-24 SY, as presented.
- W. Consideration of Annual Approval to Purchase Dell Laptop Devices for Oxnard Middle College High School and Rancho Campana High School - LCAP  
It is the recommendation of District Administration that the Board of Trustees approve annual Purchase of Dell Laptop Devices for Oxnard Middle College High School and Rancho Campana High School - LCAP, as presented.
- X. Consideration of Approval to Purchase Cisco SpeechView  
It is the recommendation of District Administration that the Board of Trustees approve to Purchase Cisco SpeechView, as presented.

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| Y. Consideration of Approval of DSHS Technology Infrastructure (Switchgear, Wireless Access Points, Phones, Cameras, and UPS's)  | It is the recommendation of District Administration that the Board of Trustees approve DSHS Technology Infrastructure (Switchgear, Wireless Access Points, Phones, Cameras, and UPS's), as presented.  |
| Z. Consideration of Approval of NIC Partners, Inc. Notice of Completion Bid 657 OUHSD Wireless Access Point Upgrade  | It is the recommendation of District Administration that the Board of Trustees approve the NIC Partners, Inc. Notice of Completion Bid 657 OUHSD Wireless Access Point Upgrade, as presented.  |
| AA. Consideration of Renewal of Multiple Agreements Between Oxnard Union High School District and Anna Litz, Program Manager, Dallas Garcia, Nutrition Education Specialist and Camila Guzman, Environmental Educational Specialist/Garden Manager "Providers" to Coordinate the OUHSD Farm To School Program for the 23-24 SY | It is the recommendation of District Administration that the Board of Trustees renew the Multiple Agreements Between Oxnard Union High School District and Anna Litz, Program Manager, Dallas Garcia, Nutrition Education Specialist and Camila Guzman, Environmental Educational Specialist/Garden Manager "Providers" to Coordinate the OUHSD Farm To School Program for the 23-24 SY, as presented. |
| BB. Consideration of Approval of Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22   | It is the recommendation of District Administration that the Board of Trustees approve Stipulated Student Expulsions by Agreement of the Student Services Administration, the Student, and the Student's Parent/Guardian, as per Board Policy 5144, Section 22, as presented.  |
| CC. Consideration of Approval of Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918   | It is the recommendation of District Administration that the Board of Trustees approve the Hearing Panel's Recommendation to Expel a Student as per Board Policy 5144 and Education Code 48918, as presented.  |
| DD. Consideration of Approval of Personnel Items   | It is the recommendation of District Administration that the Board of Trustees approve the personnel items, as presented.  |
| EE. Consideration of Approval of Job Description Revision: Adult Basic Education (ABE) Teacher [First Reading]   | It is the recommendation of district administration that the job description revision: Adult Basic Education (ABE) Teacher [First Reading] be approved by the Board of Trustees, as presented.   |
| FF. Consideration of Approval of Affiliation Agreement for Students Enrolled in the Speech-Language Pathology Assistant Program between Pasadena City College and Oxnard Union High School District  | It is the recommendation of District Administration that the Board of Trustees approve the Affiliation Agreement for students Enrolled in the Speech-Language Pathology Assistant Program between Pasadena City College and Oxnard Union High School District, as presented.   |

**15. STAFF REPORT AND BOARD DISCUSSION**

**A. Measure A Update**

Staff reviewed the Measure A PLA goals and current standings for all projects, provided an update on the DSHS project, provided an update on all HVAC projects at OUHSD comprehensive campuses and reviewed the OUHSD beyond Measure A facilities projects for consideration.

- Trustee Hall asked for staff to keep in communication with the City of Oxnard about their College Park swimming pool project as it's right across from CIHS.
- Trustees were pleased to hear the project cost coverage is only 7.8%.
- Trustee Flores-Haro was excited to hear that OUHSD is using PLA labor to create local jobs which creates an investment in our students.
- District library buildings were left out of the Measure A project as they already had a HVAC system.

- Dr. McCoy added the district's goal is to receive the district's reimbursement dollars, \$60-80 million dollars, in the 26-27 school year to be used for major capital projects.

Trustees thanked Ms. Villaseñor and Mr. Lawrence for the cost breakdown in their report and the data that was provided. Trustees were grateful for the community that helped pass Measure A and for the PLA partners.

## 16. ACTION ITEMS

A. Consideration of Acceptance of Measure A Citizens Oversight Committee Annual Report

*Approved*

Motion: Trustee Hall moved to accept the Measure A Citizens Oversight Committee Annual Report, as presented. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

- Trustees thanked Mr. Arruejo for his service on the Measure A Committee and for his report.
- Each district site received what they were entitled to and the general fund covered the cost overruns. Dr. McCoy added the district's funding sources used for all of the projects were the ESSER funds, Redevelopment Agency, DSHS Certificate of Participation (COP), some developer fees and the DSHS start-up fund.
- Trustee Hall offered kudos to the entire team for being prepared when the bond was offered to taxpayers and for implementing and following through on the site project lists.
- Trustee Sher thanked the late Tony Skinner for his work with Measure A and the PLA.

B. Consideration of Acceptance of June 30, 2022 General Obligation Bonds (Measure A) Financial and Performance Audits Report

*Approved*

Motion: Trustee Hall moved to accept the June 30, 2022 General Obligation Bonds (Measure A) Financial and Performance Audits Report, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

C. Consideration of Approval of Contract Award to AP Construction Group, Inc. for New HVAC Building Modernization, Alternate 1 Phase 2A Building D, at CIHS, Bid 672- General Fund

*Approved*

Motion: Trustee Hall moved to approve a contract award to AP Construction Group, Inc for New HVAC Building Modernization, Alternate 1 Phase 2A Building D, at CIHS, Bid 672- General Fund, as presented. Seconded by Trustee Baker Torres and carried unanimously with a vote of 5:0.

D. Consideration of Adoption of Resolution No. 23-19, Proclaiming May 6-12, 2023, as National Nurses Week

*Approved*

Motion: Trustee Botello moved to adopt Resolution No. 23-19, Proclaiming May 6-12, 2023 as National Nurses Week, as presented. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

Student Trustee Lopez advisory vote: yay

E. Consideration of Adoption of Resolution No. 23-20, Proclaiming May 21-27, 2023 as Classified School Employee Week

*Approved*

Motion: Trustee Flores-Haro moved to adopt Resolution No. 23-20 Proclaiming May 21-27, 2023 as Classified School Employee Week, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

Student Trustee Lopez advisory vote: yay

F. Consideration of Approval of the 2022-2026 Tentative Classified Bargaining Unit Agreement between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees

*Approved*

Motion: Trustee Baker Torres moved to approve the 2022-2026 Tentative Classified Bargaining Unit Agreement between Oxnard Union High School District and Oxnard Federation of Teachers and School Employees, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

- Trustee Flores-Haro thanked the OUHSD staff and OFTSE members for their incredible work, having been a former para, and is excited to be a part of this.
- President Sher stated this is a great example of making a concerted effort in bridging the gap between the lowest and highest paid employee in the district.



G. Consideration of Adoption of Resolution 23-21 for an On-Schedule Payment of 2.8% for Represented Classified Employees, on or after July 1, 2022

**Approved**

H. Consideration of Adoption of Resolution 23-22 for an On-Schedule Payment of 2.8% to ParaEducators, Confidential, and Campus Supervisors (CSEA), with the Exception of Supervisory, Management and the Superintendent, on or after July 1, 2022

**Approved**

I. Consideration of Adoption of New Job Description: Assessment and Accountability Resource Teacher-Oxnard Adult School [First Reading]

**Approved**

J. Consideration of Adoption of New Job Description: Job Developer/Coach-Oxnard Adult School [First Reading]

**Approved**

K. Consideration of Adoption of New Job Description: *Locksmith* [First Reading]

**Approved**

L. Consideration of Revisions to Board Policy 5145.11: Law Enforcement [First Reading]

**Tabled**

## 17. STAFF REPORT AND BOARD DISCUSSION

### B. ACHS/RMHS Traffic

**Motion:** Trustee Baker Torres moved to adopt Resolution No. 23-21, for an On-Schedule Payment of 2.8% for Represented Classified Employees, on or after July 1, 2022, as presented. Seconded by Trustee Flores-Haro and carried unanimously with a vote of 5:0.

**Motion:** Trustee Flores-Haro moved to adopt Resolution 23-22, authority for the Board of Trustees to retroactively provide an on-schedule payment of 2.8% to ParaEducators, Confidential, and Campus Supervisors (CSEA), with the Exception of Supervisory, Management and the Superintendent, on or after July 1, 2022, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

**Motion:** Trustee Hall moved to adopt a new job description: *Assessment and Accountability Resource Teacher-Oxnard Adult School* [First Reading], as presented. Seconded by Trustee Botello. Trustee Hall amended his motion to include the waiving of the Second Reading, as presented. Seconded by Trustee Botello and carried unanimously with a vote of 5:0.

**Motion:** Trustee Baker Torres moved to adopt the new job description: *Job Developer/Coach-Oxnard Adult School* [First Reading], as presented. Seconded by Trustee Hall. Trustee Baker Torres amended her motion to include the waiving of the second reading. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

**Motion:** Trustee Botello moved to adopt the New Job Description: *Locksmith* [First Reading], as presented. Seconded by Trustee Hall and carried unanimously with a vote of 5:0.

- Trustee Baker Torres is happy to see this position open up and thanked Armando Vega for all that he does.
- The minimum number of additional HVAC employees to be hired would be two.
- Trustee Baker Torres stated that Anacapa, FHS and RCHS can use additional four hour grounds employees and requested to have these positions included in the 23-24 budget.
- There will be one locksmith position hired next fiscal year.

This item was tabled; therefore, no action was taken.

- Trustee Flores-Haro requested to table this item so she can prepare her feedback.
- Mr. Adams affirmed that all district sites would use one uniform template for notifications to be sent home regarding investigations into sexual assaults.
- Dr. McCoy affirmed that district SRO's and UCSB counselors have view rights only to Synergy; they don't have change rights.

Staff described the traffic congestion problems around OUHSD schools and identified factors that increase risks. The staff report presented information to assist in the analysis of the problem locally and provided recommendations for the ongoing issues. OUHSD has worked closely with the City of Camarillo and Ventura County Public Works to brainstorm strategies to address traffic congestion at ACHS and RMHS.

- The ACHS/RMHS traffic analysis took place over one week.
- Trustees requested continued communication with Ventura County and all of the community partners to allow for student safety and staff.
- OUHSD's next step is to meet with Ventura County Public Works and the City of Camarillo to review the traffic analysis and come up with a plan together.

- RMHS doesn't have a crosswalk because the speed on Central Avenue is too high.
- Ms. Villaseñor is working on creating the student drop-offs to occur in the RMHS parking lot.
- Trustees requested to have a designated drop off spot at ACHS.

Trustees thanked Ms. Villaseñor and Mr. Lawrence for their report.

## 18. BOARD REPORT AND COMMUNICATIONS

Trustee Sher

- Echoed the sentiments of her fellow Trustees.
- Thanked the labor partners and Executive Cabinet for a wonderful Measure A update.
- Attended the DELAC meeting for the newly designated English Learners at ACHS.
- Participated in the Teacher Appreciation Day at CIHS.
- Participated in the celebration of the CIHS Squad Team International Champions.
- Gave a policy presentation in Dr. Jeanne Grier's Master's Program class for curriculum and instruction at CSUCI.
- Attended the Coast2Coast CSBA Conference and was able to lobby for several items.
- Thanked Congresswoman Julie Brownley, Congresswoman Sylvia Carbajal, and Congresswoman Nancy Pelosi for welcoming her to the United States Capitol building and Xavier Becerra for his keynote address.
- Congratulated Dr. McCoy, Superintendent, Monica Phillippe, Director CTE, and Jay Sorensen, Coordinator Ed Tech, for their ACSA Region 13 awards.
- Presented at the ACSA Lead with Pride Summit with Ms. Ortierra and Mr. Adams.
- Assisted in leading the tour for Dr. Steve Zimmer, CDE Deputy Superintendent, at CIHS and HHS Community Schools Programs and Wellness Centers.
- Thanked all of her teacher colleagues, counselors, administrators, and people who work in school communities that serve as Board Members.

Trustee Flores-Haro

- Wished a Happy Mother's Day to those that celebrate Mother's Day on May 10, Mexican tradition.
- Noted May 5, 2023 is Missing or Murdered Indigenous Persons Awareness Day.
- Congratulated everyone on the work done for the Classified Bargaining Unit agreement.
- Attended the Anacapa open house with Trustee Baker Torres and was happy to see the great turnout and show of parents.
- Attended the DSHS Athletic Info Night with Trustee Baker Torres.
- Attended the unified track meet with Trustee Baker Torres. Gave a shout out to Roo Bolden.
- Attended a number of community events including the May Day Rally as well as the CSBA Roadshow with Trustee Baker Torres and Superintendent McCoy.
- Sent all of her gratitude to teachers for Teacher Appreciation Week.
- Sent good thoughts and wishes to students preparing and taking their IB AP test last week, this week and the rest of this month.

Trustee Baker Torres

- Attended the Anacapa open house. Thanked Principal Merv and all of the staff for sharing the wonderful things they do with the students.
- Enjoyed her attendance at the unified track meet.
- Thanked OFTSE and OUHSD negotiating teams, Dr. Salgado and Dr. McCoy for all of their hard work on the 2022-26 Classified contract.
- Congratulated the classified, para's, confidential and campus supervisors on the "me too" salary increase.
- Thanked Principal Leon and AD Holdsworth for the athletic info night invite at DSHS, exciting event.
- Congratulated all of the spring athletes and the teams who qualified for post season, best of luck to all.
- Congratulated RMHS Girls' Volleyball and ACHS Boys' Basketball for the CIF academic awards they received.

- Congratulated the Migrant Speech and Debate students and Mariana Gonzalez for saving someone's life.
- Congratulated and offered best wishes to the Class of 2023!

Trustee Hall

- Echoed his fellow Trustees sentiments.
- Wished mothers a Happy Mother's Day.
- Attended the Business Champions for Career Education event at OUHSD, kudos to the entire event as it was great.

Trustee Botello

- Echoed her fellow Trustees sentiments.
- Wished all of our educators a Happy Teacher Appreciation Week.
- Thanked parents for their commitment to our school staff and students.
- Congratulated all 2023 seniors.

**19. ITEMS FOR FUTURE CONSIDERATION**

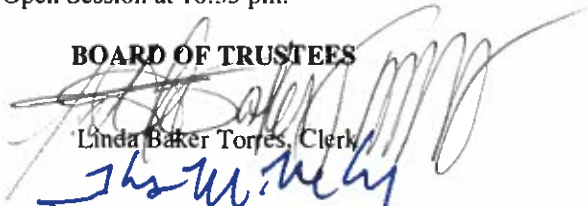
- Trustees reviewed the items for future consideration.

**20. ADJOURNMENT**

President Sher adjourned Open Session at 10:35 pm.

Approved, as presented  
May 31, 2023

**BOARD OF TRUSTEES**

  
Linda Baker Torres, Clerk

  
Dr. Tom McCoy, Secretary  
and Superintendent

Board meetings are video recorded and are available at:  
<http://www.oxnardunion.org/about/schoolboard/datesagendas.htm>