Visalia Unified School District   Check Amount: $1,253.49   [1]

EMP NO	EMPLOYEE NAME	DEPT.	TYPE	CHECK DATE	PERIOD ENDING	CHECK NO.
[2] 12345 [3]	JOHN SAMPLE CLASSIFIED	[4] 0000	MONTHLY	05/31/2020 [5]	05/31/2020 [6]	20200391 [7]

[8]

WITHHOLDING ALLOWANCES

	FILING STATUS	EXEMPTIONS	EXTRA AMOUNT
Federal	S	1	
State	S	1	$0.00

[9]

EARNINGS	RATE	DAYS/HRS.	CURRENT	YTD
NORMAL			$1,553.67	$1,553.67
TOTALS		0.00	$1,553.67	$1,553.67

[10]

LEAVE	BEGINNING	EARNED	USED	BALANCE
SICK	0.0000	0.0000	0.0000	0.0000
PN	0.0000	0.0000	0.0000	0.0000
D-DAY	0.0000	0.0000	0.0000	0.0000

[11]

CHECK TOTALS

TYPE	CURRENT	YTD
Taxable Pay	$1,444.91	$1,444.91
Gross Pay	$1,553.67	$1,553.67
Deductions	$300.18	$300.18
Net Pay	$1,253.49	$1,253.49

[12]

DEDUCTIONS	CURRENT	YTD	EMPLR	EMPLR YTD
TAX				
SOC SECURITY	$96.33	$96.33	$96.33	$96.33
MEDICARE	$22.53	$22.53	$22.53	$22.53
FED INC TAX	$70.85	$70.85	$0.00	$0.00
STATE IN TX	$1.71	$1.71	$0.00	$0.00
STATE UN INS	$0.00	$0.00	$0.78	$0.78
BENEFIT				
PERS PEPRA	$108.76	$108.76	$321.61	$321.61
OTHER				
RET BEN PCT	$0.00	$0.00	$14.45	$14.45
WCOMP	$0.00	$0.00	$61.94	$61.94
TOTALS	$300.18	$300.18	$517.64	$517.64

✉ LEAVE BALANCE AS OF 04/30/2020   [13]

Employees receive a check when their pay is not processed through a direct deposit. Below are descriptions that correspond to the numbers shown above:

1) The amount here will match the total amount of the check. This is also known as your "net pay".
2) Employee Identification Number
3) Employee Name
4) Department number to which you are assigned
5) This is the date you are getting paid
6) Period ending represents the last day of the month for which the pay is being provided.
7) The check number is a unique number assigned to each check when processed.
8) Withholding allowances section provides your current filing statuses with both Federal (W-4) and State (DE4).
9) This section outlines your earnings included in the check. Each type of earning/dock will be listed along with the corresponding Rate, Days/Hours, Current, and Year-to-Date information.
10) Leave Balances:
    Your leave balances will continue to appear on your paystub each month, however, more information will be provided in the new format.

    The following chart will help you become familiar with new language used to report employee leave balances:

Type of Leave Reported	Leave Titles	
SICK- Sick Leave	BEGINNING	This will reflect your leave balance at the beginning of the period of pay.
VACATION- Vacation Leave	EARNED	This will reflect any accrued/earned leave during the current period of pay.
PN- Personal Necessity Leave	USED	This reflects any leave used during the current period of pay.
D-DAY- Discretionary Leave	BALANCE	This reflects your ending leave balance as of the date printed at the bottom of your paystub**.

11) This section provides a breakdown of your current and year-to-date totals for the following categories: Taxable Pay, Gross Pay, Deductions, and Net Pay.
12) Within this section all deductions are outlined and will provide detail for current amount taken, the year-to-date amounts, and whether the deduction is taken from the employee, employer, or both.
13) The following language will be found at the bottom of the paystub **"LEAVE BALANCE AS OF "**7/30/2020**". All employee balances reported on your paystub are accurate as of **this date**.